

## Board of County Commissioners Agenda Request



Requested Meeting Date: March 10, 2015

Title of Item: 2015 Administration Work Plan

✓ REGULAR AGENDA	Action Requested:	Direction Requested
CONSENT AGENDA	Approve/Deny Motion	✓ Discussion Item
INFORMATION ONLY	Adopt Resolution (attach dr	aft) Hold Public Hearing* e copy of hearing notice that was published
Submitted by:  Nathan Burkett  Department:  Administration		
Presenter (Name and Title): Nathan Burkett, County Administrator		Estimated Time Needed: 10 minutes
Summary of Issue:		
Please see the attached memo and ch	nart.	
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact:  Is there a cost associated with this	request? Yes	□ No
What is the total cost, with tax and	shipping? \$	-
Is this budgeted?Yes	No Please Exp.	iain:

## **AITKIN COUNTY ADMINISTRATION**

Aitkin County Courthouse Nathan Burkett, Administrator

217 Second Street N.W. Room 130 Aitkin, MN 56431

218-927-7276

Fax: 218-927-7374

DATE:

March 10, 2015

TO:

**County Board** 

FROM:

Nathan Burkett, County Administrator

RE:

2015 Work Plan and Anticipated Board Discussion Timeframes

Administration has completed a general plan of major initiatives to take on during the year 2015. These initiatives are in addition to the day to day work of all county departments. While every effort will be made to keep to the schedule; there is a possibility that demands of day-to-day work will slow down efforts. This document is presented as a planning document, subject to change, and we ask for the Board's understanding.

Board discussion on this plan, guidance and directive are appreciated.

