

The Aitkin County Board of Commissioners met this 26<sup>th</sup> day of May, 2015 at 9:02 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham.

**CALL TO ORDER**

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting yes to approve the May 26, 2015 agenda.

**APPROVED  
AGENDA**

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING MINUTES  
May 26, 2015**

**HEALTH &  
HUMAN  
SERVICES  
BOARD**

**I. Attendance**

The Aitkin County Board of Commissioners met this 26<sup>th</sup> day of May, 2015, at 9:05 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners, Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: County Administrator Nathan Burkett; H&HS Staff Members Tom Burke, Director; Sue Tange & Ann Rivas, Social Service Supervisors; Erin Melz, Public Health Supervisor; Eileen Foss, Income Maintenance Supervisor; Kathy Ryan, Fiscal Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Adam Hoogenakker, Aitkin Independent Age; Gayle Janzen, Katie Nelson, and Roberta Elvecrog, H&HS Advisory Committee Members; Marcia Mehle and Jack Larson, Arrowhead Transit; and Steve Hughes, SWCD.

**II. Approval of Health & Human Services Board Agenda**

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried; the vote was to approve the Agenda.

**III. Review April 28, 2015 Health & Human Service Board Minutes**

Motion by Commissioner Westerlund, seconded by Commissioner Napstad, and carried; the vote was to approve the Minutes as mailed/posted.

**IV. Review Bills**

Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried; the vote was to approve the Bills as presented this date.

**V. General/Miscellaneous Information**

**A. Legislative Updates –**

**1. Governor’s Task Force** – Tom Burke / Sue Tange – Tom Burke discussed the Governor’s Task force. There are presently 92 recommendations as a result of the findings of the task force. MACSSA has a sub group working on prioritizing the recommendations. The goal is to have a voice on how the implementation plays out. It is hoped MACSSA can impact the order in which the recommendations will roll out as well.

**2. Public Health Funding** – Tom Burke / Erin Melz discussed the fact that there are three important factors that came through with funding. 1) Local Public Health Fund Grant restored 29% of the previous cuts. 2) TANF (Home Visiting) maintained the base and added a little more funding. 3) SHIP base funding was maintained.

**VI. Contracts / Resolutions**

**A. Facilities Use Agreement – Pine Technical College** – Sue Tange - Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried; the vote was to approve and authorize the Board Chair to sign the Facilities Use Agreement with Pine Technical College for the use of meeting space for training presentations to Aitkin County Day Care and Foster Care Home Providers.

**B. Resolution – Request for Proposals to Provide Health Care Services –**  
Tom Burke / Erin Melz

**Request for Proposal to Provide Health Care Services**

**WHEREAS**, the Minnesota Department of Human Services has published a Request For Proposals to provide health care services to recipients of Medical Assistance and MinnesotaCare in 87 Minnesota counties including Aitkin County; and

**WHEREAS**, the Minnesota Department of Human Services has requested County evaluations and recommendations regarding the RFP proposals from each respective county; and

**WHEREAS**, Blue Cross Blue Shield Minnesota, UCare, Medica and Health Partners submitted proposals to provide managed health care services in Aitkin County; and

**WHEREAS**, representatives of Aitkin County Health & Human Services have reviewed and evaluated the proposals; and

**WHEREAS**, UCare and Health Partners have submitted proposals suitable to meet our needs.

**NOW, THEREFORE, BE IT RESOLVED**, that the Aitkin County Board of Commissioners supports the recommendation of Aitkin County Health & Human Services approving UCare and Health Partners as Managed Care Organization(s) (MCO(s)) providing managed health care services in Aitkin County.

Commissioner Westerlund moved the adoption of the resolution, seconded by Commissioner Napstad, and it was declared adopted upon the following vote:

Members Present: 5 ALL MEMBERS VOTING "YES"

**VII. Administrative Reports:**

**A. Financial & Transportation Reports** – Kathleen Ryan reviewed and discussed various aspects of the Financial, Foster Care, and Transportation Reports. Kathleen also reviewed two client illustrations as to how bills are paid and reported at various levels.

**VIII. Joint Powers Board Reports:**

**A. Tri-County Community Health Services Board (CHS)** - Commissioner Westerlund / Erin Melz / Tom Burke - Erin updated the Board on their May 13, 2015 Meeting noting that they are now looking at applications for a Public Health Planner to train to become the PH Administrator. Lack of actual experience is missing even with extensive college education for the former applicants/candidates. Interviews for a PH Planner will take place June 11<sup>th</sup>. It was also noted that Ed Ellinger, Commissioner of Health will attend an event in International Falls.

- IX. Committee Reports from Commissioners**
- A. H&HS Advisory Committee** – Commissioners Westerlund and/or Marcotte Meeting updates from Committee Members: Gayle Janzen & Katie Nelson Draft minutes of the May 6, 2015 meeting. A brief update was given which referenced the enclosed minutes of the May 6<sup>th</sup> meeting.
- B. AEOA Committee Update** – Commissioner Westerlund noted that her meeting is in June. Jack Larson and Marcia Mehle from Arrowhead Transit updated the Commissioners on the Rural Rides which will be expanding and begin soon in Aitkin County. This program is to develop innovative solutions to meet the needs of workers and job seekers. The coordinator will be housed in the Aitkin Workforce Center. They are asking for a monetary investment and show of support for the program from Aitkin County. The Board tabled the discussion for a couple weeks until after their District meeting on June 11-12.
- C. NEMOJT Committee Update** – Commissioner Napstad noted they have not met. He updated the Board on the Environmental Quality Board meeting he attended.
- D. CJI (Children’s Justice Initiative)** – Commissioner Westerlund updated the Board on the recent meeting noting CHI Permanency Conference coming up in September and the new legislation becoming effective July 1<sup>st</sup> with respect to Adoption and Juvenile Protection Rules.
- E. Lakes & Pines Update** – Commissioner Niemi updated the Commissioners on the results of the Community Survey noting transportation is a critical factor, cost of utilities and the need for research for alternative energy sources, and the lack of dentists accepting low income patients with medical care insurance due to the low reimbursement rates.
- F. Update on Mental Health Presentations** – Ann Rivas updated the Board on the recent presentations noting that Shelley Britton from NAMI led a MH discussion from her perspective of struggling with it all her life. Commissioner Wedel noted that two main points were breaking down barriers and removing the stigma with respect to what we accept whether it is physical problems or mental health issues.

Break: 10:51 a.m. to 11:06 a.m.

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: May 12, 2015 to May 25, 2015; B) Approve County Board Minutes, with revision: May 12, 2015; C) Approve Commissioner Warrants: General Fund \$61,558.51, Road & Bridge \$54,180.02, Health & Human Services \$507.60, State \$270.00, Trust \$8,396.17, Forest Development \$20,355.08, Long Lake Conservation Center \$13,051.33, Parks \$19,506.75 for a total of \$177,825.46; D) Approve Auditor Warrants – April Sales & Use Tax: General Fund \$543.70, Road & Bridge \$365.58, Health & Human Services \$0.08, State \$6,689.50, Trust \$2.57, Forest Development \$0.43, Long Lake Conservation Center \$101.20, Parks \$101.72 for a total of \$7,804.78; E) Adopt Resolution – 2015 Boat & Water Federal Boating Safety Patrol Supplemental Agreement; F) Accept \$200 Donation to STS from Round Lake Cemetery Association; G) Adopt Resolution – Snowmobile/Ski Trail Funding; H) Authorize Sale of Used Office/Shop Equipment – Highway Dept

**BREAK**

**REGULAR BOARD RECONVENED**

**CONSENT AGENDA**

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution – 2015 Boat & Water Federal Boating Safety Patrol Supplemental Agreement:

**BE IT RESOLVED**, that the Aitkin County Board of Commissioners approve the 2015 Boat and Water Federal Boating Safety Patrol Supplemental Agreement on file in the Office of the County Auditor and authorize the Aitkin County Sheriff, County Board Chair and County Auditor to sign the agreement in the amount of \$6375.00.00 for the term of May 8, 2015 through September 7, 2015.

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution – Snowmobile / Ski Trail Funding:

**WHEREAS**, local units of government can apply for State aide for trail development, maintenance, grooming and administration from the Minnesota Department of Natural Resources at the rate of 65% reimbursement of the cost of trail maintenance and 90% reimbursement of costs of grooming, and

**WHEREAS**, Aitkin County does not have the facilities to maintain the entire trail system in Aitkin County, and

**WHEREAS**, Snowmobile clubs have maintained these trails in the past, and wish to contract with the County for maintaining trails during the 2015-2016 winter season, and

**WHEREAS**, these trails benefit the winter recreation, resort, industry, and economy of Aitkin County.

**NOW, THEREFORE BE IT RESOLVED**, that the Aitkin County Trail Administrator be authorized to apply for Grants in Aide assistance funds for snowmobile trail maintenance and grooming, and ski trail maintenance and grooming for the following trails.

Aitkin Sno-Drifters Trails
McGrath/Finlayson Trails
Tamarack Trails
Haypoint Trails
Palisade Trails
Mille Lacs Trails
No Achen / LLCC ski trails

**BE IT FURTHER RESOLVED**, that the Aitkin County Trail Administrator be authorized to contract for the 2015-2016 winter season for the development, maintenance, and grooming of the aforementioned trails with each of the corresponding interested clubs.

**RESOLUTION  
20150526-029  
2015 BOAT &  
WATER  
FEDERAL  
BOATING  
SA FETY  
PATROL  
SUPPLEMENTAL  
AGREEMENT**

**RESOLUTION  
20150526-030  
SNOWMOBILE /  
SKI TRAIL  
FUNDING**

Steve Hughes, SWCD District Manager gave the Board an update on the Aquatic Invasive Species (AIS) program.

**AIS UPDATE**

Nathan Burkett, County Administrator and the Board discussed the 2016 budget and priorities.

**2016 BUDGET**

Motion for a resolution by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to adopt resolution – Bridge Priority:

**WHEREAS**, Aitkin County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, and

**RESOLUTION  
20150526-031  
BRIDGE  
PRIORITY**

**WHEREAS**, Aitkin County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years;

**NOW, THEREFORE BE IT RESOLVED** that the following deficient bridges are high priority and Aitkin County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available,

Old Bridge Number	Road Number	Section/ Township/Range	Project Cost	State Aid Funds	Town Bridge Funds	Local Funds	Bond Funds	Program Year
R0187	430 <sup>th</sup> Lane	18-48N-6W	\$81,000		\$71,000	\$10,000		2015
NA	350 <sup>th</sup> Ave	35-47N-6W	\$132,000		\$122,000	\$10,000		2015
01504	CSAH 15	18-47N-7W	\$900,000	\$480,000			\$420,000	2016
L5887	500 <sup>th</sup> Lane	8-49N-22W	\$150,000		\$140,000	\$10,000		2017
NA	CSAH 5	23-48N-25W	\$150,000	\$80,000			\$70,000	2017
01503	CSAH 14	19-50N-2W	\$500,000	\$290,000			\$210,000	2018

**FURTHERMORE**, Aitkin County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

**FURTHERMORE**, Aitkin County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

Motion for a resolution by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution – Eminent Domain for SAP 001-603-017:

**WHEREAS**, plans for S.A.P. 001-603-017 to construct the 6-mile segment of Aitkin County State-Aid Highway (CSAH) No. 3 from the City of Palisade to 6 miles east are being developed as directed by the Aitkin County Board, and

**RESOLUTION  
20150526-032  
EMINENT  
DOMAIN FOR  
SAP 001-603-017**

**WHEREAS**, numerous parcels of right-of-way remain to be acquired before construction of this project can begin, and

**WHEREAS**, it is necessary to take immediate possession of these parcels of land in order to prevent further delay of this project.

**NOW THEREFORE, BE IT RESOLVED**, that the Aitkin County Attorney is hereby directed to

# AITKIN COUNTY BOARD

May 26, 2015

begin eminent domain proceedings by quick take on those parcels of S.A.P. 001-603-00017 that have not yet been acquired.

Kirk Peysar, County Auditor asked the Board to consider holding a Public Hearing to amend the liquor ordinance for wine/strong beer on-sale licenses. Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to schedule a public hearing on July 14, 2015 at 10:00 a.m. in the Boardroom of the Aitkin County Courthouse.

**WINE/STRONG  
BEER - PUBLIC  
HEARING  
SCHEDULED**

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve funding Aitkin County Web Diagnostics for Small Business Owners by using \$1,312.50 returned to the county from the Minnesota Community Capital Fund, contingent upon receiving 75% matching grant from the Blandin Foundation of \$3,937.50.

**WEB  
DIAGNOSTICS  
FOR SMALL  
BUSINESS  
OWNERS**

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve Electronic Waste Collection on June 27, 2015, free of charge to Aitkin County residents.

**ELECTRONIC  
WASTE  
COLLECTION**

Motion by Commissioner Niemi, seconded by Commissioner Napstad and carried, all members voting yes to approve the Final Plat of Cedar Farm and to authorize Board Chair's signature on the final plat documents.

**FINAL PLAT OF  
CEDAR FARM**

The Board reported on the following: Legislative updates, ACA, JCNRB, Shamrock Township meeting, ARDC, Lakes & Pines, State General Tax, DAC, TZD, AIS, CMCC, Sobriety Court, Water Planning Task Force, EDA.

**BOARD  
DISCUSSION**

Commissioner Marcotte left at 12:39 p.m.

**MARCOTTE LEFT**

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried (4-0 Marcotte absent), all members voting yes to adjourn the meeting at 1:05 p.m. until Tuesday, June 9, 2015 at 9:00 a.m.

**ADJOURN**

J. Mark Wedel, Chairperson  
Aitkin County Board of Commissioners

Nathan Burkett, County Administrator