

# Aitkin County Health & Human Services

204 First St. NW  
AITKIN, MINNESOTA 56431  
PHONE 1-800-328-3744 or 1-218-927-7200 - FAX # 927-7210

DATE: February 18, 2015

TO: Aitkin County Board of Commissioners  
Nate Burkett, County Administrator

FROM: Tom Burke, Director

SUBJECT: Letter of Resignation – Eileen Foss – Income Maintenance Supervisor - Retirement

Attached you will find a copy of the retirement letter submitted by Eileen Foss, our Income Maintenance Supervisor for the past 27 years. Eileen's last day of work will be June 26, 2015.

Eileen's career began in Pine County in November of 1971 when she began work as a Clerk-Typist for the County Attorney and Clerk of Courts. On July 1, 1973, she moved to the Pine County Human Services office as a Clerk Typist and then to the Financial Worker position in December of 1974. She began her career with Aitkin County Health & Human Services as our Income Maintenance Supervisor on November 16, 1987.

We are not asking for any formal action on a replacement for Eileen at this time as a formal request from the Personnel Committee will be forthcoming in the near future.

Eileen has been an invaluable asset to the Health & Human Services Agency with her energy and dedication to numerous extra duties she has taken on and then maintained responsibility for over her many years with us. Her hours of volunteer service to the Agency and Staff over and above her normal hours are impossible to track.

It is going to be difficult to replace the dedication and invaluable talents, skills and abilities Eileen has brought to our Agency.

February 13, 2015

Tom Burke  
Director  
Aitkin County Health & Human Services  
204 1<sup>st</sup> St NW  
Aitkin, MN 56431

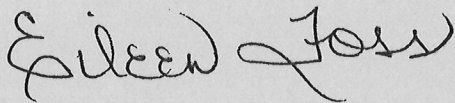
Dear Tom,

This letter is my official notification to you and the County Board that my last day of employment at Aitkin County Health & Human Services will be June 26, 2015 due to retirement.

I am excited about my impending retirement but want to take this opportunity to personally thank you for all the opportunities, direction and encouragement I have experienced working for Aitkin County. I have genuinely enjoyed my years as Financial Assistance Supervisor and will miss the great administrative team, staff and statewide contacts. I'm proud to have been a part of all this agency does for Aitkin County residents.

I look forward to working with the new supervisor in the transition process.

Sincerely,

A handwritten signature in cursive script that reads "Eileen Foss". The signature is written in dark ink and is positioned above the printed name.

Eileen Foss