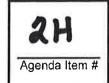


## **Board of County Commissioners Agenda Request**



Requested Meeting Date: Feb. 24, 2015

Government Mant. Group Title of Item: Direction Requested **Action Requested:** REGULAR AGENDA Approve/Deny Motion Discussion Item CONSENT AGENDA Adopt Resolution (attach draft) Hold Public Hearing\* INFORMATION ONLY \*provide copy of hearing notice that was published Submitted by: Department: Kirk Peysar Auditor **Estimated Time Needed:** Presenter (Name and Title): Kirk Peysar n/a Summary of Issue: Approve contract with Government Management Group (GMG) for preparation of the county-wide indirect cost plan for ends ending 2014, 2015, and 2016. The cost of the plan preparation is \$3,600 annually. Alternatives, Options, Effects on Others/Comments: **Recommended Action/Motion:** Approve the contract with GMG. **Financial Impact:** Yes Is there a cost associated with this request? What is the total cost, with tax and shipping? \$ Is this budgeted? Please Explain;



February 9, 2015

Mr. Kirk Peysar Aitkin County Auditor 209 2<sup>nd</sup> Street SW Aitkin, MN 56431

Dear Mr. Peysar:

This letter will confirm our understanding of the engagement arrangements for Government Management Group, Inc. to prepare Aitkin County's Central Services Cost Allocation plans.

GMG will prepare the County's Central Service Cost Allocation plans in conformance with 2 CFR Part 200 for the plan years and fixed rates as indicated below. We will assist in negotiating the plan with the designated cognizant agency and make any revisions that may be necessary. We will monitor federal recoveries to ensure that you receive all eligible recoveries. Upon completion we will deliver to the County two (2) bound paper copies and an electronic copy of the plan. We will invoice the County annually upon completion of the plan. The fee includes all costs incurred by us.

The fee for this service will be a fixed fee of:

Plan with fiscal year ending December 31,

2014	\$3,600
2015	\$3,600
2016	\$3,600

We are pleased to have the opportunity to serve you. If this letter correctly expresses your understanding, please sign the enclosed copy where indicated and return to me at 9685 Norway Hills Trail, Lakeville, MN 55044. If you have any questions, please feel free to contact me.

Sincerely, Dennis Porl	
Dennis Pond President	
APPROVED:	
By;	
Title:	
Date:	