

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
October 27, 2015**

I. Attendance

The Aitkin County Board of Commissioners met this 27th day of October, 2015, at 9:04 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners, Ann Marcotte, Brian Napstad, and Don Niemi; and others present included: County Administrator Nathan Burkett; H&HS Staff Members Tom Burke, Director; Ann Rivas, Social Service Supervisor; Erin Melz, Public Health Supervisor; Jessica Goble, Income Maintenance Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Adam Hoogenakker, Aitkin Independent Age; and Roberta Elvecrog, H&HS Advisory Committee Member; Bob Harwarth & Mike Hagen, citizens.

Absent – Commissioner Laurie Westerlund.

II. Approval of Health & Human Services Board Agenda

Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried; the vote was to approve the Agenda.

III. Review September 22, 2015 Health & Human Service Board Minutes

Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried; the vote was to approve the Minutes of the September 22, 2015 Health & Human Services Board Meeting.

IV. Review Bills

Motion by Commissioner Niemi, seconded by Commissioner Napstad, and carried; the vote was to approve the Bills.

V. FYI

- A. State of Minnesota Proclamation – County Financial Worker & Case Aide Day – Wednesday, October 28, 2015. *Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried, the vote was to approve and support the State of Minnesota Proclamation – County Financial Worker & Case Aide Day on Wednesday, October 28, 2015.*
- B. DHS Certificate of Congratulations to ACH&HS Income Maintenance Staff for achieving 100% timeliness for SNAP 30-Day Processing between July 2014 and June 2015. Jessi Goble clarified that the SNAP program processes on average 200 new applications per month and this is quite an accomplishment for our Financial Workers to achieve 100% timely processing within each 30 day time period for the entire year. Congratulations go out to our Financial Workers.
- C. Anoka County Hold Order Costs – Tom Burke / Kathleen Ryan updated the Commissioners on this topic since our last Board meeting.

VI. Contracts/Agreements

- A. Purchase of Service Agreement between ACHHS and Dr. George Petrangelo, dba Family Assessment Services for the period October 1, 2015 to December 31, 2016. *Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried; the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreement between ACHHS and Dr. George Petrangelo, dba Family Assessment Services for the period October 1, 2015 to December 31, 2016.*
- B. County Board Approval of the 2016-2017 County MFIP Biennial Service Agreement. *Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried; the vote was to approve the 2016-2017 County MFIP Biennial Service Agreement.*

VII. Administrative Reports:

- A. Financial & Transportation Reports – Kathleen Ryan reported to the Board that we are running on course with our budget including the Foster Care payments. Transportation costs are down as far as the county funds used for the no load miles and per diems not billable to MA.

VIII. Committee Reports from Commissioners

- A. H&HS Advisory Committee – Commissioners Westerlund and/or Marcotte
Committee Members attending today: Jim Carlson and Jessica Seibert
October 7th meeting minutes were reviewed/discussed with respect to the presentation made by Stacey Durgin about the Good Foods Assessment Results.
- B. AEOA Committee Update – Commissioner Westerlund – No Report
- C. NEMOJT Committee Update – Commissioner Napstad – Updated the Board on the layoffs occurring on the Iron Range and how they are dealing with the population laid off who must be in a re-training to continue receiving unemployment benefits.
- D. CJI (Children’s Justice Initiative) – Commissioner Westerlund – No Report
- E. Lakes & Pines Update – Commissioner Niemi – No Report

IX. Break at 9:___ a.m. for _____ minutes Next Meeting – November 24, 2015