



# Board of County Commissioners Agenda Request

4A  
Agenda Item #

**Requested Meeting Date:** February 9, 2016


**Title of Item:** Proposed FBL Fee Schedule Amendment

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
<b>Submitted by:</b> Terry Neff, Environmental Services Director		<b>Department:</b> Environmental Services
<b>Presenter (Name and Title):</b> Terry Neff, Environmental Services Director		<b>Estimated Time Needed:</b> 10 Minutes
<b>Summary of Issue:</b>  <p>In the past few years there have been a couple of Fish House Parks permitted along Mille Lacs Lake. These parks are set up identical to Recreational Camping Vehicle (RCV) Parks with shower houses, septic systems, water services and solid waste facilities. The time involved in the inspections is the same as for an RCV Park.</p> <p>I am proposing we establish a site fee for each fish house site, which is how the license fee is determined for RCV parks. The present fee for a RCV site is \$6.75. I am proposing a Fish House site fee at \$3.50 for year 2017, \$5.00 for year 2018 and the same fee as the RCV site for 2019.</p> <p>See attached memorandum for further explanation.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b> <p>Set no fee for these sites. These sites do take up inspection time and the resorts do rent these sites. The fee is minimal compared to the rental fee.</p>		
<b>Recommended Action/Motion:</b> <p>Recommend adopting the proposed fee for a fish house site and begin implementing the fee in year 2017.</p>		
<b>Financial Impact:</b> <p>Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>What is the total cost, with tax and shipping? \$ N/A</p> <p>Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i></p>		

**Aitkin County Environmental Services Planning and Zoning**  
**209 Second Street NW**  
**Room 100**  
**Aitkin, MN 56431**  
Phone: 218-927-7342  
Fax: 218-927-4372



**MEMORANDUM**

**DATE:** January 12, 2016  
**TO:** Aitkin County Board of Commissioners  
**FROM:** Terry Neff, Environmental Services Director   
**RE:** Proposed FBL Fee Schedule Amendment

In the past few years there have been a couple of Fish House Parks permitted along Mille Lacs Lake. These parks are set up identical to Recreational Camping Vehicle (RCV) Parks with shower houses, septic systems, water services and solid waste facilities. The time involved in the inspections is the same as for an RCV Park.

At the Planning Commission meetings for the permitting of these parks, due to concerned citizen comments, we informed the Commission that we annually inspect the resorts and these facilities to ensure compliance with the lodging and recreational camping area ordinances. However, we have never had a fee for these parks as part of the resort license.

I am proposing we establish a site fee for each fish house site, which is how the license fee is determined for RCV parks (see enclosed FBL fee schedule). The present fee for a RCV site is \$6.75. I am proposing a Fish House site fee at \$3.50 for year 2017, \$5.00 for year 2018 and the same fee as the RCV site for 2019.

Resorts that will be impacted by this fee are Red Door Resort (approximately 182 sites), Barnacles Resort (approximately 256 sites), Castaways Resort (approximately 45 sites) and Agate Bay Resort (approximately 30 sites). Sites were determined based on maps and website advertisement. The resort would be asked to provide us with a number of sites for determining the license fee.

If you have any questions, please feel free to contact me at 218-927-7342 or by e-mail at [tneff@co.aitkin.mn.us](mailto:tneff@co.aitkin.mn.us).

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**2016 FEE SCHEDULE BASED ON MDH FORMAT** (definitions on reverse side)

**FOOD (if both food & alcoholic beverages are served then a separate fee is charged for each)**

BASE FEE	180.00	
PLUS	28.50 Limited	
	171.50 Small Establishment	<b>Example: One base fee is paid if you own a small restaurant &amp; resort, but it must be located on the same property</b>
	228.50 Medium	
	343.50 Large	
	57.00 For each "Satellite"	
	360.00 Schools - includes two annual inspections	

**BEVERAGE**

PLUS	58.00 Beer or wine served at the table
	150.00 Full bar service

**MOBILE FOOD UNIT, PUSH CARTS, SEASONAL AND PERMANENT FOOD STANDS, ETC.**

BASE FEE	180.00
PLUS	10.00 Per unit

**TEMPORARY FOOD SERVICE (MAXIMUM 3 TIMES PER YEAR AND 21 DAYS AT A SITE)**

BASE FEE	0.00	<b>Note: all 3 events must be applied for at the same time to receive the \$35.00 per 3 events rate.</b>
PLUS	35.00 Per 3 events	

**LODGING AND RECREATION**

BASE FEE	180.00
PLUS	11.50 Motel or Hotel per unit (a room is a unit)
	11.50 Resort or Lodge per unit (e.g. a cabin is a unit)
	11.50 Vacation Home, Cabin or Camper Cabin per unit
	6.75 Mobile Home Park/Recreational Camping Area per site
	0.00 Fish house campsite per site 2016
	3.50 Fish house campsite per site 2017
	5.00 Fish house campsite per site 2018
	6.75 Fish house campsite per site 2019

**YOUTH CAMP**

BASE FEE	180.00
PLUS	114.50 1 - 99 campers
	229.00 100 - 199 campers
	343.00 > 200 campers

**POOLS AND SPAS**

BASE FEE	180.00
PLUS	130.00 Each pool
	130.00 Each spa

**DRINKING WATER** annual testing for those who are not a NCPW supply of > 25 people for 60 days or more

40.00 includes sampling, testing and reporting of results