

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS April 25, 2017 – BOARD AGENDA

- 9:00 1) J. Mark Wedel, County Board Chairperson**
A) Call to Order
B) Pledge of Allegiance
C) Board of Commissioners Meeting Procedure
D) Approval of Agenda
- 9:05 E) Health & Human Services (see separate HHS agenda)**
- 9:50 Break**
- 10:00 F) Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) Correspondence File April 11, 2017 – April 24, 2017
 - B) Approve April 11, 2017 County Board Minutes
 - C) Approve Commissioner Warrants
 - D) Approve Auditor Warrants - March Sales & Use Tax
 - E) Adopt Resolution: 2017 State Boat & Water Agreement Grant
 - F) Accept Resignation - Elizabeth DeRuyck, Community Corrections Director
 - G) Approve Consumption & Display Permit - Larson's Barn
 - H) Approve 3.2 Malt Liquor Licenses
 - I) Adopt Resolution: Form LG220 - The Hennepin Health Foundation
 - J) Accept \$250 Donation to STS from Logan Township
 - K) Adopt Resolution: Project Sponsor - City of Aitkin
 - L) Adopt Resolution: Snowmobile / Ski Trail Funding
 - M) Adopt Resolution: Repurchase Application Tax Forfeited Land - Becker
 - N) Approve Request to Use Courthouse Property
- 10:02 3) Jessica Seibert, County Administrator**
A) Federal Legislative Updates
- 10:30 4) Mike Dangers**
A) 2017 Assessment Summary
- 11:00 5) Bobbie Danielson, HR Director**
A) Personnel Recommendations
 - 1. Interview Panel for Community Corrections Director
 - 2. Restructure of Community Corrections
 - 3. Land Department Office Support

- 11:15 6) Jessica Seibert, County Administrator**
A) Strategic Plan Update
B) 1st Quarter Financial Report
C) 2018 Budget Schedule & Process
D) Approve Quote for Cleaning Jail Duct Work
- 12:15 7) Committee Updates**
- 12:45 Adjourn**

AITKIN COUNTY BOARD

April 11, 2017

The Aitkin County Board of Commissioners met this 11th day of April, 2017 at 9:02 a.m. with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Bill Pratt, Anne Marcotte, County Administrator Jessica Seibert and Administrative Assistant Sue Bingham.

There was a moment of silence in memory of Margaret Sherman, former Aitkin County Commissioner. Margaret Sherman was the first woman elected Commissioner in Aitkin County, and served for 12 years.

Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve the April 11, 2017 agenda.

Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: March 28, 2017 to April 10, 2017; B) Approve County Board Minutes: March 28, 2017; C) Approve Commissioner Warrants: General Fund \$122,130.41, Road & Bridge \$17,370.69, Health & Human Services \$887.92, Trust \$2,163.77, Forest Development \$109.94, Long Lake Conservation Center \$5,883.98, Parks \$832.60 for a total of \$149,379.31; D) Approve March Manual Warrants: General Fund \$53,835.80, Road & Bridge \$19,490.90, Health & Human Services \$1,234.18, State \$34,123.09, Trust \$90.00, Agency \$132,694.00, Long Lake Conservation Center \$1,155.60, Parks \$9,849.44 for a total of \$252,473.01; E) Reappoint William Bedor to McGregor Airport Commission; F) Adopt Resolution: Transfer of 2016 Tax-Forfeited Funds; G) Adopt Resolution: Easement - Heuer 13/14-48-25; H) Approve Annual Brat Sale; I) Approve 2018 Fire Protection Contract with City of Palisade; J) Adopt Resolution: Form LG220 - The Ruffed Grouse Society

Under the consent agenda, motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting to reappoint William Bedor to a four year term on the McGregor Airport Commission, ending December 31, 2020.

Under the consent agenda, motion for a resolution by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution - Transfer of 2016 Tax-Forfeited Funds:

WHEREAS, according to M.S. 282.09, Subdivision 1, the County Board does hereby determine that the \$3.00 fee from each certificate of sale, contract for deed, and each lease executed by the Auditor and the compensation for clerical help on tax-forfeited land matters in the County Auditor's office during the 2016 calendar year was \$30,000.00, and

WHEREAS, the county revenue cost for office space and maintenance for the Aitkin County Land Dept in the Courthouse for the 2016 calendar year is \$20,000.00, and

WHEREAS, a gravel pit rehabilitation account has been established, and \$.15 per yard of gravel taken out of county pits will be placed in this account, the 2016 amount to be placed in this account is \$494.90.

NOW THEREFORE, BE IT RESOLVED, that the amount of \$30,000.00 be transferred

CALL TO ORDER

MOMENT OF SILENCE

APPROVED AGENDA

CONSENT AGENDA

REAPPOINTMENT TO MCGREGOR AIRPORT COMMISSION

RESOLUTION 20170411-025 TRANSFER OF 2016 TAX-FORFEITED FUNDS

from the Forfeited Tax Sales Account (10-923-6901) to the County Auditor account (01-040-5590) to cover the costs of this clerical hire, AND that the amount of \$20,000.00 be transferred from the Forfeited Tax Sales Account (10-923-6901) to the County General Revenue Account (01-110-5840) for office rent and maintenance, AND that the amount of \$494.90 shall be transferred from the Forfeited Tax Sales Account (10-923-6901) to the Gravel Pit Account (11-936-5840).

Under the consent agenda, motion for a resolution by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution - Easement - Heuer 13/14-48-25:

WHEREAS, Eleanor Heuer of 844 12th Ave SE Forest Lake, Mn. 55025 has made application for a recreational road easement to her property, as follows:

That part of Government Lot 3, Section 18, Township 48, Range 24, Aitkin County, Minnesota, described as follows:

Commencing at the southwest corner of said Government Lot 3; thence north along the west line of said Government Lot 3 a distance of 150 feet to the actual place of beginning described herein; thence South 89 degrees 42 minutes East parallel with the south line of said Government Lot 3 a distance of 150 feet; thence North 47 degrees 53 minutes East, a distance of 260.3 feet to the shoreline of Townline Lake; thence northerly along the shoreline of said Townline Lake to the west line of said Government Lot 3; thence south along the west line of said Government Lot 3 a distance of 377.5 feet, more or less, to the actual place of beginning and there terminating.

ALSO

That part of Government Lot 3, Section 18, Township 48, Range 24, Aitkin County, Minnesota, described as follows:

Beginning at the southwest corner of said Government Lot 3; thence north along the west line of said Government Lot 3 a distance of 150 feet; thence South 89 degrees 42 minutes East parallel with the south line of said Government Lot 3 a distance of 150 feet; thence North 47 degrees 53 minutes East, a distance of 260.3 feet, more or less, to the shoreline of Townline Lake; thence southerly along said lakeshore of said Townline Lake to the south line of said Government Lot 3; thence North 89 degrees 42 minutes West along the south line of said Government Lot 3 a distance of 349 feet, more or less, to the place of beginning.

over and across the following tax forfeited land to wit:

A 33' easement for ingress and egress over and across that part of the NE 1/4 of the SE 1/4, NW 1/4 of the SE 1/4, NE 1/4 of the SW 1/4, NW 1/4 of the SW 1/4, SW 1/4 of the NW 1/4 of Section 13 and the SE 1/4 of the NE 1/4, NE 1/4 of the SE 1/4 of Section 14 all in Township 48, Range 25, Aitkin County, Minnesota, lying 16.5 feet on each side of the following described line; Beginning at a point on the East line of said Section 13 distant 222.57 feet Southerly of the East 1/4 corner of said Section 13 (for the purpose of this description the East-West 1/4 line is to have an assumed bearing of North 87 degrees 45 minutes 45 seconds East); thence North 74 degrees 22 minutes 42 seconds West, 46.17 feet; thence South 89 degrees 34 minutes 14 seconds West, 281.26 feet; thence North 85 degrees 05 minutes 46 seconds West, 127.84 feet; thence South 88 degrees 45 minutes 34

**RESOLUTION
20170411-026
EASEMENT -
HEUER
13/14-48-25**

seconds West, 114.35 feet; thence South 83 degrees 15 minutes 50 seconds West, 91.56 feet; thence South 89 degrees 51 minutes 20 seconds West, 210.58 feet; thence South 83 degrees 36 minutes 38 seconds West, 265.16 feet; thence South 73 degrees 54 minutes 20 seconds West, 120.37 feet; thence South 81 degrees 34 minutes 42 seconds West, 221.58 feet; thence South 88 degrees 00 minutes 13 seconds West, 81.37 feet; thence South 81 degrees 01 minute 55 seconds West, 124.19 feet; thence North 78 degrees 05 minutes 36 seconds West, 239.75 feet; thence South 89 degrees 38 minutes 14 seconds West, 67.42 feet; thence South 63 degrees 24 minutes 29 seconds West, 66.74 feet; thence South 41 degrees 27 minutes 59 seconds West, 86.15 feet; thence South 72 degrees 56 minutes 43 seconds West, 47.82 feet; thence North 87 degrees 59 minutes 41 seconds West, 289.03 feet; thence North 77 degrees 33 minutes 44 seconds West, 183.51 feet; thence North 83 degrees 48 minutes 17 seconds West, 185.62 feet; thence North 79 degrees 55 minutes 39 seconds West, 88.13 feet; thence North 84 degrees 36 minutes 36 seconds West, 97.25 feet; thence South 87 degrees 12 minutes 30 seconds West, 107.30 feet; thence South 48 degrees 05 minutes 24 seconds West, 79.68 feet; thence South 61 degrees 52 minutes 18 seconds West, 91.99 feet; thence South 83 degrees 53 minutes 18 seconds West, 175.23 feet; thence North 83 degrees 35 minutes 25 seconds West, 84.33 feet; thence South 86 degrees 30 minutes 23 seconds West, 64.84 feet; thence South 75 degrees 58 minutes 42 seconds West, 148.28 feet; thence South 67 degrees 57 minutes 22 seconds West, 128.68 feet; thence South 82 degrees 01 minute 06 seconds West, 176.36 feet; thence North 88 degrees 31 minutes 51 seconds West, 66.21 feet; thence South 73 degrees 10 minutes 16 seconds West, 67.37 feet; thence South 79 degrees 18 minutes 23 seconds West, 130.00 feet; thence South 86 degrees 54 minutes 17 seconds West, 224.29 feet; thence North 80 degrees 12 minutes 44 seconds West, 172.19 feet; thence North 50 degrees 28 minutes 19 seconds West, 119.08 feet; thence North 58 degrees 32 minutes 32 seconds West, 222.66 feet; thence North 39 degrees 42 minutes 25 seconds West, 45.99 feet; thence North 52 degrees 58 minutes 40 seconds West, 67.14 feet; thence North 75 degrees 23 minutes 39 seconds West, 269.44 feet; thence North 84 degrees 21 minutes 43 seconds West, 147.69 feet; thence South 86 degrees 17 minutes 48 seconds West, 82.72 feet; thence North 68 degrees 04 minutes 54 seconds West, 34.55 feet; thence North 13 degrees 58 minutes 38 seconds West, 32.50 feet; thence North 3 degrees 45 minutes 54 seconds West, 145.06 feet; thence North 8 degrees 08 minutes 35 seconds West, 153.57 feet to the centerline of 438th Lane and there terminating.

Also including the following description of driveway into property: A 33' easement Beginning at a point on the East line of said Section 13, distant 72.00 feet northerly of the East 1/4 corner of said Section 13 (for the purpose of this description the East-West 1/4 line for said Section 13 is to have an assumed bearing of North 87 degrees 45 minutes 45 seconds East); thence along the centerline of said driveway on the approximate courses; South 39 degrees 07 minutes 52 seconds West, 27.44 feet; thence South 21 degrees 13 minutes 39 seconds West, 126.84 feet; thence South 23 degrees 14 minutes 16 seconds East, 89.50 feet; thence South 10 degrees 40 minutes 50 seconds West, 36.55 feet; thence South 53 degrees 24 minutes 06 seconds West, 44.99 feet to the intersection of said driveway with said roadway.

WHEREAS, said applicant will pay \$5,027.77 for the easement plus \$46.00 for recording such as appraised by the County Land Commissioner in the following manner: \$1,000.00 upon board approval of the easement plus the \$46.00 recording fee and the balance of \$4,027.77 over five years with four annual payments of \$805.55 due each December 31st and the final payment of \$805.57, and

WHEREAS, the following terms shall apply to this easement:

1. The road shall be constructed and maintained by the grantee or permittee without any cost to the County of Aitkin unless the damage is caused by County activity and shall be open for public use, as long as said easement is in force.
2. No timber has been charged for on this easement. Hazard trees that impede ingress and egress on the easement may be removed by the grantee. Trees removed for extensive clearing of the right-of-way must be paid for at the appraised value; as determined by the Land Commissioner.
3. Aitkin County manages County owned and tax-forfeited lands to produce direct and indirect revenue for the taxing districts. This management includes the harvesting and extraction of timber, gravel, minerals, and other resources. The issuing and use of this easement shall not adversely affect the management and harvesting of timber and other resources on County owned and tax forfeited land. If for any reason, including township or county road construction or reconstruction, the easement needs to be relocated, the county and township will not be responsible for any relocation costs.
4. Any such easement may be canceled by resolution of the County Board for a substantial breach of its terms after ninety (90) days written notice, addressed to the record owner of the easement at the last known address.
5. Land affected by this easement may be sold or leased for any legal purpose, but such sale or lease shall be subject to this easement and excepted from the conveyance or lease, while such easement remains in force.
6. Failure to use the right of way described in this document for the purpose for which this easement is granted for a period of five years, shall result in the cancellation of this easement and any rights granted to the grantee by this easement shall cease to exist and shall revert to the grantor.
7. Road construction design and use shall not adversely affect the drainage of any lands. Best management practices for the protection of water quality must be followed.
8. All Federal, State, and local laws, ordinances rules, and regulations regarding wetlands, construction of road, placement of fill material, and disposal of excavated material shall be followed and are the responsibility of the grantee.
9. Upon termination of this easement, the grantee shall promptly remove all lines, wires, poles and other personal property and restore said lands to proper condition at no cost to the lessor. If the lessee fails to do so within 60 days of termination, the lessor shall have the right to remove said personal property and restore said land in which event the lessee shall promptly reimburse the lessor for all costs incurred plus 15%.
10. Any land survey markers or monuments, disturbed, moved or destroyed during the construction or maintenance of this easement area shall be replaced and restored at the expense of the applicant. If not replaced or restored by the applicant, the County may restore said monument and the applicant shall be responsible for all costs of said replacement and restoration plus 15%.
11. If gated prior to the granting of the easement, the forest access road may be

temporarily closed by the County or Minnesota Department of Natural Resources to protect the road and resources. This use restriction applies to all uses of the road including the grantee.

WHEREAS, the Aitkin County Land Commissioner, after making an investigation of such application, has advised that he finds no objection to granting such permit and easement.

NOW THEREFORE, BE IT RESOLVED, that pursuant to Minnesota Statutes, Section 282.04, Subdivision 4, the County Auditor is hereby authorized to issue a recreational road easement to use said strip of land for a recreational road easement into her properties, if consistent with the law, and the special conditions set forth on the recorded easement, over and across the above described property. This easement will be issued to Eleanor Heuer, her heirs and assigns if approved by the Aitkin County Board.

Under the consent agenda, motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting to authorize the VFW to hold annual brat sale on the Courthouse lawn on Friday, May 26, 2017 from 11:00 a.m. to 1:00 p.m.

ANNUAL BRAT SALE

Under the consent agenda, motion for a resolution by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution - Form LG220 - The Ruffed Grouse Society:

**RESOLUTION
20170411-027
FORM LG220
THE RUFFED
GROUSE
SOCIETY**

BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Ruffed Grouse Society / Aitkin Chapter, at the following location – The Landing, which has an address of 170 Southgate Drive, Aitkin, MN 56431 – Aitkin Township. (Note: Date of activity for Raffle – September 14, 2017)

Senator Carrie Ruud and Representative Dale Lueck attended today's Board meeting and discussed legislation with the Board.

LEGISLATIVE DISCUSSION

Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to authorize amendment to Medical Service Agreement with Mend Correctional Care, increasing nursing hours from 16 hours per week to 24 hours per week, at an additional cost of \$17,800.00.

INMATE MEDICAL SERVICES

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve temporary placement of Law Enforcement Memorial on the northeast side of the courthouse building.

LAW ENFORCEMENT MEMORIAL

Mark Jacobs, Land Commissioner and Land Department staff Dan Haasken and Tracy Fairchild provided the Board an update on the survey corner GPS project they have been working on.

SURVEY CORNER GPS PROJECT

Motion by Commissioner Marcotte, seconded by Commissioner Pratt and carried, all

PUBLIC HEARING

AITKIN COUNTY BOARD

April 11, 2017

members voting to schedule Public Hearing on the Aitkin County Park Ordinance on May 9, 2017 at 11:00 a.m. in the County Boardroom of the Aitkin County Courthouse.

Motion for a resolution by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting to adopt resolution - Aitkin County Procurement Policy.

BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to adopt the Aitkin County Procurement Policy.

The Board discussed: Loggers Seminar at LLCC, AMC Leadership Summit, Wagner Township meeting, Library Security, ECRL, MRC, CARE, JCNRB, McGregor Airport, Facilities, Aitkin Airport, and City of Aitkin.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting to adjourn the meeting at 11:36 a.m. until Tuesday, April 25, 2017 at 9:00 a.m.

**SCHEDULED -
AITKIN COUNTY
PARK
ORDINANCE**

**RESOLUTION
20170411-028
AITKIN COUNTY
PROCUREMENT
POLICY**

**BOARD
DISCUSSION**

ADJOURN

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioners

Jessica Seibert, County Administrator

2C



DKB1
4/18/17 2:14PM

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
1 DEPT				Commissioners
86222 Aitkin Independent Age				
01-001-000-0000-6230		97.13		Pub Hearing/Cap improvement 1479 Printing, Publishing & Adv
01-001-000-0000-6230		97.13		Synopsis 2/14 1479 Printing, Publishing & Adv
01-001-000-0000-6230		49.88		Synopsis 2/23 1479 Printing, Publishing & Adv
01-001-000-0000-6230		105.00		Synopsis 2/28 1479 Printing, Publishing & Adv
86222 Aitkin Independent Age		349.14		4 Transactions
3590 Niemi/Donald				
01-001-000-0000-6330		53.50		Lakes & Pines Board mtg mlg 100@.535 Transportation & Travel & Parking
3590 Niemi/Donald		53.50		1 Transactions
1 DEPT Total:		402.64		Commissioners 2 Vendors 5 Transactions
12 DEPT				Court Administration
10385 Brandt Law Office				
01-012-000-0000-6232		50.00		Atty fees 01- PR- 16- 69 26576 Attorney Services
10385 Brandt Law Office		50.00		1 Transactions
12781 CK Law PLLC				
01-012-000-0000-6232		64.20		COSTS 01- JV- 16- 672 333 Attorney Services
01-012-000-0000-6232		277.50		FEES 01- JV- 16- 672 333 Attorney Services
01-012-000-0000-6232		142.50		FEES 01- FA- 14- 1140 334 Attorney Services
01-012-000-0000-6232		32.10		COSTS 01- FA- 14- 1140 334 Attorney Services
01-012-000-0000-6232		135.00		Fees 01- FA- 16- 1140 335 Attorney Services
01-012-000-0000-6232		32.10		COSTS 01- FA- 16- 1140 335 Attorney Services
12781 CK Law PLLC		683.40		6 Transactions
5851 Gustafson Attorney at Law/Jean M.				
01-012-000-0000-6232		555.00		Attorney fees 01- PR- 16- 854 2 Attorney Services
5851 Gustafson Attorney at Law/Jean M.		555.00		1 Transactions
2810 Larson/Shari S				
01-012-000-0000-6232		706.25		Fees Attorney Services
01-012-000-0000-6232		29.96		Costs Attorney Services
2810 Larson/Shari S		736.21		2 Transactions
5176 Wetzel Law Firm				
01-012-000-0000-6232		37.50		Fees 01- PX- 99- 99 10481 Attorney Services

DKB1
4/18/17 2:14PM
1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
Amount				
01- 012- 000- 0000- 6232		Copies 01- PX- 99- 99	10481	Attorney Services
5176 Wetzal Law Firm		2 Transactions		
12 DEPT Total:	2,064.51	Court Administration	5 Vendors	12 Transactions
40 DEPT		Auditor		
86222 Aitkin Independent Age		DLQ Tax stmt Week 1	1014	Printing, Publishing & Adv
01- 040- 000- 0000- 6230	11,733.75	DLQ Tax stmt Week 2	1014	Printing, Publishing & Adv
01- 040- 000- 0000- 6230	10,584.00	License Ctr/Serv Dir/Age	1014	Printing, Publishing & Adv
01- 040- 021- 0000- 6230	45.00	3 Transactions		
86222 Aitkin Independent Age	22,362.75			
2099 Harmon/Elizabeth		Mileage Aud/Treas user group	120@.435	Transportation & Travel
01- 040- 000- 0000- 6330	52.20	1 Transactions		
2099 Harmon/Elizabeth	52.20			
2214 Holder/Maryann		May 2017 Rent		Rentals
01- 040- 021- 0000- 6301	750.00	1 Transactions		
2214 Holder/Maryann	750.00			
9594 MACATFO		2017 Summer Conference Fee		Registration Fee
01- 040- 000- 0000- 6241	30.00	1 Transactions		
9594 MACATFO	30.00			
14408 Stillwater Printing Company		2017 Driver's manuals	165626	Office & Computer Supplies
01- 040- 021- 0000- 6405	67.86	1 Transactions		
14408 Stillwater Printing Company	67.86			
40 DEPT Total:	23,262.81	Auditor	5 Vendors	7 Transactions
42 DEPT		Treasurer		
4173 Grams/Lori		MACATFO hotel		Hotel / Motel Lodging
01- 042- 000- 0000- 6332	555.13	Duluth meeting mileage	134@\$535	Transportation & Travel
01- 042- 000- 0000- 6330	71.69	2 Transactions		
4173 Grams/Lori	626.82			
9594 MACATFO		Conference		Registration Fee
01- 042- 000- 0000- 6241	30.00			

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>
<u>On Behalf of Name</u>				
9594 MACATFO		30.00	1 Transactions	
10689 Roden/Becky				
01- 042- 000- 0000- 6405		3.74	Cleaner for scanner	Office & Computer Supplies
10689 Roden/Becky		3.74	1 Transactions	
14330 US Bank				
01- 042- 000- 0000- 6625		117.53	Ricoh Contract	Office Equipment
14330 US Bank		117.53	1 Transactions	
42 DEPT Total:		778.09	Treasurer	4 Vendors 5 Transactions
43 DEPT			Assessor	
86222 Aitkin Independent Age				
01- 043- 000- 0000- 6230		35.00	1 year Age subscription	Printing, Publishing & Adv
86222 Aitkin Independent Age		35.00	1 Transactions	
10452 AT&T Mobility				
01- 043- 000- 0000- 6250		209.94	Monthly wireless	Telephone
			02/18/2017 03/17/2017	287250162187 0
10452 AT&T Mobility		209.94	1 Transactions	
4641 Holiday Credit Office				
01- 043- 000- 0000- 6511		76.39	March fuel	Gas And Oil
4641 Holiday Credit Office		76.39	1 Transactions	
13934 Tire Barn				
01- 043- 000- 0000- 6302		25.00	Tire repair	Car Maintenance
13934 Tire Barn		25.00	1 Transactions	
6097 Verizon Wireless				
01- 043- 000- 0000- 6250		147.20	March Cell Phone	Telephone
6097 Verizon Wireless		147.20	1 Transactions	
43 DEPT Total:		493.53	Assessor	5 Vendors 5 Transactions
44 DEPT			Central Services	
3336 Office Of MN. IT Services				

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



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<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
3336 Office Of MN. IT Services		March 2017 Usage	DV17030423	Services, Labor, Contracts
		1 Transactions		
9261 RTVision, Inc.		Support/Maint	12754	Services, Labor, Contracts
		06/01/2017 06/01/2018	0	
		1 Transactions		
44 DEPT Total:		Central Services	2 Vendors	2 Transactions
45 DEPT		Motor Pool		
170 Aitkin Motor Company		Oil change, tire rotation #18	12968	Car Maintenance
		1 Transactions		
45 DEPT Total:		Motor Pool	1 Vendors	1 Transactions
49 DEPT		Information Technologies		
5245 Bennett/Steve		Mileage CISCO training	112 @ .435	Transportation & Travel & Parking
		1 Transactions		
86235 The Office Shop Inc		Performance Guarantee agree	291476-0	Programming, Services, Contracts
		1 Transactions		
6097 Verizon Wireless		April renewal	38669511000002	Programming, Services, Contracts
		1 Transactions		
49 DEPT Total:		Information Technologies	3 Vendors	3 Transactions
52 DEPT		Administration/Personnel Dept		
11303 Danielson/Bobbie		Mileage AMC Leadership	176.8@.435	Transportation & Travel & Parking
		Mileage Mgmt training	177@.435	Transportation & Travel & Parking
		2 Transactions		

DKB1
4/18/17 2:14PM
1 General Fund

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
86235 The Office Shop Inc		Flags	1023090-0	Office & Computer Supplies
01-052-000-0000-6405				
01-052-000-0000-6405		Bulletin board, pens, etc.	291048-0	Office & Computer Supplies
01-052-000-0000-6405		10 tab indexes	291634-0	Office & Computer Supplies
86235 The Office Shop Inc				
			3 Transactions	
52 DEPT Total:		Administration/Personnel Dept	2 Vendors	5 Transactions
60 DEPT		Elections		
86222 Aitkin Independent Age		Test Optical Scan Equip ad	1014	Printing, Publishing & Adv
01-060-000-0000-6230				
86222 Aitkin Independent Age			1 Transactions	
1601 Election Systems & Software Inc		ISD #2 Election Coding	1005235	Ballots & Programming
01-060-000-0000-6406				
1601 Election Systems & Software Inc			1 Transactions	
60 DEPT Total:		Elections	2 Vendors	2 Transactions
90 DEPT		Attorney		
117 Aitkin County Sheriff		Jim Ratz	17-0558	Telephone
01-090-000-0000-6250				
117 Aitkin County Sheriff			1 Transactions	
340 Anoka Co Sheriff		Subpoens 01CR 17191	17001370	Co Sheriff Services
01-090-000-0000-6234				
340 Anoka Co Sheriff			1 Transactions	
457 Bachman Printing Companies		Respondent's brief	58281	Printing, Publishing & Adv
01-090-000-0000-6230				
457 Bachman Printing Companies			1 Transactions	
13886 BENUSA/NATE		To Crow Wing Co for in custody	60@.535	Crt.Related Travel Expenses
01-090-000-0000-6333				
13886 BENUSA/NATE			1 Transactions	
89541 Culligan		Monthly water supplies	150x00883009	Drug & Forfeiture Ms387.213
01-090-000-0000-6213				

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
89541	Culligan		50.75			
				1 Transactions		
14391	GHA Technologies					
	01-090-000-0000-6625		1,760.00	Desktop scanners	9932471	Office Equipment
14391	GHA Technologies		1,760.00			
				1 Transactions		
9489	Redwood Toxicology Laboratory, Inc					
	01-090-000-0000-6213		87.57	testing for pretrial defendant	12289120173	Drug & Forfeiture Ms387.213
9489	Redwood Toxicology Laboratory, Inc		87.57			
				1 Transactions		
87523	Sheriff Freeborn County					
	01-090-000-0000-6234		65.00	Subpoena 01CR 16-484	201700000349	Co Sheriff Services
87523	Sheriff Freeborn County		65.00			
				1 Transactions		
86235	The Office Shop Inc					
	01-090-000-0000-6405		27.96	batteries & file fasteners	1023593-0	Office & Computer Supplies
	01-090-000-0000-6405		33.21	fasteners	1023593-1	Office & Computer Supplies
86235	The Office Shop Inc		61.17			
				2 Transactions		
5173	THOMSON REUTERS- WEST PUBLISHING					
	01-090-000-0000-6406		1,216.02	March Information Charges	835863704	Law Publ. & Subscriptions
5173	THOMSON REUTERS- WEST PUBLISHING		1,216.02			
				1 Transactions		
10930	Tidholm Productions					
	01-090-000-0000-6405		174.00	Envelopes	9077-6409	Office & Computer Supplies
10930	Tidholm Productions		174.00			
				1 Transactions		
10156	Winge/Sarah					
	01-090-000-0000-6333		74.90	Walker Mileage- 4/10/17	140@.535	Crt.Related Travel Expenses
10156	Winge/Sarah		74.90			
				1 Transactions		
90	DEPT Total:		3,880.79	Attorney	12 Vendors	13 Transactions
110	DEPT			Courthouse Maintenance		
170	Aitkin Motor Company					
	01-110-000-0000-6231		199.50	Oil change, tire rotation Ford	12750	Services, Labor, Contracts
170	Aitkin Motor Company		199.50			
				1 Transactions		
8239	Ameripride Linen & Apparel Services					

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
Amount				
8239 Ameripride Linen & Apparel Services		Mop dry & handle	2200903230	Janitorial Supplies
		1 Transactions		
1754 Garrison Disposal Company, Inc		March service	8241551	Garbage
1754 Garrison Disposal Company, Inc		1 Transactions		
2340 Hyytinen Hardware Hank		Batteries	1381617	Janitorial Supplies
01-110-000-0000-6422	5.98	Key, padlock	1382559	Janitorial Supplies
01-110-000-0000-6422	27.96	Faucet Connector	1383130	Janitorial Supplies
01-110-000-0000-6422	4.99	Tile & grout brush, vacuum bag	1383735	Janitorial Supplies
01-110-000-0000-6422	11.97	Clock, nuts, cable ties	1384697	Janitorial Supplies
01-110-000-0000-6422	28.77	Duct tape, cable ties, mounts	1385215	Janitorial Supplies
01-110-000-0000-6422	16.75	6 Transactions		
2340 Hyytinen Hardware Hank	96.42			
11946 McGuire Mechanical		Flush valve caps	7707	Janitorial Supplies
01-110-000-0000-6422	40.72	1 Transactions		
11946 McGuire Mechanical	40.72			
89765 Minnesota Elevator, Inc		April service	701287	Services, Labor, Contracts
01-110-000-0000-6231	171.64	1 Transactions		
89765 Minnesota Elevator, Inc	171.64			
9692 Minnesota Energy Resources Corporation		Gas Courthouse	0506823754	Utilities & Heating
01-110-000-0000-6254	666.62	1 Transactions		
9692 Minnesota Energy Resources Corporation	666.62			
110 DEPT Total:	1,923.79	Courthouse Maintenance	7 Vendors	12 Transactions
111 DEPT		Buildings		
14044 Boarman Kroos Vogel Group Inc		4th Billing Design phase	43235	Building & Structures
01-111-000-0000-6605	920.00	Consultant cost	43235	Building & Structures
01-111-000-0000-6605	2,400.00	Expenses	43235	Building & Structures
01-111-000-0000-6605	104.32	3 Transactions		
14044 Boarman Kroos Vogel Group Inc	3,424.32			

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
111 DEPT Total:		Buildings	1 Vendors	3 Transactions
120 DEPT		Service Officer		
10981 Bakken/Glen A.J. 01- 120- 000- 0000- 6350		Vet Van Driver 03/20/2017	Mpls 03/20/2017 0	Per Diem
10981 Bakken/Glen A.J.			1 Transactions	
10097 Harms Monroe/Penny 01- 120- 000- 0000- 6340 01- 120- 000- 0000- 6330		Meals Spring training Mileage Spring training		Meals Transportation & Travel
10097 Harms Monroe/Penny			2 Transactions	
4641 Holiday Credit Office 01- 120- 000- 0000- 6511		Vet van gas March	1400000136034	Gas And Oil
4641 Holiday Credit Office			1 Transactions	
13602 Hughley/Josh 01- 120- 000- 0000- 6205 01- 120- 000- 0000- 6330 01- 120- 000- 0000- 6340 01- 120- 000- 0000- 6330		Postage Reimbursement Parking Fee Spring Training Meals Spring Training Mileage Spring Training		Postage Transportation & Travel Meals Transportation & Travel
13602 Hughley/Josh			4 Transactions	
2448 Janzen/Carroll Mark 01- 120- 000- 0000- 6350 01- 120- 000- 0000- 6350		Drive vet van 03/22/2017 Drive vet van 03/27/2017	Minneapolis 03/22/2017 0 St Cloud 03/27/2017 0	Per Diem Per Diem
2448 Janzen/Carroll Mark			2 Transactions	
5767 Lamke/Dennis 01- 120- 000- 0000- 6350		Drive vet van 03/21/2017	St Cloud 03/21/2017 0	Per Diem
5767 Lamke/Dennis			1 Transactions	
10677 Olsen/Gerald D 01- 120- 000- 0000- 6350		Drive vet van 03/10/2017	Minneapolis 03/10/2017 0	Per Diem

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Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
10677 Olsen/Gerald D		50.00	1 Transactions	
14386 Paradigm Automotive				
01-120-000-0000-6302		49.88	Oil change, tire rot. vet van	5377 Car Maintenance
14386 Paradigm Automotive		49.88	1 Transactions	
3912 Peterson/Richard				
01-120-000-0000-6350		50.00	Drive Vet Van	Mpls Per Diem
			03/06/2017 03/06/2017	0
01-120-000-0000-6350		50.00	Drive Vet Van	Mpls Per Diem
			03/14/2017 03/14/2017	0
01-120-000-0000-6350		50.00	Drive Vet Van	Mpls Per Diem
			03/16/2017 03/16/2017	0
01-120-000-0000-6350		50.00	Drive Vet Van	St Cloud Per Diem
			03/31/2017 03/31/2017	0
3912 Peterson/Richard		200.00	4 Transactions	
5960 Wilmo/Wesley S.				
01-120-000-0000-6350		50.00	Drive vet van	St Cloud Per Diem
			03/03/2017 03/03/2017	0
01-120-000-0000-6350		50.00	Drive vet van	St Cloud Per Diem
			03/09/2017 03/09/2017	0
01-120-000-0000-6350		50.00	Drive vet van	St Cloud Per Diem
			03/29/2017 03/29/2017	0
01-120-000-0000-6350		50.00	Drive vet van	St Cloud Per Diem
			03/15/2017 03/15/2017	0
5960 Wilmo/Wesley S.		200.00	4 Transactions	
9063 Workman/Jeff				
01-120-000-0000-6350		50.00	Drive Vet Van	Mpls Per Diem
			03/24/2017 03/24/2017	0
01-120-000-0000-6350		50.00	Drive Vet Van	St Cloud Per Diem
			03/01/2017 03/01/2017	0
9063 Workman/Jeff		100.00	2 Transactions	
120 DEPT Total:		1,476.87	Service Officer	11 Vendors 23 Transactions
121 DEPT			Housing & Redevelopment	
11355 Williams/Ihleen E				

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
01- 121- 000- 0000- 6350		35.00	HRA meeting	01/25/2017 Per Diem
01- 121- 000- 0000- 6350		35.00	HRA meeting	02/22/2017 Per Diem
01- 121- 000- 0000- 6350		35.00	HRA meeting	03/22/2017 Per Diem
11355 Williams/Ihleen E		105.00		
			3 Transactions	
121 DEPT Total:		105.00	Housing & Redevelopment	1 Vendors 3 Transactions
122 DEPT			Planning & Zoning	
86222 Aitkin Independent Age				
01- 122- 000- 0000- 6230		102.38	Notice of BOA Hearing	1482 Printing, Publishing & Adv
01- 122- 000- 0000- 6230		44.63	Notice of PC Hearing	1482 Printing, Publishing & Adv
86222 Aitkin Independent Age		147.01		
			2 Transactions	
248 Association of Mn Counties				
01- 122- 000- 0000- 6241		60.00	Land Use Training	Gansen Registration Fee
01- 122- 000- 0000- 6241		60.00	Land Use Training	Lange Registration Fee
01- 122- 000- 0000- 6241		60.00	Land Use Training	Sonnee Registration Fee
01- 122- 000- 0000- 6241		60.00	Land Use Training	Stromberg Registration Fee
248 Association of Mn Counties		240.00		
			4 Transactions	
14320 Benson/Lin				
01- 122- 000- 0000- 6350		50.00	BOA Meeting	04/05/2017 Per Diem
01- 122- 038- 0000- 6330		32.10	BOA Mileage	60@.535 Boa/Pc Mileage
14320 Benson/Lin		82.10		
			2 Transactions	
552 Betley/Terry J				
01- 122- 000- 0000- 6820		75.00	Refund Application 2017- 001470	Refunds & Reimbursements
552 Betley/Terry J		75.00		
			1 Transactions	
14339 Bright/Richard Edward				
01- 122- 000- 0000- 6350		30.00	BOA Onsites	Per Diem
01- 122- 000- 0000- 6350		50.00	BOA Meeting	04/05/2017 Per Diem
01- 122- 038- 0000- 6330		65.27	BOA Mileage	122@.535 Boa/Pc Mileage
14339 Bright/Richard Edward		145.27		
			3 Transactions	
4641 Holiday Credit Office				
01- 122- 000- 0000- 6511		72.12	March fuel	1400000135321 Gas And Oil
4641 Holiday Credit Office		72.12		
			1 Transactions	

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
2340 Hyytinen Hardware Hank				
01- 122- 000- 0000- 6405		13.58	Batteries, stakes	1385006
2340 Hyytinen Hardware Hank		13.58	1 Transactions	Office, Computer, Film, & Field Supplies
5516 Paquette/Jeremy M				
01- 122- 000- 0000- 6350		30.00	BOA Onsites	Per Diem
01- 122- 000- 0000- 6350		50.00	BOA Meeting	04/05/2017
01- 122- 038- 0000- 6330		107.54	BOA Mileage	201@.535
5516 Paquette/Jeremy M		187.54	3 Transactions	Boa/Pc Mileage
4010 Rasley Oil Company				
01- 122- 000- 0000- 6511		20.04	Gas March	AITCOZOS
4010 Rasley Oil Company		20.04	1 Transactions	Gas And Oil
10028 Spiel/Edward				
01- 122- 000- 0000- 6350		30.00	BOA Onsites	Per Diem
01- 122- 000- 0000- 6350		50.00	BOA Meeting	04/05/2017
01- 122- 038- 0000- 6330		93.09	BOA Mileage	174@.535
10028 Spiel/Edward		173.09	3 Transactions	Boa/Pc Mileage
12077 Stromberg/Kevin				
01- 122- 000- 0000- 6350		30.00	BOA Onsites	Per Diem
01- 122- 000- 0000- 6350		50.00	BOA Meeting	04/05/2017
01- 122- 038- 0000- 6330		66.88	BOA Mileage	125@.535
12077 Stromberg/Kevin		146.88	3 Transactions	Boa/Pc Mileage
122 DEPT Total:		1,302.63	Planning & Zoning	11 Vendors
				24 Transactions
123 DEPT			Coroner	
988 Hennepin Co Medical Centers				
01- 123- 000- 0000- 6260		400.00	ME 16- 3272	Autopsies- - Pathologist, Xrays, Etc
01- 123- 000- 0000- 6260		274.00	ME 17- 0308	Autopsies- - Pathologist, Xrays, Etc
988 Hennepin Co Medical Centers		674.00	2 Transactions	
123 DEPT Total:		674.00	Coroner	1 Vendors
				2 Transactions
200 DEPT			Enforcement	
86359 Aitkin Co Attorney				

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	Amount			
86359 Aitkin Co Attorney	1,275.00	Permit to carry consult	Jan- Mar	Gun Permit Expenses
	1,275.00		1 Transactions	
88430 Aitkin County Fair Board	125.00	2017 Fair booth		Services & Labor (Incl Contracts)
88430 Aitkin County Fair Board	125.00		1 Transactions	
11960 ASAP Towing	174.00	Tow for 17- 0700	5600	Wrecker Service
11960 ASAP Towing	174.00		1 Transactions	
4488 Automated Word Professionals	91.50	Transcription	17- SO108	Services & Labor (Incl Contracts)
	105.00	Transcription	17- SO109	Services & Labor (Incl Contracts)
4488 Automated Word Professionals	196.50		2 Transactions	
12445 Brandl Chevrolet, Buick GMC	50.84	#221 oil change, tire rotation	300378	Car Maintenance
12445 Brandl Chevrolet, Buick GMC	50.84		1 Transactions	
13325 Bruggman/Paul	28.50	March phone, internet		TZD Grant Expenses
	107.00	March Mileages	200 @ .535	TZD Grant Expenses
	960.00	March hours worked	30 @ \$32	TZD Grant Expenses
13325 Bruggman/Paul	1,095.50		3 Transactions	
783 Canon Financial Services, Inc	181.45	Copier contract 001	17160706	Services & Labor (Incl Contracts)
783 Canon Financial Services, Inc	181.45		1 Transactions	
964 Chief Supply Corp	295.34	gloves	489224	Office Supplies
964 Chief Supply Corp	295.34		1 Transactions	
1777 Grand Rapids Veterinary Clinic	165.90	Heartguard	231493	Services, Labor, Contracts
	21.00	Fluids Package	231496	Services, Labor, Contracts
	18.80	partial Cr. on invoice 218426	pd 7/29/16	Services, Labor, Contracts

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
1777 Grand Rapids Veterinary Clinic		168.10	3 Transactions	
4641 Holiday Credit Office				
01- 200- 000- 0000- 6511		143.18	Gas	1400000288942 Gas And Oil
4641 Holiday Credit Office		143.18	1 Transactions	
3100 McGregor Oil				
01- 200- 000- 0000- 6511		49.80	Gas	AITKINSH Gas And Oil
3100 McGregor Oil		49.80	1 Transactions	
10412 O'Reilly Auto Parts				
01- 200- 000- 0000- 6302		0.50-	long standing unknown credit	Car Maintenance
01- 200- 000- 0000- 6302		49.46	#212 Headlights	1878- 354332 Car Maintenance
01- 200- 000- 0000- 6302		20.98-	return,replace headlights #212	1878- 354334 Car Maintenance
01- 200- 000- 0000- 6302		33.69	Decal stripper	1878- 356793 Car Maintenance
10412 O'Reilly Auto Parts		61.67	4 Transactions	
4010 Rasley Oil Company				
01- 200- 000- 0000- 6511		167.15	Gas	AITCOSHERS Gas And Oil
4010 Rasley Oil Company		167.15	1 Transactions	
13864 Sandberg/Kristi				
01- 200- 000- 0000- 6150		1,000.00	Health insurance	Health Insurance- Employer
13864 Sandberg/Kristi		1,000.00	1 Transactions	
4681 Streichers				
01- 200- 000- 0000- 6610		780.00	Ballistic vest #211	11256833 Equipment & Radios
01- 200- 000- 0000- 6410		147.50	shirt carrier,apaulet kit #211	11256999 Clothing Allowance
4681 Streichers		927.50	2 Transactions	
86235 The Office Shop Inc				
01- 200- 000- 0000- 6405		66.82	office supplies	1023584- 0 Office Supplies
01- 200- 000- 0000- 6405		568.42	Admin copier contract	291417- 0 Office Supplies
01- 200- 000- 0000- 6405		49.99	Flash drive #211	291520- 0 Office Supplies
86235 The Office Shop Inc		685.23	3 Transactions	
13934 Tire Barn				
01- 200- 000- 0000- 6302		43.35	Oil change #219	38021 Car Maintenance
01- 200- 000- 0000- 6302		57.98	Oil change #212	38024 Car Maintenance

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
13934 Tire Barn		57.35 158.68	Oil Change 209 3 Transactions	38115 Car Maintenance
200 DEPT Total:		6,754.94	Enforcement	17 Vendors 30 Transactions
206 DEPT			Forfeitures	
86359 Aitkin Co Attorney		247.20	30% of Admin forfeiture funds	16-0099 Forfeiture Supplies
86359 Aitkin Co Attorney		247.20	1 Transactions	
86222 Aitkin Independent Age		249.00	Congrats All Starz Ad	1088 Forfeiture Supplies
86222 Aitkin Independent Age		249.00	1 Transactions	
206 DEPT Total:		496.20	Forfeitures	2 Vendors 2 Transactions
252 DEPT			Corrections	
14005 American Tower Corporation		326.19	Jacobson Tower Rent	404045544 Services & Labor (Incl Contracts)
14005 American Tower Corporation		326.19	1 Transactions	
12106 Antoine Electric		708.69	Ballasts Kitchen, shower, cell	16240 Repair & Maintenance Supplies
		62.48	Admin office light repair	16248 Repair & Maintenance Supplies
		130.50	Service Kitchen Light	16250 Repair & Maintenance Supplies
		130.50	Service jail hallway light	16251 Repair & Maintenance Supplies
12106 Antoine Electric		1,032.17	4 Transactions	
788 Bureau of Crim. Apprehension		390.00	CJDN Quarterly invoice	358026 Services & Labor (Incl Contracts)
788 Bureau of Crim. Apprehension		390.00	1 Transactions	
964 Chief Supply Corp		295.35	gloves	489224 Office & Computer Supplies
964 Chief Supply Corp		295.35	1 Transactions	
86527 Cuyuna Regional Medical Center		262.50	CPR Training (35)	1792 School Registration Fee

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
Amount				
86527 Cuyuna Regional Medical Center				
262.50		1 Transactions		
88628 Dalco				
01- 252- 000- 0000- 6422		Paper products for jail	3158114	Janitorial Supplies
536.14				
88628 Dalco				
536.14		1 Transactions		
2186 Hillyard Inc - Kansas City				
01- 252- 000- 0000- 6422		Janitorial	602480203	Janitorial Supplies
712.83				
2186 Hillyard Inc - Kansas City				
712.83		1 Transactions		
7525 Hometown Bldg Supply				
01- 252- 000- 0000- 6590		Ceiling tile for laundry room	93652	Repair & Maintenance Supplies
52.53				
7525 Hometown Bldg Supply				
52.53		1 Transactions		
2340 Hyttinen Hardware Hank				
01- 252- 000- 0000- 6590		cartridge filter, dust masks	1382160	Repair & Maintenance Supplies
19.97				
01- 252- 000- 0000- 6590		anchors, drill bit	1382373	Repair & Maintenance Supplies
7.55				
2340 Hyttinen Hardware Hank				
27.52		2 Transactions		
13844 McKesson Medical Surgical				
01- 252- 000- 0000- 6262		Inmate meds	97098825	Medical Expenses & Supplies - Inmates
350.68				
13844 McKesson Medical Surgical				
350.68		1 Transactions		
13691 MEnD Correctional Care, PLLC				
01- 252- 000- 0000- 6262		Healthcare services April	2523	Medical Expenses & Supplies - Inmates
5,601.50				
13691 MEnD Correctional Care, PLLC				
5,601.50		1 Transactions		
9692 Minnesota Energy Resources Corporation				
01- 252- 000- 0000- 6254		Gas Courthouse	0505221458	Utilities & Heating
1,002.56				
01- 252- 000- 0000- 6254		Gas Courthouse	0505399584	Utilities & Heating
390.77				
01- 252- 000- 0000- 6254		Gas Courthouse	0506726121	Utilities & Heating
107.59				
9692 Minnesota Energy Resources Corporation				
1,500.92		3 Transactions		
3712 Office Depot				
01- 252- 000- 0000- 6405		toner/printer cartridges	918114981001	Office & Computer Supplies
279.98				
3712 Office Depot				
279.98		1 Transactions		
3789 Pan- O- Gold Baking Company				
01- 252- 000- 0000- 6418		Groceries	10002417089029	Groceries
234.87				

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
01- 252- 000- 0000- 6418		195.72		
3789 Pan- O- Gold Baking Company		430.59		10002417096043 Groceries
			2 Transactions	
11947 Phoenix Supply				
01- 252- 000- 0000- 6424		711.50		11606 Inmate Supplies
11947 Phoenix Supply		711.50		
			1 Transactions	
4010 Rasley Oil Company				
01- 252- 000- 0000- 6330		43.79		AITCOSHERS Prisoner Transportation & Travel
4010 Rasley Oil Company		43.79		
			1 Transactions	
9499 Reliance Telephone Systems, Inc				
01- 252- 252- 0000- 6406		1,200.00		D- 19095 Phone Card Prisoner Welfare
01- 252- 252- 0000- 6406		400.00		D- 19103 Phone Card Prisoner Welfare
9499 Reliance Telephone Systems, Inc		1,600.00		
			2 Transactions	
12110 Revelin Vehicle Solutions, LLC				
01- 252- 000- 0000- 6302		750.00		173 Car Maintenance
12110 Revelin Vehicle Solutions, LLC		750.00		
			1 Transactions	
4070 Riley Auto Supply				
01- 252- 000- 0000- 6590		102.42		585120 Repair & Maintenance Supplies
01- 252- 000- 0000- 6590		22.40		585196 Repair & Maintenance Supplies
4070 Riley Auto Supply		124.82		
			2 Transactions	
84172 Riverwood Healthcare Center				
01- 252- 000- 0000- 6262		2,092.34		48000666 Medical Expenses & Supplies - Inmates
01- 252- 000- 0000- 6262		222.53		48000666 Medical Expenses & Supplies - Inmates
01- 252- 000- 0000- 6262		104.33		48000666 Medical Expenses & Supplies - Inmates
84172 Riverwood Healthcare Center		2,419.20		
			3 Transactions	
12214 Shopko Store Operating Co. LLC				
01- 252- 000- 0000- 6424		14.39		4649 Inmate Supplies
12214 Shopko Store Operating Co. LLC		14.39		
			1 Transactions	
4761 Sysco Minnesota Inc				
01- 252- 000- 0000- 6418		3,541.55		153065246 Groceries
01- 252- 252- 0000- 6405		859.45		153065247 Prisoner Welfare
01- 252- 000- 0000- 6418		3,040.29		153070352 Groceries

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
4761 Sysco Minnesota Inc		7,441.29	3 Transactions	
86235 The Office Shop Inc				
01- 252- 000- 0000- 6405		66.82	office supplies	1023584- 0 Office & Computer Supplies
86235 The Office Shop Inc		66.82	1 Transactions	
11608 Thrifty White Pharmacy- McGregor				
01- 252- 000- 0000- 6262		3,742.32	March Prescriptions	52914536063080 Medical Expenses & Supplies - Inmates
11608 Thrifty White Pharmacy- McGregor		3,742.32	1 Transactions	
13934 Tire Barn				
01- 252- 000- 0000- 6302		43.98	oil change xport #2	38094 Car Maintenance
13934 Tire Barn		43.98	1 Transactions	
252 DEPT Total:		28,757.01	Corrections	25 Vendors 38 Transactions
253 DEPT			Sentence to Serve	
4010 Rasley Oil Company				
01- 253- 000- 0000- 6511		328.01	Gas	AITCOSHERS Gas And Oil
4010 Rasley Oil Company		328.01	1 Transactions	
13934 Tire Barn				
01- 253- 000- 0000- 6302		59.30	Oil change 09 Ford STS	38141 Car Maintenance
01- 253- 000- 0000- 6302		43.09	Oil change 05 Dodge	38148 Car Maintenance
13934 Tire Barn		102.39	2 Transactions	
253 DEPT Total:		430.40	Sentence to Serve	2 Vendors 3 Transactions
255 DEPT			General Crime Victim Grant	
86359 Aitkin Co Attorney				
01- 255- 000- 0000- 5310		375.00	Crime victim filing assistance	Crime Victims State Grant
86359 Aitkin Co Attorney		375.00	1 Transactions	
255 DEPT Total:		375.00	General Crime Victim Grant	1 Vendors 1 Transactions
257 DEPT			Community Corrections	
14089 DeRuyck/Liz				
01- 257- 000- 0000- 6339		35.00	MACCAC Meals	Meals (Overnight)

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
		03/23/2017 03/24/2017	0	
01- 257- 251- 0000- 6335	33.70	Car rental fuel charge		Gas/Vehicle Fuel Charges
01- 257- 000- 0000- 6330	120.50	MACCAC Mtg Mileage	277@.435	Mileage
14089 DeRuyck/Liz	189.20		3 Transactions	
4641 Holiday Credit Office				
01- 257- 251- 0000- 6335	33.92	March Gas	1400000155373	Gas/Vehicle Fuel Charges
01- 257- 255- 0000- 6335	48.99	March Gas	1400000155373	Gas/Vehicle Fuel Charges
01- 257- 257- 0000- 6335	32.59	March Gas	1400000155373	Gas/Vehicle Fuel Charges
01- 257- 258- 0000- 6335	48.65	March Gas	1400000155373	Gas/Vehicle Fuel Charges
4641 Holiday Credit Office	164.15		4 Transactions	
87101 North Homes- Standard				
01- 257- 255- 0000- 6204	132.00	JB Transport to court	MR10430	Juvenile Detention
87101 North Homes- Standard	132.00		1 Transactions	
89269 Northwestern MN Juv Ctr- Primary Resid				
01- 257- 255- 0000- 6204	1,170.00	Non Secure Detention	122- 89- 1	Juvenile Detention
		03/27/2017 03/31/2017	0	
01- 257- 255- 0000- 6204	4,680.00	Secure Detention	122- 89- 1	Juvenile Detention
		03/07/2017 03/26/2017	0	
01- 257- 255- 0000- 6204	456.00	Residential treatment program	122- 89- 1	Juvenile Detention
		03/30/2017 03/31/2017	0	
89269 Northwestern MN Juv Ctr- Primary Resid	6,306.00		3 Transactions	
87300 Port Boy's Group Homes				
01- 257- 255- 0000- 6204	218.94	Law Enforcement hold dententio	TH	Juvenile Detention
		03/29/2017 03/30/2017	0	
87300 Port Boy's Group Homes	218.94		1 Transactions	
13062 Prairie Lakes Youth Programs - Secure				
01- 257- 255- 0000- 6204	868.00	Detention MMD	127- 178- 1	Juvenile Detention
		03/28/2017 03/31/2017	0	
13062 Prairie Lakes Youth Programs - Secure	868.00		1 Transactions	
9489 Redwood Toxicology Laboratory, Inc				
01- 257- 267- 0000- 6274	74.00	URINALYSIS TESTING	02239920173	Drug Testing Fee
01- 257- 022- 0000- 6406	36.57	Testing	12645820172	Sobriety Crt Expenses
01- 257- 022- 0000- 6406	30.00	Testing	12645820173	Sobriety Crt Expenses

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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1 General Fund

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
9489 Redwood Toxicology Laboratory, Inc		140.57		3 Transactions	
9360 Redwood Toxicology Laboratory, Inc. 01- 257- 022- 0000- 6406		701.73	Drug testing supplies	593707	Sobriety Crt Expenses
9360 Redwood Toxicology Laboratory, Inc.		701.73		1 Transactions	
86235 The Office Shop Inc 01- 257- 000- 0000- 6342		117.58	Contract paper meter charges	291468- 0	Office Equipment Rental/Contracts
01- 257- 000- 0000- 6342		117.58	Contract paper meter	291468- 0	Office Equipment Rental/Contracts
86235 The Office Shop Inc		235.16		2 Transactions	
11030 Tougas/Janet 01- 257- 257- 0000- 6330		150.08	Mileage home visits/check ins	345@.435	Mileage
11030 Tougas/Janet		150.08		1 Transactions	
6097 Verizon Wireless 01- 257- 257- 0000- 6215		54.22	Verizon Cellular	842105699	Wireless Telephone Services
6097 Verizon Wireless		54.22		1 Transactions	
257 DEPT Total:		9,160.05	Community Corrections	11 Vendors	21 Transactions
280 DEPT			Emergency Management		
14410 Northland Business Systems 01- 280- 000- 0000- 6231		2,050.00	Recorder Contract	IN72837	Services, Labor, Etc
			03/21/2017 03/20/2018	0	
14410 Northland Business Systems		2,050.00		1 Transactions	
280 DEPT Total:		2,050.00	Emergency Management	1 Vendors	1 Transactions
390 DEPT			Environmental Health (FBL)		
4641 Holiday Credit Office 01- 390- 000- 0000- 6511		55.47	March fuel	1400000135321	Gas And Oil
4641 Holiday Credit Office		55.47		1 Transactions	
390 DEPT Total:		55.47	Environmental Health (FBL)	1 Vendors	1 Transactions
392 DEPT			Water Wells		
405 A.W. Research Laboratories, Inc.					

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
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1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
Amount				
01- 392- 000- 0000- 6231		Coliform & Nitrate sampling	16273	Services, Labor, Contracts
01- 392- 000- 0000- 6231		Coliform & Nitrate sampling	16326	Services, Labor, Contracts
405 A.W. Research Laboratories, Inc.		2 Transactions		
12214 Shopko Store Operating Co. LLC				
01- 392- 000- 0000- 6405	22.39	Alcohol & swabs	5458	Office & Film Supplies
12214 Shopko Store Operating Co. LLC	22.39	1 Transactions		
10501 Sigma- Aldrich RTC				
01- 392- 000- 0000- 6405	203.35	Microbiological PT- WS	541397284	Office & Film Supplies
01- 392- 000- 0000- 6405	56.70	Anions- WS/20ml	541407021	Office & Film Supplies
10501 Sigma- Aldrich RTC	260.05	2 Transactions		
392 DEPT Total:	366.44	Water Wells	3 Vendors	5 Transactions
601 DEPT		Extension		
89471 Aitkin Co 4- H Council				
01- 601- 551- 0000- 5840	400.00	Plat books Recorder Rec 464	5537- 5546	4- H Plat Book Sales
01- 601- 551- 0000- 5840	80.00	Plat book License Ctr Rec 461	5555- 5556	4- H Plat Book Sales
01- 601- 551- 0000- 5840	120.00	Plat book License Ctr Rec 462	5557- 5559	4- H Plat Book Sales
01- 601- 551- 0000- 5840	40.00	Plat book License Ctr Rec 463	5560	4- H Plat Book Sales
89471 Aitkin Co 4- H Council	640.00	4 Transactions		
10850 Carlson/David				
01- 601- 000- 0000- 6350	35.00	Extension committee	4/3/17	Per Diem
01- 601- 000- 0000- 6360	21.40	Extension Committee Mlg	40@.535	Extension Comm Expenses (Not Per Diem)
10850 Carlson/David	56.40	2 Transactions		
9440 Dotzler/Sharon A				
01- 601- 000- 0000- 6350	35.00	Extension Committee	4/3/17	Per Diem
9440 Dotzler/Sharon A	35.00	1 Transactions		
91345 Elvecrog/Roberta C				
01- 601- 000- 0000- 6350	35.00	Extension committee	4/3/17	Per Diem
91345 Elvecrog/Roberta C	35.00	1 Transactions		
12045 Janzen/Joy				
01- 601- 000- 0000- 6360	9.63	Extension Committee mlg	18@.535	Extension Comm Expenses (Not Per Diem)
01- 601- 000- 0000- 6350	35.00	Extension Committee mtg	4/3/17	Per Diem

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
Amount				
12045 Janzen/Joy		44.63	2 Transactions	
90853 Mickelson/Bonnie H				
01- 601- 000- 0000- 6350		35.00	Extension Committee mtg	04/03/2017 Per Diem
90853 Mickelson/Bonnie H		35.00	1 Transactions	
601 DEPT Total:		846.03	Extension	6 Vendors 11 Transactions
700 DEPT			Promotion,AEOA Tran,Airport,RC&D,T	
14372 The Iowa Sportsman				
01- 700- 909- 0000- 6800		365.00	Advertising	11151 Tourism Miscellaneous
14372 The Iowa Sportsman		365.00	1 Transactions	
700 DEPT Total:		365.00	Promotion,AEOA Tran,Airport,RC&D,T	1 Vendors 1 Transactions
711 DEPT			Economic Development	
2880 Long Lake Conservation Ctr				
01- 711- 000- 0000- 6241		50.00	Room rent for broadband mtg	321 Registration Fee
2880 Long Lake Conservation Ctr		50.00	1 Transactions	
711 DEPT Total:		50.00	Economic Development	1 Vendors 1 Transactions
1 Fund Total:		92,267.75	General Fund	242 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
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3 Road & Bridge

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
301 DEPT		R&B Administration		
89541 Culligan				
03-301-000-0000-6400		21.75 WATER	422192	Supplies And Materials
03-301-000-0000-6400		10.50 APRIL EQUIPMENT RENTAL	STMT	Supplies And Materials
89541 Culligan		32.25		
		2 Transactions		
3963 Quale/Michael J				
03-301-000-0000-6296		83.17 MILEAGE- D3 ASST ENG MTG- STEARN		Meeting Expense/Physicals
3963 Quale/Michael J		83.17		
		1 Transactions		
86235 The Office Shop Inc				
03-301-000-0000-6400		315.06 CONTRACT	291332-0	Supplies And Materials
86235 The Office Shop Inc		315.06		
		1 Transactions		
301 DEPT Total:		430.48	R&B Administration	3 Vendors 4 Transactions
302 DEPT		R&B Engineering/Construction		
971 Commissioner of Transportation				
03-302-000-0000-6449		295.88 ENG EQUIPMENT CALIBRATION	P00007879	Rd/Br Engr. Supplies
971 Commissioner of Transportation		295.88		
		1 Transactions		
302 DEPT Total:		295.88	R&B Engineering/Construction	1 Vendors 1 Transactions
303 DEPT		R&B Highway Maintenance		
50 Aitkin Body Shop, Inc				
03-303-000-0000-6298		87.36 AITKIN SHOP SUPPLIES	1057	Shop Maintenance
50 Aitkin Body Shop, Inc		87.36		
		1 Transactions		
195 Aitkin Tire Shop				
03-303-000-0000-6590		24.00 REPAIR LABOR	0-056803	Repair & Maintenance Supplies
195 Aitkin Tire Shop		24.00		
		1 Transactions		
8411 American Welding & Gas, Inc.				
03-303-000-0000-6298		106.70 AITKIN SHOP SUPPLIES	0-4733712	Shop Maintenance
03-303-000-0000-6298		230.00 MCGREGOR SHOP SUPPLIES	0-4733713	Shop Maintenance
8411 American Welding & Gas, Inc.		336.70		
		2 Transactions		
86467 Auto Value Aitkin				

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>	
			<u>Paid On Bhf #</u>		
03-303-000-0000-6590		45.62	REPAIR PARTS	40097726	Repair & Maintenance Supplies
03-303-000-0000-6590		157.21	FILTERS	40097957	Repair & Maintenance Supplies
03-303-000-0000-6298		53.88	AITKIN SHOP SUPPLIES	40097999	Shop Maintenance
86467 Auto Value Aitkin		256.71			3 Transactions
175 City Of Mcgregor					
03-303-000-0000-6825		8,833.25	2017 MUNICIPAL MAINTENANCE		Maintenance Agreements
175 City Of Mcgregor		8,833.25			1 Transactions
176 City Of Palisade					
03-303-000-0000-6825		3,452.07	2017-2018 MUNICIPAL MAINT		Maintenance Agreements
176 City Of Palisade		3,452.07			1 Transactions
1491 Dutch's Electric, Inc					
03-303-000-0000-6298		502.64	REPLACE LAMPS	25319	Shop Maintenance
1491 Dutch's Electric, Inc		502.64			1 Transactions
7060 Federated Co- Ops Inc.					
03-303-000-0000-6297		499.50	MCGRATH SHOP PROPANE	0-0102975	Shop Fuel
03-303-000-0000-6297		449.85	MCGREGOR SHOP PROPANE	102104143	Shop Fuel
7060 Federated Co- Ops Inc.		949.35			2 Transactions
9368 Firstlab					
03-303-000-0000-6296		50.95	DRUG SCREEN	FL00172712	Meeting Expense/Physicals
9368 Firstlab		50.95			1 Transactions
13468 G & K Services					
03-303-000-0000-6298		14.79	SHOP LAUNDRY	1043713289	Shop Maintenance
03-303-000-0000-6298		14.79	SHOP LAUNDRY	1043736173	Shop Maintenance
03-303-000-0000-6298		14.79	SHOP LAUNDRY	1043741857	Shop Maintenance
13468 G & K Services		44.37			3 Transactions
1754 Garrison Disposal Company, Inc					
03-303-000-0000-6254		10.00	ROAD CLEAN UP	158284	Utilities
03-303-000-0000-6254		78.69	MCGREGOR SHOP	8241814	Utilities
1754 Garrison Disposal Company, Inc		88.69			2 Transactions
8844 H & R Construction Co					
03-303-000-0000-6521		61.08	GUARDRAIL REPAIR	16299	Maintenance Supplies

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
8844 H & R Construction Co		61.08			
				1 Transactions	
4641 Holiday Credit Office					
03-303-000-0000-6513		2.93	REBATE		Motor Fuel & Lubricants
03-303-000-0000-6513		17.89	FEDERAL TAX ADJUSTMENT		Motor Fuel & Lubricants
03-303-000-0000-6513		34.50	GASOLINE	0-85042025	Motor Fuel & Lubricants
03-303-000-0000-6513		40.60	GASOLINE	103337026	Motor Fuel & Lubricants
03-303-000-0000-6513		62.50	GASOLINE	112240014	Motor Fuel & Lubricants
03-303-000-0000-6513		38.00	GASOLINE	130445120	Motor Fuel & Lubricants
03-303-000-0000-6513		42.00	GASOLINE	134624079	Motor Fuel & Lubricants
4641 Holiday Credit Office		196.78		7 Transactions	
2340 Hyytinen Hardware Hank					
03-303-000-0000-6298		59.97	AITKIN SHOP SUPPLIES	1382288	Shop Maintenance
03-303-000-0000-6298		10.99	AITKIN SHOP SUPPLIES	1385138	Shop Maintenance
2340 Hyytinen Hardware Hank		70.96		2 Transactions	
7705 Isle Automotive Corp					
03-303-000-0000-6298		25.37	REPAIR PARTS	119104868	Shop Maintenance
7705 Isle Automotive Corp		25.37		1 Transactions	
2763 J & H Transfer Station-Lakes Sanitary					
03-303-000-0000-6254		94.00	AITKIN	117815	Utilities
03-303-000-0000-6254		58.00	PALISADE	117816	Utilities
2763 J & H Transfer Station-Lakes Sanitary		152.00		2 Transactions	
8101 Kris Engineering Inc					
03-303-000-0000-6590		2,704.80	REPAIR PARTS	28294	Repair & Maintenance Supplies
8101 Kris Engineering Inc		2,704.80		1 Transactions	
91187 Lake Country Power					
03-303-000-0000-6254		87.55	FEB- MAR JACOBSON SHOP	1400073000	Utilities
03-303-000-0000-6254		172.98	MAR- APR SWATARA	140946401	Utilities
91187 Lake Country Power		260.53		2 Transactions	
2831 Little Falls Machine Inc					
03-303-000-0000-6590		1,637.41	REPAIR PARTS	0-0060375	Repair & Maintenance Supplies
03-303-000-0000-6590		859.85	REPAIR PARTS	0-0060375CR	Repair & Maintenance Supplies

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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3 Road & Bridge

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
2831 Little Falls Machine Inc		777.56		2 Transactions
7899 Locators & Supplies, Inc				
03-303-000-0000-6298		231.17	AITKIN SHOP SUPPLIES	0-253593-IN Shop Maintenance
03-303-000-0000-6516		94.74	SIGN SUPPLIES	0-254135-IN Signs & Posts
7899 Locators & Supplies, Inc		325.91		2 Transactions
2991 Malmo Market				
03-303-000-0000-6513		29.98	GASOLINE	26676 Motor Fuel & Lubricants
03-303-000-0000-6298		27.09	SAW GAS	30116 Shop Maintenance
03-303-000-0000-6513		13.69	GASOLINE	30116 Motor Fuel & Lubricants
03-303-000-0000-6513		29.65	GASOLINE	30271 Motor Fuel & Lubricants
03-303-000-0000-6513		24.93	GASOLINE	30747 Motor Fuel & Lubricants
03-303-000-0000-6513		21.18	GASOLINE	30939 Motor Fuel & Lubricants
03-303-000-0000-6513		19.83	GASOLINE	31159 Motor Fuel & Lubricants
03-303-000-0000-6513		28.86	GASOLINE	31728 Motor Fuel & Lubricants
03-303-000-0000-6513		40.88	GASOLINE	32877 Motor Fuel & Lubricants
03-303-000-0000-6513		26.40	GASOLINE	39393 Motor Fuel & Lubricants
03-303-000-0000-6513		30.75	GASOLINE	39939 Motor Fuel & Lubricants
2991 Malmo Market		293.24		11 Transactions
10824 Maney International Inc				
03-303-000-0000-6590		658.07	REPAIR PARTS	750272 Repair & Maintenance Supplies
10824 Maney International Inc		658.07		1 Transactions
9692 Minnesota Energy Resources Corporation				
03-303-000-0000-6297		519.05	NAT GAS: AITKIN SHOP	MARCH Shop Fuel
9692 Minnesota Energy Resources Corporation		519.05		1 Transactions
8436 Northland Parts				
03-303-000-0000-6590		46.97	REPAIR PARTS	337944 Repair & Maintenance Supplies
03-303-000-0000-6590		21.49	REPAIR PARTS	338128 Repair & Maintenance Supplies
03-303-000-0000-6298		8.69	MCGREGOR SHOP SUPPLIES	338253 Shop Maintenance
8436 Northland Parts		77.15		3 Transactions
3760 Palisade Cooperative Oil Assoc				
03-303-000-0000-6513		35.42	GASOLINE	362197 Motor Fuel & Lubricants
03-303-000-0000-6513		48.76	GASOLINE	362250 Motor Fuel & Lubricants
03-303-000-0000-6513		40.48	GASOLINE	363495 Motor Fuel & Lubricants

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>	
03-303-000-0000-6513		42.52	GASOLINE	364083	Motor Fuel & Lubricants
3760 Palisade Cooperative Oil Assoc		167.18		4 Transactions	
4010 Rasley Oil Company					
03-303-000-0000-6513		37.58	GASOLINE	18764	Motor Fuel & Lubricants
03-303-000-0000-6513		55.32	GASOLINE	18770	Motor Fuel & Lubricants
03-303-000-0000-6513		51.41	GASOLINE	18786	Motor Fuel & Lubricants
03-303-000-0000-6513		44.92	GASOLINE	18805	Motor Fuel & Lubricants
03-303-000-0000-6513		33.00	GASOLINE	18814	Motor Fuel & Lubricants
03-303-000-0000-6513		34.14	GASOLINE	18816	Motor Fuel & Lubricants
03-303-000-0000-6513		60.26	GASOLINE	18825	Motor Fuel & Lubricants
03-303-000-0000-6513		41.25	GASOLINE	18839	Motor Fuel & Lubricants
03-303-000-0000-6513		41.25	GASOLINE	20423	Motor Fuel & Lubricants
03-303-000-0000-6513		27.78	GASOLINE	20428	Motor Fuel & Lubricants
03-303-000-0000-6513		32.63	GASOLINE	20429	Motor Fuel & Lubricants
03-303-000-0000-6513		37.74	GASOLINE	20469	Motor Fuel & Lubricants
03-303-000-0000-6513		43.99	GASOLINE	20494	Motor Fuel & Lubricants
03-303-000-0000-6513		33.90	GASOLINE	20498	Motor Fuel & Lubricants
03-303-000-0000-6513		19.56	DIESEL	20498	Motor Fuel & Lubricants
03-303-000-0000-6513		45.50	GASOLINE	20500	Motor Fuel & Lubricants
03-303-000-0000-6513		33.91	GASOLINE	20534	Motor Fuel & Lubricants
03-303-000-0000-6513		36.85	GASOLINE	20536	Motor Fuel & Lubricants
03-303-000-0000-6513		42.34	GASOLINE	20544	Motor Fuel & Lubricants
03-303-000-0000-6513		33.91	GASOLINE	20575	Motor Fuel & Lubricants
03-303-000-0000-6513		42.44	GASOLINE	20587	Motor Fuel & Lubricants
03-303-000-0000-6513		45.22	GASOLINE	20590	Motor Fuel & Lubricants
03-303-000-0000-6513		51.31	GASOLINE	20669	Motor Fuel & Lubricants
03-303-000-0000-6513		44.96	GASOLINE	20684	Motor Fuel & Lubricants
03-303-000-0000-6513		54.08	GASOLINE	20685	Motor Fuel & Lubricants
03-303-000-0000-6513		36.89	GASOLINE	20698	Motor Fuel & Lubricants
03-303-000-0000-6513		52.23	GASOLINE	20727	Motor Fuel & Lubricants
03-303-000-0000-6513		27.69	GASOLINE	20740	Motor Fuel & Lubricants
03-303-000-0000-6513		55.00	GASOLINE	20767	Motor Fuel & Lubricants
03-303-000-0000-6513		61.05	GASOLINE	20779	Motor Fuel & Lubricants
03-303-000-0000-6513		57.73	GASOLINE	20789	Motor Fuel & Lubricants
03-303-000-0000-6513		40.91	GASOLINE	20834	Motor Fuel & Lubricants
03-303-000-0000-6513		33.08	GASOLINE	20848	Motor Fuel & Lubricants
03-303-000-0000-6513		34.84	GASOLINE	20856	Motor Fuel & Lubricants
03-303-000-0000-6513		56.27	GASOLINE	20924	Motor Fuel & Lubricants

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>	
			<u>Paid On Bhf #</u>		
03-303-000-0000-6513		47.66	GASOLINE	20945	Motor Fuel & Lubricants
03-303-000-0000-6513		46.93	GASOLINE	20957	Motor Fuel & Lubricants
03-303-000-0000-6513		46.48	GASOLINE	20958	Motor Fuel & Lubricants
03-303-000-0000-6513		22.91	GASOLINE	20975	Motor Fuel & Lubricants
03-303-000-0000-6513		57.57	GASOLINE	21019	Motor Fuel & Lubricants
03-303-000-0000-6513		19.97	DIESEL	21019	Motor Fuel & Lubricants
03-303-000-0000-6513		47.19	DIESEL	21080	Motor Fuel & Lubricants
03-303-000-0000-6513		46.47	GASOLINE	21123	Motor Fuel & Lubricants
03-303-000-0000-6513		56.72	GASOLINE	21136	Motor Fuel & Lubricants
03-303-000-0000-6513		57.27	GASOLINE	21160	Motor Fuel & Lubricants
03-303-000-0000-6513		62.78	GASOLINE	21224	Motor Fuel & Lubricants
03-303-000-0000-6513		43.08	GASOLINE	21227	Motor Fuel & Lubricants
03-303-000-0000-6513		19.99	DIESEL	21227	Motor Fuel & Lubricants
03-303-000-0000-6513		71.55	GASOLINE	21265	Motor Fuel & Lubricants
4010 Rasley Oil Company		2,127.51			49 Transactions
4070 Riley Auto Supply					
03-303-000-0000-6590		45.00	REPAIR PARTS	584573	Repair & Maintenance Supplies
03-303-000-0000-6298		13.99	AITKIN SHOP SUPPLIES	584591	Shop Maintenance
03-303-000-0000-6298		28.99	AITKIN SHOP SUPPLIES	584648	Shop Maintenance
03-303-000-0000-6298		9.49	AITKIN SHOP SUPPLIES	584706	Shop Maintenance
03-303-000-0000-6298		49.96	MCGRATH SHOP SUPPLIES	584755	Shop Maintenance
03-303-000-0000-6590		91.78	FILTERS	584769	Repair & Maintenance Supplies
03-303-000-0000-6590		33.75	REPAIR PARTS	584799	Repair & Maintenance Supplies
03-303-000-0000-6590		28.24	REPAIR PARTS	584810	Repair & Maintenance Supplies
03-303-000-0000-6590		64.68	REPAIR PARTS	584948	Repair & Maintenance Supplies
03-303-000-0000-6298		69.90	JACOBSON SHOP SUPPLIES	584992	Shop Maintenance
03-303-000-0000-6298		219.95	AITKIN SHOP SUPPLIES	585060	Shop Maintenance
03-303-000-0000-6298		21.87	AITKIN SHOP SUPPLIES	585097	Shop Maintenance
03-303-000-0000-6590		15.00	REPAIR PARTS	585210	Repair & Maintenance Supplies
4070 Riley Auto Supply		602.60			13 Transactions
4711 Sunnys Citgo					
03-303-000-0000-6513		29.04	GASOLINE	1012261	Motor Fuel & Lubricants
03-303-000-0000-6513		49.00	GASOLINE	1012456	Motor Fuel & Lubricants
03-303-000-0000-6513		26.34	GASOLINE	1012561	Motor Fuel & Lubricants
03-303-000-0000-6513		25.24	GASOLINE	1014874	Motor Fuel & Lubricants
03-303-000-0000-6513		42.00	GASOLINE	1015315	Motor Fuel & Lubricants
03-303-000-0000-6513		56.30	GASOLINE	1016758	Motor Fuel & Lubricants

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	Amount			
03- 303- 000- 0000- 6513	36.39	GASOLINE	1019076	Motor Fuel & Lubricants
03- 303- 000- 0000- 6513	35.63	GASOLINE	1019422	Motor Fuel & Lubricants
4711 Sunnys Citgo	299.94			8 Transactions
90805 Temco				
03- 303- 000- 0000- 6521	9.90	MAILBOX POST SUPPLIES	21229	Maintenance Supplies
90805 Temco	9.90			1 Transactions
12788 Timmer Implement of Aitkin				
03- 303- 000- 0000- 6590	55.40	REPAIR PARTS	IA09371	Repair & Maintenance Supplies
12788 Timmer Implement of Aitkin	55.40			1 Transactions
10431 Verizon Business				
03- 303- 000- 0000- 6254	19.08	MAR- HWY OFFICE	4227948181703	Utilities
10431 Verizon Business	19.08			1 Transactions
6097 Verizon Wireless				
03- 303- 000- 0000- 6254	335.21	MAR- DEPT CELL PHONES	9783124095	Utilities
6097 Verizon Wireless	335.21			1 Transactions
8671 Village Laundromat & Car Wash, Inc				
03- 303- 000- 0000- 6298	19.00	RAGS	841488	Shop Maintenance
8671 Village Laundromat & Car Wash, Inc	19.00			1 Transactions
8605 Wayne's Sanitation Llc				
03- 303- 000- 0000- 6254	26.25	GARBAGE: MCGRATH	268536	Utilities
8605 Wayne's Sanitation Llc	26.25			1 Transactions
5295 Ziegler Inc				
03- 303- 000- 0000- 6590	575.35	REPAIR PARTS	PC190065222	Repair & Maintenance Supplies
03- 303- 000- 0000- 6590	61.48	REPAIR PARTS	PC190065432	Repair & Maintenance Supplies
03- 303- 000- 0000- 6590	46.92	REPAIR PARTS	PC190065555	Repair & Maintenance Supplies
03- 303- 000- 0000- 6590	46.92	REPAIR PARTS	PC190065556	Repair & Maintenance Supplies
03- 303- 000- 0000- 6590	156.90	REPAIR PARTS	PC190065585	Repair & Maintenance Supplies
5295 Ziegler Inc	887.57			5 Transactions
303 DEPT Total:	25,298.23	R&B Highway Maintenance	35 Vendors	139 Transactions
307 DEPT		R&B Capital Infrastructure		

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
9802	Kragness/Conrad 03-307-000-0000-6362		PAID DEED TAX ON PROP ACQ	PARCEL NO 23	Right Of Way
9802	Kragness/Conrad	5.12	1 Transactions		
5128	Widseth Smith & Nolting Inc 03-307-000-0000-6260	783.00	PROFESSIONAL SERVICES	115789	Professional Services
5128	Widseth Smith & Nolting Inc	783.00	1 Transactions		
307	DEPT Total:	788.12	R&B Capital Infrastructure	2 Vendors	2 Transactions
3	Fund Total:	26,812.71	Road & Bridge		146 Transactions

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Vendor	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT			Undesignated		
	4580 Mn Dept Of Finance		270.00	Marriage License fees Mar 17		State Fees, Assessments & Surcharges
	09- 000- 000- 0000- 2030					
	4580 Mn Dept Of Finance		270.00	1 Transactions		
0	DEPT Total:		270.00	Undesignated	1 Vendors	1 Transactions
9	Fund Total:		270.00	State		1 Transactions

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
900	DEPT			Timber Permit Bonds		
13447	Futurewood 10-900-000-0000-2300		1,244.64	Bond refund Rec #2973	13584	Timber Permit Bonds
13447	Futurewood		1,244.64	1 Transactions		
11996	Nelson/Keith 10-900-000-0000-2300		420.80	Bond refund Rec 2957	13786	Timber Permit Bonds
11996	Nelson/Keith		420.80	1 Transactions		
5791	Sappi 10-900-000-0000-2300		786.50	Bond refund Rec 2484	13467	Timber Permit Bonds
	10-900-000-0000-2300		1,869.14	timber permit refund R#2946	13503	Timber Permit Bonds
	10-900-000-0000-2300		4,895.93	Bond refund Rec 1955	13541	Timber Permit Bonds
5791	Sappi		7,551.57	3 Transactions		
4365	Swedberg/Duane E 10-900-000-0000-2300		370.00	Bond refund Rec 2971	13816	Timber Permit Bonds
4365	Swedberg/Duane E		370.00	1 Transactions		
900	DEPT Total:		9,587.01	Timber Permit Bonds	4 Vendors	6 Transactions
921	DEPT			Co. Development		
12525	CES Imaging 10-921-000-0000-6405		464.11	Printhead for Dan's printer	60152	Office Supplies
	10-921-000-0000-6405		85.35	Cartridge for Dan's printer	60228	Office Supplies
12525	CES Imaging		549.46	2 Transactions		
921	DEPT Total:		549.46	Co. Development	1 Vendors	2 Transactions
923	DEPT			Forfeited Tax Sales		
170	Aitkin Motor Company 10-923-000-0000-6590		50.74	LOF #667	12822	Repair & Maintenance Supplies
170	Aitkin Motor Company		50.74	1 Transactions		
12003	Carlson/Matt 10-923-000-0000-6820		527.83	overappraised refund	13926	Refunds & Reimbursements
12003	Carlson/Matt		527.83	1 Transactions		

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
2340 Hyytinen Hardware Hank 10- 923- 000- 0000- 6406		7.58	Hasp	1385255	Field Supplies
2340 Hyytinen Hardware Hank		7.58	1 Transactions		
2410 Jacobs/Mark H 10- 923- 000- 0000- 6330		46.11	GRFA meeting mileage	106@.435	Transportation & Travel
2410 Jacobs/Mark H		46.11	1 Transactions		
7062 Kern Excavating LLC 10- 923- 000- 0000- 6231		26,408.00	Demolish VFW Building	8928	Services, Labor, Contracts
7062 Kern Excavating LLC		26,408.00	1 Transactions		
11407 Lightning Motor Sports 10- 923- 000- 0000- 6590		92.95	Battery 394	16089	Repair & Maintenance Supplies
11407 Lightning Motor Sports		92.95	1 Transactions		
2880 Long Lake Conservation Ctr 10- 923- 000- 0000- 6231		637.50	dinner/facility chg- Logger Sum	328	Services, Labor, Contracts
2880 Long Lake Conservation Ctr		637.50	1 Transactions		
11996 Nelson/Keith 10- 923- 000- 0000- 6820		23.50	Overappraised refund	13786	Refunds & Reimbursements
11996 Nelson/Keith		23.50	1 Transactions		
13965 Nuss Truck & Equipment 10- 923- 000- 0000- 6590		1,394.94	Grader parts	6098723P	Repair & Maintenance Supplies
10- 923- 000- 0000- 6590		307.82	Grader parts	6098836P	Repair & Maintenance Supplies
13965 Nuss Truck & Equipment		1,702.76	2 Transactions		
86235 The Office Shop Inc 10- 923- 000- 0000- 6405		84.89	Paper, envelopes	1023930- 0	Office Supplies
86235 The Office Shop Inc		84.89	1 Transactions		
13934 Tire Barn 10- 923- 000- 0000- 6590		25.00	Tire repair #798	37953	Repair & Maintenance Supplies
10- 923- 000- 0000- 6590		45.35	LOF, light #315	37955	Repair & Maintenance Supplies
10- 923- 000- 0000- 6590		61.35	LOF Rotate #798	38130	Repair & Maintenance Supplies
13934 Tire Barn		131.70	3 Transactions		

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
923 DEPT Total:		29,713.56	Forfeited Tax Sales	11 Vendors 14 Transactions
926 DEPT			Law Library	
5173 THOMSON REUTERS- WEST PUBLISHING				
10- 926- 000- 0000- 6408		1,222.37	March Information Charges	835863711 Law Books
10- 926- 000- 0000- 6408		699.92	March Subscription	835947567 Law Books
5173 THOMSON REUTERS- WEST PUBLISHING		1,922.29	2 Transactions	
926 DEPT Total:		1,922.29	Law Library	1 Vendors 2 Transactions
929 DEPT			Mn. Trust Insurance Fund	
7062 Kern Excavating LLC				
10- 929- 000- 0000- 6625		1,053.75	Window Well Drain Tiles	4517LLCC Office Equipment & Other Equipment
7062 Kern Excavating LLC		1,053.75	1 Transactions	
929 DEPT Total:		1,053.75	Mn. Trust Insurance Fund	1 Vendors 1 Transactions
10 Fund Total:		42,826.07	Trust	25 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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11 Forest Development

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
924	DEPT			Forest Resource		
589	Blomberg/Judith 11-924-000-0000-6350 11-924-000-0000-6330		35.00 2.68	Nat Resources Committee Nat Resources Committee mlg	04/07/2017 5@.535	Per Diem Transportation & Travel
589	Blomberg/Judith		37.68	2 Transactions		
2270	Hoppe/Russell Peter 11-924-000-0000-6350 11-924-000-0000-6330		35.00 32.10	Natural Resources Committee Logger summit mileage	60@.535	Per Diem Transportation & Travel
2270	Hoppe/Russell Peter		67.10	2 Transactions		
2448	Janzen/Carroll Mark 11-924-000-0000-6350 11-924-000-0000-6330 11-924-000-0000-6350 11-924-000-0000-6330		35.00 9.63 35.00 29.96	Nat Resources Comm (special) Nat Resources (special) mlg Nat Resources Committee mtg Nat Resources Committee mlg	04/07/2017 18@.535 4/10/2017 56@.535	Per Diem Transportation & Travel Per Diem Transportation & Travel
2448	Janzen/Carroll Mark		109.59	4 Transactions		
5784	Lake/Robert 11-924-000-0000-6330 11-924-000-0000-6350		14.98 35.00	Nat Resources Committee mlg Nat Resources committee	28@.535 4/10/2017	Transportation & Travel Per Diem
5784	Lake/Robert		49.98	2 Transactions		
12512	MARCUM/ROBERT 11-924-000-0000-6350 11-924-000-0000-6330		35.00 25.68	Nat Resources Committee Nat Resources Committee mlg	04/10/2017 48@.535	Per Diem Transportation & Travel
12512	MARCUM/ROBERT		60.68	2 Transactions		
6097	Verizon Wireless 11-924-000-0000-6250		87.88	March cell phone	58068382700001	Telephone
6097	Verizon Wireless		87.88	1 Transactions		
924	DEPT Total:		412.91	Forest Resource	6 Vendors	13 Transactions
934	DEPT			Memorial Forest		
10982	Prt Usa Inc 11-934-000-0000-6273		16,537.50	1/2 cost- Sowing Fee- 2018 trees	02127709	Timber Improvement
10982	Prt Usa Inc		16,537.50	1 Transactions		

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11 Forest Development

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
934 DEPT Total:		16,537.50 Memorial Forest	1 Vendors	1 Transactions
11 Fund Total:		16,950.41 Forest Development		14 Transactions

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19 Long Lake Conservation C

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
521	DEPT			LLCC Administration		
12710	AdventureKEEN 19- 521- 000- 0000- 6400		191.31	24 Field guides for canteen	57920	Commissary Items
12710	AdventureKEEN		191.31	1 Transactions		
86222	Aitkin Independent Age 19- 521- 000- 0000- 6230		126.98	Advertising for community sale	1081	Printing, Publ & Adv Promotion
86222	Aitkin Independent Age		126.98	1 Transactions		
8622	Frontier 19- 521- 000- 0000- 6250		566.20	service and LD	2187684653	Telephone
8622	Frontier		566.20	1 Transactions		
2763	J & H Transfer Station-Lakes Sanitary 19- 521- 000- 0000- 6255		92.00	April Garbage Service	117846	Garbage
2763	J & H Transfer Station-Lakes Sanitary		92.00	1 Transactions		
4425	Shirts Plus 19- 521- 000- 0000- 6400		430.80	24 Hoodies	911	Commissary Items
	19- 521- 000- 0000- 6400		310.80	24 Trucker hats	911	Commissary Items
4425	Shirts Plus		741.60	2 Transactions		
86235	The Office Shop Inc 19- 521- 000- 0000- 6231		377.05	Copier Contract	291422- 0	Services, Labor, Contracts
86235	The Office Shop Inc		377.05	1 Transactions		
8671	Village Laundromat & Car Wash, Inc 19- 521- 000- 0000- 6231		205.00	Laundrying of linens	328483	Services, Labor, Contracts
8671	Village Laundromat & Car Wash, Inc		205.00	1 Transactions		
521	DEPT Total:		2,300.14	LLCC Administration	7 Vendors	8 Transactions
523	DEPT			LLCC Food		
4761	Sysco Minnesota Inc 19- 523- 000- 0000- 6418		741.57	Groceries	153070355	Groceries- Students
4761	Sysco Minnesota Inc		741.57	1 Transactions		
4968	Upper Lakes Foods, Inc 19- 523- 000- 0000- 6418		931.97	Groceries	880315- 00	Groceries- Students

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19 Long Lake Conservation C

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
19- 523- 000- 0000- 6418		470.09		
4968 Upper Lakes Foods, Inc		1,402.06		
			2 Transactions	
523 DEPT Total:		2,143.63	LLCC Food	2 Vendors 3 Transactions
524 DEPT			LLCC Maintenance	
13725 Beartooth True Value				
19- 524- 000- 0000- 6422		10.99	BATTERY	B33414 Janitorial Services/Supplies
19- 524- 000- 0000- 6422		27.16	HARDWARE	B33474 Janitorial Services/Supplies
13725 Beartooth True Value		38.15		2 Transactions
2340 Hyytinen Hardware Hank				
19- 524- 000- 0000- 6422		10.47	Mailing tape, batteries	1381508 Janitorial Services/Supplies
19- 524- 000- 0000- 6422		17.99	Ready mix	1382111 Janitorial Services/Supplies
19- 524- 000- 0000- 6422		96.90	Paint supplies	1382237 Janitorial Services/Supplies
19- 524- 000- 0000- 6422		10.62	Hardware	1384968 Janitorial Services/Supplies
19- 524- 000- 0000- 6422		61.65	paint prep supplies	138978 Janitorial Services/Supplies
2340 Hyytinen Hardware Hank		197.63		5 Transactions
12709 K & N Electric LLC				
19- 524- 000- 0000- 6590		442.50	fixes lights/new ballast	1966 Repair & Maintenance Supplies
12709 K & N Electric LLC		442.50		1 Transactions
7062 Kern Excavating LLC				
19- 524- 000- 0000- 6590		1,523.75	Install Rd/Sewer Cleanouts	4517LLCC Repair & Maintenance Supplies
7062 Kern Excavating LLC		1,523.75		1 Transactions
524 DEPT Total:		2,202.03	LLCC Maintenance	4 Vendors 9 Transactions
525 DEPT			LLCC Capital Improvement	
13725 Beartooth True Value				
19- 525- 000- 0000- 6601		51.43	PAINT SUPPLIES	A16337 Capital Outlay- Non Marcum House
19- 525- 000- 0000- 6601		234.00	PAINT	A16480 Capital Outlay- Non Marcum House
19- 525- 000- 0000- 6601		234.00	PAINT	A16563 Capital Outlay- Non Marcum House
19- 525- 000- 0000- 6601		23.40	PAINT	A16682 Capital Outlay- Non Marcum House
19- 525- 000- 0000- 6601		3.99	PAINT SUPPLIES	B32436 Capital Outlay- Non Marcum House
19- 525- 000- 0000- 6601		7.49	PAINT SUPPLIES	B32464 Capital Outlay- Non Marcum House
19- 525- 000- 0000- 6601		24.96	PAINT SUPPLIES	B32572 Capital Outlay- Non Marcum House

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
4/18/17 2:14PM
19 Long Lake Conservation C

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
19- 525- 000- 0000- 6601		PAINT SUPPLIES	B32629	Capital Outlay- Non Marcum House
19- 525- 000- 0000- 6601		PAINT SUPPLIES	B33109	Capital Outlay- Non Marcum House
13725 Beartooth True Value				
			9 Transactions	
2340 Hyytinen Hardware Hank				
19- 525- 000- 0000- 6601		Paint	1382237	Capital Outlay- Non Marcum House
2340 Hyytinen Hardware Hank				
			1 Transactions	
525 DEPT Total:		LLCC Capital Improvement	2 Vendors	10 Transactions
19 Fund Total:		Long Lake Conservation Center		30 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
4/18/17 2:14PM
21 Parks

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
520	DEPT			Parks		
188	Aitkin Sno- Drifters Snowmobile 21- 520- 000- 0000- 6802		7,282.10	3rd benchmark GIA payment		Trail Grants- State
188	Aitkin Sno- Drifters Snowmobile		7,282.10	1 Transactions		
4641	Holiday Credit Office 21- 520- 000- 0000- 6511		518.59	March fuel	1400000134961	Gas And Oil
4641	Holiday Credit Office		518.59	1 Transactions		
2340	Hyytinen Hardware Hank 21- 520- 000- 0000- 6405		45.95	Sea foam, etc	1381328	Office Supplies
	21- 520- 000- 0000- 6405		8.67	Tire repair kit, carribener	1383102	Office Supplies
	21- 520- 000- 0000- 6405		11.99	Shovel handle	1385139	Office Supplies
2340	Hyytinen Hardware Hank		66.61	3 Transactions		
3100	McGregor Oil 21- 520- 000- 0000- 6511		75.76	March gas	AITKINLA	Gas And Oil
3100	McGregor Oil		75.76	1 Transactions		
3176	Mille Lacs Trails, Inc. 21- 520- 000- 0000- 6802		11,049.40	3rd Benchmark GIA payment		Trail Grants- State
3176	Mille Lacs Trails, Inc.		11,049.40	1 Transactions		
9692	Minnesota Energy Resources Corporation 21- 520- 000- 0000- 6254		276.13	March gas for shop	50254456100001	Utilities
9692	Minnesota Energy Resources Corporation		276.13	1 Transactions		
4010	Rasley Oil Company 21- 520- 000- 0000- 6511		685.57	March gas	AITCOL&PS	Gas And Oil
4010	Rasley Oil Company		685.57	1 Transactions		
4800	Tamarack Sno- Flyers 21- 520- 000- 0000- 6802		15,665.10	3rd Benchmark GIA payment		Trail Grants- State
4800	Tamarack Sno- Flyers		15,665.10	1 Transactions		
520	DEPT Total:		35,619.26	Parks	8 Vendors	10 Transactions
21	Fund Total:		35,619.26	Parks		10 Transactions

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



DKB1
4/18/17 2:14PM
21 Parks

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
Final Total:		223,412.08	236 Vendors	468 Transactions	

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	92,267.75	General Fund
3	26,812.71	Road & Bridge
9	270.00	State
10	42,826.07	Trust
11	16,950.41	Forest Development
19	8,665.88	Long Lake Conservation Center
21	35,619.26	Parks
All Funds	223,412.08	Total

Approved by,

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20

DKB1
4/14/17 2:03PM

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

March Sales + Use Tax

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
4/14/17 2:03PM
1 General Fund

Vendor Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
89991 Bremer Bank						
1 01-040-000-0000-5517			0.58	Receipt Nbr 1346 03/15/2017		Fees For Services
2 01-040-021-0000-5840			1.61	Receipt Nbr 1184 03/07/2017		Misc Receipts
3 01-042-000-0000-5840			0.32	Receipt Nbr 4405 03/03/2017		Misc Receipts
4 01-042-000-0000-5840			0.13	Receipt Nbr 4412 03/10/2017		Misc Receipts
5 01-042-000-0000-5840			0.06	Receipt Nbr 4413 03/10/2017		Misc Receipts
6 01-042-000-0000-5840			12.87	Receipt Nbr 4414 03/10/2017		Misc Receipts
7 01-042-000-0000-5840			12.87	Receipt Nbr 4418 03/13/2017		Misc Receipts
8 01-042-000-0000-5840			0.13	Receipt Nbr 4423 03/16/2017		Misc Receipts
9 01-042-000-0000-5840			0.13	Receipt Nbr 4430 03/23/2017		Misc Receipts
10 01-042-000-0000-5840			0.13	Receipt Nbr 4432 03/27/2017		Misc Receipts
11 01-043-000-0000-5840			0.26	Receipt Nbr 1012 03/17/2017		Misc Receipts
12 01-043-000-0000-5840			0.26	Receipt Nbr 1012 03/17/2017		Misc Receipts
13 01-043-000-0000-5840			0.26	Receipt Nbr 1012 03/17/2017		Misc Receipts
14 01-043-000-0000-5840			0.26	Receipt Nbr 1012 03/17/2017		Misc Receipts
15 01-043-000-0000-5840			0.26	Receipt Nbr 1012 03/17/2017		Misc Receipts
16 01-043-000-0000-5840			0.26	Receipt Nbr 1016 03/31/2017		Misc Receipts
17 01-043-000-0000-5840			110.43	Receipt Nbr 1016 03/31/2017		Misc Receipts
18 01-049-000-0000-5525			4.19	Receipt Nbr 596 03/10/2017		Label & Listing Sales
19 01-090-000-0000-5840			0.64	Receipt Nbr 1868 03/08/2017		Misc Receipts
20 01-090-000-0000-5840			0.64	Receipt Nbr 1869 03/08/2017		Misc Receipts
21 01-090-000-0000-5840			2.57	Receipt Nbr 1870 03/08/2017		Misc Receipts
22 01-090-000-0000-5840			0.64	Receipt Nbr 1871 03/08/2017		Misc Receipts
23 01-090-000-0000-5840			7.08	Receipt Nbr 1872 03/08/2017		Misc Receipts
24 01-090-000-0000-5840			0.64	Receipt Nbr 1875 03/14/2017		Misc Receipts
25 01-090-000-0000-5840			0.64	Receipt Nbr 1876 03/14/2017		Misc Receipts
26 01-090-000-0000-5840			0.64	Receipt Nbr 1876 03/14/2017		Misc Receipts
27 01-090-000-0000-5840			0.64	Receipt Nbr 1877 03/14/2017		Misc Receipts
28 01-252-252-0000-5872			45.29	Receipt Nbr 3135 03/08/2017		Phone Card Prisoner Welfare(Taxable)
29 01-252-252-0000-5872			258.17	Receipt Nbr 3144 03/17/2017		Phone Card Prisoner Welfare(Taxable)
30 01-252-252-0000-5885			36.70	Receipt Nbr 3135 03/08/2017		Commissary Sales Taxable
31 01-252-252-0000-5885			33.31	Receipt Nbr 3144 03/17/2017		Commissary Sales Taxable
32 01-252-252-0000-5885			14.83	Receipt Nbr 3149 03/21/2017		Commissary Sales Taxable
33 01-252-252-0000-5885			11.40	Receipt Nbr 3157 03/28/2017		Commissary Sales Taxable
71 01-100-000-0000-6311			173.60	March copies sales tax		Sales Tax
72 01-100-000-0000-6312			0.40	March sales tax adjustment		Sales Tax Adjustment
89991 Bremer Bank			732.84	35 Transactions		

1 Fund Total:

732.84

General Fund

1 Vendors

35 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
4/14/17 2:03PM
3 Road & Bridge

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
8410 Bremer Bank				
70 03-303-000-0000-6513		390.45	March Sales Tax	Motor Fuel & Lubricants
8410 Bremer Bank		390.45	1 Transactions	
89991 Bremer Bank				
34 03-000-000-0000-5855		1.93	Receipt Nbr 3000 03/03/2017	Charges- Individuals
35 03-000-000-0000-5855		0.26	Receipt Nbr 966 03/07/2017	Charges- Individuals
36 03-000-000-0000-5855		1.93	Receipt Nbr 3009 03/15/2017	Charges- Individuals
37 03-000-000-0000-5855		1.93	Receipt Nbr 3010 03/15/2017	Charges- Individuals
38 03-000-000-0000-5855		1.93	Receipt Nbr 1882 03/30/2017	Charges- Individuals
39 03-000-000-0000-5855		1.93	Receipt Nbr 1885 03/31/2017	Charges- Individuals
40 03-000-000-0000-5855		1.93	Receipt Nbr 968 03/31/2017	Charges- Individuals
41 03-000-000-0000-5855		1.93	Receipt Nbr 968 03/31/2017	Charges- Individuals
42 03-000-000-0000-5855		3.44	Receipt Nbr 968 03/31/2017	Charges- Individuals
43 03-000-000-0000-5855		3.44	Receipt Nbr 968 03/31/2017	Charges- Individuals
89991 Bremer Bank		20.65	10 Transactions	
3 Fund Total:		411.10	Road & Bridge	2 Vendors 11 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
4/14/17 2:03PM
9 State

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>			<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
4580 Mn Dept Of Finance					
74 09-000-000-0000-2022			March Birth		Birth/Death Surcharges
75 09-000-000-0000-2022			March Death		Birth/Death Surcharges
76 09-000-000-0000-2024			March Childrens		St Share Of Birth Cert.- Children
77 09-000-000-0000-2031			March Torrens		Real Estate Assurance (Was 5874 And 627
78 09-000-000-0000-2031			March Tax Forfeit		Real Estate Assurance (Was 5874 And 627
79 09-000-000-0000-2036			March State General Fund		Recording Surcharges (Was 5871 & 6281)
80 09-000-000-0000-2036			March State Gen Fund surcharge		Recording Surcharges (Was 5871 & 6281)
4580 Mn Dept Of Finance					
				7 Transactions	
3375 Mn Dept Of Health					
73 09-000-000-0000-2027			March State Well		State Well Cert Fees (Was 5097 & 6203)
3375 Mn Dept Of Health					
				1 Transactions	
9 Fund Total:			State	2 Vendors	8 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
4/14/17 2:03PM
10 Trust

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>			<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89991 Bremer Bank					
44 10-921-000-0000-5840			Receipt Nbr 3002 03/08/2017		Misc Receipts
89991 Bremer Bank			1 Transactions		
10 Fund Total:			Trust	1 Vendors	1 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
4/14/17 2:03PM
19 Long Lake Conservation C

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
89991 Bremer Bank				
45 19- 521- 000- 0000- 5885		8.67	Receipt Nbr 1414 03/28/2017	Commissary Sales Taxable
46 19- 521- 000- 0000- 5885		31.02	Receipt Nbr 1416 03/29/2017	Commissary Sales Taxable
89991 Bremer Bank		39.69	2 Transactions	
19 Fund Total:		39.69	Long Lake Conservation Center	1 Vendors 2 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
4/14/17 2:03PM
21 Parks

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
89991	Bremer Bank						
47	21-520-000-0000-5510			14.15	Receipt Nbr 3001 03/07/2017		Co. Parks Campground Fees
48	21-520-000-0000-5510			2.57	Receipt Nbr 3003 03/08/2017		Co. Parks Campground Fees
49	21-520-000-0000-5510			9.01	Receipt Nbr 3005 03/13/2017		Co. Parks Campground Fees
50	21-520-000-0000-5510			10.29	Receipt Nbr 3005 03/13/2017		Co. Parks Campground Fees
51	21-520-000-0000-5510			7.72	Receipt Nbr 3006 03/13/2017		Co. Parks Campground Fees
52	21-520-000-0000-5510			7.72	Receipt Nbr 3007 03/15/2017		Co. Parks Campground Fees
53	21-520-000-0000-5510			0.96	Receipt Nbr 3012 03/16/2017		Co. Parks Campground Fees
54	21-520-000-0000-5510			1.93	Receipt Nbr 3012 03/16/2017		Co. Parks Campground Fees
55	21-520-000-0000-5510			1.29	Receipt Nbr 3012 03/16/2017		Co. Parks Campground Fees
56	21-520-000-0000-5510			0.32	Receipt Nbr 3013 03/20/2017		Co. Parks Campground Fees
57	21-520-000-0000-5510			1.29	Receipt Nbr 3014 03/20/2017		Co. Parks Campground Fees
58	21-520-000-0000-5510			0.96	Receipt Nbr 3015 03/20/2017		Co. Parks Campground Fees
59	21-520-000-0000-5510			3.86	Receipt Nbr 3016 03/22/2017		Co. Parks Campground Fees
60	21-520-000-0000-5510			3.86	Receipt Nbr 3016 03/22/2017		Co. Parks Campground Fees
61	21-520-000-0000-5510			2.89	Receipt Nbr 3017 03/24/2017		Co. Parks Campground Fees
62	21-520-000-0000-5510			5.15	Receipt Nbr 3018 03/27/2017		Co. Parks Campground Fees
63	21-520-000-0000-5510			7.72	Receipt Nbr 3019 03/27/2017		Co. Parks Campground Fees
64	21-520-000-0000-5510			19.30	Receipt Nbr 3019 03/27/2017		Co. Parks Campground Fees
65	21-520-000-0000-5510			5.79	Receipt Nbr 3020 03/28/2017		Co. Parks Campground Fees
66	21-520-000-0000-5510			2.57	Receipt Nbr 3023 03/30/2017		Co. Parks Campground Fees
67	21-520-000-0000-5510			2.57	Receipt Nbr 3024 03/30/2017		Co. Parks Campground Fees
68	21-520-000-0000-5510			3.86	Receipt Nbr 3025 03/31/2017		Co. Parks Campground Fees
69	21-520-000-0000-5510			2.25-	Receipt Nbr 3025 03/31/2017		Co. Parks Campground Fees
89991	Bremer Bank			113.53	23 Transactions		
21 Fund Total:				113.53	Parks	1 Vendors	23 Transactions
Final Total:				8,581.45	8 Vendors	80 Transactions	

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	732.84	General Fund
3	411.10	Road & Bridge
9	7,283.00	State
10	1.29	Trust
19	39.69	Long Lake Conservation Center
21	113.53	Parks
All Funds	8,581.45	Total

Approved by,
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Board of County Commissioners Agenda Request

2E
Agenda Item #

Requested Meeting Date: April 25, 2017

Title of Item: 2017 State of MN Federal Supplemental Boating Safety Patrol Grant

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Sheriff Scott A. Turner	Department: Aitkin County Sheriff's Office
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Presenter (Name and Title): Sheriff Scott A. Turner	Estimated Time Needed:
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Summary of Issue:
Approve annual State of Minnesota Federal Supplemental Boating Safety Patrol Grant Agreement. The amount is \$6,375.00 to use towards overtime boat & water patrol hours.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Request board chair to sign agreement. Request County Administrator Jessica Seibert to sign resolution and return as soon as possible for submission to MN DNR.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$
Is this budgeted? Yes No *Please Explain:*

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 25, 2017

By Commissioner: xx

20170425-0xx

2017 State Boat & Water Agreement Grant

BE IT RESOLVED, that the Aitkin County Board of Commissioners approve the 2017 State of Minnesota Federal Supplemental Boating Safety Patrol Grant Agreement on file in the Office of the County Auditor and authorize the Aitkin County Sheriff, County Board Chair and County Administrator to sign the agreement in the amount of \$6,375.00 for the term of May 12, 2017, through September 4, 2017.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of April 2017, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of April 2017

Jessica Seibert
County Administrator



DEPARTMENT OF NATURAL RESOURCES

2017 STATE OF MINNESOTA FEDERAL SUPPLEMENTAL BOATING SAFETY PATROL GRANT AGREEMENT

ENCUMBRANCE WORKSHEET

Contract #: **123052**

PO #: **3000110970**

State Accounting Information

Dept. ID R29	PC Bus. Unit R2901	Fiscal Year 2017	Source Type REIMB	Vendor Number 0000197275-001
Total Amount \$6,375	Project ID R29G40CGFFY16	Billing Location R297000221	DUNS 047464805	

Accounting Distribution

Fund 3000	Fin. Dept. ID R2937715	Approp. ID R294203	Category 84101501	Account 441302	Activity A4CG002
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Grant Begin Date May 12, 2017	Grant End Date September 4, 2017
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Grantee Name and Address:

Aitkin Co. Sheriff
217 - 2nd St. NW #185
Aitkin, MN 56431

Payment Address: (where DNR sends the check)

Aitkin Co. Treasurer
209 - 2nd St. NW #202
Aitkin, MN 56431

**2017 STATE OF MINNESOTA
FEDERAL SUPPLEMENTAL BOATING SAFETY PATROL
GRANT AGREEMENT**

This grant agreement is between the State of Minnesota, acting through its Commissioner of Natural Resources ("State") and Aitkin Co. Sheriff, 217 - 2nd St. NW, #185, Aitkin, MN 56431 ("Grantee"). The payment address for this grant agreement is Aitkin Co. Treasurer, 209 - 2nd St. NW #202, Aitkin, MN 56431.

Recitals

1. Under the U.S. Coast Guard, Department of Homeland Security – through the Recreational Boating Safety Financial Assistance program to states, commonwealth and territories (CFDA number 97.012) in U.S.C. 13101-13110 and Minnesota Statute § 84.085, Subdivision 1(c) the State is empowered to enter into this grant.
2. This grant will be used to cover the cost of additional boating safety patrol of lakes and rivers in the county.
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant agreement to the satisfaction of the State. Pursuant to Minnesota Statute §16B.98 Subdivision 1, the Grantee agrees to minimize administrative costs as a condition of this grant.

Grant Agreement

1 Term of Grant Agreement

- 1.1 **Effective date:** May 12, 2017 or the date the State obtains all required signatures under Minnesota Statutes § 16B.98, Subdivision 5, whichever is later. Reimbursements will only be made for expenditures made according to the terms of this grant agreement.
- 1.2 **Expiration date:** September 4, 2017. Pursuant to Minnesota Statute §16A.28, Subdivision 6, the encumbrance may be certified for one year beyond the year in which funds were appropriated. The Grantee shall submit a final billing invoice within 30 days of the expiration of the grant as specified herein.
- 1.3 **Survival of Terms.** The following clauses survive the expiration or cancellation of this grant agreement: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15. Data Disclosure.

2 Grantee's Duties

The Grantee, who is not a state employee, will provide additional boating safety patrol hours during high watercraft use periods through the payment of overtime or the addition of enforcement personnel. The Grantee will submit to the State a written plan to carry out the provisions of this grant. Provisions of Chapter 86B, the provisions of Chapter 169A pertaining to motorboats and the Boat and Water Safety Rules, hereinafter referred to as the "Minn. Rules" will be enforced. Refer to Exhibit "A" which is attached and incorporated into this agreement for more information on allowable expenses. The Grantee is responsible for maintaining an adequate conflict of interest policy throughout the term of this grant contract. The Grantee shall monitor and report any actual, potential or perceived conflicts of interest to the State's Authorized Representative.

Reporting Requirements: The Grantee is bound to financial and performance requirements as noted in this grant agreement and Exhibit A which is attached and incorporated into this grant agreement.

3 Time

The Grantee must comply with all the time requirements described in this grant agreement. In the performance of this grant agreement, time is of the essence.

4 Consideration and Payment

4.1 **Consideration.** The State will pay for all services performed by the Grantee under this grant agreement as follows:

- (a) **Compensation.** The Grantee will be paid for all boat and water safety activities performed by the Grantee during the term of the grant up to Six thousand three hundred seventy-five dollars (\$6,375).
- (b) **Total Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant agreement will not exceed Six thousand three hundred seventy-five dollars (\$6,375).

4.2 **Payment**

- (a) **Invoices.** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices may be submitted at the end of the grant period or as often as monthly. Each invoice shall be accompanied by log sheets or activity sheets as described in Exhibit A. The final invoice and required narrative report must be submitted to the State not later than October 4, 2017, unless an extension is granted in writing from the State.
- (b) **Federal funds.** Payments under this grant agreement will be made from federal funds obtained by the State through the U.S. Coast Guard, Department of Homeland Security – through the Recreational Boating Safety Financial Assistance program to states, commonwealth and territories (CFDA number 97.012) in U.S.C. 13101-13110. Exhibit "B" is attached and incorporated into this grant agreement. The Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by the Grantee's failure to comply with federal requirements.

- 4.3 Contracting and Bidding Requirements per Minn. Stat. §471.345, grantees that are municipalities as defined in Subd. 1 must do the following if contracting funds from this grant contract agreement for any supplies, materials, equipment or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property:
- (a) If the amount of the contract is estimated to exceed \$100,000, a formal notice and bidding process must be conducted in which sealed bids shall be solicited by public notice. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2).
 - (b) If the amount of the contract is estimated to exceed \$25,000 but not \$100,000, the contract may be made either upon sealed bids or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding. All quotations obtained shall be kept on file for a period of at least one year after receipt thereof. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2) and paragraph (c).
 - (c) If the amount of the contract is estimated to be \$25,000 or less, the contract may be made either upon quotation or in the open market, in the discretion of the governing body. If the contract is made upon quotation it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after their receipt. Alternatively, municipalities may award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2).
 - (d) Support documentation of the bidding process utilized to contract services must be included in the grantee's financial records, including support documentation justifying a single/sole source bid, if applicable.
 - (e) For projects that include construction work of \$25,000 or more, prevailing wage rules apply per; Minn. Stat. §§177.41 through 177.44 consequently, the bid request must state the project is subject to prevailing wage. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole. A prevailing wage form should accompany these bid submittals.

5 **Conditions of Payment**

All services provided by the Grantee under this grant contract must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 **Authorized Representative**

The State's Authorized Representative is Rodmen Smith, Director, Enforcement Division – Central Office, Minnesota Department of Natural Resources (DNR), 500 Lafayette Rd., St. Paul, MN 55155-4047, (651) 259-5361, rodmen.smith@state.mn.us or his/her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is Scott Turner, Sheriff, Aitkin Co., 217 - 2nd St. NW, Rm. 185, Aitkin, MN, 56431, (218) 927-7420 or his/her successor. If the Grantee's Authorized Representative changes at any time during this grant agreement, the Grantee must immediately notify the State.

7 **Assignment, Amendments, Waiver, and Grant Agreement Complete**

- 7.1 **Assignment.** The Grantee shall neither assign nor transfer any rights or obligations under this grant agreement without the prior written consent of the State, approved by the same parties who executed and approved this grant agreement, or their successors in office.
- 7.2 **Amendments.** Any amendments to this grant agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant agreement, or their successors in office.
- 7.3 **Waiver.** If the State fails to enforce any provision of this grant agreement, that failure does not waive the provision or the State's right to enforce it.
- 7.4 **Grant Agreement Complete.** This grant agreement, including Exhibits "A" and "B," contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant agreement, whether written or oral, may be used to bind either party.

8 **Liability**

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant agreement.

- 9 **State Audits**
Under Minnesota Statute § 16B.98, Subdivision 8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.
- 10 **Government Data Practices and Intellectual Property**
10.1 *Government Data Practices.* The Grantee and State must comply with the Minnesota Government Data Practices Act, Minnesota Statute § 13, as it applies to all data provided by the State under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant agreement. The civil remedies of Minnesota Statute § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.
- If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.
- 11 **Workers' Compensation**
The Grantee certifies that it is in compliance with Minnesota Statute § 176.181, Subdivision 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.
- 12 **Publicity and Endorsement**
12.1 *Publicity.* Any publicity regarding the subject matter of this grant agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors with respect to the program, publications, or services provided resulting from this grant agreement.
12.2 *Endorsement.* The Grantee must not claim that the State endorses its products or services.
- 13 **Governing Law, Jurisdiction, and Venue**
Minnesota law, without regard to its choice-of-law provisions, governs this grant agreement. Venue for all legal proceedings out of this grant agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
- 14 **Termination**
14.1 *Termination by the State.* The State may immediately terminate this grant agreement with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
14.2 *Termination for Cause.* The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.
14.3 *Termination for Insufficient Funding.* The State may immediately terminate this grant contract if:
a) It does not obtain funding from the Minnesota Legislature
b) Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.
- 15 **Data Disclosure**
Under Minnesota Statute § 270C.65, Subdivision 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

16 Invasive Species Prevention

The DNR requires active steps to prevent or limit the introduction, establishment, and spread of invasive species during contracted work. The contractor shall prevent invasive species from entering into or spreading within a project site by cleaning equipment prior to arriving at the project site.

If the equipment, vehicles, gear, or clothing arrives at the project site with soil, aggregate material, mulch, vegetation (including seeds) or animals, it shall be cleaned by contractor furnished tool or equipment (brush/broom, compressed air or pressure washer) at the staging area. The contractor shall dispose of material cleaned from equipment and clothing at a location determined by the DNR Contract Administrator. If the material cannot be disposed of onsite, secure material prior to transport (sealed container, covered truck, or wrap with tarp) and legally dispose of offsite.

The contractor shall ensure that all equipment and clothing used for work in infested waters has been adequately decontaminated for invasive species (ex. zebra mussels) prior to being used in non-infested waters. All equipment and clothing including but not limited to waders, tracked vehicles, barges, boats, turbidity curtain, sheet pile, and pumps that comes in contact with any infested waters must be thoroughly decontaminated.

17 Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

- 17.1 The prospective lower tier participant certifies, by submission of this agreement, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- 17.2 Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this agreement.

IN WITNESS WHEREOF, the parties have caused this Grant Agreement to be duly executed intending to be bound thereby.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: Samuel Murre

Date: 4/4/17

SWIFT Contract # 123052

Purchase Order # 3000110970

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: County Sheriff

Date: _____

By: _____

Title: Chairperson of County Board

Date: _____

By: _____

Title: County Auditor or Administrator

Date: _____

3. STATE AGENCY: NATURAL RESOURCES

By: _____
(With delegated authority)

Title: Director, Enforcement Division - Central Office

Date: _____

Attachments: Exhibits "A" & "B"

Distribution:

- 1. DNR - OMBS
- 2. Grantee
- 3. State's Authorized Representative

**2017 FEDERAL BOATING ENFORCEMENT
SUPPLEMENTAL AGREEMENT
(CFDA #97.012)**

1. The purpose of this program is to provide supplementary funding to the County to provide for additional boating safety patrol hours during high-use periods through the payment of straight time, overtime, or the addition of enforcement personnel on a temporary basis. Other activities such as rental boat inspections, training, extended search and rescue operations, aids-to-navigation work, aquatic invasive species (AIS) enforcement or inspections, talks and displays do not qualify for reimbursement under this program. Incidental on-scene accident investigation, assistance to the public and immediate search and rescue operations by personnel assigned to this program are authorized.
2. Unless otherwise noted in this exhibit, the program shall begin on Friday, May 12, 2017, or the date the State obtains all required signatures, whichever is later, and end at midnight, Monday, September 4, 2017. Grant return deadline is Wednesday, June 7, 2017 unless an extension is requested by the grantee in writing and the extension is approved in writing from the state.
3. Reimbursable hours and days of operation shall occur during the following days and hours:

The schedule of hours shall be left to the county. Scheduling, however, should be made to coincide with periods of activity or complaints and night patrols are encouraged. *If at all possible, schedules should be canceled or delayed if inclement weather is expected.*
4. Emphasis on this program shall be placed on the following violations:
 - Boating while intoxicated
 - Personal watercraft operation
 - Careless and reckless operation
 - Speed and wake violations
 - Use of navigation lights
 - Other boating equipment and registration violations
5. Allowable costs include overtime patrol hours, additional personnel salary and appropriate fringe benefits associated with patrol. No indirect costs will be paid by the state. Invoices may be submitted at the end of the grant period or as often as monthly. A copy of the daily logs of each deputy involved - showing hours on duty, water body patrolled, boats stopped, citations or warnings issued and other pertinent information on a daily basis must be submitted with the monthly reimbursement invoice. The deputy and his or her supervisor must sign each log sheet. Reimbursement requests must also include a summary of the times and hours worked and total costs for each deputy by date.

All other expenses, such as fuel, training, repairs, boats, meals etc. must be paid by the county (use of the regular 2017 state boat and water safety grant funds for these other expenses is an allowable cost). The county will be responsible for any unemployment or worker's compensation costs associated with the program.
6. Each participating county, with the last payment request, will submit a written review of the program. Final payment will not be made without this narrative, which shall include a summary of the county's activities, accomplishments and suggested changes for future funding.
7. Deadline for the final invoice and narrative is Wednesday, October 4, 2017. Any invoice submitted after that date will not be reimbursed, unless an extension is requested by the grantee in writing and the extension is approved in writing from the State.
8. Hours from this program will be excluded in determining the regular 2019 county grant allocation.
9. These funds are not designed to take the place of existing funding, but rather to supplement it. A copy of the 2017 county supplemental patrol work plan must be submitted to the State for approval before the grant may be processed.

2017 FEDERAL ASSURANCES NON-CONSTRUCTION PROGRAMS

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et sq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction sub-agreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1et seq.).
14. Will comply with P.L. 93-248 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments and Non-Profit Organizations." *(see below).
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

**If the COUNTY (as defined on page 1 of this grant) expends more than \$500,000 in federal assistance per year, it agrees to have a program-specific or single audit made in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133 - "Audits of States, Local Governments and Non-Profit Organizations." Copies of the audit report are required to be sent to the following: 1) Office of the State Auditor - Single Audit Division, Suite 500, 525 Park Street, St. Paul, MN 55103, 2) Minnesota Department of Natural Resources, Internal Audit Section - Office of Management & Budget Services 500 Lafayette Road, St. Paul, MN 55155 and 3) The Federal Single Audit Clearinghouse located at: Bureau of the Census, Data Preparation Division, 1201 East 10th Street, Jeffersonville, IN 47132.*



Board of County Commissioners Agenda Request

2F
Agenda Item #

Requested Meeting Date: April 25, 2017

Title of Item: Accept Resignation - Community Corrections Director

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by: Jessica Seibert	Department: Administration
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Presenter (Name and Title):	Estimated Time Needed:
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Summary of Issue:

Please see attached.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Accept resignation.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No **Please Explain:**

Elizabeth M. DeRuyck, M.B.A.

3779 River Ridge Drive, Brainerd, MN 56401

218.232.2922

E-Mail: lizz131@gmail.com

04/14/2017

Jessica Seibert

217 2nd St NW, RM 134

Aitkin, MN 56431

Jessica,

Please accept this letter as notification that I am leaving my position of Community Corrections Director with Aitkin County effective May 12, 2017.

I appreciate the opportunities I have been given at Aitkin County and the professional guidance and support I have been offered throughout my career in corrections serving the county. I am hopeful the positive momentum will continue to develop within my department as you move forward with new leadership.

Please accept this message as formal notification of my resignation. If I can be of assistance during this transition, please let me know.

Sincerely,



Elizabeth DeRuyck



Board of County Commissioners Agenda Request

26
Agenda Item #

Requested Meeting Date: April 25, 2017

Title of Item: Consumption & Display Permit

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by: Sally M. Huhta	Department: Auditor's
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Presenter (Name and Title): N/A	Estimated Time Needed: N/A
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Summary of Issue:

Please approve the following Application for Consumption & Display (Set Up) Permit:
Larson, Leonard and Kathy, d/b/a Larson's Barn – Workman Township

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approve Renewal of Consumption and Display Permit - Larson's Barn

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No

Please Explain:



Aitkin
County

Board of County Commissioners Agenda Request

24
Agenda Item #

Requested Meeting Date: April 25, 2017

Title of Item: 3.2% Malt Liquor Licenses

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sally M. Huhta		Department: Auditor's
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: Please approve the following 3.2 Malt Liquor Licenses for a period ending April 30, 2018. OFF Sale: • KRIM15, LLC, d/b/a (The) Junction – Hazelton Township ON Sale: • Danny J. Volk, d/b/a Hidden Meadows – Unorg 48-27 Township • Minnewawa Sportsmen's Club Inc., d/b/a Minnewawa Sportsmen's Club – Shamrock Township ON & OFF Sale: • Dean H. Hanson, d/b/a Agate Bay Resort – Lakeside Township • Kulifaj Resorts Inc., d/b/a The Red Door Resort & Motel – Wealthwood Township		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve the 3.2 Malt Liquor Licenses.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request

2 I
Agenda Item #

Requested Meeting Date: April 25, 2017

Title of Item: LG220 Application for Exempt Permit - VFW

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sally M. Huhta		Department: Auditor's
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: Please adopt the following resolution: BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Hennepin Health Foundation, at the following location – VFW, which has an address of 36558 410th Avenue – Aitkin Township. (Note: Date of activity for Raffle – June 24, 2017)		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt resolution.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Please Explain:		



Aitkin
County

Board of County Commissioners Agenda Request

25
Agenda Item #

Requested Meeting Date: 04/25/2017

Title of Item: STS Donation

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by: Sheriff Scott Turner	Department: Sheriff's Office
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Presenter (Name and Title): Sheriff Scott Turner	Estimated Time Needed:
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Summary of Issue:

Logan Township has made a generous donation of \$250 to the Aitkin County STS Program in appreciation for their assistance with the cemetery and snowfence.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Accept donation.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

Legally binding agreements must have County Attorney approval prior to submission.



Aitkin
County

Board of County Commissioners Agenda Request

2K
Agenda Item #

Requested Meeting Date: 4-25-17

Title of Item: Sponsoring Resolution - 1st Street NW-1st/2nd Avenue NW Project

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

Submitted by: John Welle	Department: Highway Department
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Presenter (Name and Title): John Welle, Aitkin County Engineer	Estimated Time Needed: NA
--	-------------------------------------

Summary of Issue:
The City of Aitkin is in the process of submitting a Local Road Improvement Program grant application for construction of their 1st Street NW-1st Avenue NW-2nd Avenue NW reconstruction project. The grant requires them to have Aitkin County act as the project sponsor. Attached is the resolution required as the project sponsor for the grant application.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approve resolution.

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$
 Is this budgeted? Yes No *Please Explain:*

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 25, 2017

By Commissioner: xx

20170425-0xx

Project Sponsor - City of Aitkin

WHEREAS, the City of Aitkin desires to submit a grant application for the Local Road Improvement Program for the 1st Street NW- 1st Avenue NW – 2nd Avenue NW reconstruction project, and

WHEREAS, the Local Road Improvement grant requires that Aitkin County act as the project sponsor for this project.

THEREFORE BE IT RESOLVED, that Aitkin County agrees to act as the sponsoring agency for the 1st Street NW- 1st Avenue NW – 2nd Avenue NW reconstruction project to accept, on behalf of the City of Aitkin, the Local Road Improvement Program grant and to ensure that the project is performed in compliance with all applicable laws, rules and regulations.

BE IT FURTHER RESOLVED that John Welle, Aitkin County Engineer is hereby authorized to act as agent on behalf of this sponsoring agency.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of April 2017, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of April 2017

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

21
Agenda Item #

Requested Meeting Date: 4/25/2017

Title of Item: Snowmobile / Ski trail grant-in-aid application

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Land Commissioner		Department: Land Department
Presenter (Name and Title): Mark Jacobs		Estimated Time Needed: n/a
Summary of Issue: Attached is a draft resolution authorizing application for grant-in-aid maintenance funds for snowmobile and ski trails 2017-2018.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

By Commissioner: xx

20170425-0xx

Snowmobile / Ski Trail Funding

WHEREAS, Local units of government can apply for State aide for trail development, maintenance, grooming and administration from the Minnesota Department of Natural Resources at the rate of 65% reimbursement of the cost of trail maintenance and 90% reimbursement of costs of grooming, and

WHEREAS, Aitkin County does not have the facilities to maintain the entire trail system in Aitkin County, and

WHEREAS, Snowmobile clubs have maintained these trails in the past, and wish to contract with the County for maintaining trails during the 2017-2018 winter season, and

WHEREAS, these trails benefit the winter recreation, resort, industry, and economy of Aitkin County.

NOW, THEREFORE BE IT RESOLVED, that the Aitkin County Trail Administrator be authorized to apply for Grants in Aide assistance funds for snowmobile trail maintenance and grooming, and ski trail maintenance and grooming for the following trails.

Aitkin Sno-Drifters Trails
McGrath/Finlayson Trails
Tamarack Trails
Haypoint Trails
Palisade Trails
Mille Lacs Trails
No Achen / LLCC ski trails

BE IT FURTHER RESOLVED, that the Aitkin County Trail Administrator be authorized to contract for the 2017-2018 winter season for the development, maintenance, and grooming of the aforementioned trails with each of the corresponding interested clubs.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of April 2017, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of April 2017

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2M

Agenda Item #

Requested Meeting Date: 4/25/2017

Title of Item: Repurchase application tax forfeited land - Becker

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Land Commissioner		Department: Land Department
Presenter (Name and Title): Mark Jacobs		Estimated Time Needed:
Summary of Issue: William and Terry Becker of Hill City have made application to repurchase tax forfeited property = W 330-feet of SE-NW, 14-52-26. Attached is a draft resolution, application and they have submitted the repurchase required fees.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: I feel it is in the best interest of Aitkin County to approve the application.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 25, 2017

By Commissioner: xx

20170425-0xx

Repurchase Application Tax Forfeited Land - Becker

WHEREAS, William J. Becker and Terri L. Becker the former owners have made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota, and described as follows, to-wit:

West 330 feet of the Southeast Quarter of the Northwest Quarter (SE-NW) less r/w Section Fourteen (14) Township Fifty-two (52) Range Twenty-six (26)

And **WHEREAS**, said applicant has set forth in their application, that

- a) *Hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:* Unfortunately it was a miscommunication between three parties when paying off the mortgage. We would never intentionally not paid our taxes. We are law abiding citizens of Aitkin County and have made this our home for 23 years. The lawyer dropped the ball in this snowball effect and we are deeply sorry for this. We have made our roots here and would appreciate if you please let us stay.
- b) *That the repurchase of said land by me will promote and best serve the public interest, because:* My husband and I take pride in our community. Being involved in Hill City Chamber, Lion's Club and being the Commander of the American Legion Post of Hill City and Past President of the Auxillary. Our children went to the school here. We have done a lot for Hill City and plan to do so in coming years. We have kept our property almost like a park like setting. And we get a lot of compliments on this. Please consider this in making your decision. Thank you.

And **WHEREAS**, this board is of the opinion that said application should be granted for such reasons.

NOW THEREFORE BE IT RESOLVED, that the application of William J Becker and Terri L. Becker for the purchase of the above described parcel of tax-forfeited land be and the same is hereby granted and the County Auditor is hereby authorized, and directed to permit such repurchase according to the provisions of Minnesota Statues 1945, Section 282.241, as amended.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT
STATE OF MINNESOTA}
COUNTY OF AITKIN}

All Members Voting Yes

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of April 2017, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of April 2017

Jessica Seibert
County Administrator

To the Honorable Board of County Commissioners of Aitkin County, Minnesota

William J Becker
Terri L Becker

I, the undersigned owner-mortgagee-heir-representative of heirs _____, at the time of forfeiture of the parcel of land situated in the County of Aitkin, State of Minnesota, described as follows,

to-wit: W 330 ft of SE-N.W 1/4 Sec 14 Twp 52 Rge 26
PID # 12-0-025002

do hereby make application for the purchase of said parcel of land from the State of Minnesota, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

In support of this application for the repurchase of said land, I make the following statement:

(a) That hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit: Unfortunately it was a miscommunication between these parties when paying off mortgage. We would never intentionally not pay our taxes. We are law abiding citizens of Aitkin County & have made this our home for 23 years. The lawyer dropped the ball in this snowball effect & we are deeply sorry for this. We have made our roots here and would appreciate it if you please let us stay.

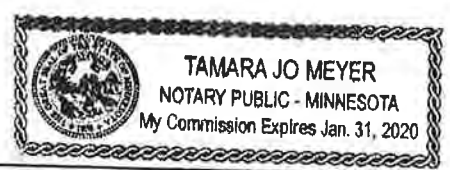
(b) That the repurchase of said land by me will promote and best serve the public interest, because: My husband and I take pride in our community. Being involved in Hill City Chamber, Lion's Club & being the Commander of the American Legion Post of Hill City & Past President of the Auxiliary. Our children went to school here. We have done alot for Hill City and plan to do so in coming years. We have kept our property almost like a park like setting. And we get alot of compliments on this. Please consider this in making your decision.
Thank you!!

Terri L Becker
Owner-Mortgagee-Heir-Representative of Heirs

State of Minnesota
County of Aitkin

The foregoing instrument was acknowledged before me this 6 day of April, 2017, by Terri Becker

Tamara Jo Meyer
Signature of person taking acknowledgement



Notarial Seal


GRAND RAPIDS
STATE BANK

523 NW FIRST AVENUE
GRAND RAPIDS, MN 55744-0409

031681

75-111/912

WILLIAM & TERRI BECKER

DATE March 29, 2017

AMOUNT \$*****13,179.94

PAY THIRTEEN THOUSAND ONE HUNDRED SEVENTY NINE DOLLARS AND NINETY FOUR CENT

TO THE ORDER OF *AITKIN COUNTY*

CASHIER'S CHECK
NOT VALID AFTER 6 MONTHS

Tom Richard
[Signature]

OVER \$10,000 2ND SIGNATURE REQUIRED

⑈031681⑈ ⑆091211170⑆

4150355⑈



Board of County Commissioners Agenda Request

2N
Agenda Item #

Requested Meeting Date: April 25, 2017

Title of Item: Request to Use County Property

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by: Jessica Seibert	Department: Administration
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Presenter (Name and Title):	Estimated Time Needed:
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Summary of Issue:

Stacy M. Westerlund would like Board approval for the Strength, Speed and Agility program to use the green space attached to the parking area on Mondays, Wednesdays and Friday mornings (7 am to 9 am) for training. The training runs through June, July, and mid - August.

The group has agreed to work with the Maintenance Supervisor to identify proper storage of equipment.

Staff recommends allowing the use of the courthouse property, with the understanding equipment will be stored properly and, due to limited parking in our parking lot, students and staff will not park in the County's parking lot.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approve request as outlined above.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

3A
Agenda Item #

Requested Meeting Date: April 25, 2017

Title of Item: Legislative Update

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Administrator Jessica Seibert	Department: Administration
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Presenter (Name and Title): Jessica Seibert, Administrator	Estimated Time Needed: 20 minutes
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Summary of Issue:

Tom Whiteside with Representative Nolan's office will be present to answer questions regarding current legislation and give an update.

Alternatives, Options, Effects on Others/Comments:

Ida Rukavina with Senator Klobuchar's office may also be present to give an update. Confirmation had not yet been received at the time of agenda preparation.

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

4A
Agenda Item #

Requested Meeting Date: 4/25/2017

Title of Item: 2017 Assessment Summary

- REGULAR AGENDA
 CONSENT AGENDA
 INFORMATION ONLY

Action Requested:

- Approve/Deny Motion
 Adopt Resolution (attach draft)

Direction Requested

Discussion Item

Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by:

Mike Dangers

Department:

County Assessor

Presenter (Name and Title):

Mike Dangers, County Assessor

Estimated Time Needed:

30 minutes

Summary of Issue:

The 2017 Assessment summary report is attached. This report is given around this time each year to update the Board on assessment changes before the County Board of Appeal and Equalization.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request?

Yes

No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes

No

Please Explain:




**OFFICE OF
AITKIN COUNTY ASSESSOR**
209 2nd ST N.W. Room 111
AITKIN, MINNESOTA 56431
Phone: 218/927-7327 – Fax: 218/927-7379
assessor@co.aitkin.mn.us

MEMO

April 13, 2017

To: Board of County Commissioners
Township Boards and City Councils
Jessica Seibert, County Administrator

From: Mike Dangers, County Assessor 

Re: 2017 Assessment Summary and 2018 Assessment Preview

The 2017 property assessment is complete and the valuation notices were mailed in late March along with the property tax statements. This memo, along with the attached charts and schedules, describe the assessment changes made this year. Historical comparisons are also made between this year and the past several years. Much of this report is in the same format as before in an effort to not introduce additional complexity into an already complicated topic.

Page 3 gives a comparison of the 2016 and 2017 assessment valuation by class of property. The overall taxable valuation of the County has seen a very small increase from 2016. However, the new construction value continues on a steep increase with a 27% higher valuation than in 2016. This is on top of another substantial increase in 2015.

Page 3 continues with a significant decline in agricultural homestead value that is partly due to more ag class removals on homestead property as old farm properties are no longer being hayed or pastured. Other reasons for the ag homestead reduction and the rural vacant land reductions include a greater valuation discount in large acreage land holdings, reductions in swampland values, and a further valuation discount in the acreage Zone B. All of these valuation changes are due to analyzing sales from recent years.

Also on Page 3, the value of Commercial/Industrial property has increased by over 6%. This is primarily due to a new construction value of over \$5 million for just this class of property. Multiple projects in different areas of the County have contributed to this figure. New construction also is largely responsible for the increase in the Apartment class valuation.

Page 4 is a pie chart that graphically shows the sizes of the property classes in the County. It's interesting to note that all other classes make up less than 1% of the County's valuation. These include the managed forest class, the non-profit community service classes, the marina class, the seasonal restaurant on a lake class, the mobile home park class, the mobile home cooperative class, the airport hangar class, and a few others.

Page 5 shows a ten year history of overall estimated market value, net tax capacity, and new construction value. The year 2017 has the second consecutive increase in overall county valuation and the fourth consecutive increase in new construction value after several years of decline. We are still well below the market peak of overall valuation which happened in the 2009 assessment.

Page 6 is the ten year history of the sales ratio study for the residential and seasonal class properties in the County. The sales ratio is a measure of the assessment level when the property sells. A 100% ratio is perfect. We strive to attain a final median ratio in the 90% to 105% range in areas with enough sales. The chart on the right side of the page shows how the sales numbers of our largest property classes have changed in recent years. A noteworthy change is the 22% increase in the number of good sales when comparing 2016 to 2015. Our assessment consistency measured by the COD recently improved which is a positive sign.

Page 7 is a collection of several important assessment statistics. The number of CRV's is the total number of real property sales in Aitkin County of over \$1000 each year. CRV numbers increased from last year which is evidence of a strengthening real estate market. On the next two rows, the total number of homesteads continues to show slow decline in both residential and agricultural areas which may be a result of more thorough verification. It is also possibly due to a recent County population decline that was documented by the Census Bureau.

The SFIA, while not administered by the County, plays an important role in lowering the costs of ownership of wooded property. The SFIA acreage has again increased and covered far more acreage than the similar 2c managed forest classification. The rest of this page generally shows increasing values and a slight increase in the numbers of appeals.

Page 8 shows a detailed view of the sales statistics for the 2017 assessment for the property classes that have at least 6 sales. The median sales prices and median EMV's shown on this page just represent the specific property sales from that property type for the 2017 assessment and should not be taken to mean that all values in those types in the County average to those amounts. The bottom row on the chart shows sales statistics for all good sales in the County during this period. The overall median ratio for all good sales of 95.5% means that the assessment is about 4.5% lower than full market value as of the January 2, 2017 assessment date.

Page 9 is a foreclosure report that was included in past years. This information should help confirm that the real estate market is much better off now than in the time of the recession several years ago. It would appear that the number of sheriff's sales has reached a flat and stable level. The numbers of sales where banks are the seller continue to decline.

Pages 10 through 13 are an itemized list of the major changes to the 2017 assessment. There are many changes as in past years, so please look through this carefully. The computer aided mass appraisal or CAMA system allows assessors the ability to quickly make changes to very specific property types. Without the computer, many of these changes would be impractical to make.

Page 14 is the acreage schedule for the whole county that includes the base rates of the different land types for each area. This map is generally the same as last year.

Page 15 is the Local Board of Appeal and Equalization Schedule. This is also posted on the Aitkin County website under the Assessor page in the appeals section.

The Assessor's Office will be reassessing the following areas for the 2018 Assessment: Beaver Twp, Glen Twp, Idun Twp, Lee Twp, Libby Twp, McGregor Twp, Nordland Twp, Pliny Twp, Salo Twp, Spencer Twp, Williams Twp, Workman Twp, Unorganized Townships 47-24, 50-26, 50-27, and 52-27.

Please contact me if you have any questions.



Countywide Value Changes 2017 Assessment

Taxable Property Only

	2016		2017		% Change
Overall Estimated Market Value	\$ 2,857,728,900		\$ 2,858,793,100		0.0%
New Construction EMV	\$ 20,302,400		\$ 25,869,350		27.4%
Agricultural Homestead EMV	\$ 232,027,347		\$ 224,342,915		-3.3%
Residential EMV	\$ 956,774,654		\$ 960,424,179		0.4%
Seasonal Recreational EMV	\$ 1,134,729,500		\$ 1,152,241,600		1.5%
Commercial/Industrial EMV	\$ 83,841,500		\$ 89,140,100		6.3%
Apartment EMV	\$ 18,434,800		\$ 20,365,800		10.5%
Rural Vacant Land EMV	\$ 438,921,500		\$ 417,585,600		-4.9%

Notes:

Apartment value increase largely due to completion of assisted living project in Aitkin City.

Ag Homestead declines partially due to more removals of ag classification. See memo for details.

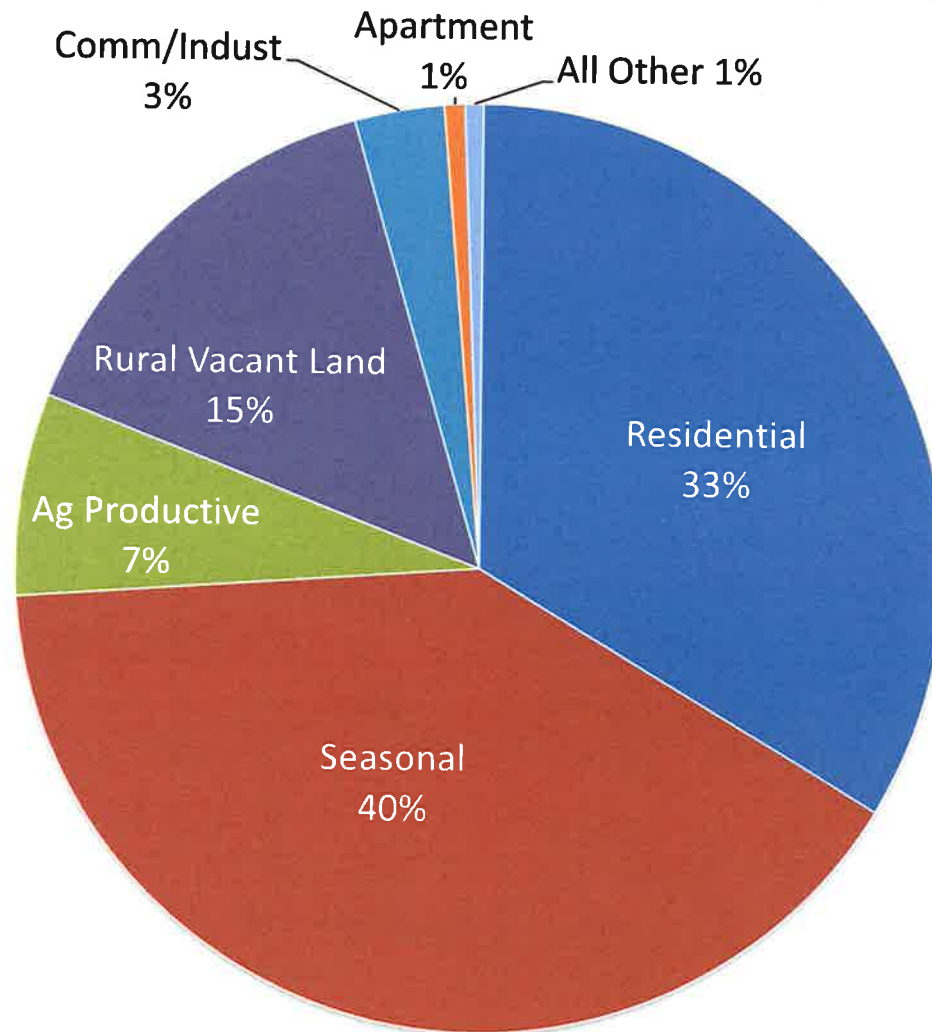
Commercial Industrial increases due to new construction on multiple properties.

Rural Vacant Land includes part of Ag Homestead non-productive value.

All figures above are as of April 6, 2017. A few minor changes were made to the assessment after this report was drafted.

Figures taken from the Spring Mini Abstracts

Aitkin County
2017 Assessment % Share of Estimated Market Value





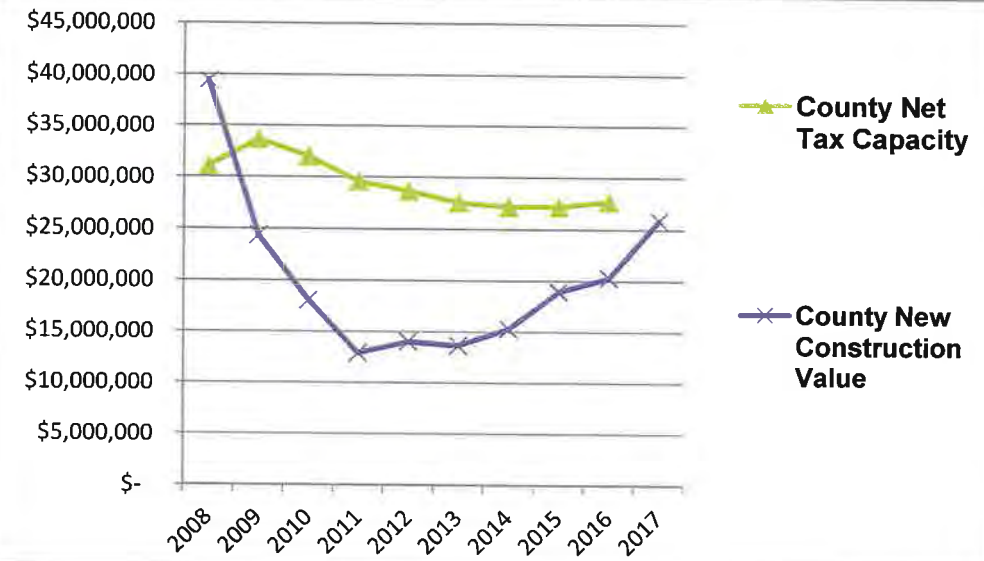
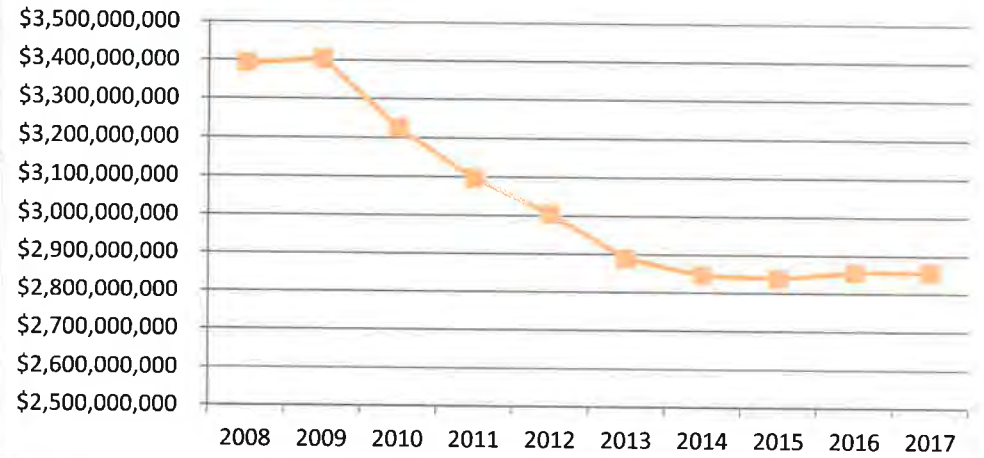
Ten Year History of Aitkin County Total Valuation 2008 through 2017 Assessment

Asmt Year	County Estimated Market Value	County Net Tax Capacity	County New Construction Value
2008	\$ 3,392,961,700	\$ 31,086,142	\$ 39,393,300
2009	\$ 3,404,731,300	\$ 33,663,138	\$ 24,373,900
2010	\$ 3,225,887,900	\$ 32,018,075	\$ 18,117,600
2011	\$ 3,096,725,100	\$ 29,575,150	\$ 12,918,500
2012	\$ 3,005,641,600	\$ 28,682,414	\$ 14,051,400
2013	\$ 2,890,442,200	\$ 27,554,916	\$ 13,657,200
2014	\$ 2,848,672,500	\$ 27,155,251	\$ 15,297,200
2015	\$ 2,840,753,800	\$ 27,168,379	\$ 18,953,500
2016	\$ 2,857,728,900	\$ 27,685,475	\$ 20,302,400
2017	\$ 2,858,793,100		\$ 25,869,350

Notes:

Figures taken from the year end abstracts except for 2017 asmt. 2017 Asmt data from the spring mini abstract. County Total EMV and NTC figures have been updated to reflect the state assessed personal property values.

County Total Estimated Market Value

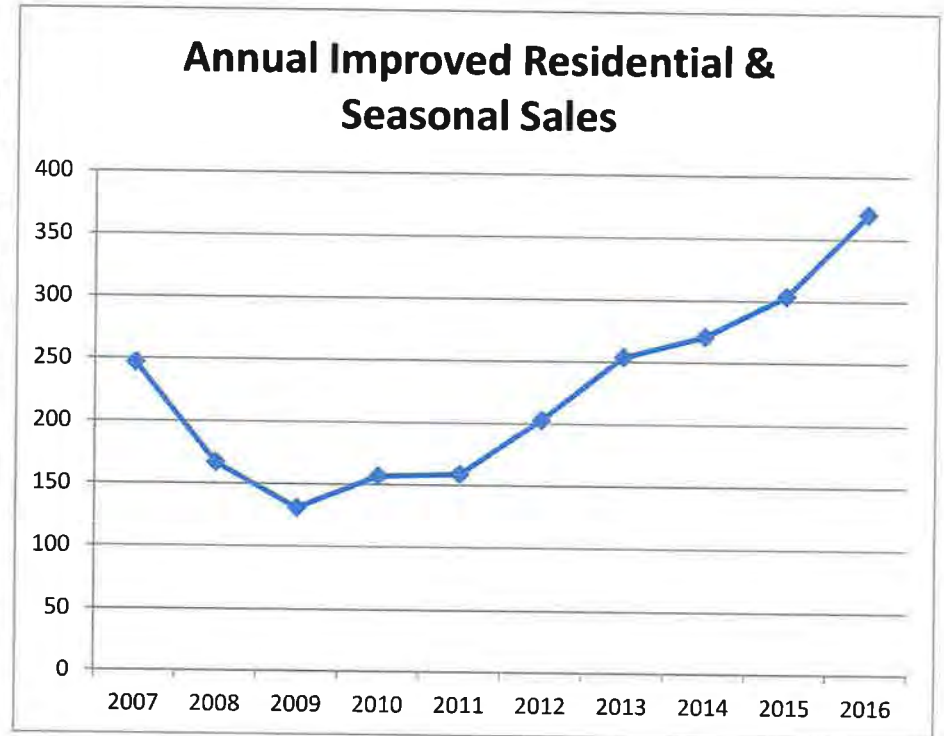




Aitkin County Sales Ratio Study and Assessment Quality Information

Ten Year History of Residential and Seasonal Improved Sales

Study Year	# of Residential and Seasonal Sales	Residential Median Sales Ratio	Residential Median Sales Ratio	Seasonal Median Sales Ratio	Residential COD	Seasonal COD
2007	247	93.1	90.8	19.8	19.8	
2008	167	99.4	97.1	17.0	16.7	
2009	131	102.7	93.2	13.0	18.6	
2010	157	100.9	100.6	13.3	18.7	
2011	159	104.4	106.5	13.3	14.9	
2012	203	101.0	99.1	15.4	18.7	
2013	254	98.0	101.0	14.1	13.1	
2014	271	94.5	93.3	14.3	14.2	
2015	304	97.1	97.3	14.4	16.3	
2016	370	96.3	94.8	13.8	16.2	



Notes:

Sales Ratio is the assessor's Estimated Market Value divided by the Sale Price of a property.

Median Sales Ratio is the middle ratio in an array of all sales ratios. The closer the median is to 100.0, the more accurate the assessment level.

COD is the Coefficient of Dispersion or a measure of how consistent assessor valuations are with respect to the sale price

The lower the COD, the greater the assessment quality and consistency.

Factors that help to improve the COD include implementation of a CAMA system, more thorough sales analysis, more thorough physical inspections, and a less volatile market.

Sales numbers above are only for sales that the Department of Revenue has determined are "good".



Aitkin County Assessor's Office Five Year History of Key Countywide Figures

	2012	2013	2014	2015	2016
Number of Ad Valorem Parcels	34,205	34,177	34,079	34,064	34,103
Taxable Parcels Reassessed	8,174	6,771	5,725	6,725	8,174
Number of CRV's (total sales over \$1000)	715	774	786	900	942
Total Residential Homesteads	5,089	5,065	4,982	4,968	4,929
Total Ag Homesteads	865	864	840	837	829
Total Ag Productive Acreage (2a)	96,623	98,282	99,291	97,645	96,405
SFIA Enrolled Acres	37,842	39,350	41,362	38,247	39,451
Average Residential Homestead Market Value	171,900	166,000	164,600	164,600	166,900
Average Agricultural Homestead Market Value	294,000	281,600	283,400	280,900	283,900
Average Seasonal Residential Market Value	92,200	92,400	90,500	89,200	90,106
Average Commercial/Industrial Market Value	110,300	111,700	119,300	124,416	123,074
Total Disabled Veterans Exclusion Value	\$ 12,924,040	\$ 13,856,916	\$ 15,072,666	\$ 14,670,540	\$ 15,652,900
Local Board Appeals	216	144	86	75	85
New Tax Court Appeals	7	11	6	6	7

Notes:

Number of Parcels does not include personal property
 There are approx 600 personal property parcels not included in the total above.
 See the letter that accompanies this chart for a discussion of the above data.



Aitkin County Assessor's Office Detailed Sales Ratio Study Data - 2017 Assessment

Property Group #	Property Type	Median Ratio	COD	PRD	Number of Sales	Median EMV	Median Price
1	Residential Improved	96.30	13.8	1.03	183	\$ 39,000	\$ 40,500
3	Seasonal Improved	94.80	16.2	1.02	187	\$ 115,900	\$ 122,300
6	Commercial Improved	94.40			8	\$ 147,350	\$ 156,000
21	Residential Land Only	83.50			10	\$ 36,650	\$ 40,800
23	Seasonal Land Only	90.70	30.4	0.96	32	\$ 68,650	\$ 78,500
34	Rural Vacant Land Only 34+ Acres	95.80	18.9	1.04	27	\$ 130,700	\$ 136,420
39	Rural Vacant Land Only <34 Acres	97.20	28.4	1.04	35	\$ 24,300	\$ 25,000
47	Ag Land & Bldgs Only 34+ Acres	103.60			7	\$ 411,500	\$ 397,336
90	Combined Ag Land Only <34 Acres	97.20	28.4	1.04	35	\$ 24,300	\$ 25,000
91	Combined Res and Seasonal Improved	95.50	15.1	1.02	370	\$ 140,100	\$ 146,750
92	Combined Rural Vacant (34+48)	96.00	17.4	1.04	32	\$ 108,650	\$ 113,210
94	Combined Commercial Industrial Imprv	96.90			11	\$ 259,800	\$ 268,000
95	Combined Ag RVL Imprvd and Bare Land	95.80	17.3	1.03	47	\$ 130,700	\$ 136,420
99	All Good Sales	95.50	17.3	1.03	503	\$ 132,900	\$ 139,400

Notes and Definitions:

- >**Median Ratio** is the average relationship between the assessed value and the sale price. 100.00 is a perfect ratio.
- >**COD** is the **Coefficient of Dispersion**. Lower numbers equal greater assessment quality and consistency.
- >**PRD** is the **Price Related Differential**. This statistic shows if low value properties are assessed too high or low in comparison to high value properties. 1.00 is a perfect PRD.
- >**Median EMV** is the median or average market value of the set of properties that sold on each line above.
- >**Median Price** is the median or average sale price of the set of properties that sold on each line above.
- >Only good arm's length sales are included on this chart.
- >Property types 21, 23, 39, and 90 were all above 105% in the last year's study but are now much lower.



Aitkin County Foreclosures by Property Type - Year 2016

Based on Aitkin County Sheriff's Department Data

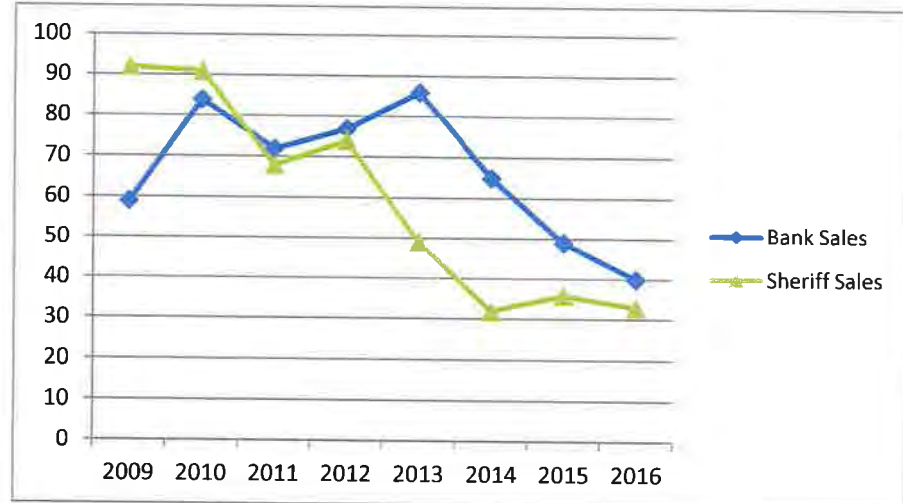
Property Class	Number of properties	Percent of total
Residential Homestead	9	26.5%
Residential Non-homestead	12	35.3%
Seasonal Recreational	9	26.5%
Agricultural Homestead	2	5.9%
Agricultural Non-Homestead	0	0.0%
Commercial	1	2.9%
Total Homestead	11	32.4%
Total Non-Homestead	23	67.6%
Total Foreclosures in 2016	34	100.0%

8 Year Comparison of Sheriff Sales to Bank Sales

	Bank Sales	Sheriff Sales
2009	59	92
2010	84	91
2011	72	68
2012	77	74
2013	86	49
2014	65	32
2015	49	36
2016	40	33

Notes:

- >Multiple parcels owned by a common owner counted as one foreclosure
- >Sheriff Sales are when properties are sold to the banks.
- >Bank Sales are when banks re-sell properties to new owners.



- >More Bank Sales than Sheriff Sales mean fewer vacant foreclosed homes.
- >Fewer Bank Sales tend to support increased market values..

Report prepared by Aitkin County Assessor's Office

2017 Assessment Changes List (Final)

Item	Name	Appraiser	Major Changes For Each Area
A	COUNTYWIDE LAND		Lakeshore size table changed. Frontages of 80 feet or less increased approx 5%. Frontages of 171 feet to 2005 feet decreased from 5 to 13% depending on the size. Added a new level to the table.
B	COUNTYWIDE LAND		Decreased the base value for Swamp (SWP) by \$50 per acre from \$500 to \$450.
C	COUNTYWIDE LAND		Reduced Zone B land acreage values by 6.3%. This does not include sites.
D	COUNTYWIDE LAND		Reduced large acreage land values over 100 acres by an additional 5% so the size discount is now 20%.
E	COUNTYWIDE LAND		Increased Green Acres tillable values as a result of DOR valuation change. There is now no benefit to tillable land types in Green Acres or Rural Preserve.
F	COUNTYWIDE LAND		Decreased Green Acres and Rural Preserve non-tillable values as a result of DOR valuation change. Reductions applied to all four land zones in the county.
G	COUNTYWIDE BUILDING		Increased Pole Building and Steel Building rates 5%.
1	AITKIN TWP	TS & DM	No Major Changes.
2	BALL BLUFF	DM	Reassessment. Increased Vanduse Lake frontage base rate from \$425 to \$450 (5.9%) per foot. Lessened the lower quality lakeshore discounts on Vanduse Lake. Reduced the Hay Lake frontage base rate from \$350 to \$200 (-42.9%). Hay Lake discounts were scaled back which had the net effect of a more modest land value reduction.
3	BALSAM	DM	Reassessment. Removed remote property adjustment to Savanna Lake parcels.
4	BEAVER	TS	Increased building values 7.7% due to low 5 year history ratio.
5	CLARK	TB	No Major Changes.
6	CORNISH	DM	No Major Changes.
7	FARM ISLAND	LT & SW	Increased Spirit Lake frontage base rate from \$1000 to \$1050 (5%) per foot.
8	FLEMING	JH	Reassessment. Reduced buildings 6.3% due to a high residential and seasonal ratio on 11 good sales. Reduced Fleming Lake frontage base rate from \$600 to \$575 (-4.2%) per foot.

2017 Assessment Changes List (Final)

Item	Name	Appraiser	Major Changes For Each Area
9	GLEN	JH	No Major Changes.
10	HAUGEN	TB	Reduced buildings 6.3%.
11	HAZELTON	SW & TB	Reassessment. Reduced buildings on Farm Island Lake on the Hazelton side by 5.9% so that the building rates match the Farm Island Twp side of the lake.
12	HILL LAKE	JH	Reduced Hill Lake frontage base rate from \$575 to \$500 (-13%) per foot.
13	IDUN	TS	No Major Changes.
14	JEVNE	DM	Reassessment.
15	KIMBERLY	DM	No Major Changes.
16	LAKESIDE	TB	No Major Changes.
17	LEE	TS	No Major Changes.
18	LIBBY	TB	Increased Big Sandy Lake frontage base rate from \$1175 to \$1400 (19.2%) per foot.
19	LOGAN	DM	No Major Changes.
20	MACVILLE	JH	Reassessment.
21	MALMO	LT	Reassessment.
22	MCGREGOR TWP	LT	No Major Changes.
23	MORRISON	LT	No Major Changes.
24	NORDLAND	DM & LT	No Major Changes.
25	PLINY	TS	Increased buildings 7.7% due to low 5 year history ratio.
26	RICE RIVER	TS	Increased buildings 7.7% due to low 5 year history ratio.

2017 Assessment Changes List (Final)

Item	Name	Appraiser	Major Changes For Each Area
27	SALO	SW	No Major Changes.
28	SEAVEY	TB	No Major Changes.
29	SHAMROCK	JH, SW, DM, LT	Increased Big Sandy Lake frontage base rate from \$1175 to \$1400 (19.2%) per foot.
30	SPALDING	TS	No Major Changes.
31	SPENCER	SW	No Major Changes.
32	TURNER	TS	Reassessment. Increased Big Sandy Lake frontage base rate from \$1175 to \$1400 (19.2%) per foot. Increased building values 5.9%.
33	VERDON	DM	No Major Changes.
34	WAGNER	LT	Increased building values 6.7%.
35	WAUKENABO	TS	No Major Changes.
36	WEALTHWOOD	JH	No Major Changes.
37	WHITE PINE	TB	No Major Changes.
38	WILLIAMS	TB	No Major Changes.
39	WORKMAN	SW	Reduced Rat Lake frontage base rate from \$400 to \$300 (-25%) per foot. Increased Big Sandy Lake frontage base rate from \$1175 to \$1400 (19.2%) per foot.
41	MILLWARD	JH	No Major Changes.
42	UNORG 51-22	DM	Reassessment.
43	UNORG 52-22	DM	No Major Changes.
44	UNORG 45-24	TB	No Major Changes.
45	UNORG 47-24	DM	No Major Changes.

2017 Assessment Changes List (Final)

Item	Name	Appraiser	Major Changes For Each Area
46	UNORG 52-24	LT	Reassessment.
47	UNORG 50-25	TB	No Major Changes.
48	UNORG 51-25	TB	No Major Changes.
49	UNORG 52-25	LT	Reassessment.
50	UNORG 50-26	TS	Moved land back into Zone C which reduces land values 10%.
51	UNORG 48-27	JH	Increased Blind Lake frontage base rate from \$325 to \$350 (7.7%) per foot due to low 5 year sales history on lake.
52	UNORG 49-27	LT	Reassessment. Increased buildings 6.3% due to low 5 year history ratio.
53	UNORG 50-27	TS	No Major Changes.
54	UNORG 51-27	TB	No Major Changes.
55	UNORG 52-27	TS	No Major Changes.
56	AITKIN CITY	SW	Increased Aitkin NW Residential neighborhood buildings 6.3%.
57	HILL CITY	TS	Reassessment. Reduced Hill Lake frontage base rate from \$575 to \$500 (-13%) per foot. Increased Quadna buildings 10%.
58	MCGRATH CITY	TB	No Major Changes.
59	MCGREGOR CITY	TS	No Major Changes.
60	PALISADE CITY	LT	Reassessment. Reduced residential building values 6.7% due to high 5 year ratio.
61	TAMARACK CITY		Reassessment.
	(Current as of 4/12/17)		

Aitkin County Acreage Land Schedule 2017 Assessment (REVISED)

<u>Unorg 52-27</u>	<u>Hill Lake</u>	<u>Unorg 52-25</u>	<u>Unorg 52-24</u>	<u>Ball Bluff</u>	<u>Unorg 52-22</u>
<u>Unorg 51-27</u>	<u>Macville</u>	<u>Unorg 51-25</u>	<u>GA/RP</u>	<u>Verdon</u>	<u>Cornish</u>
Green Zone C Values →		HWD 1575 1315			<u>Unorg 51-22</u>
		LWD 1125 940			
		OPN/HPS 1440 1200			
		LOP/LPS 1125 940			
		SWP 405 340			
		TIL 1440 1440			
		LTL 1125 1125			
		SITE 17000			
<u>Unorg 50-27</u>	<u>Unorg 50-26</u>	<u>Unorg 50-25</u>	<u>Libby</u>	<u>Turner</u>	<u>Balsam</u>
<u>Unorg 49-27</u>	<u>Waukenabo</u>	<u>Logan</u>	<u>Workman</u>	<u>Shamrock</u>	<u>Haugen</u>
<u>Unorg 48-27</u>	<u>Morrison</u>	<u>Fleming</u>	<u>GA/RP</u>	<u>Jevne</u>	<u>McGregor</u>
Blue Zone A Values →		HWD 1750 1460			<u>Clark</u>
		LWD 1250 1045			
		OPN/HPS 1600 1335			
		LOP/LPS 1250 1045			
		SWP 450 375			
		TIL 1600 1600			
		LTL 1250 1250			
		SITE 17000			
<u>Aitkin</u>	<u>Spencer</u>	<u>Kimberly</u>	<u>Unorg 47-24</u>	<u>Spalding</u>	<u>Salo</u>
<u>Farm Island</u>	<u>Nordland</u>	<u>Glen</u>	<u>Lee</u>	<u>Rice River</u>	<u>Beaver</u>
					HWD 1400 1170
					LWD 1000 835
					OPN/HPS 1280 1070
					LOP/LPS 1000 835
					SWP 360 300
					TIL 1280 1280
					LTL 1000 1000
					SITE 17000
<u>Hazelton</u>	<u>GA/RP</u>	<u>Wealthwood</u>	<u>Malmö</u>	<u>Unorg 45-24</u>	<u>White Pine</u>
HWD 1925 1605					
LWD 1375 1150					
OPN/HPS 1760 1470					
LOP/LPS 1375 1150					
SWP 495 415					
TIL 1760 1760					
LTL 1375 1375					
SITE 17000					
← Orange Zone D Values					<u>Millward</u>
		<u>Lakeside</u>	<u>Seavey</u>	<u>Pliny</u>	
			<u>Idun</u>	<u>Williams</u>	<u>Wagner</u>

Land Type Definitions:

- HWD: High Wooded
- LWD: Low Wooded
- OPN: High Open Meadow
- HPS: High Pasture
- LOP: Low Open Meadow
- LPS: Low Pasture
- SWP: Swamp/Waste
- TIL: High Tillable
- LTL: Low Tillable/Rice Paddy
- SITE: Full Building Site Value

(Access \$1700, Electric \$2550, Septic \$6800, Well \$5950)

Values listed above are per acre values.
Green Acres and Rural Preserve program values are listed in the second columns above.
 Off public road acreage values are typically 10% less than values listed.
 Tracts under 31 acres carry a positive size adjustment.
 Tracts over 100 acres carry a size discount of up to 20%.

(updated 3/9/17)

2017 Board of Appeal and Equalization Schedule

Date	Twp/City	Time	Meeting Location	
Monday	4/17/2017	Cornish Township	9:00	Cornish Town Hall
		Turner Township	11:00	Turner Town Hall
		Jevne Township	1:00	Jevne Town Hall
Tuesday	4/18/2017	Salo Township	9:00	Salo Town Hall
		Spalding Township	11:00	Spalding Town Hall
		Rice River Township	1:00	Rice River Town Hall
Wednesday	4/19/2017	McGregor Township	9:00	McGregor Town Hall
		Kimberly Township	11:00	Glen/Kimberly Town Hall
		Waukenabo Township	1:00	Waukenabo Town Hall
Thursday	4/20/2017	Verdon Township	9:00	Verdon Town Hall
		Ball Bluff Township	11:00	Jacobson Fire Hall
		Morrison Township	2:00	Morrison Town Hall
Friday	4/21/2017	Farm Island Township	9:00	Farm Island Town Hall
		Malmo Township	1:00	Malmo Town Hall
Monday	4/24/2017	Shamrock Township	9:00	Shamrock Town Hall
Tuesday	4/25/2017	Macville Township	9:00	Swatara Town Hall
		City of Hill City	11:00	Hill City Community Room
Wednesday	4/26/2017	Wealthwood Township	9:00	Wealthwood Town Hall
		Lakeside Township	11:00	Malmo Community Hall
		Wagner Township	2:00	Wagner Town Hall
Thursday	4/27/2017	Clark Township	9:00	Clark Town Hall
		Haugen Township	10:30	Haugen Town Hall
		Glen Township	1:00	Glen/Kimberly Town Hall
Monday	5/1/2017	Idun Township	9:00	Holden Lutheran Church
		Seavey Township	11:00	Seavey Town Hall
		Williams Township	12:30	McGrath Fire Hall
Tuesday	5/2/2017	City of McGregor	9:00	McGregor City Hall
		Spencer Township	3:00	Spencer Town Hall
Wednesday	5/3/2017	City of Aitkin	9:00	Aitkin City Hall
		Aitkin Township	1:00	Aitkin City Hall
Thursday	5/4/2017	OPEN BOOK MEETING	9:00am TO 7:00 pm	Assessor's Office
Friday	5/5/2017	Nordland Township	9:00	Bethlehem Lutheran Church
		Fleming Township	1:00	Fleming Town Hall
Monday	5/8/2017	Hazelton Township	9:00	Hazelton Town Hall
Tuesday	6/13/2017	County Board of Equalization	Call for Appointment	County Board Room
2017 Reassessment Areas in Blue :	Ball Bluff Twp, Balsam Twp, Fleming Twp, Hazelton Twp, Hill City Jevne Twp, Macville Twp, Malmo Twp, Palisade City, Tamarack City, Unorg. 49-27, 51-22, 52-24, and 52-25			
Open Book Meeting Areas in Red :	Balsam Twp, Beaver Twp, Hill Lake Twp, Lee Twp Libby Twp, Logan Twp, McGrath Millward Twp, Pliny Twp, Palisade Tamarack, all Unorganized, Workman Twp, White Pine Twp			



Board of County Commissioners Agenda Request

5A

Agenda Item #

Requested Meeting Date: 4/25/2017

Title of Item: Personnel Committee Recommendations

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Bobbie Danielson		Department: Administration/HR
Presenter (Name and Title): Bobbie Danielson, HR Director		Estimated Time Needed: 10 minutes
Summary of Issue: The Personnel Committee met on April 11, 2017, and recommends the following: 1) The interview panel for the Community Corrections Director position be: Mark Wedel, Anne Marcotte, Jessica Seibert, and Bobbie Danielson, with the option to include a Community Corrections Director from another county if desired. 2) Support a recommendation by CC Director Liz DeRuyck to restructure within the Aitkin Community Corrections Office, re-titling the Probation Case Aide position to Administrative Specialist/Corrections Agent Assistant and reducing those office support hours from 40/week to 29/week. At the same time, the part-time 20 hr/week Assistant Corrections Agent (Grade 8) position would become a full-time Corrections Agent (Grade 9) position. This is a \$17k budget increase, which will be off-set by an anticipated \$25k cost savings in the Director position (from Director DeRuyck to new Director). The full-time Corrections Agent and part-time Administrative Specialist/Corrections Agent Assistant positions will be graded (AS/CAA) and advertised following the Board meeting if the Board supports this departmental restructuring. 3) Hire a (new) full-time Land Department Office Support position and reassign tasks related to viewing forfeited properties to the current FT office support position. Both jobs will be submitted for evaluation following Board approval.		
Alternatives, Options, Effects on Others/Comments: <div style="height: 50px;"></div>		
Recommended Action/Motion: Motion to authorize the CC Director interview panel as proposed, authorize restructuring within the CC office as proposed above, and to hire a new FT Land Dept Office Support position. (This authorization includes submitting 3 positions for re-evaluation.)		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> As described above. Mark Jacobs will also be present for the discussion -- this is part of his succession plan and costs will be reduced in 2018 as retirements occur. (Increase for 2017 to Land Dept)		

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

6A
Agenda Item #

Requested Meeting Date: April 25, 2017

Title of Item: Goal Setting/Strategic Planning

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Administrator Jessica Seibert	Department: Administration
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Presenter (Name and Title): Jessica Seibert, Administrator	Estimated Time Needed: 10 minutes
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Summary of Issue:

On January 24, 2017 the Board directed Interim Administrator Wussow to solicit proposals for a goal-setting/strategic planning session. Discussion was held at that time on holding a goal-setting session at LLCC with Commissioners and department heads.

Administrator Seibert submitted two proposals for strategic planning at the March 28, 2017 Board Meeting. More discussion was held on the value of goal-setting. Commissioners asked to get feedback from the department heads and review the planning that had already been partially completed in 2015.

The attached memo summarizes the discussion held at a recent department head meeting and purpose of goal-setting/strategic planning.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Accept written proposal from Big River Group, LLC for strategic planning services.

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$ 4,820.00
 Is this budgeted? Yes No *Please Explain:*
 Not budgeted by previous administration.

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
Jessica Seibert, Administrator
217 Second Street N.W. Room 134
Aitkin, MN 56431
218-927-3093
Fax: 218-927-7374

MEMORANDUM

To: Aitkin County Commissioners
From: Administrator Seibert
Date: April 19, 2017
Re: Goal Setting/Strategic Planning

Goal setting, sometimes called Strategic Planning, provides a framework for County leadership to identify and articulate a clear direction for the county, goals to achieve this vision and measurable objectives. Goal setting can be a valuable tool to establish a culture of collaboration and continuous improvement. It can also align resources to achieve agreed upon goals.

Goal setting does not assume that something is inherently wrong in an organization, but rather focuses on what the team is working towards and how to get there in the most efficient manner. It allows an organization to better tell their story through a clear mission and vision. It can also help create a culture that values and empowers employees which ultimately improves performance and aids in employee retention.

The value of goal-setting can only be realized with the complete support of the Board of Commissioners and leadership team. With that in mind, discussion was held at the most recent department head meeting to consider the benefits of strategic planning. The general consensus among department heads was goal setting can be a valuable tool and they would appreciate the opportunity to have this type of discussion with Commissioners. It is important to the leadership team that goal setting focuses on true goals that Commissioners and staff will work towards and use in regular discussion.

I have attached a copy of the strategic plan that was started in 2015. It is possible that this information can be used as either a starting point for discussion or later to develop more detailed, measurable objectives. This document has been provided to both organizations that have submitted proposals for consideration.



Association *of* Minnesota Counties

Strategic Planning Facilitation (*Estimate*)

Send Invoice to:

Jessica Seibert, Administrator
217 2nd Street NW, Rm. 134
Aitkin, MN 56431

Strategic Planning Session – On-site
per half-day
per full-day

\$1000.00
\$1500.00

ISANTI



COUNTY

Isanti County's Mission
Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow.

County Values

All Isanti County employees are dedicated to upholding these values:

- Be professional, respectful and accountable.
- Foster a culture of collaboration.
- Assure long term fiscal stability.
- Emphasize excellence in customer service.
- Empower people to become self-sufficient.

"ISANTI COUNTY IS A STEP ABOVE THE REST!"

County Vision Priorities

Cutting Edge Technology Development to Better Serve Public Needs

1. Determine each county departments online service options.
2. Increase accessibility of quality customer services for the public through technology options.
3. Work with technology department, non-profit technology experts such as Blandin Foundation and community partners to establish a countywide effort to expand broadband.
4. Explore options for EDMS for departments.
5. Research each county departments technology needs for the future.
6. Develop cost projections for county technology needs to enable the county to expand access.
7. Improve staff technology education options.

"ISANTI COUNTY GOVERNMENT IS NOW TOTALLY AVAILABLE ON-LINE!"

"ISANTI COUNTY PROVIDES MORE FOR LESS!"

Maintain and Enhance a County Employee Workforce That is Efficient and Effective in Meeting Public Needs.

Evaluate Barriers:

- Research other comparable counties to gather information on job descriptions, benefits, and salary structures.
- Compare Isanti County to this data. (Internal comp worth study)

Internal Evaluation:

- Determine accurate data on turnover rates within departments.
- Complete exit interviews of former employees.

Research Current Employee Perspectives:

- Research why county employees stay in county government.
- Gain feedback at office meetings on engagement and satisfaction levels.

Hire and Retain Quality Employees:

- Use information gathered above to strategically retain employees.

Streamline County Service Infrastructure and Processes to Increase Efficiency.

Emphasize Lean Process implementation:

- Consider lean coordinator position feasibility.
- Promote lean culture throughout the county.

Explore and identify opportunities to streamline service infrastructure:

- Hold more strategic planning retreats both countywide and among similar service areas (EE, public safety, land records).
- Research and review what other counties have done to streamline infrastructure.

"ISANTI COUNTY IS THE PLACE TO LIVE AND THRIVE!"

Initiate and/or Support Economic Development Efforts to Build a Strong Future for Isanti County.

1. Develop a committee or working with current committee infrastructure to identify barriers to economic development.
2. Identify the key stakeholders that need to be involved to move the effort forward.
3. Pursue connections with other county economic development structures in the county and regionally.
4. Explore county possibilities to initiate or support increased residential development.
5. Research infrastructure needs for development (sewer and water).

"ISANTI COUNTY IS THE FUTURE... FOLLOW US!"



Research, "Chainsaw Planning"® & Training

P.O. Box 5120 • St. Cloud, MN 56302-5120 • (800) 500-7017 • Fax (320) 202-1010 • www.bigrivergroup.com

Aitkin County, MN • March 2017 Proposal for Retreat for County Commissioners

Purpose

The purpose of this proposal text is to describe a process designed to guide and assist the Aitkin County Commissioners through the problem-solving and planning necessary to build on current successes, refine work systems & styles, and help new and experienced Commissioners & new Administrator identify desired processes & procedures, and make progress on:

- 1) ID values & vision to guide completion of strategic plan
- 2) Completion of strategic plan
- 3) ID desired roles & responsibilities for all key decision-making positions

Proposal Design & Plan

This proposal has been developed to provide a systematic method for the Aitkin County Commissioners to move through the identification and refinement of their methods of doing business. The session materials proposed have been used extensively with elected councils & boards from governmental, service and educational organizations; including cities, counties, school districts, interagency collaboratives, educational service cooperatives, non-profit organizations; as well as with corporate boards.

Development & Delivery of Retreat Project

1) Pre-session Work

- A) Telephone conversations with each Commissioner (& department heads?)
- B) Draft agendas & Session materials developed & presented to County Administrator & Commissioners for review, edits and/or approval prior to sessions

2) Work Sessions

Each of the session agendas will be developed to address items as identified by Commissioners during phone calls.

Session 1 (approx. two hours)

- A) Briefly review prior work to develop elements of strategic plan
- B) ID & discuss elements of desired values to guide completion of plan
- C) ID elements of a desired long-term vision for the county
- D) Discuss next steps & evaluate the session

Session 2 (approx. two hours, with department heads)

- A) Briefly review prior work to develop elements of strategic plan
- B) Review updates & progress within departments that may affect final Plan
- C) Commissioners identify benchmarks for progress on plan
- D) Discuss next steps & evaluate the session

Session 3 (approx. two hours)

- A) Briefly review results from both prior sessions
- B) Review & specify desired roles & responsibilities
- C) Discuss next steps & evaluate the session

3) Post-Session Work

- A) We prepare all final products from the session & e-mail results to County
- B) Additional assistance via phone, Skype or in-person for one year

About the Proposer

Dr. Bruce Miles is the owner & CEO of the Big River Group, LLC. He has also been an Assistant Professor & taught Graduate & Doctoral coursework in the areas of leadership, research, planning, finance & personnel. He is a national-level presenter and trainer in the areas of strategic planning, organizational improvement, organizational conflict, & difficult employees.

Bruce has worked as a consultant for the past thirty-four years and works with more than 8,000 participants/110 organizations each year in the areas of:

- Strategic "Chainsaw" planning
- Workplace climate issues
- Leadership training
- Personnel selection & onboarding
- Resistant employees
- Differentiated coaching
- Succession Planning
- Reducing organizational conflict
- Followership training
- Hiring & firing
- Sales management / training
- 360-Feedback projects

Recent clients & organizations include:

- City, county & regional governmental units
- School districts, colleges and universities
- Educational Service Cooperatives
- Medical practices, hospitals and related organizations
- Financial service organizations
- Law firms
- Businesses & manufacturers
- Nonprofit agencies & service providers
- Interagency family service and mental health collaboratives
- Monks
- Hockey Teams

Bruce can be reached @ (800) 500-7017 (office) 320-260-2612 (cell), by e-mail at bruce@bigrivergroup.com, or on his website at www.bigrivergroup.com.

Tasks & Costs

1) Pre-session Work	Steps A, B	\$720.00
2) Work Sessions		
Session 1	Steps A, B, C, D	\$4100.00
Session 2	Steps A, B, C, D	
Session 3	Steps A, B, C	To be negotiated if necessary
3) Post-Session Work	Steps A, B	(No charge)

Strategic Theme: Community Wellbeing and Health	3
Objective: Ensure the safety of vulnerable individuals in the county	4
Objective: Provide access to education and resources to improve the health of individuals and families	5
Objective: Administer federal, state and local financial support programs while providing education and resources for individuals and families	6
Objective: Pro-actively help individuals and families reach their highest possible potential	7
Strategic Theme: Natural Resources	8
Objective: Protect and preserve natural resources for future generations	9
Objective: Provide access to education and resources to promote the judicious use of natural resources	10
Objective: Develop and maintain recreational land use opportunities in Aitkin County	11
Strategic Theme: Public Safety	12
Objective: Ensure the safety of the traveling public throughout Aitkin County.	13
Objective: People and property are safe while they are in Aitkin County; living, recreating or conducting business.	14
Strategic Theme: Infrastructure	15
Objective: Improve and construct a sustainable transportation infrastructure that facilitates the safe and efficient transport of people and goods throughout Aitkin County.	16
Objective: Maintain the safety of transportation infrastructure by ensuring reasonable access, passability, pavement conditions and sightlines.	17
Strategic Theme: General Government	19
Objective: Conduct all general government activities in a transparent, efficient and accurate manner	20
Strategic Theme: Strategic and Efficient Government	21
Objective: Provide excellent customer service to all people we serve.	22
Objective: Ensure the county's finances are stable, sustainable and equitable.	23
Objective: Ensure that the county's finances are transparent, accountable and consistent.	24
Objective: Ensure secure, stable and forward thinking IT infrastructure and technology tools for all county departments.	25
Objective: Build and maintain IT tools that help the public access information and conduct business through internet applications.	26
Objective: Train the workforce to be able to fully utilize technology for internal processes and to help the public to utilize technology to the greatest extent possible.	27
Objective: HR Objective	28
Objective: HR Objective	29



Objective: HR Objective

30

Objective: Maintain clean, energy efficient facilities that support efficient operations and excellent customer service.

31



Strategic Theme: Community Wellbeing and Health

Primary Departments of responsibility: Health and Human Services

Secondary Departments of responsibility: Sheriff's Department, County Attorney

Overview

Values

- We value dignity and respect for the individual, families and our community in all we do.
- We value helping individuals and families to realize their full potential and to build and maintain self-sufficiency to the greatest extent possible
- We value the ability of families and our community to support people in need, and strive to make connections outside of typical governmental channels.
- We value taking pro-active steps to help individuals and families; an ounce of prevention is worth a pound of cure.



OBJECTIVE: ENSURE THE SAFETY OF VULNERABLE INDIVIDUALS IN THE COUNTY

Strategic Theme: Community Wellbeing and Health

Owned by: HHS Director/Child Welfare Supervisor/Adult Services Supervisor

Importance

- Essential function of government and measure of society to provide for protection of those who cannot protect themselves.
- Children who are at risk or grow up in abusive homes have a strong tendency to be higher users of government services in the long term.
- Long term governmental costs can be controlled when we maintain safety of vulnerable members of society.
- The community as a whole is strengthened when the most vulnerable members are supported to lead safe, productive lives.

Intent

- Strive to ensure that vulnerable individuals in the county are physically safe at all times whether at home or in the care of others
- Preserve the financial security of vulnerable individuals.
- Hold the rights and dignity of vulnerable individuals above the rights of their caretakers.
- Be proactive, to break the cycle of domestic violence and at risk behavior.
- Seek to use community and family support structures to keep vulnerable individuals safe and promote permanent living situations.

Measures

- Number of repeat maltreatment reports
- Number of repeat out-of-home placements

Initiatives

TBD



OBJECTIVE: PROVIDE ACCESS TO EDUCATION AND RESOURCES TO IMPROVE THE HEALTH OF INDIVIDUALS AND FAMILIES

Strategic Theme: Community Wellbeing and Health

Owned by: HHS Director, PH Supervisor

Importance

- A healthy population is an indicator of community stability
- Healthy populations result in lower governmental costs for health care and other governmental service
- Healthy populations have a higher economic potential

Intent

- Strive to ensure that vulnerable individuals in the county are physically safe at all times whether at home or in the care of others
- Preserve the financial security of vulnerable individuals.
- Hold the rights and dignity of vulnerable individuals above the rights of their caretakers.
- Be proactive, to break the cycle of domestic violence and at risk behavior.
- Seek to use community and family support structures to keep vulnerable individuals safe and promote permanent living situations.

Measures

- Percent of health care assistance applicants approved within mandated timelines
- Number of attendees at educational events held, press releases, and other outreach activities

Initiatives

TBD



OBJECTIVE: ADMINISTER FEDERAL, STATE AND LOCAL FINANCIAL SUPPORT PROGRAMS WHILE PROVIDING EDUCATION AND RESOURCES FOR INDIVIDUALS AND FAMILIES

Strategic Theme: Community Wellbeing and Health

Owned by: HHS Director, Financial Support Supervisor

Importance

- Financial instability can in many times cause other types of instability, by providing a base point for financial wellbeing, many other higher level risks can be avoided

Intent

- Efficiently and effectively administer financial support programs
- Use interactions and communications with low risk individuals and families to offer community based resources, education and other opportunities to help ensure that risks and negative outcomes do not increase because of financial circumstances
- Foster dignity and self-sufficiency while helping individuals and families realize their full economic potential

Measures

- Percent of MFIP/DWP adults working 30 hours or more per week or off cash assistance within three years from initial application (Self Support Index)
- Percent of court ordered child support collected

Initiatives

TBD



OBJECTIVE: PRO-ACTIVELY HELP INDIVIDUALS AND FAMILIES REACH THEIR HIGHEST POSSIBLE POTENTIAL

Strategic Theme: Community Wellbeing and Health

Owned by: HHS Director

Importance

- Being proactive is the greatest cost control opportunity that the county has
- By being proactive the county can intervene at the appropriate level to help ensure that individual or family situations do not devolve

Intent

- Focus on prevention instead of cure, get resources to individuals and families before they have a significant problem
- Use data and analysis of risk signals to determine the best use of available resources to decrease costs and increase positive outcomes
- Intervene and/or offer assistance to at risk individuals and families at the right time to decrease the possibility of negative outcomes

Measures

- Percent of food support applications approved within mandated timelines
- Percent of Medicaid enrolled children who received a well-child visit
- Percent of population with health care coverage

Initiatives

TBD



Strategic Theme: Natural Resources

Primary Departments of responsibility: Environmental Services, Land Department, Long Lake Conservation Center

Secondary Departments of responsibility: Highway Department, Sheriff's Department, Economic Development

Overview

Values



OBJECTIVE: PROTECT AND PRESERVE NATURAL RESOURCES FOR FUTURE GENERATIONS

Strategic Theme: Natural Resources

Owned by: Environmental Services Director, Land Commissioner

Importance

- Environmental factors such as clean air and water are vital to the well-being of all living things.
- Protecting ecosystems reduces the likelihood of negative consequences such as soil erosion and global warming.
- Responsible forestry preserves natural resources for future generations.

Intent

- Seek to reduce, reuse, recycle and properly dispose of solid and hazardous waste
- Actively use and manage responsible forestry practices
- Develop and enforce policies that protect Aitkin County’s natural resources
- Maintain personal property rights with responsibility to preserving natural resources

Measures

- Number of people served during hazard waste disposal events or amount of hazardous waste disposed of
- Number of trees planted by type
- Amount of net income generated from tax-forfeited lands

Initiatives

TBD



OBJECTIVE: PROVIDE ACCESS TO EDUCATION AND RESOURCES TO PROMOTE THE JUDICIOUS USE OF NATURAL RESOURCES

Strategic Theme: Natural Resources

Owned by: Environmental Services Director, Land Commissioner, LLCC

Importance

- Individuals are more likely to support prudent natural resource practices when they understand the importance and implications of their actions.
- Natural resource policies can only be successful if individuals are aware of the policies' intent and existence.

Intent

- Provide access to education and resources to help individuals understand the importance of protecting natural resources
- Proactively provide resources that inform individuals of environmental and land use policies.

Measures

- Number of educational events held and public informational media created
- Number of individuals attending educational events
- Number of students attending Long Lake Conservation Center

Initiatives

TBD



OBJECTIVE: DEVELOP AND MAINTAIN RECREATIONAL LAND USE OPPORTUNITIES IN AITKIN COUNTY

Strategic Theme: Natural Resources

Owned by: Environmental Services Director, Land Commissioner, Economic Development

Importance

- Recreational opportunities attract visitors and new residents to the area which supports economic growth.
- Recreational land use activities create opportunities for stakeholders to appreciate area natural resources and builds a sense of ownership.
- Recreational opportunities often introduce visitors to Aitkin County and can make an impression regarding the county as a whole.

Intent

- Create sustainable recreational land use opportunities, such as ATV trails, ski trails, and lakes, to encourage the use of Aitkin County resources.
- Support economic growth by attracting visitors and new residents to the area.

Measures

- Number of people using public campgrounds annually

Initiatives

TBD



Strategic Theme: Public Safety

Primary Departments of responsibility: Sheriff's Department, County Attorney

Secondary Departments of responsibility: Highway Department

Overview

Values



OBJECTIVE: ENSURE THE SAFETY OF THE TRAVELING PUBLIC THROUGHOUT AITKIN COUNTY.

Strategic Theme: Public Safety

Owned by: County Sheriff, County Attorney

Importance

- Regular DWI patrolling of roadways reduces safety risks for travelers by taking dangerous drivers off the road
- Monitoring road conditions assists others departments in identifying possible safety risks

Intent

- Enforce all criminal, traffic, and safety laws to protect travelers
- Cooperate with all levels of law enforcement and governmental units to identify potential safety hazards on the roadways

Measures

Initiatives

TBD



OBJECTIVE: PEOPLE AND PROPERTY ARE SAFE WHILE THEY ARE IN AITKIN COUNTY; LIVING, RECREATING OR CONDUCTING BUSINESS.

Strategic Theme: Public Safety

Owned by: County Sheriff, County Attorney

Importance

- One of the main functions of government is to provide a structure for society by enforcing laws that promote safety
- A safe environment encourages people to live, work, and play in Aitkin County

Intent

- Plan for large scale disasters to reduce negative impacts on people and property
- Respond to criminal reports in a timely manner
- Proactively investigate and respond to potential public safety issues
- Provide leadership and education on public safety issues

Measures

Initiatives

TBD



Strategic Theme: Infrastructure

Primary Departments of responsibility: Highway Department

Secondary Departments of responsibility: Economic Development

Overview

Values



OBJECTIVE: IMPROVE AND CONSTRUCT A SUSTAINABLE TRANSPORTATION INFRASTRUCTURE THAT FACILITATES THE SAFE AND EFFICIENT TRANSPORT OF PEOPLE AND GOODS THROUGHOUT AITKIN COUNTY.

Strategic Theme: Infrastructure

Owned by: Highway

Importance

- Aitkin county residents and guests expect to be able to move freely and safely throughout the county, our local transportation infrastructure facilitates that movement.
- An effective transportation system can reduce accidents and contribute to the safety and quality of life of travelers.
- Transportation systems support economic development, emergency services, government agencies, and encourage travelers to visit Aitkin County.

Intent

- Design and construct roads and bridges to meet public needs based on usage and potential development.
- Ensure surface types are appropriate for the usage of each segment.
- Ensure long term maintenance needs are met, existing infrastructure can be structurally maintained and any new infrastructure is funded.
- Plan, fund and construct infrastructure projects prior to significant deterioration of transportation infrastructure to reduce long term costs.
- Manage enforcement of weights to protect infrastructure

Measures

- Percentage of construction projects completed on time and within budget
- Miles paved/maintained
- Pavement quality index

Initiatives

TBD



OBJECTIVE: MAINTAIN THE SAFETY OF TRANSPORTATION INFRASTRUCTURE BY ENSURING REASONABLE ACCESS, PASSABILITY, PAVEMENT CONDITIONS AND SIGHTLINES.

Strategic Theme: Infrastructure

Owned by: Highway

Importance

- Regular monitoring and maintenance extends the life of current roadways and bridges reducing the costs associated with replacement or upgrades.
- Regular monitoring and maintenance of infrastructure reduces safety risks.

Intent

- Ensure safe roadways and bridges by regularly monitoring road conditions and making repairs as needed.
- Maintain sightlines and signage in accordance with applicable standards, inspect and analyze higher danger intersections or sections of roadway for additional signage or safety improvements.
- Ensure that roads are cleared and are passable by a reasonable time following snow or other weather events which may obstruct roads and bridges.
- Reduce infrastructure costs by increasing the life of the current transportation system.

Measures

- Number of accidents reported on Aitkin County roadways (joint with public safety)
- Number of accidents reported on Aitkin County roadways (joint with public safety)

Initiatives

TBD





Strategic Theme: General Government

Primary Departments of responsibility: Auditor, Treasurer, Assessor, Recorder

Secondary Departments of responsibility: All Departments

Overview

Values



OBJECTIVE: CONDUCT ALL GENERAL GOVERNMENT ACTIVITIES IN A TRANSPARENT, EFFICIENT AND ACCURATE MANNER

Strategic Theme: General Government

Owned by: Auditor, Treasurer, Recorder, Assessor

Importance

- Everything Aitkin County does is on behalf of or for the public.
- The public has a right to know (generally) what the County is doing and why.
- The county has an obligation to deliver services in the most efficient way possible, meaning the right services, at the right cost, at the right time.

Intent

- The county will seek out opportunities to improve our internal processes to decrease costs and deliver even better services.
- When the opportunity exists we will do our best to help the public understand “why” the county is providing a service on their behalf.

Measures

- TBD

Initiatives

TBD



Strategic Theme: Strategic and Efficient Government

Primary Departments of responsibility: County Administration

Secondary Departments of responsibility: All Departments

Overview

Values



OBJECTIVE: PROVIDE EXCELLENT CUSTOMER SERVICE TO ALL PEOPLE WE SERVE.

Strategic Theme: Strategic and Efficient Government

Owned by: Administration

Importance

- As a governmental organization we must be aware that our existence is to serve the public interest.
- Excellent customer service does not mean that a customer always gets what they want, but it means that all people who do business with the county for any reason will be treated with dignity and respect.
- Excellent customer service in the long term builds trust and good will between our customers and our organization.

Intent

- All customers and citizens will be treated with dignity and respect when they do business with the County.
- We will strive to be timely and to ensure that our customers can access the services they need with as little wait time as possible.
- We will ensure that our facilities and organizational structure are most conducive to providing excellent customer service.
- Customer service expectations will be consistent across all county departments.

Measures

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Initiatives

TBD



OBJECTIVE: ENSURE THE COUNTY'S FINANCES ARE STABLE, SUSTAINABLE AND EQUITABLE.

Strategic Theme: Strategic and Efficient Government

Owned by: County Administrator

Importance

- The county has many potential revenue sources, but some are unstable – we need to ensure that when the county takes on a long term cost, that the funding for that cost is stable as well.
- We must ensure that property taxes levied by the county are equitable, do not impede development and are used for purposes most needed by the county community.

Intent

- We will maintain an equitable property tax rate as compared to other counties
- Any expenditure which is the result of unstable or unsustainable revenues with is directly connected to said revenue.
- The county will maintain reasonable fund balances to cash flow, and to limit any potential loss of revenue or large increases in expense to manage the levy impact.

Measures

-

Initiatives

TBD



OBJECTIVE: ENSURE THAT THE COUNTY'S FINANCES ARE TRANSPARENT, ACCOUNTABLE AND CONSISTENT.

Strategic Theme: Strategic and Efficient Government

Owned by: County Administrator

Importance:

- As a government organization that is entrusted with the public's dollars we must be transparent and accountable with the usage of those funds.
- Our accounting, budgeting and financial systems need to be consistent to accurately report and monitor our finances.

Intent:

- We will ensure that the county's accounting and budgeting practices are aligned with best practices of accounting and budgeting
- We will ensure that the county is consistent in our accounting methodologies
- We will make financial information accessible and as easy to understand as possible

Measures

○

Initiatives

TBD



OBJECTIVE: ENSURE SECURE, STABLE AND FORWARD THINKING IT INFRASTRUCTURE AND TECHNOLOGY TOOLS FOR ALL COUNTY DEPARTMENTS.

Strategic Theme: Strategic and Efficient Government

Owned by: IT Director

Importance

- Technology tools can help the county to conduct business as efficiently as possible, lowering long term costs.
- Keeping data safe is of utmost importance in today's world.
- Technology will continue to advance and more and more people will expect to use technology to quickly access information from wherever they are.
- Excellent technology tools can help the county to utilize mobile workforce technology, enhancing employee productivity.

Intent

- Improve efficiency through deployment of technology tools including work flow automation and mobile technology.
- Ensure that the technology platform is up, running and accessible at the greatest consistency possible
- Work closely with departments to understand their business needs and deploy targeted solutions within the context of the IT strategic plan.
- We will strive to ensure that our technology tools maintain continuity, interoperability between software applications as well as hardware.

Measures

-

Initiatives

TBD



OBJECTIVE: BUILD AND MAINTAIN IT TOOLS THAT HELP THE PUBLIC ACCESS INFORMATION AND CONDUCT BUSINESS THROUGH INTERNET APPLICATIONS.

Strategic Theme: Strategic and Efficient Government

Owned by: IT Director

Importance:

- The public will gradually expect to be able to access greater amounts of information, and to conduct business with the county.
- We can improve efficiency by providing more information to the public prior to their need to visit our offices.
- We can improve staff efficiency by helping the public to complete applications, and interact with the county on the web, as well as improve customer service by decreasing the number of office visits necessary to conduct business.

Intent:

- The county's website will be easily accessible for the public, including intuitive interface and ease of usability.
- We will actively seek out methods to make the submission of forms or to ask questions via technology tools.

Measures

o

Initiatives

TBD



OBJECTIVE: TRAIN THE WORKFORCE TO BE ABLE TO FULLY UTILIZE TECHNOLOGY FOR INTERNAL PROCESSES AND TO HELP THE PUBLIC TO UTILIZE TECHNOLOGY TO THE GREATEST EXTENT POSSIBLE.

Strategic Theme: Strategic and Efficient Government

Owned by: IT Director

Importance:

- The public will gradually expect to be able to access greater amounts of information, and to conduct business with the county.
- We can improve efficiency by providing more information to the public prior to their need to visit our offices.
- We can improve staff efficiency by helping the public to complete applications, and interact with the county on the web, as well as improve customer service by decreasing the number of office visits necessary to conduct business.

Intent:

- The county's website will be easily accessible for the public, including intuitive interface and ease of usability.
- We will actively seek out methods to make the submission of forms or to ask questions via technology tools.

Measures

○

Initiatives

TBD



OBJECTIVE: ENSURE BEST PRACTICES OF HUMAN RESOURCES ARE USED CONSISTENTLY ACROSS THE COUNTY.

Strategic Theme: Strategic and Efficient Government

Owned by: HR Director

Importance

- Developing and following a standard way (best practice) of doing things that multiple departments can use is intended to increase efficiency and productivity.
- Consistent use of human resources practices across departments promotes equality for all employees and reduces overall liability.

Intent

- Developing and following a standard way (best practice) of doing things that multiple departments can use is intended to increase efficiency and productivity.
- Consistent use of human resources practices across departments promotes equality for all employees and reduces overall liability.

Measures

- Number of HR procedures audited annually

Initiatives

tbd



OBJECTIVE: ENSURE THAT ALL EMPLOYEES ARE OFFERED TRAINING AND PROFESSIONAL DEVELOPMENT OPPORTUNITIES.

Strategic Theme: Strategic and Efficient Government

Owned by: HR Director

Importance

- Training and professional development supports departmental efforts to provide services in the most efficient and effective way possible.
- Training and professional development fosters positive employee relationships.
- Investing in employees can reduce professional liability by reducing errors and ensuring compliance with regulations.

Intent

- Research and provide information to department heads on training and professional development opportunities. Meet with department heads to determine each department's training needs/wants.
- Offer annual onsite training opportunities for department heads, supervisors, and employees.
- Assess staff performance improvement needs and organize developmental programs for new and existing employees.

Measures

- Number of professional development opportunities offered
- Number of employees attending professional development opportunities

Initiatives

**OBJECTIVE: PROVIDE LEADERSHIP AND MANAGEMENT SUPPORT AND RESOURCES TO PROACTIVELY
MANAGE STAFF PERFORMANCE.**

Strategic Theme: Strategic and Efficient Government

Owned by: HR Director

Importance

- Providing resources allows departments to focus on their core business.
- Shared resources can reduce costs by increasing efficiencies.

Intent

- Develop a county-wide performance management system that delivers regular performance feedback, establishes clear expectations, identifies career paths, and recognizes top performers.
- Consult, advise, and build relationships with employees throughout the organization.
- Improve employee performance through coaching and career planning.

Measures

Initiatives



OBJECTIVE: BECOME AN “EMPLOYER OF CHOICE” BY FOCUSING ON EMPLOYEE ENGAGEMENT AND BUILDING A CULTURE OF HIGH PERFORMANCE.

Strategic Theme: Strategic and Efficient Government

Owned by: HR Director

Importance

- There is a connection between employee engagement, productivity, customer satisfaction, and employee retention, positive attitudes, and individual health. Job satisfaction, employee retention, and loyalty are some of the reasons employee engagement is important.
- Attracting qualified employees is important in providing efficient and effective services as demands for services increase.

Intent

- Attend IPMA webinar training on Employee Engagement in April 2015.
- Research Gallup Q12, 12 factors to determine the level of engagement.
- Identify areas for employee development, noting different professions will have their own specifics which need to be addressed during the engagement building process.

Measures

- Average employee retention rates



OBJECTIVE: MAINTAIN CLEAN, ENERGY EFFICIENT FACILITIES THAT SUPPORT EFFICIENT OPERATIONS AND EXCELLENT CUSTOMER SERVICE.

Strategic Theme: Strategic and Efficient Government

Owned by: County Administrator

Importance

Intent

Measures

Initiatives





Aitkin
County

Board of County Commissioners Agenda Request

6B
Agenda Item #

Requested Meeting Date: April 25, 2017

Title of Item: 1st Quarter Financial Report

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by: Administrator Jessica Seibert	Department: Administration
---	--------------------------------------

Presenter (Name and Title): Jessica Seibert, Administrator	Estimated Time Needed: 15 minutes
--	---

Summary of Issue:

Please see the 1st quarter IFS summary report and financial review worksheet attached.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

DKB1
4/19/17

3:02PM

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT

Page 1

Budget Name for Report: ADOPTED 2017 BUDGET

Page Break Option: 2
1 - Page Break by FUND
2 - Page Break by DEPT

Include on the Report: 1 1 - All G/L Accounts
2 - Only G/L Accounts with Budget Amounts
3 - Only G/L Accounts without Budget Amounts

Report Basis: 1
1 - Cash
2 - Modified Accrual
3 - Full Accrual

Report Thru: 03/2017

Save Report: N

Comment: 2017 1st Quarter Revenue/Expenditure Report

FUND Range From 1 Thru 21

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
1 DEPT Commissioners					
----- EXPENDITURES -----					
01-001-000-0000-6101	Salaries	41,428.09	41,428.09	155,047.00	27
01-001-000-0000-6108	Meals (Not Overnight)	13.89	13.89	20.00	69
01-001-000-0000-6124	Medicare- Employer 1.45%	580.29	580.29	2,205.00	26
01-001-000-0000-6148	Employer Deduct Contribution- HSA	1,651.74	1,651.74	0.00	0
01-001-000-0000-6149	Employer Deduct Contribution- Veba	0.00	0.00	7,350.00	0
01-001-000-0000-6150	Health Insurance- Employer	4,935.90	4,935.90	60,000.00	8
01-001-000-0000-6152	Life Insurance- Employer	83.20	83.20	328.00	25
01-001-000-0000-6162	Pera- Dcp 5%	2,037.03	2,037.03	7,943.00	26
01-001-000-0000-6168	NACO Deferred Comp ER in Lieu Health Ins	687.54	687.54	0.00	0
01-001-000-0000-6205	Postage	0.74	0.74	50.00	1
01-001-000-0000-6230	Printing, Publishing & Adv	958.13	958.13	2,500.00	38
01-001-000-0000-6241	Registration Fee	1,260.00	1,260.00	4,800.00	26
01-001-000-0000-6250	Telephone	511.12	511.12	3,600.00	14
01-001-000-0000-6330	Transportation & Travel & Parking	5,344.83	5,344.83	14,500.00	37
01-001-000-0000-6332	Hotel / Motel Lodging	2,854.36	2,854.36	4,000.00	71
01-001-000-0000-6340	Meals (Overnight)	306.22	306.22	300.00	102
01-001-000-0000-6352	Insurance	1,173.91	1,173.91	1,138.00	103
01-001-000-0000-6353	Workers Compensation Insurance	767.00	767.00	767.00	100
01-001-000-0000-6405	Office & Computer Supplies	293.61	293.61	750.00	39
01-001-000-0000-6625	Office Equipment	1,691.18	1,691.18	0.00	0
1 DEPT	Totals Commissioners				
		Revenue			
		Expend.			
		Net			
		66,578.78	66,578.78	265,298.00	25
		66,578.78	66,578.78	265,298.00	25

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
12 DEPT Court Administration					
----- REVENUES -----					
01-012-000-0000-5603 Child Support Motion Fee		20.00-	20.00-	0.00	0
01-012-000-0000-5840 Misc Receipts		786.54-	786.54-	1,000.00-	79
----- EXPENDITURES -----					
01-012-000-0000-6205 Postage		440.02	440.02	200.00	220
01-012-000-0000-6232 Attorney Services		18,096.44	18,096.44	80,000.00	23
01-012-000-0000-6250 Telephone		338.95	338.95	700.00	48
01-012-000-0000-6252 Witnesses		0.00	0.00	15,000.00	0
12 DEPT Totals Court Administration	Revenue	806.54-	806.54-	1,000.00-	81
	Expend.	18,875.41	18,875.41	95,900.00	20
	Net	18,068.87	18,068.87	94,900.00	19

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
----- REVENUES -----					
01-040-000-0000-5076	Judgement Costs	0.00	0.00	16,000.00-	0
01-040-000-0000-5081	Mortgage Registry- 3%	1,748.92-	1,748.92-	9,000.00-	19
01-040-000-0000-5115	Auctioneers Licenses	40.00-	40.00-	120.00-	33
01-040-000-0000-5116	1/2 Beer License	0.00	0.00	250.00-	0
01-040-000-0000-5119	Liquor Licenses	0.00	0.00	52,000.00-	0
01-040-000-0000-5124	Fireworks Permit	0.00	0.00	10.00-	0
01-040-000-0000-5125	Precious Metal Licenses	0.00	0.00	25.00-	0
01-040-000-0000-5132	Cigarette License Fees	1,350.00-	1,350.00-	1,500.00-	90
01-040-000-0000-5517	Fees For Services	51.00-	51.00-	2,500.00-	2
01-040-000-0000-5518	Tax Search Ms 297.14	0.00	0.00	100.00-	0
01-040-000-0000-5519	Lien Release Ditch & Hwy	45.00-	45.00-	250.00-	18
01-040-000-0000-5590	Auditor Fee- Clerical FTS Sales & Fees	0.00	0.00	30,000.00-	0
01-040-000-0000-5840	Misc Receipts	0.05-	0.05-	300.00-	0
01-040-000-0000-5868	Tint Rmb From Schools/City/Town	247.33-	247.33-	6,500.00-	4
----- EXPENDITURES -----					
01-040-000-0000-6101	Salaries- Full Time	80,161.03	80,161.03	282,947.00	28
01-040-000-0000-6108	Meals (Not Overnight)	7.25	7.25	100.00	7
01-040-000-0000-6109	Overtime- Salaries	1,849.91	1,849.91	2,500.00	74
01-040-000-0000-6124	Medicare- Employer 1.45%	1,160.92	1,160.92	4,139.00	28
01-040-000-0000-6148	Employer Deduct Contribution- HSA	2,585.40	2,585.40	0.00	0
01-040-000-0000-6149	Employer Deduct Contribution- Veba	0.00	0.00	5,000.00	0
01-040-000-0000-6150	Health Insurance- Employer	7,887.87	7,887.87	49,500.00	16
01-040-000-0000-6152	Life Insurance- Employer	74.14	74.14	240.00	31
01-040-000-0000-6154	Long Term Disability- Employer	63.61	63.61	250.00	25
01-040-000-0000-6159	Pera 7.25%	5,946.15	5,946.15	21,408.00	28
01-040-000-0000-6165	Fica- Employer 6.20%	4,963.86	4,963.86	17,698.00	28
01-040-000-0000-6205	Postage	4,065.36	4,065.36	16,000.00	25
01-040-000-0000-6208	Training/Education	100.00	100.00	250.00	40
01-040-000-0000-6230	Printing, Publishing & Adv	3,175.04	3,175.04	27,000.00	12
01-040-000-0000-6231	Services, Labor, Contracts	9,037.56	9,037.56	27,000.00	33
01-040-000-0000-6240	Dues	0.00	0.00	400.00	0
01-040-000-0000-6241	Registration Fee	325.00	325.00	530.00	61
01-040-000-0000-6250	Telephone	73.00	73.00	800.00	9
01-040-000-0000-6330	Transportation & Travel	195.81	195.81	800.00	24

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
01-040-000-0000-6332	Hotels / Motels	489.08	489.08	800.00	61
01-040-000-0000-6340	Meals (Overnight)	0.00	0.00	50.00	0
01-040-000-0000-6352	Insurance	1,173.91	1,173.91	1,138.00	103
01-040-000-0000-6353	Workers Compensation Insurance	738.00	738.00	661.00	112
01-040-000-0000-6405	Office & Computer Supplies	1,231.08	1,231.08	3,700.00	33
01-040-000-0000-6511	Gas And Oil	0.00	0.00	100.00	0
01-040-000-0000-6590	Repair & Maintenance Supplies	16.68	16.68	0.00	0
01-040-000-0000-6625	Office Equipment	0.00	0.00	3,000.00	0
----- REVENUES -----					
01-040-021-0000-5504	G & F License Fee	166.00-	166.00-	1,000.00-	17
01-040-021-0000-5520	Drivers License Fees	7,728.07-	7,728.07-	25,000.00-	31
01-040-021-0000-5522	Motor Vehicle License/Tab Fees	34,488.00-	34,488.00-	125,000.00-	28
01-040-021-0000-5523	DNR/License Tab Fees	3,911.50-	3,911.50-	17,500.00-	22
01-040-021-0000-5840	Misc Receipts	211.38-	211.38-	1,300.00-	16
----- EXPENDITURES -----					
01-040-021-0000-6101	Salaries- Full Time	29,718.00	29,718.00	74,860.00	40
01-040-021-0000-6102	Wages- Part Time	0.00	0.00	17,035.00	0
01-040-021-0000-6108	Meals (Not Overnight)	0.00	0.00	50.00	0
01-040-021-0000-6109	Overtime	61.56	61.56	6,000.00	1
01-040-021-0000-6124	Medicare- Employer 1.45%	367.48	367.48	1,332.00	28
01-040-021-0000-6148	Employer Deduct Contribution- HSA	1,945.08	1,945.08	0.00	0
01-040-021-0000-6149	Employer Deduct Contribution- Veba	0.00	0.00	2,000.00	0
01-040-021-0000-6150	Health Insurance- Employer	6,443.34	6,443.34	19,752.00	33
01-040-021-0000-6152	Life Insurance- Employer	37.50	37.50	125.00	30
01-040-021-0000-6159	Pera Co- Or 7.25%	2,233.46	2,233.46	6,892.00	32
01-040-021-0000-6165	Fica- Employer 6.20%	1,571.21	1,571.21	5,697.00	28
01-040-021-0000-6205	Postage	400.00	400.00	1,000.00	40
01-040-021-0000-6208	Training/Education	0.00	0.00	400.00	0
01-040-021-0000-6230	Printing, Publishing & Adv	401.00	401.00	1,100.00	36
01-040-021-0000-6231	Services, Labor, Contracts	251.88	251.88	500.00	50
01-040-021-0000-6240	Dues	278.00	278.00	300.00	93
01-040-021-0000-6241	Registration Fee	0.00	0.00	50.00	0
01-040-021-0000-6250	License Center- Phone	1,360.68	1,360.68	3,500.00	39
01-040-021-0000-6267	Unemployment Compensation	1,623.00	1,623.00	0.00	0
01-040-021-0000-6301	Rentals	2,250.00	2,250.00	9,000.00	25
01-040-021-0000-6330	Transportation/Travel/Parking (Own Auto)	0.00	0.00	100.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	25% <u>% of BDG</u>	
01-040-021-0000-6352	Insurance	704.34	704.34	569.00	124	
01-040-021-0000-6353	Workers Compensation Insurance	276.00	276.00	248.00	111	
01-040-021-0000-6405	Office & Computer Supplies	316.86	316.86	1,800.00	18	
01-040-021-0000-6625	Office Equipment & Other Equipment	0.00	0.00	1,200.00	0	
40 DEPT	Totals Auditor	Revenue	49,987.25-	49,987.25-	288,355.00-	17
		Expend.	175,560.05	175,560.05	619,521.00	28
		Net	125,572.80	125,572.80	331,166.00	38

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	25% <u>% of BDG</u>
41 DEPT Internal Audit					
----- EXPENDITURES -----					
01-041-000-0000-6231 Services, Labor, Etc		2,698.00	2,698.00	69,500.00	4
41 DEPT Totals Internal Audit	Revenue				
	Expend.	2,698.00	2,698.00	69,500.00	4
	Net	2,698.00	2,698.00	69,500.00	4

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>		<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
42 DEPT	Treasurer					
----- REVENUES -----						
01-042-000-0000-5079	3% State Deed Tax		1,834.85-	1,834.85-	7,000.00-	26
01-042-000-0000-5518	Tax Search Ms 297.14		265.00-	265.00-	0.00	0
01-042-000-0000-5524	Handling Fee (Nfs Check)		60.00-	60.00-	400.00-	15
01-042-000-0000-5840	Misc Receipts		5,959.62-	5,959.62-	20,000.00-	30
01-042-000-0000-5868	Tint Rmb From Schools/City/Town		94.12-	94.12-	2,000.00-	5
----- EXPENDITURES -----						
01-042-000-0000-6101	Salaries- Full Time		43,367.60	43,367.60	159,388.00	27
01-042-000-0000-6108	Meals (Not Overnight)		8.50	8.50	80.00	11
01-042-000-0000-6109	Overtime- Salaries		23.12	23.12	500.00	5
01-042-000-0000-6124	Medicare- Employer 1.45%		599.36	599.36	2,311.00	26
01-042-000-0000-6148	Employer Deduct Contribution- HSA		2,195.10	2,195.10	6,150.00	36
01-042-000-0000-6150	Health Insurance- Employer		7,951.62	7,951.62	39,590.00	20
01-042-000-0000-6152	Life Insurance- Employer		37.50	37.50	188.00	20
01-042-000-0000-6159	Pera 7.25%		3,211.20	3,211.20	12,245.00	26
01-042-000-0000-6165	Fica- Employer 6.20%		2,562.83	2,562.83	10,123.00	25
01-042-000-0000-6205	Postage		1,369.36	1,369.36	10,000.00	14
01-042-000-0000-6231	Services, Labor, Contracts		2,732.00	2,732.00	12,000.00	23
01-042-000-0000-6240	Dues		0.00	0.00	400.00	0
01-042-000-0000-6241	Registration Fee		0.00	0.00	400.00	0
01-042-000-0000-6250	Telephone		31.85	31.85	500.00	6
01-042-000-0000-6330	Transportation & Travel		172.27	172.27	600.00	29
01-042-000-0000-6332	Hotel / Motel Lodging		489.08	489.08	900.00	54
01-042-000-0000-6340	Meals (Overnight)		47.51	47.51	100.00	48
01-042-000-0000-6352	Insurance		704.34	704.34	683.00	103
01-042-000-0000-6353	Workers Compensation Insurance		388.00	388.00	388.00	100
01-042-000-0000-6405	Office & Computer Supplies		347.74	347.74	7,000.00	5
01-042-000-0000-6511	Gas And Oil		0.00	0.00	50.00	0
01-042-000-0000-6625	Office Equipment		352.59	352.59	2,700.00	13
42 DEPT	Totals Treasurer					
		Revenue	8,213.59-	8,213.59-	29,400.00-	28
		Expend.	66,591.57	66,591.57	266,296.00	25
		Net	58,377.98	58,377.98	236,896.00	25

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
43 DEPT Assessor					
----- REVENUES -----					
01-043-000-0000-5526	Assessor Township Assessment	133,564.00-	133,564.00-	164,500.00-	81
01-043-000-0000-5840	Misc Receipts	1,821.64-	1,821.64-	6,500.00-	28
----- EXPENDITURES -----					
01-043-000-0000-6101	Salaries- Full Time	141,495.84	141,495.84	492,000.00	29
01-043-000-0000-6108	Meals (Not Overnight)	32.21	32.21	200.00	16
01-043-000-0000-6109	Overtime- Salaries	0.00	0.00	100.00	0
01-043-000-0000-6124	Medicare- Employer 1.45%	1,913.06	1,913.06	7,125.00	27
01-043-000-0000-6148	Employer Deduct Contribution- HSA	6,533.10	6,533.10	22,909.00	29
01-043-000-0000-6150	Health Insurance- Employer	21,040.08	21,040.08	85,497.00	25
01-043-000-0000-6152	Life Insurance- Employer	133.34	133.34	600.00	22
01-043-000-0000-6154	Long Term Disability- Employer	50.71	50.71	400.00	13
01-043-000-0000-6159	Pera Co- Or 7.25%	10,102.31	10,102.31	36,855.00	27
01-043-000-0000-6165	Fica- Employer 6.20%	8,180.17	8,180.17	30,467.00	27
01-043-000-0000-6205	Postage	3,733.27	3,733.27	6,500.00	57
01-043-000-0000-6208	Training/Education	0.00	0.00	3,000.00	0
01-043-000-0000-6230	Printing, Publishing & Adv	0.00	0.00	7,000.00	0
01-043-000-0000-6231	Services, Labor, Contracts	328.16	328.16	13,000.00	3
01-043-000-0000-6232	Attorney Services	0.00	0.00	5,000.00	0
01-043-000-0000-6240	Dues & License Renewal	1,075.00	1,075.00	1,800.00	60
01-043-000-0000-6250	Telephone	1,078.77	1,078.77	5,800.00	19
01-043-000-0000-6302	Car Maintenance	262.76	262.76	2,500.00	11
01-043-000-0000-6330	Transportation & Travel & Parking	0.00	0.00	700.00	0
01-043-000-0000-6332	Hotel / Motel Lodging	0.00	0.00	1,500.00	0
01-043-000-0000-6340	Meals (Overnight)	0.00	0.00	800.00	0
01-043-000-0000-6352	Insurance	5,049.81	5,049.81	4,979.00	101
01-043-000-0000-6353	Workers Compensation Insurance	7,291.00	7,291.00	7,293.00	100
01-043-000-0000-6359	Wrecker Service	0.00	0.00	200.00	0
01-043-000-0000-6374	Auto & Trailer License	0.00	0.00	100.00	0
01-043-000-0000-6405	Office, Film & Computer Supplies	2,503.40	2,503.40	6,000.00	42
01-043-000-0000-6511	Gas And Oil	1,761.09	1,761.09	6,500.00	27
01-043-000-0000-6590	Repair & Maintenance Supplies	0.00	0.00	100.00	0
01-043-000-0000-6620	Auto, Trailers, Snowmobiles	0.00	0.00	28,000.00	0
01-043-000-0000-6625	Office Equipment	0.00	0.00	30,000.00	0

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year		
				<u>Budget</u>	<u>25% % of BDG</u>	
43 DEPT	Totals Assessor	Revenue	135,385.64-	135,385.64-	171,000.00-	79
		Expend.	212,564.08	212,564.08	806,925.00	26
		Net	77,178.44	77,178.44	635,925.00	12

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
44 DEPT Central Services					
----- REVENUES -----					
01-044-000-0000-5403 Cost Allocation Reimbursement		33,085.00-	33,085.00-	128,000.00-	26
01-044-000-0000-5791 Interest Income		81,642.91-	81,642.91-	310,000.00-	26
01-044-000-0000-5840 Misc Receipts		3,674.36-	3,674.36-	0.00	0
01-044-000-0000-5841 Mcit Dividend		0.00	0.00	135,000.00-	0
01-044-000-0000-5947 Transfer In From Other Funds		6,810.45-	6,810.45-	0.00	0
----- EXPENDITURES -----					
01-044-000-0000-6150 Health Insurance- Employer		14,783.10-	14,783.10-	0.00	0
01-044-000-0000-6208 In Service Training/Education		395.00	395.00	0.00	0
01-044-000-0000-6231 Services, Labor, Contracts		20,534.55	20,534.55	169,666.00	12
01-044-000-0000-6240 Central Svcs Dues		0.00	0.00	2,000.00	0
01-044-000-0000-6250 Telephone		20.52	20.52	200.00	10
01-044-000-0000-6299 Employee Training		171.96	171.96	0.00	0
01-044-000-0000-6352 Insurance		14,314.00	14,314.00	14,279.00	100
01-044-000-0000-6405 Office & Computer Supplies		50.70	50.70	0.00	0
01-044-000-0000-6844 MN Rural Counties Caucus		2,100.00	2,100.00	2,100.00	100
01-044-000-0000-6845 Assoc of MN Counties		9,718.00	9,718.00	9,718.00	100
01-044-000-0000-6846 Arrowhead Counties approp		0.00	0.00	2,750.00	0
01-044-048-0000-6205 Postage		2,189.84	2,189.84	5,000.00	44
01-044-048-0000-6301 Postage Rentals		573.27	573.27	1,697.00	34
01-044-048-0000-6405 Postage Supplies		244.00	244.00	0.00	0
----- REVENUES -----					
01-044-100-0000-5001 Property Taxes - Current		0.00	0.00	5,724,934.00-	0
01-044-100-0000-5060 Mobile Home - Current		0.00	0.00	10,000.00-	0
01-044-100-0000-5065 Severed Mineral - Current		0.00	0.00	5,000.00-	0
01-044-100-0000-5067 Industrial Minerals- Current		0.00	0.00	450.00-	0
01-044-100-0000-5070 Penalty - Current		0.00	0.00	25,000.00-	0
01-044-100-0000-5071 Penalty & Interest - Delinquent		0.00	0.00	45,000.00-	0
01-044-100-0000-5210 County Program Aid		0.00	0.00	655,734.00-	0
01-044-100-0000-5251 In Lieu Apportionments & Receipts		0.00	0.00	936,080.00-	0
01-044-100-0000-5252 Forf Tax Sales Apportionment		131,174.63-	131,174.63-	150,000.00-	87
----- EXPENDITURES -----					
01-044-100-0000-6800 Tax Abatements		0.00	0.00	20,000.00	0
01-044-904-0000-6231 Flex Services, Labor, Etc		2,169.05	2,169.05	5,000.00	43
01-044-904-0000-6360 Flex Plan Withdrawals		7,462.49	7,462.49	0.00	0

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year		
				<u>Budget</u>	<u>25% of BDG</u>	
44 DEPT	Totals Central Services	Revenue	256,387.35-	256,387.35-	8,125,198.00-	3
		Expend.	45,160.28	45,160.28	232,410.00	19
		Net	211,227.07-	211,227.07-	7,892,788.00-	3

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>25% % of BDG</u>
45 DEPT Motor Pool					
----- REVENUES -----					
01-045-000-0000-5840 Misc Receipts		0.00	0.00	30,000.00-	0
----- EXPENDITURES -----					
01-045-000-0000-6302 Car Maintenance		303.51	303.51	8,500.00	4
01-045-000-0000-6352 Insurance		7,454.00	7,454.00	7,058.00	106
01-045-000-0000-6353 Workers Comp Insurance		0.00	0.00	367.00	0
01-045-000-0000-6374 Auto & Trailer License, Taxes, Plates		0.00	0.00	200.00	0
01-045-000-0000-6512 Car Equipment		40.00	40.00	300.00	13
01-045-000-0000-6621 Auto Replacement		39,523.51	39,523.51	40,000.00	99
45 DEPT Totals Motor Pool	Revenue	0.00	0.00	30,000.00-	0
	Expend.	47,321.02	47,321.02	56,425.00	84
	Net	47,321.02	47,321.02	26,425.00	179

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
49 DEPT Information Technologies					
----- REVENUES -----					
01-049-000-0000-5525 Label & Listing Sales		1,326.52-	1,326.52-	400.00-	332
01-049-000-0000-5868 Tint Rmb From Schools/City/Town		2.42-	2.42-	100.00-	2
----- EXPENDITURES -----					
01-049-000-0000-6101 Salaries- Full Time		65,808.41	65,808.41	240,182.00	27
01-049-000-0000-6108 Meals (Not Overnight)		0.00	0.00	100.00	0
01-049-000-0000-6124 Medicare- Employer 1.45%		951.38	951.38	3,483.00	27
01-049-000-0000-6148 Employer Deduct Contribution- HSA		2,260.08	2,260.08	0.00	0
01-049-000-0000-6149 Employer Deduct Contribution- Veba		0.00	0.00	4,000.00	0
01-049-000-0000-6150 Health Insurance- Employer		6,029.76	6,029.76	36,221.00	17
01-049-000-0000-6152 Life Insurance- Employer		33.50	33.50	160.00	21
01-049-000-0000-6154 Long Term Disability- Employer		151.05	151.05	526.00	29
01-049-000-0000-6159 Pera Co- Or 7.25%		4,849.40	4,849.40	17,414.00	28
01-049-000-0000-6165 Fica- Employer 6.20%		4,068.09	4,068.09	14,892.00	27
01-049-000-0000-6205 Postage		5.40-	5.40-	100.00	-5-
01-049-000-0000-6208 Training/Education		558.95	558.95	6,500.00	9
01-049-000-0000-6230 Printing & Advertising		0.00	0.00	100.00	0
01-049-000-0000-6231 Programming, Services, Contracts		26,818.59	26,818.59	139,857.00	19
01-049-000-0000-6250 Telephone		81.27	81.27	600.00	14
01-049-000-0000-6330 Transportation & Travel & Parking		0.00	0.00	1,200.00	0
01-049-000-0000-6332 Hotels / Motels		0.00	0.00	1,430.00	0
01-049-000-0000-6340 Meals (Overnight)		0.00	0.00	300.00	0
01-049-000-0000-6352 Insurance		939.13	939.13	911.00	103
01-049-000-0000-6353 Workers Compensation Insurance		737.00	737.00	737.00	100
01-049-000-0000-6402 Computer Supplies & Software		602.00	602.00	6,500.00	9
01-049-000-0000-6405 Office Supplies (Non Computer)		165.81	165.81	1,500.00	11
01-049-000-0000-6625 As/400, Computer & Office Equip.		2,576.00	2,576.00	39,000.00	7
49 DEPT Totals Information Technologies		1,328.94-	1,328.94-	500.00-	266
	Revenue				
	Expend.	116,625.02	116,625.02	515,713.00	23
	Net	115,296.08	115,296.08	515,213.00	22

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
52 DEPT Administration/Personnel Dept					
----- EXPENDITURES -----					
01-052-000-0000-6101 Salaries- Full Time		59,703.28	59,703.28	266,627.00	22
01-052-000-0000-6108 Meals (Not Overnight)		12.01	12.01	50.00	24
01-052-000-0000-6109 Overtime		52.88	52.88	250.00	21
01-052-000-0000-6124 Medicare- Employer 1.45%		817.25	817.25	3,856.00	21
01-052-000-0000-6148 Employer Deduct Contribution- HSA		3,640.06	3,640.06	9,225.00	39
01-052-000-0000-6150 Health Insurance- Employer		6,443.34	6,443.34	44,594.00	14
01-052-000-0000-6152 Life Insurance- Employer		54.10	54.10	312.00	17
01-052-000-0000-6154 Long Term Disability- Employer		102.99	102.99	875.00	12
01-052-000-0000-6159 Pera Co- Or 7.25%		4,481.75	4,481.75	20,486.00	22
01-052-000-0000-6165 Fica- Employer 6.20%		3,494.51	3,494.51	16,934.00	21
01-052-000-0000-6205 Postage		189.78	189.78	400.00	47
01-052-000-0000-6208 Training/Education		0.00	0.00	10,000.00	0
01-052-000-0000-6230 Printing, Publishing & Adv		655.95	655.95	2,000.00	33
01-052-000-0000-6231 Services, Labor, Contracts		81.83	81.83	3,000.00	3
01-052-000-0000-6232 Attorney Services		9,130.00	9,130.00	26,000.00	35
01-052-000-0000-6234 Background Check Fee		748.00	748.00	2,200.00	34
01-052-000-0000-6240 Dues & Subscriptions		658.00	658.00	1,000.00	66
01-052-000-0000-6241 Registration Fee		699.00	699.00	4,000.00	17
01-052-000-0000-6250 Telephone		363.30	363.30	1,600.00	23
01-052-000-0000-6330 Transportation & Travel & Parking		138.66	138.66	2,000.00	7
01-052-000-0000-6332 Hotels / Motels		1,094.88	1,094.88	1,800.00	61
01-052-000-0000-6340 Meals(Overnight)		44.43	44.43	100.00	44
01-052-000-0000-6352 Insurance		939.13	939.13	911.00	103
01-052-000-0000-6353 Workers Compensation Insurance		651.00	651.00	650.00	100
01-052-000-0000-6405 Office & Computer Supplies		785.82	785.82	1,200.00	65
01-052-000-0000-6511 Gas And Oil		100.92	100.92	200.00	50
01-052-000-0000-6625 Office Equipment		0.00	0.00	1,500.00	0
52 DEPT Totals Administration/Personnel Dept					
	Revenue				
	Expend.	95,082.87	95,082.87	421,770.00	23
	Net	95,082.87	95,082.87	421,770.00	23

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	25% <u>% of BDG</u>
60 DEPT Elections					
----- EXPENDITURES -----					
01-060-000-0000-6205 Postage		106.36	106.36	0.00	0
01-060-000-0000-6231 Services, Labor, Contracts		0.00	0.00	17,280.00	0
01-060-000-0000-6267 Unemployment Compensation		3.00	3.00	0.00	0
01-060-000-0000-6353 Workers Compensation Insurance		1.00	1.00	1.00	100
01-060-000-0000-6405 Office & Computer Supplies		335.61	335.61	0.00	0
01-060-000-0000-6406 Ballots & Programming		681.73	681.73	1,000.00	68
01-060-000-0000-6630 Miscellaneous- Capital Outlay		0.00	0.00	50,000.00	0
60 DEPT Totals Elections					
	Revenue				
	Expend.	1,127.70	1,127.70	68,281.00	2
	Net	1,127.70	1,127.70	68,281.00	2

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
90 DEPT Attorney					
----- REVENUES -----					
01-090-000-0000-5512	Costs Of Prosecution	7,449.00-	7,449.00-	15,372.00-	48
01-090-000-0000-5527	Asst Co Atty & Sec Fees	12,893.68-	12,893.68-	40,185.00-	32
01-090-000-0000-5612	Drug & Forfeiture Ms387.213	982.84-	982.84-	14,612.00-	7
01-090-000-0000-5840	Misc Receipts	679.85-	679.85-	2,157.00-	32
----- EXPENDITURES -----					
01-090-000-0000-6101	Salaries- Full Time	196,356.53	196,356.53	702,093.00	28
01-090-000-0000-6108	Meals Reimbursed (Taxable)	17.43	17.43	20.00	87
01-090-000-0000-6109	Overtime- Salaries	84.65	84.65	1,000.00	8
01-090-000-0000-6124	Medicare- Employer 1.45%	2,757.97	2,757.97	10,180.00	27
01-090-000-0000-6148	Employer Deduct Contribution- HSA	6,150.24	6,150.24	0.00	0
01-090-000-0000-6149	Employer Deduct Contribution- Veba	0.00	0.00	13,000.00	0
01-090-000-0000-6150	Health Insurance- Employer	18,413.96	18,413.96	101,046.00	18
01-090-000-0000-6152	Life Insurance- Employer	126.00	126.00	528.00	24
01-090-000-0000-6154	Long Term Disability- Employer	240.36	240.36	930.00	26
01-090-000-0000-6159	Pera Co- Or 7.25%	13,971.79	13,971.79	50,902.00	27
01-090-000-0000-6165	Fica- Employer 6.20%	11,792.55	11,792.55	43,529.00	27
01-090-000-0000-6205	Postage	489.80	489.80	2,211.00	22
01-090-000-0000-6208	Training/Education	215.00	215.00	2,244.00	10
01-090-000-0000-6213	Drug & Forfeiture Ms387.213	713.54	713.54	1,333.00	54
01-090-000-0000-6230	Printing, Publishing & Adv	0.00	0.00	1,014.00	0
01-090-000-0000-6231	Services, Labor, Contracts	0.00	0.00	1,000.00	0
01-090-000-0000-6232	Attorney Services	0.00	0.00	1,000.00	0
01-090-000-0000-6233	Court Reporter Services	0.00	0.00	376.00	0
01-090-000-0000-6234	Co Sheriff Services	441.00	441.00	3,339.00	13
01-090-000-0000-6239	Computer Research	0.00	0.00	13,844.00	0
01-090-000-0000-6240	Dues & Registration Fee	0.00	0.00	5,211.00	0
01-090-000-0000-6250	Telephone	228.67	228.67	1,295.00	18
01-090-000-0000-6252	Witness/Expert Witness & Travel Expense	0.00	0.00	1,000.00	0
01-090-000-0000-6260	Professional Consulting	0.00	0.00	500.00	0
01-090-000-0000-6330	Transportation & Travel & Parking	138.03	138.03	964.00	14
01-090-000-0000-6332	Hotels / Motels	0.00	0.00	593.00	0
01-090-000-0000-6333	Crt.Related Travel Expenses	124.20	124.20	399.00	31
01-090-000-0000-6340	Meals	0.00	0.00	20.00	0
01-090-000-0000-6352	Insurance	2,347.81	2,347.81	2,277.00	103

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>		<u>Status</u>	<u>Quarter</u> <u>To Date</u>	<u>Year</u> <u>To Date</u>	Percent of Year		25%
					<u>Budget</u>	<u>% of</u>	
						<u>BDG</u>	
01-090-000-0000-6353	Workers Compensation Insurance		1,475.00	1,475.00	1,475.00	100	
01-090-000-0000-6405	Office & Computer Supplies		1,176.79	1,176.79	11,844.00	10	
01-090-000-0000-6406	Law Publ. & Subscriptions		6,023.57	6,023.57	15,374.00	39	
01-090-000-0000-6625	Office Equipment		0.00	0.00	7,670.00	0	
90 DEPT	Totals Attorney	Revenue	22,005.37-	22,005.37-	72,326.00-	30	
		Expend.	263,284.89	263,284.89	998,211.00	26	
		Net	241,279.52	241,279.52	925,885.00	26	

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
100 DEPT Recorder					
----- REVENUES -----					
01-100-000-0000-5529 County Recorder Fees		20,860.50-	20,860.50-	90,500.00-	23
01-100-000-0000-5840 Misc Receipts		6,330.50-	6,330.50-	15,000.00-	42
----- EXPENDITURES -----					
01-100-000-0000-6101 Salaries- Full Time		46,080.85	46,080.85	156,963.00	29
01-100-000-0000-6109 Overtime- Salaries		58.95	58.95	450.00	13
01-100-000-0000-6124 Medicare- Employer 1.45%		647.91	647.91	2,251.00	29
01-100-000-0000-6148 Employer Deduct Contribution- HSA		1,205.40	1,205.40	0.00	0
01-100-000-0000-6149 Employer Deduct Contribution- Veba		0.00	0.00	5,484.00	0
01-100-000-0000-6150 Health Insurance- Employer		3,215.97	3,215.97	17,287.00	19
01-100-000-0000-6152 Life Insurance- Employer		34.54	34.54	250.00	14
01-100-000-0000-6154 Long Term Disability- Employer		0.52	0.52	0.00	0
01-100-000-0000-6159 Pera Co- Or 7.25%		3,275.18	3,275.18	12,059.00	27
01-100-000-0000-6165 Fica- Employer 6.20%		2,770.54	2,770.54	9,969.00	28
01-100-000-0000-6169 MNDP IN LIEU OF HEALTH INS		229.16	229.16	0.00	0
01-100-000-0000-6205 Postage		393.29	393.29	2,000.00	20
01-100-000-0000-6208 Training/Education		0.00	0.00	500.00	0
01-100-000-0000-6230 Printing, Publishing & Adv		35.00	35.00	600.00	6
01-100-000-0000-6231 Services, Labor, Contracts		0.00	0.00	1,000.00	0
01-100-000-0000-6240 Dues		0.00	0.00	500.00	0
01-100-000-0000-6241 Registration Fee		275.00	275.00	1,000.00	28
01-100-000-0000-6250 Telephone		71.46	71.46	600.00	12
01-100-000-0000-6301 Rentals		235.00	235.00	300.00	78
01-100-000-0000-6311 Sales Tax		289.51	289.51	1,300.00	22
01-100-000-0000-6312 Sales Tax Adjustment		0.51-	0.51-	0.00	0
01-100-000-0000-6330 Transportation & Travel		113.97	113.97	500.00	23
01-100-000-0000-6332 Hotels / Motels		479.94	479.94	1,000.00	48
01-100-000-0000-6340 Meals		0.00	0.00	100.00	0
01-100-000-0000-6352 Insurance		704.34	704.34	683.00	103
01-100-000-0000-6353 Workers Compensation Insurance		434.00	434.00	434.00	100
01-100-000-0000-6405 Office & Computer Supplies		971.90	971.90	3,000.00	32
01-100-000-0000-6511 Gas And Oil		0.00	0.00	100.00	0
01-100-000-0000-6625 Office Equipment		0.00	0.00	300.00	0
----- REVENUES -----					
01-100-195-0000-5529 Recorder Fees- Land records compliance		13,607.50-	13,607.50-	55,000.00-	25
----- EXPENDITURES -----					

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>25% % of BDG</u>
01-100-195-0000-6231 Services, Labor, Contracts- Land Records		0.00	0.00	15,000.00	0
----- REVENUES -----					
01-100-196-0000-5529 Recorder Fees- Recorder's Technology Fun		12,400.00-	12,400.00-	50,000.00-	25
----- EXPENDITURES -----					
01-100-196-0000-6231 Services, Labor, Contracts- Recorder's		4,990.00	4,990.00	15,000.00	33
01-100-196-0000-6625 Office & Other Equipment- Recorder's		175.00	175.00	2,000.00	9
100 DEPT Totals Recorder	Revenue	53,198.50-	53,198.50-	210,500.00-	25
	Expend.	66,686.92	66,686.92	250,630.00	27
	Net	13,488.42	13,488.42	40,130.00	34

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
110 DEPT Courthouse Maintenance					
----- REVENUES -----					
01-110-000-0000-5840 Misc Receipts		0.00	0.00	20,000.00-	0
----- EXPENDITURES -----					
01-110-000-0000-6101 Salaries- Full Time		37,200.70	37,200.70	129,165.00	29
01-110-000-0000-6102 Salaries- - Part Time		6,191.25	6,191.25	45,000.00	14
01-110-000-0000-6109 Overtime- Salaries		0.00	0.00	820.00	0
01-110-000-0000-6124 Medicare- Employer 1.45%		596.94	596.94	2,752.00	22
01-110-000-0000-6148 Employer Deduct Contribution- HSA		2,216.76	2,216.76	0.00	0
01-110-000-0000-6149 Employer Deduct Contribution- Veba		0.00	0.00	6,314.00	0
01-110-000-0000-6150 Health Insurance- Employer		8,453.82	8,453.82	0.00	0
01-110-000-0000-6152 Life Insurance- Employer		54.10	54.10	250.00	22
01-110-000-0000-6154 Long Term Disability- Employer		0.00	0.00	139.00	0
01-110-000-0000-6159 Pera Co- Or 7.25%		3,201.87	3,201.87	14,083.00	23
01-110-000-0000-6165 Fica- Employer 6.20%		2,552.36	2,552.36	12,044.00	21
01-110-000-0000-6208 Training/Education		50.00	50.00	300.00	17
01-110-000-0000-6231 Services, Labor, Contracts		9,450.88	9,450.88	28,000.00	34
01-110-000-0000-6250 Phone		149.60	149.60	700.00	21
01-110-000-0000-6254 Utilities & Heating		10,056.86	10,056.86	52,000.00	19
01-110-000-0000-6255 Garbage		1,621.71	1,621.71	6,500.00	25
01-110-000-0000-6271 Inspection Fees		0.00	0.00	500.00	0
01-110-000-0000-6352 Insurance		1,389.13	1,389.13	1,588.00	87
01-110-000-0000-6353 Workers Compensation Insurance		7,643.00	7,643.00	7,643.00	100
01-110-000-0000-6374 Auto & Trailer		0.00	0.00	25.00	0
01-110-000-0000-6405 Office Supplies		69.95	69.95	200.00	35
01-110-000-0000-6422 Janitorial Supplies		4,038.96	4,038.96	17,000.00	24
01-110-000-0000-6511 Gas And Oil		123.95	123.95	800.00	15
01-110-000-0000-6610 Equipment		0.00	0.00	1,500.00	0
110 DEPT Totals Courthouse Maintenance					
	Revenue	0.00	0.00	20,000.00-	0
	Expend.	95,061.84	95,061.84	327,323.00	29
	Net	95,061.84	95,061.84	307,323.00	31

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
111 DEPT Buildings					
----- EXPENDITURES -----					
01-111-000-0000-6605 Building & Structures		13,968.46	13,968.46	72,000.00	19
111 DEPT Totals Buildings	Revenue				
	Expend.	13,968.46	13,968.46	72,000.00	19
	Net	13,968.46	13,968.46	72,000.00	19

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>	
120 DEPT	Service Officer					
----- REVENUES -----						
01-120-000-0000-5301	Co. Veteran Service Grant	0.00	0.00	10,000.00-	0	
01-120-000-0000-5840	Misc Receipts	2,520.50-	2,520.50-	0.00	0	
01-120-000-0000-5862	Co Service Officer Van Reimbursement	1,539.00-	1,539.00-	7,500.00-	21	
----- EXPENDITURES -----						
01-120-000-0000-6101	Salaries- Full Time	15,763.28	15,763.28	58,000.00	27	
01-120-000-0000-6102	Salaries- - Part Time	6,622.99	6,622.99	25,625.00	26	
01-120-000-0000-6108	Meals Reimbursed (Taxable)	56.00	56.00	0.00	0	
01-120-000-0000-6124	Medicare- Employer 1.45%	295.37	295.37	1,199.00	25	
01-120-000-0000-6148	Employer Deduct Contribution- HSA	815.04	815.04	0.00	0	
01-120-000-0000-6149	Employer Deduct Contribution- Veba	0.00	0.00	3,075.00	0	
01-120-000-0000-6150	Health Insurance- Employer	3,015.72	3,015.72	8,982.00	34	
01-120-000-0000-6152	Life Insurance- Employer	15.60	15.60	63.00	25	
01-120-000-0000-6154	Long Term Disability- Employer	36.81	36.81	140.00	26	
01-120-000-0000-6159	Pera Co- Or 7.25%	1,678.97	1,678.97	6,145.00	27	
01-120-000-0000-6165	Fica- Employer 6.20%	1,262.93	1,262.93	5,254.00	24	
01-120-000-0000-6205	Postage	40.02	40.02	400.00	10	
01-120-000-0000-6240	Dues	270.00	270.00	200.00	135	
01-120-000-0000-6241	Registration Fee	100.00	100.00	150.00	67	
01-120-000-0000-6250	Telephone	374.94	374.94	800.00	47	
01-120-000-0000-6300	Maintenance- Service Contracts	1,000.00	1,000.00	459.00	218	
01-120-000-0000-6302	Car Maintenance	149.90	149.90	1,800.00	8	
01-120-000-0000-6330	Transportation & Travel	341.04	341.04	800.00	43	
01-120-000-0000-6332	Hotel / Motel Lodging	339.36	339.36	600.00	57	
01-120-000-0000-6340	Meals	0.00	0.00	90.00	0	
01-120-000-0000-6350	Per Diem	1,600.00	1,600.00	9,500.00	17	
01-120-000-0000-6352	Insurance	630.78	630.78	738.00	85	
01-120-000-0000-6353	Workers Compensation Insurance	139.00	139.00	139.00	100	
01-120-000-0000-6405	Office & Computer Supplies	89.04	89.04	0.00	0	
01-120-000-0000-6511	Gas And Oil	735.53	735.53	5,000.00	15	
120 DEPT	Totals Service Officer	Revenue	4,059.50-	4,059.50-	17,500.00-	23
		Expend.	35,372.32	35,372.32	129,159.00	27
		Net	31,312.82	31,312.82	111,659.00	28

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
121 DEPT Housing & Redevelopment					
----- EXPENDITURES -----					
01-121-000-0000-6350 Per Diem		245.00	245.00	1,800.00	14
121 DEPT Totals Housing & Redevelopment	Revenue				
	Expend.	245.00	245.00	1,800.00	14
	Net	245.00	245.00	1,800.00	14

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
122 DEPT Planning & Zoning					
----- REVENUES -----					
01-122-000-0000-5135 Planning & Zoning Permits		28,821.00-	28,821.00-	208,500.00-	14
01-122-000-0000-5302 Shoreland State Grant		0.00	0.00	11,004.00-	0
01-122-000-0000-5304 P&Z Wetland Conserv. State Grant		0.00	0.00	24,930.00-	0
01-122-000-0000-5306 Invasive Species State Grant 477A.19		138,406.00	138,406.00	0.00	0
01-122-000-0000-5842 Co Development Funds		0.00	0.00	25,000.00-	0
----- EXPENDITURES -----					
01-122-000-0000-6101 Salaries- Full Time		62,317.62	62,317.62	223,993.00	28
01-122-000-0000-6102 Salaries- - Part Time		4,586.40	4,586.40	10,000.00	46
01-122-000-0000-6108 Meals Reimbursed (Taxable)		18.48	18.48	100.00	18
01-122-000-0000-6109 Overtime- Salaries		0.00	0.00	500.00	0
01-122-000-0000-6124 Medicare- Employer 1.45%		933.02	933.02	3,798.00	25
01-122-000-0000-6148 Employer Deduct Contribution- HSA		3,042.66	3,042.66	0.00	0
01-122-000-0000-6149 Employer Deduct Contribution- Veba		0.00	0.00	7,688.00	0
01-122-000-0000-6150 Health Insurance- Employer		10,212.78	10,212.78	41,155.00	25
01-122-000-0000-6152 Life Insurance- Employer		62.23	62.23	300.00	21
01-122-000-0000-6154 Long Term Disability- Employer		61.88	61.88	250.00	25
01-122-000-0000-6159 Pera Co- Or 7.25%		4,571.43	4,571.43	20,160.00	23
01-122-000-0000-6165 Fica- Employer 6.20%		3,989.52	3,989.52	16,653.00	24
01-122-000-0000-6205 Postage		548.21	548.21	2,500.00	22
01-122-000-0000-6208 Training/Education		0.00	0.00	2,000.00	0
01-122-000-0000-6230 Printing, Publishing & Adv		655.12	655.12	2,000.00	33
01-122-000-0000-6231 Services, Labor, Contracts, Programming		6,450.13	6,450.13	84,000.00	8
01-122-000-0000-6240 Dues		50.00	50.00	100.00	50
01-122-000-0000-6241 Registration Fee		0.00	0.00	500.00	0
01-122-000-0000-6250 Telephone		283.69	283.69	1,600.00	18
01-122-000-0000-6302 Car Maintenance		968.45	968.45	1,200.00	81
01-122-000-0000-6330 Transportation & Travel		28.28	28.28	200.00	14
01-122-000-0000-6332 Hotel / Motel Lodging		0.00	0.00	700.00	0
01-122-000-0000-6340 Meals		0.00	0.00	200.00	0
01-122-000-0000-6350 Per Diem		1,750.00	1,750.00	6,000.00	29
01-122-000-0000-6352 Insurance		1,635.91	1,635.91	1,373.00	119
01-122-000-0000-6353 Workers Compensation Insurance		1,768.00	1,768.00	1,767.00	100
01-122-000-0000-6374 Auto & Trailer License, Taxes, Plates		0.00	0.00	50.00	0
01-122-000-0000-6405 Office, Computer, Film, & Field Supplies		154.88	154.88	2,500.00	6

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>25% % of BDG</u>
01- 122- 000- 0000- 6511 Gas And Oil		164.03	164.03	1,400.00	12
01- 122- 000- 0000- 6625 Office Equipment		0.00	0.00	2,500.00	0
01- 122- 000- 0000- 6800 Misc. Promotional		0.00	0.00	250.00	0
01- 122- 000- 0000- 6820 Refunds & Reimbursements		2,246.00	2,246.00	0.00	0
----- REVENUES -----					
01- 122- 029- 0000- 5840 MPCA SSTS Base Grant		0.00	0.00	26,100.00-	0
----- EXPENDITURES -----					
01- 122- 038- 0000- 6330 Boa/Pc Mileage		1,688.68	1,688.68	7,000.00	24
122 DEPT Totals Planning & Zoning	Revenue	109,585.00	109,585.00	295,534.00-	37-
	Expend.	108,187.40	108,187.40	442,437.00	24
	Net	217,772.40	217,772.40	146,903.00	148

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
123 DEPT Coroner					
----- EXPENDITURES -----					
01-123-000-0000-6231 Coroner Fees		5,250.00	5,250.00	15,000.00	35
01-123-000-0000-6260 Autopsies-- Pathologist, Xrays, Etc		7,906.00	7,906.00	35,000.00	23
01-123-000-0000-6330 Transportation For Autoposy		5,650.00	5,650.00	8,000.00	71
123 DEPT Totals Coroner					
	Revenue				
	Expend.	18,806.00	18,806.00	58,000.00	32
	Net	18,806.00	18,806.00	58,000.00	32

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
200 DEPT	Enforcement				
----- REVENUES -----					
01-200-000-0000-5307	Police State Aid- State Shared Revenue	0.00	0.00	123,000.00-	0
01-200-000-0000-5308	Police Officer Training	0.00	0.00	6,000.00-	0
01-200-000-0000-5310	State Grants- Ot Grant	0.00	0.00	9,000.00-	0
01-200-000-0000-5330	State Grants	0.00	0.00	20,000.00-	0
01-200-000-0000-5530	County Sheriff Fees	4,695.87-	4,695.87-	15,000.00-	31
01-200-000-0000-5531	County Sheriff From Welfare	630.00-	630.00-	200.00-	315
01-200-000-0000-5532	County Sheriff Mileage	3,349.00-	3,349.00-	10,000.00-	33
01-200-000-0000-5533	Alarm System	2,360.00-	2,360.00-	3,000.00-	79
01-200-000-0000-5613	Cost Of Restitution	1,285.09-	1,285.09-	8,000.00-	16
01-200-000-0000-5840	Misc Receipts	21,785.76-	21,785.76-	2,000.00-	089
01-200-000-0000-5861	Insurance Proceeds/Reimbursements	5,122.75-	5,122.75-	10,000.00-	51
----- EXPENDITURES -----					
01-200-000-0000-6101	Salaries- Full Time	290,511.46	290,511.46	1,192,208.00	24
01-200-000-0000-6108	Meals Reimbursed (Taxable)	0.00	0.00	500.00	0
01-200-000-0000-6109	Overtime- Salaries	21,924.19	21,924.19	60,000.00	37
01-200-000-0000-6110	Holiday Pay	19,001.52	19,001.52	60,234.00	32
01-200-000-0000-6124	Medicare- Employer 1.45%	5,107.51	5,107.51	18,245.00	28
01-200-000-0000-6148	Employer Deduct Contribution- HSA	1,380.06	1,380.06	0.00	0
01-200-000-0000-6149	Employer Deduct Contribution- Veba	0.00	0.00	2,604.00	0
01-200-000-0000-6150	Health Insurance- Employer	65,175.92	65,175.92	231,840.00	28
01-200-000-0000-6151	Severance Pay	41,000.00	41,000.00	0.00	0
01-200-000-0000-6152	Life Insurance- Employer	245.10	245.10	1,200.00	20
01-200-000-0000-6154	Long Term Disability- Employer	84.84	84.84	400.00	21
01-200-000-0000-6155	Long Term Disability- Employee	0.00	0.00	400.00	0
01-200-000-0000-6159	Pera	50,436.28	50,436.28	199,049.00	25
01-200-000-0000-6165	Fica- Employer 6.20%	1,778.49	1,778.49	6,925.00	26
01-200-000-0000-6205	Postage	823.11	823.11	2,100.00	39
01-200-000-0000-6230	Printing, Publishing & Adv	69.00	69.00	600.00	12
01-200-000-0000-6231	Services & Labor (Incl Contracts)	5,721.03	5,721.03	38,000.00	15
01-200-000-0000-6240	Dues	2,813.00	2,813.00	6,500.00	43
01-200-000-0000-6241	Registration Fee	0.00	0.00	500.00	0
01-200-000-0000-6250	Telephone	3,955.45	3,955.45	19,000.00	21
01-200-000-0000-6254	Utilities	0.00	0.00	2,000.00	0
01-200-000-0000-6260	Professional Consulting	0.00	0.00	1,000.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Percent of Year</u>		<u>25% % of BDG</u>
			<u>Year To Date</u>	<u>Budget</u>	
01-200-000-0000-6267	Unemployment Compensation	8,554.00	8,554.00	0.00	0
01-200-000-0000-6272	Physical Examinations	0.00	0.00	1,000.00	0
01-200-000-0000-6302	Car Maintenance	13,596.19	13,596.19	38,000.00	36
01-200-000-0000-6314	Radio Maint	0.00	0.00	8,000.00	0
01-200-000-0000-6330	Transportation & Travel & Parking	0.00	0.00	200.00	0
01-200-000-0000-6332	Hotels / Motels	0.00	0.00	500.00	0
01-200-000-0000-6340	Meals	0.00	0.00	250.00	0
01-200-000-0000-6352	Insurance	51,358.56	51,358.56	48,089.00	107
01-200-000-0000-6353	Workers Compensation Insurance	33,057.00	33,057.00	32,750.00	101
01-200-000-0000-6359	Wrecker Service	266.25	266.25	5,000.00	5
01-200-000-0000-6374	Auto & Trailer License	0.00	0.00	500.00	0
01-200-000-0000-6405	Office Supplies	2,224.41	2,224.41	8,000.00	28
01-200-000-0000-6409	Deputy Supplies	112.93	112.93	10,000.00	1
01-200-000-0000-6410	Clothing Allowance	432.77	432.77	6,000.00	7
01-200-000-0000-6511	Gas And Oil	9,726.17	9,726.17	75,000.00	13
01-200-000-0000-6590	Repair & Maintenance Supplies	414.00	414.00	2,000.00	21
01-200-000-0000-6610	Equipment & Radios	370.95	370.95	20,000.00	2
01-200-000-0000-6620	Auto, Trailers, Snowmobiles	0.00	0.00	104,000.00	0
01-200-000-0000-6625	Office Equipment	940.00	940.00	5,000.00	19
01-200-003-0000-6200	Arlt- Sheriff Training	0.00	0.00	4,000.00	0
01-200-003-0000-6241	Registration Fee	900.00	900.00	7,000.00	13
01-200-003-0000-6330	Transportation & Travel & Parking	0.00	0.00	800.00	0
01-200-003-0000-6332	Hotels / Motels	0.00	0.00	3,000.00	0
01-200-003-0000-6340	Meals	0.00	0.00	400.00	0
01-200-003-0000-6511	Gas And Oil	0.00	0.00	200.00	0
----- REVENUES -----					
01-200-019-0000-5760	Canine Donations	100.00-	100.00-	0.00	0
01-200-019-0000-5840	Misc Receipts	0.00	0.00	1,000.00-	0
----- EXPENDITURES -----					
01-200-019-0000-6108	Meals (Not Overnight)	17.00	17.00	0.00	0
01-200-019-0000-6231	Services, Labor, Contracts	944.46	944.46	1,200.00	79
01-200-019-0000-6240	Dues/Assoc Fees	0.00	0.00	100.00	0
01-200-019-0000-6332	Hotel/Motel Lodging	0.00	0.00	200.00	0
01-200-019-0000-6352	Insurance- Vehicles/Equipment/Liability	0.00	0.00	350.00	0
01-200-019-0000-6405	Office & Computer Supplies	11.78	11.78	0.00	0
01-200-019-0000-6409	Supplies	27.98	27.98	1,400.00	2

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	25% <u>% of BDG</u>
----- REVENUES -----					
01-200-039-0000-5517 Fees For Gun Permits		6,610.00-	6,610.00-	0.00	0
----- EXPENDITURES -----					
01-200-039-0000-6425 Gun Permit Expenses		2,305.00	2,305.00	0.00	0
----- REVENUES -----					
01-200-040-0000-5333 TZD Dps State Grant		3,047.90-	3,047.90-	0.00	0
----- EXPENDITURES -----					
01-200-040-0000-6304 TZD Grant Expenses		3,053.12	3,053.12	0.00	0
200 DEPT Totals Enforcement	Revenue	48,986.37-	48,986.37-	207,200.00-	24
	Expend.	638,339.53	638,339.53	2,226,244.00	29
	Net	589,353.16	589,353.16	2,019,044.00	29

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>		<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	25% <u>% of BDG</u>
201 DEPT	Sheriff Contingency For D & A					
----- REVENUES -----						
01-201-000-0000-5612	Drug & Forfeiture Ms387.213		1,212.50-	1,212.50-	0.00	0
201 DEPT	Totals Sheriff Contingency For D & A	Revenue	1,212.50-	1,212.50-	0.00	0
		Expend.				
		Net	1,212.50-	1,212.50-	0.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
202 DEPT Boat & Water					
----- REVENUES -----					
01-202-000-0000-5310 State Grants- B & W Ppl (Ot)		41,293.00-	41,293.00-	6,375.00-	648
01-202-000-0000-5315 Boat & Water State Grant		0.00	0.00	20,860.00-	0
01-202-000-0000-5840 Misc Receipts		10.00-	10.00-	150.00-	7
----- EXPENDITURES -----					
01-202-000-0000-6101 Salaries- Full Time		0.00	0.00	26,763.00	0
01-202-000-0000-6102 Salaries- - Part Time		0.00	0.00	15,375.00	0
01-202-000-0000-6109 Salaries- Overtime		0.00	0.00	6,500.00	0
01-202-000-0000-6110 Holiday Pay		0.00	0.00	1,025.00	0
01-202-000-0000-6124 Medicare- Employer 1.45%		0.00	0.00	723.00	0
01-202-000-0000-6150 Health Insurance- Employer		0.00	0.00	6,048.00	0
01-202-000-0000-6152 Life Insurance- Employer		0.00	0.00	30.00	0
01-202-000-0000-6159 Pera		0.00	0.00	8,269.00	0
01-202-000-0000-6165 Fica- Employer 6.20%		0.00	0.00	1,050.00	0
01-202-000-0000-6230 Printing, Publishing & Adv		0.00	0.00	300.00	0
01-202-000-0000-6231 Services & Labor (Incl Contracts)		35.00	35.00	2,500.00	1
01-202-000-0000-6250 Telephone		0.00	0.00	350.00	0
01-202-000-0000-6254 Utilities		41.97	41.97	300.00	14
01-202-000-0000-6272 Physical Examinations		0.00	0.00	400.00	0
01-202-000-0000-6302 B&W Maintenance		0.00	0.00	3,000.00	0
01-202-000-0000-6314 Radio Maint		0.00	0.00	400.00	0
01-202-000-0000-6352 Insurance		2,614.78	2,614.78	2,260.00	116
01-202-000-0000-6353 Workers Compensation Insurance		1,306.00	1,306.00	1,298.00	101
01-202-000-0000-6374 Auto & Trailer License		89.50	89.50	150.00	60
01-202-000-0000-6405 Office Supplies		197.96	197.96	200.00	99
01-202-000-0000-6409 Field Supplies		0.00	0.00	1,000.00	0
01-202-000-0000-6410 Clothing Allowance		0.00	0.00	800.00	0
01-202-000-0000-6511 Gas And Oil		0.00	0.00	4,000.00	0
01-202-000-0000-6610 Equipment		0.00	0.00	3,000.00	0
01-202-000-0000-6617 Radio Equipment		0.00	0.00	500.00	0
01-202-000-0000-6620 Auto, Trailers, Snowmobiles		20,077.00	20,077.00	0.00	0
202 DEPT Totals Boat & Water	Revenue	41,303.00-	41,303.00-	27,385.00-	151
	Expend.	24,362.21	24,362.21	86,241.00	28
	Net	16,940.79-	16,940.79-	58,856.00	29-

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDC</u>
203 DEPT Snowmobile					
----- REVENUES -----					
01-203-000-0000-5315 Snowmobile State Grant		0.00	0.00	6,145.00-	0
01-203-000-0000-5840 Misc Receipts		30.00-	30.00-	30.00-	100
----- EXPENDITURES -----					
01-203-000-0000-6101 Salaries- Full Time		14,514.08	14,514.08	18,399.00	79
01-203-000-0000-6109 Salaries- Overtime		411.86	411.86	400.00	103
01-203-000-0000-6110 Holiday Pay		1,255.20	1,255.20	1,538.00	82
01-203-000-0000-6124 Medicare- Employer 1.45%		216.04	216.04	297.00	73
01-203-000-0000-6150 Health Insurance- Employer		4,142.82	4,142.82	4,158.00	100
01-203-000-0000-6152 Life Insurance- Employer		15.60	15.60	20.00	78
01-203-000-0000-6159 Pera Co- Or 14.4%		2,621.36	2,621.36	3,309.00	79
01-203-000-0000-6231 Services, Labor, Contracts		0.00	0.00	1,000.00	0
01-203-000-0000-6250 Telephone		168.23	168.23	300.00	56
01-203-000-0000-6302 Car Maintenance		67.39	67.39	800.00	8
01-203-000-0000-6314 Radio Maint		0.00	0.00	300.00	0
01-203-000-0000-6352 Insurance		0.00	0.00	400.00	0
01-203-000-0000-6353 Workers Comp Insurance		567.00	567.00	560.00	101
01-203-000-0000-6374 Auto & Trailer License		0.00	0.00	30.00	0
01-203-000-0000-6409 Field Supplies		0.00	0.00	200.00	0
01-203-000-0000-6410 Clothing Allowance		0.00	0.00	200.00	0
01-203-000-0000-6511 Gas And Oil		657.11	657.11	1,800.00	37
01-203-000-0000-6610 Equipment		59.99	59.99	0.00	0
203 DEPT Totals Snowmobile					
	Revenue	30.00-	30.00-	6,175.00-	0
	Expend.	24,696.68	24,696.68	33,711.00	73
	Net	24,666.68	24,666.68	27,536.00	90

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>25% % of BDG</u>
204 DEPT ATV					
----- REVENUES -----					
01-204-000-0000-5315 ATV State Grant		0.00	0.00	14,212.00-	0
----- EXPENDITURES -----					
01-204-000-0000-6101 Salaries- Full Time		0.00	0.00	10,599.00	0
01-204-000-0000-6109 Salaries- Overtime		0.00	0.00	2,000.00	0
01-204-000-0000-6110 Holiday Pay		0.00	0.00	1,025.00	0
01-204-000-0000-6124 Medicare- Employer 1.45%		0.00	0.00	200.00	0
01-204-000-0000-6150 Health Insurance Employer		0.00	0.00	2,394.00	0
01-204-000-0000-6152 Life Insurance- Employer		0.00	0.00	12.00	0
01-204-000-0000-6159 Pera		0.00	0.00	2,268.00	0
01-204-000-0000-6231 Services, Labor, Contracts		0.00	0.00	750.00	0
01-204-000-0000-6250 Telephone		0.00	0.00	150.00	0
01-204-000-0000-6302 Car Maintenance		0.00	0.00	1,500.00	0
01-204-000-0000-6352 Insurance		0.00	0.00	400.00	0
01-204-000-0000-6353 Workers Compensation Insurance		318.00	318.00	318.00	100
01-204-000-0000-6374 Auto & Trailer License		0.00	0.00	50.00	0
01-204-000-0000-6409 Field Supplies		0.00	0.00	1,200.00	0
01-204-000-0000-6511 Gas And Oil		0.00	0.00	1,500.00	0
01-204-000-0000-6630 Misc- Capital Outlay		0.00	0.00	4,000.00	0
204 DEPT Totals ATV					
	Revenue	0.00	0.00	14,212.00-	0
	Expend.	318.00	318.00	28,366.00	1
	Net	318.00	318.00	14,154.00	2

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	25% <u>% of BDG</u>
206 DEPT Forfeitures					
----- REVENUES -----					
01-206-000-0000-5840 Revenue/Forfeitures		8,234.52-	8,234.52-	0.00	0
----- EXPENDITURES -----					
01-206-000-0000-6409 Forfeiture Supplies		4,116.83	4,116.83	0.00	0
206 DEPT Totals Forfeitures	Revenue	8,234.52-	8,234.52-	0.00	0
	Expend.	4,116.83	4,116.83	0.00	0
	Net	4,117.69-	4,117.69-	0.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
252 DEPT	Corrections				
----- REVENUES -----					
01-252-000-0000-5001	Property Taxes - Current	0.00	0.00	1,996,480.00-	0
01-252-000-0000-5530	Corrections Fees	2,466.55-	2,466.55-	7,500.00-	33
01-252-000-0000-5532	Transport Inmates	487.78-	487.78-	2,500.00-	20
01-252-000-0000-5534	Huber	2,213.00-	2,213.00-	0.00	0
01-252-000-0000-5535	Board Of Prisoners	129,395.00-	129,395.00-	390,000.00-	33
01-252-000-0000-5536	Inmate Medical (Boarding)	4,254.33-	4,254.33-	3,000.00-	142
01-252-000-0000-5541	Pay To Stay Incounty Boarding Mn641.12 3	14,740.25-	14,740.25-	30,000.00-	49
01-252-000-0000-5840	Misc Receipts	19.04-	19.04-	2,000.00-	1
01-252-000-0000-5861	Medical Co Pay From Inmates	222.50-	222.50-	1,200.00-	19
----- EXPENDITURES -----					
01-252-000-0000-6101	Salaries- Full Time	343,267.47	343,267.47	1,274,080.00	27
01-252-000-0000-6102	Salaries- - Part Time	13,350.18	13,350.18	60,000.00	22
01-252-000-0000-6109	Overtime- Salaries	20,169.39	20,169.39	55,000.00	37
01-252-000-0000-6110	Holiday Pay	20,519.52	20,519.52	62,000.00	33
01-252-000-0000-6124	Medicare- Employer 1.45%	5,362.62	5,362.62	20,931.00	26
01-252-000-0000-6148	Employer Deduct Contribution- HSA	2,260.08	2,260.08	0.00	0
01-252-000-0000-6149	Employer Deduct Contribution- Veba	0.00	0.00	4,613.00	0
01-252-000-0000-6150	Health Insurance- Employer	79,029.76	79,029.76	322,396.00	25
01-252-000-0000-6152	Life Insurance- Employer	423.40	423.40	1,580.00	27
01-252-000-0000-6154	Long Term Disability- Employer	95.52	95.52	350.00	27
01-252-000-0000-6159	Pera 8.75%	33,490.18	33,490.18	133,119.00	25
01-252-000-0000-6165	Fica- Employer 6.20%	22,134.77	22,134.77	88,536.00	25
01-252-000-0000-6205	Postage	6.51	6.51	100.00	7
01-252-000-0000-6230	Printing, Publishing & Adv	0.00	0.00	500.00	0
01-252-000-0000-6231	Services & Labor (Incl Contracts)	9,077.04	9,077.04	35,000.00	26
01-252-000-0000-6234	Huber- Electronic Monitor	0.00	0.00	1,000.00	0
01-252-000-0000-6250	Telephone	1,156.35	1,156.35	4,000.00	29
01-252-000-0000-6254	Utilities & Heating	23,007.62	23,007.62	100,000.00	23
01-252-000-0000-6260	Prof Counseling - Inmates	0.00	0.00	1,000.00	0
01-252-000-0000-6262	Medical Expenses & Supplies - Inmates	31,900.99	31,900.99	100,000.00	32
01-252-000-0000-6267	Unemployment Compensation	0.00	0.00	1,000.00	0
01-252-000-0000-6271	Inspection Fees	0.00	0.00	500.00	0
01-252-000-0000-6272	Physical Examinations	0.00	0.00	1,000.00	0
01-252-000-0000-6302	Car Maintenance	3,050.58	3,050.58	3,000.00	102

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter</u> <u>To Date</u>	<u>Year</u> <u>To Date</u>	Percent of Year		
				<u>Budget</u>	<u>25% % of BDG</u>	
01- 252- 000- 0000- 6330	Prisoner Transportation & Travel	548.25	548.25	6,000.00	9	
01- 252- 000- 0000- 6352	Insurance	704.34	704.34	683.00	103	
01- 252- 000- 0000- 6353	Workers Compensation Insurance	30,357.00	30,357.00	30,767.00	99	
01- 252- 000- 0000- 6374	Auto & Trailer License	0.00	0.00	50.00	0	
01- 252- 000- 0000- 6405	Office & Computer Supplies	1,538.45	1,538.45	10,000.00	15	
01- 252- 000- 0000- 6409	Jail Supplies	0.00	0.00	3,000.00	0	
01- 252- 000- 0000- 6410	Clothing Allowance	300.67	300.67	5,000.00	6	
01- 252- 000- 0000- 6418	Groceries	43,920.73	43,920.73	165,000.00	27	
01- 252- 000- 0000- 6420	Kitchen Supplies	79.45	79.45	3,500.00	2	
01- 252- 000- 0000- 6422	Janitorial Supplies	6,156.82	6,156.82	30,000.00	21	
01- 252- 000- 0000- 6424	Inmate Supplies	1,763.63	1,763.63	5,000.00	35	
01- 252- 000- 0000- 6511	Gas And Oil	11.75	11.75	300.00	4	
01- 252- 000- 0000- 6513	Fuel Oil	0.00	0.00	700.00	0	
01- 252- 000- 0000- 6590	Repair & Maintenance Supplies	34,450.23	34,450.23	28,000.00	123	
01- 252- 000- 0000- 6625	Office Equipment	166.50	166.50	0.00	0	
01- 252- 000- 0000- 6630	Miscellaneous- Capital Outlay	0.00	0.00	3,000.00	0	
01- 252- 003- 0000- 6241	School Registration Fee	0.00	0.00	4,000.00	0	
01- 252- 003- 0000- 6330	School Tran & Travel & Parking	0.00	0.00	300.00	0	
01- 252- 003- 0000- 6332	School Hotels / Motels	0.00	0.00	2,500.00	0	
01- 252- 003- 0000- 6340	Schooling Meals	0.00	0.00	500.00	0	
01- 252- 003- 0000- 6511	Gas And Oil	0.00	0.00	300.00	0	
----- REVENUES -----						
01- 252- 252- 0000- 5870	Prisoner Welfare Account(Non Tax)	329.04-	329.04-	0.00	0	
01- 252- 252- 0000- 5871	Tw Vending Prisoner Welfare(Non Tax)	1,171.75-	1,171.75-	0.00	0	
01- 252- 252- 0000- 5872	Phone Card Prisoner Welfare(Taxable)	13,197.77-	13,197.77-	0.00	0	
01- 252- 252- 0000- 5885	Commissary Sales Taxable	3,934.13-	3,934.13-	0.00	0	
----- EXPENDITURES -----						
01- 252- 252- 0000- 6405	Prisoner Welfare	1,516.69	1,516.69	0.00	0	
01- 252- 252- 0000- 6406	Phone Card Prisoner Welfare	4,700.00	4,700.00	0.00	0	
01- 252- 252- 0000- 6408	Commissary Supplies	2,074.66	2,074.66	0.00	0	
01- 252- 252- 0000- 6430	Drug Test Kits	534.06	534.06	0.00	0	
252 DEPT	Totals Corrections	Revenue	172,431.14-	172,431.14-	2,432,680.00-	7
		Expend.	737,125.21	737,125.21	2,568,305.00	29
		Net	564,694.07	564,694.07	135,625.00	416

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	25% <u>% of BDG</u>
253 DEPT Sentence to Serve					
----- REVENUES -----					
01-253-000-0000-5315 State Grant Funding		9,535.73-	9,535.73-	30,443.00-	31
01-253-000-0000-5760 Donations		0.00	0.00	1,500.00-	0
----- EXPENDITURES -----					
01-253-000-0000-6101 Salaries- Full Time		25,788.00	25,788.00	98,185.00	26
01-253-000-0000-6109 Salaries- Overtime		0.00	0.00	500.00	0
01-253-000-0000-6124 Medicare Employer		334.97	334.97	1,435.00	23
01-253-000-0000-6150 Health Insurance Employer		6,000.00	6,000.00	25,200.00	24
01-253-000-0000-6152 Life Insurance- Employer		31.20	31.20	130.00	24
01-253-000-0000-6154 Long Term Disability- Employer		32.67	32.67	132.00	25
01-253-000-0000-6159 Pera Co- Or		2,256.45	2,256.45	8,846.00	26
01-253-000-0000-6165 Fica- Employer		1,432.24	1,432.24	6,269.00	23
01-253-000-0000-6204 Juvenile Detention		13,664.00	13,664.00	0.00	0
01-253-000-0000-6231 Services, Labor, Contracts		932.07	932.07	0.00	0
01-253-000-0000-6250 Telephone		127.76	127.76	300.00	43
01-253-000-0000-6302 Car Maintenance		1,407.13	1,407.13	3,000.00	47
01-253-000-0000-6330 Transportation/Travel/Parking (Own Auto)		0.00	0.00	250.00	0
01-253-000-0000-6332 Hotel/Motel Lodging		0.00	0.00	250.00	0
01-253-000-0000-6340 Meals (Overnight)		0.00	0.00	50.00	0
01-253-000-0000-6352 Insurance		1,785.00	1,785.00	1,785.00	100
01-253-000-0000-6353 Workers Comp Insurance		2,760.00	2,760.00	2,760.00	100
01-253-000-0000-6405 Operating Supplies		563.00	563.00	4,000.00	14
01-253-000-0000-6409 STS Project Supplies		0.00	0.00	1,000.00	0
01-253-000-0000-6511 Gas And Oil		802.87	802.87	5,250.00	15
01-253-000-0000-6590 Repair & Maintenance Supplies		0.00	0.00	1,500.00	0
01-253-000-0000-6610 Equipment		0.00	0.00	1,500.00	0
01-253-000-0000-6625 Office Equipment		0.00	0.00	200.00	0
253 DEPT Totals Sentence to Serve					
	Revenue	9,535.73-	9,535.73-	31,943.00-	30
	Expend.	57,917.36	57,917.36	162,542.00	36
	Net	48,381.63	48,381.63	130,599.00	37

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
254 DEPT	Enhanced 911 System				
----- REVENUES -----					
01-254-000-0000-5310	State 'Shared Revenue'- Enhanced 911	22,297.47-	22,297.47-	90,000.00-	25
----- EXPENDITURES -----					
01-254-000-0000-6231	Services, Labor, Contracts	81,017.77	81,017.77	90,000.00	90
01-254-003-0000-6241	Registration Fee	250.00	250.00	0.00	0
254 DEPT	Totals Enhanced 911 System	Revenue	22,297.47-	90,000.00-	25
		Expend.	81,267.77	90,000.00	90
		Net	58,970.30	0.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
255 DEPT General Crime Victim Grant					
----- REVENUES -----					
01-255-000-0000-5310 Crime Victims State Grant		11,519.64-	11,519.64-	67,200.00-	17
01-255-000-0000-5840 Misc Receipts		95.02-	95.02-	417.00-	23
----- EXPENDITURES -----					
01-255-000-0000-6101 Salaries- Full Time		10,849.46	10,849.46	45,000.00	24
01-255-000-0000-6124 Medicare- Employer 1.45%		150.84	150.84	652.00	23
01-255-000-0000-6149 Employer Deduct Contribution- Veba		0.00	0.00	1,000.00	0
01-255-000-0000-6150 Health Insurance- Employer		425.44-	425.44-	9,878.00	-4-
01-255-000-0000-6152 Life Insurance- Employer		10.40	10.40	69.00	15
01-255-000-0000-6154 Long Term Disability- Employer		53.40	53.40	134.00	40
01-255-000-0000-6159 Pera Co- Or 7.25%		738.25	738.25	3,263.00	23
01-255-000-0000-6165 Fica- Employer 6.20%		645.00	645.00	2,790.00	23
01-255-000-0000-6205 Postage		274.19	274.19	277.00	99
01-255-000-0000-6230 Printing, Publishing & Adv		0.00	0.00	200.00	0
01-255-000-0000-6231 Services, Labor, Contracts		0.00	0.00	1,500.00	0
01-255-000-0000-6250 Telephone		68.02	68.02	168.00	40
01-255-000-0000-6330 Transportation/Travel/Parking (Own Auto)		0.00	0.00	220.00	0
01-255-000-0000-6340 Meals Reimbursed Non- Taxable		0.00	0.00	20.00	0
01-255-000-0000-6353 Workers Compensation Insurance		256.00	256.00	256.00	100
01-255-000-0000-6405 Office & Computer Supplies		0.00	0.00	1,400.00	0
01-255-000-0000-6409 Program Supplies		0.00	0.00	472.00	0
01-255-000-0000-6625 Office Equipment & Other Equipment		1,538.14	1,538.14	1,350.00	114
01-255-003-0000-6241 Registration Fee/Training		0.00	0.00	200.00	0
01-255-003-0000-6330 Transportation/Travel/Parking (Own Auto)		0.00	0.00	200.00	0
01-255-003-0000-6332 Hotel / Motel Lodging		0.00	0.00	300.00	0
01-255-003-0000-6340 Meals		0.00	0.00	100.00	0
----- REVENUES -----					
01-255-031-0000-5840 Emergency Fund Money		0.00	0.00	1,000.00-	0
255 DEPT Totals General Crime Victim Grant					
	Revenue	11,614.66-	11,614.66-	68,617.00-	17
	Expend.	14,158.26	14,158.26	69,449.00	20
	Net	2,543.60	2,543.60	832.00	306

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>% of BDG</u>
257 DEPT	Community Corrections				
----- REVENUES -----					
01-257-000-0000-5378	CCA Subsidy	44,120.66-	44,120.66-	264,724.00-	17
01-257-000-0000-5554	Juvenile Supervision Fee	150.00-	150.00-	1,000.00-	15
01-257-000-0000-5556	Supervision Fee	6,523.25-	6,523.25-	26,000.00-	25
01-257-000-0000-5830	Miscellaneous	1,693.25-	1,693.25-	1,000.00-	169
----- EXPENDITURES -----					
01-257-000-0000-6101	Salaries- Full Time	29,327.91	29,327.91	130,458.00	22
01-257-000-0000-6124	Medicare Employer	396.56	396.56	1,892.00	21
01-257-000-0000-6148	Employer Deduct Contribution- HSA	815.04	815.04	0.00	0
01-257-000-0000-6149	Employer Deduct Contribution- Veba	0.00	0.00	8,000.00	0
01-257-000-0000-6150	Health Insurance Employer	3,428.46	3,428.46	31,200.00	11
01-257-000-0000-6152	Life Insurance- Employer	15.60	15.60	60.00	26
01-257-000-0000-6154	Long Term Disability- Employer	60.00	60.00	10,110.00	1
01-257-000-0000-6159	Pera Co- Or 7.25%	2,199.60	2,199.60	0.00	0
01-257-000-0000-6165	Fica- Employer 6.20%	1,695.56	1,695.56	8,088.00	21
01-257-000-0000-6205	Postage	126.45	126.45	1,600.00	8
01-257-000-0000-6220	Telephone	0.00	0.00	1,000.00	0
01-257-000-0000-6240	Membership Dues	1,372.00	1,372.00	3,000.00	46
01-257-000-0000-6249	Software License Fees	4,178.00	4,178.00	4,000.00	104
01-257-000-0000-6254	Utilities - Gas and Electric	944.62	944.62	0.00	0
01-257-000-0000-6300	Maintenance- Service Contracts	56.64	56.64	0.00	0
01-257-000-0000-6330	Mileage	114.40	114.40	1,500.00	8
01-257-000-0000-6332	Hotel/Motel Lodging	0.00	0.00	600.00	0
01-257-000-0000-6335	Gas/Vehicle Fuel Charges	29.16	29.16	900.00	3
01-257-000-0000-6339	Meals (Overnight)	0.00	0.00	200.00	0
01-257-000-0000-6342	Office Equipment Rental/Contracts	457.35	457.35	3,000.00	15
01-257-000-0000-6352	Property Casualty Insurance- MCIT	0.00	0.00	1,400.00	0
01-257-000-0000-6353	Workers Compensation Insurance	283.60	283.60	2,479.00	11
01-257-000-0000-6402	Computer Supplies & Software- Under \$500	0.00	0.00	1,000.00	0
01-257-000-0000-6405	Office Supplies	310.86	310.86	1,500.00	21
01-257-000-0000-6422	Janitorial Services/Supplies	170.12	170.12	0.00	0
01-257-000-0000-6480	Small Furniture (Under \$250)	0.00	0.00	1,000.00	0
01-257-000-0000-6625	Office & Other Equipment- Over \$200	299.99	299.99	2,500.00	12
----- REVENUES -----					
01-257-022-0000-5135	Fees	3,231.00-	3,231.00-	10,000.00-	32
----- EXPENDITURES -----					

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter</u> <u>To Date</u>	<u>Year</u> <u>To Date</u>	Percent of Year	
				<u>Budget</u>	<u>25%</u> <u>% of</u> <u>BDC</u>
01-257-022-0000-6406	Sobriety Crt Expenses	3,339.29	3,339.29	10,000.00	33
01-257-251-0000-6241	Registration Fee	125.00	125.00	1,400.00	9
01-257-251-0000-6268	Staff Training, Development	321.90	321.90	400.00	80
01-257-251-0000-6330	Mileage	233.16	233.16	600.00	39
01-257-251-0000-6332	Hotel/Motel Lodging	1,027.74	1,027.74	1,900.00	54
01-257-251-0000-6335	Gas/Vehicle Fuel Charges	95.46	95.46	600.00	16
01-257-251-0000-6339	Meals (Overnight)	104.02	104.02	394.00	26
01-257-255-0000-6101	Salaries- Full Time	17,199.73	17,199.73	59,072.00	29
01-257-255-0000-6102	Wages- Part Time	1,866.40	1,866.40	0.00	0
01-257-255-0000-6108	Meals (Not Overnight)	0.00	0.00	100.00	0
01-257-255-0000-6124	Medicare Employer	206.00	206.00	857.00	24
01-257-255-0000-6148	Employer Deduct Contribution- HSA	815.04	815.04	0.00	0
01-257-255-0000-6149	Employer Deduct Contribution- Veba	0.00	0.00	4,000.00	0
01-257-255-0000-6150	Health Insurance Employer	3,428.46	3,428.46	15,600.00	22
01-257-255-0000-6152	Life Insurance- Employer	15.60	15.60	60.00	26
01-257-255-0000-6154	Long Term Disability- Employer	40.29	40.29	0.00	0
01-257-255-0000-6159	Pera Co- Or	1,174.35	1,174.35	0.00	0
01-257-255-0000-6162	Pera- Dcp	0.00	0.00	4,578.00	0
01-257-255-0000-6165	Fica- Employer	880.77	880.77	3,662.00	24
01-257-255-0000-6204	Juvenile Detention	33,972.33	33,972.33	270,000.00	13
01-257-255-0000-6330	Mileage	0.00	0.00	300.00	0
01-257-255-0000-6335	Gas/Vehicle Fuel Charges	75.84	75.84	500.00	15
01-257-255-0000-6353	Workers Comp Insurance	0.00	0.00	431.00	0
01-257-257-0000-6101	Salaries- Full Time	61,744.31	61,744.31	192,358.00	32
01-257-257-0000-6108	Meals (Not Overnight)	0.00	0.00	100.00	0
01-257-257-0000-6109	Salaries- Overtime	168.66	168.66	0.00	0
01-257-257-0000-6124	Medicare Employer	891.35	891.35	2,789.00	32
01-257-257-0000-6148	Employer Deduct Contribution- HSA	3,010.14	3,010.14	0.00	0
01-257-257-0000-6149	Employer Deduct Contribution- Veba	0.00	0.00	10,000.00	0
01-257-257-0000-6150	Health Insurance Employer	11,380.08	11,380.08	38,940.00	29
01-257-257-0000-6152	Life Insurance- Employer	53.10	53.10	60.00	89
01-257-257-0000-6154	Long Term Disability- Employer	144.24	144.24	0.00	0
01-257-257-0000-6159	Pera Co- Or	4,759.10	4,759.10	0.00	0
01-257-257-0000-6162	Pera- Dcp	0.00	0.00	14,908.00	0
01-257-257-0000-6165	Fica- Employer	3,811.36	3,811.36	11,926.00	32
01-257-257-0000-6215	Wireless Telephone Services	162.73	162.73	1,600.00	10

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>25% % of BDG</u>
01-257-257-0000-6330 Mileage		656.45	656.45	1,400.00	47
01-257-257-0000-6335 Gas/Vehicle Fuel Charges		19.86	19.86	1,200.00	2
01-257-257-0000-6353 Workers Comp Insurance		0.00	0.00	1,404.00	0
----- REVENUES -----					
01-257-258-0000-5333 Drug Court Grant		21,156.58	21,156.58	75,721.00	28
----- EXPENDITURES -----					
01-257-258-0000-6101 Salaries- Full Time		18,097.20	18,097.20	65,666.00	28
01-257-258-0000-6124 Medicare Employer		232.01	232.01	952.00	24
01-257-258-0000-6148 Employer Deduct Contribution- HSA		815.04	815.04	0.00	0
01-257-258-0000-6149 Employer Deduct Contribution- Veba		0.00	0.00	3,000.00	0
01-257-258-0000-6150 Health Insurance Employer		3,428.46	3,428.46	15,600.00	22
01-257-258-0000-6152 Life Insurance- Employer		15.60	15.60	60.00	26
01-257-258-0000-6154 Long Term Disability- Employer		42.27	42.27	0.00	0
01-257-258-0000-6159 Pera Co- Or		1,357.29	1,357.29	0.00	0
01-257-258-0000-6162 Pera- Dcp		0.00	0.00	5,089.00	0
01-257-258-0000-6165 Fica- Employer		991.98	991.98	4,071.00	24
01-257-258-0000-6302 Car Maintenance		11.71	11.71	0.00	0
01-257-258-0000-6330 Transportation/Travel/Parking		0.00	0.00	1,200.00	0
01-257-258-0000-6335 Gas/Vehicle Fuel Charges		98.00	98.00	500.00	20
01-257-258-0000-6353 Workers Comp Insurance		0.00	0.00	479.00	0
----- REVENUES -----					
01-257-267-0000-5333 Sex Offender Polygraph Grant Reimb.		0.00	0.00	500.00	0
01-257-267-0000-5555 Medical Test		105.00	105.00	500.00	21
01-257-267-0000-5557 Electronic Monitoring		21,689.00	21,689.00	50,000.00	43
01-257-267-0000-5558 Polygraph Fees		0.00	0.00	500.00	0
01-257-267-0000-5559 Program Fees		0.00	0.00	1,200.00	0
----- EXPENDITURES -----					
01-257-267-0000-6274 Drug Testing Fee		248.24	248.24	5,500.00	5
01-257-267-0000-6283 Professional Services		0.00	0.00	3,000.00	0
01-257-267-0000-6341 Equipment Rental		7,171.75	7,171.75	25,000.00	29
257 DEPT Totals Community Corrections					
	Revenue	98,668.74	98,668.74	431,145.00	23
	Expend.	230,514.23	230,514.23	996,743.00	23
	Net	131,845.49	131,845.49	565,598.00	23

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
280 DEPT	Emergency Management				
----- REVENUES -----					
01-280-000-0000-5390	Emergency Service State Grant	3,982.55-	3,982.55-	19,194.00-	21
----- EXPENDITURES -----					
01-280-000-0000-6101	Salaries- Full Time	7,162.40	7,162.40	27,270.00	26
01-280-000-0000-6124	Medicare- Employer 1.45%	96.71	96.71	400.00	24
01-280-000-0000-6150	Health Insurance- Employer	1,500.00	1,500.00	4,322.00	35
01-280-000-0000-6152	Life Insurance- Employer	7.80	7.80	32.00	24
01-280-000-0000-6154	Long Term Disability- Employer	16.62	16.62	40.00	42
01-280-000-0000-6159	Pera Co- Or 14.4%	626.71	626.71	2,447.00	26
01-280-000-0000-6165	Fica- Employer 6.20%	413.63	413.63	1,733.00	24
01-280-000-0000-6231	Services, Labor, Etc	0.00	0.00	500.00	0
01-280-000-0000-6240	Dues	0.00	0.00	600.00	0
01-280-000-0000-6250	Telephone	4.63	4.63	750.00	1
01-280-000-0000-6330	Transportation & Travel & Parking	0.00	0.00	200.00	0
01-280-000-0000-6352	Insurance	269.78	269.78	263.00	103
01-280-000-0000-6353	Workers Compensation Insurance	638.00	638.00	637.00	100
01-280-000-0000-6405	Office Supplies	0.00	0.00	500.00	0
01-280-000-0000-6409	Deputy Supplie	0.00	0.00	1,000.00	0
01-280-000-0000-6511	Gas And Oil	27.50	27.50	0.00	0
01-280-000-0000-6610	Equipment	0.00	0.00	5,000.00	0
01-280-003-0000-6241	Registration Fee	400.00	400.00	0.00	0
01-280-003-0000-6330	Transporation	0.00	0.00	1,000.00	0
01-280-003-0000-6332	Hotel / Motel Lodging	276.40	276.40	1,000.00	28
01-280-003-0000-6340	Meals- Schooling	18.24	18.24	300.00	6
01-280-003-0000-6511	Gas & Oil	17.00	17.00	0.00	0
280 DEPT	Totals Emergency Management				
	Revenue	3,982.55-	3,982.55-	19,194.00-	21
	Expend.	11,475.42	11,475.42	47,994.00	24
	Net	7,492.87	7,492.87	28,800.00	26

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
390 DEPT Environmental Health (FBL)					
----- REVENUES -----					
01-390-000-0000-5136 Fbl Licenses		40,966.25-	40,966.25-	70,500.00-	58
----- EXPENDITURES -----					
01-390-000-0000-6101 Salaries- Full Time		14,250.22	14,250.22	53,013.00	27
01-390-000-0000-6102 Salaries- - Part Time		0.00	0.00	3,000.00	0
01-390-000-0000-6108 Meals Reimbursed (Taxable)		0.00	0.00	100.00	0
01-390-000-0000-6124 Medicare- Employer 1.45%		205.67	205.67	769.00	27
01-390-000-0000-6152 Life Insurance- Employer		15.60	15.60	80.00	20
01-390-000-0000-6154 Long Term Disability- Employer		33.30	33.30	140.00	24
01-390-000-0000-6159 Pera Co- Or 7.25%		1,068.74	1,068.74	4,074.00	26
01-390-000-0000-6165 Fica- Employer 6.20%		879.38	879.38	3,371.00	26
01-390-000-0000-6205 Postage		115.43	115.43	400.00	29
01-390-000-0000-6208 Training/Education		0.00	0.00	700.00	0
01-390-000-0000-6230 Printing, Publishing & Adv		0.00	0.00	300.00	0
01-390-000-0000-6240 Dues		25.75	25.75	120.00	21
01-390-000-0000-6250 Telephone		53.65	53.65	250.00	21
01-390-000-0000-6302 Car Maintenance		134.76	134.76	400.00	34
01-390-000-0000-6330 Transportation & Travel & Parking		24.14	24.14	100.00	24
01-390-000-0000-6332 Hotel / Motel Lodging		252.96	252.96	400.00	63
01-390-000-0000-6340 Meals		42.37	42.37	100.00	42
01-390-000-0000-6352 Insurance		1,026.78	1,026.78	1,020.00	101
01-390-000-0000-6353 Workers Compensation Insurance		990.00	990.00	989.00	100
01-390-000-0000-6405 Office, Film, And Field Supplies		117.12	117.12	500.00	23
01-390-000-0000-6511 Gas And Oil		110.61	110.61	1,100.00	10
01-390-000-0000-6625 Office Equipment & Other Equipment		0.00	0.00	1,250.00	0
390 DEPT Totals Environmental Health (FBL)					
	Revenue	40,966.25-	40,966.25-	70,500.00-	58
	Expend.	19,346.48	19,346.48	72,176.00	27
	Net	21,619.77-	21,619.77-	1,676.00	290-

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
391 DEPT Solid Waste					
----- REVENUES -----					
01-391-000-0000-5001 Taxes		0.00	0.00	191,087.00-	0
01-391-000-0000-5137 Solid Waste License		500.00-	500.00-	1,000.00-	50
01-391-000-0000-5545 Household Hazardous Waste		0.00	0.00	3,000.00-	0
01-391-000-0000-5840 Misc Receipts		181.25-	181.25-	0.00	0
----- EXPENDITURES -----					
01-391-000-0000-6101 Salaries- Full Time		34,635.36	34,635.36	125,624.00	28
01-391-000-0000-6102 Salaries- - Part Time		0.00	0.00	5,000.00	0
01-391-000-0000-6108 Meals Reimbursed (Taxable)		17.31	17.31	150.00	12
01-391-000-0000-6109 Overtime- Salaries		0.00	0.00	1,025.00	0
01-391-000-0000-6124 Medicare- Employer 1.45%		490.71	490.71	1,912.00	26
01-391-000-0000-6148 Employer Deduct Contribution- HSA		847.50	847.50	0.00	0
01-391-000-0000-6149 Employer Deduct Contribution- Veba		0.00	0.00	1,538.00	0
01-391-000-0000-6150 Health Insurance- Employer		2,261.16	2,261.16	20,790.00	11
01-391-000-0000-6152 Life Insurance- Employer		39.55	39.55	0.00	0
01-391-000-0000-6154 Long Term Disability- Employer		78.90	78.90	350.00	23
01-391-000-0000-6159 Pera Co- Or 7.25%		2,532.93	2,532.93	10,127.00	25
01-391-000-0000-6165 Fica- Employer 6.20%		2,098.17	2,098.17	8,369.00	25
01-391-000-0000-6205 Postage		3.68	3.68	500.00	1
01-391-000-0000-6208 Training/Education		0.00	0.00	500.00	0
01-391-000-0000-6230 Printing, Publishing & Adv		0.00	0.00	1,750.00	0
01-391-000-0000-6231 Services, Labor, & Minor Contracts		0.00	0.00	16,000.00	0
01-391-000-0000-6240 Dues		260.00	260.00	300.00	87
01-391-000-0000-6241 Registration Fee		45.00	45.00	1,000.00	5
01-391-000-0000-6250 Telephone		195.59	195.59	1,000.00	20
01-391-000-0000-6302 Car Maintenance		0.00	0.00	750.00	0
01-391-000-0000-6330 Transportation & Travel & Parking		66.42	66.42	250.00	27
01-391-000-0000-6332 Hotel / Motel Lodging		0.00	0.00	1,200.00	0
01-391-000-0000-6340 Meals		0.00	0.00	100.00	0
01-391-000-0000-6352 Insurance		2,266.00	2,266.00	2,098.00	108
01-391-000-0000-6353 Workers Compensation Insurance		2,103.00	2,103.00	2,102.00	100
01-391-000-0000-6405 Office & Film Supplies		0.00	0.00	1,000.00	0
01-391-000-0000-6511 Gas And Oil		80.26	80.26	500.00	16
01-391-000-0000-6625 Office Equipment		0.00	0.00	1,500.00	0
01-391-000-0000-6800 Miscellaneous(Promotional)		214.44	214.44	1,200.00	18
----- REVENUES -----					

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>25% of BDC</u>
01-391-060-0000-5392 Score State Grant		0.00	0.00	67,729.00-	0
----- EXPENDITURES -----					
01-391-060-0000-6360 Recycling Contract		17,373.51	17,373.51	90,000.00	19
391 DEPT Totals Solid Waste	Revenue	681.25-	681.25-	262,816.00-	0
	Expend.	65,609.49	65,609.49	296,635.00	22
	Net	64,928.24	64,928.24	33,819.00	192

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>25% of BDG</u>
392 DEPT Water Wells					
----- REVENUES -----					
01-392-000-0000-5546 Drinking Water Test Fees		2,239.00-	2,239.00-	10,000.00-	22
----- EXPENDITURES -----					
01-392-000-0000-6102 Wages- Part Time		0.00	0.00	2,000.00	0
01-392-000-0000-6231 Services, Labor, Contracts		131.00	131.00	1,500.00	9
01-392-000-0000-6405 Office & Film Supplies		194.90	194.90	3,000.00	6
392 DEPT Totals Water Wells	Revenue	2,239.00-	2,239.00-	10,000.00-	22
	Expend.	325.90	325.90	6,500.00	5
	Net	1,913.10-	1,913.10-	3,500.00-	55

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	25% <u>% of BDG</u>
500 DEPT Library And Historical Society					
----- EXPENDITURES -----					
01-500-500-0000-6350 Library Per Diem		105.00	105.00	0.00	0
01-500-500-0000-6801 Library Appropriations		112,941.00	112,941.00	225,882.00	50
01-500-501-0000-6352 Historical Society Insurance		2,386.00	2,386.00	3,000.00	80
01-500-501-0000-6353 Historical Society Workers Compensation		50.00	50.00	0.00	0
01-500-501-0000-6801 Historical Society Appropriations		0.00	0.00	16,500.00	0
01-500-502-0000-6848 CARE Approp		45,900.00	45,900.00	45,900.00	100
500 DEPT Totals Library And Historical Society					
	Revenue				
	Expend.	161,382.00	161,382.00	291,282.00	55
	Net	161,382.00	161,382.00	291,282.00	55

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>25% % of BDG</u>
600 DEPT	Ag Society, Soil & Water, Ag Inspect				
----- EXPENDITURES -----					
01-600-550-0000-6352	Ag Society Insurance	3,678.00	3,678.00	1,548.00	238
01-600-550-0000-6353	Ag Societyworkers Compensation Insurance	50.00	50.00	0.00	0
01-600-550-0000-6801	Ag Society Appropriations	0.00	0.00	10,000.00	0
01-600-550-0000-6843	Ag Society Capital Improvements	0.00	0.00	10,000.00	0
01-600-552-0000-6350	SRW Per Diem	35.00	35.00	0.00	0
01-600-552-0000-6801	Soil & Water Appropriations	98,034.00	98,034.00	98,034.00	100
01-600-552-0000-6836	Soil & Water Snake River Watershed	10,079.00	10,079.00	10,079.00	100
01-600-552-0000-6847	Mississippi Headwaters Board	1,500.00	1,500.00	1,500.00	100
01-600-553-0000-6231	Ag Inspector Contracts & Services	0.00	0.00	4,800.00	0
600 DEPT	Totals Ag Society, Soil & Water, Ag Inspect				
	Revenue				
	Expend.	113,376.00	113,376.00	135,961.00	83
	Net	113,376.00	113,376.00	135,961.00	83

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
601 DEPT Extension					
----- EXPENDITURES -----					
01-601-000-0000-6205 Postage		164.89	164.89	600.00	27
01-601-000-0000-6230 Printing, Publishing & Adv		0.00	0.00	100.00	0
01-601-000-0000-6231 Services & Charges		0.00	0.00	450.00	0
01-601-000-0000-6250 Telephone		2.12	2.12	250.00	1
01-601-000-0000-6262 Univ Of Minn Contracts		0.00	0.00	55,403.00	0
01-601-000-0000-6330 Transportation (Employees)		0.00	0.00	100.00	0
01-601-000-0000-6332 Hotel / Motel Lodging		0.00	0.00	150.00	0
01-601-000-0000-6340 Meals		0.00	0.00	50.00	0
01-601-000-0000-6350 Per Diem		210.00	210.00	800.00	26
01-601-000-0000-6352 Insurance		0.00	0.00	13.00	0
01-601-000-0000-6353 Workers Compensation Insurance		0.00	0.00	22.00	0
01-601-000-0000-6360 Extension Comm Expenses (Not Per Diem)		31.03	31.03	150.00	21
01-601-000-0000-6405 Office Supplies		81.33	81.33	2,000.00	4
01-601-000-0000-6625 Office Equipment		0.00	0.00	2,000.00	0
----- REVENUES -----					
01-601-551-0000-5840 4- H Plat Book Sales		1,080.00	1,080.00	0.00	0
601 DEPT Totals Extension	Revenue	1,080.00	1,080.00	0.00	0
	Expend.	489.37	489.37	62,088.00	1
	Net	1,569.37	1,569.37	62,088.00	3

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>25% % of BDG</u>
700 DEPT Promotion,AEOA Tran,Airport,RC&D,Tourism					
----- EXPENDITURES -----					
01- 700- 903- 0000- 6800 Aitkin Airport Appropriation		0.00	0.00	14,107.00	0
01- 700- 903- 0000- 6801 Mcgregor Airport Appropriation		0.00	0.00	13,900.00	0
01- 700- 909- 0000- 6800 Tourism Miscellaneous		1,593.83	1,593.83	0.00	0
01- 700- 909- 0000- 6801 Appropriations- Grant		0.00	0.00	15,000.00	0
700 DEPT Totals Promotion,AEOA Tran,Airport,RC&D,Tourism	Revenue				
	Expend.	1,593.83	1,593.83	43,007.00	4
	Net	1,593.83	1,593.83	43,007.00	4

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	25% % of BDG
711 DEPT Economic Development					
----- REVENUES -----					
01-711-000-0000-5840 Misc Receipts		2,000.00-	2,000.00-	0.00	0
----- EXPENDITURES -----					
01-711-000-0000-6101 Salaries- Full Time		8,031.67	8,031.67	29,882.00	27
01-711-000-0000-6124 Medicare- Employer 1.45%		116.73	116.73	1,083.00	11
01-711-000-0000-6148 Employer Deduct Contribution- HSA		226.02	226.02	0.00	0
01-711-000-0000-6149 Employer Deduct Contribution- Veba		0.00	0.00	1,025.00	0
01-711-000-0000-6150 Health Insurance- Employer		602.97	602.97	3,528.00	17
01-711-000-0000-6152 Life Insurance- Employer		6.24	6.24	66.00	9
01-711-000-0000-6154 Long Term Disability- Employer		18.76	18.76	192.00	10
01-711-000-0000-6159 Pera Co- Or 7.25%		602.40	602.40	2,295.00	26
01-711-000-0000-6165 Fica- Employer 6.20%		499.12	499.12	1,897.00	26
01-711-000-0000-6205 Postage		0.00	0.00	100.00	0
01-711-000-0000-6230 Printing, Publishing & Adv		0.00	0.00	20.00	0
01-711-000-0000-6240 Dues/Assoc Fees		250.00	250.00	300.00	83
01-711-000-0000-6241 Registration Fee		30.34	30.34	120.00	25
01-711-000-0000-6250 Telephone		21.74	21.74	160.00	14
01-711-000-0000-6303 Mcnight/Blandin Grant Expenses		3,250.00	3,250.00	0.00	0
01-711-000-0000-6332 Hotel / Motel Lodging		0.00	0.00	200.00	0
01-711-000-0000-6352 Insurance		234.78	234.78	228.00	103
01-711-000-0000-6353 Workers Compensation Insurance		150.00	150.00	150.00	100
01-711-000-0000-6405 Office & Computer Supplies		0.00	0.00	100.00	0
01-711-000-0000-6511 Gas And Oil		14.52	14.52	100.00	15
711 DEPT Totals Economic Development	Revenue	2,000.00-	2,000.00-	0.00	0
	Expend.	14,055.29	14,055.29	41,446.00	34
	Net	12,055.29	12,055.29	41,446.00	29
1 FUND Totals General Fund	Revenue	884,890.86-	884,890.86-	12,933,180.00-	7
	Expend.	3,650,267.47	3,650,267.47	12,956,289.00	28
	Net	2,765,376.61	2,765,376.61	23,109.00	967

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

3 FUND Road & Bridge

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>25% % of BDG</u>
0 DEPT Undesignated					
----- REVENUES -----					
03-000-000-0000-5001 Taxes		0.00	0.00	1,351,826.00-	0
03-000-000-0000-5227 Twp Road Allotment Gas Tax		378,264.07-	378,264.07-	390,000.00-	97
03-000-000-0000-5840 Misc Receipts		1,063.61-	1,063.61-	140,000.00-	1
03-000-000-0000-5848 County Bridge Bonding		0.00	0.00	15,000.00-	0
03-000-000-0000-5850 St Aid- Reg Construction		0.00	0.00	100,000.00-	0
03-000-000-0000-5852 State Aid Reg Maint		920,144.00-	920,144.00-	1,901,711.00-	48
03-000-000-0000-5853 State Aid Municipal Maint		53,862.50-	53,862.50-	105,000.00-	51
03-000-000-0000-5854 Charges- Townships		23,212.02-	23,212.02-	253,000.00-	9
03-000-000-0000-5855 Charges- Individuals		1,235.78-	1,235.78-	14,000.00-	9
03-000-000-0000-5857 Culverts		0.00	0.00	5,000.00-	0
03-000-000-0000-5866 Co Auction Proceeds		0.00	0.00	1,000.00-	0
0 DEPT Totals Undesignated					
	Revenue	1,377,781.98-	1,377,781.98-	4,276,537.00-	32
	Expend.				
	Net	1,377,781.98-	1,377,781.98-	4,276,537.00-	32

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

3 FUND Road & Bridge

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	25% % of BDG
301 DEPT R&B Administration					
----- EXPENDITURES -----					
03-301-000-0000-6101 Salaries- Full Time		89,554.88	89,554.88	334,770.00	27
03-301-000-0000-6108 Meals Reimbursed (Taxable)		5.38	5.38	200.00	3
03-301-000-0000-6124 Medicare- Employer 1.45%		1,207.26	1,207.26	4,854.00	25
03-301-000-0000-6148 Employer Deduct Contribution- HSA		3,010.14	3,010.14	0.00	0
03-301-000-0000-6149 Employer Deduct Contribution- Veba		0.00	0.00	11,853.00	0
03-301-000-0000-6150 Health Insurance- Employer		11,380.08	11,380.08	28,514.00	40
03-301-000-0000-6152 Life Insurance- Employer		53.88	53.88	221.00	24
03-301-000-0000-6154 Long Term Disability- Employer		184.70	184.70	1,306.00	14
03-301-000-0000-6159 Pera Employer 7.25%		6,318.21	6,318.21	25,107.00	25
03-301-000-0000-6165 Fica- Employer 6.20%		5,162.06	5,162.06	20,756.00	25
03-301-000-0000-6205 Postage		0.00	0.00	1,400.00	0
03-301-000-0000-6240 Dues		0.00	0.00	3,000.00	0
03-301-000-0000-6241 Fees/Prof/Misc		0.00	0.00	4,000.00	0
03-301-000-0000-6296 Meeting Expense/Physicals		3,732.76	3,732.76	4,000.00	93
03-301-000-0000-6300 Service Contracts		1,454.52	1,454.52	12,000.00	12
03-301-000-0000-6352 Insurance		12,853.50	12,853.50	12,790.00	100
03-301-000-0000-6353 Workers Compensation Insurance		5,241.00	5,241.00	4,146.00	126
03-301-000-0000-6400 Supplies And Materials		1,014.14	1,014.14	5,000.00	20
301 DEPT Totals R&B Administration					
	Revenue				
	Expend.	141,172.51	141,172.51	473,917.00	30
	Net	141,172.51	141,172.51	473,917.00	30

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

3 FUND Road & Bridge

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>25% % of BDG</u>
302 DEPT	R&B Engineering/Construction				
----- EXPENDITURES -----					
03-302-000-0000-6101	Salaries- Full Time	60,547.65	60,547.65	321,911.00	19
03-302-000-0000-6102	Salaries- - Part Time	0.00	0.00	13,430.00	0
03-302-000-0000-6108	Meals Reimbursed (Taxable)	14.80	14.80	100.00	15
03-302-000-0000-6109	Overtime- Salaries	550.07	550.07	34,970.00	2
03-302-000-0000-6124	Medicare- Employer 1.45%	861.01	861.01	5,369.00	16
03-302-000-0000-6148	Employer Deduct Contribution- HSA	565.02	565.02	0.00	0
03-302-000-0000-6149	Employer Deduct Contribution- Veba	0.00	0.00	1,000.00	0
03-302-000-0000-6150	Health Insurance- Employer	10,957.44	10,957.44	71,644.00	15
03-302-000-0000-6152	Life Insurance- Employer	43.80	43.80	373.00	12
03-302-000-0000-6154	Long Term Disability- Employer	41.88	41.88	260.00	16
03-302-000-0000-6159	Pera Employer 7.25%	4,582.33	4,582.33	26,768.00	17
03-302-000-0000-6165	Fica- Employer 6.20%	3,681.57	3,681.57	22,960.00	16
03-302-000-0000-6296	Meeting Expense/Physicals	50.00	50.00	4,000.00	1
03-302-000-0000-6353	Workers Compensation Insurance	2,038.00	2,038.00	3,133.00	65
03-302-000-0000-6411	Safety Footwear	145.00	145.00	725.00	20
03-302-000-0000-6449	Rd/Br Engr. Supplies	211.10	211.10	5,000.00	4
302 DEPT	Totals R&B Engineering/Construction				
	Revenue				
	Expend.	84,289.67	84,289.67	511,643.00	16
	Net	84,289.67	84,289.67	511,643.00	16

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

3 FUND Road & Bridge

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	25% % of BDG
303 DEPT R&B Highway Maintenance					
----- EXPENDITURES -----					
03-303-000-0000-6101 Salaries- Full Time		250,186.09	250,186.09	949,699.00	26
03-303-000-0000-6102 Salaries- - Part Time		0.00	0.00	11,182.00	0
03-303-000-0000-6109 Overtime- Salaries		26,798.60	26,798.60	47,941.00	56
03-303-000-0000-6124 Medicare- Employer 1.45%		3,910.78	3,910.78	14,632.00	27
03-303-000-0000-6148 Employer Deduct Contribution- HSA		2,285.89	2,285.89	0.00	0
03-303-000-0000-6149 Employer Deduct Contribution- Veba		0.00	0.00	4,000.00	0
03-303-000-0000-6150 Health Insurance- Employer		51,923.16	51,923.16	231,815.00	22
03-303-000-0000-6152 Life Insurance- Employer		248.80	248.80	1,147.00	22
03-303-000-0000-6154 Long Term Disability- Employer		88.11	88.11	547.00	16
03-303-000-0000-6159 Pera Employer 7.25%		20,270.52	20,270.52	74,826.00	27
03-303-000-0000-6165 Fica- Employer 6.20%		16,722.08	16,722.08	62,546.00	27
03-303-000-0000-6254 Utilities		17,962.30	17,962.30	60,000.00	30
03-303-000-0000-6296 Meeting Expense/Physicals		410.95	410.95	2,000.00	21
03-303-000-0000-6297 Shop Fuel		8,049.58	8,049.58	20,000.00	40
03-303-000-0000-6298 Shop Maintenance		13,461.79	13,461.79	55,000.00	24
03-303-000-0000-6352 Insurance		4,758.00	4,758.00	4,761.00	100
03-303-000-0000-6353 Workers Compensation Insurance		60,691.00	60,691.00	60,691.00	100
03-303-000-0000-6411 Safety Footwear		399.99	399.99	2,465.00	16
03-303-000-0000-6513 Motor Fuel & Lubricants		49,451.87	49,451.87	267,000.00	19
03-303-000-0000-6514 Pavement Striping		0.00	0.00	61,215.00	0
03-303-000-0000-6515 Culverts		0.00	0.00	45,000.00	0
03-303-000-0000-6516 Signs & Posts		860.33	860.33	15,000.00	6
03-303-000-0000-6517 Asphalt,Crackfiller,Tack Oil,Etc		0.00	0.00	4,000.00	0
03-303-000-0000-6518 De- Icing Salt		86,280.32	86,280.32	136,655.00	63
03-303-000-0000-6519 Gravel & Royalties		4,168.00	4,168.00	200,000.00	2
03-303-000-0000-6520 Calcium Chloride Dust Control		0.00	0.00	264,000.00	0
03-303-000-0000-6521 Maintenance Supplies		4,112.94	4,112.94	15,000.00	27
03-303-000-0000-6524 Winter Sand		0.00	0.00	20,000.00	0
03-303-000-0000-6590 Repair & Maintenance Supplies		99,290.72	99,290.72	236,856.00	42
03-303-000-0000-6820 Approach & Misc Refunds		0.00	0.00	3,000.00	0
03-303-000-0000-6825 Maintenance Agreements		1,900.00	1,900.00	30,000.00	6
03-303-000-0000-6830 Twp Road Allotment Gas Tax		378,264.07	378,264.07	390,000.00	97
303 DEPT Totals R&B Highway Maintenance					
	Revenue				
	Expend.	1,102,495.89	1,102,495.89	3,290,978.00	34
	Net	1,102,495.89	1,102,495.89	3,290,978.00	34

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

3 FUND Road & Bridge

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
307 DEPT R&B Capital Infrastructure					
----- REVENUES -----					
03-307-000-0000-5001 Taxes, Aids, Etc.		0.00	0.00	600,000.00-	0
03-307-000-0000-5846 Town Bridge Funds		0.00	0.00	180,400.00-	0
03-307-000-0000-5848 Bridge Bonding Funds		0.00	0.00	200,000.00-	0
03-307-000-0000-5850 St Aid- Reg Construction Funds		80,108.24-	80,108.24-	3,324,200.00-	2
03-307-000-0000-5851 St Aid- Mun Construction Funds		0.00	0.00	180,000.00-	0
03-307-000-0000-5854 Township/City/Private Funds		0.00	0.00	20,000.00-	0
----- EXPENDITURES -----					
03-307-000-0000-6230 Printing & Publishing		0.00	0.00	1,000.00	0
03-307-000-0000-6260 Professional Services		19,200.10	19,200.10	15,000.00	128
03-307-000-0000-6262 Contract Payments		184,289.21	184,289.21	5,156,800.00	4
03-307-000-0000-6295 Utility Moves		123,362.40	123,362.40	25,000.00	493
03-307-000-0000-6362 Right Of Way		26,368.36	26,368.36	185,000.00	14
307 DEPT Totals R&B Capital Infrastructure	Revenue	80,108.24-	80,108.24-	4,504,600.00-	2
	Expend.	353,220.07	353,220.07	5,382,800.00	7
	Net	273,111.83	273,111.83	878,200.00	31

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

3 FUND Road & Bridge

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
308 DEPT R&B Equipment & Facilities					
----- REVENUES -----					
03-308-000-0000-5001 Taxes, Aids, Etc.		0.00	0.00	555,200.00-	0
----- EXPENDITURES -----					
03-308-000-0000-6600 Capital Outlay- Facilities		44,710.62	44,710.62	555,200.00	8
308 DEPT Totals R&B Equipment & Facilities	Revenue	0.00	0.00	555,200.00-	0
	Expend.	44,710.62	44,710.62	555,200.00	8
	Net	44,710.62	44,710.62	0.00	0
3 FUND Totals Road & Bridge	Revenue	1,457,890.22-	1,457,890.22-	9,336,337.00-	16
	Expend.	1,725,888.76	1,725,888.76	10,214,538.00	17
	Net	267,998.54	267,998.54	878,201.00	31

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

4 FUND Special Revenue(Unorg R&B,Fire,Cemetary)

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	25% % of BDG
421 DEPT Unorganized Road & Bridge					
----- REVENUES -----					
04- 421- 000- 0000- 5001 Property Taxes- Current		0.00	0.00	44,500.00-	0
04- 421- 000- 0000- 5252 Forf Tax Sales Apportionment		13,935.46-	13,935.46-	0.00	0
----- EXPENDITURES -----					
04- 421- 000- 0000- 6801 Appropriations		0.00	0.00	44,500.00	0
----- REVENUES -----					
04- 421- 143- 0000- 5227 Gasoline Tax		2,051.05-	2,051.05-	0.00	0
04- 421- 144- 0000- 5227 Gasoline Tax		2,584.53-	2,584.53-	0.00	0
04- 421- 145- 0000- 5227 Gasoline Tax		3,862.05-	3,862.05-	0.00	0
04- 421- 146- 0000- 5227 Gasoline Tax		2,511.52-	2,511.52-	0.00	0
04- 421- 147- 0000- 5227 Gasoline Tax		5,041.33-	5,041.33-	0.00	0
04- 421- 148- 0000- 5227 Gasoline Tax		1,234.28-	1,234.28-	0.00	0
04- 421- 150- 0000- 5227 Gasoline Tax		2,485.67-	2,485.67-	0.00	0
04- 421- 151- 0000- 5227 Gasoline Tax		2,351.35-	2,351.35-	0.00	0
04- 421- 152- 0000- 5227 Gasoline Tax		2,535.91-	2,535.91-	0.00	0
04- 421- 153- 0000- 5227 Gasoline Tax		1,229.88-	1,229.88-	0.00	0
04- 421- 154- 0000- 5227 Gasoline Tax		1,377.45-	1,377.45-	0.00	0
04- 421- 155- 0000- 5227 Gasoline Tax		2,330.91-	2,330.91-	0.00	0
421 DEPT Totals Unorganized Road & Bridge	Revenue	43,531.39-	43,531.39-	44,500.00-	98
	Expend.	0.00	0.00	44,500.00	0
	Net	43,531.39-	43,531.39-	0.00	0

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

4 FUND Special Revenue(Unorg R&B,Fire,Cemetary)

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDC</u>
422 DEPT Unorganized Fire					
----- REVENUES -----					
04- 422- 000- 0000- 5001 Property Taxes- Current		0.00	0.00	30,875.00-	0
----- EXPENDITURES -----					
04- 422- 000- 0000- 6801 Appropriations		28,801.66	28,801.66	30,875.00	93
422 DEPT Totals Unorganized Fire	Revenue	0.00	0.00	30,875.00-	0
	Expend.	28,801.66	28,801.66	30,875.00	93
	Net	28,801.66	28,801.66	0.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

4 FUND Special Revenue(Unorg R&B,Fire,Cemetary)

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
423 DEPT Unorganized Cemetary					
----- REVENUES -----					
04- 423- 000- 0000- 5001 Property Taxes- Current		0.00	0.00	2,700.00-	0
----- EXPENDITURES -----					
04- 423- 000- 0000- 6801 Appropriations		253.13	253.13	2,700.00	9
423 DEPT Totals Unorganized Cemetary	Revenue	0.00	0.00	2,700.00-	0
	Expend.	253.13	253.13	2,700.00	9
	Net	253.13	253.13	0.00	0
4 FUND Totals Special Revenue(Unorg R&B,Fire,Cemetary)	Revenue	43,531.39-	43,531.39-	78,075.00-	56
	Expend.	29,054.79	29,054.79	78,075.00	37
	Net	14,476.60-	14,476.60-	0.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
400 DEPT Public Health Department					
----- REVENUES -----					
05-400-000-0000-5001 All Current/Delinquent Taxes		0.00	0.00	361,576.00-	0
05-400-000-0000-5205 In- Lieu		0.00	0.00	2,100.00-	0
05-400-400-0402-5313 Lph Grant		15,733.50-	15,733.50-	28,769.00-	55
05-400-400-0402-5422 Public Health Emergency Prepare- Federal		31,757.53-	31,757.53-	23,268.00-	136
05-400-400-0402-5500 Blood Lead and Other Misc. Reimburse		621.06-	621.06-	0.00	0
05-400-400-0402-5801 Ph Immunizations		12.13-	12.13-	350.00-	3
05-400-400-0402-5802 Flu Shots/Pneumvax Fees		17,001.78-	17,001.78-	22,000.00-	77
05-400-400-0402-5803 Hepatitis B Fees		269.74-	269.74-	2,500.00-	11
05-400-400-0402-5804 Mantoux Fees		12.13-	12.13-	0.00	0
05-400-400-0402-5832 Misc Immun/Dp&C/Ep/Pan Flu		389.30-	389.30-	50.00-	779
----- EXPENDITURES -----					
05-400-400-0402-6205 Postage		7.40	7.40	100.00	7
05-400-400-0402-6208 Staff Development/Training		315.00	315.00	50.00	630
05-400-400-0402-6231 Services/Labor/Contracts		692.35	692.35	500.00	138
05-400-400-0402-6241 Meeting/Conference Registration Fee		0.00	0.00	250.00	0
05-400-400-0402-6301 Rentals		0.00	0.00	200.00	0
05-400-400-0402-6330 Mileage/Parking		33.50	33.50	100.00	34
05-400-400-0402-6332 Hotel/Lodging		0.00	0.00	335.00	0
05-400-400-0402-6335 Gas/Vehicle Fuel Charges		42.11	42.11	250.00	17
05-400-400-0402-6340 Meal Reimbursement		0.00	0.00	95.00	0
05-400-400-0402-6401 Vaccine Cost		1,600.40	1,600.40	10,000.00	16
05-400-400-0402-6405 Office Supplies		0.00	0.00	100.00	0
05-400-400-0402-6406 PH Program Related Supplies		0.00	0.00	1,000.00	0
05-400-400-0402-6430 DP & C - Medical Supplies		0.00	0.00	600.00	0
05-400-401-0000-6809 No. Memorial Ambulance- Aitkin		7,020.00	7,020.00	20,000.00	35
05-400-401-0000-6812 Mcgregor Area Ambulance		3,630.00	3,630.00	13,000.00	28
05-400-401-0000-6813 Meds- 1 Hill City Ambulance		0.00	0.00	2,000.00	0
05-400-401-0000-6814 Isle Ambulance/Mille Lacs Health System		140.00	140.00	2,000.00	7
----- REVENUES -----					
05-400-410-0413-5422 Wic Federal Grant		91,513.68-	91,513.68-	62,000.00-	148
----- EXPENDITURES -----					
05-400-410-0413-6205 Postage		11.74	11.74	150.00	8
05-400-410-0413-6208 Staff Development/Training		102.00	102.00	100.00	102
05-400-410-0413-6231 Services/Labor/Contracts		0.00	0.00	100.00	0
05-400-410-0413-6241 Meeting/Conference Registration Fee		410.00	410.00	0.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>25% BDC</u>
05-400-410-0413-6250 Telephone		322.65	322.65	1,110.00	29
05-400-410-0413-6301 Wic Space Rentals		90.00	90.00	180.00	50
05-400-410-0413-6330 Mileage/Parking		513.48	513.48	612.00	84
05-400-410-0413-6335 Gas/Vehicle Fuel Charges		40.93	40.93	240.00	17
05-400-410-0413-6340 Meal Reimbursement		0.00	0.00	30.00	0
05-400-410-0413-6402 Computer/Technology Supplies		60.06	60.06	240.00	25
05-400-410-0413-6405 Office Supplies		336.58	336.58	50.00	673
05-400-410-0413-6406 PH Program Related Supplies		121.95	121.95	2,200.00	6
05-400-410-0413-6430 WIC - Medical Supplies		54.84	54.84	500.00	11
----- REVENUES -----					
05-400-430-0403-5328 C & Tc State Share		0.00	0.00	25,930.00-	0
05-400-430-0403-5422 C & Tc Federal Share		0.00	0.00	25,930.00-	0
----- EXPENDITURES -----					
05-400-430-0403-6205 Postage		286.96	286.96	1,110.00	26
05-400-430-0403-6231 Services/Labor/Contracts		0.00	0.00	30.00	0
05-400-430-0403-6241 Meeting/Conference Registration Fee		0.00	0.00	135.00	0
05-400-430-0403-6335 Gas/Vehicle Fuel Charges		11.76	11.76	65.00	18
05-400-430-0403-6405 Office Supplies		0.00	0.00	250.00	0
05-400-430-0403-6406 PH Program Related Supplies		0.00	0.00	300.00	0
05-400-430-0403-6416 C & TC Outreach Supplies		0.00	0.00	1,877.00	0
05-400-430-0407-6262 Family Planning Services/Methods		783.44	783.44	3,000.00	26
----- REVENUES -----					
05-400-430-0408-5313 LPH Grant		7,499.25-	7,499.25-	0.00	0
05-400-430-0408-5421 Federal Grants- Family Health- TANF		17,862.00-	17,862.00-	34,139.00-	52
05-400-430-0408-5422 Federal Grants- Family Health- MCH		0.00	0.00	25,000.00-	0
05-400-430-0408-5423 Federal Grants- Family Health- Peer Breast		2,985.00-	2,985.00-	5,680.00-	53
05-400-430-0408-5500 Family Health- Third Party Reimbursement		4,274.06-	4,274.06-	15,000.00-	28
05-400-430-0408-5832 Car Seat/Booster Seat Reimbursement		321.60-	321.60-	200.00-	161
05-400-430-0408-5894 Healthy Starts/Follow A Long		966.50-	966.50-	1,963.00-	49
----- EXPENDITURES -----					
05-400-430-0408-6205 Postage		268.01	268.01	1,100.00	24
05-400-430-0408-6208 Staff Development/Training		0.00	0.00	50.00	0
05-400-430-0408-6231 Services/Labor/Contracts		0.00	0.00	6,300.00	0
05-400-430-0408-6240 Membership/Dues/Association Fees		437.50	437.50	0.00	0
05-400-430-0408-6241 Meeting/Conference Registration Fee		0.00	0.00	150.00	0
05-400-430-0408-6250 Telephone		181.38	181.38	604.00	30
05-400-430-0408-6330 Mileage/Parking		0.00	0.00	400.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter</u> <u>To Date</u>	<u>Year</u> <u>To Date</u>	Percent of Year	
				<u>Budget</u>	<u>% of</u> <u>BGD</u>
05-400-430-0408-6332	Hotel/Lodging	0.00	0.00	300.00	0
05-400-430-0408-6335	Gas/Vehicle Fuel Charges	99.12	99.12	300.00	33
05-400-430-0408-6340	Meal Reimbursement	0.00	0.00	200.00	0
05-400-430-0408-6406	PH Program Related Supplies	215.72	215.72	1,200.00	18
05-400-430-0408-6416	Educational Supplies/Follow A Long Books	0.00	0.00	1,000.00	0
----- REVENUES -----					
05-400-440-0410-5325	MA*STLTSS*LCTS	3,644.00-	3,644.00-	10,000.00-	36
05-400-440-0410-5425	MA*FELTSS*LCTS	3,644.00-	3,644.00-	10,000.00-	36
05-400-440-0410-5500	Pca Assessment- Third Party	0.00	0.00	500.00-	0
05-400-440-0410-5805	Misc Revenue (Lcts)	110.00-	110.00-	500.00-	22
----- EXPENDITURES -----					
05-400-440-0410-6101	Gross Salary- Admin	30,178.78	30,178.78	126,980.00	24
05-400-440-0410-6108	Meals Reimbursed Taxable	8.58	8.58	50.00	17
05-400-440-0410-6124	Medicare Employer 1.45%	636.80	636.80	1,841.00	35
05-400-440-0410-6148	Employer Deduct Contribution- HSA	1,382.77	1,382.77	6,009.00	23
05-400-440-0410-6150	Health Insurance Employer	4,807.67	4,807.67	21,563.00	22
05-400-440-0410-6151	Severence Pay	16,811.58	16,811.58	0.00	0
05-400-440-0410-6152	Life Insurance- Employer	28.70	28.70	134.00	21
05-400-440-0410-6154	Long Term Disability	47.86	47.86	145.00	33
05-400-440-0410-6159	Pera Employer- Admin	2,212.50	2,212.50	9,524.00	23
05-400-440-0410-6165	Fica Employer 6.2%	2,723.05	2,723.05	7,873.00	35
05-400-440-0410-6205	Postage	158.93	158.93	600.00	26
05-400-440-0410-6208	Staff Development/Training	16.00	16.00	320.00	5
05-400-440-0410-6231	Services/Labor/Contracts	1,056.31	1,056.31	1,500.00	70
05-400-440-0410-6239	Software Fees/License Fees	373.80	373.80	9,010.00	4
05-400-440-0410-6240	Membership/Dues/Association Fees	1,090.17	1,090.17	1,315.00	83
05-400-440-0410-6241	Meeting/Conference Registration Fee	79.84	79.84	500.00	16
05-400-440-0410-6250	Telephone	680.37	680.37	2,850.00	24
05-400-440-0410-6254	Utilities- Gas and Electric	1,202.23	1,202.23	5,500.00	22
05-400-440-0410-6272	New Employee Physical Examinations	0.00	0.00	300.00	0
05-400-440-0410-6278	H & HS Advisory Committee	282.67	282.67	1,080.00	26
05-400-440-0410-6300	Maintenance/Service Contracts	2,211.60	2,211.60	10,000.00	22
05-400-440-0410-6301	Equipment Lease/Space Rental	1,556.96	1,556.96	5,670.00	27
05-400-440-0410-6330	Mileage/Parking	50.85	50.85	300.00	17
05-400-440-0410-6332	Hotel/Lodging	118.08	118.08	1,000.00	12
05-400-440-0410-6333	Allocated Admin Mileage/Motorpool	42.09	42.09	11,400.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

Account Number	Status	Percent of Year			25%	
		Quarter To Date	Year To Date	Budget	% of BDG	
05-400-440-0410-6335 Gas/Vehicle Fuel Charges		34.37	34.37	500.00	7	
05-400-440-0410-6340 Meal Reimbursement		0.00	0.00	250.00	0	
05-400-440-0410-6352 Insurance- Vehicles/Equipment/Liability		1,130.00	1,130.00	1,130.00	100	
05-400-440-0410-6353 Workers Comp Insurance		8,556.00	8,556.00	8,558.00	100	
05-400-440-0410-6402 Computer/Technology Supplies		7.83	7.83	3,008.00	0	
05-400-440-0410-6405 Office Supplies		1,082.35	1,082.35	3,200.00	34	
05-400-440-0410-6406 PH Program Related Supplies		0.00	0.00	3,500.00	0	
05-400-440-0410-6422 Janitorial Services/Supplies		216.55	216.55	1,200.00	18	
05-400-440-0410-6450 Small Equipment: Telephones,Chairs, etc.		1,050.50	1,050.50	2,176.00	48	
05-400-440-0410-6605 Building & Structure Related Expenditure		0.00	0.00	13,736.00	0	
05-400-440-0411-6101 Ph Staff Salaries		98,241.45	98,241.45	440,144.00	22	
05-400-440-0411-6108 Meals Reimbursed Taxable		0.00	0.00	45.00	0	
05-400-440-0411-6124 Medicare Employer - Ph Nurse		1,363.28	1,363.28	6,382.00	21	
05-400-440-0411-6148 Employer Deduct Contribution- HSA		4,385.22	4,385.22	20,820.00	21	
05-400-440-0411-6150 Health Insurance Employer - Ph Nurse		11,380.08	11,380.08	51,576.00	22	
05-400-440-0411-6152 Life Insurance- Employer - Ph Nurse		86.40	86.40	400.00	22	
05-400-440-0411-6154 Long Term Disability		210.56	210.56	780.00	27	
05-400-440-0411-6159 Pera Employer- Ph Staff		7,281.88	7,281.88	33,011.00	22	
05-400-440-0411-6165 Fica Employer - Nurse		5,829.37	5,829.37	27,289.00	21	
----- REVENUES -----						
05-400-450-0451-5313 Lph Grant		8,234.25-	8,234.25-	28,769.00-	29	
05-400-450-0451-5319 Health Ed State Grants		9,212.27-	9,212.27-	50,913.00-	18	
05-400-450-0451-5832 Misc Health Ed Grants		350.00-	350.00-	1,500.00-	23	
----- EXPENDITURES -----						
05-400-450-0451-6205 Postage		31.64	31.64	3,500.00	1	
05-400-450-0451-6231 Services/Labor/Contracts		389.22	389.22	6,000.00	6	
05-400-450-0451-6241 Meeting/Conference Registration Fee		285.00	285.00	50.00	570	
05-400-450-0451-6301 Equipment/Space Rentals and Leases		175.00	175.00	50.00	350	
05-400-450-0451-6330 Mileage/Parking		166.60	166.60	50.00	333	
05-400-450-0451-6332 Hotel/Lodging		269.60	269.60	250.00	108	
05-400-450-0451-6335 Gas/Vehicle Fuel Charges		54.42	54.42	200.00	27	
05-400-450-0451-6340 Meal Reimbursement		0.00	0.00	50.00	0	
05-400-450-0451-6405 Office Supplies		150.12	150.12	200.00	75	
05-400-450-0451-6406 PH Program Related Supplies		73.56	73.56	3,100.00	2	
400 DEPT Totals Public Health Department		Revenue	216,413.78-	216,413.78-	738,637.00-	29
		Expend.	228,038.07	228,038.07	931,082.00	24
		Net	11,624.29	11,624.29	192,445.00	6

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>% of BDC</u>
420 DEPT	Income Maintenance				
----- REVENUES -----					
05-420-000-0000-5001	All Current/Delinquent Taxes	0.00	0.00	587,048.00-	0
05-420-600-0000-5205	In- Lieu	0.00	0.00	3,300.00-	0
05-420-600-0000-5321	State Grants- Admin	121.24-	121.24-	1,500.00-	8
05-420-600-0000-5421	TANF Income Maintenance Admin	7,264.00-	7,264.00-	42,600.00-	17
05-420-600-0000-5422	Title IV- E Income Maintenance Admin Aid	414.00-	414.00-	600.00-	69
05-420-600-0000-5832	Misc Recoveries	2,093.44-	2,093.44-	8,000.00-	26
----- EXPENDITURES -----					
05-420-600-4800-6101	Im O/Head Admin Salaries	46,888.28	46,888.28	244,940.00	19
05-420-600-4800-6108	H & Hs Meals	4.76	4.76	45.00	11
05-420-600-4800-6124	Medicare Employer	1,165.35	1,165.35	3,552.00	33
05-420-600-4800-6148	Employer Deduct Contribution- HSA	2,265.58	2,265.58	14,785.00	15
05-420-600-4800-6150	Im O/Head Admin Health Ins	7,397.25	7,397.25	57,556.00	13
05-420-600-4800-6151	Severence Pay	35,724.62	35,724.62	0.00	0
05-420-600-4800-6152	Im O/Head Admin Life Ins	45.74	45.74	297.00	15
05-420-600-4800-6154	Long Term Disability	69.89	69.89	122.00	57
05-420-600-4800-6159	Pera Employer	3,472.65	3,472.65	18,371.00	19
05-420-600-4800-6165	Im O/Head Admin Fica	4,983.07	4,983.07	15,186.00	33
05-420-600-4800-6205	Postage	2,723.61	2,723.61	6,200.00	44
05-420-600-4800-6208	Staff Development/Training	34.00	34.00	680.00	5
05-420-600-4800-6231	Services/Labor/Contracts	2,466.43	2,466.43	12,000.00	21
05-420-600-4800-6239	Software Fees/License Fees	6,922.00	6,922.00	30,280.00	23
05-420-600-4800-6240	Membership/Dues/Association Fees	225.00	225.00	658.00	34
05-420-600-4800-6241	Meeting/Conference Registration Fee	169.66	169.66	3,125.00	5
05-420-600-4800-6250	Telephone	1,493.31	1,493.31	4,550.00	33
05-420-600-4800-6254	Utilities- Gas and Electric	2,747.99	2,747.99	13,000.00	21
05-420-600-4800-6263	Contract Legal Services- Fraud	90.00	90.00	0.00	0
05-420-600-4800-6265	Sheriff - Fraud Investigation	1,024.00	1,024.00	100.00	024
05-420-600-4800-6278	H & HS Advisory Committee	600.74	600.74	2,300.00	26
05-420-600-4800-6300	Maintenance/Service Contracts	982.99	982.99	6,000.00	16
05-420-600-4800-6301	Equipment Lease/Space Rental	684.58	684.58	2,700.00	25
05-420-600-4800-6330	Mileage/Parking	0.00	0.00	25.00	0
05-420-600-4800-6332	Hotel/Lodging	734.89	734.89	4,200.00	17
05-420-600-4800-6333	Allocated Admin Mileage/Motorpool	89.46	89.46	5,000.00	2
05-420-600-4800-6335	Gas/Vehicle Fuel Charges	70.80	70.80	550.00	13

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter</u> <u>To Date</u>	<u>Year</u> <u>To Date</u>	Percent of Year	
				<u>Budget</u>	<u>25%</u> <u>% of</u> <u>BDC</u>
05-420-600-4800-6340	Meal Reimbursement	228.00	228.00	350.00	65
05-420-600-4800-6353	Workers Comp Insurance	2,300.00	2,300.00	2,297.00	100
05-420-600-4800-6402	Computer/Technology Supplies	4,446.26	4,446.26	7,267.00	61
05-420-600-4800-6405	Office Supplies	1,401.82	1,401.82	4,000.00	35
05-420-600-4800-6422	Janitorial Services/Supplies	494.95	494.95	3,000.00	16
05-420-600-4800-6450	Small Equipment: Telephones, Chairs, etc.	3,665.08	3,665.08	4,622.00	79
05-420-600-4800-6605	Building & Structure Related Expenditure	0.00	0.00	29,189.00	0
05-420-600-4800-6800	Other Expenses - Direct Charge	2,093.44	2,093.44	8,000.00	26
05-420-600-4820-6101	Im Rms Salaries	136,397.89	136,397.89	428,064.00	32
05-420-600-4820-6109	Salaries- Overtime	31.85	31.85	0.00	0
05-420-600-4820-6124	Medicare Employer	1,845.63	1,845.63	6,207.00	30
05-420-600-4820-6148	Employer Deduct Contribution- HSA	5,770.26	5,770.26	32,600.00	18
05-420-600-4820-6150	Im Rms Health Insurance Employer	21,251.88	21,251.88	77,364.00	27
05-420-600-4820-6152	Im Rms Life Insurance- Employer	176.80	176.80	587.00	30
05-420-600-4820-6159	Pera Employer - Rms	9,850.70	9,850.70	32,105.00	31
05-420-600-4820-6165	Im Rms Employer Fica	7,891.49	7,891.49	26,540.00	30
05-420-600-4820-6168	NACO Deferred Comp ER in Lieu Health Ins	687.54	687.54	0.00	0
----- REVENUES -----					
05-420-610-0000-5836	Afdc/Mfip Recoveries- Maxis	581.84	581.84	6,000.00	10
----- EXPENDITURES -----					
05-420-610-4100-6011	County Share- Afdc/Mfip	0.00	0.00	4,320.00	0
05-420-610-4800-6800	Program Expenses- Direct Charge	0.00	0.00	50.00	0
----- REVENUES -----					
05-420-620-0000-5322	State Grants- Programs Ga	589.60	589.60	1,500.00	39
05-420-620-0000-5832	Ga Recoveries- Non Maxis	10.00	10.00	0.00	0
05-420-620-0000-5836	Ga Recoveries - Maxis	223.00	223.00	1,200.00	19
----- EXPENDITURES -----					
05-420-620-4100-6011	County Share - Ga	111.50	111.50	800.00	14
----- REVENUES -----					
05-420-630-0000-5421	Food Support Direct Admin Aid	26,664.00	26,664.00	136,000.00	20
05-420-630-0000-5836	Food Support Recoveries- Maxis	3,099.00	3,099.00	2,400.00	129
----- EXPENDITURES -----					
05-420-630-4100-6011	County Share- Food Support	2,799.59	2,799.59	2,000.00	140
05-420-630-4800-6800	Other Expenses - Direct Charge	13.50	13.50	50.00	27
----- REVENUES -----					
05-420-640-0000-5321	State Grants- Admin IV- D	29.30	29.30	0.00	0
05-420-640-0000-5328	Child Support Incentives - State	0.00	0.00	4,250.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>25% % of BDG</u>
05-420-640-0000-5421	Title IV- D Child Support Admin	64,978.30-	64,978.30-	370,000.00-	18
05-420-640-0000-5423	Title IV- D Child Support Incentives	21,739.00-	21,739.00-	34,000.00-	64
05-420-640-0000-5832	Recoveries Child Support	115.00-	115.00-	2,000.00-	6
----- EXPENDITURES -----					
05-420-640-4800-6205	Postage	740.19	740.19	2,500.00	30
05-420-640-4800-6231	Services/Labor/Contracts	78.13	78.13	2,000.00	4
05-420-640-4800-6241	Meeting/Conference Registration Fee	0.00	0.00	680.00	0
05-420-640-4800-6250	Telephone	279.00	279.00	1,151.00	24
05-420-640-4800-6263	Contract Legal Services Iv- D	6,840.00	6,840.00	28,000.00	24
05-420-640-4800-6270	Aitkin Co Sheriff Fees Iv- D	300.00	300.00	1,500.00	20
05-420-640-4800-6300	Maintenance/Service Contracts	170.10	170.10	500.00	34
05-420-640-4800-6301	Equipment Lease/Space Rental	584.61	584.61	2,000.00	29
05-420-640-4800-6330	Mileage/Parking	0.00	0.00	80.00	0
05-420-640-4800-6332	Hotel/Lodging	0.00	0.00	375.00	0
05-420-640-4800-6333	Allocated Admin Mileage/Motorpool	0.00	0.00	1,200.00	0
05-420-640-4800-6335	Gas/Vehicle Fuel Charges	24.40	24.40	350.00	7
05-420-640-4800-6340	Meal Reimbursement	0.00	0.00	100.00	0
05-420-640-4800-6379	Other Iv- D Charges	915.14	915.14	2,500.00	37
05-420-640-4800-6397	Genetic Tests Iv- D	491.50	491.50	1,500.00	33
05-420-640-4800-6402	Computer Supplies	78.06	78.06	950.00	8
05-420-640-4800-6405	Office Supplies	548.43	548.43	1,200.00	46
05-420-640-4800-6450	Small Equipment: Telephones,Chairs, etc.	944.78	944.78	0.00	0
05-420-640-4820-6101	Gross Salary	64,100.41	64,100.41	281,112.00	23
05-420-640-4820-6108	Taxable Meals Iv- D	28.00	28.00	100.00	28
05-420-640-4820-6109	Salaries- Overtime	203.58	203.58	0.00	0
05-420-640-4820-6124	Medicare Employer	886.80	886.80	4,076.00	22
05-420-640-4820-6148	Employer Deduct Contribution- HSA	3,075.12	3,075.12	16,560.00	19
05-420-640-4820-6150	Health Insurance Employer	9,030.03	9,030.03	57,612.00	16
05-420-640-4820-6152	Life Insurance- Employer	59.40	59.40	275.00	22
05-420-640-4820-6159	Pera Employer	4,736.55	4,736.55	21,083.00	22
05-420-640-4820-6165	Fica Employer	3,791.87	3,791.87	17,429.00	22
----- REVENUES -----					
05-420-650-0000-5322	MA Medical Support State Incentive	26,779.38-	26,779.38-	145,000.00-	18
05-420-650-0000-5421	Medical Assistance Admin Aid	58,808.00-	58,808.00-	270,000.00-	22
05-420-650-0000-5422	MA Medical Support Fed Incentive	20,936.33-	20,936.33-	145,000.00-	14
05-420-650-0000-5500	PMap Mileage Reimbursement	1,247.68-	1,247.68-	25,000.00-	5

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>% of BDC</u>
05- 420- 650- 0000- 5828	County Burial Recoveries	1,747.00-	1,747.00-	2,000.00-	87
05- 420- 650- 0000- 5832	MA Recoveries	506.66-	506.66-	10,000.00-	5
05- 420- 650- 0000- 5836	MA Estate Recoveries	22,260.51-	22,260.51-	120,000.00-	19
----- EXPENDITURES -----					
05- 420- 650- 4400- 6020	Medicare Premium Reimbursement	5,189.20	5,189.20	24,000.00	22
05- 420- 650- 4400- 6022	MA CEHI Reimbursement	22,892.80	22,892.80	140,000.00	16
05- 420- 650- 4400- 6025	State/Fed Share - MA	10,187.94	10,187.94	90,000.00	11
05- 420- 650- 4400- 6210	Medical Assistance Access	0.00	0.00	300.00	0
05- 420- 650- 4400- 6212	MA PMAP Access	2,981.67	2,981.67	20,000.00	15
05- 420- 650- 4401- 6210	MA Access- Individual(Vested Interest)	8,331.55	8,331.55	30,000.00	28
05- 420- 650- 4402- 6210	MA Access- Licensed Foster Parent	984.41	984.41	4,000.00	25
05- 420- 650- 4403- 6210	MA Access- Volunteer	2,059.40	2,059.40	12,000.00	17
05- 420- 650- 4404- 6210	MA Access- Taxi	2,652.47	2,652.47	7,000.00	38
05- 420- 650- 4405- 6210	MA Access- Meals	278.42	278.42	1,600.00	17
05- 420- 650- 4406- 6210	MA Access- Lodging	290.00	290.00	5,000.00	6
05- 420- 650- 4407- 6210	MA Access- Parking	35.00	35.00	200.00	18
05- 420- 650- 4800- 6800	Program Expenses Direct Charge Ffp	1,763.98	1,763.98	100.00	764
05- 420- 650- 4800- 6810	County Burials	7,050.00	7,050.00	25,000.00	28
----- REVENUES -----					
05- 420- 680- 0000- 5421	Refugee Assistance Admin Aid	0.00	0.00	225.00-	0
420 DEPT	Totals Income Maintenance	Revenue	260,207.28-	260,207.28-	1,917,623.00- 14
		Expend.	487,137.77	487,137.77	1,919,667.00 25
		Net	226,930.49	226,930.49	2,044.00 102

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>25% % of BDG</u>
430 DEPT Social Services					
----- REVENUES -----					
05-430-000-0000-5001 All Current/Delinquent Taxes		0.00	0.00	1,499,778.00-	0
05-430-700-0000-5205 In- Lieu		0.00	0.00	9,600.00-	0
05-430-700-0000-5322 LTSS * SSTS*ST57		40,320.00-	40,320.00-	160,000.00-	25
05-430-700-0000-5325 VCAA Block Grant - 53		0.00	0.00	209,856.00-	0
05-430-700-0000-5421 MA SSTS Admin*54		18,599.00-	18,599.00-	76,500.00-	24
05-430-700-0000-5422 MA*LTSS*SSTS67		40,320.00-	40,320.00-	160,000.00-	25
05-430-700-0000-5426 TXX SS Block Grant*56		28,197.00-	28,197.00-	112,787.00-	25
05-430-700-0000-5832 Ss Administrative Recoveries		204.00-	204.00-	0.00	0
----- EXPENDITURES -----					
05-430-700-4800-6101 Allocated Admin Salary		32,091.03	32,091.03	167,397.00	19
05-430-700-4800-6108 Meals Reimbursed Taxable		7.00	7.00	50.00	14
05-430-700-4800-6124 Medicare Employer		1,207.95	1,207.95	2,427.00	50
05-430-700-4800-6148 Employer Deduct Contribution- HSA		1,302.04	1,302.04	7,150.00	18
05-430-700-4800-6150 Allocated Admin Health Ins		4,226.63	4,226.63	25,788.00	16
05-430-700-4800-6151 Severence Pay		52,536.22	52,536.22	0.00	0
05-430-700-4800-6152 Allocated Admin Life Ins		21.40	21.40	156.00	14
05-430-700-4800-6154 Long Term Disability		49.42	49.42	73.00	68
05-430-700-4800-6159 Pera Employer		2,342.14	2,342.14	12,555.00	19
05-430-700-4800-6165 Allocated Admin Fica		5,164.88	5,164.88	10,379.00	50
05-430-700-4800-6205 Postage		1,090.82	1,090.82	5,400.00	20
05-430-700-4800-6208 Staff Development/Training		50.00	50.00	1,000.00	5
05-430-700-4800-6231 Services/Labor/Contracts		3,244.64	3,244.64	9,500.00	34
05-430-700-4800-6239 Software Fees/License Fees		476.29	476.29	15,500.00	3
05-430-700-4800-6240 Membership/Dues/Association Fees		166.18	166.18	2,400.00	7
05-430-700-4800-6241 Meeting/Conference Registration Fee		1,329.50	1,329.50	5,200.00	26
05-430-700-4800-6250 Telephone		4,999.73	4,999.73	16,655.00	30
05-430-700-4800-6254 Utilities- Gas and Electric		3,692.62	3,692.62	18,000.00	21
05-430-700-4800-6272 New Employee Physical Examinations		0.00	0.00	500.00	0
05-430-700-4800-6278 H & HS Advisory Committee		883.55	883.55	3,300.00	27
05-430-700-4800-6300 Maintenance/Service Contracts		1,424.70	1,424.70	6,400.00	22
05-430-700-4800-6301 Equipment Lease/Space Rental		990.28	990.28	3,900.00	25
05-430-700-4800-6330 Mileage/Parking		4,978.02	4,978.02	23,000.00	22
05-430-700-4800-6332 Hotel/Lodging		369.00	369.00	9,500.00	4
05-430-700-4800-6333 Allocated Admin Mileage/Motorpool		131.58	131.58	43,000.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter</u> <u>To Date</u>	<u>Year</u> <u>To Date</u>	Percent of Year	
				<u>Budget</u>	<u>25%</u> <u>% of</u> <u>BDC</u>
05-430-700-4800-6335	Gas/Vehicle Fuel Charges	1,032.27	1,032.27	5,000.00	21
05-430-700-4800-6340	Meal Reimbursement	12.86	12.86	1,800.00	1
05-430-700-4800-6352	Insurance- Vehicles/Equipment/Liability	15,953.50	15,953.50	15,954.00	100
05-430-700-4800-6353	Workers Comp Insurance	9,022.00	9,022.00	9,023.00	100
05-430-700-4800-6402	Computer/Technology Supplies	13,313.34	13,313.34	24,275.00	55
05-430-700-4800-6405	Office Supplies	2,194.36	2,194.36	6,000.00	37
05-430-700-4800-6416	Education Supplies- Social Services	119.10	119.10	0.00	0
05-430-700-4800-6422	Janitorial Services/Supplies	665.08	665.08	3,800.00	18
05-430-700-4800-6450	Small Equipment: Telephones,Chairs, etc.	3,572.27	3,572.27	6,798.00	53
05-430-700-4800-6605	Building & Structure Related Expenditure	0.00	0.00	42,925.00	0
05-430-700-4800-6800	Direct Charge Expenses Non Ffp	0.00	0.00	5,600.00	0
05-430-700-4800-6802	Mh Init - Lac	81.19	81.19	5,000.00	2
05-430-700-4800-6803	Mh Int - Consumer Support	0.00	0.00	1,500.00	0
05-430-700-4800-6804	Mh Init - Housing Expense	2,108.47	2,108.47	5,000.00	42
05-430-700-4800-6805	Mh Init - Transportation	1,750.04	1,750.04	0.00	0
05-430-700-4800-6809	Mh Init - Employability	980.00	980.00	9,500.00	10
05-430-700-4800-6810	Mh Init - Flex	1,551.34	1,551.34	10,000.00	16
05-430-700-4800-6823	Special Kids Fund - Expenditure	32.78	32.78	500.00	7
05-430-700-4820-6101	Direct Social Service Salaries	366,799.14	366,799.14	1,414,977.00	26
05-430-700-4820-6108	Meals Reimbursed Taxable	155.23	155.23	500.00	31
05-430-700-4820-6109	Salaries- Overtime	3,236.44	3,236.44	7,000.00	46
05-430-700-4820-6124	Direct Soc Serv Medicare	5,211.75	5,211.75	20,626.00	25
05-430-700-4820-6148	Employer Deduct Contribution- HSA	13,266.39	13,266.39	66,240.00	20
05-430-700-4820-6150	Direct Soc Serv Health Ins	38,211.99	38,211.99	143,760.00	27
05-430-700-4820-6152	Direct Soc Serv Life Ins	284.40	284.40	1,312.00	22
05-430-700-4820-6154	Long Term Disability	72.48	72.48	356.00	20
05-430-700-4820-6159	Pera Employer	27,242.74	27,242.74	106,685.00	26
05-430-700-4820-6165	Direct Soc Serv Fica	22,284.30	22,284.30	88,193.00	25
05-430-700-4821-6101	Direct Ph Salaries	43,216.00	43,216.00	262,311.00	16
05-430-700-4821-6108	Meals Reimbursed Taxable	2.71	2.71	25.00	11
05-430-700-4821-6124	Direct Ph Medicare	598.59	598.59	3,803.00	16
05-430-700-4821-6148	Employer Deduct Contribution- HSA	1,951.56	1,951.56	11,696.00	17
05-430-700-4821-6150	Direct Ph Health Ins	6,003.65	6,003.65	36,105.00	17
05-430-700-4821-6152	Direct Ph Life Insurance	40.56	40.56	287.00	14
05-430-700-4821-6154	Long Term Disability- Employer	94.24	94.24	182.00	52
05-430-700-4821-6159	Pera Employer	3,139.60	3,139.60	19,673.00	16

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>% of BDC</u>
05-430-700-4821-6165	Direct Ph Fica - Employer	2,559.53	2,559.53	16,263.00	16
----- REVENUES -----					
05-430-710-0000-5319	Child Protection Allocation - State	27,192.00-	27,192.00-	75,000.00-	36
05-430-710-0000-5322	Northstar Foster Care S03	0.00	0.00	6,000.00-	0
05-430-710-0000-5323	Family Response State Grant	256.30-	256.30-	2,528.00-	10
05-430-710-0000-5324	State Share- CADI/CAC/BI S01	840.06-	840.06-	3,500.00-	24
05-430-710-0000-5330	PSOP Grant Expansion	319.00-	319.00-	2,802.00-	11
05-430-710-0000-5341	Consumer Support Grant S68	79.40-	79.40-	0.00	0
05-430-710-0000-5420	Fed- Cadi/Tbi/Ltcc F06	840.41-	840.41-	3,500.00-	24
05-430-710-0000-5422	Family Group Dis Making - 08	18.00-	18.00-	0.00	0
05-430-710-0000-5423	Title IV- B2 Family Response*65	429.67-	429.67-	4,120.00-	10
05-430-710-0000-5425	Title IV- B1 Family Response*65	312.28-	312.28-	2,716.00-	11
05-430-710-0000-5429	IV- E Self Grant*04	942.00-	942.00-	2,000.00-	47
05-430-710-0000-5430	PSOP - CHILDREN'S TRUST FUND	246.00-	246.00-	2,803.00-	9
05-430-710-0000-5441	IV- E Foster Care*01	6,140.00-	6,140.00-	41,000.00-	15
05-430-710-0000-5442	IV- E SSTS Admin*02	1,316.00-	1,316.00-	20,000.00-	7
05-430-710-0000-5453	CW TCM Revenue	17,526.00-	17,526.00-	146,000.00-	12
05-430-710-0000-5483	MA Admin LCTS*07	15,945.00-	15,945.00-	0.00	0
05-430-710-0000-5500	Third Party Reimbursements- PCA	0.00	0.00	3,200.00-	0
05-430-710-0000-5832	Admin Foster Care Recoveries	8,206.82-	8,206.82-	75,000.00-	11
05-430-710-0000-5833	IV- E Foster Care Recoveries	415.65-	415.65-	11,000.00-	4
----- EXPENDITURES -----					
05-430-710-3160-6020	Transportation Child Serv	0.00	0.00	1,500.00	0
05-430-710-3160-6057	Foster Care- Transportation	3,300.95	3,300.95	6,700.00	49
05-430-710-3180-6020	Health- Related Services	401.93	401.93	1,200.00	33
05-430-710-3180-6057	Health Related Services- Foster Care	131.64	131.64	2,500.00	5
05-430-710-3190-6020	Court Related Services & Activities	194.75	194.75	4,000.00	5
05-430-710-3440-6050	Housing Services- Child	0.00	0.00	500.00	0
05-430-710-3450-6020	Social & Recreational/Hippo Therapy	0.00	0.00	500.00	0
05-430-710-3460-6065	Self Funds - Adolescent Life Skills	294.81	294.81	2,000.00	15
05-430-710-3630-6020	Family- Based Life Mgmt Skills Services	0.00	0.00	500.00	0
05-430-710-3640-6020	Family Assessment Response Services	0.00	0.00	4,000.00	0
05-430-710-3650-6027	Serv For Concurrent Perm Plan	1,814.40	1,814.40	1,000.00	181
05-430-710-3660-6020	Family Group Decision Making	0.00	0.00	2,000.00	0
05-430-710-3661-6020	Triple P Activity	0.00	0.00	1,500.00	0
05-430-710-3670-6020	PSOP - Parent Support Outreach Services	0.00	0.00	1,000.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>25% % of BDG</u>
05-430-710-3710-6050	Shelter- Truancy Program	0.00	0.00	600.00	0
05-430-710-3710-6053	Shelter- Corrective	0.00	0.00	400.00	0
05-430-710-3710-6057	Child Shelter	0.00	0.00	800.00	0
05-430-710-3711-6057	Child Shelter- Correctional	0.00	0.00	2,000.00	0
05-430-710-3800-6057	Treatment Foster Care	0.00	0.00	26,000.00	0
05-430-710-3802-6057	Treatment Foster Care/ICWA	2,967.20	2,967.20	0.00	0
05-430-710-3810-6057	Family Foster Care	57,042.04	57,042.04	300,000.00	19
05-430-710-3812-6057	Family Foster Care- Icwa	29,715.98	29,715.98	0.00	0
05-430-710-3830-6057	Children's Group Residential Care	461.14	461.14	5,000.00	9
05-430-710-3850-6057	Correctional Facilities	40,528.99	40,528.99	0.00	0
05-430-710-3852-6057	Correctional Facilities- Icwa	890.00	890.00	0.00	0
05-430-710-3890-6020	Respite Care - Non Foster Care	2,270.46	2,270.46	1,000.00	227
05-430-710-3890-6057	Respite Care- Foster Care	1,029.62	1,029.62	2,500.00	41
05-430-710-3930-6020	General Case Management	196.02	196.02	500.00	39
05-430-710-3960-6050	Adoptions & Kinship	0.00	0.00	500.00	0
05-430-710-3970-6064	Collaborative Grant	15,945.00	15,945.00	0.00	0
05-430-710-3980-6020	License & Resource Development	100.00	100.00	1,500.00	7
----- REVENUES -----					
05-430-720-0000-5322	MFIP Consolidated Fund - State	5,888.00	5,888.00	11,960.00	49
05-430-720-0000-5326	Child Care MFIP Admin- State 66	363.00	363.00	1,200.00	30
05-430-720-0000-5370	BSF Child Care Admin - State 08	361.00	361.00	5,654.00	6
05-430-720-0000-5426	Child Care MFIP Admin- Fed 13	379.00	379.00	1,200.00	32
05-430-720-0000-5432	Employment & Train Serv - F14	24,911.00	24,911.00	137,540.00	18
05-430-720-0000-5470	BSF Child Care Admin*15	442.00	442.00	6,911.00	6
05-430-720-0000-5832	Misc Child Care Recoveries/Fees	194.00	194.00	1,500.00	13
----- EXPENDITURES -----					
05-430-720-3020-6069	Community Ed & Prevent/Advertising	229.00	229.00	860.00	27
05-430-720-3110-6069	Bsf Child Care	722.80	722.80	4,337.00	17
05-430-720-3140-6020	Other Child Care	0.00	0.00	500.00	0
05-430-720-3140-6057	Day Care- Foster Care	178.50	178.50	0.00	0
05-430-720-3370-6038	Mfip- Employment Services	33,697.51	33,697.51	120,000.00	28
05-430-720-3980-6020	License And Resource Development	70.00	70.00	600.00	12
----- REVENUES -----					
05-430-730-0000-5321	CDTF Fund Admin S17	4,888.48	4,888.48	10,023.00	49
05-430-730-0000-5421	MA Rule 25 Admin SSTS*22	7,670.00	7,670.00	34,000.00	23
05-430-730-0000-5832	Detox Recoveries	5,267.76	5,267.76	10,000.00	53
----- EXPENDITURES -----					

Aitkin County



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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

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5 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>25% % of BDG</u>
05-430-730-3050-6050	Rule 25 Assessment	100.00	100.00	0.00	0
05-430-730-3090-6050	Pre- Petition Screening/Hearing	0.00	0.00	500.00	0
05-430-730-3170-6050	Detox Transportation	0.00	0.00	2,500.00	0
05-430-730-3590-6072	Ccddf County % State Billings	38,477.81	38,477.81	50,000.00	77
05-430-730-3710-6020	Detoxification - Grand Rapids	8,775.00	8,775.00	17,000.00	52
05-430-730-3710-6080	Detoxification - Other	0.00	0.00	7,500.00	0
----- REVENUES -----					
05-430-740-0000-5351	Child MH Combined S63	7,102.00	7,102.00	28,408.00	25
05-430-740-0000-5437	IV- E MH Foster Care*28	4,078.00	4,078.00	5,000.00	82
05-430-740-0000-5444	MA Rule 5 Foster Care*66	25,880.22	25,880.22	14,000.00	185
05-430-740-0000-5450	MA CMH TCM*64	7,380.00	7,380.00	37,000.00	20
05-430-740-0000-5500	Insurance Company Revenue	15,399.07	15,399.07	70,000.00	22
05-430-740-0000-5832	Misc Child MH Recoveries	0.00	0.00	500.00	0
----- EXPENDITURES -----					
05-430-740-3050-6020	Child Outpat Assess/Psyc. Testing	1,184.91	1,184.91	15,000.00	8
05-430-740-3160-6020	Child MHTransportation	0.00	0.00	200.00	0
05-430-740-3160-6057	Mh Foster Care Transportation	0.00	0.00	500.00	0
05-430-740-3300-6020	Other Family Community Support Services	0.00	0.00	500.00	0
05-430-740-3530-6020	Child Outpatient Psychotherapy	0.00	0.00	600.00	0
05-430-740-3620-6020	Family Based Services Mh	0.00	0.00	2,000.00	0
05-430-740-3830-6057	Rule 5- Children's Residential Trmt	99,076.70	99,076.70	90,000.00	110
05-430-740-3890-6020	Child Mh Respite	460.06	460.06	2,500.00	18
05-430-740-3890-6057	Mh Respite - Foster Care	0.00	0.00	500.00	0
05-430-740-3900-6020	Child Rule 79 Case Mgmt	877.50	877.50	4,410.00	20
----- REVENUES -----					
05-430-745-0000-5343	Adult MH Rule 78 CSP S25	13,855.00	13,855.00	55,418.00	25
05-430-745-0000-5421	MA Adult MH TCM*31	9,986.65	9,986.65	33,000.00	30
05-430-745-0000-5500	Insurance Company Revenue	7,808.00	7,808.00	39,000.00	20
----- EXPENDITURES -----					
05-430-745-3025-6020	COMMUNITY ED & PREVENTION	19,274.60	19,274.60	73,325.00	26
05-430-745-3030-6071	Client Outreach - Csp	0.00	0.00	1,500.00	0
05-430-745-3085-6020	Adult Outpat Diagnostic Assess/Psyc	3,880.19	3,880.19	15,000.00	26
05-430-745-3090-6050	Pre- Petition Screening/Hearing	1,307.50	1,307.50	3,600.00	36
05-430-745-3160-6050	Adult Transportation	130.00	130.00	1,700.00	8
05-430-745-3430-6050	Housing Subsidy	0.00	0.00	200.00	0
05-430-745-3720-6081	State- Operated Inpatient - Rtc Or Cbhh	0.00	0.00	50,000.00	0
05-430-745-3721-6081	Commitment Costs - Poor Relief	63,606.80	63,606.80	322,260.00	20

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year		
				Budget	25% % of BDC	
05- 430- 745- 3730- 6020	Adult Acute Care Hospital Inpatient	0.00	0.00	1,000.00	0	
05- 430- 745- 3910- 6020	Adult Rule 79 Case Mgmt	1,057.50	1,057.50	4,680.00	23	
----- REVENUES -----						
05- 430- 750- 0000- 5323	State Share- DD Services S38	16,708.88-	16,708.88-	94,000.00-	18	
05- 430- 750- 0000- 5341	DD Family Support Grant*35	900.00	900.00	2,000.00-	-45-	
05- 430- 750- 0000- 5373	DD SILS Program S34	1,108.00-	1,108.00-	15,270.00-	7	
05- 430- 750- 0000- 5420	Fed Share- DD Services F38	16,714.54-	16,714.54-	94,000.00-	18	
05- 430- 750- 0000- 5445	MA VA/DD TCM*42	1,577.97-	1,577.97-	10,000.00-	16	
----- EXPENDITURES -----						
05- 430- 750- 3340- 6073	Semi- Independent Living Serv (Sils)	3,263.08	3,263.08	21,814.00	15	
05- 430- 750- 3350- 6020	Family Support Program	0.00	0.00	2,000.00	0	
05- 430- 750- 3380- 6050	Extended Supported Employment	767.25	767.25	7,000.00	11	
05- 430- 750- 3410- 6094	Environment Access,Adapt,Special Supply	0.00	0.00	1,500.00	0	
05- 430- 750- 3950- 6020	Public Guardianship Dd	2,125.80	2,125.80	7,200.00	30	
----- REVENUES -----						
05- 430- 760- 0000- 5322	State Share - CADI/CAC S44	16,667.29-	16,667.29-	84,000.00-	20	
05- 430- 760- 0000- 5323	State Share - EW S44	4,327.96-	4,327.96-	12,000.00-	36	
05- 430- 760- 0000- 5324	State Share - AC S45	1,396.33-	1,396.33-	6,000.00-	23	
05- 430- 760- 0000- 5325	State Share - TBI S44	2,119.16-	2,119.16-	6,000.00-	35	
05- 430- 760- 0000- 5331	State Share - RSC	0.00	0.00	1,500.00-	0	
05- 430- 760- 0000- 5420	Fed Share - AC F48	1,396.34-	1,396.34-	6,000.00-	23	
05- 430- 760- 0000- 5422	Fed Share - CADI/CAC F47	16,671.22-	16,671.22-	84,000.00-	20	
05- 430- 760- 0000- 5423	Fed Share - EW F47	4,328.30-	4,328.30-	12,000.00-	36	
05- 430- 760- 0000- 5425	Fed Share - TBI F47	2,119.40-	2,119.40-	6,000.00-	35	
05- 430- 760- 0000- 5432	Federal Share - RSC	0.00	0.00	1,500.00-	0	
05- 430- 760- 0000- 5500	Insurance Company Revenue	42,897.37-	42,897.37-	180,000.00-	24	
05- 430- 760- 0000- 5810	Co Share - Waivered Services	185.00-	185.00-	500.00-	37	
05- 430- 760- 0000- 5832	Misc Adult Service Recoveries	250.00-	250.00-	0.00	0	
----- EXPENDITURES -----						
05- 430- 760- 3160- 6050	Transportation - Txx	270.00	270.00	0.00	0	
05- 430- 760- 3160- 6075	Waiver & Ac Transportation	60.00	60.00	500.00	12	
05- 430- 760- 3410- 6075	Environment Access,Adapt,Special Supply	2,119.00	2,119.00	1,500.00	141	
05- 430- 760- 3440- 6050	Housing Services	0.00	0.00	500.00	0	
05- 430- 760- 3950- 6020	Guardianship/Conservatorship	1,260.00	1,260.00	5,400.00	23	
430 DEPT	Totals Social Services	Revenue	478,085.53-	478,085.53-	3,746,774.00-	13
		Expend.	1,149,791.96	1,149,791.96	3,952,285.00	29
		Net	671,706.43	671,706.43	205,511.00	327

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
5 FUND	Totals Health & Human Services				
	Revenue	954,706.59-	954,706.59-	6,403,034.00-	15
	Expend.	1,864,967.80	1,864,967.80	6,803,034.00	27
	Net	910,261.21	910,261.21	400,000.00	228

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

7 FUND Ditch

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
350 DEPT Ditch 2 (Judicial)					
----- REVENUES -----					
07-350-000-0000-5791 Interest Income		16.99-	16.99-	0.00	0
350 DEPT Totals Ditch 2 (Judicial)	Revenue	16.99-	16.99-	0.00	0
	Expend.				
	Net	16.99-	16.99-	0.00	0

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

7 FUND Ditch

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
352 DEPT Ditch 30 (County)					
----- REVENUES -----					
07-352-000-0000-5791 Interest Income		38.53-	38.53-	0.00	0
352 DEPT Totals Ditch 30 (County)	Revenue	38.53-	38.53-	0.00	0
	Expend.				
	Net	38.53-	38.53-	0.00	0
7 FUND Totals Ditch	Revenue	55.52-	55.52-	0.00	0
	Expend.				
	Net	55.52-	55.52-	0.00	0

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

10 FUND Trust

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
921 DEPT Co. Development					
----- REVENUES -----					
10-921-000-0000-5220 Concon Apport Ms 84 A 51 Intergovernment		0.00	0.00	250,000.00-	0
10-921-000-0000-5251 In Lieu Apportionments & Receipts		0.00	0.00	85,000.00-	0
10-921-000-0000-5840 Misc Receipts		194.04-	194.04-	4,000.00-	5
----- EXPENDITURES -----					
10-921-000-0000-6101 Salaries- Full Time		32,378.33	32,378.33	132,317.00	24
10-921-000-0000-6124 Medicare- Employer		469.97	469.97	1,922.00	24
10-921-000-0000-6148 Employer Deduct Contribution- HSA		904.08	904.08	0.00	0
10-921-000-0000-6149 Employer Deduct Contribution- Veba		0.00	0.00	3,711.00	0
10-921-000-0000-6150 Health Insurance- Employer		2,411.88	2,411.88	11,767.00	20
10-921-000-0000-6152 Life Insurance- Employer		23.32	23.32	140.00	17
10-921-000-0000-6154 Long Term Disability- Employer		24.98	24.98	225.00	11
10-921-000-0000-6159 Pera Co		2,161.05	2,161.05	9,927.00	22
10-921-000-0000-6165 Fica- Employer		2,009.34	2,009.34	8,205.00	24
10-921-000-0000-6205 Postage		0.92	0.92	0.00	0
10-921-000-0000-6208 Training/Education		30.00	30.00	0.00	0
10-921-000-0000-6231 Services, Labor, Contracts		240.00	240.00	100,000.00	0
10-921-000-0000-6240 Dues		0.00	0.00	2,500.00	0
10-921-000-0000-6250 Telephone		14.48	14.48	500.00	3
10-921-000-0000-6353 Workers Compensation Insurance		718.00	718.00	718.00	100
10-921-000-0000-6405 Office Supplies		1,251.00	1,251.00	0.00	0
10-921-000-0000-6515 Culverts		0.00	0.00	10,000.00	0
10-921-000-0000-6801 Appropriations		46,220.00	46,220.00	65,000.00	71
921 DEPT Totals Co. Development		194.04-	194.04-	339,000.00-	0
	Revenue	88,857.35	88,857.35	346,932.00	26
	Expend.	88,663.31	88,663.31	7,932.00	118
	Net				

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

10 FUND Trust

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	25% <u>% of BDG</u>
922 DEPT Cons. Forfeited Tax Sales					
----- REVENUES -----					
10-922-000-0000-5253 Conservation Forfeited Tax Sales		7,254.00-	7,254.00-	0.00	0
----- EXPENDITURES -----					
10-922-000-0000-6205 Postage		0.93	0.93	0.00	0
10-922-000-0000-6815 Cons. Forfeited Tax Sales		6,511.18	6,511.18	0.00	0
922 DEPT Totals Cons. Forfeited Tax Sales	Revenue	7,254.00-	7,254.00-	0.00	0
	Expend.	6,512.11	6,512.11	0.00	0
	Net	741.89-	741.89-	0.00	0

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

10 FUND Trust

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
923 DEPT Forfeited Tax Sales					
----- REVENUES -----					
10- 923- 000- 0000- 5254 Forfeited Tax Sales		344,281.64-	344,281.64-	1,700,000.00-	20
10- 923- 000- 0000- 5860 Juror Reimbursement		40.00-	40.00-	0.00	0
----- EXPENDITURES -----					
10- 923- 000- 0000- 6101 Salaries- Full Time		124,442.70	124,442.70	437,514.00	28
10- 923- 000- 0000- 6102 Salaries- Part Time		259.35	259.35	0.00	0
10- 923- 000- 0000- 6109 Overtime- Salaries		51.82	51.82	0.00	0
10- 923- 000- 0000- 6124 Medicare- Employer		1,725.54	1,725.54	6,345.00	27
10- 923- 000- 0000- 6148 Employer Deduct Contribution- HSA		4,333.80	4,333.80	0.00	0
10- 923- 000- 0000- 6149 Employer Deduct Contribution- Veba		0.00	0.00	20,049.00	0
10- 923- 000- 0000- 6150 Health Insurance- Employer		15,546.15	15,546.15	47,113.00	33
10- 923- 000- 0000- 6152 Life Insurance- Employer		107.22	107.22	358.00	30
10- 923- 000- 0000- 6154 Long Term Disability- Employer		142.33	142.33	478.00	30
10- 923- 000- 0000- 6159 Pera Co		8,685.99	8,685.99	32,815.00	26
10- 923- 000- 0000- 6165 Fica- Employer		7,378.12	7,378.12	27,127.00	27
10- 923- 000- 0000- 6205 Postage		312.17	312.17	2,000.00	16
10- 923- 000- 0000- 6208 Training/Education		60.00	60.00	2,000.00	3
10- 923- 000- 0000- 6230 Printing, Publishing & Adv		179.00	179.00	2,000.00	9
10- 923- 000- 0000- 6231 Services, Labor, Contracts		45,835.79	45,835.79	20,000.00	229
10- 923- 000- 0000- 6240 Dues		500.00	500.00	2,500.00	20
10- 923- 000- 0000- 6243 License Fee		0.00	0.00	1,000.00	0
10- 923- 000- 0000- 6250 Telephone		33.11	33.11	2,500.00	1
10- 923- 000- 0000- 6254 Utilities		187.87	187.87	1,000.00	19
10- 923- 000- 0000- 6267 Unemployment Compensation		0.00	0.00	500.00	0
10- 923- 000- 0000- 6280 State Deed Forfeited Tax Sales		725.00	725.00	0.00	0
10- 923- 000- 0000- 6282 State Deed Repurchase		100.00	100.00	0.00	0
10- 923- 000- 0000- 6311 Sales Tax		42.46	42.46	250.00	17
10- 923- 000- 0000- 6330 Transportation & Travel		240.56	240.56	3,500.00	7
10- 923- 000- 0000- 6332 Hotel/Motel Lodging		0.00	0.00	1,000.00	0
10- 923- 000- 0000- 6340 Meals Reimbursed Non- Taxable		0.00	0.00	250.00	0
10- 923- 000- 0000- 6350 Per Diem		0.00	0.00	2,500.00	0
10- 923- 000- 0000- 6352 Insurance		8,640.00	8,640.00	8,562.00	101
10- 923- 000- 0000- 6353 Workers Compensation Insurance		4,394.00	4,394.00	4,402.00	100
10- 923- 000- 0000- 6374 Auto & Trailer License		0.00	0.00	700.00	0
10- 923- 000- 0000- 6405 Office Supplies		4,640.26	4,640.26	10,000.00	46

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

10 FUND Trust

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter</u> <u>To Date</u>	<u>Year</u> <u>To Date</u>	<u>Percent of Year</u>		
				<u>Budget</u>	<u>25%</u> <u>% of</u> <u>BDG</u>	
10-923-000-0000-6406	Field Supplies	98.83	98.83	5,000.00	2	
10-923-000-0000-6450	Small Tools	103.86	103.86	3,000.00	3	
10-923-000-0000-6511	Gas And Oil	0.00	0.00	25,000.00	0	
10-923-000-0000-6590	Repair & Maintenance Supplies	38,846.72	38,846.72	25,000.00	155	
10-923-000-0000-6818	Apportionments	773,782.22	773,782.22	875,537.00	88	
10-923-000-0000-6820	Refunds & Reimbursements	31,017.34	31,017.34	80,000.00	39	
10-923-000-0000-6901	Incidental Transfers	0.00	0.00	50,000.00	0	
923 DEPT	Totals Forfeited Tax Sales	Revenue	344,321.64-	344,321.64-	1,700,000.00-	20
		Expend.	1,072,412.21	1,072,412.21	1,700,000.00	63
		Net	728,090.57	728,090.57	0.00	0

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

10 FUND Trust

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDC</u>
926 DEPT Law Library					
----- REVENUES -----					
10-926-000-0000-5548 Law Library Fees		7,795.46-	7,795.46-	30,000.00-	26
----- EXPENDITURES -----					
10-926-000-0000-6408 Law Books		8,389.08	8,389.08	30,000.00	28
926 DEPT Totals Law Library	Revenue	7,795.46-	7,795.46-	30,000.00-	26
	Expend.	8,389.08	8,389.08	30,000.00	28
	Net	593.62	593.62	0.00	0
10 FUND Totals Trust	Revenue	359,565.14-	359,565.14-	2,069,000.00-	17
	Expend.	1,176,170.75	1,176,170.75	2,076,932.00	57
	Net	816,605.61	816,605.61	7,932.00	295

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

11 FUND Forest Development

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
924 DEPT Forest Resource					
----- REVENUES -----					
11-924-000-0000-5150 Sooline Rr Permits		0.00	0.00	500.00-	0
11-924-000-0000-5222 Ms 477- A- Intergovernmental- PILT		0.00	0.00	142,000.00-	0
----- EXPENDITURES -----					
11-924-000-0000-6101 Salaries- Full Time		24,574.54	24,574.54	87,766.00	28
11-924-000-0000-6124 Medicare- Employer		350.15	350.15	1,276.00	27
11-924-000-0000-6148 Employer Deduct Contribution- HSA		1,085.52	1,085.52	0.00	0
11-924-000-0000-6149 Employer Deduct Contribution- Veba		0.00	0.00	2,768.00	0
11-924-000-0000-6150 Health Insurance- Employer		3,316.80	3,316.80	18,132.00	18
11-924-000-0000-6152 Life Insurance- Employer		20.94	20.94	160.00	13
11-924-000-0000-6159 Pera Co		1,769.78	1,769.78	6,586.00	27
11-924-000-0000-6165 Fica- Employer		1,497.32	1,497.32	5,443.00	28
11-924-000-0000-6208 Training/Education		200.00	200.00	0.00	0
11-924-000-0000-6231 Services, Labor, Contracts		8,748.23	8,748.23	15,000.00	58
11-924-000-0000-6250 Telephone		615.74	615.74	0.00	0
11-924-000-0000-6330 Transportation & Travel		712.62	712.62	0.00	0
11-924-000-0000-6340 Meals Reimbursed Non- Taxable		71.36	71.36	0.00	0
11-924-000-0000-6350 Per Diem		1,015.00	1,015.00	0.00	0
11-924-000-0000-6352 Insurance		1,988.00	1,988.00	1,988.00	100
11-924-000-0000-6353 Workers Compensation Insurance		1,150.00	1,150.00	1,146.00	100
11-924-000-0000-6450 Small Tools		787.48	787.48	0.00	0
11-924-000-0000-6590 Repair & Maintenance Supplies		17.94	17.94	2,500.00	1
924 DEPT Totals Forest Resource					
	Revenue	0.00	0.00	142,500.00-	0
	Expend.	47,921.42	47,921.42	142,765.00	34
	Net	47,921.42	47,921.42	265.00	084

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

11 FUND Forest Development

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
925 DEPT Reforestation					
----- REVENUES -----					
11-925-000-0000-5150 Sooline Rr Permits		0.00	0.00	500.00-	0
11-925-000-0000-5252 Forf Tax Sales Apportionment		196,761.40-	196,761.40-	216,475.00-	91
11-925-000-0000-5396 Trail Grants- State		10,464.55-	10,464.55-	0.00	0
11-925-000-0000-5840 Misc Receipts		6,960.20-	6,960.20-	0.00	0
----- EXPENDITURES -----					
11-925-000-0000-6101 Salaries- Full Time		16,716.22	16,716.22	78,013.00	21
11-925-000-0000-6124 Medicare- Employer		234.46	234.46	1,138.00	21
11-925-000-0000-6148 Employer Deduct Contribution- HSA		690.06	690.06	0.00	0
11-925-000-0000-6149 Employer Deduct Contribution- Veba		0.00	0.00	4,459.00	0
11-925-000-0000-6150 Health Insurance- Employer		2,261.58	2,261.58	18,066.00	13
11-925-000-0000-6152 Life Insurance- Employer		10.95	10.95	160.00	7
11-925-000-0000-6159 Pera Co		1,044.37	1,044.37	5,853.00	18
11-925-000-0000-6165 Fica- Employer		1,002.62	1,002.62	4,838.00	21
11-925-000-0000-6208 Training/Education		20.00	20.00	0.00	0
11-925-000-0000-6231 Services, Labor, Contracts		10,080.00	10,080.00	50,000.00	20
11-925-000-0000-6273 Timber Improvement		0.00	0.00	15,000.00	0
11-925-000-0000-6312 Sales Tax Adjustment		0.46-	0.46-	0.00	0
11-925-000-0000-6353 Workers Compensation Insurance		2,557.00	2,557.00	2,553.00	100
11-925-000-0000-6361 Road Construction Service		0.00	0.00	40,000.00	0
11-925-000-0000-6590 Repair & Maintenance Supplies		494.55	494.55	0.00	0
925 DEPT Totals Reforestation					
	Revenue	214,186.15-	214,186.15-	216,975.00-	99
	Expend.	35,111.35	35,111.35	220,080.00	16
	Net	179,074.80-	179,074.80-	3,105.00	767-

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

11 FUND Forest Development

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
934 DEPT Memorial Forest					
----- REVENUES -----					
11-934-000-0000-5252 Forf Tax Sales Apportionment		117,910.70-	117,910.70-	110,500.00-	107
----- EXPENDITURES -----					
11-934-000-0000-6101 Salaries- Full Time		23,854.81	23,854.81	85,526.00	28
11-934-000-0000-6124 Medicare- Employer		328.19	328.19	1,240.00	26
11-934-000-0000-6148 Employer Deduct Contribution- HSA		815.04	815.04	0.00	0
11-934-000-0000-6149 Employer Deduct Contribution- Veba		0.00	0.00	4,151.00	0
11-934-000-0000-6150 Health Insurance- Employer		3,222.09	3,222.09	6,145.00	52
11-934-000-0000-6152 Life Insurance- Employer		23.40	23.40	64.00	37
11-934-000-0000-6159 Pera Co		1,724.42	1,724.42	6,417.00	27
11-934-000-0000-6165 Fica- Employer		1,403.29	1,403.29	5,304.00	26
11-934-000-0000-6231 Services, Labor, Contracts		0.00	0.00	40,000.00	0
11-934-000-0000-6273 Timber Improvement		0.00	0.00	20,000.00	0
11-934-000-0000-6353 Workers Compensation Insurance		477.00	477.00	477.00	100
11-934-000-0000-6361 Road Construction Service		0.00	0.00	10,000.00	0
934 DEPT Totals Memorial Forest					
	Revenue	117,910.70-	117,910.70-	110,500.00-	107
	Expend.	31,848.24	31,848.24	179,324.00	18
	Net	86,062.46-	86,062.46-	68,824.00	125-

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

11 FUND Forest Development

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	25% <u>% of BDG</u>
935 DEPT Forest Road					
----- REVENUES -----					
11-935-000-0000-5301 Forest Road Grt Lw 1988Ch686		0.00	0.00	38,000.00-	0
----- EXPENDITURES -----					
11-935-000-0000-6102 Salaries- Part Time		0.00	0.00	28,700.00	0
11-935-000-0000-6231 Services, Labor, Contracts		3,650.00	3,650.00	0.00	0
11-935-000-0000-6353 Workers Compensation Insurance		1,812.00	1,812.00	1,812.00	100
11-935-000-0000-6511 Gas And Oil		0.00	0.00	5,000.00	0
935 DEPT Totals Forest Road	Revenue	0.00	0.00	38,000.00-	0
	Expend.	5,462.00	5,462.00	35,512.00	15
	Net	5,462.00	5,462.00	2,488.00-	220-

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

11 FUND Forest Development

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>25% % of BDG</u>
936 DEPT Gravel Pit					
----- REVENUES -----					
11-936-000-0000-5840 Misc Receipts		0.00	0.00	3,000.00-	0
936 DEPT Totals Gravel Pit	Revenue	0.00	0.00	3,000.00-	0
	Expend.				
	Net	0.00	0.00	3,000.00-	0
11 FUND Totals Forest Development	Revenue	332,096.85-	332,096.85-	510,975.00-	65
	Expend.	120,343.01	120,343.01	577,681.00	21
	Net	211,753.84-	211,753.84-	66,706.00	317-

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

12 FUND Agency

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	25% <u>% of BDG</u>
930 DEPT ARDC					
----- REVENUES -----					
12- 930- 000- 0000- 5001 Property Taxes- Current		0.00	0.00	48,515.00-	0
----- EXPENDITURES -----					
12- 930- 000- 0000- 6801 Apportionments		2,979.23	2,979.23	48,515.00	6
930 DEPT Totals ARDC	Revenue	0.00	0.00	48,515.00-	0
	Expend.	2,979.23	2,979.23	48,515.00	6
	Net	2,979.23	2,979.23	0.00	0

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

12 FUND Agency

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	25% <u>% of BDG</u>
931 DEPT Towns					
----- REVENUES -----					
12-931-000-0000-5001 Property Taxes- Current		0.00	0.00	48,515.00-	0
----- EXPENDITURES -----					
12-931-000-0000-6801 Appropriations		2,224.91	2,224.91	0.00	0
931 DEPT Totals Towns	Revenue	0.00	0.00	48,515.00-	0
	Expend.	2,224.91	2,224.91	0.00	0
	Net	2,224.91	2,224.91	48,515.00-	5-

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

12 FUND Agency

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>25% % of BDG</u>
932 DEPT Schools					
----- REVENUES -----					
12-932-000-0000-5252 Forf Tax Sales Apportionment		131,174.63-	131,174.63-	0.00	0
----- EXPENDITURES -----					
12-932-000-0000-6801 Appropriations		205,738.05	205,738.05	0.00	0
932 DEPT Totals Schools	Revenue	131,174.63-	131,174.63-	0.00	0
	Expend.	205,738.05	205,738.05	0.00	0
	Net	74,563.42	74,563.42	0.00	0
12 FUND Totals Agency	Revenue	131,174.63-	131,174.63-	97,030.00-	135
	Expend.	210,942.19	210,942.19	48,515.00	435
	Net	79,767.56	79,767.56	48,515.00-	164-

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

15 FUND Aitkin County Collaborative

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>25% of BDG</u>
0 DEPT Undesignated					
----- REVENUES -----					
15- 000- 000- 0000- 5791 Interest Income		0.00	0.00	700.00-	0
15- 000- 000- 0000- 5832 Lcts Revenue Earned		15,945.00-	15,945.00-	44,000.00-	36
0 DEPT Totals Undesignated	Revenue Expend.	15,945.00-	15,945.00-	44,700.00-	36
	Net	15,945.00-	15,945.00-	44,700.00-	36

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

15 FUND Aitkin County Collaborative

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	Percent of Year 25%	<u>% of BDC</u>
450 DEPT Collaborative- Aitkin School						
----- EXPENDITURES -----						
15- 450- 000- 0000- 6220 Aitkin- Family Support	INACTIVE	0.00	0.00	20,000.00		0
450 DEPT Totals Collaborative- Aitkin School	Revenue					
	Expend.	0.00	0.00	20,000.00		0
	Net	0.00	0.00	20,000.00		0

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

15 FUND Aitkin County Collaborative

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
451 DEPT Collaborative- Hill City School					
----- EXPENDITURES -----					
15- 451- 000- 0000- 6220 Hill City Family Support	INACTIVE	0.00	0.00	15,000.00	0
451 DEPT Totals Collaborative- Hill City School	Revenue				
	Expend.	0.00	0.00	15,000.00	0
	Net	0.00	0.00	15,000.00	0

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

15 FUND Aitkin County Collaborative

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	Percent of Year 25%	<u>% of BDC</u>
452 DEPT Collaborative- McGregor School						
----- EXPENDITURES -----						
15- 452- 000- 0000- 6220 McGregor Family Support	INACTIVE	0.00	0.00	15,000.00		0
452 DEPT Totals Collaborative- McGregor School	Revenue					
	Expend.	0.00	0.00	15,000.00		0
	Net	0.00	0.00	15,000.00		0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

15 FUND Aitkin County Collaborative

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
453 DEPT Collaborative- Aitkin Co Hlth & Hmn Svs					
----- EXPENDITURES -----					
15- 453- 000- 0000- 6231 Ach&Hs Services		0.00	0.00	5,000.00	0
453 DEPT Totals Collaborative- Aitkin Co Hlth & Hmn Svs	Revenue				
	Expend.	0.00	0.00	5,000.00	0
	Net	0.00	0.00	5,000.00	0
15 FUND Totals Aitkin County Collaborative	Revenue	15,945.00-	15,945.00-	44,700.00-	36
	Expend.	0.00	0.00	55,000.00	0
	Net	15,945.00-	15,945.00-	10,300.00	155-

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

18 FUND Environmental Trust Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	25% <u>% of BDG</u>
937 DEPT Environmental Trust Fund					
----- REVENUES -----					
18-937-000-0000-5791 Interest Income		7,348.98-	7,348.98-	10,000.00-	73
----- EXPENDITURES -----					
18-937-000-0000-6900 Transfers to Other Funds		6,810.45	6,810.45	10,000.00	68
937 DEPT Totals Environmental Trust Fund	Revenue	7,348.98-	7,348.98-	10,000.00-	73
	Expend.	6,810.45	6,810.45	10,000.00	68
	Net	538.53-	538.53-	0.00	0
18 FUND Totals Environmental Trust Fund	Revenue	7,348.98-	7,348.98-	10,000.00-	73
	Expend.	6,810.45	6,810.45	10,000.00	68
	Net	538.53-	538.53-	0.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

19 FUND Long Lake Conservation Center

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
521 DEPT LLCC Administration					
----- REVENUES -----					
19- 521- 000- 0000- 5751	Contributions- Unrestricted	0.00	0.00	2,500.00-	0
19- 521- 000- 0000- 5762	Restricted Contributions	410.00-	410.00-	0.00	0
19- 521- 000- 0000- 5840	Misc Receipts	56.55-	56.55-	2,000.00-	3
19- 521- 000- 0000- 5884	Commissary Sales Non Taxable	3,873.77-	3,873.77-	22,000.00-	18
19- 521- 000- 0000- 5885	Commissary Sales Taxable	2,630.88-	2,630.88-	22,000.00-	12
----- EXPENDITURES -----					
19- 521- 000- 0000- 6101	Salaries- Full Time	8,377.30	8,377.30	27,476.00	30
19- 521- 000- 0000- 6124	Medicare- Employer 1.45%	119.63	119.63	398.00	30
19- 521- 000- 0000- 6148	Employer Deduct Contribution- HSA	282.48	282.48	0.00	0
19- 521- 000- 0000- 6149	Employer Deduct Contribution- Veba	0.00	0.00	1,500.00	0
19- 521- 000- 0000- 6150	Health Insurance- Employer	753.72	753.72	1,998.00	38
19- 521- 000- 0000- 6152	Life Insurance- Employer	7.80	7.80	31.00	25
19- 521- 000- 0000- 6154	Long Term Disability- Employer	17.16	17.16	59.00	29
19- 521- 000- 0000- 6159	Pera Co- Or 7.25%	551.35	551.35	2,061.00	27
19- 521- 000- 0000- 6165	Fica- Employer 6.20%	511.62	511.62	1,704.00	30
19- 521- 000- 0000- 6205	Postage	104.65	104.65	500.00	21
19- 521- 000- 0000- 6208	Training/Education	1,335.00	1,335.00	2,610.00	51
19- 521- 000- 0000- 6230	Printing, Publ & Adv Promotion	953.30	953.30	2,500.00	38
19- 521- 000- 0000- 6231	Services, Labor, Contracts	2,324.41	2,324.41	16,087.00	14
19- 521- 000- 0000- 6240	Dues/Assoc Fees	0.00	0.00	1,345.00	0
19- 521- 000- 0000- 6250	Telephone	1,549.34	1,549.34	5,400.00	29
19- 521- 000- 0000- 6254	Utilities	7,874.26	7,874.26	35,000.00	22
19- 521- 000- 0000- 6255	Garbage	276.76	276.76	1,200.00	23
19- 521- 000- 0000- 6330	Transportation/Travel/Parking	156.26	156.26	500.00	31
19- 521- 000- 0000- 6332	Hotel / Motel Lodging	0.00	0.00	500.00	0
19- 521- 000- 0000- 6340	Meals Reimbursed Non- Taxable	0.00	0.00	100.00	0
19- 521- 000- 0000- 6352	Insurance	10,027.00	10,027.00	10,027.00	100
19- 521- 000- 0000- 6353	Workers Compensation Insurance	204.00	204.00	204.00	100
19- 521- 000- 0000- 6374	Auto & Trailer License	0.00	0.00	100.00	0
19- 521- 000- 0000- 6400	Commissary Items	5,617.45	5,617.45	20,000.00	28
19- 521- 000- 0000- 6405	Office & Computer Supplies	342.40	342.40	1,000.00	34
521 DEPT Totals LLCC Administration	Revenue	6,971.20-	6,971.20-	48,500.00-	14
	Expend.	41,385.89	41,385.89	132,300.00	31
	Net	34,414.69	34,414.69	83,800.00	41

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

19 FUND Long Lake Conservation Center

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
522 DEPT LLCC Education					
----- REVENUES -----					
19-522-000-0000-5553 Non School Groups		26,313.10-	26,313.10-	120,000.00-	22
19-522-000-0000-5557 Adventure Program Pkg Fees		9,878.70-	9,878.70-	85,000.00-	12
19-522-000-0000-5558 School Program Pkg Fees		66,665.95-	66,665.95-	385,189.00-	17
----- EXPENDITURES -----					
19-522-000-0000-6101 Salaries- Full Time		18,562.79	18,562.79	71,953.00	26
19-522-000-0000-6102 Wages- Part Time		24,088.93	24,088.93	126,251.00	19
19-522-000-0000-6109 Salaries- Overtime		278.44	278.44	0.00	0
19-522-000-0000-6124 Medicare- Employer 1.45%		634.58	634.58	2,874.00	22
19-522-000-0000-6148 Employer Deduct Contribution- HSA		847.50	847.50	0.00	0
19-522-000-0000-6149 Employer Deduct Contribution- Veba		0.00	0.00	4,500.00	0
19-522-000-0000-6150 Health Insurance- Employer		2,261.16	2,261.16	5,994.00	38
19-522-000-0000-6152 Life Insurance- Employer		9.45	9.45	38.00	25
19-522-000-0000-6154 Long Term Disability- Employer		79.00	79.00	108.00	73
19-522-000-0000-6159 Pera Co- Or 7.25%		2,295.07	2,295.07	14,865.00	15
19-522-000-0000-6165 Fica- Employer 6.20%		2,713.51	2,713.51	12,289.00	22
19-522-000-0000-6217 Credit Card Fees		406.15	406.15	1,500.00	27
19-522-000-0000-6241 Registration Fee		144.00	144.00	4,100.00	4
19-522-000-0000-6267 Unemployment Compensation		0.00	0.00	500.00	0
19-522-000-0000-6353 Workers Compensation Insurance		3,492.00	3,492.00	3,492.00	100
19-522-000-0000-6416 Education Supplies		851.58	851.58	6,515.00	13
19-522-000-0000-6430 Medical Supplies		0.00	0.00	200.00	0
19-522-000-0000-6820 Refunds & Reimbursements		274.84	274.84	0.00	0
522 DEPT Totals LLCC Education					
	Revenue	102,857.75-	102,857.75-	590,189.00-	17
	Expend.	56,939.00	56,939.00	255,179.00	22
	Net	45,918.75-	45,918.75-	335,010.00-	14

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

19 FUND Long Lake Conservation Center

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	25% <u>% of BDG</u>
523 DEPT LLCC Food					
----- REVENUES -----					
19-523-000-0000-5543 Special Milk Refunds		728.57-	728.57-	4,500.00-	16
----- EXPENDITURES -----					
19-523-000-0000-6101 Salaries- Full Time		13,413.80	13,413.80	47,990.00	28
19-523-000-0000-6102 Wages- Part Time		4,698.93	4,698.93	19,822.00	24
19-523-000-0000-6109 Salaries- Overtime		155.72	155.72	2,000.00	8
19-523-000-0000-6124 Medicare- Employer 1.45%		256.21	256.21	1,012.00	25
19-523-000-0000-6148 Employer Deduct Contribution- HSA		815.04	815.04	0.00	0
19-523-000-0000-6149 Employer Deduct Contribution- Veba		0.00	0.00	3,000.00	0
19-523-000-0000-6150 Health Insurance- Employer		3,015.72	3,015.72	8,544.00	35
19-523-000-0000-6152 Life Insurance- Employer		15.60	15.60	62.00	25
19-523-000-0000-6154 Long Term Disability- Employer		0.00	0.00	108.00	0
19-523-000-0000-6159 Pera Co- Or 7.25%		1,327.02	1,327.02	5,236.00	25
19-523-000-0000-6165 Fica- Employer 6.20%		1,095.45	1,095.45	4,328.00	25
19-523-000-0000-6267 Unemployment Compensation		0.00	0.00	500.00	0
19-523-000-0000-6353 Workers Compensation Insurance		1,410.00	1,410.00	1,410.00	100
19-523-000-0000-6418 Groceries- Students		9,353.90	9,353.90	58,000.00	16
19-523-000-0000-6420 Food Service Supplies		476.63	476.63	2,000.00	24
523 DEPT Totals LLCC Food	Revenue	728.57-	728.57-	4,500.00-	16
	Expend.	36,034.02	36,034.02	154,012.00	23
	Net	35,305.45	35,305.45	149,512.00	24

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

19 FUND Long Lake Conservation Center

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	25% <u>% of BDG</u>
524 DEPT LLCC Maintenance					
----- EXPENDITURES -----					
19-524-000-0000-6101 Salaries- Full Time		10,033.20	10,033.20	37,492.00	27
19-524-000-0000-6102 Wages- Part Time		5,116.66	5,116.66	19,282.00	27
19-524-000-0000-6109 Salaries- Overtime		269.06	269.06	600.00	45
19-524-000-0000-6124 Medicare- Employer 1.45%		202.39	202.39	823.00	25
19-524-000-0000-6148 Employer Deduct Contribution- HSA		815.04	815.04	0.00	0
19-524-000-0000-6149 Employer Deduct Contribution- Veba		0.00	0.00	3,000.00	0
19-524-000-0000-6150 Health Insurance- Employer		3,428.46	3,428.46	15,624.00	22
19-524-000-0000-6152 Life Insurance- Employer		15.60	15.60	62.00	25
19-524-000-0000-6154 Long Term Disability- Employer		39.05	39.05	108.00	36
19-524-000-0000-6159 Pera Co- Or 7.25%		1,156.41	1,156.41	4,303.00	27
19-524-000-0000-6165 Fica- Employer 6.20%		865.40	865.40	3,557.00	24
19-524-000-0000-6267 Unemployment Compensation		0.00	0.00	500.00	0
19-524-000-0000-6272 Physical Examinations		110.00	110.00	0.00	0
19-524-000-0000-6302 Vehicle Maintenance		591.82	591.82	500.00	118
19-524-000-0000-6353 Workers Compensation Insurance		2,728.00	2,728.00	2,728.00	100
19-524-000-0000-6422 Janitorial Services/Supplies		1,324.37	1,324.37	11,500.00	12
19-524-000-0000-6511 Gas And Oil		302.51	302.51	500.00	61
19-524-000-0000-6590 Repair & Maintenance Supplies		3,004.57	3,004.57	7,500.00	40
524 DEPT Totals LLCC Maintenance	Revenue				
	Expend.	30,002.54	30,002.54	108,079.00	28
	Net	30,002.54	30,002.54	108,079.00	28

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

19 FUND Long Lake Conservation Center

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>25% % of BDG</u>
525 DEPT LLCC Capital Improvement					
----- REVENUES -----					
19- 525- 000- 0000- 5840 Capital Improvement Donations		0.00	0.00	7,200.00-	0
----- EXPENDITURES -----					
19- 525- 000- 0000- 6600 Capital Outlay- Marcum Project		100.00	100.00	0.00	0
----- REVENUES -----					
19- 525- 085- 0000- 5867 Rental Income- Cap Improv. Residential		1,800.00-	1,800.00-	0.00	0
525 DEPT Totals LLCC Capital Improvement	Revenue	1,800.00-	1,800.00-	7,200.00-	25
	Expend.	100.00	100.00	0.00	0
	Net	1,700.00-	1,700.00-	7,200.00-	24
19 FUND Totals Long Lake Conservation Center	Revenue	112,357.52-	112,357.52-	650,389.00-	17
	Expend.	164,461.45	164,461.45	649,570.00	25
	Net	52,103.93	52,103.93	819.00-	362-

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

21 FUND Parks

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>25% % of BDG</u>
520 DEPT Parks					
----- REVENUES -----					
21-520-000-0000-5001 Taxes		0.00	0.00	15,000.00-	0
21-520-000-0000-5252 Forf Tax Sales Apportionment		131,174.66-	131,174.66-	144,317.00-	91
21-520-000-0000-5256 Intgov Rev Dnr- Public Access Maint		0.00	0.00	3,800.00-	0
21-520-000-0000-5396 Trail Grants- State		171,751.86-	171,751.86-	350,000.00-	49
21-520-000-0000-5398 Trail Grants- Federal		19,889.21-	19,889.21-	0.00	0
21-520-000-0000-5510 Co. Parks Campground Fees		3,183.52-	3,183.52-	18,000.00-	18
21-520-000-0000-5840 Misc Receipts		55.30-	55.30-	0.00	0
----- EXPENDITURES -----					
21-520-000-0000-6101 Salaries- Full Time		10,748.40	10,748.40	67,599.00	16
21-520-000-0000-6102 Salaries- Part Time		0.00	0.00	25,625.00	0
21-520-000-0000-6109 Overtime- Salaries		13.23	13.23	0.00	0
21-520-000-0000-6124 Medicare Employer		152.19	152.19	984.00	15
21-520-000-0000-6148 Employer Deduct Contribution- HSA		564.96	564.96	0.00	0
21-520-000-0000-6149 Employer Deduct Contribution- Veba		0.00	0.00	4,305.00	0
21-520-000-0000-6150 Health Insurance- Employer		1,507.44	1,507.44	12,105.00	12
21-520-000-0000-6152 Life Insurance- Employer		6.30	6.30	64.00	10
21-520-000-0000-6159 Pera Co		807.11	807.11	5,074.00	16
21-520-000-0000-6165 Fica- Employer		650.71	650.71	4,192.00	16
21-520-000-0000-6205 Postage		27.12	27.12	0.00	0
21-520-000-0000-6231 Services, Labor, Contracts		2,060.00	2,060.00	25,000.00	8
21-520-000-0000-6243 License Fee		1,026.50	1,026.50	0.00	0
21-520-000-0000-6250 Telephone		117.41	117.41	0.00	0
21-520-000-0000-6254 Utilities		2,024.43	2,024.43	10,000.00	20
21-520-000-0000-6352 Insurance		2,248.00	2,248.00	2,419.00	93
21-520-000-0000-6353 Workers Compensation Insurance		2,572.00	2,572.00	2,572.00	100
21-520-000-0000-6361 Road Construction Service		0.00	0.00	10,000.00	0
21-520-000-0000-6405 Office Supplies		93.29	93.29	0.00	0
21-520-000-0000-6406 Field Supplies		1,997.40	1,997.40	15,000.00	13
21-520-000-0000-6511 Gas And Oil		4,798.61	4,798.61	15,000.00	32
21-520-000-0000-6590 Repair & Maintenance Supplies		978.78	978.78	0.00	0
21-520-000-0000-6610 Equipment		9,598.00	9,598.00	10,000.00	96
21-520-000-0000-6802 Trail Grants- State		76,536.45	76,536.45	300,000.00	26
520 DEPT Totals Parks					
	Revenue	326,054.55-	326,054.55-	531,117.00-	61
	Expend.	118,528.33	118,528.33	509,939.00	23
	Net	207,526.22-	207,526.22-	21,178.00-	980

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

21 FUND Parks

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	25% <u>% of BDG</u>
21 FUND	Totals Parks	Revenue	326,054.55-	326,054.55-	531,117.00- 61
		Expend.	118,528.33	118,528.33	509,939.00 23
		Net	207,526.22-	207,526.22-	21,178.00- 980
FINAL TOTALS	1,726 Accounts	Revenue	4,625,617.25-	4,625,617.25-	32,663,837.00- 14
		Expend.	9,067,435.00	9,067,435.00	33,979,573.00 27
		Net	4,441,817.75	4,441,817.75	1,315,736.00 338

Fund Dept	2017 Bud		2017 Act		2017 Act - Bud		% of Budget		Comments
	Rev	Exp	Rev	Exp	Rev +/-	Exp +/-	Rev	Exp	
General Fund									
Administration/General Gov't Depts									
1 1 Commissioners	0	265,298	0	66,579	0	(198,719)		25%	
1 40 Auditor	(288,355)	619,521	(49,987)	175,560	238,368	(443,961)	17%	28%	
1 41 Internal Audit	0	69,500	0	2,698	0	(66,802)		4%	
1 42 Treasurer	(29,400)	266,296	(8,214)	66,593	21,186	(199,703)	28%	25%	
1 43 Asector	(171,000)	806,925	(135,386)	212,563	35,614	(594,362)	79%	26%	City & Township assessment charges billed in January each year.
1 44 Central Services	(8,125,198)	232,410	(256,387)	45,161	7,868,811	(187,249)	3%	19%	
1 45 Motor Pool	(30,000)	56,425	0	47,322	30,000	(9,103)	0%	84%	Two vehicles purchased.
1 49 Information Technologies	(500)	515,713	(1,329)	116,625	(829)	(399,088)	266%	23%	Increase in label and listing sales.
1 52 Administration/HR	0	421,770	0	95,083	0	(326,687)		23%	
1 60 Elections	0	68,281	0	1,128	0	(67,153)		2%	
1 100 Recorder	(210,500)	250,630	(53,200)	66,687	157,300	(183,943)	25%	27%	
1 110 Courthouse Maint	(20,000)	327,323	0	95,063	20,000	(232,260)	0%	29%	
1 111 Buildings	0	72,000	0	13,968	0	(58,032)		19%	
1 120 VSO	(17,500)	129,159	(4,060)	35,373	13,440	(93,786)	23%	27%	
1 121 HRA	0	1,800	0	245	0	(1,555)		14%	
Administration/General Gov't Depts Subtotal	(8,892,453)	4,103,051	(508,563)	1,040,648	8,383,890	(3,062,403)	6%	25%	

Fund Dept	2017 Bud		2017 Act		2017 Act - Bud		% of Budget		Comments
	Rev	Exp	Rev	Exp	Rev +/-	Exp +/-	Rev	Exp	
Public Safety									
1 12 Court Administration	(1,000)	95,900	(807)	18,875	193	(77,025)		20%	
1 90 Attorney	(72,326)	998,211	(22,006)	263,287	50,320	(734,924)	30%	26%	
1 123 Coroner	0	58,000	0	18,806	0	(39,194)		32%	
1 200 Enforcement	(207,200)	2,226,244	(48,987)	638,338	158,213	(1,587,906)	24%	29%	
1 201 Sheriff Contingency	0	0	(1,213)	0	(1,213)	0			
1 202 Boat and Water	(27,385)	86,241	(41,303)	24,363	(13,918)	(61,878)	151%	28%	Annual grant funding and funds rec'd for purchase of boat
1 203 Snowmobile	(6,175)	33,711	(30)	24,696	6,145	(9,015)	0%	73%	Deputy salary paid for Jan.-Mar.
1 204 ATV	(14,212)	28,366	0	318	14,212	(28,048)	0%	1%	
1 206 Forfeitures	0	0	(8,235)	4,117	(8,235)	4,117			
1 252 Corrections	(2,432,680)	2,568,305	(172,432)	737,127	2,260,248	(1,831,178)	7%	29%	
1 253 Sentence to Serve	(31,943)	162,542	(9,536)	57,917	22,407	(104,625)	30%	36%	
1 254 Enhanced 911	(90,000)	90,000	(22,297)	81,268	67,703	(8,732)	25%	90%	Dispatch operations, 911 phone system, annual maintenance of
1 255 Crime Victim	(68,617)	69,449	(11,615)	14,157	57,002	(55,292)	17%	20%	dispatch council and radio system.
1 257 Aitkin Co. Community Corrections	(431,145)	996,743	(98,669)	230,512	332,476	(766,231)	23%	23%	Out of Home placement costs for corrections/juveniles has been
1 280 Emergency Management	(19,194)	47,994	(3,983)	11,477	15,211	(36,517)	21%	24%	added to community corrections
<i>Public Safety Subtotal</i>	<i>(3,401,877)</i>	<i>7,461,706</i>	<i>(441,113)</i>	<i>2,125,258</i>	<i>2,960,764</i>	<i>(5,336,448)</i>	<i>13%</i>	<i>28%</i>	
Culture and Recreation									
1 500 Library & Historical Society	0	291,282	0	161,382	0	(129,900)		55%	
1 601 Extension	0	62,088	1,080	489	1,080	(61,599)		1%	
<i>Culture and Recreation Subtotal</i>	<i>0</i>	<i>353,370</i>	<i>1,080</i>	<i>161,871</i>	<i>1,080</i>	<i>(191,499)</i>		<i>46%</i>	

Fund Dept	2017 Bud		2017 Act		2017 Act - Bud		% of Budget		Comments
	Rev	Exp	Rev	Exp	Rev +/-	Exp +/-	Rev	Exp	
Conservation of Natural Resources									
1 122 Planning and Zoning	(295,534)	442,437	109,585	108,187	405,119	(334,250)	-37%	24%	Revenue comes into P&Z but immediately transfers to SWCD. Grant was rec'd 12/26/16 & paid out 1/3/17. Most license fees due in April Appropriations are paid at the beginning of the year to SWCD.
1 390 Environmental Health	(70,500)	72,176	(40,966)	19,347	29,534	(52,829)	58%	27%	
1 391 Solid Waste	(262,816)	296,635	(681)	65,610	262,135	(231,025)	0%	22%	
1 392 Water Wells	(10,000)	6,500	(2,239)	326	7,761	(6,174)	22%	5%	
1 600 Ag Soc, Soil & Water, Ag	0	135,961	0	113,376	0	(22,585)		83%	
1 603 Wetland Value Repl Fund	0	0	0	0	0	0			
<i>Conservation of Natural Resources Subtotal</i>	<i>(638,850)</i>	<i>953,709</i>	<i>65,699</i>	<i>306,846</i>	<i>704,549</i>	<i>(646,863)</i>	<i>-10%</i>	<i>32%</i>	
Economic Development									
1 700 Promotion, Tran, Airport,	0	43,007	0	1,594	0	(41,413)		4%	
1 711 Economic Development	0	41,446	(2,000)	14,056	(2,000)	(27,390)		34%	
<i>Economic Development Subtotal</i>	<i>0</i>	<i>84,453</i>	<i>(2,000)</i>	<i>15,650</i>	<i>(2,000)</i>	<i>(68,803)</i>		<i>19%</i>	
General Fund	(12,933,180)	12,956,289	(884,897)	3,650,273	12,048,283	(9,306,016)	7%	28%	
Road and Bridge Fund									
3 0 Undesignated	(4,276,537)	0	(1,377,783)	0	2,898,754	0	32%		
3 301 Administration/HR	0	473,917	0	141,173	0	(332,744)		30%	
3 302 Engineering/Construction	0	511,643	0	84,290	0	(427,353)		16%	
3 303 Highway Maintenance	0	3,290,978	0	1,102,497	0	(2,188,481)		34%	
3 307 Capital Infrastructure	(4,504,600)	5,382,800	(80,108)	353,219	4,424,492	(5,029,581)	2%	7%	
3 308 Equipment and Facilities	(555,200)	555,200	0	44,711	555,200	(510,489)	0%	8%	
3 310 232 Turnback	0	0	0	0	0	0			
Road and Bridge Fund	(9,336,337)	10,214,538	(1,457,891)	1,725,890	7,878,446	(8,488,648)	16%	17%	

Fund Dept	2017 Bud		2017 Act		2017 Act - Bud		% of Budget		Comments
	Rev	Exp	Rev	Exp	Rev +/-	Exp +/-	Rev	Exp	
Health and Human Services Fund									
5 0	0	0	0	0	0	0			
5 400 Public Health	(738,637)	931,082	(216,415)	228,041	522,222	(703,041)	29%	24%	
5 420 Income Maintenance	(1,917,623)	1,919,667	(260,207)	487,140	1,657,416	(1,432,527)	14%	25%	
5 430 Social Services	(3,746,774)	3,952,285	(478,083)	1,149,796	3,268,691	(2,802,489)	13%	29%	
Health and Human Services Fund	(6,403,034)	6,803,034	(954,705)	1,864,977	5,448,329	(4,938,057)	15%	27%	
Trust									
10 921 County Development	(339,000)	346,932	(194)	88,856	338,806	(258,076)	0%	26%	
10 923 Forfeited Tax Sales	(1,700,000)	1,700,000	(344,322)	1,072,412	1,355,678	(627,588)	20%	63%	Revenue from property sold used to pay for LLCC roof - project approved after preliminary budget was set.
Trust Fund	(2,039,000)	2,046,932	(344,516)	1,161,268	1,694,484	(885,664)	17%	57%	
Forest Development									
11 924 Forest Resource	(142,500)	142,765	0	47,922	142,500	(94,843)	0%	34%	
11 925 Reforestation	(216,975)	220,080	(214,186)	35,112	2,789	(184,968)	99%	16%	Annual appropriations occur at the beginning of the year.
11 934 Memorial Forest	(110,500)	179,324	(117,911)	31,847	(7,411)	(147,477)	107%	18%	Annual appropriations occur at the beginning of the year.
11 935 Forest Road	(38,000)	35,512	0	5,462	38,000	(30,050)	0%	15%	
Forest Development	(507,975)	577,681	(332,097)	120,343	175,878	(457,338)	65%	21%	
Long Lake Conservation Center									
19 521 LLCC Administration	(48,500)	132,300	(6,972)	41,384	41,528	(90,916)	14%	31%	
19 522 LLCC Education	(590,189)	255,179	(102,858)	56,940	487,331	(198,239)	17%	22%	
19 523 LLCC Food	(4,500)	154,012	(729)	36,035	3,771	(117,977)	16%	23%	
19 524 LLCC Maintenance	0	108,079	0	30,002	0	(78,077)		28%	
19 525 LLCC Capital Improvement	(7,200)	0	(1,800)	100	5,400	100			
LLCC Fund	(650,389)	649,570	(112,359)	164,461	538,030	(485,109)	17%	25%	
21 520 Parks	(531,117)	509,939	(326,055)	118,526	205,062	(391,413)	61%	23%	ATV's approved 3/14/17



Board of County Commissioners Agenda Request

6C
Agenda Item #

Requested Meeting Date: April 25, 2017

Title of Item: Budget Schedule & Process Review

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Administrator Jessica Seibert	Department: Administration
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Presenter (Name and Title): Jessica Seibert, Administrator	Estimated Time Needed: 10 Minutes
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Summary of Issue:

I have attached a draft schedule for the 2018 budget process. I would like the Board to have an opportunity to review and discuss the proposed schedule and process prior to implementation.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

2017 Budget Process
As of April 10, 2017

April 25 th	Budget Process and Schedule Preview	Administration County Board
May 9 th	Budget Discussion – Board Priorities	County Board
May 10 th	Budget Process, Schedule and Preparation Forms to Department Heads	Administration
June 14 th	Budget Preparation Forms DUE to Administration	Administration Department Heads
July 12 th	Budget Discussion with Department Head Group	Administration Department Heads
July 24 th – 28 th	½ Day Budget Workshop with Admin., Auditor and Treasurer to review Budget Preparation Forms and Budget Target/Options	Administration Auditor Treasurer
	Individual Meetings with Department Heads to Review Draft Budgets	Department Heads
August 8 th	Appropriations & Dues Discussion	County Board Administration
	Budget Presentations – General Gov. & Sheriff	Department Heads
August 22 nd	Budget Presentations – HHS & Road & Bridge	Department Heads
September 12 th	County Board considers Preliminary Levy, <i>if desired</i> TNT meeting date set – TNT must occur after November 24 th – Must be adopted by September 30 th	County Board
September 26 th	County Board considers Preliminary Levy, <i>if needed</i> – Must be adopted by September 30 th	County Board
November 14 th	Additional Budget Discussion, <i>if needed</i>	County Board Administration Department Heads
December 5 th 6:05 p.m.	Budget Information Meeting held (TNT)	County Board Administration
December 19 th	Final FY 2017 Budget (operating and capital) and Levy adopted – Must be adopted by December 28 th	County Board



Board of County Commissioners Agenda Request

6D
Agenda Item #

Requested Meeting Date: April 25, 2017

Title of Item: Approve Jail Duct Cleaning Quote

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Jessica Seibert, Administrator	Department: Administration
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Presenter (Name and Title): Jessica Seibert, Administrator	Estimated Time Needed: 10 minutes
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Summary of Issue:

Two quotes have been received to clean the duct work in the jail building:

Dust Busters Furnace & Duct Cleaning, Inc. - \$24,994.00
Air Duct Cleaners - \$38,955.00

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approve air duct cleaning quote from Dust Busters Furnace & Duct Cleaning, Inc. in the amount of \$24,994.00.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ 24,994.00

Is this budgeted? Yes No *Please Explain:*

This was an unforeseen expense not included in the current budget.



Craig & Peg McMillan
1217 Van Dyke Rd. NW
Alexandria, MN 56308
Owner/operated

March 22, 2017

Aitkin County Jail
209 - 2nd St. NW
Aitkin, MN 56431
ATTN: Tom Bingham

Re: Furnace & Duct Cleaning Quote

Quote includes: First and second floors of jail, staff stations, visiting area, gym, kitchen & all dormitories, etc.

Our cleaning process includes:

- First we will plastic off all office areas, cubicals, computers, copiers etc.
- Clean all ceiling tiles around diffusers.
- Clean all main trunk lines and lateral runs (Supply & return)
- Clean and hand wipe all diffusers
- Cleaning of air handler in penthouse (coils, fans, filter housing area).

This is a top to bottom cleaning and would be cleaned with the Heppa Vac System plus various duct cleaning tools. We estimate this job to take about 8 days to complete with a crew of 5 employees.

Cost:

Grand total: \$24,994.00 + tax

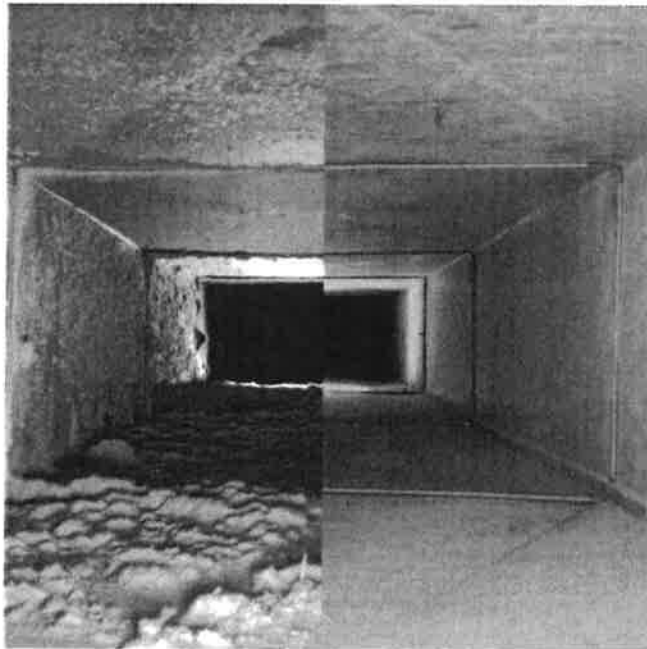
Should you have any questions, concerns or need further information regarding this bid and our services, please contact us Toll free @ (866) 869-5088. You may contact Craig directly @ 320-766-0266. We appreciate this opportunity and we look forward to doing business with you.

Sincerely,
Craig & Peg McMillan

Good Quality Service at a Fair Price



Aitkin County Corrections Proposal from Air Duct Cleaners



Objective and Recommendations

These are the recommendations based on our interviews and conversations with the Aitkin County building and grounds facilities team.

Objective: Formulate a proposal and plan for the HVAC Duct Cleaning in the Aitkin County Jail in collaboration with the Aitkin County facility's team. Proposal and plan must address IAQ concerns, occupant complaints, and recognize the difficulty of the working conditions and logistics of HVAC Duct Cleaning in an occupied correctional facility.

Recommendations: Air Duct Cleaners and the Aitkin County building and grounds facility staff have compiled the necessary information to generate a proposal and plan for work and agree that an HVAC and duct cleaning project should commence as soon as possible to address occupant complaints and the general need for HVAC duct cleaning in this building. Once the project is complete and the total extent of the conditions are known, Air Duct Cleaners will meet with the Aitkin County building and grounds staff to discuss the project and give recommendations on any future cleaning and/or maintenance.

Overview of Proposal

Air ducts shall be cleaned to meet NADCA standard. Remove and dispose of all visible dirt, debris, and other contaminants in the duct work, the supply and return plenums, diffusers, grills, and registers. Clean dampers, supply air fans, and other components of existing system. Proposal also includes all travel costs. This proposal does not include any encapsulation, reinsulating, water power washing of reheat units, hidden damage to ductwork, or ducting not illustrated on the provided blueprints.

Total Proposal: \$ 38,955.00



Aitkin County Board of Commissioners Agenda Request Form

7

Agenda Item #

Requested Meeting Date: April 25, 2017
Title of Item: Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested by: County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Anne Marcotte Commissioner Don Niemi Commissioner Laurie Westerlund Commissioner Laurie Westerlund Commissioner Mark Wedel Commissioner Bill Pratt
Aitkin Airport Commission	Monthly	1 st Thursday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 rd Thursday	Wedel and Pratt
Aitkin County CARE Board			Westerlund
Aitkin County Community Corrections Advisory			Wedel and Westerlund
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	As needed		Wedel
Arrowhead Counties Association	8 or 9x yearly	1x a month	Niemi and Marcotte
Arrowhead Economic Opportunity Agency	Quarterly		Westerlund
Arrowhead Regional Development Council	Monthly	3 rd Thursday	Niemi
ATV Committee	As needed		Pratt and Marcotte
Big Sandy Lake Management Plan	Monthly	2 nd Thursday	Pratt, Alt. Marcotte
Development Achievement Center	Monthly	3 rd Thursday	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 nd Monday	Niemi
Economic Development	Monthly	1 st Wednesday	Pratt and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Pratt
Extension	4x year	Monday	Wedel and Westerlund
Facilities/Technology	As needed		Wedel and Marcotte
H&HS Advisory (Liaison)	Monthly except July	1 st Wednesday	Westerlund and Pratt
Historical Society (Liaison)	Monthly	4 th Wednesday	Wedel
HRA	Monthly	4 th Monday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Monthly	Last Monday	Pratt and Land Cmr Jacobs
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 rd Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	1 st Wednesday	Pratt
Mille Lacs Fisheries Input Group			Westerlund
Mille Lacs Watershed	Monthly	3 rd Monday	Niemi, Westerlund
Mississippi Headwaters Board	Monthly	3 rd Friday	Marcotte
MN Rural Counties Caucus	8x year	Varies	Niemi, Alt. Pratt
Natural Resources Advisory Committee	8-10x year	2nd Monday	Marcotte and Pratt
NE MN Office Job Training	As called		Niemi
Northeast MN ATP	2x year		Niemi and Engineer Welle
Northeast Waste Advisory Committee	Quarterly	2 nd Monday	Pratt, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 st Thursday	Marcotte, Alt. Pratt
Ordinance	As needed		Pratt and Marcotte
Personnel/Insurance	As needed		Marcotte and Wedel
Planning Commission	Monthly	3 rd Monday	Westerlund
Snake River Watershed	Monthly	4 th Monday	Niemi
Sobriety Court	Monthly	3 rd Tuesday	Wedel
Solid Waste Advisory	As needed		Pratt and Westerlund
Toward Zero Deaths	Monthly	2 nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 nd Thursday	Westerlund