

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING AGENDA
September 27, 2016**

- 9:05 A.M.**
- I. Attendance**
 - II. Approval of Health & Human Services Board Agenda**
 - III. Review August 23, 2016 Health & Human Service Board Minutes**
 - IV. Review Bills**
 - V. General/Miscellaneous Information**
 - A. NEMT (Non-Emergency Medical Transportation) - Jessi Goble**
 - B. NACo (National Association of Counties) Appointments of Tom Burke**
 - 1. Confirmed nomination as member of the Health Steering Committee**
 - 2. Member appointment of the Healthy Counties Initiative Advisory Board**
 - C. Anoka Regional Treatment Center - Kathy Ryan & Pat Wussow**
 - VI. Contracts/Agreements**
 - A. Secure Transport Services Agreement between General Security Services Corporation (GSSC) and ACHHS effective September 1, 2016 and ongoing as needed.**
 - B. WIC Agreement between Hill City Assembly of God Church & ACHHS to provide space to administer the WIC Program from October 1, 2016 to September 30, 2017**
 - VII. Administrative Reports:**
 - A. Financial Reports - Kathleen Ryan**
 - VIII. Committee Reports from Commissioners**
 - A. H&HS Advisory Committee – Commissioners Westerlund and/or Marcotte**
Committee Members attending today: Katie Nelson & Amanda Voller
Draft Copy of the September 7th meeting minutes included in packet.
 - B. AEOA Committee Update – Commissioner Westerlund**
 - C. NEMOJT Committee Update – Commissioner Napstad**
 - D. CJI (Children’s Justice Initiative) – Commissioner Westerlund**
 - E. Lakes & Pines Update – Commissioner Niemi**
 - IX. Break at 9:___ a.m. for _____ minutes Next Meeting – October 25, 2016**

AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
August 23, 2016

I. Attendance

The Aitkin County Board of Commissioners met this 23rd day of August, 2016, at 9:03 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners, Brian Napstad, Don Niemi, and Laurie Westerlund; (Commissioner Anne Marcotte was absent) and others present included: County Administrator Nathan Burkett; H&HS Staff Members Tom Burke, Director; Erin Melz, Public Health Supervisor; Kathy Ryan, Fiscal Supervisor; Jessi Schultz & Heather Overn, Social Service Supervisors; Jessi Goble, Financial Assistance Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Adam Hoogenakker, Aitkin Independent Age; and Roberta Elvecrog and Bob Marcum, H&HS Advisory Committee Members; Mike Hagen, Aitkin County Growth; Bob Harwarth, Bill Pratt, and Georgia Johnson, Citizens.

II. Approval of Health & Human Services Board Agenda

Motion by Commissioner Westerlund, seconded by Commissioner Napstad, and carried; the vote was to approve the Agenda.

III. Review July 26, 2016 Health & Human Service Board Minutes

Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried; the vote was to approve the Minutes of the July 26, 2016 Health & Human Services Board Meeting.

IV. Review Bills

Motion by Commissioner Westerlund, seconded by Commissioner Napstad, and carried; the vote was to approve the Bills.

V. General/Miscellaneous Information

A. Bulletin 16-76-01 - County Portion of Cost of Care at State Operated Services Regional Treatment Centers - Tom Burke & Kathy Ryan reviewed a letter from DHS which was to notify ACHHS that if we don't pay the past due bill dating back to November 2015, DHS will begin holding funds through the MMIS (DHS Medicaid Management Information System) until the bill is paid in full. The current amount owed is \$297,367. Tom noted that further discussion on this topic is scheduled to take place at the MACSSA AMC Policy Committee on September 15 & 16 as well as at the December AMC Meeting. Questions have arose as to what has happened to the cost of mental health services and how can we deal with it. The consensus of the Board would be to draft a letter of impact and concern to the State and consider payment options.

B. RUCA (Rural Urban Community Area) vs. Per Diem - Kathy Ryan explained the handout recommending that we maintain the per diem which is very cost effective for the number of people we are serving with the program

VI. Contracts/Agreements

A. Mutual Aid Agreement for (Public) Health and Human Services and the Use of Resources including Personnel and Equipment between Aitkin, Itasca, and Koochiching Counties - Erin Melz, PH Supervisor. *Motion by Commissioner Westerlund, seconded by Commissioner Napstad, and carried, the vote was to approve and authorize the Board Chair to sign the Mutual Aid Agreement for (Public) Health and Human Services and the Use of Resources including Personnel and Equipment between Aitkin, Itasca, and Koochiching Counties.*

VII. Administrative Reports:

- A. Financial Reports** - Kathleen Ryan noted that we are on track with expenditures as planned.

VIII. Committee Reports from Commissioners

- A. H&HS Advisory Committee** – Commissioners Westerlund and/or Marcotte
Committee Members attending today: Bob Marcum & Holly Bray
Draft Copy of the August 3rd meeting minutes included in packet. Bob Marcum discussed three topics unrelated to the Health & Human Services Advisory Committee which included: Financial Abuse of Elders, Computer Systems from the State Surplus, and Crisis with Mental Health Care.
- B. AEOA Committee Update** – Commissioner Westerlund noted she was on vacation and did not attend the meeting.
- C. NEMOJT Committee Update** – Commissioner Napstad noted they have not met since he last reported/updated the Board.
- D. CJJ (Children’s Justice Initiative)** – Commissioner Westerlund noted they met and are in the working on the development of a Process and Procedures Manual with Judge Solien retiring in the near future.
- E. Lakes & Pines Update** – Commissioner Niemi noted they have not met.
- F. Joint Powers Board Reports:**
- A. Tri-County Community Health Services Board (CHS)**
Commissioner Westerlund / Erin Melz / Tom Burke - It was noted that they met earlier in August and received the resignation of Ben Kofoed, the Public Health Planner and were approved to hire a new one so they will begin recruiting again to replace the former Public Health Planner.

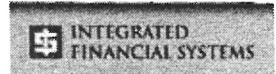
IX. Break at 10:00 a.m. for 15 minutes

Next Meeting –September 27, 2016

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 Health & Human Services

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
42 86222 AITKIN INDEPENDENT AGE 05- 430- 720- 3020- 6069		74.80	Child Care Advertising - Commu 08/17/2016 08/20/2016 1 Transactions	Community Ed & Prevent/Advertising
20 9791 BieganeK/Joan M 05- 430- 760- 3950- 6020		105.00	Guardianship/Conservator Activ 08/01/2016 08/31/2016 1 Transactions	Guardianship/Conservatorship
33 14124 CASH WISE PHARMACY #3041 05- 430- 710- 3180- 6057		46.17	Ensure for client - Health- Rel 08/02/2016 08/22/2016 1 Transactions	Health Related Services- Foster Care
38 87882 Central MN Mental Health Ctr 05- 430- 730- 3710- 6080		1,335.00	Detoxification (Category I) 08/06/2016 08/09/2016 1 Transactions	Detoxification - Other
39 89953 COCHRAN RECOVERY SERVICES INC 05- 430- 730- 3710- 6080		787.95	Detoxification (Category I) 08/25/2016 08/28/2016 1 Transactions	Detoxification - Other
49 11051 Department of Human Services 05- 430- 720- 3110- 6069		361.42	BSFE County Match Invoice #A30 08/01/2016 08/31/2016	Bsf Child Care
41 05- 430- 720- 3140- 6020		145.52	MEC2 BSF Recoveries Invoice #A 08/01/2016 08/31/2016	Other Child Care
40 05- 430- 730- 3590- 6072		3,698.91	CCDTF Maintenance of Effort 07/01/2016 07/31/2016 3 Transactions	Ccdtf County % State Billings
6 9220 DHS- MSOP 05- 430- 745- 3721- 6081		1,147.00	State- operated inpatient 08/01/2016 08/31/2016	Commitment Costs - Poor Relief
10 05- 430- 745- 3721- 6081		1,147.00	State- operated inpatient	Commitment Costs - Poor Relief

Aitkin County



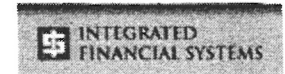
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27	05-430-745-3721-6081	2,867.50	08/01/2016 08/31/2016	Commitment Costs - Poor Relief
9220	DHS-MSOP	5,161.50	08/01/2016 08/31/2016	
			3 Transactions	
89965	DHS-ST PETER-SEE LIST			
3	05-430-745-3720-6081	7,308.00	06/10/2016 06/30/2016	State-Operated Inpatient - Rtc Or Cbhh
4	05-430-745-3720-6081	4,524.00	07/01/2016 07/13/2016	State-Operated Inpatient - Rtc Or Cbhh
1	05-430-745-3721-6081	2,077.00	08/01/2016 08/31/2016	Commitment Costs - Poor Relief
13	05-430-745-3721-6081	2,077.00	08/01/2016 08/31/2016	Commitment Costs - Poor Relief
14	05-430-745-3721-6081	2,306.40	08/01/2016 08/31/2016	Commitment Costs - Poor Relief
89965	DHS-ST PETER-SEE LIST	18,292.40		
			5 Transactions	
91345	Elvecrog/Roberta C			
9	05-430-750-3950-6020	70.00	08/01/2016 08/31/2016	Public Guardianship Dd
11	05-430-750-3950-6020	105.00	08/01/2016 08/31/2016	Public Guardianship Dd
12	05-430-760-3950-6020	70.00	08/01/2016 08/31/2016	Guardianship/Conservatorship
18	05-430-760-3950-6020	105.00	08/01/2016 08/31/2016	Guardianship/Conservatorship
29	05-430-760-3950-6020	70.00	08/01/2016 08/31/2016	Guardianship/Conservatorship
91345	Elvecrog/Roberta C	420.00		
			5 Transactions	
13687	Family Assessment Services			
5	05-430-745-3085-6020	593.75	08/03/2016 08/03/2016	Adult Outpat Diagnostic Assess/Psyc
32	05-430-745-3085-6020	202.50	08/30/2016 08/30/2016	Adult Outpat Diagnostic Assess/Psyc
13687	Family Assessment Services	796.25		
			2 Transactions	

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13217 JENNIFER VAUGHN THERAPY SERVICES				
35 05-430-745-3090-6050		150.00	Pre- Petition Screening/Hearing 09/01/2016 09/01/2016	Pre- Petition Screening/Hearing
36 05-430-745-3090-6050		250.00	Pre- Petition Screening/Hearing 09/12/2016 09/12/2016	Pre- Petition Screening/Hearing
13217 JENNIFER VAUGHN THERAPY SERVICES		400.00	2 Transactions	
6110 Lakes & Pines CAC, Inc				
46 05-430-745-3025-6020		2,340.52	Family Resource Specialist - A 07/01/2016 07/31/2016	COMMUNITY ED & PREVENTION
47 05-430-745-3025-6020		5,107.06	Family Resource Specialist - W 07/01/2016 07/31/2016	COMMUNITY ED & PREVENTION
6110 Lakes & Pines CAC, Inc		7,447.58	2 Transactions	
10977 Northern Psychiatric Associates				
34 05-430-730-3090-6050		607.50	Pre- Petition Screening/Hearing 08/11/2016 08/11/2016	Pre- Petition Screening/Hearing
19 05-430-740-3050-6020		278.12	Child Outpatient Diagnostic As 08/12/2016 08/12/2016	Child Outpat Assess/Psyc. Testing
28 05-430-740-3050-6020		278.12	Child Outpatient Diagnostic As 08/12/2016 08/12/2016	Child Outpat Assess/Psyc. Testing
30 05-430-740-3050-6020		278.12	Child Outpatient Diagnostic As 08/12/2016 08/12/2016	Child Outpat Assess/Psyc. Testing
43 05-430-740-3900-6020		360.00	Clinical supervision- Child Rul 08/19/2016 08/19/2016	Child Rule 79 Case Mgmt
44 05-430-740-3900-6020		90.00	Clinical supervision- Child Rul 08/23/2016 08/23/2016	Child Rule 79 Case Mgmt
15 05-430-745-3085-6020		278.12	Adult Outpatient Diagnostic As 08/12/2016 08/12/2016	Adult Outpat Diagnostic Assess/Psyc
45 05-430-745-3910-6020		360.00	Clinical supervision- Adult Rul 08/19/2016 08/19/2016	Adult Rule 79 Case Mgmt
10977 Northern Psychiatric Associates		2,529.98	8 Transactions	
3639 Northland Counseling Ctr Inc				
48 05-430-730-3710-6020		1,625.00	Detoxification (Category I) 08/08/2016 08/12/2016	Detoxification - Grand Rapids
3639 Northland Counseling Ctr Inc		1,625.00	1 Transactions	

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8 90748 Oakridge Homes Sils 05- 430- 750- 3340- 6073		513.01	Semi- Independent Living Serv 08/05/2016 08/26/2016	Semi- Independent Living Serv (Sils)
23 05- 430- 750- 3340- 6073		134.56	Semi- Independent Living Serv 08/17/2016 08/25/2016	Semi- Independent Living Serv (Sils)
90748 Oakridge Homes Sils		647.57	2 Transactions	
16 4242 Ryan & Brucker Ltd 05- 430- 750- 3950- 6020		26.25	Public guardianship 07/01/2016 07/31/2016	Public Guardianship Dd
17 05- 430- 750- 3950- 6020		26.25	Public guardianship 08/01/2016 08/31/2016	Public Guardianship Dd
4242 Ryan & Brucker Ltd		52.50	2 Transactions	
2 88890 Scharrer/Shirley 05- 430- 750- 3950- 6020		70.00	Public Guardianship 08/17/2016 08/31/2016	Public Guardianship Dd
21 05- 430- 750- 3950- 6020		70.00	Public guardianship 07/01/2016 07/31/2016	Public Guardianship Dd
22 05- 430- 750- 3950- 6020		70.00	Public guardianship 08/01/2016 08/30/2016	Public Guardianship Dd
24 05- 430- 750- 3950- 6020		70.00	Public guardianship 08/01/2016 08/30/2016	Public Guardianship Dd
25 05- 430- 750- 3950- 6020		70.00	Public guardianship 07/01/2016 07/31/2016	Public Guardianship Dd
26 05- 430- 750- 3950- 6020		35.00	Public guardianship 08/01/2016 08/30/2016	Public Guardianship Dd
88890 Scharrer/Shirley		385.00	6 Transactions	
7 9140 SIMAR/CANDACE 05- 430- 760- 3950- 6020		70.00	Guardianship/conservatorship 08/01/2016 08/31/2016	Guardianship/Conservatorship
9140 SIMAR/CANDACE		70.00	1 Transactions	
31 90657 Simmens/Debbie 05- 430- 740- 3890- 6020		100.00	Child Respite Care 09/16/2016 09/18/2016	Child Mh Respite

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<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
90657 Simmens/Debbie		100.00	1 Transactions	
37 13023 TETREAUPT PSYCHOLOGICAL SERVICES, 05-430-740-3050-6020		360.00	Child Outpatient Diagnostic As 07/22/2016 07/25/2016	Child Outpat Assess/Psyc. Testing
13023 TETREAUPT PSYCHOLOGICAL SERVICES, 05-430-740-3050-6020		360.00	1 Transactions	
Final Total		44,842.55	20 Vendors	49 Transactions

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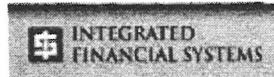


Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
5	44,842.55	Health & Human Services
All Funds	44,842.55	Total

Approved by,
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Aitkin County



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Health & Human Services

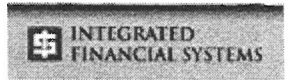
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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
1	85003 Aitkin County DAC 05-400-440-0410-6231		20.06 PAPER SHREDDING 08/08/2016 08/29/2016		Services/Labor/Contracts
2	05-400-440-0410-6231		3.34 CLEANING 08/02/2016 08/25/2016		Services/Labor/Contracts
1	05-420-600-4800-6231		42.64 PAPER SHREDDING 08/08/2016 08/29/2016		Services/Labor/Contracts
2	05-420-600-4800-6231		7.11 CLEANING 08/02/2016 08/25/2016		Services/Labor/Contracts
1	05-430-700-4800-6231		62.71 PAPER SHREDDING 08/08/2016 08/29/2016		Services/Labor/Contracts
2	05-430-700-4800-6231		10.46 CLEANING 08/02/2016 08/25/2016		Services/Labor/Contracts
	85003 Aitkin County DAC		146.32 6 Transactions		
3	86222 Aitkin Independent Age 05-400-440-0410-6231		5.44 AGENCY SUBSCRIPTION (1 YR) 08/23/2016 08/23/2016	00001329	Services/Labor/Contracts
4	05-400-440-0410-6231		33.79 FEMA NOTICE 08/24/2016 08/24/2016	00001329	Services/Labor/Contracts
3	05-420-600-4800-6231		11.56 AGENCY SUBSCRIPTION (1 YR) 08/23/2016 08/23/2016	00001329	Services/Labor/Contracts
4	05-420-600-4800-6231		71.81 FEMA NOTICE 08/24/2016 08/24/2016	00001329	Services/Labor/Contracts
3	05-430-700-4800-6231		17.00 AGENCY SUBSCRIPTION (1 YR) 08/23/2016 08/23/2016	00001329	Services/Labor/Contracts
4	05-430-700-4800-6231		105.60 FEMA NOTICE 08/24/2016 08/24/2016	00001329	Services/Labor/Contracts
	86222 Aitkin Independent Age		245.20 6 Transactions		
5	88023 American Payment Centers, LLC 05-400-440-0410-6301		12.80 BOX SERVICE 10/01/2016 12/31/2016	15-14151	Equipment Lease/Space Rental
5	05-420-600-4800-6301		27.20 BOX SERVICE 10/01/2016 12/31/2016	15-14151	Equipment Lease/Space Rental
5	05-430-700-4800-6301		40.00 BOX SERVICE 10/01/2016 12/31/2016	15-14151	Equipment Lease/Space Rental

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<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
88023 American Payment Centers, LLC		80.00	3 Transactions		
6 8239 Ameripride Linen & Apparel Services					
05-400-440-0410-6422		5.22	CLEANING SUPPLIES 08/16/2016	2200815516	Janitorial Services/Supplies
6 05-420-600-4800-6422		11.08	CLEANING SUPPLIES 08/16/2016	2200815516	Janitorial Services/Supplies
6 05-430-700-4800-6422		16.30	CLEANING SUPPLIES 08/16/2016	2200815516	Janitorial Services/Supplies
8239 Ameripride Linen & Apparel Services		32.60	3 Transactions		
7 13725 Beartooth True Value					
05-400-440-0410-6422		3.83	AGENCY - MOUSE TRAPS 08/03/2016	B19613	Janitorial Services/Supplies
7 05-420-600-4800-6422		8.15	AGENCY - MOUSE TRAPS 08/03/2016	B19613	Janitorial Services/Supplies
7 05-430-700-4800-6422		11.98	AGENCY - MOUSE TRAPS 08/03/2016	B19613	Janitorial Services/Supplies
13725 Beartooth True Value		23.96	3 Transactions		
8 10855 Culligan					
05-400-440-0410-6301		21.62	COOLER RENTAL SERVICE 09/01/2016	150-10016285-1	Equipment Lease/Space Rental
8 05-420-600-4800-6301		45.93	COOLER RENTAL SERVICE 09/01/2016	150-10016285-1	Equipment Lease/Space Rental
8 05-430-700-4800-6301		67.55	COOLER RENTAL SERVICE 09/01/2016	150-10016285-1	Equipment Lease/Space Rental
10855 Culligan		135.10	3 Transactions		
9 88846 Dacotah Paper Company					
05-400-440-0410-6405		64.94	AGENCY SUPPLIES - SOAP 08/23/2016	28791	Office Supplies
9 05-420-600-4800-6405		138.02	AGENCY SUPPLIES - SOAP 08/23/2016	28791	Office Supplies
9 05-430-700-4800-6405		202.97	AGENCY SUPPLIES - SOAP 08/23/2016	28791	Office Supplies
88846 Dacotah Paper Company		405.93	3 Transactions		

Aitkin County



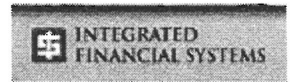
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Health & Human Services

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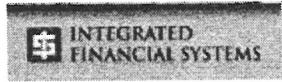
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10	88628 Dalco 05-400-440-0410-6422		36.93	TOWELS 08/17/2016 08/17/2016	3065359 Janitorial Services/Supplies
10	05-420-600-4800-6422		78.47	TOWELS 08/17/2016 08/17/2016	3065359 Janitorial Services/Supplies
10	05-430-700-4800-6422		115.40	TOWELS 08/17/2016 08/17/2016	3065359 Janitorial Services/Supplies
	88628 Dalco		230.80	3 Transactions	
17	11051 Department of Human Services 05-420-640-4800-6231		29.30	CS MONTHLY FED OFFSET FEE 08/01/2016 08/31/2016	A300C625401 Services/Labor/Contracts
18	05-420-650-4400-6025		681.32	MA LTC UN 65 08/01/2016 08/31/2016	A300MM8B011 State/Fed Share - MA
19	05-420-650-4400-6025		2,467.16	MA ESTATE COLLECTIONS - FED 08/01/2016 08/31/2016	A300MM8B011 State/Fed Share - MA
20	05-420-650-4400-6025		1,233.58	MA ESTATE COLLECTIONS - ST 08/01/2016 08/31/2016	A300MM8B011 State/Fed Share - MA
13	05-430-710-0000-5453		35.00	SFY 2016 CW-TCM ADMIN FEE	00000369103 CW TCM Revenue
14	05-430-740-0000-5444		22.00	SFY 2016 RULE 5 ADMIN FEE	00000369103 MA Rule 5 Foster Care*66
12	05-430-740-0000-5450		85.00	SFY 2016 MH-TCM CHILD ADM FEE	00000369103 MA CMH TCM*64
11	05-430-745-0000-5421		18.00	SFY 2016 MH-TCM ADULT ADM FEE	00000369103 MA Adult MH TCM*31
15	15-000-000-0000-5832		121.80	SFY 2016 IV-E LCTS ADMIN FEE	00000369103 Lcts Revenue Earned
16	15-000-000-0000-5832		226.20	SFY 2016 MA LCTS ADMIN FEE	00000369103 Lcts Revenue Earned
	11051 Department of Human Services		4,919.36	10 Transactions	
21	2186 Hillyard Inc - Kansas City 05-400-440-0410-6422		54.07	CLEANING / BATHROOM SUPPLIES 08/17/2016 08/17/2016	602200651 Janitorial Services/Supplies
21	05-420-600-4800-6422		114.89	CLEANING / BATHROOM SUPPLIES 08/17/2016 08/17/2016	602200651 Janitorial Services/Supplies
21	05-430-700-4800-6422		168.96	CLEANING / BATHROOM SUPPLIES 08/17/2016 08/17/2016	602200651 Janitorial Services/Supplies
	2186 Hillyard Inc - Kansas City		337.92	3 Transactions	
22	2340 Hyytinen Hardware Hank 05-400-440-0410-6405		8.77	PH - SUPPLIES 08/04/2016 08/04/2016	1345599 Office Supplies

Aitkin County



<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
23	05-400-440-0410-6422		1.34	AGENCY - TOILET REPAIRS 08/05/2016 08/05/2016	1345650 Janitorial Services/Supplies
24	05-400-440-0410-6422		1.34	AGENCY - TOILET REPAIRS 08/05/2016 08/05/2016	1345750 Janitorial Services/Supplies
26	05-400-440-0410-6422		6.55	AGENCY - MOUSE TRAPS 08/17/2016 08/17/2016	1348459 Janitorial Services/Supplies
23	05-420-600-4800-6422		2.85	AGENCY - TOILET REPAIRS 08/05/2016 08/05/2016	1345650 Janitorial Services/Supplies
24	05-420-600-4800-6422		2.85	AGENCY - TOILET REPAIRS 08/05/2016 08/05/2016	1345750 Janitorial Services/Supplies
26	05-420-600-4800-6422		13.92	AGENCY - MOUSE TRAPS 08/17/2016 08/17/2016	1348459 Janitorial Services/Supplies
23	05-430-700-4800-6422		4.19	AGENCY - TOILET REPAIRS 08/05/2016 08/05/2016	1345650 Janitorial Services/Supplies
24	05-430-700-4800-6422		4.19	AGENCY - TOILET REPAIRS 08/05/2016 08/05/2016	1345750 Janitorial Services/Supplies
25	05-430-700-4800-6405		1.98	SINGLE CUT KEY (TR) 08/17/2016 08/17/2016	1348459 Office Supplies
26	05-430-700-4800-6422		20.47	AGENCY - MOUSE TRAPS 08/17/2016 08/17/2016	1348459 Janitorial Services/Supplies
2340	Hyytinen Hardware Hank		68.45	11 Transactions	
11406	Innovative Office Solutions				
27	05-400-440-0410-6405		27.56	AGENCY SUPPLIES 08/31/2016 08/31/2016	IN1309159 Office Supplies
27	05-420-600-4800-6405		58.55	AGENCY SUPPLIES 08/31/2016 08/31/2016	IN1309159 Office Supplies
27	05-430-700-4800-6405		86.11	AGENCY SUPPLIES 08/31/2016 08/31/2016	IN1309159 Office Supplies
11406	Innovative Office Solutions		172.22	3 Transactions	
90182	Laboratory Corp Of America Holdings				
28	05-420-640-4800-6397		82.50	IVD GENETIC TEST 0011764883-02 07/12/2016 08/01/2016	52777578 Genetic Tests Iv-D
90182	Laboratory Corp Of America Holdings		82.50	1 Transactions	
89765	Minnesota Elevator, Inc				
29	05-400-440-0410-6300		26.44	ELEVATOR SERVICE - SEPT '16	675642 Maintenance/Service Contracts

Aitkin County



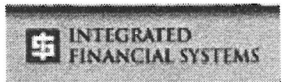
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Health & Human Services

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
29	05-420-600-4800-6300		56.19	ELEVATOR SERVICE - SEPT '16 09/01/2016 09/30/2016	675642 Maintenance/Service Contracts
29	05-430-700-4800-6300		82.64	ELEVATOR SERVICE - SEPT '16 09/01/2016 09/30/2016	675642 Maintenance/Service Contracts
89765	Minnesota Elevator, Inc		165.27	3 Transactions	
31	89081 North Ambulance Brainerd 05-400-401-0000-6809		2,385.00	AMBULANCE RUNS - AUG '16 08/01/2016 08/31/2016	No. Memorial Ambulance-Aitkin
89081	North Ambulance Brainerd		2,385.00	1 Transactions	
30	1652 Northland Fire Protection 05-400-440-0410-6300		28.98	MAINTENANCE RECERTIFICATION 07/01/2016 06/30/2017	23597 Maintenance/Service Contracts
30	05-420-600-4800-6300		61.59	MAINTENANCE RECERTIFICATION 07/01/2016 06/30/2017	23597 Maintenance/Service Contracts
30	05-430-700-4800-6300		90.58	MAINTENANCE RECERTIFICATION 07/01/2016 06/30/2017	23597 Maintenance/Service Contracts
1652	Northland Fire Protection		181.15	3 Transactions	
32	3810 Paulbeck's County Market 05-430-700-4800-6810		211.90	MH FLEX - GIFT CARDS (2) 08/17/2016 08/17/2016	008000261211 Mh Init - Flex
3810	Paulbeck's County Market		211.90	1 Transactions	
33	4070 Riley Auto Supply 05-400-440-0410-6422		19.51	BELTS - AIR HANDLING SYSTEM 07/19/2016 07/19/2016	577147 Janitorial Services/Supplies
33	05-420-600-4800-6422		41.47	BELTS - AIR HANDLING SYSTEM 07/19/2016 07/19/2016	577147 Janitorial Services/Supplies
33	05-430-700-4800-6422		60.98	BELTS - AIR HANDLING SYSTEM 07/19/2016 07/19/2016	577147 Janitorial Services/Supplies
4070	Riley Auto Supply		121.96	3 Transactions	
34	9276 Sanofi Pasteur Inc 05-400-400-0402-6401		2,525.76	FLU VACCINE 09/08/2016 09/08/2016	906848479 Vaccine Cost

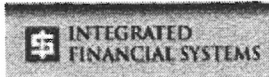
Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



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<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
9276	Sanofi Pasteur Inc		2,525.76	1 Transactions	
35	86944 Sheriff Crow Wing County 05-420-640-4800-6379		75.00	IVD SERVICE 0011503853-01 09/05/2016 09/05/2016	3290 Other Iv-D Charges
	86944 Sheriff Crow Wing County		75.00	1 Transactions	
36	4507 Sorensen Root Thompson Funeral Home 05-420-650-4800-6810		2,100.00	COUNTY BURIAL 08/25/2016 08/25/2016	County Burials
	4507 Sorensen Root Thompson Funeral Home		2,100.00	1 Transactions	
37	88859 Spee*Dee-St Cloud 05-420-600-4800-6231		405.05	IM SERVICE 08/01/2016 09/02/2016	3125005 Services/Labor/Contracts
	88859 Spee*Dee-St Cloud		405.05	1 Transactions	
41	86235 The Office Shop Inc 05-400-440-0410-6405		12.35	AGENCY SUPPLIES 08/03/2016 08/03/2016	1009645-0 Office Supplies
42	05-400-440-0410-6405		13.53	AGENCY SUPPLIES-DISK MAILERS 08/03/2016 08/03/2016	1009710-0 Office Supplies
43	05-400-440-0410-6405		12.33	AGENCY SUPPLIES 08/09/2016 08/09/2016	1009970-0 Office Supplies
46	05-400-440-0410-6405		2.87	AGENCY SUPPLIES 08/16/2016 08/16/2016	1010427-0 Office Supplies
47	05-400-440-0410-6405		11.72	AGENCY SUPPLIES 08/19/2016 08/19/2016	1010667-0 Office Supplies
48	05-400-440-0410-6405		20.52	AGENCY SUPPLIES 08/22/2016 08/22/2016	1010667-1 Office Supplies
49	05-400-440-0410-6405		6.59	AGENCY SUPPLIES 08/24/2016 08/24/2016	1010904-0 Office Supplies
50	05-400-440-0410-6405		9.05	AGENCY SUPPLIES 08/31/2016 08/31/2016	1010904-1 Office Supplies
51	05-400-440-0410-6405		3.82	AGENCY SUPPLIES 08/26/2016 08/26/2016	1011082-0 Office Supplies
53	05-400-440-0410-6405		17.38	OSS - FAX TONER 08/31/2016 08/31/2016	1011351-0 Office Supplies

Aitkin County



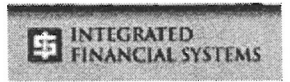
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Health & Human Services

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<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
54	05-400-440-0410-6405		6.61	AGENCY SUPPLIES 08/31/2016 08/31/2016	1011351-0 Office Supplies
39	05-400-440-0410-6300		2,069.17	PH - COPIER CONTRACT IRC5255 08/26/2016 08/26/2016	287478-0 Maintenance/Service Contracts
41	05-420-600-4800-6405		26.25	AGENCY SUPPLIES 08/03/2016 08/03/2016	1009645-0 Office Supplies
42	05-420-600-4800-6405		28.76	AGENCY SUPPLIES-DISK MAILERS 08/03/2016 08/03/2016	1009710-0 Office Supplies
43	05-420-600-4800-6405		26.20	AGENCY SUPPLIES 08/09/2016 08/09/2016	1009970-0 Office Supplies
45	05-420-600-4800-6405		8.99	IM SUPPLIES 08/16/2016 08/16/2016	1010427-0 Office Supplies
46	05-420-600-4800-6405		6.12	AGENCY SUPPLIES 08/16/2016 08/16/2016	1010427-0 Office Supplies
47	05-420-600-4800-6405		24.92	AGENCY SUPPLIES 08/19/2016 08/19/2016	1010667-0 Office Supplies
48	05-420-600-4800-6405		43.62	AGENCY SUPPLIES 08/22/2016 08/22/2016	1010667-1 Office Supplies
49	05-420-600-4800-6405		14.00	AGENCY SUPPLIES 08/24/2016 08/24/2016	1010904-0 Office Supplies
50	05-420-600-4800-6405		19.23	AGENCY SUPPLIES 08/31/2016 08/31/2016	1010904-1 Office Supplies
51	05-420-600-4800-6405		8.14	AGENCY SUPPLIES 08/26/2016 08/26/2016	1011082-0 Office Supplies
53	05-420-600-4800-6405		36.93	OSS - FAX TONER 08/31/2016 08/31/2016	1011351-0 Office Supplies
54	05-420-600-4800-6405		14.05	AGENCY SUPPLIES 08/31/2016 08/31/2016	1011351-0 Office Supplies
40	05-420-640-4800-6300		57.81	CS-COPIER CONTRACT IR4245	287478-0 Maintenance/Service Contracts
41	05-430-700-4800-6405		38.61	AGENCY SUPPLIES 08/03/2016 08/03/2016	1009645-0 Office Supplies
42	05-430-700-4800-6405		42.30	AGENCY SUPPLIES-DISK MAILERS 08/03/2016 08/03/2016	1009710-0 Office Supplies
43	05-430-700-4800-6405		38.54	AGENCY SUPPLIES 08/09/2016 08/09/2016	1009970-0 Office Supplies
44	05-430-700-4800-6405		34.58	HCBS SUPPLIES 08/16/2016 08/16/2016	1010427-0 Office Supplies
46	05-430-700-4800-6405		9.00	AGENCY SUPPLIES 08/16/2016 08/16/2016	1010427-0 Office Supplies

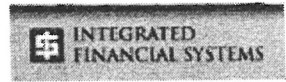
Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
47	05-430-700-4800-6405		36.65	AGENCY SUPPLIES 08/19/2016 08/19/2016	1010667-0 Office Supplies
48	05-430-700-4800-6405		64.14	AGENCY SUPPLIES 08/22/2016 08/22/2016	1010667-1 Office Supplies
49	05-430-700-4800-6405		20.59	AGENCY SUPPLIES 08/24/2016 08/24/2016	1010904-0 Office Supplies
50	05-430-700-4800-6405		28.29	AGENCY SUPPLIES 08/31/2016 08/31/2016	1010904-1 Office Supplies
51	05-430-700-4800-6405		11.97	AGENCY SUPPLIES 08/26/2016 08/26/2016	1011082-0 Office Supplies
52	05-430-700-4800-6405		16.99	HCBS SUPPLIES 08/26/2016 08/26/2016	1011093-0 Office Supplies
53	05-430-700-4800-6405		54.31	OSS - FAX TONER 08/31/2016 08/31/2016	1011351-0 Office Supplies
54	05-430-700-4800-6405		20.67	AGENCY SUPPLIES 08/31/2016 08/31/2016	1011351-0 Office Supplies
86235	The Office Shop Inc		2,917.60	38 Transactions	
38	10930 Tidholm Productions 05-430-700-4800-6405		69.95	BUSINESS CARDS (LC) 08/26/2016 08/26/2016	86755961 Office Supplies
	10930 Tidholm Productions		69.95	1 Transactions	
55	10657 Totalfunds By Hasler 05-430-000-0000-1205		2,000.00	POSTAGE 09/02/2016 09/02/2016	79000110005968 Postage Account
	10657 Totalfunds By Hasler		2,000.00	1 Transactions	
Final Total			20,039.00	25 Vendors	113 Transactions

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	5	19,691.00	Health & Human Services	
	15	348.00	Aitkin County Collaborative	
	All Funds	20,039.00	Total	Approved by,
			
			



August 24, 2016

Dear Mr. Burke,

As president of the National Association of Counties (NACo), it is my pleasure to confirm your nomination as a member of the Health Steering Committee and offer my congratulations!

Committee membership at the national level is a serious commitment and responsibility, but it is also a rewarding experience. A great deal of NACo's strength is in our committees and your active participation reflects and reinforces that strength. The expertise and engagement of our steering committee members is a main reason why Congress and federal agencies often look to NACo for feedback on legislative policy decisions being made in Washington D.C. This nomination to a NACo steering committee also presents a great opportunity to share with and learn from your county colleagues.

As a member of the Health Steering Committee, it is important to stay informed of legislative and regulatory action relevant to your committee. Your NACo committee liaison is Brian Bowden. Brian will send regular email correspondence to committee members and you are responsible for reviewing the information supplied and responding accordingly.

As a member of a NACo steering committee, you are expected to participate in our monthly conference calls and attend both NACo's Legislative Conference and Annual Conference. Monthly conference calls are a great way to stay up to date on developments from Capitol Hill and provide a platform to discuss county issues with your colleagues across the nation. Please note the following dates and locations for the upcoming conferences:

- NACo's 2017 Legislative Conference takes place February 25-March 1 in Washington, D.C.
- NACo's 2016 Annual Conference takes place July 21-24 in Franklin County, Ohio

I also look forward to working with you the committees this year on my president initiative, "The Counties Matter Challenge: Brilliant Ideas at Work." Working with state associations and affiliates, this initiative will promote best practices that bolster our nation's ability to thrive amid ever-changing physical, social and economic conditions, and help identify and share examples of county leadership that result in improving residents' quality of life.

Again, congratulations on your nomination to the Health Steering Committee. This year promises to be an exciting one and I look forward to working closely with you to further the goals of our nation's counties.

Sincerely,

Bryan Desloge
President

AUG 29 2016



August 30, 2016

Dear Thomas Burke:

As president of the National Association of Counties, I have the honor and privilege of appointing NACo's leadership team. It is my pleasure to appoint you as a member of Healthy Counties Initiative Advisory Board.

Committee leadership at the national level is a serious commitment and responsibility. Your work may include testifying before congressional committees or otherwise advancing counties' federal policy priorities at a variety of events and meetings. Especially during the next 12 months, as the presidential administration changes, and new members of Congress take office, we must continue to engage the federal government and develop policies that benefit counties and our residents across America.

In accepting your committee leadership position, I hope you will participate in my presidential initiative, "The Counties Matter Challenge: Brilliant ideas at Work." Working with state associations and affiliates, this initiative aims to provide county leaders and partners with the best shared practices to bolster our nation's ability to thrive amid ever-changing physical, social and economic conditions. More information about the initiative will be provided in September.

If you cannot make this commitment, for whatever reason, please let me know. My goal is to build a committed leadership team for NACo. A great deal of NACo's strength is in its committees and that strength is reflected in the dedication and active participation throughout our committee structure.

Your NACo committee staff liaison will follow-up with you to provide specific details on the committee and future meeting dates.

I look forward to working with you!

Sincerely,

A handwritten signature in blue ink, appearing to read "Bryan Desloge".

Bryan Desloge
President

SEP 06 2016

Aitkin County Health & Human Services

204 First St. NW
AITKIN, MINNESOTA 56431
PHONE 1-800-328-3744 or 1-218-927-7200 - FAX # 927-7210

September 19, 2016

Shirley Jacobson
Agency Chief Financial Officer
Human Services Department
444 Lafayette Road
St. Paul MN 55164

Re: Cost of Care Claims over 90 Days

Dear Ms. Jacobson:

Ms. Jacobson, Aitkin County Health and Human Services is requesting a payment plan with regards to our debt with Anoka Metro RTC. The debt was incurred between the service dates of 11/01/15 thru 06/16/16. While Aitkin would still like to appeal to the State of Minnesota to relook at the legislation that directs these charges, we are agreeing to pay them through a monthly payment plan. Aitkin County Health and Human Services agrees to pay \$1,000 per month until the \$297,367.00 has been paid in full.

Please contact me at 218-927-7295 or kryan@co.aitkin.mn.us with question or concerns.

Sincerely,

Kathleen Ryan
Fiscal Supervisor/Collections

GENERAL SECURITY SERVICES CORPORATION

VI. - A.

Page 1 of 2

9110 MEADOWVIEW ROAD, MINNEAPOLIS, MN 55425-2458
(800) 284-2158 / (612) 858-5051 (FAX)

SECURE TRANSPORT SERVICES AGREEMENT

This Agreement is made and entered into this **1st** day of **September 2016** by and between **GENERAL SECURITY SERVICES CORPORATION (GSSC)** and **Aitkin County Health & Human Services 204 – 1st Street NW Aitkin, MN 56431**
Contact: **Tom Burke, Director**, Aitkin County Health & Human Services Phone: **218-927-7225** e-mail: **tburke@co.aitkin.mn.us**
GSSC Executive: **William J. Leoni, Director – Northern Regions** Phone: **218-726-1606** e-mail: **billl@gssc.net**

1. GSSC agrees to provide the services to Customer on the terms and conditions contained herein and Customer agrees to Pay for such services as provided herein.

DESCRIPTION OF SERVICES: (See Attachment A. Secured Transport Services)

LOCATION OF SERVICES: As directed by Customer request

SCHEDULE OF SERVICE: (See Attachment A. – Schedule of Services)

All terms and conditions of the Agreement shall supersede inconsistent terms and conditions of any and all proposals prepared by GSSC and submitted to Customer.

IT IS UNDERSTOOD AND AGREED BY CUSTOMER THAT GSSC RESERVES THE RIGHT TO TEMPORARILY SUSPEND SERVICES BASED ON WEATHER & ROAD CONDITIONS THAT POSE A SAFETY RISK FOR GSSC PERSONNEL AND PATIENTS. THE SERVICES PROVIDED BY GSSC TO CUSTOMER ARE NOT A GUARANTEE THAT THEFT, PROPERTY DAMAGE, PERSONAL INJURY OR OTHER DAMAGES WILL NOT OCCUR DURING THE COURSE OF PROVIDING NORMAL TRANSPORT SERVICES.

2. Customer agrees to pay GSSC the sum of (See Attachment A. - Rates and fees) on the additional terms and conditions contained in this agreement and **time and one half** for Holiday services. Customer will maintain a Tax Exempt status with the state of Minnesota and will provide a Letter/certificate of Tax Exemption upon commencement of services.
3. The initial term of this Agreement shall be from **September 1, 2016** until **As needed** and thereafter automatically renew for successive periods of **(as agreed upon)**. Customer cancellation privilege; **30 days Notice**
4. In consideration of the services provided by GSSC as described herein, Customer agrees to pay GSSC as follows: GSSC shall invoice Customer for the services rendered pursuant to this Agreement. If Customer contends that any such invoice is incorrect, Customer shall so notify GSSC's accounting department within fourteen (14) days after receipt of such invoice.. If Customer fails to pay GSSC within thirty (30) days after the date of such invoice, Customer agrees to pay GSSC Interest at the lesser rate of 1.5% per month or the maximum rate allowed by applicable law.
5. GSSC is and shall remain an independent contractor with respect to any and all services and work performed under this Agreement. No statement contained in this Agreement or its attachments shall be construed so as to find GSSC, or its employees, officers, agents, successors, or assigns to be an employee(s) of the Customer. GSSC shall be responsible for the direct supervision of its employees assigned to services pursuant to this Agreement and shall be available during regular business hours to consult with Customer regarding the services rendered or to be rendered under this Agreement.
6. **Data Privacy:** Pursuant to Minn. Stat. Ch. 13, GSSC agrees to maintain and protect data on individuals received, or to which GSSC has access, according to the statutory provisions applicable to the data. GSSC understands it is subject to the requirements of the Minnesota Government Data Practices Act. GSSC agrees that all data created, collected, received, stored, used, maintained or disseminated by GSSC in performing government functions is subject to the Minnesota Government Data Practices Act's requirements and that GSSC must comply with those requirements as if it were a government entity. GSSC agrees to indemnify and hold Customer, its officials, agents, and employees, harmless from any and all claims or causes of action arising from or in any manner attributable to any violation of any provision of the Minnesota Government Data Practices Act by GSSC or its agents or employees, including legal fees and disbursements paid or incurred to enforce this provision of this Agreement.
7. **Records Auditing and Retention:** GSSC's records, documents, papers, accounting procedures and practices, and other evidences relevant to this Agreement are subject to the examination, duplication, transcription and audit by the Customer and either the Legislative or State Auditor, pursuant to Minn. Stat. sec. 16B.06, subd. 5. GSSC agrees to maintain such evidences for

a period of six (6) years from the date of services or payment were last provided or made or longer if any audit in progress requires a longer retention period.


8. **Non-Discrimination** GSSC agrees to abide by all provisions of Minnesota Statutes section 181.59, as amended, entitled "Discrimination on Account of Race, Creed, or Color Prohibited in Contract." GSSC agrees to abide by all federal laws prohibiting discrimination. GSSC agrees not to discriminate in its employment practices, and will render services under this Agreement without regard to race, color, religion, sex, national origin, veteran status, political affiliation, disabilities, or because of an individual's sexual orientation. Any act of discrimination committed by GSSC, or failure to comply with these obligations when applicable shall be grounds for termination of this Agreement. Customer shall have the right to request that GSSC remove, for any non-discriminatory reason, any of its security Officer(s) assigned to this service. Such request shall be in writing and provided to GSSC's Contract Supervisor and GSSC shall comply with such request as soon as practicable after receipt of such request.
9. Charges for services provided under this agreement are based solely upon the value of the services provided. The amounts payable by Customer hereunder are not sufficient to warrant GSSC assuming any risk of damages due to Customer's actions or inactions. Since it is impractical and extremely difficult to fix actual damages which may arise due to the actions or inaction of GSSC or its employees, it, notwithstanding the above provisions, there should arise any liability on the part of GSSC, such liability shall be limited to GSSC's applicable insurance coverage and/or limits. This sum shall be complete and exclusive and shall be paid and received as liquidated damages and not as a penalty.
10. GSSC shall procure and maintain throughout the term of this Agreement suitable General Liability insurance with an insurer authorized to do business in the jurisdictions that are the subject of this Agreement. Such insurance shall maintain minimum coverage of 1 million dollars general liability insurance per occurrence with aggregate coverage of 3 million dollars and Automobile coverage limits with a minimum of 1 million dollars. GSSC guarantees that it shall have Workers' Compensation Insurance in effect throughout the term of this Agreement, as required by Minnesota Statutes section 176.182, and shall provide a certificate evidencing insurance to the Customer prior to executing the Agreement
11. Customer agrees to and shall defend and indemnify GSSC, its shareholders, directors, officers, employees and agents, From and against all demands, lawsuits, losses, costs and expenses including reasonable pre-judgment and post-judgment attorney's fees arising out of, connected with or resulting from liability alleged to be caused by the Customer's action or inaction.
12. GSSC agrees to defend, indemnify, and hold Customer, its employees and officials harmless from any claims, demands, actions or causes of action, including reasonable attorney fees and expenses arising out of any act or omission on the part of GSSC, or its subcontractors, partners or independent contractors or any of their agents or employees, in the performance of or with relation to any of the work or services to be performed or furnished by GSSC or the subcontractors, partners or independent contractors or any of their agents or employees under the Agreement.
13. If any party breaches any provision of this Agreement, the non-breaching party may give written notice to the breaching Party specifying the nature of the breach of this Agreement. The breaching party shall have ten (10) days to cure such breach. Notwithstanding any other provision herein to the contrary, if the breaching party does not cure the breach, the non-breaching party may, at its option, immediately terminate this Agreement and the services provided herein. Unless a shorter termination provision is provided herein, any party may terminate this Agreement, with or without cause, after providing the non-terminating party with thirty (30) days advance written notice.
14. GSSC may not assign this Agreement and the rights contained herein to an affiliated or related business entity with the Consent or approval of Customer. Customer may not assign this Agreement and the rights contained herein without GSSC's prior written consent. No assignment of this Agreement by Customer shall operate to discharge or release Customer from its obligations under this Agreement.
15. The services provided by GSSC hereunder are solely for the benefit of Customer and neither this Agreement nor the services rendered hereunder confer any rights to any other party as a third party beneficiary or otherwise.
16. No claim or counterclaim against a party shall be commenced by the other party, its employees, officers, owners, successors, assigns, or insurers unless such action is commenced within the limitation of action periods as provided in the Minnesota Statutes.
17. This Agreement shall supersede and cancel any and all other agreements and arrangements between GSSC and Customer with respect to the retention of GSSC by Customer, whether the same is in writing or oral. This Agreement and Attachments contain the entire agreement of the parties. No amendments, modifications, or other changes to this Agreement shall be effective unless in writing and signed by the party to be bound.
18. This Agreement shall be governed, construed and interpreted in accordance with the laws of the State of **Minnesota**. All Claims or actions relating to this Agreement shall be brought in the **Aitkin County District Court** for the State of **Minnesota** and parties hereto expressly consent to the jurisdiction of such court.

19. The invalidity of unenforceability of any particular provision of this Agreement shall not affect the other provisions Herein, and this Agreement shall be construed in all respects as if such invalid or unenforceable provision was omitted. Further, if any provision of this Agreement is determined to be overbroad as written, that provision could be considered to be amended to narrow its application to the extent necessary to make the provision enforceable according to applicable law and enforced as amended.
20. This Agreement shall be binding upon the parties hereto and their respective heirs, successors and assigns.

CUSTOMER HEREBY ACKNOWLEDGES THAT IT HAS READ AND UNDERSTANDS THIS ENTIRE AGREEMENT, INCLUDING ALL THE TERMS AND CONDITIONS CONTAINED HEREIN.

GENERAL SECURITY SERVICES CORPORATION

CUSTOMER: Aitkin County, MN

By: 

William J. Leoni
Title: Regional Director
Date: 9-6-16

By: _____
Mark Wedel
Title: Board Chair, Aitkin County Commissioners
Date:

By: _____
Kirk Peysar
Title: Aitkin County Auditor
Date:

By: _____
Jim Ratz
Title: Aitkin County Attorney
Date:

By: _____
Tom Burke
Title: Director, Aitkin County Health & Human Services
Date:

Attachment A.

SERVICE DESCRIPTION

Secure Transport Services

1. GSSC will provide scheduled or short-notice, secure transportation of persons as requested and specified by Customer. Such transportation to and from designated locations will be done as directed and ordered by a Physician and or, Customer Authorized Staff Representatives for detoxification or mental health holds & placement.
2. **Mental Health Transport Services** are conducted with (2) two trained Transport Officers in a marked and secured Patrol vehicle. A minimum transport service of two (2) service hours will be required as part of this service.
3. **Detox Transport Services** to a certified Detox facility in MN / WI are done with (1) one Transport Officer in a marked and secured GSSC Transport vehicle.
4. All Transport Services will be made available and provided on a scheduled basis or On-Call “as necessary” basis. On call service availability will be determined by GSSC’s ability to conduct the service safely and in a timely manner at the time the request is made by the Customer.

Schedule of Services:

1. Transport service to be provided as needed and agreed upon by GSSC and Customer.
2. **Scheduled Transport Services** will initiated by the Requesting Agency (24 hr. notice) with the use of the GSSC Transport Request Form (TRF). The TRF may be sent by fax to **(218-726-1725)** to the **GSSC Regional Office**. The Transport Services Coordinator will confirm the Transport information with the customer prior to services. Transport personnel are then assigned and briefed on the specific details of that particular transport.
3. **Non-Scheduled (On-call)** or Transport services not pre-scheduled will be initiated by verbal notification by the Requesting Agency. A “Telephone Request” is made to the our **Regional Communications Center (218-726-1606)** with the request and specific transport information. A Transport officer(s) will then be dispatched as soon as possible to the customer location to conduct the transport. A TRF will be completed and given to the GSSC Transport Officers at the time the officer arrives to conduct the transport.

Service Rates & Fees:

1. Mental Health Transport

- Scheduled Transport – (with 24 hour notice)..... \$ **19.95** per hr/per officer
- Non-scheduled Transport (less than 24 hours)..... \$ **24.95** per hr/per officer
- Mileage Fee \$ **0.55** per mile
- Detox Transports – *Based on flat rate per designated locations*

WIC AGREEMENT—Hill City

THIS AGREEMENT is made and entered into the 1st day of October, 2016 by and between Aitkin County Health and Human Services for the Aitkin County WIC Program, hereinafter referred to as the “Agency” and the Hill City Assembly of God Church, Hill City, hereinafter referred to as the “Hill City Assembly of God Church”.

IN CONSIDERATION of the mutual promises, agreements, and understanding hereinafter set forth, it is agreed as follows:

1. The Hill City Assembly of God Church will provide space within their premises for the Agency to administer the Aitkin County WIC Program for eligible Women, Infants, and Children through WIC Clinics at a rate of \$45.00 per quarter for the use of the facility. (Quarterly payments due October, January, April and July.)
2. The Agency will hold the Clinic at the contracted location once a month.
3. The time and dates of the WIC Clinic will be:

Every third Wednesday of the month: 9:00 a.m. – 4:30 p.m.

Any changes in rental fees, times or dates will be negotiated between the Agency and the Hill City Assembly of God Church.
4. The Hill City Assembly of God Church will provide tables, chairs, heat and light for the Agency to carry out the WIC Clinic. The Agency agrees to leave the premises in the same condition as at the beginning of the Clinic.
5. The Hill City Assembly of God Church shall take all necessary steps to maintain and keep the premises in a safe and clean condition. This shall include (a) sidewalks and parking areas cleared of snow and ice and other obstructions; (b) stairways and walkways cleared of clutter and in safe repair; (c) electrical hazards removed from the Department’s area.
6. This agreement shall continue and be binding upon both parties until September 30th, 2017. Termination of this agreement may be made by either party with sixty (60) days written notice of intention to the other party.
7. The Lessor agrees to abide by all Federal and State nondiscrimination legislation to the effect that no person shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination on the basis of race, color, national origin, age, sex, or handicap in regards to the WIC Program.

WIC AGREEMENT—Hill City

Aitkin County Health and Human Services

By: _____

Printed Name: Tom Burke

Its: Director

Date: _____

Hill City Assembly of God Church

By: _____

Printed Name: _____

Its: _____

Date: _____

Aitkin County Board of Commissioners

By: _____

Printed Name: Mark Wedel

Its: Chairperson

Date: _____

Approved as to form and execution:

By: _____

Jim Ratz, County Attorney

Date: _____

Original Document 9/16

Jl-h:\Contracts\Pubhealth\WIC\2016\Hill City-2016

Aitkin County Health & Human Services

Financial Statement

	Actual Jan-16	Actual Feb-16	Actual Mar-16	Actual Apr-16	Actual May-16	Actual Jun-16	Actual Jul-16
Income:							
Tax Levy						1,367,861.21	-
CPA and In Lieu		1,168.55			3,146.93	-	3,335.00
State Revenue	19,244.72	59,762.73	115,492.38	8,961.14	66,622.27	117,641.84	255,429.61
Federal Revenue	41,861.00	297,807.66	186,518.70	47,508.08	204,076.47	269,069.12	38,978.13
Revenue From Third Party	21,481.64	26,606.63	23,546.55	25,548.60	35,065.57	30,229.56	39,229.40
Misc. Revenue	21,936.42	38,247.19	24,312.08	102,738.23	17,655.76	27,772.29	13,327.67
Total:	104,523.78	423,592.76	349,869.71	184,756.05	326,567.00	1,812,574.02	350,299.81
Expenditures:							
Payments to Recipients	204,262.78	112,406.05	131,528.21	166,226.16	254,225.27	192,809.98	130,075.54
Salaries and Fringes	377,039.56	314,234.59	318,366.19	452,750.85	307,452.62	308,869.80	326,898.08
Services, Charges and Fees	43,687.24	36,472.87	22,386.66	31,223.18	18,423.32	17,695.48	39,994.01
Travel and Insurance	43,663.64	3,482.43	6,996.07	4,531.08	3,709.97	5,109.55	6,201.85
Supplies and Small Equipment	2,494.30	5,406.19	6,395.06	4,003.23	4,533.46	3,326.64	17,782.16
Capital Outlay	-	-	-	938.96	5,830.08	-	-
Misc Expense, Pass Thru	14,050.12	4,006.85	7,832.01	17,563.89	9,252.91	12,834.70	12,464.53
Total:	685,197.64	476,008.98	493,504.20	677,237.35	603,427.63	540,646.15	533,416.17
Final Totals:	(580,673.86)	(52,416.22)	(143,634.49)	(492,481.30)	(276,860.63)	1,271,927.87	(183,116.36)

Cash Balance as of 9/2015
4,413,846.89

Cash Balance as of 09/2016
3,657,667.69

	Actual Aug-16	Actual Sep-16	Actual Oct-16	Actual Nov-16	Actual Dec-16
Income:					
Tax Levy	-				
CPA and In Lieu	20,544.00				
State Revenue	171,251.82				
Federal Revenue	295,850.18	(508.00)			
Revenue From Third Party	29,939.66				
Misc. Revenue	25,325.13	276.66			
Total:	542,910.79	(231.34)			
Expenditures:					
Payments to Recipients	129,105.16	110,646.91			
Salaries and Fringes	302,907.85	430,005.99			
Services and Charges	20,812.01	16,520.05			
Travel and Insurance	4,662.95	3,319.68			
Office Supplies	29,854.98	17,190.99			
Capital Outlay	-	-			
Misc Expense & Pass Thru	17,581.73	6,461.81			
Total:	504,924.68	584,145.43	-	-	-
Final Totals:	37,986.11	(584,376.77)	-	-	-

	YTD 2016	ACTUAL 2015	ACTUAL 2014	ACTUAL 2013	ACTUAL 2012	ACTUAL 2011	ACTUAL 2010
Income:							
Tax Levy	1,367,861.21	1,982,477.94	1,888,236.54	2,470,279.73	2,445,757.88	2,345,969.16	2,333,865.63
CPA and In Lieu	28,194.48	279,447.59	270,042.48	314,823.94	131,275.60	236,240.57	235,223.92
State Revenue	814,406.51	1,043,277.39	881,136.72	686,350.95	723,462.02	736,864.33	611,120.93
Federal Revenue	1,381,161.34	2,084,504.26	2,168,615.65	2,136,553.41	2,161,389.09	2,120,681.67	2,225,918.50
Revenue From Third Party	231,647.61	258,635.32	207,345.61	216,749.43	204,217.36	163,265.77	126,077.60
Misc. Revenue	271,591.43	388,502.22	315,012.26	359,291.46	451,663.65	446,320.68	541,300.99
Total:	4,094,862.58	6,036,844.72	5,730,389.26	6,184,048.92	6,117,765.60	6,049,342.18	6,073,507.57
Expenditures:							
Payments to Recipients	1,431,286.06	1,719,525.77	1,635,620.50	1,417,258.22	1,604,608.63	1,729,427.71	1,862,889.86
Salaries and Fringes	3,138,525.53	3,934,931.27	3,664,934.15	3,425,848.90	3,516,455.12	3,602,677.75	3,585,784.86
Services and Charges	247,214.82	343,675.14	336,723.19	423,064.32	397,600.22	271,548.15	305,453.93
Travel and Insurance	81,677.22	156,611.41	143,562.07	89,679.42	87,885.39	96,969.42	107,221.46
Office Supplies	90,987.01	110,486.40	73,198.58	61,402.17	33,369.33	61,209.60	56,501.21
Capital Outlay	6,769.04	38,482.51	31,266.36	52,492.10	120,759.15	23,482.25	33,649.79
Misc Expense & Pass Thru	102,048.55	150,933.74	180,413.58	184,722.83	168,640.01	96,521.72	123,123.15
Total:	5,098,508.23	6,454,646.24	6,065,718.43	5,654,467.96	5,929,317.85	5,881,836.60	6,074,624.26
Final Totals:	(1,003,645.65)	(417,801.52)	(335,329.17)	529,580.96	188,447.75	167,505.58	(1,116.69)

ACTUAL 2009	ACTUAL 2008	ACTUAL 2007	ACTUAL 2006
2,340,935.73	2,409,856.71	2,303,196.53	1,817,723.90
321,690.72	303,462.53	389,866.09	312,877.69
632,506.88	936,661.64	790,366.43	905,921.06
2,266,036.42	2,031,189.00	2,013,560.50	1,993,226.16
-	-	-	-
575,677.90	608,372.74	568,060.27	484,763.05
6,136,847.65	6,289,542.62	6,065,049.82	5,514,511.86
1,818,277.01	1,729,049.89	1,827,333.49	1,858,630.93
3,658,299.47	3,300,291.25	3,091,358.49	2,911,440.42
295,501.81	327,685.72	271,589.87	281,345.91
125,924.90	125,736.88	91,625.96	96,293.29
52,262.98	79,742.17	63,677.05	65,267.30
68,997.74	35,484.07	24,380.79	40,048.96
142,355.79	133,526.22	148,157.71	145,866.15
6,161,619.70	5,731,516.20	5,518,123.36	5,398,892.96
(24,772.05)	558,026.42	546,926.46	115,618.90

AITKIN COUNTY FOSTER CARE

2001	\$840,674.02	116	2004	\$1,054,034.05	76	2007	\$818,453.02	75
2002	\$927,493.49	94	2005	\$911,374.91	69	2008	\$834,511.73	63
2003	\$1,210,524.55	81	2006	\$847,823.25	73	2009	\$950,273.21	64

	2010	2011	2012	2013	2014	2015	2016	2017
JAN	\$73,496.04	\$78,312.32	\$59,278.73	\$52,334.43	\$38,575.68	\$23,366.04	\$77,638.97	
FEB	\$82,467.05	\$82,982.51	\$78,783.86	\$50,122.31	\$35,579.24	\$79,173.07	\$36,829.76	
MARCH	\$75,000.60	\$61,384.45	\$89,386.88	\$44,070.76	\$24,095.99	\$65,772.03	\$84,194.68	
APRIL	\$79,548.43	\$69,570.36	\$101,195.78	\$52,651.49	\$71,994.81	\$61,777.07	\$38,982.07	
MAY	\$77,811.48	\$73,398.62	\$70,140.91	\$49,124.55	\$42,970.74	\$36,507.59	\$86,497.34	
JUNE	\$99,039.56	\$92,735.90	\$79,654.30	\$51,198.58	\$68,481.80	\$64,662.37	\$49,615.95	
JULY	\$74,466.67	\$63,530.39	\$68,929.00	\$59,525.43	\$53,313.73	\$42,002.03	\$53,377.43	
AUG	\$97,571.86	\$77,971.22	\$67,386.62	\$50,216.24	\$48,392.38	\$43,259.96	\$64,872.95	
SEPT	\$70,427.32	\$65,924.31	\$66,615.87	\$51,396.77	\$85,339.33	\$57,491.68	\$46,112.49	
OCT	\$89,100.75	\$83,971.03	\$45,407.15	\$47,334.14	\$44,448.43	\$39,680.49		
NOV	\$76,359.06	\$78,148.23	\$45,889.63	\$38,819.46	\$65,747.77	\$59,096.28		
DEC	\$75,599.03	\$58,313.77	\$43,359.27	\$44,200.11	\$49,814.80	\$53,636.94		
TOTAL	\$970,887.85	\$886,243.11	\$816,028.00	\$590,994.27	\$628,754.70	\$626,425.55	\$538,121.64	\$0.00
CHILDREN	57	56	49	50	53			
	\$970,887.85	(\$84,644.74)	(\$70,215.11)	(\$225,033.73)	\$37,760.43	(\$2,329.15)		
	Increase	Decrease	Decrease	Decrease	Increase	Decrease		
	from 2009	from 2010	from 2011	from 2012	from 2013	from 2014		

2014 Foster Care Breakdown

Child Shelter	\$1,968.00
Treatment Foster	\$35,417.88
Child Foster Care	\$ 185,255.82
Rule 8 FC	\$987.57
Corrections	\$ 360,963.39
Extended FC	\$100.00
Rule 5	\$119,466.26
Respite	\$918.50
Child Care	\$591.50
Health Services	\$2,606.51
Transportation	<u>\$9,790.44</u>

Total \$718,065.87

2015 Foster Care Breakdown

Child Shelter	\$1,071.16
Treatment Foster	\$26,817.96
Child Foster Care	\$ 252,855.13
Rule 8 FC	\$35,955.06
Corrections	\$ 169,619.56
Extended FC	
Rule 5	\$144,415.33
Respite	\$5,765.40
Child Care	\$4,494.95
Health Services	\$3,108.03
Transportation	<u>\$7,788.96</u>

Total \$651,891.54

2016 Foster Care Breakdown Year to Date

Child Shelter	\$2,384.18
Treatment Foster	\$18,631.98
Child Foster Care	\$ 276,800.00
Rule 8 FC	\$0.00
Corrections	\$ 151,838.24
Northstar Adoption	\$1,973.00
Rule 5	\$92,987.71
Respite	\$475.32
Child Care	\$980.89
Health Services	\$179.17
Transportation	<u>\$4,437.58</u>

Total \$550,688.07

2013 Foster Care Reimbursement

IV-E	\$105,518.00
Rule 5	\$8,501.46
Recoveries	\$126,112.23

Total \$240,131.69

Recoveries include IV-E recoveries from IV-D and Admin recoveries from SSI.

Recoveries may be collected long after child has left placement.

IV-E and Rule 5 equals what has been paid to the county for 2013 expenses.

2014 Foster Care Reimbursement

IV-E	\$105,518.00
Rule 5	\$8,501.46
Recoveries	\$126,112.23

Total \$240,131.69

Recoveries include IV-E recoveries from IV-D and Admin recoveries from SSI.

Recoveries may be collected long after child has left placement.

IV-E and Rule 5 equals what has been paid to the county for 2014 expenses.

2015 Foster Care Reimbursement

Northstar	\$14,336.00
IV-E	\$48,356.00
Rule 5	\$30,966.68
Recoveries	\$95,221.70

Total \$174,544.38

Recoveries include IV-E recoveries from IV-D and Admin recoveries from SSI.

Recoveries may be collected long after child has left placement.

IV-E and Rule 5 equals what has been paid to the county for 2015 expenses.

2010 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$9,488.00	\$0.00	\$9,488.00	\$0.00
Treatment Foster	\$56,083.53	\$33,226.63	\$22,856.90	\$0.00
Child Foster Care	\$476,817.55	\$346,845.36	\$18,694.69	\$111,277.50
Rule 8 FC	\$76,179.08	\$14,709.60	\$13,372.90	\$48,096.58
Corrections	\$170,224.47	\$0.00	\$66,820.90	\$103,403.57
Home Monitoring/Spec. Equip	\$1,201.39	\$721.39	\$480.00	\$0.00
Rule 5	\$140,169.52	\$103,209.65	\$0.00	\$36,959.87
Respite	\$34,850.93	\$34,065.68	\$0.00	\$785.25
Child Care	\$1,579.00	\$1,579.00	\$0.00	\$0.00
Health Services	\$81.56	\$81.56	\$0.00	\$0.00
Transportation	\$9,584.21	\$9,584.21	\$0.00	\$0.00
Total	\$976,259.24	\$544,023.08	\$131,713.39	\$300,522.77
Total	\$976,259.24			

2011 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$2,832.90	\$177.00	\$2,655.90	\$0.00
Treatment Foster	\$101,130.13	\$101,130.13	\$0.00	\$0.00
Child Foster Care	\$317,597.09	\$167,153.57	\$11,627.25	\$138,816.27
Rule 8 FC	\$79,291.48	\$45,321.48	\$17,569.80	\$16,400.20
Corrections	\$316,273.71	\$0.00	\$208,352.80	\$107,920.91
18-21	\$1,228.00	\$1,228.00	\$0.00	\$0.00
Rule 5	\$70,889.29	\$70,889.29	\$0.00	\$0.00
Respite	\$8,645.32	\$7,336.52	\$0.00	\$1,308.80
Child Care	\$1,166.65	\$1,166.65	\$0.00	\$0.00
Health Services	\$193.65	\$193.65	\$0.00	\$0.00
Transportation	\$10,267.87	\$10,267.87	\$0.00	\$0.00
Total	\$909,516.09	\$404,864.16	\$240,205.75	\$264,446.18
Total	\$909,516.09			

2012 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$8,847.10	\$2,696.30	\$6,150.80	\$0.00
Treatment Foster	\$96,215.62	\$96,215.62	\$0.00	\$0.00
Child Foster Care	\$276,532.46	\$174,297.88	\$9,783.11	\$92,451.47
Rule 8 FC	\$76,095.10	\$7,061.90	\$43,317.20	\$25,716.00
Corrections	\$245,552.59	\$0.00	\$188,861.99	\$56,690.60
Electronic Monitoring	\$352.00	\$0.00	\$352.00	\$0.00
Rule 5	\$99,575.24	\$99,575.24	\$0.00	\$0.00
Respite	\$9,183.36	\$7,811.86	\$0.00	\$1,371.50
Child Care	\$0.00	\$0.00	\$0.00	\$0.00
Health Services	\$382.00	\$382.00	\$0.00	\$0.00
Transportation	\$7,187.58	\$7,187.58	\$0.00	\$0.00
Total	\$819,923.05	\$395,228.38	\$248,465.10	\$176,229.57
Total	\$819,923.05			

2013 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$4,194.22	\$2,816.72	\$1,377.50	\$0.00
Treatment Foster	\$79,138.00	\$79,138.00	\$0.00	\$0.00
Child Foster Care	\$252,908.55	\$241,526.46	\$0.00	\$11,382.09
Rule 8 FC	\$7,305.55	\$0.00	\$0.00	\$7,305.55
Corrections	\$188,405.85	\$24,953.28	\$142,441.58	\$21,010.99
Electronic Monitoring	\$2,904.00	\$2,596.00	\$308.00	\$0.00
Rule 5	\$58,405.55	\$21,834.76	\$0.00	\$36,570.79
Respite	\$2,358.48	\$2,258.48	\$0.00	\$100.00
Child Care	\$718.00	\$718.00	\$0.00	\$0.00
Health Services	\$110.87	\$110.87	\$0.00	\$0.00
Transportation	\$14,128.68	\$14,128.68	\$0.00	\$0.00
Total	\$610,577.75	\$390,081.25	\$144,127.08	\$76,369.42
Total	\$610,577.75			

2014 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$1,968.00	\$0.00	\$1,968.00	\$0.00
Treatment Foster	\$35,417.88	\$35,417.88	\$0.00	\$0.00
Child Foster Care	\$185,255.82	\$158,688.03	\$1,998.00	\$24,569.79
Rule 8 FC	\$987.57	\$99.57	\$0.00	\$888.00
Corrections	\$360,963.39	\$0.00	\$292,192.98	\$68,770.41
Extended Foster Care	\$100.00	\$100.00	\$0.00	\$0.00
Rule 5	\$119,466.26	\$119,466.26	\$0.00	\$0.00
Respite	\$918.50	\$918.50	\$0.00	\$0.00
Child Care	\$591.50	\$591.50	\$0.00	\$0.00
Health Services	\$2,606.51	\$2,606.51	\$0.00	\$0.00
Transportation	\$9,790.44	\$9,790.44	\$0.00	\$0.00
Total	\$718,065.87	\$327,678.69	\$296,158.98	\$94,228.20
Total	\$718,065.87			

2015 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$1,071.16	\$1,071.16	\$0.00	\$0.00
Treatment Foster	\$26,817.96	\$18,948.16	\$0.00	\$7,869.80
Child Foster Care	\$252,855.13	\$190,403.25	\$10,011.05	\$52,440.83
Rule 8 FC	\$35,955.06	\$35,955.06	\$0.00	\$0.00
Corrections	\$169,619.56	\$0.00	\$142,278.80	\$27,340.76
Extended Foster Care	\$0.00	\$0.00	\$0.00	\$0.00
Rule 5	\$144,415.33	\$96,402.86	\$0.00	\$48,012.47
Respite	\$5,765.40	\$5,765.40	\$0.00	\$0.00
Child Care	\$4,494.95	\$4,494.95	\$0.00	\$0.00
Health Services	\$3,108.03	\$3,108.03	\$0.00	\$0.00
Transportation	\$7,788.96	\$7,788.96	\$0.00	\$0.00
Total	\$651,891.54	\$363,937.83	\$152,289.85	\$135,663.86
Total	\$651,891.54			

2016 Foster Care Breakdown Year to Date

	Total	Social Service	Corrections	ICWA
Child Shelter	\$2,384.18	\$2,384.18	\$0.00	\$0.00
Treatment Foster	\$18,631.98	\$0.00	\$0.00	\$18,631.98
Child Foster Care	\$276,800.00	\$219,663.86	\$0.00	\$57,136.14
Rule 8 FC	\$0.00	\$0.00	\$0.00	\$0.00
Corrections	\$151,838.24	\$0.00	\$109,805.66	\$42,032.58
Northstar Adoption	\$1,973.00	\$1,973.00	\$0.00	\$0.00
Rule 5	\$92,987.71	\$65,096.54	\$0.00	\$27,891.17
Respite	\$475.32	\$475.32	\$0.00	\$0.00
Child Care	\$980.89	\$980.89	\$0.00	\$0.00
Health Services	\$179.17	\$179.17	\$0.00	\$0.00
Transportation	\$4,437.58	\$4,437.58	\$0.00	\$0.00
Total	\$550,688.07	\$295,190.54	\$109,805.66	\$145,691.87
Total	\$550,688.07			

AITKIN COUNTY HEALTH & HUMAN SERVICE ADVISORY COMMITTEE MEETING MINUTES

VIII. - A.

September 7, 2016

Committee Members Present: Holly Bray
Kim DeMenge
Roberta Elvecrog
Carole Holten
Joy Janzen
Kristine Layne, Riverwood HealthCare
Julie Anne Larkin
Bob Marcum
Bev Mensing, Red Cross
Amanda Voller, Workforce Center
Commissioner Anne Marcotte
Commissioner Laurie Westerlund

Others Present: Tom Burke, Director
Erin Melz, Public Health Supervisor
Heather Overn, Social Service Supervisor
Jessi Goble, Income Maintenance Supervisor
Jessi Schultz, Social Service Supervisor
Kathy Ryan, Fiscal Supervisor
Julie Lueck, Clerk to the Advisory Committee

Guests: Joel Hoppe

Absent: Marlene Abear
Diane Eastman, AFSCME Union Rep.
Kami Genz, CMCC
Katie Nelson, Riverwood Foundation

I. Approval of Agenda

Motion by Roberta Elvecrog, seconded by Bev Mensing, and carried; the vote was to approve the Agenda.

II. Approval of Minutes of the August 3, 2016 Meeting

Motion by Commissioner Westerlund, seconded by Carole Holten, and carried; the vote was to approve the Minutes of the August 3, 2016 meeting.

III. Committee Member Input / Updates - Must be informational in nature, relative to Aitkin County Health & Human Services and not exceed (5) minutes per person. Nothing added.

IV. Family Service Collaborative - Jessi Schultz, Erin Melz, and Kathy Ryan

The following handouts were distributed: (1) Family Services Collaborative report and (2) the Minnesota Department of Education - Parent Frequently Asked Questions for Early Childhood Screening. Kathy Ryan reviewed the Family Services Collaborative handout and answered questions. Erin discussed the Early Childhood Screening handout and answered questions.

V. Task Force Reports/Updates:

A. Corrections - Kami Genz / Roberta Elvecrog / Julie Anne Larkin - Did not meet.

B. Public Health – Bob Marcum / Kristine Layne / Holly Bray - Met today with Erin Melz and discussed the Public Health Educator position noting we have a roster and the hiring process is moving forward.

Public Health is finalizing the fall immunization schedule.

It was noted that Riverwood has switched to the Central Region Coalition and Public Health will remain with the Northeast Coalition for Emergency Preparedness. We are looking forward to continuing our collaboration with Riverwood with new ideas and sharing.

The Public Health Emergency Preparedness Advisory Committee is looking to get more community members involved with a meeting on October 19th at the Aitkin Public Library.

C. Children’s Social Services/Mental Health – Katie Nelson / Holly Bray noted that they met and discussed the fact that Northland Counseling Center will be opening an office in Aitkin. Holly also said they discussed the difference between assessments and investigations.

D. Adult Social Services/Mental Health – Bob Marcum / Marlene Abear / Carole Holten
It was noted that they have not yet met and will use e-mails to schedule a date to meet.

VI. Budget Committee Report/Update – Roberta Elvecrog / Joy Janzen

Kathy Ryan has preliminary budget numbers which Nate Burkett, County Administrator, will present at the September 13th Board meeting. This Committee will schedule a meeting following that date.

VII. Volunteers for Preparing & Serving the Community Meal in Aitkin on Monday, Sept. 12, 2016

Roberta Elvecrog added her name to the list and it was determined that with the additional volunteer family members of committee members, there should be adequate help at the meal.

VIII. Comments:

A. Comments from the Committee Members for the Commissioners relative to HHS

Nothing noted.

B. Feedback from the Board Meeting

1. August 23, 2016 – Roberta Elvecrog & Bob Marcum

Discussion relative to Behavioral Health Homes, Mental Health Parity (shut down service options expecting new options to take over), lack of providers in the county, mandate for social workers for child abuse situations noted that we have always been way above but we did hire one staff person. Roberta Elvecrog noted there was Per Diem discussion at the meeting. Bob Marcum discussed the Anoka bills at \$1300 per day and noted discussion relative to the Board choosing to not pay the bill to keep it in the forefront. Tom Burke noted that the Federal Government requires the States to meet minimum standards for behavioral health homes. They took away secure facilities and now consumers can be in private homes with one-to-one staff 24/7 at an extremely high cost. Tom noted that MACSSA will be writing letters to the legislators and newspapers to include personal stories from our counties.

C. Committee Members scheduled to attend upcoming Board Meetings in 2016:

SEPTEMBER 27	Katie Nelson	Amanda Voller
OCTOBER 25	Carole Holton	Marlene Abear
NOVEMBER 22	_____	_____
DECEMBER 27	_____	_____

IX. Adjourn

Motion by Commissioner Westerlund, seconded by Holly Bray, and carried; the vote was to adjourn the meeting at 4:42 p.m.

Joy Janzen, Chairperson

Julie Lueck, Clerk to the
Aitkin County Health & Human Services Advisory Committee

The following documents were included in the packet of information sent to members for review prior to the meeting or distributed at the meeting:

- Draft copy of the Minutes of the August 3, 2016, Advisory Committee Meeting
- Draft Copy of the August 23, 2016 Health & Human Services Board Meeting Minutes
- Copy of the Sign-Up Sheet for serving the Community Meal at First Lutheran in Aitkin on September 12, 2016
- Family Services Collaborative Report
- MN Department of Education - Parent Frequently Asked Questions for Early Childhood Screening