

Marlene Sarff
13945 Kenwood Drive
Baxter, MN 56425

March 03, 2015

MAR 05 2015

Aitkin County Board Of Commissioners
217 2nd Street, N.W.
Aitkin, MN 56431

RE: Retirement Notification

Dear Members of the Board Of Commissioners,

This letter is to inform you that I will be retiring from my position as an Aitkin County Social Worker. My last day of employment will be May 29, 2015. It has been my pleasure to have served the residents of Aitkin County for over twenty six years!

I wish to express my gratitude for the professional development I have received while working for Aitkin County. I also acknowledge the support I have received from my colleagues. Throughout the years, I have greatly enjoyed working for Aitkin County Health and Human Services.

Since we are already short staffed in my department, I am giving a longer notice than the one month notice that is required in hopes of a smoother transition for my co-workers and the agency.

It is my understanding that any accrued vacation time will be paid out to me in a lump sum after my last day of employment. Over the years, I have used very little sick time and understand that any unused sick time will not be paid out to me.

While I am looking forward to enjoying my retirement, I will miss working with my colleagues who have become close friends and I wish them and the agency all the best for the future.

Sincerely,

Marlene Sarff, LSW
Marlene Sarff
Licensed Social Worker

cc: Thomas Burke, Director, Aitkin Co. Health & Human Services
Ann Rivas, Supervisor, Aitkin Co. Health & Human Services

**STATEMENT OF BUSINESS TRANSACTED IN
OFFICE OF COUNTY RECORDER, AITKIN COUNTY**

DURING February 2015

DEPOSIT OF CHECK OR CASH \$20,972.30

TO AITKIN CO TREASURER

NATURE OF BUSINESS TRANSACTED	AMOUNT OF FEES RECEIVED
UCC	0
NOTARY	240
NOTARY SURCHARGE 9.2030	Expired 8/1/10
TORRENS	39
TORRENS ASSURANCE *** 9.2031	4.5
COUNTY GENERAL FUND	5611.5
STATE GENERAL FUND *** 9.2036	4095
RECORDER TECH FUND 10-940-196-0000-5529	3900
LAND RECORDS COMPLIANCE FUND (UNALLOC) 10-940-195-0000-5529	4290
STATE WELL CERT. *** 9.2027	297.5
COUNTY WELL CERT	52.5
AMENDED DEATH	80
BIRTH CERTIFICATES	378
CHILDREN'S SURCH. *** 9.2024	126
BIRTH/DEATH SURCH. 168/452) *** 9.2022	620
DEATH CERT.	352
2010 LEG. SURCH 144.226 SUBD 3 (b) ***	420
COPIES & C/COPIES	1269.95
TOTAL	21775.95

**WORK DONE FOR VARIOUS COUNTY AGENCIES
FOR WHICH NO PAYMENT WAS RECEIVED**

RECORDING HONORABLE DISCHARGES	0
AITKIN COUNTY	230
AITKIN CO ROAD & BRIDGE	0
OTHERS	0
TOTAL	230

AITKIN, MN February 27, 2015

ZIP 397

YEAR TO DATE 770

PREVIOUS YEAR \$19319.60

*Michael J. Montgomerie, Recorder
by Criselle Kaur, Deputy*



Northeast Minnesota Area Transportation Partnership



A full partnership in the planning, identification, prioritization, expenditure and effectiveness measurement on the use of federal transportation funds in Northeast Minnesota.

Northeast Minnesota Area Transportation Partnership

District One Facts:

Miles of roadway: 1,561

Number of class one rest areas: 9

Transit systems: 4

Navigable river miles: 17

Number of signals: 81

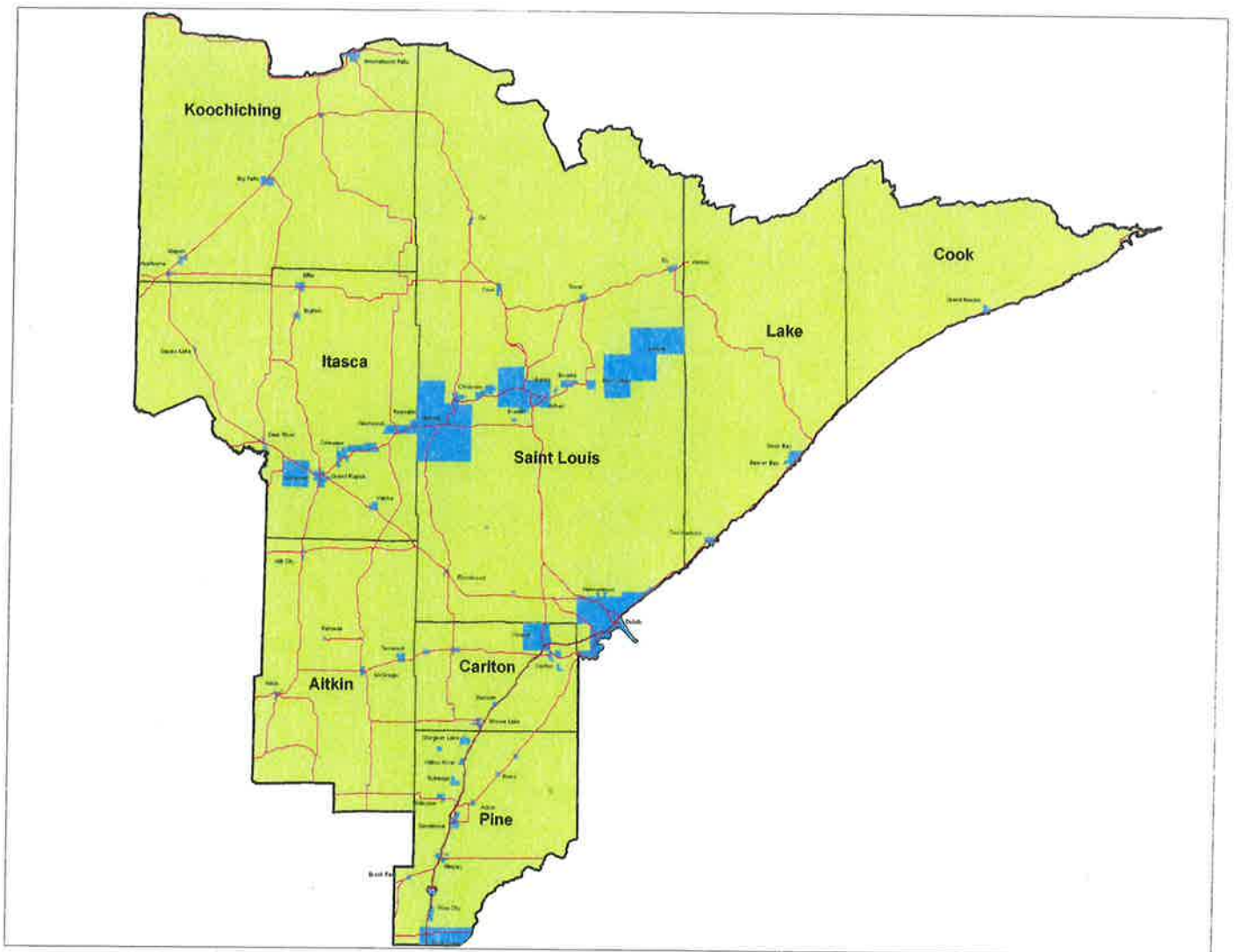
Population: 355,823

Number of signs: 35,722

Area: 19,466 sq miles (24% of MN)

Airports: 20

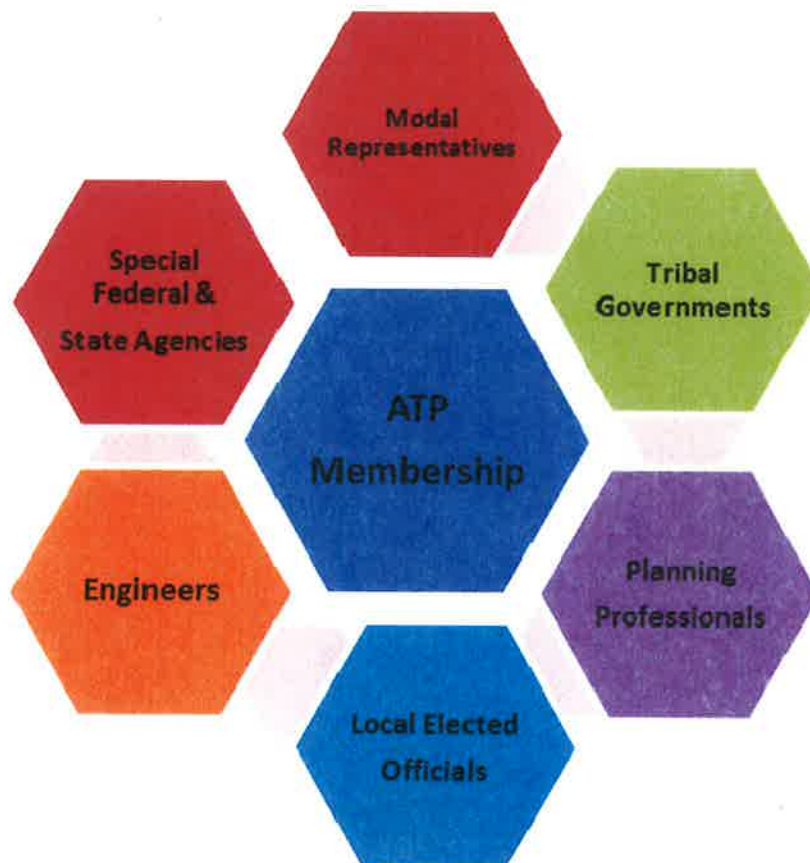
Border crossings: 2



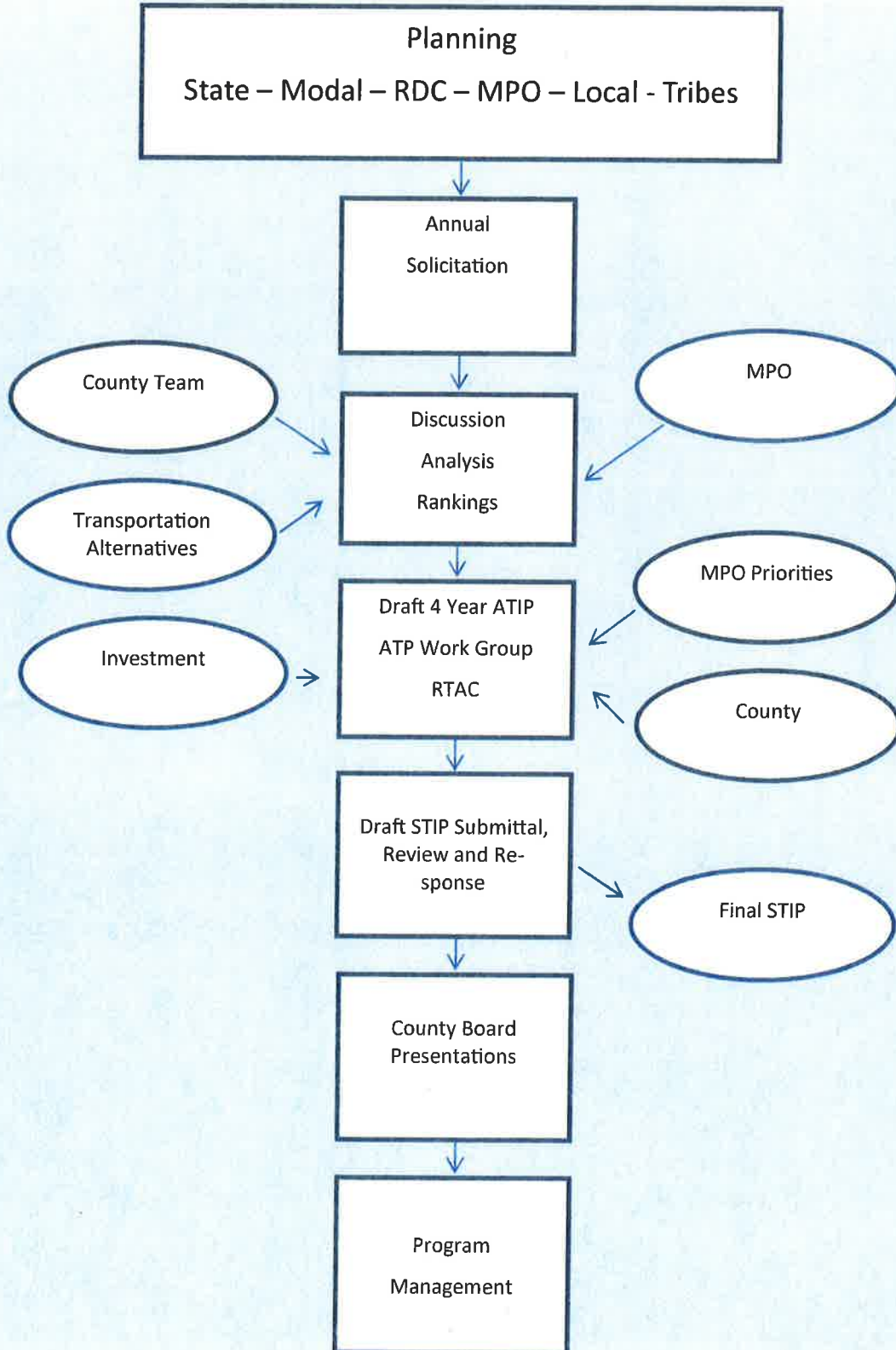
Northeast Minnesota Area Transportation Partnership

Role of the ATP

- Recommend 4 year investment list of projects for Northeast Minnesota
- Review and comment on the draft Statewide Transportation Improvement Program and the investment guidelines prepared by MnDOT
- Provide management guidance for program administration throughout the year
- Develop and/or recommend area program policy



Northeast Minnesota Area Transportation Partnership



Northeast Minnesota Area Transportation Partnership

Investment Guidelines

ATP 1: FY 2019 Federal and State Transportation Funding

Funding Source	District 1	Locals
FEDERAL TARGET		
Statewide Performance Program Pavement	\$4,600,000	
Statewide Performance Program Bridges	\$1,200,000	
District Risk Management –Surface Transportation Program	\$27,400,000	
Area Transportation Partnership (ATP) Managed		\$5,800,000
District Managed—Highway Safety Improvement Program	\$1,200,000	
ATP Managed Highway Safety Improvement Program		\$1,300,000
Transportation Alternatives Program		\$900,000
Total federal funds	\$34,400,000	\$8,000,000
STATE TARGET		
Statewide Performance Program Pavement	\$1,200,000	
Statewide Performance Program Bridges	\$300,000	
District Risk Management Program	\$39,600,000	
Total state funds	\$41,100,000	\$0
Total	\$75,500,000	\$8,000,000

Source: MnDOT STIP Funding Guidance, dated 1/30/2015

Northeast Minnesota Area Transportation Partnership

MnDOT District One Contacts

Todd Campbell

Assistant District Engineer—Program Delivery
(218) 725-2706
todd.campbell@state.mn.us

Perry Collins

Assistant District Engineer—Operations
(218) 725-2827
perry.collins@state.mn.us

John McDonald

Assistant District Engineer—State Aid
(218) 725-2705
john.p.mcdonald@state.mn.us

Duane Hill

District Engineer
(218) 725-2704
duane.hill@state.mn.us

Bryan Anderson

District Planning Director
(218) 725-2794
bryan.anderson@state.mn.us

Nancy Sannes

Program Support Engineer
(218) 725-2786
nancy.sannes@state.mn.us

ARDC/MIC Contacts

Jarrett Valdez

ARDC Transportation Planner
(218) 529-7513
jvaldez@ardc.org

Rob Herling

MIC Transportation Planner
(218) 529-773
rherling@ardc.org

Websites

Northeast Minnesota ATP

www.nemnatp.org

MnDOT District One

www.dot.state.mn.us/d1/

ARDC

www.ardc.org

NOTE: ALL PROJECTS SCOPE, LOCATION, COST & LETTING DATES CAN CHANGE WITH OUT NOTICE.

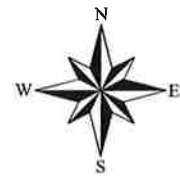
Legend

CONSTRUCTION YEAR

- 2015
- 2016
- 2017
- 2018

TRIBAL GOVERNMENTS

- Bois Forte (Nett Lake)
- Fond Du Lac
- Grand Portage
- Leech Lake
- Mille Lacs



DISTRICT 3 PROJECT 0119-26M
DISTRICT 1 FUNDING

MILLELACS

Aitkin Co.



MNDOT - District 1 Construction Year 2015-2018

	MN 210	0119-26M	2017	2017	REPLACE BR# 6296. TH 210 OVER SISSABAGAMAH RIVER. (DESIGN BY DIST 3 SP 0109-26 AND FUNDED BY ATP 1 UNDER SP 0119-26M FOR \$450,270, TIED TO SP 0119-26)					
74	MN 65	0112-52	2018	2018	TH 65 1.4 MI S. SANDY RIVER TO JCT LAKEVIEW ST & IN NASHWAUK N. JCT TH 169 TO JCT HAWKINS AVE. MILL & OVERLAY, ADA. (ASSOC. 3110-13, 3111-30, 3112-37)	129.663	176.114			AITKIN ITASCA, AITKIN

Rte_Sys	Projnum	#Year	Description	Primary Work Type	Secondary Work Type	Proposed Funds	STIP Total	Total FHWA	Other	Project Total
CSAH 28	001-628-012	2015	CSAH 28, FROM JCT TH 169 TO JCT TH 210, MILL & OVERLAY, TURN LANES, CULVERT & GUARDRAIL INSTALLATION.	PVTR - PAVEMENT RESURFACE AND MILL AND OVERLAY		STP<5K LF	2,300,000	840,000	1,460,000	2,300,000
							2,300,000	840,000	1,460,000	2,300,000

Transportation Alternatives Program (TAP)



What is the Transportation Alternatives Program?

The Transportation Alternatives Program (TAP) was established under the federal transportation bill referred to as MAP-21. TAP is for community based projects that expand travel choices and enhance the transportation experience by integrating modes and improving the cultural, historic, and environmental aspects of our transportation infrastructure.

Who can apply for TAP funding?

Only eligible applicants can apply for funding. Eligible applicants include counties, cities over 5,000 people, state agencies, Native American Tribes, and Regional Development Commissions. If an entity such as a township, school, or non-profit organization would like to submit a proposal, that entity must have an eligible applicant sponsor the proposal.

How much money is available?

The maximum amount that each project can request in a given grant cycle is \$600,000. The minimum amount that can be requested is \$100,000.

Is there a local match that is required?

Yes. All projects require a 20% local match of the eligible project costs, including Safe Routes to School projects.



How does the funding cycle work?

The solicitation is taking place through the fall 2014 for projects that will be ready for construction in Federal Fiscal Year 2019 (fall 2018).

Who reviews and evaluates the applications?

The Northeast Minnesota Area Transportation Partnership (ATP), a board of elected officials, state agency representatives, and transportation experts is responsible for identifying projects to receive federal funds. The ATP has appointed a TAP Task Force working group that reviews and suggests projects to the ATP.

Will the review process be competitive?

Yes. Approximately \$900,000 will be available for Federal Fiscal Year 2019 funds in Northeast Minnesota (this includes the counties of Aitkin, Carlton, Cook, Itasca, Koochiching, Lake, Pine, and St. Louis).

Where is more information available?

The NE MN ATP's website: www.nemnatp.org/tap

The Minnesota Department of Transportation's website: www.dot.state.mn.us/map-21/tap

If you have any questions regarding TAP, please contact:

Jarrett Valdez, Arrowhead Regional Development Commission
Email: jvaldez@ardc.org or by phone: (218) 529-7513



Transportation Alternatives Program (TAP)



TAP projects are community based projects that expand travel choices and enhance the transportation experience by integrating modes and improving the cultural, historic, and environmental aspects of our transportation infrastructure. The TAP provides for the implementation of a variety of projects, with examples of projects that include pedestrian and bicycle facilities for non-drivers, scenic turnouts and overlooks, mitigation of water pollution from highway runoff, and improvements to historic transportation facilities.

The Federal Fiscal Year (FFY) 2019 solicitation process taking place in Fall 2014

This year's process began October 1, 2014 with the announcement of the Letter of Intent (LOI) form being open for submittal. To assist potential applicants, the Northeast Minnesota Area Transportation Partnership (ATP) hosted a TAP Workshop that was facilitated by the Arrowhead Regional Development Commission (ARDC) and the Minnesota Department of Transportation (MnDOT). The workshop was webinar based and was designed to explain the TAP and answer questions related to applying and delivering projects. The Fall 2014 workshop can be found at www.nemnntp.org/tap. The LOI is due November 14 and will be accompanied by a regional/statewide discussion with the LOI applicant to ensure all TAP requirements are understood. Eligible project applicants will be provided with the final application that will be due January 9, 2015. The applications will be reviewed and selected for recommendation by the ATP and its sub-groups in February, March, and April. Applicants will be notified if their project was selected by April 15, 2014.

Timeline

September 11, 2014	TAP Workshop Webinar
October 1, 2014	Letter of Intent (LOI) Available
October 31, 2014	LOI Submission Deadline
November 1– November 14, 2014	LOI review– applicants will be contacted
November 14, 2014	Applicants notified whether or not to proceed to the full application
January 9, 2015	TAP Final Application Submission Deadline
February 10, 2015	TAP Task Force reviews and ranks projects
February 26, 2015	RTAC reviews the Task Force recommendations
April 2015	ATP reviews recommended projects
April 15, 2015	Grant Recipients Announced

The Arrowhead Regional Development Commission (ARDC) provides facilitation and staff services to the ATP TAP Task Force, which is a working group that recommends projects for funding under the TAP. ARDC also communicates the priorities of the ATP to local officials and transportation stakeholders, and provides staffing to the Regional Transportation Advisory Committee (RTAC) and the ATP. If you have questions regarding the TAP or the TAP process, please contact:

Jarrett Valdez, Arrowhead Regional Development Commission, Regional Planning Division

Email: jvaldez@ardc.org Phone: 218-529-7513

More information is available at: www.nemnntp.org/tap and

www.dot.state.mn.us/map-21/tap



Northeast Minnesota Area Transportation Partnership
 Transportation Alternative Program (TAP) Task Force Recommendation
 FFY 2019



Sponsoring Agency (Project Location)	Brief Project Description	TAP Amount Requested	Contributing Match	Total Eligible Costs	Project Total
Cook County (City of Grand Marais)	Highway 61 Redesign: This project is seeking funds to build continuous pedestrian and bike facilities in the Highway 61 corridor along with necessary storm water improvements	\$600,000	\$151,140	\$751,140	\$751,140
Carlton County (City of Scanlon)	St. Louis River Trail Project Phase II: This project is seeking funds to construct a 10 foot-wide paved, non-motorized trail between Scanlon and Cloquet along the St. Louis River	\$300,000	\$75,000	\$375,000	\$435,250
Total		\$900,000	\$226,140	\$1,126,140	\$1,186,390

Northeast Minnesota Area Transportation Partnership
 Transportation Alternative Program (TAP) Task Force Non-Selected Projects
 FFY 2019



Sponsoring Agency (Project Location)	Brief Project Description	TAP Amount Requested	Contributing Match	Total Eligible Costs	Project Total
St. Louis & Lake Counties Regional Rail Authority (Northern St. Louis County)	Mesabi Trail – Camp Lake Road to # 169 Underpass: This project is seeking funds to construct a 3.5 mile section of the Mesabi Trail, starting at Camp Lake Road and ending at the Highway 169 underpass.	\$400,000	\$450,398	\$850,398	\$1,122,525
City of Grand Rapids	Grand Rapids Corridor Improvement Project: This project is seeking funds to improve non-motorized corridors into Grand Rapids in order to connect surrounding communities in the already existing non-motorized network.	\$331,067	\$82,766.75	\$413,833.75	\$504,100.50
City of Duluth	Brighton Beach Shared Use Path: This project is seeking funds to provide a shared use path connection between the Lakewalk and North Shore Scenic Byway through the Kitchi Gammi Recreation Site, also more commonly known as Brighton Beach.	\$352,482	\$88,120	\$440,602	\$608,030
Fond du Lac Band of Lake Superior Chippewa	Big Lake Trail Phase II: This project is seeking funds to establish a 3.5 mile extension of the Big Lake Trail to provide 0.5 mile of safe walking trails around the Tribal Administration Hub and install shoulder signs and striping 3 miles south on University to Cartwright Road. A 3 year project starting in 2015.	\$160,000	\$40,000	\$200,00	\$262,000
MnDNR (Cook County)	Gitchi-Gami Trail – Lutsen Section: This project is seeking funds to construct a 1.54 mile section of the paved, non-motorized Gitchi-Gami State Trail from Ski Hill Road to Lutsen's "town center" in Cook County.	\$600,000	\$200,000	\$800,000	\$920,000
Cook County	Gunflint Trail Invasive Species Removal Project: This project is seeking funds to remove non-native species (knapweed, thistle, lupines, and more) and immediately replant a native seed mix on each side of approximately 4.25 miles of the northern most stretch of Cook County Highway 12, also known as the Gunflint Trail.	\$102,000	\$20,425	\$122,425	\$122,425

Northeast Minnesota Area Transportation Partnership
 Transportation Alternative Program (TAP) Task Force Non-Selected Projects
 FFY 2019



Sponsoring Agency (Project Location)	Brief Project Description	TAP Amount Requested	Contributing Match	Total Eligible Costs	Project Total
St. Louis & Lake Counties Regional Rail Authority (Northern St. Louis County)	Mesabi Trail – Camp Lake Road to # 169 Underpass: This project is seeking funds to construct a 3.5 mile section of the Mesabi Trail, starting at Camp Lake Road and ending at the Highway 169 underpass.	\$400,000	\$450,398	\$850,398	\$1,122,525
City of Grand Rapids	Grand Rapids Corridor Improvement Project: This project is seeking funds to improve non-motorized corridors into Grand Rapids in order to connect surrounding communities in the already existing non-motorized network.	\$331,067	\$82,766.75	\$413,833.75	\$504,100.50
City of Duluth	Brighton Beach Shared Use Path: This project is seeking funds to provide a shared use path connection between the Lakewalk and North Shore Scenic Byway through the Kitchi Gammi Recreation Site, also more commonly known as Brighton Beach.	\$352,482	\$88,120	\$440,602	\$608,030
Fond du Lac Band of Lake Superior Chippewa	Big Lake Trail Phase II: This project is seeking funds to establish a 3.5 mile extension of the Big Lake Trail to provide 0.5 mile of safe walking trails around the Tribal Administration Hub and install shoulder signs and striping 3 miles south on University to Cartwright Road. A 3 year project starting in 2015.	\$160,000	\$40,000	\$200,00	\$262,000
MnDNR (Cook County)	Gitchi-Gami Trail – Lutsen Section: This project is seeking funds to construct a 1.54 mile section of the paved, non-motorized Gitchi-Gami State Trail from Ski Hill Road to Lutsen's "town center" in Cook County.	\$600,000	\$200,000	\$800,000	\$920,000
Cook County	Gunflint Trail Invasive Species Removal Project: This project is seeking funds to remove non-native species (knapweed, thistle, lupines, and more) and immediately replant a native seed mix on each side of approximately 4.25 miles of the northern most stretch of Cook County Highway 12, also known as the Gunflint Trail.	\$102,000	\$20,425	\$122,425	\$122,425

February 18, 2015

Northeast Minnesota Area Transportation Partnership
 Transportation Alternative Program (TAP) Task Force Recommendation
 FFY 2019



Sponsoring Agency (Project Location)	Brief Project Description	TAP Amount Requested	Contributing Match	Total Eligible Costs	Project Total
Cook County (City of Grand Marais)	Highway 61 Redesign: This project is seeking funds to build continuous pedestrian and bike facilities in the Highway 61 corridor along with necessary storm water improvements	\$600,000	\$151,140	\$751,140	\$751,140
Carlton County (City of Scanlon)	St. Louis River Trail Project Phase II: This project is seeking funds to construct a 10 foot-wide paved, non-motorized trail between Scanlon and Cloquet along the St. Louis River	\$300,000	\$75,000	\$375,000	\$435,250
Total		\$900,000	\$226,140	\$1,126,140	\$1,186,390

