



Board of County Commissioners Agenda Request

7B

Agenda Item #

Requested Meeting Date: January 5, 2016

Title of Item: Designation of Official County Newspaper

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): Nathan Burkett, County Administrator		Estimated Time Needed:
Summary of Issue: <p>At the first meeting of the year, the County Board must designate an official newspaper. Enclosed for your review are the results of the request for bids that were sent to the Aitkin Independent Age, Voyageur Press, and the Newshopper. The County Board authorized the bid forms and procedures at the November 10, 2015 County Board meeting.</p> <p>Attached is the 2016 bid summary sheet for the County Board to review, the 2015 and 2014 bid summary sheets for comparison, and the proposed resolution.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt the proposed resolution.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED January 5, 2016

By Commissioner: xx

20160105-0xx

2016 Official County Newspaper

BE IT RESOLVED, that the *Aitkin Independent Age/Voyageur Press* is hereby designated by the Aitkin County Board of Commissioners as the newspaper in which all official business shall be published. *Voyageur Press* is named second publication of Financial Statement.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Nathan Burkett, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 5th day of January 2016, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 5th day of January 2016

Nathan Burkett
County Administrator

AITKIN COUNTY - BID COMPARISON FORM
PRINTING & PUBLISHING SERVICES CALENDAR YEAR 2016

(1) PUBLICATION OF OFFICIAL PROCEEDINGS

Aitkin Age & Voyageur Press

NewsHopper

\$ 10.00 per column inch (covers both publications)

\$ no bid per column inch

(2) PUBLICATION OF LEGAL NOTICES & MISC. ADVERTISEMENTS

Aitkin Age & Voyageur Press

NewsHopper

\$ 10.00 per column inch (covers both publications)

\$ no bid per column inch

(3) PUBLICATION OF DELINQUENT REAL ESTATE NOTICE & LIST

Aitkin Age & Voyageur Press

NewsHopper

\$ 10.00 per column inch (covers both publications)

\$ no bid per column inch

(4) FIRST PUBLICATION OF FINANCIAL STATEMENT

Aitkin Age only

NewsHopper

\$ 6.50 per column inch

\$ no bid per column inch

(5) SECOND PUBLICATION OF FINANCIAL STATEMENT

Voyageur Press only

NewsHopper

\$ 3.50 per column inch

\$ no bid per column inch

Size in inches of newspaper single page sheet = 10 3/8" by 21" **Aitkin Age**, 10 1/4" x 15" **VP**

Size in inches of newspaper single page sheet = No bid **NewsHopper**

Maximum number of columns per page in legal notice section = 6 **Aitkin Age** 4 **VP**

Maximum number of columns per page in legal notice section = No bid **NewsHopper**

Newspaper circulation within the boundaries of Aitkin County = 3,388 **Age**, 575 **VP**

Newspaper circulation within the boundaries of Aitkin County = no bid **NewsHopper**

Weekly circulation within the boundaries of Aitkin County = 3,388 **Age**, 575 **VP**

Weekly circulation within the boundaries of Aitkin County = no bid **NewsHopper**

Subscription cost per individual customer within Aitkin County for 1 year = \$35 **Age**/\$35 **VP**

Subscription cost per individual customer within Aitkin County for 1 year = no bid **NewsHopper**

AITKIN COUNTY - BID COMPARISON FORM
PRINTING & PUBLISHING SERVICES CALENDAR YEAR 2015

(1) PUBLICATION OF OFFICIAL PROCEEDINGS

Aitkin Age & Voyageur Press **NewsHopper**

\$ 9.00 per column inch \$ no bid per column inch

(2) PUBLICATION OF LEGAL NOTICES & MISC. ADVERTISEMENTS

Aitkin Age & Voyageur Press **NewsHopper**

\$ 9.00 per column inch \$ no bid per column inch

(3) PUBLICATION OF DELINQUENT REAL ESTATE NOTICE & LIST

Aitkin Age & Voyageur Press **NewsHopper**

\$ 9.00 per column inch \$ no bid per column inch

(4) FIRST PUBLICATION OF FINANCIAL STATEMENT

Aitkin Age only **NewsHopper**

\$ 6.00 per column inch \$ no bid per column inch

(5) SECOND PUBLICATION OF FINANCIAL STATEMENT

Voyageur Press only **NewsHopper**

\$ 3.00 per column inch \$ no bid per column inch

Size in inches of newspaper single page sheet = 10 3/8" by 21" **Aitkin Age**, 10 1/4" x 15" **VP**

Size in inches of newspaper single page sheet = No bid **NewsHopper**

Maximum number of columns per page in legal notice section = 6 **Aitkin Age** 4 **VP**

Maximum number of columns per page in legal notice section = No bid **NewsHopper**

Newspaper circulation within the boundaries of Aitkin County = 3,032 **Age**, 575 **VP**

+ *web readers* 4,174

Newspaper circulation within the boundaries of Aitkin County = no bid **NewsHopper**

Weekly circulation within the boundaries of Aitkin County = 3,607 **Aitkin Age/VP**

Weekly circulation within the boundaries of Aitkin County = no bid **NewsHopper**

Subscription cost per individual customer within Aitkin County for 1 year = \$33 **Age**/\$34 **VP**

Subscription cost per individual customer within Aitkin County for 1 year = no bid **NewsHopper**

AITKIN COUNTY - BID COMPARISON FORM
PRINTING & PUBLISHING SERVICES CALENDAR YEAR 2014

(1) PUBLICATION OF OFFICIAL PROCEEDINGS

Aitkin Age & Voyageur Press

NewsHopper

\$ 8.58 per column inch

\$ no bid per column inch

(2) PUBLICATION OF LEGAL NOTICES & MISC. ADVERTISEMENTS

Aitkin Age & Voyageur Press

NewsHopper

\$ 8.58 per column inch

\$ no bid per column inch

(3) PUBLICATION OF DELINQUENT REAL ESTATE NOTICE & LIST

Aitkin Age only

NewsHopper

\$ 8.58 per column inch

\$ no bid per column inch

(4) FIRST PUBLICATION OF FINANCIAL STATEMENT

Aitkin Age only

NewsHopper

\$ 5.66 per column inch

\$ no bid per column inch

(5) SECOND PUBLICATION OF FINANCIAL STATEMENT

Voyageur Press only

NewsHopper

\$ 2.92 per column inch

\$ no bid per column inch

Size in inches of newspaper single page sheet = 10 3/8" by 21" **Aitkin Age**, 10 1/4" x 15" **VP**

Size in inches of newspaper single page sheet = no bid **NewsHopper**

Maximum number of columns per page in legal notice section = 6 **Aitkin Age** 4 **VP**

Maximum number of columns per page in legal notice section = no bid **NewsHopper**

Newspaper circulation within the boundaries of Aitkin County = 3,109 Print **Age**, 575 Print **VP**

+ 7,944 web readers = 15,294 total

Newspaper circulation within the boundaries of Aitkin County = no bid **NewsHopper**

Weekly circulation within the boundaries of Aitkin County = 3,684 **Aitkin Age/VP**

Weekly circulation within the boundaries of Aitkin County = no bid **NewsHopper**

Subscription cost per individual customer within Aitkin County for 1 year = \$32.00 **Age**

Subscription cost per individual customer within Aitkin County for 1 year = no bid **NewsHopper**

Joint Bid:
Aitkin Independent Age
Voyageur Press

AITKIN COUNTY - BID FORM PRINTING & PUBLISHING SERVICES CALENDAR YEAR 2016

Refer to Page 2 for general printing and publication requirements and Pages 2-3 for details on each specific type of publication.

- (1) PUBLICATION OF OFFICIAL PROCEEDINGS (Official Newspaper)
\$ 10⁻ per column inch (covers both Publications)
- (2) PUBLICATION OF LEGAL NOTICES & MISC. ADVERTISEMENTS (Official Newspaper)
\$ 10⁻ per column inch (covers both Publications)
- (3) PUBLICATION OF DELINQUENT REAL ESTATE NOTICE & LIST (Official Newspaper)
\$ 10⁻ per column inch (covers both Publications)
- (4) FIRST PUBLICATION OF FINANCIAL STATEMENT (Official Newspaper)
\$ 6⁵⁰ per column inch Aitkin Age only
- 5) SECOND PUBLICATION OF FINANCIAL STATEMENT (Official Newspaper)
\$ 3⁵⁰ per column inch voyageur Press only

Size in inches of newspaper single page sheet = 10^{3/8} by 15^{21"} AGE Voyageur Press

Maximum number of columns per page in legal notice section = 4 Age V.P.

Newspaper circulation within the boundaries of Aitkin County = 575 AGE 3388

Weekly circulation within the boundaries of Aitkin County = 575 3388

Subscription cost per individual customer within Aitkin County for 1 year = \$35

(Please Print Clearly)

Name of Bidding Newspaper: Aitkin Independent Age Voyageur Press
213 Minnesota Ave N 15 Country House Lane
 Official Address: P.O. Box 259 P.O. Box 59
Aitkin MN 56431 McGregor MN 55760

Printed Name of Submitter Kevin Anderson, publisher John Granes, Publisher
Aitkin Independent Age Voyageur Press
 Phone: 218-927-3761 218-768-3405

The undersigned certifies that the newspaper listed above meets the requirements for a qualified newspaper pursuant to Minnesota State Statute 331A.

Kevin Anderson
Signature in Ink of Submitter 12/10/15

John Granes
Date 12/10/15

Aitkin Independent Age
P O Box 259
Aitkin, MN 56431

December 10, 2015

Honorable Board of County Commissioners

Aitkin County Courthouse
209 Second St. N.W.
Aitkin, MN 56431

Dear Board of Commissioners:

Thank you for naming the *Aitkin Independent Age* and *Voyageur Press* its legal newspaper(s) in 2015. Attached is the bid sheet to run public notices again in 2016. And, it is again a joint bid with the *Voyageur Press* of McGregor. The joint bid is a great value based upon rates paid historically and the added reach of the public notices appearing in both county papers, and online.

If the bid is awarded to us, the *Aitkin Independent Age* will print the following items and furnish all legal printed materials to the *Voyageur Press* of McGregor to be published as well:

- *Publication of Official Proceedings (Commissioner and Board of Equalization)
- *Publication of Legal Notices and miscellaneous advertisements
- *In the matter of the delinquent tax list, the *Aitkin Independent Age* has elected to bid and the *Voyageur Press* has elected not to bid.
- *In the matter of the bid for printing the annual financial statement, if accepted, it will be printed in the *Aitkin Independent Age* with a second publication in the *Voyageur Press* of McGregor. The *Age* will furnish all necessary printed materials when approved by the county auditor to the *Voyageur Press* for publication.
- *All correspondence and billing will be with the *Aitkin Independent Age* and it will forward all information to the *Voyageur Press*. The *Voyageur Press* will bill the county directly for the second printing of the county financial statement.
- *All legal notices published in the *Age* and *Voyageur Press* are posted at no additional charge at the region's No. 1 website, www.aitkinage.com.

Please let us know if you have any questions regarding our bid and publications. Thank you for the award of these notices in 2015. We hope to work with you again in 2016.

Sincerely,

Kevin G. Anderson, Publisher
Aitkin Independent Age

John Grones, Publisher
Voyageur Press