

## REGISTRATION FORM

Seminar fee is \$149.00 for each participant attending and includes the continental breakfast, lunch, afternoon snack, and materials.

You may register online at [WWW.RINKENOOAN.COM](http://WWW.RINKENOOAN.COM) or, complete the form below.

ATTENDEE NAME(S): \_\_\_\_\_

BUSINESS/ORGANIZATION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL(S): \_\_\_\_\_

DATE ATTENDING: \_\_\_\_\_

No. of Attendees \_\_\_\_\_ x \$149.00 = Total \_\_\_\_\_

Send this form along with your check made payable to Rinke Noonan to:

Rinke Noonan Law Firm, Attn Jen Carlson  
P.O. Box 1497  
St. Cloud, MN 56302

### Refund Policy:

Full refund for cancellations received 72 hours prior to seminar minus a \$15 handling fee. No refunds for cancellations received within 72 hours of seminar.

## Two Dates and Two Locations to Choose From

**Friday, April 29, 2016**  
Minnesota State Community and Technical College  
Detriot Lakes, Minnesota  
900 MN-34  
Detriot Lakes, MN 56501

Room C101 (Auditorium)  
Registration begins at 8:30 a.m.

OR

**Friday, May 6, 2016**  
Starfire Event Center  
204 2nd St. SW  
Waseca, MN 56093  
Registration begins at 8:30 a.m.

Registration is \$149 per person

For additional event information including links to area lodging, and maps to event locations, please see our website at:

[WWW.RINKENOOAN.COM](http://WWW.RINKENOOAN.COM)

You may also contact Jennifer Carlson at 320.656.3537 or via email at: [jcarlson@rinkenoonan.com](mailto:jcarlson@rinkenoonan.com) with any questions.

PRSRT STD  
U.S. POSTAGE  
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County Commissioners  
Aitkin County Courthouse 209 2nd St NW  
Aitkin MN 56431-1269



APR 04 2016

**RINKE NOONAN**

*attorneys at law*

**PUBLIC ROAD SEMINAR  
2 Dates and 2 Locations  
to Choose From!**

**Friday, April 29th, 2016  
Detriot Lakes, MN**

or

**Friday, May 6th, 2016  
Waseca, MN**

**This one-day seminar is focused on public roads and is designed for county board members, county auditors, attorneys, engineers, surveyors, private engineering and surveying firms, and township supervisors.**

[www.RinkeNoonan.com](http://www.RinkeNoonan.com)

Rinke Noonan Law Firm  
1015 W. St. Germain St., Suite 300  
St. Cloud, MN 56301  
320-251-6700



# About This Seminar

This seminar is intended to provide a practical guide for dealing with legal issues surrounding public roads - everything from creating and vacating roads, acquiring new right of way, to addressing drainage issues, and proper regulation of activities with in public road right of way. The speakers bring over 125 years of combined experience and will outline best legal practices for working through common public road issues, as well as sharing creative solutions they have come up with for resolving unusual legal problems. The seminar is intended to be an interactive learning experience and the audience is encouraged to ask questions throughout.



**RINKE NOONAN**  
attorneys at law

This seminar is being submitted for CLE credits.

## Agenda

8:30 – 9:00 a.m.	Registration Continental Breakfast
9:00 – 10:00 a.m.	Welcome & Introductions Establishment, Preservation, Vacation  (Dedication by plat, dedication by use; creating a record; practical pointers for following a statutory procedures)
10:00 – 10:15 a.m.	Break
10:15 – 11:00 a.m.	Platting & Title Issues  (Review process and ordinances; access; easements vs. plats; options for clearing title issues)
11:00 – 12:00 p.m.	Drainage Issues in ROW  (Interplay of Minn. Stat. Chap. 103E and 160.19-160.201; bridges and culverts; private drainage impacts)
12:00 – 1:00 p.m.	Lunch
1:00 – 2:00 p.m.	Eminent Domain  (Minn. Stat. Chap 117 overview; timing; appraisal issues; relocation)
2:00 – 2:30 p.m.	Obstructions, Encroachments, and ROW Regulation  (Liability issues, options for resolving encroachments, laws and ordinances regulating ROW use)
2:30 – 2:45 p.m.	Break
2:45 – 3:15 p.m.	Cartways  (Eligibility; procedures; calculating damages; dealing with fallout of decision)
3:15 – 4:00 p.m.	Panel Discussion of Road Questions and Real Life Examples

## Seminar Speakers



**Adam Ripple**  
Concentrates his practice in local government law, land use and zoning, and acquisitions and relocation.



**John Kolb**  
Concentrates his practice in the areas of water, agriculture, and land use law with an emphasis on flood control, storm water and agricultural drainage projects.



**David Meyers**  
Concentrates his practice in real estate, and construction law. He is certified as a Real Property Law Specialist and is the Examiner of Titles for several counties.



**Kurt Deter**  
Concentrates his practice in the area of water and drainage law, environmental law, representation of counties, watershed districts, and land owners.



**Igor Lenzner**  
Concentrates his practice in condemnation, property acquisitions and relocation, and real estate.



**Matthew Loven**  
Concentrates his practice in the areas of municipal law, transactional law, business law and real estate.

Register Online!  
[www.RinkeNoonan.com](http://www.RinkeNoonan.com)

APR 11 2016



Keep the  
tradition going...

The City of Aitkin  
is working to raise funds for the annual

# 4th of July

APR 11 2016

Community Celebration

*Please consider making a donation to help  
make this celebration possible.*

*Your support would be very much appreciated.*

*Checks can be mailed to: City of Aitkin - 109 1<sup>st</sup> Ave NW*

*Thank you - on behalf of  
City of Aitkin Fireworks Committee and  
the Aitkin County Fair Board.*

Join us this year at the  
Aitkin County Fairgrounds!



**MONTHLY STATEMENT OF BUSINESS TRANSACTED IN  
OFFICE OF COUNTY RECORDER, AITKIN COUNTY  
March 2016**

MAR 31 2016

NATURE OF BUSINESS TRANSACTED	FEES RECEIVED
COUNTY RECORDER FEES	\$220.00
MISC RECEIPTS	
COPIES & C/COPIES	\$1,625.65
NOTARY	\$80.00
TORRENS	\$78.00
TORRENS ASSURANCE *** 9.2031	\$9.00
COUNTY GENERAL FUND	\$5,162.00
STATE TREASURY GENERAL FUND *** 9.2036	\$3,801.00
LAND RECORDS COMPLIANCE FUND (UNALLOC) 1-100-195-5529	\$3,982.00
RECORDER TECHNOLOGY FUND 1-100-196-5529	\$3,620.00
COUNTY WELL CERTIFICATE	\$120.00
STATE WELL CERTIFICATE *** 9.2027	\$680.00
COUNTY DEATH CERTIFICATE	\$465.00
STATE DEATH SURCHARGE *** 9.2022	\$608.00
COUNTY BIRTH CERTIFICATES	\$411.00
STATE BIRTH SURCHARGE *** 9.2022	\$192.00
CHILDREN'S SURCHARGE *** 9.2024	\$144.00
LEGISLATIVE SURCHARGE (144.226 SUBD 3 (b)) *** 9.2036	\$480.00
<b>TOTAL DEPOSIT OF CASH OR CHECKS TO THE AITKIN COUNTY TREASURER</b>	<b>\$21,677.65</b>

**RECORDING DONE FOR WHICH NO PAYMENT WAS RECEIVED**

VETERANS HONORABLE DISCHARGES	
AITKIN COUNTY	
AITKIN CO ROAD & BRIDGE	
OTHERS	\$46.00
<b>TOTAL</b>	<b>\$46.00</b>

*Michael T. Moriarty*  
 \_\_\_\_\_  
 Michael T. Moriarty, Aitkin County Recorder

By *Ant C Hoppe*  
 \_\_\_\_\_  
 Deputy March 31, 2016

Documents Recorded for Month: 374  
 Documents Recorded for Year: 1131

<b>Previous Year Statistics</b>
Documents Recorded for Month: 405
Documents Recorded for Year: 1375
Last Year's Monthly Deposit: \$22,726.55

25 Updated

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED April 12, 2016

By Commissioner: xx

20160412-0xx

**2016 State Boat & Water Agreement Grant**

**BE IT RESOLVED**, that the Aitkin County Board of Commissioners approve the 2016 Boat and Water Safety Agreement on file in the Office of the County Auditor and authorize the Aitkin County Sheriff, County Board Chair and County Administrator to sign the agreement in the amount of \$21,216.00 for the term of January 1, 2016, through June 30, 2017.

Changed from  
County Auditor

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting Yes**

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Nathan Burkett, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 12<sup>th</sup> day of April 2016, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 12<sup>th</sup> day of April 2016

\_\_\_\_\_  
Nathan Burkett  
County Administrator



# Board of County Commissioners Agenda Request

Agenda Add-on

Agenda Item #

Requested Meeting Date: 4/11/16

Title of Item: Approve Temporary Personnel Overage

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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<b>Submitted by:</b> Nathan Burkett, County Administrator	<b>Department:</b> Administration
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<b>Presenter (Name and Title):</b> Nathan Burkett, County Administrator	<b>Estimated Time Needed:</b> 5 min
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**Summary of Issue:**  
 At the April 6, 2016 Personnel Committee Meeting, the Personnel Committee approved asking the Board to approve a temporary personnel overage.

The request is to hire 2 new financial workers immediately. There are pending retirements in June and November that would create an overage from the current authorized personnel compliment.

Increasing case loads in this area necessitate the full staff compliment. Training takes several months, and it takes up to 2 years for a financial worker to become generally fully capable. The county will see decreased costs and greater efficiency in training if we hire two at this time.

Personnel line items in the HHS budget are currently 98k under budget. This proposal would increase costs by approximately 16k during the duration it is in effect.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
 Approve temporary personnel overage, temporarily adding 2 financial workers in anticipation of retirements.

**Financial Impact:**  
 Is there a cost associated with this request?  Yes  No  
 What is the total cost, with tax and shipping? \$ 16571  
 Is this budgeted?  Yes  No *Please Explain:*

This expense is not budgeted in the financial worker salaries line item, however there are other unfilled positions in the department which currently leaves 98k in unspent, budgeted salaries and wages. This proposal will not increase, or cause a budget overage.

