

The Aitkin County Board of Commissioners met this 27<sup>th</sup> day of September, 2016 at 9:03 a.m. with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, Interim County Administrator Patrick Wussow and Administrative Assistant Sue Bingham.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve the September 27, 2016 amended agenda. Item 4C – Quadna Mountain, was added.

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING MINUTES  
September 27, 2016**

**CALL TO ORDER**

**APPROVED  
AGENDA**

**HEALTH &  
HUMAN  
SERVICES  
BOARD**

**I. Attendance**

The Aitkin County Board of Commissioners met this 27th day of September, 2016, at 9:04 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners, Brian Napstad, Anne Marcotte, Don Niemi, and Laurie Westerlund; and others present included: Interim County Administrator Patrick Wussow; H&HS Staff Members Erin Melz, Public Health Supervisor; Kathy Ryan, Fiscal Supervisor; Jessi Schultz & Heather Overn, Social Service Supervisors; Jessi Goble, Financial Assistance Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Adam Hoogenakker, Aitkin Independent Age; and Katie Nelson, Amanda Voller and Bob Marcum, H&HS Advisory Committee Members; Bob Harwarth, Bill Pratt, and Bart Law, Citizens.

**II. Approval of Health & Human Services Board Agenda**

Motion by Commissioner Westerlund, seconded by Commissioner Napstad, and carried; the vote was to approve the Agenda.

**III. Review August 23, 2016 Health & Human Service Board Minutes**

Motion by Commissioner Napstad, seconded by Commissioner Niemi, and carried; the vote was to approve the Minutes of the August 23, 2016 Health & Human Services Board Meeting.

**IV. Review Bills**

Motion by Commissioner Niemi, seconded by Commissioner Westerlund, and carried; the vote was to approve the Bills.

**V. General/Miscellaneous Information**

**A. NEMT (Non-Emergency Medical Transportation) - Jessi Goble**  
discussed the fact we were notified on June 30th that as of July 1st we were to take over the Mode 4 transportation for ambulatory patients for handling the paperwork involved in transporting and seeking reimbursements. Within the next 20-22 months we will also get Modes 5-7 to pay for and seek reimbursement through MA Access adding to our workload.

**B. NACo (National Association of Counties) Appointments of Tom Burke**

**1. Confirmed nomination as member of the Health Steering**

**Committee**

Consensus of the Board was to table the approval of this appointment until the next meeting.

**2. Member appointment of the Healthy Counties Initiative Advisory Board**

Consensus of the Board was to table the approval of this appointment until the next meeting.

- C. Anoka Regional Treatment Center - Kathy Ryan & Patrick Wussow** discussed the letter to Shirley Jacobson at DHS with respect to a payment plan of \$500.00 per month towards our debt with Anoka Metro RTC. Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried, the vote was to approve the payment plan of \$500.00 for the Cost of Care Claims over 90 days with the hopes for legislation to relook at the legislation that directs these charges.

**VI. Contracts/Agreements**

- A. Secure Transport Services Agreement between General Security Services Corporation (GSSC) and ACHHS effective September 1, 2016 and ongoing as needed.**

Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried; the vote was to approve and authorize the Board Chair to sign the Secure Transport Services Agreement between General Security Services Corporation (GSSC) and ACHHS effective September 1, 2016 and ongoing as needed.

- B. WIC Agreement between Hill City Assembly of God Church & ACHHS to provide space to administer the WIC Program from October 1, 2016 to September 30, 2017.**

Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried; the vote was to approve and authorize the Board Chair to sign the WIC Agreement between Hill City Assembly of God Church & ACHHS to provide space to administer the WIC Program from October 1, 2016 to September 30, 2017.

**VII. Administrative Reports:**

- A. Financial Reports** - Kathleen Ryan noted that we are 75% of the way through the year and we are at 74% of the budget. Kathy also discussed the tracking for over payments as a pass through for folks leaving placements and retrieving the money to return to the State. Commissioner Napstad asked for a graph showing the trend line throughout the year for the funding balance.

**VIII. Committee Reports from Commissioners**

- A. H&HS Advisory Committee** – Commissioners Westerlund and/or Marcotte.

Committee Members attending today: Katie Nelson & Amanda Voller. Draft Copy of the September 7th meeting minutes included in packet. Commissioners Westerlund & Marcotte noted there was a Family Services Collaborative presentation and discussion from the various Task Forces. It was also noted the committee members served the Community Meal at First Lutheran Church.

- B. AEOA Committee Update** – Commissioner Westerlund – Next meeting is in October.
- C. NEMOJT Committee Update** – Commissioner Napstad – Next meeting is October 8<sup>th</sup>. Commissioner Napstad discussed the various grants and their impact. Amanda Voller asked Commissioners to encourage their schools to send 9-12 grade students to the "Construct Tomorrow" program on October 19th. Forty-five students from Aitkin will be attending.
- D. CJI (Children’s Justice Initiative)** – Commissioner Westerlund noted they discussed change in placement forms and confidentiality as well as Policy and Procedures in the Child Protection area. She also noted that Judge Solien will be retiring by the end of this year.
- E. Lakes & Pines Update** – Commissioner Niemi said their meeting discussion was on the center-based versus home based-concept. He has contacted Amy Klobuchar about his concerns of not getting teachers into the homes, busing or barriers involving transporting the children to the centers in rural areas, and the new requirement of having "degreed" teachers requiring more money in wages.

Next Meeting – October 25, 2016

Break: 10:08 a.m. to 10:26 a.m.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: September 13, 2016 to September 26, 2016; B) Approve County Board Minutes: September 13, 2016; C) Approve Auditor Warrants – August Sales & Use Tax: General Fund \$342.28, Road & Bridge \$2,366.06, State \$6,746.00, Trust \$13.51, Forest Development \$0.49, Long Lake Conservation Center \$43.79, Parks \$274.41 for a total of \$9,786.54; D) Approve Commissioner Warrants: General Fund \$177,390.46, Road & Bridge \$47,139.42, State \$570.00, Trust \$24,616.51, Forest Development \$32,844.67, Long Lake Conservation Center \$5,445.17, Parks \$13,776.72 for a total of \$301,782.95; E) Adopt Resolution: Tax-Forfeited Land Sale

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Niemi and carried, to adopt resolution – Tax-Forfeited Land Sale:

**WHEREAS**, the classification of the following county owned and tax-forfeited lands to be offered for sale has been made by the County Board in accordance with Minnesota Statutes 282, and

**WHEREAS**, all of the following parcels of lands have been classified to dispose of, and

**WHEREAS**, the County Board has made appraisals of the lands classified as non-conservation and of the timber and timber products thereon, and has made appraisal of timber and buildings on such lands as have not been classified, and a list of such lands

**BREAK**

**REGULAR BOARD RECONVENES**

**CONSENT AGENDA**

**RESOLUTION  
20160927-066  
TAX-FORFEITED  
LAND SALE**

and timber, timber only and of buildings so appraised has been filed with the County Auditor for the purpose of offering lands, timber and buildings, so listed, for sale at not less than the appraised value of the land, timber, and buildings combined, with said appraisals of each property following, and

**WHEREAS**, the County Board is by law designated with authority to provide for the sale of such lands on terms:

**NOW, THEREFORE BE IT RESOLVED**, that such parcels shall be sold on the following terms, to wit: That on sales amounting to \$5,000.00 or less per parcel, the purchase price shall be paid in full at the time of purchase. On sales amounting to more than \$5,000.00 per parcel, the purchaser shall pay a minimum of \$5,000.00 down or 25% of the purchase price (whichever is greater) with the privilege of paying the balance over 5 years with the balance amortized over the 5 years plus interest at the rate according to Minnesota Statutes 282.01, Subdivision 4, on the deferred balance. Any remaining balance may be paid at any time. If the property is purchased on a contract for deed, a \$46.00 fee will be required at the time of purchase for the recording of the contract. Any contract for deed purchase on properties on this sale, are required to be recorded. Any property with a known well, will be charged a \$50.00 fee for recording the well certificate.

Provided that in case any parcel of land bearing standing timber, buildings or timber products is sold at public auction for more than the appraised value, the amount bid in excess of the appraised value shall be allocated between the land, buildings, and timber in proportion to the respective appraised value. The purchaser of tax-forfeited land at such sale shall be entitled to immediate possession, subject to the provision of any existing lease made in behalf of the State, and

**BE IT FURTHER RESOLVED**, that notice of such sale of lands, timber and buildings be given by publication in the official newspaper of the County as provided by law; that the County Auditor of Aitkin County offer such parcels of land for sale in the order in which they appear in said NOTICE OF SALE, and that such sale shall commence at 2:00 P.M. on Friday, the 2nd day of December, 2016 and continue until all parcels classified as non-conservation and timber only, buildings on parcels not classified, are offered to the highest bidder for sale. This sale will be held at the Aitkin County Courthouse 3<sup>rd</sup> floor courtroom in Aitkin, Minnesota – 209 2<sup>nd</sup> St. NW.

**BE IT FURTHER RESOLVED**, as required by Minnesota Statutes 284.28, there will be added to the sale price of any tax-forfeited lands sold, an amount equal to three percent of the total sale price. Said additional amount to be deposited in the State Treasury and credited to the State Real Estate Assurance Fund, and

**BE IT FURTHER RESOLVED**, that the Land Commissioner may withdraw any description on the list, later subject to the approval of the County Board, when it may appear to be in the public interest to do so, and

**BE IT FURTHER RESOLVED**, Minnesota Statutes 282.014, imposes a \$25.00 fee upon purchasers of tax-forfeited land for issuance of a State Deed.

**BE IT FURTHER RESOLVED**, as required by Minnesota Statutes 282.01, Subdivision 6, all State Tax Deeds must be recorded with the County Recorder prior to issuing the Deed to the purchaser, therefore a recording fee for each State Deed issued must be paid to the Aitkin County Recorder by the purchaser when tax-forfeited land is paid for in full, as required in MS 357.18,

**BE IT FURTHER RESOLVED**, as required by Minnesota Statutes 287.22, all State Tax Deeds are subject to State Deed Tax which must be paid by the purchaser.

**BE IT FURTHER RESOLVED**, Aitkin County is not responsible for location of or determining property lines or boundaries.

**BE IT FURTHER RESOLVED**, that all lands sold hereunder are sold subject to the Zoning Ordinance adopted by the County Board, and all lands are sold subject to railroad and highway easements, power and pipeline easements, any recreational easements, and subject to all flowage rights, and

**BE IT FURTHER RESOLVED**, that except in the case of Deeds issued for platted property and Deeds issued to correct errors in either legal description or grantees, the Deeds issued for these parcels will contain a restrictive covenant which will prohibit enrollment of the land in a State Funded program providing compensation of marginal land or wetlands.

Aitkin County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment and the provision of services. Prospective bidders who require special accommodations to participate in this sale should inform the Land Department as soon as possible and more than three working days before the sale. You may write to Aitkin County Land Department at 209 2nd St. NW Room 206 Aitkin, MN.56431 or call 218-927-7364. Pre-registration prior to the sale is encouraged. If the bidder has not pre-registered, registration will be required before the sale commences to receive a bidding number.

### Land Sale Parcels 2016

Parcel #	Access	Pin ID	Legal	Sec	Twp	Rge	Ac	Starting Price at Auction
1	*	08-0-045102 & 08-0-045101	SE-SE	27	48	25	40	\$9,000.00
2		08-0-040000	S 1/2-SE	24	48	25	80	\$60,600.00
3	partial ***	08-0-39400 & 08-0-839600	E 1/2-SW	24	48	25	80	\$78,900.00
4	partial ***	08-0-839600 & 08-0-038500	SW-SW (24) SE-SE (23)	48	25	80		\$70,000.00
5	*	20-0-006901	N 1/2-NW	5	51	26	42	\$31,200.00
6	**	29-1-111900	Indian Portage Lot 11 Blk 24	20	49	23	0.16	\$1,900.00
7	**	29-1-243500	Sheshebe Point 3rd Addn Lot 5 Blk 18	27	49	23		\$1,400.00
8	*	32-1-071502 & 32-1-071602 &	Big Sandy Lake Highlands 5th Addn Swly	34	50	23	1.34	\$6,800.00

		32-1-071400	200 ft of Lots 131 and 132 and Lot 130					
9	*	50-1-057500, 50-1-058900, 50-1-060700 to 50-1- 062500	Plat of Bain Lots 1-14 Blk 1, Lots 1-18 Blk 2, Lots 1- 18 Blk 3, and Lots 1-21 Blk 4	26	50	26		\$8,800.00
10	*	56-1-033800 & 56-1- 033600	First Addn to Aitkin - Lots 8, 9 and 10 Blk 119	25	47	27		\$21,400.00
11	**	56-1-122800	W 8 rods of Lot 16 - Tibbetts Irregular Lots in Aitkin	24	47	27	0.61	\$2,700.00

Ross Wagner, Economic Development and Forest Industry Coordinator discussed Blandin Broadband Community Grant application with the Board. Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve request to submit grant application for Blandin Broadband Community Grant.

**BLANDIN  
BROADBAND  
COMMUNITY  
GRANT  
APPLICATION**

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting yes to approve letter of support for Mille Lacs Energy Cooperative's Border to Border Broadband grant application.

**LETTER OF  
SUPPORT**

Commissioner Napstad and Commissioner Wedel, as members of the Facilities Committee provided the Board an update on the status of the boiler system in the Health & Human Services building. Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve purchase of a new boiler system for the Health & Human Services building from General Heating and Mechanical at a cost of \$41,995.00 (Option 2), as recommended by the Facilities Committee.

**BOILER SYSTEM  
FOR HHS BLDG.**

Patrick Wussow, Interim County Administrator and Jim Ratz, County Attorney discussed with the Board Fredrick Krietzman's request for the County Board to sign Termination Agreements for Condominium Nos. 309 and 316 at Quadna Mountain. Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting to approve execution of the requested "Consent of Mortgagee to Termination," and further agreed that if Mr. Krietzman wishes the Board to consider his additional request for release of the mortgage by the County, the County Administrator shall direct Mr. Krietzman to draft proposed releases for the County Board to consider at a future date.

**QUADNA  
MOUNTAIN**

Patrick Wussow, Interim County Administrator and the Board reviewed the objectives for the Interim Administrator and hiring process for the new administrator.

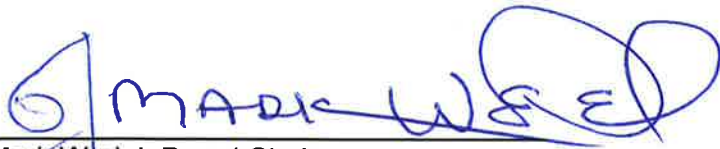
**ADMINISTRATOR  
PROCESS**

The Board discussed the following: MRCC, Facilities, AIS, NEWAC, AMC, Snake River Watershed, NCLUCB, ATV Event in McGregor, Extension, Mille Lacs Watershed, Personnel, TZD, and Water Planning Task Force.

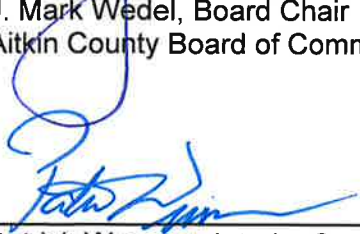
**BOARD  
DISCUSSION**

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to adjourn the meeting at 12:38 p.m. until Tuesday, October 11, 2016 at 9:00 a.m.

**ADJOURN**



J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioners



Patrick Wussow, Interim County Administrator