

AITKIN COUNTY HEALTH & HUMAN SERVICE ADVISORY COMMITTEE MEETING MINUTES

February 1, 2017

Committee Members Present: Marlene Abear
Kim DeMenge
Roberta Elvecrog
Carole Holten
Kevin Insley
Joy Janzen
Kristine Layne, Riverwood HealthCare
Lynette Maas
Bob Marcum
Jon Moen, AFSCME Union Rep.
Penny Olson
Shirley Scharrer
Commissioner Bill Pratt
Commissioner Laurie Westerlund

Others Present: Jessi Schultz, Social Service Supervisor
Jessi Goble, Financial Services Supervisor
Julie Lueck, Clerk to the Advisory Committee
Liz DeRuyck, Interim Director
Kim Larson, Adult Social Services Supervisor

Guests: Joel Hoppe

Absent: Holly Bray
Bev Mensing, Red Cross
Amanda Voller, Workforce Center

I. Approval of Agenda

Motion by Bob Marcum, seconded by Carole Holten, and carried; the vote was to approve the Agenda.

II. Approval of Minutes of the January 4, 2017 Meeting

Motion by Kristine Layne, seconded by Marlene Abear, and carried; the vote was to approve the Minutes of the January 4, 2017 meeting.

III. Committee Member Input / Updates - Must be informational in nature, relative to Aitkin County Health & Human Services and not exceed (5) minutes per person.

1. Under: Task Force Topic: Effects of repeal of ACA - handouts. Who: Bob Marcum

IV. Introduction of Kim Larson, our new Social Service Supervisor for Adult Services. She has 16 years of experience as a Social Worker.

Liz DeRuyck, the Interim Director, noted this would be her last meeting in this capacity as Cynthia Bennett will be coming back as the Health & Human Services Director as of February 27th.

V. **Volunteer Transportation Presentation - Pam Karnowski / Jessi Schultz/Jess Goble distributed a handout titled "Non-Emergency Medical Transportation (NEMT) Program" that was reviewed with the committee. It was noted that we only have 10 volunteer drivers throughout the county. Drivers are not required to lift wheelchairs, heavy walkers, etc. If they do have heavy equipment, the client may get certified to be able to use Medivan or an ambulance. We advertise the need for volunteer drivers through church bulletins, newspapers, grocery store receipts, etc. It was also noted there is no MNCare Transportation.**

VI. **Continuation of Discussion from the December/January meetings with respect to the Purpose of the Advisory Committee & the 2017 Meetings**

A. **Updated discussion points for committee members to review. Reviewed the handout with revisions to the By-Laws and the Committee Member Job Description that Roberta/Bob/Carole worked on at their meeting last week.**

B. **Discussed the handout with the list of activities committee members would be interested in participating in.**

IX. **Comments:**

A. **Comments from the Committee Members for the Commissioners relative to HHS - Nothing noted.**

B. **Feedback from the Board Meeting**

1. **December 20, 2016 – Roberta Elvecrog noted there were discussions relative to the Phil Tange Contract, Financial Report, and METS.**

C. **Committee Members scheduled to attend upcoming Board Meetings in 2017:**

JANUARY 24	Shirley Scharrer	Roberta Elvecrog
FEBRUARY 28	Marlene Abear	Shirley Scharrer
MARCH 28	Kristine Lane	Amanda Voller
APRIL 25	Bob Marcum	Penny Olson
MAY 23	Kevin Insley	Joy Janzen
JUNE 27	Carole Holten	Marlene Abear
JULY 25	_____	_____
AUGUST 22	Shirley Scharrer	_____
SEPTEMBER 26	Carole Holten	Lynette Maas
OCTOBER 24	Bob Marcum	_____
NOVEMBER 28	_____	_____
DECEMBER 19	Jonathan Moen	_____

IX. **Adjourn**

Motion by Kevin Insley, seconded by Joy Janzen, and carried; the vote was to adjourn the meeting at 5:04 p.m.

Roberta Elvecrog, Chairperson

Julie Lueck, Clerk to the
Aitkin County Health & Human Services Advisory Committee

The following documents were included in the packet of information sent to members for review prior to the meeting or distributed at the meeting:

- Draft copy of the Minutes of the January 4, 2017, Advisory Committee Meeting
- Draft Copy of the January 23, 2017 Health & Human Services Board Meeting Minutes
- 2017 Health & Human Services Board Meeting Dates
- Topics for Discussion/Presentations
- Activities/Meetings where the H&HS Advisory Committee Members can participate
- Advisory Committee Member Job Description with possible revisions/Page 2 of H&HS By-Laws with possible revisions
- Non-Emergency Medical Transportation (NEMT) Program