



# Board of County Commissioners Agenda Request

<span style="font-size: 2em; font-family: cursive;">6A</span> Agenda Item #
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**Requested Meeting Date:** 12-20-16

**Title of Item:** Approve Request to Fill Committee Vacancies

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Patrick Wussow, County Administrator		<b>Department:</b> Administration
<b>Presenter (Name and Title):</b> Patrick Wussow, County Administrator		<b>Estimated Time Needed:</b> 20 minutes
<b>Summary of Issue:</b> The following two committees: Aitkin County Board of Adjustment and Aitkin County Planning Commission, have openings on their committees. Terry Neff will present to address any questions.  The following committee: Natural Resources Advisory Committee has 7 openings and we have included all the applications. Mark Jacobs will be present to comment.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b>		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> See attachments. <i>Is this budgeted?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

**NEWS RELEASE**

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**AITKIN COUNTY HAS OPENINGS ON THE FOLLOWING COMMITTEES:**

1. Aitkin County Board of Adjustment
  - District 5 (One opening)

Reviews variance applications and interpretations from Aitkin County Zoning Ordinances. Individual will participate in public hearings for reviewing variance applications from Aitkin County Zoning Ordinances. Meetings are held the first Wednesday of each month at 4:00 P.M.

2. Aitkin County Planning Commission
  - District 1, 4 or 5 (One opening only)

Reviews applications for Conditional Use Permits, Interim Use Permits, Planned Unit Developments, Rezoning and Subdivisions to ensure compliance with Aitkin County Ordinances and the Comprehensive Land Use Plan. Individual will participate in public hearings for review of the applications. Meetings are held on the third Monday of each month at 4:00 P.M.

Applications for both committees will be accepted until Noon on December 9, 2016, or until filled. The positions will start the first meeting of January 2017. Terms are three years. Applications can be found on the Aitkin County website, picked up in the West Annex of the Courthouse, or mailed to you if requested.

The Aitkin County Board of Commissioners will make the committee selections from submitted applications during a County Board meeting. All applicants will receive notification by mail whether or not they have been selected. For more information please contact Terry Neff, Environmental Services Director at 218-927-7342.

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Please contact Sue Bingham at 218-927-3093 for any questions concerning this news release that you will not bill to the County. Thank you.

**MINNESOTA OPEN APPOINTMENT ACT  
APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY**

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Board of Adjustment

DEC 02 2016

AITKIN COUNTY COMMISSIONER DISTRICT 5

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

BOARDS I SERVE ON

Palisade Coop Oil

Forest Advisory

HRA

Board of Adjustment

Palisade V. FW

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Galen M. Tveit

Signature of Applicant

11-29-16  
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes \_\_\_\_\_ No \_\_\_\_\_

Is this application submitted at the suggestion of appointing authority? Yes  No \_\_\_\_\_

Please return application to the Aitkin County Administrator's office, located at  
217 2<sup>nd</sup> Street NW - Room 130, Aitkin, MN 56431

NAME OF APPLICANT: Galen M. Tveit

STREET ADDRESS OF APPLICANT:

54446 US Hwy 169

Palisade, MN 56469

PHONE NUMBERS:

DAYS 218 845-2354

EVENINGS Same

For Office Use Only

Date Appointed: \_\_\_\_\_

Date of Term Expiration: \_\_\_\_\_

Term #: \_\_\_\_\_

# MINNESOTA OPEN APPOINTMENT ACT APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

DEC 01 2016

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Board of Adjustment

AITKIN COUNTY COMMISSIONER DISTRICT

5

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

City Council woman, Hill City 6 years

Community Education Director 17 yrs.

Classroom Teacher 17 years

B.S. Degree Bemidji State University

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Jim Benson  
Signature of Applicant

11/28/10  
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes \_\_\_\_\_ No X

Is this application submitted at the suggestion of appointing authority? Yes \_\_\_\_\_ No X

**Please return application to the Aitkin County Administrator's office, located at  
217 2<sup>nd</sup> Street NW – Room 130, Aitkin, MN 56431**

NAME OF APPLICANT: Lin Marie Christensen Benson

STREET ADDRESS OF APPLICANT:

P.O. Box 138

Hill City MN 55748

PHONE NUMBERS:

DAYS 218-697-8250

EVENINGS 218-259-5878

For Office Use Only

Date Appointed: \_\_\_\_\_

Date of Term Expiration: \_\_\_\_\_

Term #: \_\_\_\_\_

# MINNESOTA OPEN APPOINTMENT ACT APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

ALAN HINGE <sup>ZONING</sup> COMMISSIONER

DEC 05 2016

AITKIN COUNTY COMMISSIONER DISTRICT 1

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

WORK 37 YEARS OVER THE ROAD CHARTER  
MOTOR COACH DRIVER. I AM RETIRED.  
LIVE IN AITKIN CO 19 YEARS.  
ON SPENCER TOWNSHIP BOARD FOR  
6 YR 6 YEAR ROAD SUPT & 4 YEARS  
CHAIRMAN & ROAD SUP.  
ON PLANNING & ZONE PLANNING COMMISSION  
2012-2014

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Robert A. Harwarth  
Signature of Applicant

DEC 3 2016  
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes \_\_\_\_\_ No X

Is this application submitted at the suggestion of appointing authority? Yes \_\_\_\_\_ No X

Please return application to the Aitkin County Administrator's office, located at  
217 2<sup>nd</sup> Street NW - Room 130, Aitkin, MN 56431

NAME OF APPLICANT: ROBERT A. HARWARTH

STREET ADDRESS OF APPLICANT:  
38191 360 ST  
AITKIN, MN 56431

PHONE NUMBERS:  
DAYS 218-927-4532  
EVENINGS 218 927-4532

For Office Use Only

Date Appointed: \_\_\_\_\_ Date of Term Expiration: \_\_\_\_\_ Term #: \_\_\_\_\_

# MINNESOTA OPEN APPOINTMENT ACT APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Planning Commission CUP

NOV 10 2016

AITKIN COUNTY COMMISSIONER DISTRICT 5

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

- ① Current member
- ② erosion control Specialist
- ③ 63 year Aitkin Co Resident

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

[Signature]  
Signature of Applicant

11/10/2016  
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes \_\_\_\_\_ No \_\_\_\_\_

Is this application submitted at the suggestion of appointing authority? Yes \_\_\_\_\_ No \_\_\_\_\_

**Please return application to the Aitkin County Administrator's office, located at  
217 2<sup>nd</sup> Street NW – Room 130, Aitkin, MN 56431**

NAME OF APPLICANT: DAUD LAWRE

STREET ADDRESS OF APPLICANT:  
805 LOWE BL  
Hill City MINN 55748

PHONE NUMBERS:  
DAYS 218-380-6939  
EVENINGS \_\_\_\_\_

For Office Use Only

Date Appointed: \_\_\_\_\_ Date of Term Expiration: \_\_\_\_\_ Term #: \_\_\_\_\_

## NEWS RELEASE

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### AITKIN COUNTY HAS SEVEN OPENINGS ON THE FOLLOWING COMMITTEE:

#### **Natural Resources Advisory Committee** (combined Forestry & Parks Committees)

13 members

- 5 = 1 from each County Commissioner District
- 8 = at large positions

#### **Open - 7 positions**

- **1 - District 4** Cities - McGregor, Tamarack  
Townships - Clark, Fleming, Haugen, Jevne,  
McGregor, Morrison, Shamrock, Workman
- **6 - at large**

Terms are for 4 years, beginning January 1st

Per diem and mileage @ County rate

Meets 2nd Monday of the month

8 to 10 meetings per year

- usually evenings @ 6:30 PM at Long Lake Conservation Center
- including at least one daytime field tour

Advises the County Board on matters relating to...

#### Forest management

- Forest Planning
- Timber Harvesting
- Environmental Issues (wildlife, water quality, invasive species, etc.)

#### Recreation management

- Campgrounds
- Recreation trails
- Long Lake Conservation Center

#### Land Asset management

- Classification of Tax Forfeited lands
- Land Sales/Exchanges/Easements
- Extraction/mining

Applications will be accepted until Noon on December 13, 2016, or until filled. The positions will start the first meeting of January 2017. Applications can be found on the Aitkin County website, picked up in the West Annex of the Courthouse, or mailed to you if requested.

The Aitkin County Board of Commissioners will make the committee selections from submitted applications at a County Board meeting. All applicants will receive notification by mail whether or not they have been selected. For more information please contact Mark Jacobs, Aitkin County Land Commissioner, at 218-927-7364.

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Please contact Sue Bingham at 218-927-3093 for any questions concerning this news release that you will not bill to the County. Thank you.

MINNESOTA OPEN APPOINTMENT ACT  
APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

DEC 10 7 2016

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Natural Resources Advisory Committee

AITKIN COUNTY COMMISSIONER DISTRICT 2

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

- Former forest <sup>ADVISORY</sup> committee member
- Interested in the wise management of our natural resources.
- Take Lake Readings for Farm Island Lake for the MPCA. (Minnesota Pollution Control Agency) secci readings.
- take precipitation Reading for Aitkin Soil & Water

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Russell P. Hoppe  
Signature of Applicant

12-07-2016  
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes \_\_\_\_\_ No

Is this application submitted at the suggestion of appointing authority? Yes  No \_\_\_\_\_

Please return application to the Aitkin County Administrator's office, located at  
217 2<sup>nd</sup> Street NW - Room 130, Aitkin, MN 56431

NAME OF APPLICANT: Russell Hoppe

STREET ADDRESS OF APPLICANT:  
28901 442<sup>nd</sup> PL  
Aitkin, MN 56431

PHONE NUMBERS:  
DAYS 218-927-4142  
EVENINGS same

For Office Use Only

Date Appointed: \_\_\_\_\_ Date of Term Expiration: \_\_\_\_\_ Term #: \_\_\_\_\_

DEC 08 2016

# MINNESOTA OPEN APPOINTMENT ACT APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

NATURAL RESOURCES Advisory Commitee

AITKIN COUNTY COMMISSIONER DISTRICT 3

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

Aitkin County's Natural Resources are our Greatest Asset.  
Promoting Full, Sustainable & Responsible use of our  
lands is a priority for me, while fostering good stewardship  
of our environment.

This committee is a good fit for the son of  
conservation officer Jim Marcum. Dad gave me  
a respect for our environment, coupled with an  
understanding of need to promote our area  
as a tourist destination. I have been a  
lifelong advocate for small business & sportsmanship  
in Aitkin County & would truly enjoy service on

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Robert J. Marcum  
Signature of Applicant

12/8/2016  
Date

continued on pg 2

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes  No

Is this application submitted at the suggestion of appointing authority? Yes  No

Please return application to the Aitkin County Administrator's office, located at  
217 2<sup>nd</sup> Street NW - Room 130, Aitkin, MN 56431

NAME OF APPLICANT: Robert J. Marcum

STREET ADDRESS OF APPLICANT: 36136 KESTREL AVE  
McGREGOR, MN 55760  
PHONE NUMBERS: DAYS 218-768-2337  
EVENINGS Rmarcum@Frontiernet.net

For Office Use Only

Date Appointed: \_\_\_\_\_ Date of Term Expiration: \_\_\_\_\_ Term #: \_\_\_\_\_

# Robert Marcum Application Page 2

Community SERVICE:  
MEMBER OF

- SALO TOWN BOARD (12 years to present)
- Aitkin CO. HHS ADVISORY (4 yrs to present)
- MN. DHS MEDICAID ADU. (3 yrs to present)
- AGING IN PLACE committee
- 70 MILE TRAIL committee
- Publisher of McGregor Pilot Review
- DFL CENTRAL committee (present MEMBER)
- DFL CLUB
- PAST MEMBER OF LIONS & ELKS.
- ACTIVE MEMBER OF LAWLER AREA  
Community CLUB

MINNESOTA OPEN APPOINTMENT ACT  
APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Natural Resources Advisory Committee

DEC 09 2016

AITKIN COUNTY COMMISSIONER DISTRICT 1

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

I have always had an interest in Aitkin County's parks and forests. As a teacher at LSD #1, I taught classes in Forestry and Recreational Opportunities. Many of the logger involved in Aitkin's Timber Industry are former students. I enjoy keeping abreast to the latest news & techniques concerning our Natural Resources. I have served on both the counties "Park" & "Forestry" Advisory Committees.

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Robert W. Lake  
Signature of Applicant

Dec. 8, 2016  
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes \_\_\_\_\_ No

Is this application submitted at the suggestion of appointing authority? Yes  ? No \_\_\_\_\_

I was made aware that a new committee was forming.  
Please return application to the Aitkin County Administrator's office, located at  
217 2<sup>nd</sup> Street NW - Room 130, Aitkin, MN 56431

NAME OF APPLICANT: Robert W. Lake

STREET ADDRESS OF APPLICANT:  
38050, 390<sup>th</sup> St.  
Aitkin, Mn. 56431

PHONE NUMBERS:  
DAYS home - 218-927-3442  
EVENINGS cell - 218-232-1219

For Office Use Only

Date Appointed: \_\_\_\_\_ Date of Term Expiration: \_\_\_\_\_ Term #: \_\_\_\_\_

# MINNESOTA OPEN APPOINTMENT ACT APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Natural Resources Advisory Committee

AITKIN COUNTY COMMISSIONER DISTRICT 5

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

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I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Dale Shipp  
Signature of Applicant

12/6/16  
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes \_\_\_\_\_ No \_\_\_\_\_

Is this application submitted at the suggestion of appointing authority? Yes \_\_\_\_\_ No \_\_\_\_\_

**Please return application to the Aitkin County Administrator's office, located at  
217 2<sup>nd</sup> Street NW – Room 130, Aitkin, MN 56431**

NAME OF APPLICANT: DALE - Shipp

STREET ADDRESS OF APPLICANT:  
38420 Grove St.  
Palisade MN. 56469

PHONE NUMBERS:  
DAYS 218-845-2545  
EVENINGS 7

**For Office Use Only**

Date Appointed: \_\_\_\_\_ Date of Term Expiration: \_\_\_\_\_ Term #: \_\_\_\_\_

DEC 12 2016

# MINNESOTA OPEN APPOINTMENT ACT APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Natural Resources Advisory Committee

AITKIN COUNTY COMMISSIONER DISTRICT 5

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

Please review my previous  
"Curriculum Vitae" I've only mellowed  
a "Bit" with Age!

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Donald H. Kitrow  
Signature of Applicant

December 7, 2016  
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes \_\_\_\_\_ No \_\_\_\_\_

Is this application submitted at the suggestion of appointing authority? Yes \_\_\_\_\_ No \_\_\_\_\_

**Please return application to the Aitkin County Administrator's office, located at  
217 2<sup>nd</sup> Street NW - Room 130, Aitkin, MN 56431**

NAME OF APPLICANT: Donald H. Kitrow

STREET ADDRESS OF APPLICANT:  
67958 353<sup>rd</sup> Avenue  
Hill City, Mn. 55748

PHONE NUMBERS:  
DAYS 218-697-2722  
EVENINGS \_\_\_\_\_

For Office Use Only

Date Appointed: \_\_\_\_\_

Date of Term Expiration: \_\_\_\_\_

Term #: \_\_\_\_\_

DEC 12 2016

# MINNESOTA OPEN APPOINTMENT ACT APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

NATURAL RESOURCES ADVISORY COMMITTEE

AITKIN COUNTY COMMISSIONER DISTRICT NORDLAND

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

(EDUCATION) UNIVERSITY OF MINNESOTA FORESTRY (DEPT OF AGRICULTURE)  
STATE OF MONTANA - BOZEMAN DISTRICT

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

James D Bixby  
Signature of Applicant

12-8-2016  
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes \_\_\_\_\_ No \_\_\_\_\_

Is this application submitted at the suggestion of appointing authority? Yes \_\_\_\_\_ No \_\_\_\_\_

Please return application to the Aitkin County Administrator's office, located at  
217 2<sup>nd</sup> Street NW - Room 130, Aitkin, MN 56431

NAME OF APPLICANT: JAMES DONALD BIXBY

STREET ADDRESS OF APPLICANT:  
34584-298<sup>TH</sup> STREET  
AITKIN, MN 56431

PHONE NUMBERS:  
DAYS 952-432-8479 (CELL)  
219-927-1457 (LANDLINE)  
EVENINGS SAME AS ABOVE

For Office Use Only

Date Appointed: \_\_\_\_\_ Date of Term Expiration: \_\_\_\_\_ Term #: \_\_\_\_\_

**PATRICK WUSSOW**  
217 Second Street N.W. Room 130  
Aitkin, MN 56431  
218-927-7276  
Fax: 218-927-7374

December 18, 2012

James Bixby  
34584 298<sup>th</sup> Street  
Aitkin, MN 56431

Dear James:

At the December 18, 2012 Aitkin County Board meeting the Aitkin County Board of Commissioners appointed you to the Forest Advisory Committee as the Professional representative. They thank you for your application and congratulate you on your appointment!

If you have any questions about this committee, please feel free to call Mark Jacobs at 218-927-7364.

Sincerely,



Patrick Wussow  
Aitkin County Administrator

cc: Mark Jacobs