

# AITKIN COUNTY BOARD

November 8, 2016

The Aitkin County Board of Commissioners met this 8<sup>th</sup> day of November, 2016 at 9:01 a.m. with the following members present: Board Chair J. Mark Wedel, Commissioners Don Niemi, Laurie Westerlund, Brian Napstad, Anne Marcotte, Interim County Administrator Patrick Wussow and Administrative Assistant Sue Bingham.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve the November 8, 2016 agenda.

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: October 25, 2016 to November 7, 2016; B) Approve County Board Minutes: October 25, 2016; C) Approve Highway Department Contract Payment: \$563,355.57 – Road & Bridge; D) Approve Commissioner Warrants: General Fund \$85,648.09, Road & Bridge \$71,379.91, Health & Human Services \$1,809.34, Trust \$6,453.92, Forest Development \$7,597.42, Long Lake Conservation Center \$13,138.20, Parks \$6,080.84 for a total of \$192,107.72; E) Approve Appointment to Corrections Advisory Board; F) Approve 2017 Newspaper Bid Specifications; G) Approve 2017 Fire Protection Contract – Ball Bluff Twp.; H) Accept \$400 Donation to STS from Fleming United Methodist Church

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to appoint Stacy Riedel, Victim Services Coordinator to fill the Victim Services vacancy on the Aitkin County Community Corrections Advisory Board.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve \$86,712.00 roof proposal for North Star Lodge, Long Lake Conservation Center from Matt Lueck Construction.

John Welle, County Engineer updated the Board on the 2016 and 2017 Construction Projects.

Bobbie Danielson, Human Resources Director presented Personnel Recommendations to the Board.

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to adopt the 2017-2018 non-union wages as recommended, consistent with the wage pattern settlement.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting to authorize Administration to update the Personnel Policy consistent with the health insurance, HSA contributions and related changes that will be effective on January 1, 2017.

Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Administrative Assistant to the County Administrator job classification at Grade 6, and the corresponding 75 cent per hour wage increase for the current incumbent, effective November 8, 2016.

**CALL TO ORDER**

**APPROVED AGENDA**

**CONSENT AGENDA**

**COMMUNITY  
CORRECTIONS  
ADVISORY BOARD  
APPOINTMENT**

**NORTH STAR LODGE  
LLCC ROOF**

**HIGHWAY DEPT  
CONSTRUCTION  
PROJECTS**

**PERSONNEL  
COMMITTEE  
RECOMMENDATIONS**

**2017-2018  
NON-UNION WAGES**

**PERSONNEL POLICY  
UPDATES**

**ADMINISTRATIVE  
ASSISTANT  
RECLASSIFICATION**

Motion by Commissioner Westerlund to approve keeping County offices open on December 23, 2016, and to offer the non-union staff an alternate day off, with pay, as AFSCME union employees have December 23rd off. Motion failed due to lack of a second.

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried (4-1 Westerlund), to keep the County offices open on December 23, 2016 and to deny non-union employees the day off with pay.

Patrick Wussow, Interim County Administrator and Paul Steinman, Vice President of Springsted Incorporated discussed the proposed Agreement for Municipal Advisor Services with the Board. Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve the agreement and to authorize signatures.

Patrick Wussow, Interim County Administrator presented the Finance Committee's recommendation for 2017 and 2018 Aitkin County annual audits to the Board. Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting to accept the CliftonLarsonAllen quote of \$52,000.00 for 2017 and \$53,800.00 for 2018, for a total of \$105,800.00.

The Board discussed the following: McGregor Airport, 4H, Jacobson Community Event, HRA, Aitkin Airport, Historical Society, and Community Corrections Advisory Board.

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting to close the meeting at 11:32 a.m. under Minnesota Statutes 13D.05 for preliminary consideration of allegations against an individual subject to the Board's authority.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting to reopen the meeting at 12:57 p.m.

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting to adjourn the meeting at 12:57 p.m. until Tuesday, November 22, 2016 at 9:00 a.m.



J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioners



Patrick Wussow, Interim County Administrator

**CHRISTMAS EVE**

**MUNICIPAL ADVISOR SERVICES AGREEMENT**

**2017 AND 2018 AITKIN COUNTY ANNUAL AUDITS**

**BOARD DISCUSSION**

**CLOSED SESSION**

**REOPEN MEETING**

**ADJOURN**