

AITKIN COUNTY HEALTH & HUMAN SERVICE ADVISORY COMMITTEE MEETING MINUTES

VII. - A.

January 6, 2016

Committee Members Present: Holly Bray
Diane Eastman, AFSCME Union Rep.
Roberta Elvecrog
Kami Genz, CMCC
Joy Janzen
Julie Anne Larkin
Kristine Layne, Riverwood HealthCare
Bob Marcum
Bev Mensing, Red Cross
Jessica Seibert, HRA
Commissioner Anne Marcotte

Others Present: Tom Burke, Director
Erin Melz, Public Health Supervisor
Kathleen Ryan, Fiscal Supervisor
Ann Rivas, Social Service Supervisor
Jessi Schultz, Social Service Supervisor
Jessi Goble, Income Maintenance Supervisor
Julie Lueck, Clerk to the Advisory Committee

Guests: Cassie Conn
Joel Hoppe

Absent: Marlene Abear
Carole Holton
Katie Nelson, Riverwood Foundation
Amanda Voller, Workforce Center
Commissioner Laurie Westerlund

I. Approval of Agenda

Motion by Roberta Elvecrog, seconded by Bev Mensing, and carried; the vote was to approve the Agenda.

II. Approval of Minutes of the December 2, 2015 Meeting

Motion by Julie Anne Larkin, seconded by Diane Eastman, and carried; the vote was to approve the Minutes of the December 2, 2015 meeting as presented.

Introduction of Potential New Committee Member, Kim May DeMenge and Lakes & Pines WRAP employee, Cassie Conn to the Current Committee Members and Administrative Staff of ACHHS.

III. WRAP (We Rally Around Parents) Overview - Kathleen Ryan & Cassie Conn

Introduction of Cassandra (Cassie) Conn, Lakes & Pines employee in this new position.

Kathleen explained the new WRAP program noting it is a part of the Family Services Collaborative. It is a program to help parents of children 0-5 years old locate resources to help them in various capacities as the children transition in to preschool and kindergarten. This is a "pilot" program which will be evolving and developing as it is determined how visits will work, how many visits are necessary, how many cases can be handled at a time (maybe 12), etc. An update on the progress of the program will be brought back to this committee in 6-9 months.

IV. Election of Officers: Chairperson / Vice-Chairperson - Motion by Bev Mensing, seconded by Jessica Seibert, and carried, the vote was to have the current Chairperson (Joy Janzen) and Vice-Chairperson (Roberta Elvecrog) continue in their current positions for one more year.

V. Task Force Reports/Updates:

For the benefit of the "new members" - a discussion regarding the purpose of the Task Forces and the membership on each Task Force as well as the Budget Committee. Roberta Elvecrog explained how the Task Forces were developed. It was noted that any of the members can join any of the Task Forces and that the Task Force members need to contact the Supervisor of the particular Task Force to call a meeting for information to be shared and updates provided.

Julie Anne Larkin asked to be added to the Correction Task Force.

Holly Bray asked to be added to the Public Health Task Force and the Children's Social Services/Mental Health Task Force.

Roberta Elvecrog and Joy Janzen asked to be added to the Budget Committee.

- A. Corrections** - Kami Genz/Roberta Elvecrog - Kami noted that there are changes occurring with the Corrections department during this next year with respect to location, a fiscal agent, restorative justice and when more information is available, she will present more information to the committee.
- B. Public Health** – Bob Marcum / Kristine Layne - Kristine noted that they met with Erin this afternoon and they discussed all the current services within Public Health.
- C. Children's Social Services/Mental Health** – Bev Mensing/Katie Nelson - Have not met.
- D. Adult Social Services/Mental Health** – Jessica Seibert / Bob Marcum / Marlene Abear - Have not met. Bob did discuss the State Committee he is on with respect to the differences between Rural and Metro area services such as Children's Mental Health, access to Dental and Pharmaceuticals.

VI. Budget Committee Report/Update – Jim Carlson / Jessica Seibert - Have not met.

VII. Comments:

A. Comments from the Committee Members for the Commissioners relative to HHS - Nothing noted.

B. Feedback from the Board Meetings

1. December 22, 2015 – Roberta Elvecrog & Julie Ann Larkin - It was noted that there were many contracts presented and approved at the Board meeting. The "Stepping Up" National Summit has approved of up to five staff members to attend the upcoming summit April 17-19 in Washington, D.C. This has a Mental Health Initiative focus. It was also noted that ACHHS in conjunction with Sheriff Turner's staff are working on a voluntary discharge planning program for Aitkin residents who have a MH diagnosis to provide positive support in the community following their discharge from the Aitkin Jail.

C. Committee Members scheduled to attend upcoming Board Meetings in 2016:

JANUARY 26	Jessica Seibert	Roberta Elvecrog
FEBRUARY 23	Amanda Voller	Bob Marcum
MARCH 22	Joy Janzen	Julie Anne Larkin
APRIL 26	Bob Marcum	_____
MAY 24	Roberta Elvecrog	_____
JUNE 28	Kristine Layne	Holly Bray
JULY 26	Joy Janzen	Holly Bray
AUGUST 23	Bob Marcum	Holly Bray
SEPTEMBER 27	Jessica Seibert	_____
OCTOBER 25	_____	_____
NOVEMBER 22	_____	_____
DECEMBER 27	_____	_____

VIII. Miscellaneous Discussion/Additions to the Agenda

A. Review Proposed H&HS Advisory Committee Meeting Dates for 2016 - It was noted that the McGregor Community Meal will be served on Wednesday, March 16th.

B. Discussion Topics/Schedule of Presentations for 2016 Committee Meetings – Review History of topics/List of Proposed Topics/discuss presentation topics.

Presentations and presenters were designated as follows:

February 3	MNSure Update	Jessi Goble
March 2	MAARC (MN Adult Abuse Reporting Center)	Ann Rivas & Carol Rollins
April 6	Family Service Collaborative	Jessi Schultz, Erin Melz, and Kathleen Ryan
May 4	Riverwood "Go Live"	Kristine Layne
June 1	"Stepping Up Initiative"	Ann Rivas
July	No Meeting	
August 3	Corrections Update	Kami Genz
September 7	To Be Determined	
October 5	To Be Determined	
November 2	WRAP Update	Cassie Conn, Erin Melz, Jessi Schultz
December 7	To Be Determined	

A few additional topics were noted for consideration for those months without presentations scheduled which include: Rural Caucus - Anne Marcotte, SHIP Update - Amy Wyant, Home Visiting Cohort - Naomi Larson

Discuss Activities for the Advisory Committee Members to participate in (see list).

* Members were invited to attend the LAC (Local Advisory Council) meetings.

* The upcoming MNSure Meeting with State Rep. Dale Lueck will be held on January 13 at 1:30 p.m. at the Aitkin Public Library. Representatives from Crow Wing and Carlton Counties, Lakes and Pines Navigator and Supervisor, as well as the Riverwood Navigator will be attending.

IX. Adjourn

Motion by Jessica Seibert, seconded by Holly Bray, and carried; the vote was to adjourn the meeting at 4:30 p.m.

Chairperson

Julie Lueck, Clerk to the
Aitkin County Health & Human Services Advisory Committee

The following documents were included in the packet of information sent to members for review prior to the meeting or distributed at the meeting:

- Draft copy of the Minutes of the December 2, 2015, Advisory Committee Meeting
- December 22, 2015, Health & Human Services Board Meeting Minutes
- Proposed H&HS Advisory Committee Meeting Dates for 2016
- Discussion Topics/Schedule of Presentations for 2016 Committee Meetings
- List of Activities/Meetings where the H&HS Advisory Committee Members can participate