

# AITKIN COUNTY HEALTH & HUMAN SERVICE ADVISORY COMMITTEE MEETING AGENDA

**Wednesday, December 2, 2015**

**Committee Members Present:** Holly Bray  
 Jim Carlson  
 Diane Eastman, AFSCME Union Rep.  
 Roberta Elvecrog  
 Kami Genz, CMCC  
 Joy Janzen  
 Julie Anne Larkin  
 Kristine Layne, Riverwood HealthCare  
 Bob Marcum  
 Bev Mensing, Red Cross  
 Katie Nelson, Riverwood Foundation  
 Jessica Seibert, HRA  
 Amanda Voller, Workforce Center  
 Commissioner Anne Marcotte  
 Commissioner Laurie Westerlund

**Others Present:** Ann Rivas, Social Service Supervisor  
 Jessi Schultz, Social Service Supervisor  
 Jessi Goble, Income Maintenance Supervisor  
 Ruth Sundermeyer, Child Support Supervisor  
 Julie Lueck, Clerk to the Advisory Committee

**Guests:** Joel Hoppe

**Absent:** Marlene Abear  
 Kami Genz, CMCC  
 Gayle Janzen  
 Katie Nelson, Riverwood Foundation

**I. Approval of Agenda**

Motion by Roberta Elvecrog, seconded by Bev Mensing, and carried; the vote was to approve the Agenda with two additions under VII. – B. Jim Carlson with Operation Christmas Update and C. Thank you to Jim Carlson and Gayle Janzen who will not be returning to the Advisory Committee in 2016 for their service on this committee.

**II. Approval of Minutes of the November 4, 2015 Meeting**

Motion by Roberta Elvecrog, seconded by Diane Eastman, and carried; the vote was to approve the Minutes of the November 4, 2015 meeting as presented.

**III. Child Support - Ruth Sundermeyer, Supervisor - Introductions of Child Support Staff including:**

- Emily Trotter, CS Officer, who was not able to be present.
- Deanna Jezierski, CS Officer
- Jeannine Hill, Child Support Enforcement Aide
- Nikki Knutson, Office Support Specialist

Each of the other three introduced themselves and told the committee a little about what they do in their position. Ruth Sundermeyer discussed the various aspects of the child support program, the multiple technologies that are being implemented, and the need for sufficient and available IT staff.

She also reviewed handouts as follows: Child Support in Minnesota: Facts and Figures and the other was Connecting with Legal Resources which gave numerous websites for folks to located additional information online. (Copies will be retained with these minutes.)

**IV. Task Force Reports/Updates:**

- A. Corrections** - Kami Genz/Roberta Elvecrog – Roberta noted they have been working on restorative cases and the future of CMCC in Aitkin County.
- B. Public Health** – Bob Marcum / Kristine Layne – No Report.
- C. Children’s Social Services/Mental Health** – Bev Mensing/Katie Nelson – No report.
- D. Adult Social Services/Mental Health** – Jessica Seibert / Bob Marcum / Marlene Abear – No Report. Bob Marcum discussed his meeting coming up on the Medicaid Citizens Advisory committee and the fact that they are asking for discussion topics.

**V. Budget Committee Report/Update** – Jim Carlson / Jessica Seibert – No Report.

**VI. Comments:**

**A. Comments from the Committee Members for the Commissioners relative to HHS – Nothing noted.**

**B. Feedback from the Board Meetings**

- 1. November 24, 2015 – Amanda Voller & Bob Marcum** – Amanda discussed the Rainy River School becoming de-certified for the Nursing Program and the fact that the Board meeting was quite short.

**C. Committee Members scheduled to attend upcoming Board Meetings in 2015:**

DECEMBER 22	Julie Ann Larkin	Roberta Elvecrog
JANUARY 26	Jessica Seibert	Roberta Elvecrog
FEBRUARY 23	Amanda Voller	
MARCH 22	Joy Janzen	
APRIL 26	Bob Marcum	
MAY 24	Julie Ann Larkin	
JUNE 28	Kristine Layne	Holly Bray
JULY 26	Joy Janzen	Holly Bray
AUGUST 23	Bob Marcum	Holly Bray
SEPTEMBER 27	Jessica Seibert	
OCTOBER 25		
NOVEMBER 22		
DECEMBER 27		

**VII. Miscellaneous Discussion/Additions to the Agenda**

- A. Sign-up for attendance at 2016 H&HS Board Meetings** – Passed around a sign-up sheet for 2016.
- B. Jim Carlson – Operation Christmas update.** Jim updated the committee members with statistical information for the past 5 years and an overview of how the program with the store concept works. He passed around a sign up sheet for folks interested in helping out at the "store".

- C. **Thank you to Jim Carlson and Gayle Janzen** for their service on the Advisory Committee.
- D. **Amanda Voller** updated the committee members on the need for Salvation Army Bell Ringers and encouraged them to call the Workforce Center at 218-735-6122 and ask for Carol if they would like to sign-up for a date and time to ring the bell.
- E. **Volunteer Drivers - Jessi Schultz** - Jessi discussed the need for volunteer drivers and the application process which should go through Pam Karnowski.
- F. **Child Abuse Prevention Radiothon - Jessi Schultz** - Jessi noted that the 22nd Annual Radiothon to End Child Abuse will take place Thursday, December 3rd beginning at noon and run through noon on Friday, December 4th. Sue Tange (former Social Service Supervisor) will be taking calls for pledges Thursday afternoon at 218-454-1584. Folks pledging donations can designate that their money comes back to Aitkin County.

### VIII. Adjourn

*Motion by Jessie Seibert, seconded by Jim Carlson, and carried; the vote was to adjourn the meeting at 4:43 p.m.*

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Joy Janzen, Chairperson

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Julie Lueck, Clerk to the  
Aitkin County Health & Human Services Advisory Committee

**The following documents were included in the packet of information sent to members for review prior to the meeting or distributed at the meeting:**

- Draft copy of the Minutes of the November 4, 2015, Advisory Committee Meeting
- Draft Copy of November 24, 2015, Health & Human Services Board Meeting Minutes
- Sign-Up sheet for the 2016 H&HS Board Meetings for member review & planning.
- Child Support in Minnesota: Facts and figures
- Connecting with Legal Resources
- Operation Christmas Statistical Report
- Become a Volunteer Driver for Aitkin County Health & Human Services