

# AITKIN COUNTY HEALTH & HUMAN SERVICE ADVISORY COMMITTEE MEETING MINUTES

VIII. - A.

November 2, 2016

**Committee Members Present:**

Marlene Abear  
Holly Bray  
Kim DeMenge  
Diane Eastman, AFSCME Union Rep.  
Roberta Elvecrog  
Carole Holten  
Joy Janzen  
Kristine Layne, Riverwood HealthCare  
Julie Anne Larkin  
Bob Marcum  
Bev Mensing, Red Cross

**Others Present:**

Erin Melz, Public Health Supervisor  
Jessi Goble, Income Maintenance Supervisor  
Jessi Schultz, Social Service Supervisor  
Kathy Ryan, Fiscal Supervisor  
Julie Lueck, Clerk to the Advisory Committee

**Guests:**

Cassie Conn, L&P WRAP Program  
Joel Hoppe

**Absent:**

Kami Genz, Community Corrections  
Katie Nelson, Riverwood Foundation  
Amanda Voller, Workforce Center  
Commissioner Anne Marcotte  
Commissioner Laurie Westerlund

**I. Approval of Agenda**

*Motion by Bev Mensing, seconded by Diane Eastman, and carried; the vote was to approve the Agenda as amended with the addition under VII.-B. McGregor Community Meal.*

**II. Approval of Minutes of the October 5, 2016 Meeting**

*Motion by Carole Holten, seconded by Roberta Elvecrog, and carried; the vote was to approve the Minutes of the October 5, 2016 meeting.*

**III. Committee Member Input / Updates - Must be informational in nature, relative to Aitkin County Health & Human Services and not exceed (5) minutes per person. *Nothing added.***

**IV. WRAP Update - Cassie Conn / Erin Melz / Jessi Schultz -** WRAP (We Rally Around Parents) is a collaborative program between Lakes & Pines and Aitkin County Health & Human Services. Cassie's title is the Family Resource Specialist who connects families to resources. Cassie works with families and begins with the WRAP Inventory which helps them determine needs and goals for the family. Cassie reviewed the statistical information with the WRAP program indicating a lot of positive outcomes.

**V. Task Force Reports/Updates:**

- A. Corrections -** Roberta Elvecrog / Julie Anne Larkin - No meeting.
- B. Public Health –** Bob Marcum / Kristine Layne / Holly Bray - No meeting.

- C. **Children's Social Services/Mental Health** – Katie Nelson / Holly Bray - No meeting.
- D. **Adult Social Services/Mental Health** – Bob Marcum / Marlene Abear / Carole Holten - No meeting. Bob Marcum discussed the need to bring Mental Health Reform to the political platform.

VI. **Budget Committee Report/Update** – Roberta Elvecrog / Joy Janzen - No meeting.  
Erin Melz updated the committee that Hannah Colby will be starting November 14th to fill the second Health Educator position. She is a Registered Dietician from Duluth and also a WIC Certifier.

Jessi Goble also noted that Carolyn Hince will be starting next Monday, November 7th as a new Financial Worker.

VII. **Topic for Discussion/Presentations -**

- A. **December 7, 2016** - Purpose of the Advisory Committee & the meetings. Introduce one another and what each other does outside of this meeting and what brings them to the table for this meeting.
- B. **Serving the Community Meal** at First Lutheran Church next year on September 11, 2017. Serve the McGregor Community Meal next year on March 15, 2017. The committee members agreed to serve both meals in 2017.

VIII. **Comments:**

A. **Comments from the Committee Members for the Commissioners relative to HHS** - No Commissioners were in attendance, therefore no comments expressed.

B. **Feedback from the Board Meeting**

1. **October 25, 2016 – Carole Holten & Marlene Abear** - Carole Holten commended Kathy Ryan for her presentation and knowledge answering numerous questions at the Board meeting. It was also noted that H&HS has been recognized for the Breastfeeding Friendly Workplace Designation.. Erin noted that a written policy is in place for Aitkin County and ACH&HS staff have been educated about the availability of a designated space to support not only our staff who are nursing their babies or expressing breast milk but also WIC moms and other clients coming into the department and new mothers working in the courthouse or other county offices. Marlene Abear updated the committee that in a Commissioner report for AEOA, that their bus drivers may go on strike due to being asked to work hours later into the evening.

C. **Committee Members scheduled to attend upcoming Board Meetings in 2016:**

NOVEMBER 22	Roberta Elvecrog	Joy Janzen
DECEMBER 27	Bob Marcum	Roberta Elvecrog

IX. **Adjourn**

*Motion by Diane Eastman, seconded by Holly Bray, and carried; the vote was to adjourn the meeting at 4:45 p.m.*

---

Joy Janzen, Chairperson

---

Julie Lueck, Clerk to the  
Aitkin County Health & Human Services Advisory Committee

**The following documents were included in the packet of information sent to members for review prior to the meeting or distributed at the meeting:**

- Draft copy of the Minutes of the October 5, 2016, Advisory Committee Meeting
- Draft Copy of the October 25, 2016 Health & Human Services Board Meeting Minutes
- Community Meal Letter for serving September 11, 2017
- WRAP (We Rally Around Parents) Brochure

DRAFT