

# AITKIN COUNTY BOARD

February 14, 2017

The Aitkin County Board of Commissioners met this 14<sup>th</sup> day of February, 2017 at 9:01 a.m. with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Bill Pratt, Anne Marcotte, Interim County Administrator Patrick Wussow, and Administrative Assistant Sue Bingham.

Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve the February 14, 2017 amended agenda. Item 3A2 - Ratify Local 49 2017-2018 Collective Bargaining Agreement, was added.

Charlie Christensen of Glen Township voiced his concerns about the Planning Commission to the Board.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: January 24, 2017 to February 13, 2017; B) Approve County Board Minutes: January 24, 2017; C) Approve Commissioner Warrants: General Fund \$252,435.48, Road & Bridge \$208,607.12, Special Revenue \$16,996.34, Health & Human Services \$1,205.86, State \$14.97, Trust \$54,590.29, Forest Development \$6,765.86, Agency \$3,073.85, Long Lake Conservation Center \$5,910.41, Parks \$11,355.73 for a total of \$560,955.91; D) Approve Auditor Warrants - RE Tax Abatements: Agency \$17.16, Taxes & Penalties \$2,574.00 for a total of \$2,591.16; E) Approve Auditor Warrants - Tax Settlements: Agency \$558,979.92; F) Approve January Manual Warrants: General Fund \$273,586.62, Road & Bridge \$18,334.07, Health & Human Services \$945.16, State \$141,077.01, Trust \$45,323.86, Forest Development \$787.48, Long Lake Conservation Center \$494.20 for a total of \$480,548.40; G) Approve Out-of-Town Travel for Education - Sheriff's Office; H) Adopt Resolution: Zoning & Shoreland Management Ordinance Amendments; I) Adopt Resolution: Form LG220 of the Lawler Area Community Club; J) Approve Consumption & Display Permit - Minnewawa Sportsmen's Club; K) Approve Out-of-State Travel - Community Corrections; L) Approve SSTS Inspector Contract; M) Adopt Resolution: Final Contract Payment - Contract No. 20142; N) Schedule Special County Board Meeting on February 23, 2017

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting to approve out-of-town travel for Deputy John Novotny to attend 2017 National Interdiction Conference in Valley Forge, PA from April 30 through May 5, 2017. Forfeiture funds (non-levy) will be used for expenses.

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution - Zoning & Shoreland Management Ordinance Amendments:

**WHEREAS**, the Aitkin County Board adopted the Zoning Ordinance in 1970 and the Shoreland Management Ordinance in 1992, and

**WHEREAS**, the County Board directed staff, on November 22, 2016, to amend portions of the Zoning Ordinance and Shoreland Management Ordinance, and

**WHEREAS**, a public hearing was held on December 19, 2016 where public comment was

**CALL TO ORDER**

**APPROVED  
AGENDA**

**CITIZEN'S PUBLIC  
COMMENT**

**CONSENT  
AGENDA**

**OUT-OF-TOWN  
TRAVEL -  
SHERIFF'S  
OFFICE**

**RESOLUTION  
20170214-010  
ZONING &  
SHORELAND  
MANAGEMENT  
ORDINANCE  
AMENDMENTS**

received, and

**WHEREAS**, the County Board received those public comments and made revisions based upon those comments,

**NOW THEREFORE BE IT RESOLVED**, that the Aitkin County Board agrees to amend the Zoning Ordinance and Shoreland Management Ordinance as submitted on January 24, 2017, with an effective date of January 24, 2017.

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution - Form LG220 of the Lawler Area Community Club:

**BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Lawler Area Community Club, at the following location – Jacksons Hole, which has an address of 36232 Kestrel Avenue, MN 55760 – Salo Township. (Note: Date of activity for Raffle – April 22, 2017)

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting to approve Renewal of Consumption & Display (Set Up) Permit: Minnewawa Sportsmen's Club Inc., d/b/a Minnewawa Sportsmen's Club - Shamrock Township.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting to approve budgeted out-of-state travel for Elizabeth DeRuyck to attend the Restorative Justice Symposium 2017 in Casper, Wyoming from March 14 through March 16, 2017.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting to approve entering into contract with Bryan Hargrave for inspection services in the year 2017, as presented.

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution - Final Contract Payment - Contract No. 20142:

**WHEREAS**, Contract No. 20142 has in all been completed, and the County Board being fully advised in the premises.

**NOW THEN BE IT RESOLVED**, that the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Anderson Brothers Construction in the amount of \$5,148.56.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voted to schedule a Special County Board meeting on February 23, 2017 at 1:00 p.m. in the County Boardroom for a Building Addition Presentation. No action will be taken.

**RESOLUTION  
20170214-011  
FORM LG220 OF  
THE LAWLER  
AREA  
COMMUNITY  
CLUB**

**CONSUMPTION &  
DISPLAY PERMIT  
MINNEWAWA  
SPORTSMEN'S  
CLUB**

**OUT-OF-STATE  
TRAVEL -  
COMMUNITY  
CORRECTIONS**

**SSTS INSPECTOR  
CONTRACT**

**RESOLUTION  
20170214-012  
FINAL CONTRACT  
PAYMENT -  
CONTRACT NO.  
20142**

**SPECIAL COUNTY  
BOARD MEETING  
SCHEDULED**

Motion by Commissioner Niemi, seconded by Commissioner Marcotte and carried, all members voting yes to approve Personnel Committee recommendation to appoint Jessica Seibert as County Administrator, with a start date of March 6, 2017.

**NEW COUNTY ADMINISTRATOR**

Motion by Commissioner Marcotte, seconded by Commissioner Pratt and carried, all members voting yes to ratify the Local 49'ers 2017-2018 Collective Bargaining Agreement and to authorize the Board Chair, Interim Administrator, and HR Director to sign.

**LOCAL 49'ERS 2017-2018 BARGAINING AGREEMENT**

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to offer collection event to The Retrofit Companies to host a customer free electronic waste collection in 2017, using Solid Waste reserves to pay for the event.

**ELECTRONICS WASTE COLLECTION**

Terry Neff, Environmental Services Director discussed proposed amendments to the Planning & Zoning Fee Schedule, to be adopted as part of the Countywide Fee Schedule at a future Board meeting.

**PLANNING & ZONING FEE SCHEDULE**

Tim Terrill, Executive Director Mississippi Headwaters Board gave a power point presentation to the Board on MHB's next direction.

**MISSISSIPPI HEADWATERS BOARD**

Representative Dale Lueck and Senator Carrie Ruud phoned in and discussed legislation with the Board.

**RUUD AND LUECK**

Patrick Wussow, Interim County Administrator and Department Heads discussed legislative priorities with the Board.

**LEGISLATIVE PRIORITIES**

Motion by Commissioner Niemi, seconded by Commissioner Pratt and carried, all members voting to appoint Donna Rae Asp to a three-year term on the East Central Regional Library Board as an At Large representative.

**ECRL COMMITTEE APPOINTMENT**

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting to approve budgeted purchase of two 2017 Chevrolet Equinox AWD vehicles from Brandl Chevrolet - \$23,283.00 each, and to authorize the trade-in of 2009 Chevrolet Cobalt - \$2,500.00; 2009 Chevrolet Impala - \$4,000.00; and 2010 Chevrolet Impala - \$3,500.00.

**MOTOR POOL VEHICLES**

Motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting to adopt resolution - Fund 19:

**WHEREAS**, fund 19 has a cash deficit that has accumulated since 2002 and,

**WHEREAS**, the County has covered the annual deficits with fund balances in the General

**RESOLUTION 20170214-013 FUND 19**

Fund and

**WHEREAS**, the State Auditor has recommended reconciling the deficit fund balance in fund 19.

**THEREFORE**, the Aitkin County Board of Commissioners resolves to reconcile the cash deficit in fund 19.

Russell Reisz, MN DNR - Aitkin Area Wildlife Manager discussed with the Board Pheasants Forever's plan to purchase private property in Aitkin County using Lessard-Sams Outdoor Heritage Funds and then donate the land to MN DNR to expand existing Wildlife Management areas.

Commissioner Pratt noted there will be a Broadband meeting at Long Lake Conservation Center on February 21, 2017 at 1:00 p.m. The meeting is open to the public.

The Board reported on the following: Forest Advisory, CARE, Extension, HRA, Water Summit, Facilities, NEMOJET, Meeting with Senator Chamberlain, County Gov't 101, Economic Development, McGregor Airport, Big Sandy Lake Watershed, Natural Resources Advisory Board, Facilities, Personnel, and TZD.

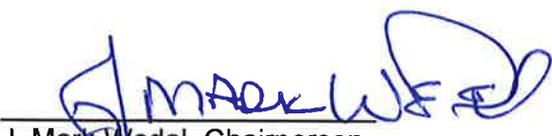
Motion by Commissioner Marcotte, seconded by Commissioner Pratt and carried, all members voting yes to adjourn the meeting at 12:15 p.m. until Tuesday, February 28, 2017 at 9:00 a.m.

**PHEASANTS  
FOREVER LAND  
ACQUISITION &  
DONATION TO  
MN DNR**

**BROADBAND  
MEETING**

**BOARD  
DISCUSSION**

**ADJOURN**



J. Mark Wedel, Chairperson  
Aitkin County Board of Commissioners



Patrick Wussow, Interim County Administrator