



Board of County Commissioners Agenda Request

2F
Agenda Item #

Requested Meeting Date: December 6, 2016

Title of Item: Transfer Existing Funds into Reserves

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Terry Neff, Environmental Services Director	Department: Environmental Services
---	--

Presenter (Name and Title): Terry Neff, Environmental Services Director	Estimated Time Needed: N/A
---	--------------------------------------

Summary of Issue:

Transfer existing funds from the Environmental Health (FBL) account number 01-390-6620 into reserve for purchase of a newer vehicle at a later date.

Alternatives, Options, Effects on Others/Comments:

If there is not sufficient funds in reserves to purchase a newer vehicle then other funds will need to be used to purchase the vehicle.

Recommended Action/Motion:

Approve placing requested funds into reserves.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ N/A

Is this budgeted? Yes No *Please Explain:*

Aitkin County Environmental Services Planning and Zoning
209 Second Street NW
Room 100
Aitkin, MN 56431
Phone: 218-927-7342
Fax: 218-927-4372



MEMORANDUM

DATE: November 29, 2016
TO: Aitkin County Board of Commissioners
Patrick Wussow, Interim County Administrator
FROM: Terry Neff, Environmental Services Director 
RE: Request for Reserves, Department 390

I am requesting to transfer the \$3000.00 in (Environmental Health FBL) account number 01-390-6620 (Auto, Trailers, etc) and hold in reserves for purchase of a newer vehicle in the future. The current car should last another 3 to 4 years, at that time, the reserve funds will be used to purchase a newer vehicle.

If you have any questions, please contact me at 218-927-7342 or by e-mail at tneff@co.aitkin.mn.us.

c:\ctybrd\ctybrd2016