

# AITKIN COUNTY BOARD

April 12, 2016

The Aitkin County Board of Commissioners met this 12<sup>th</sup> day of April, 2016 at 9:01 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham.

**CALL TO ORDER**

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve the April 12, 2016 amended agenda. Item 2J, Adopt Resolution: 2016 State Boat & Water Agreement Grant had a modification to the wording, and a request to Approve Temporary Personnel Overage was added under Item 5.

**APPROVED  
AGENDA**

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: March 22, 2016 to April 11, 2016; B) Approve County Board Minutes: March 22, 2016; C) Approve Commissioner Warrants: General Fund \$97,067.48, Road & Bridge \$24,703.00, Health & Human Services \$549.00, Trust \$5,647.38, Forest Development \$1,897.26, Long Lake Conservation Center \$4,318.88, Parks \$324.56 for a total of \$134,507.56; D) Approve March Manual Warrants: General Fund \$248,640.52, Road & Bridge \$13,140.75, Health & Human Services \$1,422.79, State \$34,706.88, Trust \$542.94, Forest Development \$2,375.00, Agency \$141,513.00, Long Lake Conservation Center \$1,371.08, Parks \$4,104.41 for a total of \$447,817.37; E) Approve Auditor's Warrants – RE Tax Overpays: Agency \$20.00, Taxes & Penalties \$275.15 for a total of \$295.15; F) Adopt Resolution: LG214 Premises Permit – Aitkin Lions Club; G) Approve Vehicle Purchases – Land Department; H) Adopt (3) Resolutions – Land Department; I) Adopt Resolution: Non-Public Tax-Forfeited Land Sale; J) Adopt Resolution: 2016 State Boat & Water Agreement Grant; K) Approve Land Swap with Waste Management; L) Authorize Sale of Used Equipment – Highway Department; M) Adopt Resolution: Calcium Chloride; N) Award Pavement Marking Quote

**CONSENT  
AGENDA**

Under the consent agenda, motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution - LG214 Premises Permit – Aitkin Lions Club:

**BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve the following Premises Permit Application - Form LG214, of the Aitkin Lions Club, at The Pine Inn – Malmo Township. This establishment has an address of 27805 State Highway 47, Aitkin, MN 56431.

**RESOLUTION  
20160412-021  
LG214 PREMISES  
PERMIT – AITKIN  
LIONS CLUB**

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting to approve the Land Department's budgeted purchase of two pickup trucks from Aitkin Motors:

- 2016 Ford F-150 ½ ton 4x4 8' box \$22,806
- 2016 Ford F-150 ½ ton 4x4 extended cab 6.5' box \$26,937

**VEHICLE  
PURCHASES –  
LAND  
DEPARTMENT**

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting to adopt the following (3) resolutions – Land Department:

**WHEREAS**, according to M.S. 282.09, Subdivision 1, the County Board does hereby determine that the \$3.00 fee from each certificate of sale, contract for deed, and each lease executed by the Auditor and the compensation for clerical help on tax-forfeited land matters in the County Auditor's office during the 2014 calendar year was \$30,000.00, and

**WHEREAS**, the county revenue cost for office space and maintenance for the Aitkin County Land Dept in the Courthouse for the 2014 calendar year is \$20,000.00, and

**WHEREAS**, a gravel pit rehabilitation account has been established, and \$.15 per yard of gravel taken out of county pits will be placed in this account, the 2014 amount to be placed in this account is \$192.60.

**NOW THEREFORE, BE IT RESOLVED**, that the amount of \$30,000.00 be transferred from the Forfeited Tax Sales Account (10-923-6901) to the County Auditor account (01-040-5590) to cover the costs of this clerical hire, AND that the amount of \$20,000.00 be transferred from the Forfeited Tax Sales Account (10-923-6901) to the County General Revenue Account (01-110-5840) for office rent and maintenance, AND that the amount of \$192.60 shall be transferred from the Forfeited Tax Sales Account (10-923-6901) to the Gravel Pit Account (11-936-5840).

**WHEREAS**, according to M.S. 282.09, Subdivision 1, the County Board does hereby determine that the \$3.00 fee from each certificate of sale, contract for deed, and each lease executed by the Auditor and the compensation for clerical help on tax-forfeited land matters in the County Auditor's office during the 2015 calendar year was \$30,000.00, and

**WHEREAS**, the county revenue cost for office space and maintenance for the Aitkin County Land Dept in the Courthouse for the 2015 calendar year is \$20,000.00, and

**WHEREAS**, a gravel pit rehabilitation account has been established, and \$.15 per yard of gravel taken out of county pits will be placed in this account, the 2015 amount to be placed in this account is \$138.00.

**NOW THEREFORE, BE IT RESOLVED**, that the amount of \$30,000.00 be transferred from the Forfeited Tax Sales Account (10-923-6901) to the County Auditor account (01-040-5590) to cover the costs of this clerical hire, AND that the amount of \$20,000.00 be transferred from the Forfeited Tax Sales Account (10-923-6901) to the County General Revenue Account (01-110-5840) for office rent and maintenance, AND that the amount of \$138.00 shall be transferred from the Forfeited Tax Sales Account (10-923-6901) to the Gravel Pit Account (11-936-5840).

**WHEREAS**, pursuant to Minnesota Statute 282.08, County boards are authorized to set aside monies from the tax forfeited sale fund for timber and park development.

**NOW, THEREFORE, BE IT RESOLVED**, that in compliance with said law, that thirty (30) percent of the remaining receipts are to be used for forest development and twenty (20) percent of these receipts remaining are to be used for the maintenance and development of County Parks or recreational areas, as defined in Minnesota Statute Section 398.31 to 398.36 to be expended under the supervision of the County Board.

Under the consent agenda, motion for a resolution by Commissioner Westerlund,

**RESOLUTION  
20160412-022  
TRANSFER OF  
2014 TAX-  
FORFEITED  
FUNDS**

**RESOLUTION  
20160412-023  
TRANSFER OF  
2015 TAX-  
FORFEITED  
FUNDS**

**RESOLUTION  
20160412-024  
APPORTIONMENT  
OF 2015 TAX-  
FORFEITED  
FUNDS**

seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Non-Public Tax-Forfeited Land Sale:

**WHEREAS**, the classification of the following tax-forfeited land to be offered for sale has been made by the County Board in accordance with Minnesota Statutes 282 and Minnesota Statute 282.14 through 282.321, and

**WHEREAS**, the classification and sale have been approved by the Town Boards of the town in which they lie, and

**WHEREAS**, the County Board has made appraisal as listed of the land classified as non-conservation and of the timber and timber products thereon, and a list of such lands and timber has been filed with the County Auditor for the purpose of offering lands and timber so listed for sale, and

**WHEREAS**, the classification of lands in Township 49 Range 23, has been made by the County Board in accordance with Minnesota Statutes 282.151, and the list of lands so classified as non-conservation land in the Conservation Areas has been submitted to the Commissioner of Natural Resources for his approval of the classification and sale, and

**WHEREAS**, the parcels on this list will be offered for non-public sale and will be offered only to the owners of adjacent property and easement owners, and

**WHEREAS**, when sold, these parcels will be combined with the purchaser's other property for tax purposes and will cease to be a separate tax description, and cannot be sold as a separate description.

**NOW, THEREFORE BE IT RESOLVED**, that such parcels shall be sold on the following terms, to wit: 100% of purchase price to be paid in cash at the time of the sale.

**BE IT FURTHER RESOLVED**, that notice of such sale of lands, and timber be given by mailing such notice to all owners of adjoining land as provided by Minnesota Statute 282.01 subd 7a, that the County Auditor of Aitkin County offer such parcels of land for sale. The parcels will be sold on a sealed bid auction to the highest bidder. All bids must be into the Aitkin County Land Department at 209 2<sup>nd</sup> St NW Room 206 Aitkin, Mn. 56431 by **July 15<sup>th</sup>, 2016 at 2:00 PM.** The county board does reserve the right to accept or reject any and/or all bids.

**BE IT FURTHER RESOLVED**, as required by Minnesota Statutes 284.28, there will be added to the sale price of any tax-forfeited lands sold, an amount equal to three percent of the total sale price. Said additional amount to be deposited in the State Treasury and credited to the State Real Estate Assurance Fund, and

**BE IT FURTHER RESOLVED**, Minnesota Statutes 282.014, Section 3 imposes a \$25.00 fee upon purchasers of tax-forfeited land for issuance of a State Deed for purchasers of non conservation land.

**BE IT FURTHER RESOLVED**, as required by Minnesota Statutes 282.01, Subdivision 6, all State Tax Deeds must be recorded with the County Recorder prior to issuing the Deed to the purchaser, therefore a recording fee for each State Deed issued must be paid to the Aitkin County Recorder by the purchaser when tax-forfeited land is paid for in full, as required by MS 357.18.

**RESOLUTION  
20160412-025  
NON-PUBLIC  
TAX-FORFEITED  
LAND SALE**

**BE IT FURTHER RESOLVED**, as required by Minnesota Statutes 287.22, all State Tax Deeds are subject to State Deed Tax which must be paid by the purchaser.

**BE IT FURTHER RESOLVED**, that all lands sold hereunder are sold subject to the Zoning Ordinance adopted by the County Board, if said parcel or parcels are included in any restricted districts established therein and all lands are sold subject to railroad and highway easements, power and pipeline easements and subject to all flowage rights, and

**BE IT FURTHER RESOLVED**, that except in the case of Deeds issued for platted property and Deeds issued to correct errors in either legal description or grantees, the Deeds issued for these parcels will contain a restrictive covenant which will prohibit enrollment of the land in a State Funded program providing compensation of marginal land or wetlands.

I, Nathan Burkett, Clerk to the County Commissioners of Aitkin County, Minnesota, do hereby certify that the foregoing is a true and correct copy of the list of lands classified as non-conservation or agriculture lands by the County Board of Aitkin County, Minnesota at the regular meeting held on the 12<sup>th</sup> day of April, 2016.

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 Nathan Burkett  
 Clerk, Aitkin County, Minnesota

<b>Parcel #</b>	<b>Parcel ID</b>	<b>Description</b>	<b>Sec</b>	<b>Twp</b>	<b>Rge</b>	<b>Appraised Value</b>
1	pt of 29-1-100401	Plat of Indian Portage Lots 1 & 2 Block 17 lying west of Parcel #44 and 44A Aitkin County Hwy ROW Plat #4		49	23	\$100.00
2	11-0-055903	Part of Gov Lot 1 lying south of Hwy 18 and North of Plat of Pleasant view Ridge 1st between extended west line of Lot 2 Plat of Pleasant View Ridge 1st and extended west line of Lot 3 Plat of Pleasant View Ridge 1st	25	45	27	\$500.00
3	34-0-016302	.34 ac in SW-SW in Doc 267113	10	43	22	\$500.00
4	29-1-310000	Sheshebe Point 3rd Addn Lots 19 and 20 Blk 54	27	49	23	\$700.00
5	13-0-021902	Part of SE-NW N of RR ROW (old Soo Line)	13	43	24	\$2,600.00
6	pt of 14-0-055601	part of the South 850 ft of Govt Lot 6 lying north and west of BNRR ROW	32	48	24	\$100.00
7	12-0-020601	N 475.73' of W 250.37' of	12	52	26	\$3,200.00

		SW-NW				
8	01-0-066800	r/w in NW-NE	28	47	27	<b>\$200.00</b>
9	01-0-069100	r/w in NW-NE	29	47	27	<b>\$1,350.00</b>
That part of River Street, as platted in DJ Knox's Addition to the Village of Aitkin, that was a 25 foot wide strip utilized as a spur track area that lies southerly of the easterly extension of the north line of Lot 1, Block 4 of said subdivision and that lies northerly of the easterly extension of the south line of						
10	pt of 56-1-096101	said Lot 1 Blk 4	24	47	27	<b>\$100.00</b>
That part of River Street, as platted in DJ Knox's Addition to the Village of Aitkin, that was a 25 foot wide strip utilized as a spur track area that lies southerly of the easterly extension of the north line of Lot 22, Block 3 of said subdivision and that lies northerly of the easterly extension of the south line of						
11	pt of 56-1-096101	Lot 1 Block 3 of said subdivision, less and except any part thereof that is west of the east line of Lot 1 of said Block 3.	24	47	27	<b>\$1,000.00</b>
12	56-1-011100	S 40 feet of W 25 feet of Lot 2 Block 22 Plan of Aitkin	26	47	27	<b>\$500.00</b>
13	57-1-040500	Plat of Hill Lake Lot 24 Block 6	14	52	26	<b>\$1,000.00</b>

All of the above parcels are available for sale by any adjoining land owner by bidding on them by a sealed bid process. All bids are due into the Aitkin County Land Department by July 15<sup>th</sup>, 2016 by 2:00 pm when the bids will be opened.

All bids must be accompanied by payment in full along with the bid form filled out and returned in an envelope marked **"Non public land auction bid"**.

All forms must be returned to: Aitkin County Land Department  
 209 2<sup>nd</sup> St. NW Room 206  
 Aitkin, Mn. 56431  
 218-927-7364

Under the consent agenda, motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting to adopt resolution – 2016 State Boat & Water Agreement Grant:

**BE IT RESOLVED**, that the Aitkin County Board of Commissioners approve the 2016 Boat and Water Safety Agreement on file in the Office of the County Auditor and authorize the Aitkin County Sheriff, County Board Chair and County Administrator to sign the agreement in the amount of \$21,216.00 for the term of January 1, 2016, through June 30, 2017.

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve land swap with Waste Management, as presented, and to authorize signatures on the Deeds.

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to authorize the sale of Unit #447- Highway Department, instead of Unit #440 which had been authorized to sell at the March 22, 2016 County Board meeting.

Under the consent agenda, motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Calcium Chloride:

**WHEREAS**, Contract No. 20162 is for the placement of calcium chloride on various county highways and township roads, and

**WHEREAS**, sealed bids were opened for this project at 2:00 p.m. on Monday, March 21, 2016 with a total of two bids received, and

**WHEREAS**, Tri City Paving Inc. - P.O. Box 326, Little Falls, MN 56345 - was the lowest responsible bidder in the amount of \$232,924.56.

**NOW THEREFORE, BE IT RESOLVED**, that Tri City Paving Inc. be awarded Contract 20162.

**BE IT FURTHER RESOLVED**, that the chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to accept quote of \$34,748.57 from Traffic Marking Service for annual application of pavement markings.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve Highway Department's budgeted purchase of New Holland tractor from Timmer Equipment for the quoted price of \$34,000 and the Tiger mower attachments from Tiger Corporation for the quoted price of \$32,121.56.

**RESOLUTION  
20160412-026  
2016 STATE BOAT  
& WATER  
AGREEMENT  
GRANT**

**LAND SWAP  
WITH WASTE  
MANAGEMENT**

**AUTHORIZE SALE  
OF USED  
EQUIPMENT –  
HIGHWAY DEPT**

**RESOLUTION  
20160412-027  
CALCIUM  
CHLORIDE**

**AWARD  
PAVEMENT  
MARKING QUOTE**

**EQUIPMENT  
PURCHASE –  
HIGHWAY DEPT**

Mark Jacobs, Land Commissioner discussed the newest developments on the northern long-eared bat.

**NORTHERN  
LONG-EARED  
BAT**

Mark Jacobs, Land Commissioner and Rich Courtemanche, Assistant Land Commissioner discussed the Greater Minnesota Regional Parks and Trails Commission Master Plan and Grant Program with the Board.

**PARKS & TRAILS  
GRANTS**

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve Personnel Committee recommendation to approve temporary personnel overage, by temporarily adding two financial workers in anticipation of two upcoming retirements.

**TEMPORARY  
PERSONNEL  
OVERAGE**

Nathan Burkett, County Administrator discussed the 2017 budget process with the Board.

**2017 BUDGET**

The Board reported on the following: Forest Advisory Committee, NCLUCB, JCNRB, ATP Transportation, State General Tax, Economic Development, Personnel, HRA, ATV, Extension, Fairboard, CARE, EDA, Airport, TZD, and Historical Society.

**BOARD  
DISCUSSION**

Break: 11:27 a.m. to 11:43 a.m.

**BREAK**

Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting yes to close the meeting under MN Statute 13D.03 Subd. 1(b) Labor Negotiations at 11:43 a.m.

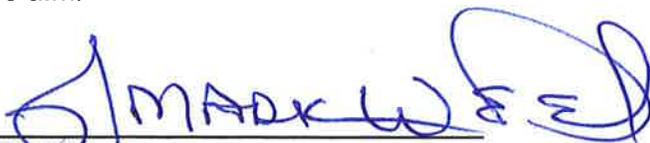
**CLOSED  
SESSION**

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting to reopen the meeting at 1:09 p.m.

**REOPEN  
MEETING**

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to adjourn the meeting at 1:09 p.m. until Tuesday, April 26, 2016 at 9:00 a.m.

**ADJOURN**



J. Mark Wedel, Chairperson  
Aitkin County Board of Commissioners



Nathan Burkett, County Administrator