

The Aitkin County Board of Commissioners met this 26<sup>th</sup> day of January, 2016 at 9:00 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham.

**CALL TO ORDER**

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve the January 26, 2016 agenda.

**APPROVED AGENDA**

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING MINUTES  
January 26, 2016**

**HEALTH & HUMAN SERVICES BOARD**

**I. Attendance**

The Aitkin County Board of Commissioners met this 26th day of January, 2016, at 9:04 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners, Anne Marcotte, Brian Napstad, Don Niemi and Laurie Westerlund; and others present included: County Administrator Nathan Burkett; H&HS Staff Members Tom Burke, Director; Jessi Schultz & Ann Rivas, Social Service Supervisors; Erin Melz, Public Health Supervisor; Ruth Sundermeyer, Support & Collections Supervisor; Amy Wyant, Public Health Educator; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Adam Hoogenakker, Aitkin Independent Age; and Roberta Elvecrog and Jessica Seibert, H&HS Advisory Committee Members; and JoLynn Kullhem, Aitkin County CARE.

**II. Approval of Health & Human Services Board Agenda**

Motion by Commissioner Niemi, seconded by Commissioner Marcotte, and carried; the vote was to approve the Agenda with the change in names under VII. A. to reflect Jessica Seibert and Roberta Elvecrog attending this meeting representing the H&HS Advisory Committee.

**III. Review December 22, 2015 Health & Human Service Board Minutes**

Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried; the vote was to approve the Minutes of the December 22, 2015 Health & Human Services Board Meeting.

**IV. Review Bills**

Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried; the vote was to approve the Bills.

**V. General/Miscellaneous Information**

**A. The 2015 H&HS Report** - Amy Wyant gave a PowerPoint Presentation reviewing the 2015 H&HS Report followed by questions and comments from the Commissioners and audience.

**B. Approve appointment of new applicant to the Health & Human Services Advisory Committee as follows:**

1. Kimberly DeMenge - Aitkin – Comm. Dist. #4 (Fleming Township)  
Motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried; the vote was to approve the appointment of new applicant to the Health & Human Services Advisory Committee as follows:

Kimberly DeMenge - Aitkin – Comm. Dist. #4 (Fleming Twp.)

**VI. Contracts/Agreements**

- A. HealthPartners Vendor Agreement between HealthPartners, Inc. and Aitkin County for the period January 1, 2016 to December 31, 2016.**  
Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried; the vote was to approve the HealthPartners Vendor Agreement between HealthPartners, Inc. and Aitkin County for the period January 1, 2016 to December 31, 2016.

**VII. Committee Reports from Commissioners**

- A. H&HS Advisory Committee – Commissioners Westerlund and/or Marcotte.** Committee Members attending today: Jessica Seibert & Roberta Elvecrog. Draft Copy of the January 6th meeting minutes. Jessica Seibert discussed the presentation by Cassie Conn of the new WRAP program in conjunction with Lakes & Pines and the fact that the committee is receiving presentations to educate the committee members to be liaisons between the community and the Commissioners/H&HS Staff. Roberta Elvecrog noted there are a number of new committee members which will probably necessitate the repeat of some of the topics already presented to get the new members current on topics and issues.
- B. AEOA Committee Update – Commissioner Westerlund - No Meeting.**
- C. NEMOJT Committee Update – Commissioner Napstad - No Meeting.**
- D. CJI (Children’s Justice Initiative) – Commissioner Westerlund - Unable to attend meeting.**
- E. Lakes & Pines Update – Commissioner Niemi - Unable to attend meeting due to weather.**

Next Meeting – February 23, 2016

Break: 10:11 a.m. to 10:21 a.m.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: January 12, 2016 to January 25, 2016; B) Approve County Board Minutes: January 12, 2016; C) Approve Commissioner Warrants: General Fund \$85,824.19, Road & Bridge \$68,549.67, Special Revenue \$192.48, Health & Human Services \$567.72, State \$25.76, Trust \$29,625.55, Forest Development \$191.87, Agency \$3,094.14, Long Lake Conservation Center \$4,875.52, Parks \$700.46 for a total of \$193,647.36; D) Approve Auditor Warrants – December Sales & Use Tax: General Fund \$424.48, Road & Bridge \$1,724.80, State \$12,689.50, Long Lake Conservation Center \$113.07, Parks \$2.99 for a total of \$14,954.84; E) Approve Auditor Warrants – Tax Settlements: Agency \$517,797.11; F) Accept \$100 Donation to STS from VFW Post #1727; G) Approve Updated Countywide Fee Schedule; H) Approve Purchase of Two Vehicles – Motor Pool; I) Approve County Administrator’s Performance Evaluation Summary

**BREAK**

**REGULAR BOARD RECONVENED**

**CONSENT AGENDA**

<p>Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve budgeted purchase of two 2016 Ford Escapes at a cost of \$20,378 for one, and \$20,453 for the second one, plus taxes and fees, and also to approve trading in of 2006 Ford Focus and 2006 Saturn Ion for \$750 each.</p>	<p><b>MOTOR POOL VEHICLE PURCHASE</b></p>
<p>Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting to schedule the 2016 Board of Appeal and Equalization meeting on June 14, 2016 at 4:00 p.m. in the Aitkin County Boardroom.</p>	<p><b>BAE MEETING SCHEDULED</b></p>
<p>Jolynn Kullhem, Aitkin County CARE and the County Board discussed CARE's request for additional funding for 2016, and for a County commissioner to be appointed to the Aitkin County CARE Board as a representative of the County Board.</p>	<p><b>AITKIN COUNTY CARE</b></p>
<p>Motion by Commissioner Niemi, seconded by Commissioner Marcotte and carried, all members voting yes to approve the request of an additional \$20,000 to Aitkin County CARE in 2016, to be prorated from the date of hire of a new CARE Executive Director. The Board also wants to revisit this before setting the 2017 appropriation.</p>	<p><b>AITKIN COUNTY CARE FUNDING</b></p>
<p>Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried (4-0-1 Westerlund abstained) to appoint Commissioner Westerlund to Aitkin County CARE Board as representative of the County Board.</p>	<p><b>COMMISSIONER APPOINTED TO AITKIN COUNTY CARE BOARD</b></p>
<p>Amy M. Wyant, Health Educator in Health and Human Services Department, requested a two year Leave of Absence from July 18, 2016 to August 27, 2018 while she teaches school in Saudi Arabia. Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting to commend and to congratulate Amy, but to deny her Leave of Absence request.</p>	<p><b>LEAVE OF ABSENCE REQUEST</b></p>
<p>Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to adopt – CMCC Resolution of Termination:</p>	
<p><b>WHEREAS</b>, Crow Wing and Morrison Counties established a joint Community Corrections Agency in 1974, and Aitkin County entered into this agency by a formal Joint Powers Agreement on January 1, 1992 to form Central Minnesota Community Corrections (hereinafter collectively referred to as CMCC), and</p>	<p><b>RESOLUTION 20160126-011 CMCC RESOLUTION OF TERMINATION</b></p>
<p><b>WHEREAS</b>, Article 10 of the Joint Powers Agreement provides the agreement may be terminated by written agreement of two thirds of all participating counties after a resolution of the Joint Powers Board in response to a petition filed by a participating county, and</p>	
<p><b>WHEREAS</b>, Morrison County petitioned the Joint Powers Board to terminate CMCC in a resolution passed by the Morrison County Board on December 1, 2015 requesting consideration of said petition at the December 16, 2015 Joint Powers Board Meeting, and</p>	
<p><b>WHEREAS</b>, the CMCC Joint Powers Board met on December 16 and passed a</p>	

resolution recommending dissolution of CMCC to each of the respective member counties.

**NOW, THEREFORE, BE IT RESOLVED**, in accordance with Article 10 of the Joint Powers Agreement, the Aitkin County Board hereby approves the termination of the Central Minnesota Community Corrections Joint Powers Agreement, dated October 1, 2009, effective July 1, 2016.

**BE IT FURTHER RESOLVED**, the Aitkin County Board will consider details of the dissolution of assets and liabilities as those become more clearly defined through subsequent resolution.

**BE IT FURTHER RESOLVED**, upon passage of a resolution by two thirds of participating counties ratifying the termination, the requirements of the Joint Powers Agreement regarding termination shall be considered complete.

The Board reported on the following: EQB, NCLUCB, MRCC, ACA, CMCC, Roundtable DNR, Planning Commission, Water Planning Task Force, AIS, and TZD.

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to adjourn the meeting at 12:30 p.m. until Tuesday, February 9, 2016 at 9:00 a.m.

**BOARD  
DISCUSSION**

**ADJOURN**

  
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J. Mark Wedel, Chairperson  
Aitkin County Board of Commissioners

  
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Nathan Burkett, County Administrator