



Board of County Commissioners Agenda Request

2E
Agenda Item #

Requested Meeting Date: 2/24/2015

Title of Item: Updated Temporary Employee Wage Scale

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| <input type="checkbox"/> REGULAR AGENDA | Action Requested: | <input type="checkbox"/> Direction Requested |
| <input checked="" type="checkbox"/> CONSENT AGENDA | <input checked="" type="checkbox"/> Approve/Deny Motion | <input type="checkbox"/> Discussion Item |
| <input type="checkbox"/> INFORMATION ONLY | <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i> |

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| Submitted by: Bobbie Danielson <i>Bobbie Danielson</i> | Department: Human Resources Dept. |
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| Presenter (Name and Title): Bobbie Danielson, HR Director and/or Nathan Burkett, County Administrator | Estimated Time Needed: n/a, consent agenda |
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Summary of Issue:

The former temporary wage scale expired 12/31/2014. Some modifications have been made to remove the "counting of hours" for placement on the temp scale (previously 3 rates: start, after 536 hours, after 1072 hours). Now, instead, there will be one flat annual rate for each temp position for ease of administration. It also includes more flexibility for LLCC rates and authority for the County Administrator to set the wage for other temporary and seasonal positions that might arise throughout 2015-2016. The proposed 2015-2016 temporary wage scale is attached for your consideration.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Motion to adopt the 2015-2016 Aitkin County temporary wage scale as presented.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

Costs associated with temp positions are included in the applicable departmental budgets.

| | 1/1/2015 - 12/31/2015 | 1/1/2016 - 12/31/2016 |
|--|--|------------------------------|
| Seasonal Office Assistant, Zoning & Environmental Services ¹ | \$ 17.93 | \$ 18.15 |
| Substitute Instructor/Naturalist | \$ 16.30 | \$ 16.65 |
| Seasonal Equipment Operator | \$ 14.80 | \$ 15.15 |
| Election Clerk, Clerical Worker, Boat & Water Safety Officer | \$ 13.30 | \$ 13.65 |
| Crew Leader, Survey Crew Technician, Survey/Construction Staking Laborer | \$ 13.30 | \$ 13.65 |
| Laborer, Substitute Cook, Substitute Custodian | \$ 12.00 | \$ 12.15 |
| Other Temporary and Seasonal Positions | As determined by the County Administrator. | |
| LLCC Seasonal Staff ² | These positions will be paid at least minimum wage, actual rate may vary based on experience and housing allowance. Combined total not to exceed \$14.80/hour in 2015 or \$15.15/hour in 2016. | |

¹Applies only to Barb Williamson, once vacant will be paid at Clerical Worker rate

²Includes Seasonal Naturalist, Summer Naturalist, Assistant Summer Program Director, and other seasonal LLCC staff.