

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
January 24, 2017**

I. Attendance

The Aitkin County Board of Commissioners met this 24th day of January, 2017, at 9:02 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners, Anne Marcotte, Don Niemi, Bill Pratt, and Laurie Westerlund, and others present included: Interim County Administrator Patrick Wussow; Interim H&HS Director, Liz DeRuyck; H&HS Staff; Kathy Ryan, Fiscal Supervisor; Jessi Goble, Financial Services Supervisor; Jessi Schultz, Social Service Supervisor; Erin Melz, Public Health Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Adam Hoogenakker, Aitkin Independent Age; and Roberta Elvecrog, H&HS Advisory Committee Member; Bob Harwarth, Georgia Johnson, and Mike Hagen, Citizens.

II. Approval of Health & Human Services Board Agenda

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte, and carried; the vote was to approve the Agenda.

III. Review December 20, 2016 Health & Human Service Board Minutes

Motion by Commissioner Marcotte, seconded by Commissioner Pratt, and carried; the vote was to approve the Minutes of the December 20,, 2016 Health & Human Services Board Meeting.

IV. Review Bills

Motion by Commissioner Westerlund, seconded by Commissioner Pratt, and carried; the vote was to approve the Bills.

V. General/Miscellaneous Information

A. Recommendation for the HHS Director position. *Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried the vote was to appoint Cynthia M. Bennett as the Health and Human Services Director, effective February 27, 2017, per Minnesota Statute 402.05.*

B. Annual Statistical Information for Health & Human Services were reviewed with the Board.

VI. Contracts/Agreements

A. **Purchase of Service Agreements between Aitkin County Health & Human Services and:**
1. **Phil Tange, LICSW for the period February 1, 2017 through December 31, 2017, to purchase mental health services from multi-disciplinary service contractor.**

Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried; the vote was to approve the Purchase of Service Agreements between Aitkin County Health & Human Services and Phil Tange, LICSW for the period February 1, 2017 through December 31, 2017, to purchase mental health services from multi-disciplinary service contractor.

VII. Resolutions

A. **Resolution for Imprest Cash Health & Human Services Office**

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED January 24, 2017

COMMISSIONER Marcotte offered the following resolution and moved for its adoption:

RESOLUTION

IMPREST CASH HEALTH & HUMAN SERVICES OFFICE

BE IT RESOLVED, that the Aitkin County Health & Human Services office imprest cash fund be set at \$150.00 according to MS 375.162.

Commissioner Marcotte moved the adoption of the resolution, seconded by Commissioner Pratt, and it was declared adopted upon the following vote:

FIVE MEMBERS PRESENT _____ All Members Voting: _____

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 24th day of January A.D., 2017, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 24th day of January A.D., 2017

VIII. Administrative Reports:

A. Financial Reports - Kathleen Ryan included the final 2016 report noting there are still a few payments yet to be processed. Foster Care spent \$757,000 over the \$687,000 budgeted. Transportation fluctuates based on the gas prices at the time.

IX. Committee Reports from Commissioners

- A. H&HS Advisory Committee** – Commissioners Westerlund and/or Pratt
Committee Members attending today: Roberta Elvecrog
Draft Copy of the January 4th meeting minutes included in packet. Roberta reported to the Board that the committee is in the process of looking at the by-laws to make them more relevant to the changes occurring within this committee including eliminating the task forces that were added to the By-laws six or more years ago because the committee has decided to go back to presentations. They want to use the dollars efficiently for the per diems and also number the amount of Supervisory Staff attending the meetings to only those that are presenting that day.
- B. AEOA Committee Update** – Commissioner Westerlund will next month.
- C. NEMOJT Committee Update** – Commissioner Niemi noted there was no meeting.
- D. CJI (Children’s Justice Initiative)** – Commissioner Westerlund noted there was no meeting.
- E. Lakes & Pines Update** – Commissioner Niemi reported they reviewed their audit. He noted there were less people who have applied for fuel assistance and that L&P will be going to Center Based for HeadStart. Erin Melz noted that Cassie Conn, Resource Specialist, will still be doing home visiting.

X. Break at 10:01 a.m. for 15 minutes

Next Meeting – February 28, 2017