



# Board of County Commissioners Agenda Request

## 5A

Agenda Item #

**Requested Meeting Date:** January 20, 2015

**Title of Item:** Approve Motor Pool Vehicle Purchase

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
<b>Submitted by:</b> Nathan Burkett		<b>Department:</b> Administration
<b>Presenter (Name and Title):</b> Nathan Burkett, County Administrator		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b>  <p>In 2014 Motor Pool purchased two new Ford Escapes, and we have been told staff appreciates the roominess of the vehicles, sitting up higher than a sedan, and the feeling of safety the Ford Escapes offer.</p> <p>Motor Pool has \$40,000 budgeted in 2015 to replace two Motor Pool vehicles. Staff requests Board approval to purchase two additional Ford Escapes. Attached are quotes from the State Bid site, and also from Aitkin Motor Company. Although the local bid is slightly higher than the State Bid, historically the County Board has opted for the local bid if it is close.</p> <p>Aitkin Motor Company :          \$19,976.00 + two additional fobs @ \$200 each, for each 2015 Ford Escape</p> <p>State Bid:          \$19,301.88 + two additional fobs @ \$154-\$204 each, for each 2015 Ford Escape</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b> Approve purchase of two 2015 Ford Escapes at the State Bid price of \$19,301.88 per vehicle, plus two additional fobs for each vehicle at a cost of \$154-\$204 per fob.		
<b>Recommended Action/Motion:</b> Approve purchase of two 2015 Ford Escapes from Aitkin Motor Company at a cost of \$19,976.00 per vehicle, plus two additional fobs for each vehicle at a cost of \$200 per fob.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No      Please Explain:		

## Sue Bingham

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**From:** Jeff Kjelstrom [jeffk@aitkinmotorco.net]  
**Sent:** Thursday, January 08, 2015 2:36 PM  
**To:** 'Sue Bingham'  
**Subject:** RE: Request for New Vehicle Quote  
**Attachments:** 15 county bid 001.bmp

Hi Sue

Thanks for the opportunity, I not sure the current state bid is at \$19,301.88 as that is below my cost, we have historically been close to the same or slightly less than the state bid on most units I have quoted. Either way our quote on a 2015 Escape S would come in at \$19,976 with two keys and remotes delivered. Cost per additional key with remote on it would be \$200, a total of \$400 for 2 more keys. Price quotes are valid with currant Ford price level 525.

**\$19,976** 2015 Escape S fwd. delivered  
**+ \$400** 2 additional remote fob keys

Approximate delivery 8 to 10 weeks

2015 ESCAPE

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Ord Code: 100A Cust/Flt Name: AITKIN COUNTY

RETAIL	RETAIL
UOF S FWD \$23450	TOTAL BASE AND OPTIONS\$24345
.105.9" WB	SYNC AND SOUND DISCOUN (490)
UH TUXEDO BLACK	TOTAL 23855
7 CLOTH BUCKETS	*THIS IS NOT AN INVOICE*
B CHARCOAL BLACK	
100A EQUIP GRP	
997 .2.5L I-4 ENGINE NC	
446 .6-SPD AUTOTRANS NC	
TJL .235/55R17 A/S NC	
SP DLR ACCT ADJ	
SP FLT ACCT CR	
FUEL CHARGE	
B4A NET INV FLT OPT NC	
PRICED DORA NC	
DEST AND DELIV 895	

Thank you

Jeff Kjelstrom

Aitkin Motor Co  
108 2nd st NE  
Aitkin MN 56431

**SUV**

- New vehicle must have four doors, automatic transmission, power steering, air conditioning, and warranty
- Please Include 2 sets of keys/fobs in quote, plus separate quote for two additional keys/fobs

Vehicle Identification Number	Year	Make	Model	Current Miles	Engine	Warranty	Features - Check all applicable options						Quote
							Power Locks	Power Windows	Remote Entry	Rear Defrost	Cruise Control	FWD	
	2015	Ford	Escape S	NEW	2.5L	3yr 36K 5yr 60K	✓	✓	✓	✓	✓	✓	\$19,976

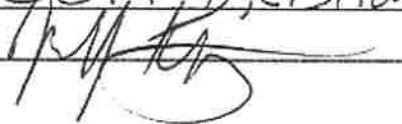
Vendor

Aitkin Motor Co

Printed Name of Person Submitting Quote

JOFF Kjelstrom

Signature of Person Submitting Quote



Date

11/8/15

800-793-9010  
Cell 218-820-3586

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**From:** Sue Bingham [<mailto:sue.bingham@co.aitkin.mn.us>]  
**Sent:** Thursday, January 08, 2015 10:20 AM  
**To:** Jeff Kjelstrom  
**Subject:** Request for New Vehicle Quote

Jeff ~

Aitkin County Motor Pool is requesting quotes for a 2015 Ford Escape S (please see the attached form). We are planning to replace 2 vehicles this year and the Ford Escape S was a popular choice last year. The Minnesota State Bid 2015 Ford Escape S is available at a cost of \$19,301.88 for a fwd vehicle, including two keys and two fobs, delivered. There is an additional fee for extra fobs, and that is why I am asking that your initial quote include two keys/fobs, and then let us know what the additional cost would be for two more sets. Please also include in your quote an approximate delivery date.

Feel free to call if you have any questions. Please return the quote to me via email.

Thank you!!

*Sue Bingham  
Administrative Assistant  
Aitkin County Administration  
217 - 2nd Street NW, Room 134  
Aitkin, MN 56431  
218-927-7276*

Contract Vendor	Nelson	Nelson	Nelson	Nelson	Nelson	Nelson	Nelson	Nelson
Contract Number	72045	72045	72045	72045	72045	72045	72045	72045
State ID	UV9	UV10	UV11	UV12	UV15	UV16	UV17	UV19
Model Year	2015	2015	2015	2015	2015	2015	2015	2015
Make	GMC	GMC	GMC	GMC	Ford	Ford	Ford	Ford
Manufacture Model & Model Number	Yukon TC10706	Yukon TK10706	Yukon XL TC10906	Yukon XL TK10906	Escape U0F	Escape U0G	Escape U0G	Explorer K7B
Description	2WD 4dr 1500 Commercial	4WD 4dr 1500 Commercial	2WD 4dr 1500 Commercial	4WD 4dr 1500 Commercial	FWD 4dr S	FWD 4dr SE	4WD 4dr SE	FWD 4dr Base
Equals Total Delivered Cost	\$31,961.83	\$35,650.05	\$35,313.05	\$37,871.41	\$19,301.88	\$21,235.87	\$22,776.90	\$23,733.33
Enter the quantity of keys provided as standard equipment for this model.	2	2	2	2	2	2	2	2
Cost for one valet key/FOB/FOBIK able to unlock the driver's side door and start the vehicle. Responders may offer a price range.	\$30-\$80	\$30-\$80	\$30-\$80	\$30-\$80	\$154-\$204	\$154-\$204	\$154-\$204	\$154-\$204
Does the base model meet State "Category 1" Requirements? Enter Yes or No. If no, proceed below.	YES	YES	YES	YES	NO	NO	NO	YES
Does the model have an engine(s) upgrade that meets State "Category 1" requirements? Enter yes or no. If yes, move below.	NO	NO	NO	NO	NO	NO	NO	NO
Enter all engines that meet State "Category 1" requirements.	5.3L FFV (STD)	5.3L FFV (STD)	5.3L FFV (STD)	5.3L FFV (STD)				3.5L FFV (STD)
Indicate if the following options are included in the base package offered from the OEM: (YES or NO)								
Engine Block Heater	NO	NO	NO	NO	NO	NO	NO	NO
Cruise Control	YES	YES	YES	YES	YES	YES	YES	YES
Driver and Passenger Air Bags	YES	YES	YES	YES	YES	YES	YES	YES
Power Windows and Locks	YES	YES	YES	YES	YES	YES	YES	YES
Airconditioning	YES	YES	YES	YES	YES	YES	YES	YES
Daytime Running Lights	YES	YES	YES	YES	NO	NO	NO	NO
Side Impact Air Bags	YES	YES	YES	YES	YES	YES	YES	YES

State Bid