

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
October 25, 2016**

I. Attendance

The Aitkin County Board of Commissioners met this 25th day of October, 2016, at 9:05 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners, Brian Napstad, Anne Marcotte, and Don Niemi, Commissioner Laurie Westerlund participated via skype; and others present included: Interim County Administrator Patrick Wussow; H&HS Staff Members Erin Melz, Public Health Supervisor; Kathy Ryan, Fiscal Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Adam Hoogenakker, Aitkin Independent Age; and Carole Holton, Marlene Abear and Roberta Elvecrog, H&HS Advisory Committee Members; Bob Harwarth, Bill Pratt, Kris Kahler, and Mike Hagen, Citizens.

II. Approval of Health & Human Services Board Agenda

Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried; the vote was to approve the Agenda with two additions under IX.-F. METS Program - Anne Marcotte and under VII-A. ICWA Out of Home Placements - Anne Marcotte.

III. Review September 27, 2016 Health & Human Service Board Minutes

Motion by Commissioner Napstad, seconded by Commissioner Niemi, and carried; the vote was to approve the Minutes of the September 27, 2016 Health & Human Services Board Meeting.

IV. Review Bills

Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried; the vote was to approve the Bills. Kathy Ryan noted that another client has been placed in Anoka with 100% responsibility on Aitkin County as of October 10th. Letters will be written to get further clarification on this placement and staff will report back to the Board.

V. General/Miscellaneous Information

A. NACo (National Association of Counties) Appointments of Tom Burke

1. Confirmed nomination as member of the Health Steering Committee

2. Member appointment of the Healthy Counties Initiative Advisory Board

Motion by Commissioner Marcotte, seconded by Commission Napstad, and carried, the vote was to deny the above two appointments of Tom Burke as a member to the NACO (National Association of Counties) Health Steering Committee and the Healthy Counties Initiative Advisory Board.

VI. Contracts/Agreements

A. CY17/18 Adult Mental Health Grant Plan - Motion by Commissioner Marcotte, seconded by Commission Niemi, and carried, the vote was to approve and authorize the Board Chair to sign the State of Minnesota Department of Human Services County Mental Health Grant Contract effective January 1, 2017 through December 31, 2018.

VII. Administrative Reports:

A. Financial Report - Kathleen Ryan presented and reviewed the new format of reporting. Commissioner Marcotte discussed the ICWA (Indian Child Welfare Out of Home Placement) costs noting Aitkin County is one of 24 counties with a high number of ICWA placements and those placement costs are currently covered by the County.

VIII. Joint Powers Board Reports:

- A. Tri-County Community Health Services Board (CHS)
Commissioner Westerlund & Erin Melz reported on the Interviews for the CHS Planner/Administrator and the fact that an offer was made and accepted by an individual currently going through the background check process.

Erin Melz also noted we applied for and received the Breastfeeding Friendly Workplace Recognition. The Recognition reads as follows: "MDH recognizes Aitkin County for its exemplary effort in supporting and promoting breastfeeding. This designation is achieved by adopting a written breastfeeding policy, ensuring adequate break time for breastfeeding employees, providing a clean, private place to pump breast milk, and demonstrating a strong commitment to supporting breastfeeding in the workplace." The Board Congratulated Erin and staff.

IX. Committee Reports from Commissioners

- A. **H&HS Advisory Committee** – Commissioners Westerlund and/or Marcotte
Committee Members attending today Carole Holten & Marlene Abear - Carole Holten noted that she had just joined the Adult Social Services Task Force and the supervisor resigned so she has not been able to attend a Task Force meeting yet.
- B. **AEOA Committee Update** – Commissioner Westerlund reported a meeting in Biwabik last week. The chairperson retired but they had an Annual Meeting with a tour of the camp facility along with some budget discussion. She also noted that the Arrowhead Transit drivers may go on strike as they are being asked to work late or night shifts.
Commissioner Marcotte noted that AEOA had a recent Beacon Program Meeting with lots of organizations participating and sharing information about programs available.
- C. **NEMOJT Committee Update** – Commissioner Napstad noted no recent meeting to report on.
- D. **CJI (Children's Justice Initiative)** – Commissioner Westerlund reported no meeting/no report.
- E. **Lakes & Pines Update** – Commissioner Niemi reported no meeting/no report.
- F. **Commissioner Marcotte** reported on the METS Standing Task Force thru AMC (the new name for MNSURE). METS is Minnesota Eligibility Technology System but she reported there are no IT folks on the task force. It is believed it will take two years to become operable and require 33% more staff to implement it. They will invest \$10 million into the project and still won't know if it will work.

X. Break at 10:12 a.m. for 15 minutes

Next Meeting –November 22, 2016