



Board of County Commissioners Agenda Request

6C
Agenda Item #

Requested Meeting Date: April 25, 2017

Title of Item: Budget Schedule & Process Review

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Administrator Jessica Seibert	Department: Administration
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Presenter (Name and Title): Jessica Seibert, Administrator	Estimated Time Needed: 10 Minutes
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Summary of Issue:

I have attached a draft schedule for the 2018 budget process. I would like the Board to have an opportunity to review and discuss the proposed schedule and process prior to implementation.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

2017 Budget Process
As of April 10, 2017

April 25 th	Budget Process and Schedule Preview	Administration County Board
May 9 th	Budget Discussion – Board Priorities	County Board
May 10 th	Budget Process, Schedule and Preparation Forms to Department Heads	Administration
June 14 th	Budget Preparation Forms DUE to Administration	Administration Department Heads
July 12 th	Budget Discussion with Department Head Group	Administration Department Heads
July 24 th – 28 th	½ Day Budget Workshop with Admin., Auditor and Treasurer to review Budget Preparation Forms and Budget Target/Options	Administration Auditor Treasurer
	Individual Meetings with Department Heads to Review Draft Budgets	Department Heads
August 8 th	Appropriations & Dues Discussion	County Board Administration
	Budget Presentations – General Gov. & Sheriff	Department Heads
August 22 nd	Budget Presentations – HHS & Road & Bridge	Department Heads
September 12 th	County Board considers Preliminary Levy, <i>if desired</i> TNT meeting date set – TNT must occur after November 24 th – Must be adopted by September 30 th	County Board
September 26 th	County Board considers Preliminary Levy, <i>if needed</i> – Must be adopted by September 30 th	County Board
November 14 th	Additional Budget Discussion, <i>if needed</i>	County Board Administration Department Heads
December 5 th 6:05 p.m.	Budget Information Meeting held (TNT)	County Board Administration
December 19 th	Final FY 2017 Budget (operating and capital) and Levy adopted – Must be adopted by December 28 th	County Board