

AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
November 24, 2015

I. Attendance

The Aitkin County Board of Commissioners met this 24th day of November, 2015, at 9:04 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners, Ann Marcotte, Brian Napstad, Don Niemi and Laurie Westerlund; and others present included: County Administrator Nathan Burkett; H&HS Staff Members Tom Burke, Director; Jessi Schultz, Social Service Supervisor; Erin Melz, Public Health Supervisor; Jessica Goble, Income Maintenance Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Adam Hoogenakker, Aitkin Independent Age; and Roberta Elvecrog, Amanda Voller and Bob Marcum, H&HS Advisory Committee Member; Bob Harwarth, citizens.

II. Approval of Health & Human Services Board Agenda

Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried; the vote was to approve the Agenda.

III. Review October 27, 2015 Health & Human Service Board Minutes

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund, and carried; the vote was to approve the Minutes of the October 27, 2015 Health & Human Services Board Meeting.

IV. Review Bills

Motion by Commissioner Napstad, seconded by Commissioner Niemi, and carried; the vote was to approve the Bills.

V. Contracts/Agreements

- A. Detoxification Services Contract between Central Minnesota Mental Health Center and Aitkin County Health & Human Services for the period January 1, 2016 through December 31, 2016. *Motion by Commissioner Niemi, seconded by Commissioner Marcotte, and carried; the vote was to approve the Detoxification Services Contract between Central Minnesota Mental Health Center and Aitkin County Health & Human Services for the period January 1, 2016 through December 31, 2016.*
- B. Letter of Agreement between ACH&HS and Dr. Mark Heggem, MD at Riverwood Healthcare Center for the period January 1, 2016 through December 31, 2016. *Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried; the vote was to approve the Letter of Agreement between ACH&HS and Dr. Mark Heggem, MD at Riverwood Healthcare Center for the period January 1, 2016 through December 31, 2016.*
- C. CMHS Services Agreement between Aitkin County Health & Human Services and Trimin Systems ACS Services (Agency Collection System) for the period January 1, 2016 through December 31, 2016. *Motion by Commissioner Niemi, seconded by Commissioner Marcotte, and carried; the vote was to approve the CMHS Services Agreement between Aitkin County Health & Human Services and Trimin Systems ACS Services (Agency Collection System) for the period January 1, 2016 through December 31, 2016.*

VI. Administrative Reports:

- A. Financial & Transportation Reports - Kathy Ryan reviewed areas of the Financial and Transportation report with the Board. *Motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried, the vote was to approve the Financial and Transportation Reports as presented.*

VII. Joint Powers Board Reports:

- A. Tri-County Community Health Services Board (CHS)
Commissioner Westerlund / Erin Melz / Tom Burke
October 15, 2015 Meeting Minutes - Erin Melz reviewed the minutes noting the Rainy River Community College Summit to be held December 9th to discuss future programming for the nursing programs. Erin also noted a discussion with respect to reimbursement for the home visiting program. CHS is also in the early stages of drafting a Mutual Aid contract between Aitkin, Itasca and Koochiching counties for assisting each other in times of crisis situations.

VIII. Committee Reports from Commissioners

- A. H&HS Advisory Committee – Commissioners Westerlund and/or Marcotte
Committee Members attending today: Amanda Voller & Bob Marcum
November 4th meeting minutes. Bob Marcum spoke of his appreciation and learning experiences on this Advisory Committee along with the culture of Aitkin County and the fact that the H&HS organization works so well together. He also spoke of his involvement with various committees at the state level and how they also impact Aitkin County.
- B. AEOA Committee Update – Commissioner Westerlund reported no update at this time.
- C. NEMOJT Committee Update – Commissioner Napstad reported no meeting since his last report and the next meeting will be in December.
- D. CJI (Children’s Justice Initiative) – Commissioner Westerlund reported they met and discussed the child re-entry issues and the CJI Conference.
- E. Lakes & Pines Update – Commissioner Niemi reported they had discussed the weatherization and fuel assistance programs of which both have funding and folks are applying for both. There was a question as to whether these funds could be re-allocated if not used during the normal heating season.

IX. Break at 9:47 a.m. for 15 minutes

Next Meeting – December 22, 2015