

# AITKIN COUNTY HEALTH & HUMAN SERVICE ADVISORY COMMITTEE MEETING MINUTES

IX. - A.

Wednesday, May 4, 2016

**Committee Members Present:** Marlene Abear  
Holly Bray  
Kim DeMenge  
Diane Eastman, AFSCME Union Rep.  
Roberta Elvecrog  
Kami Genz, CMCC  
Carole Holten  
Joy Janzen  
Kristine Layne, Riverwood HealthCare  
Julie Anne Larkin  
Bob Marcum  
Amanda Voller, Workforce Center  
Commissioner Anne Marcotte  
Commissioner Laurie Westerlund

**Others Present:** Tom Burke, Director  
Erin Melz, Public Health Supervisor  
Jessi Goble, Income Maintenance Supervisor  
Jessi Schultz, Social Service Supervisor  
Kathy Ryan, Fiscal Supervisor  
Julie Lueck, Clerk to the Advisory Committee

**Guests:** Joel Hoppe

**Absent:** Bev Mensing, Red Cross  
Katie Nelson, Riverwood Foundation

## **I. Approval of Agenda**

Motion by Roberta Elvecrog, seconded by Marlene Abear and carried; the vote was to approve the Agenda with the addition of Nate Burkett under III..

## **II. Approval of Minutes of the April 6, 2016 Meeting**

Motion by Commissioner Westerlund, seconded by Julie Anne Larkin, and carried; the vote was to approve the Minutes of the April 6, 2016 meeting amended to include concerns that were discussed by Amy Wyant relative to the future of the Health Educator position.

## **III. Committee Member Input / Updates - Must be informational in nature, relative to Aitkin County Health & Human Services and not exceed (5) minutes per person.**

**A. Nate Burkett** addressed the Health Educator position noting he had received the letter from the H&HS Advisory Committee Members. He noted they are striving to fill the position to provide services to the citizens in the best possible way. He discussed the County Budget including a significant shortfall for 2017 noting the question, do we value the work currently being done which might increase the levy by \$60,000 to \$100,000. He was asked how the position was currently being funded to which he noted levy dollars and grants. Kristine Layne brought up the question of what is the succession plan. Carole Holten noted she was not worried about Amy but she is worried about the children. Holly Bray expressed concerns about the programs that have just begun in Hill City and the investment they have made and whether or not there will be follow-thru. Comments were made as to the success of the Hill City girls program and

the Girls Camp held recently at LLCC.

- IV. Riverwood "Go Live" (Bedside Rounding, Excellian, PCMH)** Kristine Layne presented information about Riverwood's Excellian program which is part of the Epic Product that went live on April 1st. One of the advantages to the Epic program is that it interfaces with larger hospital systems. When patients sign a "Care Everywhere" release of information, hospitals throughout the State who have the program are able to view patient records at their site. Kristine also discussed the Patient & Family Engagement ("Include Always" which is an Interdisciplinary Care Planning at the Bedside) system they have implemented to include the family and patient in a group meeting daily with the doctors and hospital team working with the patient (to include the pharmacist, therapy, social worker, dietician, doctor, bedside nurse, and any other provider involved in providing services to the patient). She also discussed Patient Centered Medical Home and shared a brochure with the committee.
- V. Task Force Reports/Updates:**
- A. Corrections** - Kami Genz / Roberta Elvecrog / Julie Anne Larkin - This group met before the April meeting to discuss the basics of the system with Julie Anne.
  - B. Public Health** – Bob Marcum / Kristine Layne / Holly Bray - This group met today to discuss Healthy Families America which is an Evidence Based Home Visiting Model. They also discussed the Farm to School program at Rippleside, Hill City School and the fact that Riverwood Hospital is also interested in participating.
  - C. Children's Social Services/Mental Health** – Katie Nelson / Holly Bray - Haven't met.
  - D. Adult Social Services/Mental Health** – Bob Marcum / Marlene Abear / Carole Holten  
This Task Force has not met and will wait until the new Social Service Supervisor, Heather Overn gets up to speed. She starts here next Monday, May 9th.
- VI. Budget Committee Report/Update** – Roberta Elvecrog / Joy Janzen - Haven't met. It was noted by Kathy Ryan that the budget process will begin soon and a meeting could be called after June.
- VII. Comments:**
- A. Comments from the Committee Members for the Commissioners relative to HHS**  
Nothing noted for discussion.
  - B. Feedback from the Board Meetings**
    - 1. April 26, 2016 – Bob Marcum & Marlene Abear** - Marlene noted there was again extensive discussion regarding the bill from Anoka in February and upcoming months.
  - C. Committee Members scheduled to attend upcoming Board Meetings in 2016:**

MAY 24	Roberta Elvecrog	Carole Holton
JUNE 28	Kristine Layne	Holly Bray
JULY 26	Joy Janzen	Holly Bray
AUGUST 23	Bob Marcum	Holly Bray
SEPTEMBER 27	_____	_____
OCTOBER 25	_____	_____
NOVEMBER 22	_____	_____
DECEMBER 27	_____	_____

### **VIII. Adjourn**

*Motion by Kristine Layne, seconded by Roberta Elvecrog, and carried; the vote was to adjourn the meeting at 4:40 p.m.*

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Joy Janzen, Chairperson

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Julie Lueck, Clerk to the  
Aitkin County Health & Human Services Advisory Committee

**The following documents were included in the packet of information sent to members for review prior to the meeting or distributed at the meeting:**

- Draft copy of the Minutes of the April 6, 2016, Advisory Committee Meeting
- Draft copy of the April 26, 2016, Health & Human Services Board Meeting Minutes
- Interdisciplinary Care Planning at the Bedside "Include Always" information sheet.
- Welcome to Your Patient Centered Medical Home Brochure