

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS JANUARY 13, 2015 – BOARD AGENDA

- 9:00 1) **J. Mark Wedel, County Board Chairperson**
- A) **Call to Order**
 - B) **Pledge of Allegiance**
 - C) **Board of Commissioners Meeting Procedure**
 - D) **Approval of Agenda**
 - E) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those three minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) **Correspondence File January 6, 2015 – January 12, 2015**
 - B) **Approve 1/6/15 County Board Minutes**
 - C) **Approve December Manual Warrants**
 - D) **Approve Commissioner Warrants**
 - E) **Approve Affidavits for Duplicate of Lost Municipal Order or Warrants – Treasurer's Office**
 - F) **Accept \$500 Donation to Boat & Water Patrol from Farm Island Lake Improvement Association**
 - G) **Adopt Resolution - Recorder's Office Transfer of Funds**
- 9:05 3) **Mike Dangers, County Assessor**
- A) **Set Date and Time for Board of Appeal and Equalization Meeting**
- 9:10 4) **Committee Updates**
- 9:20 5) **Nathan Burkett, County Administrator**
- A) **Closed Meeting Under MN Statute 13D.05 Subd. 3 (a), Annual Performance Evaluation of County Administrator**
- 12:00 **Adjourn**

AITKIN COUNTY BOARD

January 6, 2015

The Aitkin County Board of Commissioners met this 6th day of January, 2015 at 9:02 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham.

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve the January 6, 2015 amended agenda. Item 6B) Hazard Mitigation Grant, was added to the agenda, and Item 10A) County Administrator Performance Evaluation was postponed, as all data from Springsted has not yet been received.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: December 23, 2014 – January 5, 2015; B) Approve County Board Minutes: December 23, 2014

The 2014 County Board adjourned at 9:05 a.m.

Newly elected Commissioners J. Mark Wedel from District 1, Donald Niemi from District 3, and Anne Marcotte from District 5 were sworn into office by Judge Solien. County Attorney Jim Ratz, Sheriff Scott Turner, Auditor Kirk Peysar, Treasurer Lori Grams, and Recorder Michael (Mick) Moriarty were all in attendance, but took their Oaths of Office on January 5th.

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Nathan Burkett, County Administrator

CALL TO ORDER

**APPROVED
AGENDA**

**CONSENT
AGENDA FOR
2014**

**ADJOURN (2014
BOARD)**

**NEWLY
ELECTED
OFFICIALS**

AITKIN COUNTY BOARD

January 6, 2015

<p>County Administrator Nathan Burkett called the 2015 Board Meeting to order this 6th day of January, 2015 at 9:14 a.m. with the following members present: Commissioners J. Mark Wedel, Laurie Westerlund, Donald Niemi, Brian Napstad, Anne Marcotte, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham.</p>	<p>CALL TO ORDER</p>
<p>Motion by Commissioner Napstad, seconded by Commissioner Westerlund to nominate Commissioner Wedel as Chairperson for the year 2015. Motion carried (4-0-1 Wedel abstained). Commissioner J. Mark Wedel is named 2015 Board Chair.</p>	<p>NOMINATION OF BOARD CHAIR</p>
<p>Motion by Commissioner Westerlund, seconded by Commissioner Napstad to nominate Commissioner Marcotte as Vice Chairperson for the year 2015.</p>	<p>NOMINATION OF VICE CHAIR</p>
<p>Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to close the nominations and cast a unanimous ballot in favor of Commissioner Marcotte as Vice Chairperson for the year 2015.</p>	<p>UNANIMOUS BALLOT</p>
<p>Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Consent Agenda as follows: A) Reaffirm Annual Code of Ethics; B) Reaffirm Out of State Travel Policy; C) Approve Commissioners Warrants: General Fund \$241,674.65, Road & Bridge \$38,546.61, Health & Human Services \$2,589.39, Trust \$43,176.30, Forest Development \$2,070.29, Long Lake Conservation Center \$5,282.72, Parks \$29,570.85 for a total of \$362,910.81; D) Approve Auditor Warrants – Period 3 RE Tax Overpays: Taxes & Penalties \$1,866.11; E) Accept \$1,073.45 Donation to Sobriety Court from Brainerd Community Action; F) Approve New Truck Purchase – Land Dept.; G) Approve New ATV Purchase – Land Dept.; H) Approve New Vehicle Purchase – Sheriff’s Office; I) Information Only – Small addition to Jacobson Shop Building is planned to be advertised for bids at 2:00 p.m. on Thursday, January 29, 2015.</p>	<p>CONSENT AGENDA</p>
<p>Under the consent agenda, motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting to approve budgeted Land Department purchase of 2015 Ford F-250 from Aitkin Motors at a cost of \$25,343.</p>	<p>NEW TRUCK PURCHASE – LAND DEPT.</p>
<p>Under the consent agenda, motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting yes to approve 2014 budgeted Land Department purchase of 2014 John Deere Gator 825 4-passenger Class II ATV from Midwest Machinery of Aitkin at a cost of \$14,458.</p>	<p>NEW ATV PURCHASE – LAND DEPT.</p>
<p>Under the consent agenda, motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting yes to approve budgeted Sheriff’s Office purchase of 2015 Ford Police Package Utility (SUV) vehicle from Aitkin Motors at a cost of \$27,987.</p>	<p>NEW VEHICLE PURCHASE - SHERIFF’S OFFICE</p>
<p>John Welle, County Engineer discussed the application deadline of January 9, 2015 to Northeast Minnesota Area Transportation Partnership for MAP-21 federal highway funding for fiscal year 2019. The recommended submittal is for a \$500,000 grant to</p>	<p>MAP-21 GRANT APPLICATION</p>

fund a portion of S.P. 001-606-021, which is a bituminous overlay/culvert replacement project on CSAH 6. This project is currently being planned for 2018 construction at a total cost of approximately \$1,200,000. The Board agreed the application should be submitted.

John Welle, County Engineer reported to the Board that there is Flood Hazard Mitigation grant money available, left over from 2012-2013 flood disaster events. The Board consensus is that Aitkin County should proceed to apply for grant monies to fund a feasibility study addressing the Pine Knoll restrictions. A Board resolution will be brought to the Board at a later date.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting to adopt the proposed 2015 schedule of two Board meetings a month, meeting the 2nd and 4th Tuesdays of each month.

The County Board reviewed the bid submitted for the "Official Newspaper." Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting yes to approve resolution - 2015 Official County Newspaper:

BE IT RESOLVED, that the *Aitkin Independent Age/Voyageur Press* is hereby designated by the Aitkin County Board of Commissioners as the newspaper in which all official business shall be published. The *Voyageur Press* is named second publication of Financial Statement.

Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting to approve resolution - 2015 Aitkin County Board of Commissioners Rules of Business & Meeting Procedures:

WHEREAS, the Aitkin County Board of Commissioners sees it prudent and necessary to review and adopt rules of procedure governing the conduct of County Board Meetings; and

WHEREAS, the Aitkin County Board has adopted and utilized rules of business, board procedures, and Robert's Rules of Order; and

WHEREAS, the Aitkin County Board of Commissioners believes it is important to annually reaffirm the rules; and

THEREFORE, BE IT RESOLVED, that the attached "Aitkin County Board of Commissioners Meeting Procedures and Rules of Business" is hereby amended and reaffirmed.

Motion for a resolution by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve the following committee appointments:

**HAZARD
MITIGATION
GRANT**

**2015 BOARD
MEETING DATES**

**RESOLUTION
20150106-001
2015 OFFICIAL
COUNTY
NEWSPAPER**

**RESOLUTION
20150106-002
2015 AITKIN
COUNTY BOARD
OF
COMMISSIONERS
MEETING
PROCEDURES &
RULES OF
BUSINESS**

AITKIN COUNTY BOARD

January 6, 2015

BE IT HEREBY RESOLVED, that the Aitkin County Board of Commissioners makes the following committee appointments for the year 2015:

Assessor for Unorganized Twps.
Fairgrounds Custodian
AMC Delegates (8)

Mike Dangers
Kirk Peysar
County Board
Environmental
Services Director
HHS Director
County
Administrator
Board

Purchasing/Building Committee
Facilities Committee

J. Mark Wedel
Brian Napstad
J. Mark Wedel
John Welle

Aitkin Airport Commission (2)

Brian Napstad
William Bedor
Laurie Westerlund
Don Niemi
Mark Wedel
Don Niemi
Brian Napstad

McGregor Airport Commission (2)

Tri-County Community Health Services Board
Arrowhead Regional Development Council
Aitkin County Water Planning Task Force
Snake River Watershed Management Board
NE MN Office Job Training

Motion for a resolution by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve the following committee appointments:

BE IT HEREBY RESOLVED, that Board Chairperson J. Mark Wedel make the following committee appointments for the year 2015:

Aitkin Economic Development Administration
Arrowhead Counties Association

J. Mark Wedel
Don Niemi
Anne Marcotte
Laurie Westerlund
John Welle
Brian Napstad
Anne Marcotte
Brian Napstad
Anne Marcotte,
Alternate

Arrowhead Economic Opportunity Agency
Arrowhead Regional Transportation Committee
ATV Committee (2)

Big Sandy Lake Management Plan (1 + Alternate)

Central MN Corrections (2)

Development Achievement Center (liaison) (1 + Alternate)

J. Mark Wedel
Laurie Westerlund
Laurie Westerlund
Don Niemi, Alternate
Don Niemi
Anne Marcotte
Don Niemi
Anne Marcotte
Brian Napstad
J. Mark Wedel

East Central Regional Library Board
Economic Development (2)

Environmental Assessment Worksheet (2)

Emergency Management

**RESOLUTION
20150106-003
COMMITTEE
APPOINTMENTS**

**RESOLUTION
20150106-004
COMMITTEE
APPOINTMENTS**

AITKIN COUNTY BOARD

January 6, 2015

Extension Committee (2)	J. Mark Wedel	
Forest Advisory Committee (2)	Laurie Westerlund	
H & HS Advisory Committee (Liaison)	Anne Marcotte	
Historical Society (Liaison)	Brian Napstad	
Insurance Committee (2)	Laurie Westerlund	
Investment Committee	Anne Marcotte	
Joint Powers Natural Resources Board	J. Mark Wedel	
Labor Management Committee	J. Mark Wedel	
Lakes and Pines (1+ Alternate)	Laurie Westerlund	
Law Library	County Board	
MCIT Representative (1 + Alternate)	Brian Napstad	
Mille Lacs Watershed (2)	Mark Jacobs	
Mississippi Headwaters Board (MHB)	J. Mark Wedel	
MN Rural Counties Caucus (1 + Alternate)	Laurie Westerlund,	
Northeast MN ATP Steering Committee	Alternate	
Northeast MN ATP	Don Niemi	
Northeast MN ATP Township Representative	Anne Marcotte,	
Northeast Waste Advisory Committee (NEWAC)	Alternate	
(1+Alternate)	Don Niemi	
Northern Counties Land Use Coordinating Board	Laurie Westerlund	
(NCLUCB) (1 + Alternate)	Brian Napstad	
Ordinance Committee (2)	Don Niemi	
Park Commission	Anne Marcotte,	
Personnel Committee (2)	Alternate	
Planning Commission	John Welle	
Sobriety Court	Don Niemi	
Solid Waste Task Force (2)	John Welle	
Toward Zero Deaths (TZD)	(Vacant)	
	Brian Napstad	
	Laurie Westerlund,	
	Alternate	
	Brian Napstad	
	Anne Marcotte,	
	Alternate	
	Brian Napstad	
	Anne Marcotte	
	Laurie Westerlund	
	Anne Marcotte	
	J. Mark Wedel	
	Laurie Westerlund	
	J. Mark Wedel	
	Laurie Westerlund	
	Brian Napstad	
	J. Mark Wedel	

AITKIN COUNTY BOARD

January 6, 2015

Kirk Peysar, County Auditor and Nathan Burkett, County Administrator discussed the EverStar Request for Partial Abandonment of County Ditch #24 with the Board. The Board set the date of February 10, 2015 as the date for deliberations and possible action.

**EVERSTAR
PARTIAL DITCH
ABANDONMENT
DISCUSSION**

The Board reported on the following: JCNRB, MRCC, PUC Public Hearings, HRA

**BOARD
DISCUSSION**

Nathan Burkett, County Administrator discussed the AMC County Aid Program Working Group with the Board.

**AMC COUNTY AID
PROGRAM
WORKING GROUP**

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to adjourn the meeting at 11:17 a.m. until Tuesday, January 13, 2015 at 9:00 a.m.

ADJOURN

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Nathan Burkett, County Administrator

Aitkin County

WARRANT REGISTER



December Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
1088	780	Bremer Bank MORTGAGE- DEED TAX AITKIN, MN 56431					
			0.08	NOVEMBER ADJUSTMENT	01-042-000-0000-5079		
			26,774.98	NOV. DEED TAX	09-000-000-0000-2025		
			19,420.85	NOV.MORTGAGE REG	09-000-000-0000-2026		
		Warrant # 1088 Total	46,195.91	Date 12/3/14			
1089	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
			2,119.42	CLAIMS PAID	01-044-904-0000-6360		
		Warrant # 1089 Total	2,119.42	Date 12/3/14		11/24/14	11/26/14
1090	5462	Bremer Bank (Elan ACH) ELAN ACH AITKIN, MN 56431					
			149.00	SURFACE PRO 3	01-049-000-0000-6231		
			45.18	testing supplies	01-391-000-0000-6625		
			31.85	testing supplies	01-391-000-0000-6625		
			260.97	MCH- Uof M Cohort- Travel	05-400-430-0408-6330		
			15.49	FP- Supply	05-400-430-0408-6405		
			13.46	NOTARY STAMPS	05-400-440-0410-6405		
			3.96	Cabinet hinges- Mailroom	05-400-440-0410-6405		
			187.81	MN Sure paper training	05-420-600-4800-6330		
			31.40	NOTARY STAMPS	05-420-600-4800-6405		
			9.23	Cabinet hinges- Mailroom	05-420-600-4800-6405		
			158.29	Hotel/Meal- MSSA	05-430-700-4800-6330		
			43.42	meals/CW Cohort Trng	05-430-700-4800-6330		
			44.85	NOTARY STAMPS	05-430-700-4800-6405		
			13.19	Cabinet hinges- Mailroom	05-430-700-4800-6405		
			243.98	Ebson printer for shop	11-924-000-0000-6405		
			30.00	Critter Food	19-522-000-0000-6416		
			51.04	wireless mouse/ink	01-390-000-0000-6625	Amazon	
			11.14	size dividers	19-521-000-0000-6405	Ebay	
			32.18	- Fletching Glue Credit	19-522-000-0000-6416	Gander Mtn	
			29.98	Fletching Glue	19-522-000-0000-6416	Gander Mtn	
			90.00	MN Inspector class	03-303-000-0000-6296	Johnson	
			41.31	personal chgs reimbursed	05-420-600-4800-6800	see R2566	

Aitkin County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
			25.63	Supplies	19- 523- 000- 0000- 6420	Shopko	
			29.09	"Not for human habitation"	01- 122- 000- 0000- 6405	Stamp	
			5.95	mailed sweatshirt	19- 521- 000- 0000- 6205	UPS	
			75.24	groceries	01- 252- 000- 0000- 6418	Walmart	
		Warrant # 1090 Total	1,609.27	Date 12/4/14			
1091	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
		Warrant # 1091 Total	52.63	Credit Card Fee	19- 522- 000- 0000- 6217		
			52.63	Date 12/10/14			
1092	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
		Warrant # 1092 Total	1,408.27	CLAIMS PAID	01- 044- 904- 0000- 6360	12/1/14	12/4/14
			1,408.27	Date 12/10/14			
1093	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
		Warrant # 1093 Total	807.56	CLAIMS PAID	01- 044- 904- 0000- 6360	12/8/14	12/12/14
			807.56	Date 12/17/14			
1094	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
		Warrant # 1094 Total	57.00	09- 0- 053100 NSF Per 3	13- 943- 000- 0000- 2001	Slette	
			63.00	09- 0- 053000 NSF Per 3	13- 943- 000- 0000- 2001	Slette	
			820.00	09- 0- 052800 NSF Per 3	13- 943- 000- 0000- 2001	Slette	
			940.00	Date 12/22/14			
1095	5462	Bremer Bank (Elan ACH) ELAN ACH AITKIN, MN 56431					
			400.26	Liberty recorder repairs	01- 001- 000- 0000- 6625		
			265.00	MACO conference Reg	01- 042- 000- 0000- 6241		
			1,621.28	Surface Pro 3 & Accessories	01- 049- 000- 0000- 6231		
			25.00	monthly data plan	01- 049- 000- 0000- 6231		
			209.97	Standard SSL renewal- 3 yr	01- 049- 000- 0000- 6231		

Aitkin County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
			25.78	Display/Port to DVI adapter	01-049-000-0000-6402		
			13.34	Display/Port to HDMI converter	01-049-000-0000-6402		
			45.00	MailNavigator- Business license	01-049-000-0000-6402		
			61.42	screen for #224 laptop	01-200-000-0000-6405		
			439.81	Commissary supplies	01-252-252-0000-6405		
			65.10	Color ink cartridges	01-390-000-0000-6405		
			16.66	100 ft tape measure	01-390-000-0000-6405		
			19.88	25 foot tape measure	01-390-000-0000-6405		
			85.73	test tabs, powder, chlorine	01-390-000-0000-6625		
			15.49	FP- Supply	05-400-430-0408-6405		
			2.50	Parking- LPHA Duluth	05-400-440-0410-6333		
			0.93	cabinet hinges for mailroom	05-400-440-0410-6405		
			2.17	cabinet hinges for mailroom	05-420-600-4800-6405		
			3.11	cabinet hinges for mailroom	05-430-700-4800-6405		
			120.00	Notary Renewal- Buhlmann	10-923-000-0000-6243		
			280.00	MN Sheriff Assoc.Winter Conf.	01-200-003-0000-6241	#220	
			165.36	Hotel/Sheriff Winter Conf.	01-200-003-0000-6332	#220	
			10.78	AMC meal- Neff	01-391-000-0000-6340	12/7/14	
			22.44	craft supplies	19-522-000-0000-6416	Amazon	
			240.00	MN Gov.IT symposium	01-049-000-0000-6241	Bennett	
						12/11/14	12/11/14
			36.00	crickets	19-522-000-0000-6416	bug company	
			240.00	MN Gov.IT symposium	01-052-000-0000-6241	Burkett	
						12/11/14	12/11/14
			200.82	18 pair of ice cleats	01-200-000-0000-6409	Fleet farm	
			85.89	Foodsaver	19-522-000-0000-6416	Fleet Farm	
			260.00	UorM Gen.CE- Becky Sovde	01-122-000-0000-6208	Grand Rapids	
						3/12/15	3/13/15
			119.88	Wood cookie string	19-522-000-0000-6416	Herrschners	
			120.00	MN SAF conference reg.	10-923-000-0000-6208	Jacobs	
			186.54	AMC lodging- St Cloud	01-001-000-0000-6332	Marcotte	
						12/8/14	12/9/14
			186.54	AMC lodging- St Cloud	01-001-000-0000-6332	Napstad	
						12/8/14	12/9/14
			93.27	Hotel/AMC conf.- St Cloud	01-390-000-0000-6332	Neff	
						12/7/14	12/8/14
			186.54	AMC lodging- St Cloud	01-001-000-0000-6332	Niemi	
			18.23	AMC meals- St Cloud	01-001-000-0000-6340	Niemi	

Aitkin County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
			120.00	MN SAF conference reg.	10- 923- 000- 0000- 6208	Rich C.	
			25.98	Mattress Cover/PSOP	05- 430- 710- 3670- 6020	SA#52935236	
			52.93	Coffee	01- 253- 000- 0000- 6405	Shopko	
			240.00	MN Gov.IT symposium	01- 049- 000- 0000- 6241	Sutch	
						12/11/14	12/11/14
			530.80	Prestamped Envelopes	01- 252- 252- 0000- 6405	USPS	
			58.80	Stamps	01- 252- 252- 0000- 6405	USPS	
			11.90	Postage	19- 521- 000- 0000- 6205	USPS	
			49.00	stamps	19- 521- 000- 0000- 6205	USPS	
			30.80	Jail supplies	01- 252- 000- 0000- 6405	Walmart	
			27.50	Groceries	01- 252- 000- 0000- 6418	Walmart	
			186.54	AMC lodging- St Cloud	01- 001- 000- 0000- 6332	Westerlund	
						12/8/14	12/9/14
		Warrant # 1095 Total	7,193.99	Date 12/22/14			
1096	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
			5,233.88	CLAIMS PAID	01- 044- 904- 0000- 6360		
						12/15/14	12/18/14
		Warrant # 1096 Total	5,233.88	Date 12/24/14			
1097	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
			1,427.06	CLAIMS PAID	01- 044- 904- 0000- 6360		
						12/22/14	12/24/14
		Warrant # 1097 Total	1,427.06	Date 12/31/14			
44628	5658	Amerigas PO Box 371473 PITTSBURGH, PA 15250- 7473					
			38.24	PROPANE	01- 252- 000- 0000- 6254	802018813	
		Warrant # 44628 Total	38.24	Date 12/5/14			
44629	8239	Ameripride Linen & Apparel Services PO BOX 3100 BEMIDJI, MN 56619- 3100					
			45.93	tissue,towels,soap,mop,tool	01- 110- 000- 0000- 6422	2200579903	

Aitkin County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
		Warrant # 44629	Total 45.93	Date 12/5/14			
44630	9026	MII Life/Select Account P.O. BOX 64193 SAINT PAUL, MN 55164- 0193					
		Warrant # 44630	Total 354.48	December participant fees	01- 044- 904- 0000- 6231	1063616	
			354.48	Date 12/10/14			
44631	7050	Anderson Bros Construction Co PO BOX 668 BRAINERD, MN 56401					
		Warrant # 44631	Total 209,531.97	Contract payment	03- 307- 000- 0000- 6262	20142	
			209,531.97	Date 12/10/14			
44632	11695	Triangle Oil Company PO BOX 2777 BAXTER, MN 56425					
		Warrant # 44632	Total 11,096.79	Diesel 1005 McGregor	03- 303- 000- 0000- 6513	193590	
			7,566.00	Diesel 1004 McGrath	03- 303- 000- 0000- 6513	193591	
			18,662.79	Date 12/10/14			
44637	86198	Aitkin County Treasurer 209 2ND ST NW, ROOM 203 AITKIN, MN 56431					
		Warrant # 44637	Total 171.19	state deed tax 3017	03- 307- 000- 0000- 6362	001603017	
			1.65	state deed tax 1022	03- 307- 000- 0000- 6362	001610022	
			172.84	Date 12/16/14			
44638	11695	Triangle Oil Company PO BOX 2777 BAXTER, MN 56425					
		Warrant # 44638	Total 16,021.00	Diesel 1001 Aitkin	03- 303- 000- 0000- 6513	193700	
			16,021.00	Date 12/16/14			
44639	9671	Pitney Bowes PO BOX 371887 PITTSBURGH, PA 15250- 7887					
		Warrant # 44639	Total 565.56	Rental charges	01- 044- 048- 0000- 6301	8410541 DC14	
			565.56	Date 12/22/14			
44640	13404	Ladd/Dianne					

Aitkin County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
		PO Box 92					
		Palisade, MN 56469					
		Warrant # 44640	Total	205.00	Supp.Ag Credit check	01-000-000-0000-1115	19-0-043200
				205.00	Date 12/26/14		
44641	13407	Hietalati/Hedy 35427 Kestrel Ave					
		McGregor, MN 55760					
		Warrant # 44641	Total	205.00	Supp.Ag Credit check	01-000-000-0000-1115	27-0-049200
				205.00	Date 12/26/14		
44642	11127	Winegar/Shirley 20534 487th St. #21					
		MCGREGOR, MN 55760					
		Warrant # 44642	Total	1,356.31	Tax Abatement	01-044-100-0000-6800	59-1-039306
				1,356.31	Date 12/26/14		
44643	1010	City Of Aitkin TAMMY LOU PFAFF- CITY CLERK 109 1ST AVE NW AITKIN, MN 56431					
		Warrant # 44643	Total	7,201.68	Tax Abatement	01-044-100-0000-6800	56-0-181801
				7,201.68	Date 12/26/14		
44644	6108	MACO 1000 WESTGATE DRIVE SUITE 252 ST. PAUL, MN 55114					
		Warrant # 44644	Total	265.00	MACO winter conf- Mick M.	01-100-000-0000-6241	02/2-02/06
				265.00	Date 12/31/14		
44645	4867	Tri- City Paving Inc BOX 326 LITTLE FALLS, MN 56345					
		Warrant # 44645	Total	143,313.96	contract payment	03-307-000-0000-6262	0161214
				143,313.96	Date 12/31/14		
44646	13410	Citifinancial 605 Munn Road Fort Mill, SC 29715					
				171.52	02-0-034802 overpay per 3	13-943-000-0000-2001	Leach

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Aitkin County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>		<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
		<u>Warrant #</u>	<u>44646</u>	<u>Total</u>	<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
61197	5658	Amerigas PO Box 371473 PITTSBURGH, PA 15250-7473			171.52	Date 12/31/14		
					45.93	- redeposit #61194- wrong total	01- 110- 000- 0000- 6422	2200579903
					38.24	- redeposit #61194- wrong total	01- 252- 000- 0000- 6254	802018813
					84.17	- Date 12/5/14		
		<u>Warrant #</u>	<u>61197</u>	<u>Total</u>				
				<u>Final Total..</u>	465,015.10	105 Transactions		

Aitkin County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	28,020.38	General Fund
3	387,792.56	Road & Bridge
5	842.58	Health & Human Services
9	46,195.83	State
10	360.00	Trust
11	243.98	Forest Development
13	1,111.52	Taxes & Penalties
19	448.26	Long Lake Conservation Center
	465,015.11	TOTAL

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Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1	DEPT			Commissioners		
10200	Marcotte/Anne Marie 01-001-000-0000-6330	P	1,082.48	mileage reimb. 10/14/2014 12/23/2014	1933@.56	Transportation & Travel & Parking
10200	Marcotte/Anne Marie		1,082.48		1 Transactions	
3255	Mn Counties Intergovernmental Trust 01-001-000-0000-6352		1,439.63	MCIT PREMIUM	283105	Insurance
	01-001-000-0000-6353		885.00	WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust		2,324.63		2 Transactions	
9560	Wedel/Mark 01-001-000-0000-6330	P	215.04	MILEAGE REIMB. 07/16/2014 12/17/2014	384@.56	Transportation & Travel & Parking
9560	Wedel/Mark		215.04		1 Transactions	
10895	Westerlund/Laurie Ann 01-001-000-0000-6330	P	123.20	MILEAGE REIMB. 12/03/2014 12/29/2014	220@.56	Transportation & Travel & Parking
10895	Westerlund/Laurie Ann		123.20		1 Transactions	
1	DEPT Total:		3,745.35	Commissioners	4 Vendors	5 Transactions
12	DEPT			Court Administration		
12780	CliftonLarsonAllen, LLP 01-012-000-0000-6252	P	10,182.25	Fees thru Oct. 21, 2014 08/20/2014 10/21/2014	01CR-11-573	Witnesses
12780	CliftonLarsonAllen, LLP		10,182.25		1 Transactions	
1976	Haberkorn Law Offices,Ltd 01-012-000-0000-6232	P	3,790.00	FEES		Attorney Services
	01-012-000-0000-6232	P	9.68	COSTS		Attorney Services
1976	Haberkorn Law Offices,Ltd		3,799.68		2 Transactions	
2650	Kingsley/Marlene E 01-012-000-0000-6252	P	40.00	Fees	PR 14 827	Witnesses
	01-012-000-0000-6252	P	80.00	Mileage	PR 14 827	Witnesses
2650	Kingsley/Marlene E		120.00		2 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2810	Larson/Shari S 01-012-000-0000-6232	P	3,181.25	FEES	DECEMBER	Attorney Services
	01-012-000-0000-6232	P	222.88	FEES	DECEMBER	Attorney Services
2810	Larson/Shari S		3,404.13		2 Transactions	
12925	WIPFLI 01-012-000-0000-6252	P	385.00	FEES 01CR12800	800169	Witnesses
	01-012-000-0000-6252	P	4,121.50	FEES 01CR12800	846512	Witnesses
12925	WIPFLI		4,506.50		2 Transactions	
12	DEPT Total:		22,012.56	Court Administration	5 Vendors	9 Transactions
40	DEPT			Auditor		
2214	Holder/Maryann 01-040-021-0000-6301		750.00	February 2015 Rent		Rentals
2214	Holder/Maryann		750.00		1 Transactions	
3165	MDRA 01-040-021-0000-6240		253.00	2015 Dues		Dues
3165	MDRA		253.00		1 Transactions	
3255	Mn Counties Intergovernmental Trust 01-040-000-0000-6352		1,727.56	MCIT PREMIUM	283105	Insurance
	01-040-021-0000-6352		575.85	MCIT PREMIUM	283105	Insurance
	01-040-000-0000-6353		650.00	WC PREMIUM	679105	Workers Compensation Insurance
	01-040-021-0000-6353		213.00	WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust		3,166.41		4 Transactions	
11828	MnDriversManual.com LLC 01-040-021-0000-6405	P	137.50	50 motorcycle manuals	1991	Office & Computer Supplies
11828	MnDriversManual.com LLC		137.50		1 Transactions	
86235	The Office Shop Inc 01-040-021-0000-6405	P	37.30	(2) ID Notary Replacement	275745-0	Office & Computer Supplies
	01-040-021-0000-6405	P	2.69	Office supplies	275873-0	Office & Computer Supplies
	01-040-021-0000-6405	P	95.58	Toner	973690-0	Office & Computer Supplies
	01-040-021-0000-6405	P	18.65-	Cr. (1) ID Notary replacement	C275745-0	Office & Computer Supplies
86235	The Office Shop Inc		116.92		4 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
40	DEPT Total:			4,423.83	Auditor	5 Vendors	11 Transactions
42	DEPT				Treasurer		
3255	Mn Counties Intergovernmental Trust						
	01-042-000-0000-6352			863.78	MCIT PREMIUM	283105	Insurance
	01-042-000-0000-6353			334.00	WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust			1,197.78		2 Transactions	
42	DEPT Total:			1,197.78	Treasurer	1 Vendors	2 Transactions
43	DEPT				Assessor		
10452	AT&T Mobility						
	01-043-000-0000-6250	P		210.94	Monthly Wireless	287250162187	Telephone
					11/18/2014	12/17/2014	
10452	AT&T Mobility			210.94		1 Transactions	
10330	Dangers/Mike						
	01-043-000-0000-6330	P		64.40	MCIS mileage-Eik River	140@.46	Transportation & Travel & Parking
					12/10/2014	12/10/2014	
10330	Dangers/Mike			64.40		1 Transactions	
11767	Engen/Nathan D.						
	01-043-000-0000-6232	P		525.00	Blandin court case transcript	12/9/14	Attorney Services
11767	Engen/Nathan D.			525.00		1 Transactions	
2351	IAAO						
	01-043-000-0000-6240			175.00	2015 Dues of Mike Dangers	15-00129221	Dues & License Renewal
2351	IAAO			175.00		1 Transactions	
3255	Mn Counties Intergovernmental Trust						
	01-043-000-0000-6352			5,613.26	MCIT PREMIUM	283105	Insurance
	01-043-000-0000-6353			5,333.00	WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust			10,946.26		2 Transactions	
4030	Region IV MAAO						
	01-043-000-0000-6240			100.00	2015 Annual Dues		Dues & License Renewal
4030	Region IV MAAO			100.00		1 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
86235	The Office Shop Inc 01-043-000-0000-6405	P	414.41	Copies	275959-0	Office, Film & Computer Supplies
86235	The Office Shop Inc		414.41	1 Transactions		
6097	Verizon Wireless 01-043-000-0000-6250	P	77.52	Monthly Cell phone 11/02/2014 12/01/2014	680690882	Telephone
6097	Verizon Wireless		77.52	1 Transactions		
43	DEPT Total:		12,513.53	Assessor	8 Vendors	9 Transactions
44	DEPT			Central Services		
248	Association Of Mn Counties 01-044-000-0000-6240		9,479.00	2015 DUES	41218	Central Svcs Dues
248	Association Of Mn Counties		9,479.00	1 Transactions		
3255	Mn Counties Intergovernmental Trust 01-044-000-0000-6352		15,277.00	MCIT PREMIUM	283105	Insurance
	01-044-000-0000-6353		40.00	WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust		15,317.00	2 Transactions		
3336	Office Of Enterprise Technology 01-044-000-0000-6231	P	1,300.00	December 2014 Useage	DV14120359	Services, Labor, Contracts
3336	Office Of Enterprise Technology		1,300.00	1 Transactions		
44	DEPT Total:		26,096.00	Central Services	3 Vendors	4 Transactions
45	DEPT			Motor Pool		
3255	Mn Counties Intergovernmental Trust 01-045-000-0000-6352		5,206.00	MCIT PREMIUM	283105	Insurance
	01-045-000-0000-6353		367.00	WC PREMIUM	679105	Workers Comp Insurance
3255	Mn Counties Intergovernmental Trust		5,573.00	2 Transactions		
6128	Tire Barn 01-045-000-0000-6302	P	84.42	LOF, Wipers, tire rotation #4	29891	Car Maintenance
	01-045-000-0000-6302	P	197.23	rear rotors & pads #4	29893	Car Maintenance
6128	Tire Barn		281.65	2 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
45	DEPT Total:			5,854.65	Motor Pool	2 Vendors	4 Transactions
49	DEPT				Information Technologies		
3255	Mn Counties Intergovernmental Trust 01-049-000-0000-6352			1,439.63	MCIT PREMIUM	283105	Insurance
	01-049-000-0000-6353			624.00	WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust			2,063.63		2 Transactions	
9126	MNCITLA 01-049-000-0000-6208			250.00	2015 membership renewal		Training/Education
9126	MNCITLA			250.00		1 Transactions	
49	DEPT Total:			2,313.63	Information Technologies	2 Vendors	3 Transactions
52	DEPT				Administration/Personnel Dept		
10452	AT&T Mobility 01-052-000-0000-6250	P		98.87	Phone charges 11/18/2014 12/17/2015	287259994975	Telephone
10452	AT&T Mobility			98.87		1 Transactions	
12048	McDowell Agency, Inc./The 01-052-000-0000-6234	P		151.00	Background Screening	59471	Background Check Fee
	01-052-000-0000-6234	P		25.00	Background Screening	59801	Background Check Fee
12048	McDowell Agency, Inc./The			176.00		2 Transactions	
3255	Mn Counties Intergovernmental Trust 01-052-000-0000-6352			1,151.68	MCIT PREMIUM	283105	Insurance
	01-052-000-0000-6353			504.00	WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust			1,655.68		2 Transactions	
13412	Pemberton, Sorlie, Rufer & Kershner, PLL 01-052-000-0000-6232	P		147.00	Labor Attorney Services	1.4@105	Attorney Services
	01-052-000-0000-6232	P		170.00	Labor Attorney Services	1@170	Attorney Services
13412	Pemberton, Sorlie, Rufer & Kershner, PLL			317.00		2 Transactions	
86235	The Office Shop Inc 01-052-000-0000-6405			35.19	Date Stamper	974396-0	Office & Computer Supplies

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
86235	The Office Shop Inc		35.19		1 Transactions	
52	DEPT Total:		2,282.74	Administration/Personnel Dept	5 Vendors	8 Transactions
60	DEPT			Elections		
3255	Mn Counties Intergovernmental Trust 01-060-000-0000-6353		1.00	WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust		1.00		1 Transactions	
60	DEPT Total:		1.00	Elections	1 Vendors	1 Transactions
90	DEPT			Attorney		
117	Aitkin County Sheriff 01-090-000-0000-6250	P	31.02	Jim Ratz Verizon invoice	14-0731	Telephone
117	Aitkin County Sheriff		31.02		1 Transactions	
340	Anoka Co Sheriff 01-090-000-0000-6234	O	70.00	Subpoena 01CR131246	14005718	Co Sheriff Services
340	Anoka Co Sheriff		70.00		1 Transactions	
5398	CDW Government, Inc 01-090-000-0000-6405	P	254.89	MS GSA Office STD 2013	RL65182	Office & Computer Supplies
5398	CDW Government, Inc		254.89		1 Transactions	
1180	Crow Wing Co Sheriff's Office 01-090-000-0000-6234	O	75.00	SUBPOENA 01JV131164	1298	Co Sheriff Services
1180	Crow Wing Co Sheriff's Office		75.00		1 Transactions	
1333	Dell Marketing L.P. 01-090-000-0000-6405	P	29.99	MOUSE FOR NEW LAPTOP	XJKX2FT92	Office & Computer Supplies
	01-090-000-0000-6405	P	1,528.85	NEW DELL LAPTOP	XJM389P77	Office & Computer Supplies
1333	Dell Marketing L.P.		1,558.84		2 Transactions	
3242	Minnesota CLE 01-090-000-0000-6406	P	62.00	2014 DWI Deskbook Update	671659	Law Publ. & Subscriptions
3242	Minnesota CLE		62.00		1 Transactions	
3255	Mn Counties Intergovernmental Trust					

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-090-000-0000-6352		MCIT PREMIUM	283105	Insurance
	01-090-000-0000-6353		WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust			2 Transactions	
4412	Sherburne County Sheriff's Office				
	01-090-000-0000-6234		Subpoena 01CR141066	15-000003	Co Sheriff Services
4412	Sherburne County Sheriff's Office			1 Transactions	
86235	The Office Shop Inc				
	01-090-000-0000-6405	P	Staples, Paper Notes	973883-0	Office & Computer Supplies
	01-090-000-0000-6405	P	Rubberbands, Envelopes,	973883-1	Office & Computer Supplies
	01-090-000-0000-6405	P	storage file boxes	974039-0	Office & Computer Supplies
86235	The Office Shop Inc			3 Transactions	
13414	Wings Financial Credit Union				
	01-090-000-0000-6231	P	SUBPOENA CR 14-2444		Services, Labor, Contracts
13414	Wings Financial Credit Union			1 Transactions	
90	DEPT Total:		Attorney	10 Vendors	14 Transactions
100	DEPT		Recorder		
3255	Mn Counties Intergovernmental Trust				
	01-100-000-0000-6352		MCIT PREMIUM	283105	Insurance
	01-100-000-0000-6353		WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust			2 Transactions	
100	DEPT Total:		Recorder	1 Vendors	2 Transactions
110	DEPT		Courthouse Maintenance		
8239	Ameripride Linen & Apparel Services				
	01-110-000-0000-6422	P	tissue,towels,soap,mop,tool	2200565467	Janitorial Supplies
8239	Ameripride Linen & Apparel Services			1 Transactions	
1491	Dutch's Electric, Inc				
	01-110-000-0000-6231	P	receptacle/date opening-Treasu	22560	Services, Labor, Contracts
1491	Dutch's Electric, Inc			1 Transactions	
2186	Hillyard Inc - Kansas City				

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
01-110-000-0000-6422	P	453.38	janitorial	601433339 Janitorial Supplies
2186 Hillyard Inc - Kansas City		453.38	1 Transactions	
11889 Honeywell International Inc.				
01-110-000-0000-6231		2,901.20	quarterly Mech.&Electrical	5231364450 Services, Labor, Contracts
11889 Honeywell International Inc.		2,901.20	1 Transactions	
2340 Hyytinen Hardware Hank				
01-110-000-0000-6590	P	28.46	Ceramic Adhesive, snowbrush	1227604 Repair & Maintenance
01-110-000-0000-6590	P	13.49-	return Ceramic adhesive	1227639 Repair & Maintenance
01-110-000-0000-6590	P	4.99	Wire	1227897 Repair & Maintenance
01-110-000-0000-6590	P	15.58	key marker,screw driver	1228273 Repair & Maintenance
01-110-000-0000-6590	P	38.44	screws, carpet adhesive,grit	1228920 Repair & Maintenance
01-110-000-0000-6590	P	64.99	Gear wrench set	1231215 Repair & Maintenance
01-110-000-0000-6590	P	19.99	Jug	1231665 Repair & Maintenance
2340 Hyytinen Hardware Hank		158.96	7 Transactions	
13073 Lakes Area Lock & Door Hardware Inc.				
01-110-000-0000-6231	P	285.00	labor,exit rod,service call	83348 Services, Labor, Contracts
01-110-000-0000-6231	P	43.00	Keys	83349 Services, Labor, Contracts
13073 Lakes Area Lock & Door Hardware Inc.		328.00	2 Transactions	
3255 Mn Counties Intergovernmental Trust				
01-110-000-0000-6352		2,430.48	MCIT PREMIUM	283105 Insurance
01-110-000-0000-6353		9,844.00	WC PREMIUM	679105 Workers Compensation Insurance
3255 Mn Counties Intergovernmental Trust		12,274.48	2 Transactions	
3950 Public Utilities				
01-110-000-0000-6254	O	1,605.37	Courthouse	Utilities & Heating
01-110-000-0000-6254	O	24.09	Old County Garage	Utilities & Heating
01-110-000-0000-6254	O	496.71	Jail West Annex	Utilities & Heating
01-110-000-0000-6254	O	320.93	CH Bldg Coord.	Utilities & Heating
01-110-000-0000-6254	O	123.86	Glarco	Utilities & Heating
01-110-000-0000-6254	O	240.95	LA Tool Bldg	Utilities & Heating
3950 Public Utilities		2,811.91	6 Transactions	
110 DEPT Total:		19,507.12	Courthouse Maintenance	8 Vendors 21 Transactions

111 DEPT

Buildings

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
140	Aitkin Iron Works Inc 01-111-000-0000-6605	P	7,800.00	3 steel door installed	561539	Building & Structures
140	Aitkin Iron Works Inc		7,800.00	1 Transactions		
111	DEPT Total:		7,800.00	Buildings	1 Vendors	1 Transactions
120	DEPT			Service Officer		
3093	Jones/St Stanley Carter 01-120-000-0000-6350	P	50.00	DRIVE VAN 12/15/2014	ST CLOUD	Per Diem
3093	Jones/St Stanley Carter		50.00	1 Transactions		
5767	Lamke/Dennis 01-120-000-0000-6350	P	50.00	DRIVE VAN 12/29/2014	ST CLOUD	Per Diem
5767	Lamke/Dennis		50.00	1 Transactions		
3255	Mn Counties Intergovernmental Trust 01-120-000-0000-6352		636.93	MCIT PREMIUM	283105	Insurance
	01-120-000-0000-6353		121.00	WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust		757.93	2 Transactions		
3912	Peterson/Richard 01-120-000-0000-6350	P	50.00	DRIVE VAN 12/19/2014	ST CLOUD	Per Diem
3912	Peterson/Richard		50.00	1 Transactions		
11362	Roscoe/Bernie 01-120-000-0000-6350	P	50.00	DRIVE VAN 12/30/2014	MPLS	Per Diem
	01-120-000-0000-6350	P	50.00	DRIVE VAN 12/03/2014	ST CLOUD	Per Diem
11362	Roscoe/Bernie		100.00	2 Transactions		
6097	Verizon Wireless 01-120-000-0000-6250		13.23	Vet Van Cell Phone 12/21/2014	880690364	Telephone
6097	Verizon Wireless		13.23	01/20/2015 1 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
10882	Wark/Charles F. 01-120-000-0000-6350	P	50.00	DRIVE VAN 12/10/2014 12/10/2014	MPLS 1 Transactions	Per Diem
10882	Wark/Charles F.		50.00			
11970	Wikelius/Charles 01-120-000-0000-6350	P	50.00	DRIVE VAN 12/01/2014 12/01/2014	ST CLOUD 1 Transactions	Per Diem
11970	Wikelius/Charles		50.00			
5960	Wilmo/Wesley S. 01-120-000-0000-6350	P	50.00	DRIVE VAN 12/23/2014 12/23/2014	ST CLOUD 1 Transactions	Per Diem
5960	Wilmo/Wesley S.		50.00			
9255	Witt/Warren 01-120-000-0000-6350	P	50.00	DRIVE VAN 12/18/2014 12/18/2014	MPLS 1 Transactions	Per Diem
9255	Witt/Warren		50.00			
120	DEPT Total:		1,221.16	Service Officer	10 Vendors	12 Transactions
121	DEPT			Housing & Redevelopment		
11113	Anderson/Edward 01-121-000-0000-6350	P	35.00	HRA MEETING	11/24/14	Per Diem
	01-121-000-0000-6350	P	35.00	HRA MEETING	12/29/14	Per Diem
11113	Anderson/Edward		70.00		2 Transactions	
11353	Crane/Cheri L 01-121-000-0000-6350	P	35.00	HRA MEETING	10/27/14	Per Diem
	01-121-000-0000-6350	P	35.00	HRA MEETING	11/24/14	Per Diem
11353	Crane/Cheri L		70.00		2 Transactions	
13164	Turner/Evelyn 01-121-000-0000-6350	P	35.00	HRA MEETING	10/27/14	Per Diem
	01-121-000-0000-6350	P	35.00	HRA MEETING	11/24/14	Per Diem
	01-121-000-0000-6350	P	35.00	HRA MEETING	12/29/14	Per Diem
13164	Turner/Evelyn		105.00		3 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
10017	Tveit/Galen					
	01-121-000-0000-6350	P	35.00	HRA MEETING	10/27/14	Per Diem
	01-121-000-0000-6350	P	35.00	HRA MEETING	11/24/14	Per Diem
	01-121-000-0000-6350	P	35.00	HRA MEETING	12/29/14	Per Diem
10017	Tveit/Galen		105.00	3 Transactions		
11355	Williams/Ihleen E					
	01-121-000-0000-6350	P	35.00	HRA MEETING	10/27/14	Per Diem
	01-121-000-0000-6350	P	35.00	HRA MEETING	11/24/14	Per Diem
	01-121-000-0000-6350	P	35.00	HRA MEETING	12/29/14	Per Diem
11355	Williams/Ihleen E		105.00	3 Transactions		
121	DEPT Total:		455.00	Housing & Redevelopment	5 Vendors	13 Transactions
122	DEPT			Planning & Zoning		
89471	Aitkin Co 4-H Council					
	01-122-000-0000-6405	P	80.00	2 plat books	4771-4772	Office, Computer, Film, & Field Supplies
89471	Aitkin Co 4-H Council		80.00	1 Transactions		
170	Aitkin Motor Company					
	01-122-000-0000-6302	P	98.21	fuel saver repairs-Escape	03663	Car Maintenance
170	Aitkin Motor Company		98.21	1 Transactions		
12445	Brandl Chevrolet, Buick GMC					
	01-122-000-0000-6302	P	37.14	Alero oil change	211865	Car Maintenance
12445	Brandl Chevrolet, Buick GMC		37.14	1 Transactions		
4641	Holiday Credit Office					
	01-122-000-0000-6511	P	20.50	December Fuel	1400000135321	Gas And Oil
4641	Holiday Credit Office		20.50	1 Transactions		
3255	Mn Counties Intergovernmental Trust					
	01-122-000-0000-6352		1,570.70	MCIT PREMIUM	283105	Insurance
	01-122-000-0000-6353		1,343.00	WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust		2,913.70	2 Transactions		
10930	Tidholm Productions					
	01-122-000-0000-6405	P	150.20	250 sets of ISTS forms	7485 4625	Office, Computer, Film, & Field Supplies

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
10930	Tidholm Productions		150.20		1 Transactions	
122	DEPT Total:		3,299.75	Planning & Zoning	6 Vendors	7 Transactions
123	DEPT			Coroner		
4507	Sorenson Root Thompson Funeral Home 01-123-000-0000-6330	P	4,000.00	transport to Ramsey Cnty 07/20/2014 12/31/2014		Transportation For Autopsy
4507	Sorenson Root Thompson Funeral Home		4,000.00		1 Transactions	
123	DEPT Total:		4,000.00	Coroner	1 Vendors	1 Transactions
200	DEPT			Enforcement		
50	Aitkin Body Shop, Inc 01-200-000-0000-6302	P	5,604.25	deer vs squad damage #224	6453	Car Maintenance
50	Aitkin Body Shop, Inc		5,604.25		1 Transactions	
10452	AT&T Mobility 01-200-000-0000-6250	P	34.99	Phone charges 11/18/2014 12/17/2015	287258495419	Telephone
10452	AT&T Mobility		34.99		1 Transactions	
10405	Digital Ally, Inc. 01-200-000-0000-6610	P	395.00	replace part #224 squad cam	1072953	Equipment & Radios
10405	Digital Ally, Inc.		395.00		1 Transactions	
13415	Essentia Health 01-200-000-0000-6231	P	398.00	Medical Care	SANE-14-4640	Services & Labor (Incl Contracts)
13415	Essentia Health		398.00		1 Transactions	
4641	Holiday Credit Office 01-200-000-0000-6511	P	177.48	Gas-Commercial Account	1400000288942	Gas And Oil
4641	Holiday Credit Office		177.48		1 Transactions	
2340	Hyytinen Hardware Hank 01-200-000-0000-6409	P	8.98	duct tape for posting	1232439	Deputy Supplies
2340	Hyytinen Hardware Hank		8.98		1 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
10567	Lake Country Auto Center Of Aitkin 01-200-000-0000-6302	P	605.82	#225 LOF, 4 tires & install	19203	Car Maintenance
	01-200-000-0000-6302	P	239.99	#216 Battery	19236	Car Maintenance
10567	Lake Country Auto Center Of Aitkin		845.81	2 Transactions		
3255	Mn Counties Intergovernmental Trust 01-200-000-0000-6352		49,040.00	MCIT PREMIUM	283105	Insurance
	01-200-000-0000-6353		31,963.00	WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust		81,003.00	2 Transactions		
13416	Nartec, Inc 01-200-000-0000-6405	P	332.36	meth & co test kits	7508	Office Supplies
13416	Nartec, Inc		332.36	1 Transactions		
4233	S & T Office Products Inc 01-200-000-0000-6405	P	50.26	Office Supplies	01QS9493	Office Supplies
4233	S & T Office Products Inc		50.26	1 Transactions		
6128	Tire Barn 01-200-000-0000-6302	P	510.88	4 tires & install #212	29904	Car Maintenance
	01-200-000-0000-6302	P	1,118.83	#217 pads,rotors,4 new tires	29908	Car Maintenance
6128	Tire Barn		1,629.71	2 Transactions		
4797	TransUnion Risk and Alternative 01-200-000-0000-6231	P	0.25	Reverse phone chg.#222	1371322	Services & Labor (Incl Contracts)
4797	TransUnion Risk and Alternative		0.25	1 Transactions		
200	DEPT Total:		90,480.09	Enforcement	12 Vendors	15 Transactions
202	DEPT			Boat & Water		
3255	Mn Counties Intergovernmental Trust 01-202-000-0000-6352		2,400.93	MCIT PREMIUM	283105	Insurance
	01-202-000-0000-6353		1,373.00	WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust		3,773.93	2 Transactions		
3950	Public Utilities 01-202-000-0000-6254	O	17.97	Boat & Water		Utilities
3950	Public Utilities		17.97	1 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
202	DEPT Total:		3,791.90	Boat & Water	2 Vendors	3 Transactions
203	DEPT			Snowmobile		
3255	Mn Counties Intergovernmental Trust 01-203-000-0000-6353		664.00	WC PREMIUM	679105	Workers Comp Insurance
3255	Mn Counties Intergovernmental Trust		664.00		1 Transactions	
90805	Temco 01-203-000-0000-6231	P	280.25	repair aluminum trailer 07/20/2014 07/20/2014	18039	Services, Labor, Contracts
90805	Temco		280.25		1 Transactions	
203	DEPT Total:		944.25	Snowmobile	2 Vendors	2 Transactions
204	DEPT			ATV		
3255	Mn Counties Intergovernmental Trust 01-204-000-0000-6353		381.00	WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust		381.00		1 Transactions	
204	DEPT Total:		381.00	ATV	1 Vendors	1 Transactions
252	DEPT			Corrections		
163	Charter Communications 01-252-252-0000-6405	P	178.31	Cable TV		Prisoner Welfare
163	Charter Communications		178.31		1 Transactions	
88628	Dalco 01-252-000-0000-6422	P	332.86	JAIL PAPER PRODUCTS	2830637	Janitorial Supplies
88628	Dalco		332.86		1 Transactions	
2186	Hillyard Inc - Kansas City 01-252-000-0000-6422	P	1,168.92	janitorial	601433391	Janitorial Supplies
	01-252-000-0000-6422	P	60.20-	Cr. jail vac circuit board	800170090	Janitorial Supplies
2186	Hillyard Inc - Kansas City		1,108.72		2 Transactions	
11889	Honeywell International Inc. 01-252-000-0000-6590	P	286.94	end switch for kitchen air hoo	5231424154	Repair & Maintenance Supplies

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
11889	Honeywell International Inc.		286.94		1 Transactions	
11428	Horizon Roofing, INC. 01-252-000-0000-6590	P	650.47	roof repair over conf. room	BE2182	Repair & Maintenance Supplies
11428	Horizon Roofing, INC.		650.47		1 Transactions	
2340	Hyytinen Hardware Hank 01-252-000-0000-6590	P	12.74	screws, hardware	1231281	Repair & Maintenance Supplies
2340	Hyytinen Hardware Hank		12.74		1 Transactions	
6084	Inventory Trading Company 01-252-000-0000-6410	P	1,130.00	ACSO Clothing	275056	Clothing Allowance
6084	Inventory Trading Company		1,130.00		1 Transactions	
10567	Lake Country Auto Center Of Aitkin 01-252-000-0000-6302	P	1,224.80	rotors/pads, 4 tires-xport Imp	19164	Car Maintenance
10567	Lake Country Auto Center Of Aitkin		1,224.80		1 Transactions	
3255	Mn Counties Intergovernmental Trust 01-252-000-0000-6352		863.78	MCIT PREMIUM	283105	Insurance
	01-252-000-0000-6353		30,268.00	WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust		31,131.78		2 Transactions	
3789	Pan-O-Gold Baking Company 01-252-000-0000-6418	P	210.33	Groceries	010024436526	Groceries
3789	Pan-O-Gold Baking Company		210.33		1 Transactions	
3810	Paulbeck's County Market 01-252-000-0000-6418	P	47.90	Groceries	927210202	Groceries
3810	Paulbeck's County Market		47.90		1 Transactions	
3950	Public Utilities 01-252-000-0000-6254	O	62.49	Sheriff's Emerg.Garage		Utilities & Heating
	01-252-000-0000-6254	O	121.70	New Jail		Utilities & Heating
	01-252-000-0000-6254	O	4,488.38	New Jail 2		Utilities & Heating
3950	Public Utilities		4,672.57		3 Transactions	
9499	Reliance Telephone Systems, Inc 01-252-252-0000-6406	P	500.00	Phone cards	D-14197	Phone Card Prisoner Welfare

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
9499	Reliance Telephone Systems, Inc		500.00	1 Transactions		
4070	Riley Auto Supply 01-252-000-0000-6590	P	72.96	belts for air handling system	557011	Repair & Maintenance Supplies
4070	Riley Auto Supply		72.96	1 Transactions		
4233	S & T Office Products Inc 01-252-000-0000-6405	P	50.25	Office Supplies	01QS9493	Office & Computer Supplies
4233	S & T Office Products Inc		50.25	1 Transactions		
4761	Sysco Minnesota Inc 01-252-000-0000-6418	P	2,376.79	Groceries	412310388	Groceries
4761	Sysco Minnesota Inc		2,376.79	1 Transactions		
252	DEPT Total:		43,987.42	Corrections	16 Vendors	20 Transactions
253	DEPT			Aitkin Co Community Corrections		
88879	Central Mn Community Corrections-DT 01-253-000-0000-6823		12,499.08	February Appropriation		County Allocation
88879	Central Mn Community Corrections-DT		12,499.08	1 Transactions		
10567	Lake Country Auto Center Of Aitkin 01-253-000-0000-6302	P	62.66	LOF, Rotate-'09 Econoline	19176	Car Maintenance
10567	Lake Country Auto Center Of Aitkin		62.66	1 Transactions		
3255	Mn Counties Intergovernmental Trust 01-253-000-0000-6352		1,545.00	MCIT PREMIUM	283105	Insurance
	01-253-000-0000-6353		2,586.00	WC PREMIUM	679105	Workers Comp Insurance
3255	Mn Counties Intergovernmental Trust		4,131.00	2 Transactions		
253	DEPT Total:		16,692.74	Aitkin Co Community Corrections	3 Vendors	4 Transactions
255	DEPT			General Crime Victim Grant		
3255	Mn Counties Intergovernmental Trust 01-255-000-0000-6353		278.00	WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust		278.00	1 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
255	DEPT Total:		278.00	General Crime Victim Grant	1 Vendors	1 Transactions
257	DEPT			Sobriety Court		
88879	Central Mn Community Corrections-DT 01-257-000-0000-6330	O	511.84	Q4 Travel Reimbursement		Transportation/Travel/Parking
88879	Central Mn Community Corrections-DT		511.84		1 Transactions	
257	DEPT Total:		511.84	Sobriety Court	1 Vendors	1 Transactions
280	DEPT			Emergency Management		
3255	Mn Counties Intergovernmental Trust 01-280-000-0000-6352		315.93	MCIT PREMIUM	283105	Insurance
	01-280-000-0000-6353		1,015.00	WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust		1,330.93		2 Transactions	
280	DEPT Total:		1,330.93	Emergency Management	1 Vendors	2 Transactions
390	DEPT			Environmental Health (FBL)		
4641	Holiday Credit Office 01-390-000-0000-6511	P	55.97	December Fuel	1400000135321	Gas And Oil
4641	Holiday Credit Office		55.97		1 Transactions	
3255	Mn Counties Intergovernmental Trust 01-390-000-0000-6352		985.93	MCIT PREMIUM	283105	Insurance
	01-390-000-0000-6353		604.00	WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust		1,589.93		2 Transactions	
390	DEPT Total:		1,645.90	Environmental Health (FBL)	2 Vendors	3 Transactions
391	DEPT			Solid Waste		
1754	Garrison Disposal Company, Inc 01-391-060-0000-6360	P	6,139.37	November recycling		Recycling Contract
1754	Garrison Disposal Company, Inc		6,139.37		1 Transactions	
4641	Holiday Credit Office 01-391-000-0000-6511	P	31.04	December Fuel	1400000135321	Gas And Oil
4641	Holiday Credit Office		31.04		1 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
			Amount		
3255	Mn Counties Intergovernmental Trust				
	01-391-000-0000-6352		1,538.00	MCIT PREMIUM	283105 Insurance
	01-391-000-0000-6353		1,497.00	WC PREMIUM	679105 Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust		3,035.00		2 Transactions
391	DEPT Total:		9,205.41	Solid Waste	3 Vendors 4 Transactions
392	DEPT			Water Wells	
1685	Fisher Scientific				
	01-392-000-0000-6405	P	134.05	Silver Sulfate	6168830 Office & Film Supplies
	01-392-000-0000-6405	P	103.85	Aluminum Sulfate	7153876 Office & Film Supplies
1685	Fisher Scientific		237.90		2 Transactions
392	DEPT Total:		237.90	Water Wells	1 Vendors 2 Transactions
500	DEPT			Library And Historical Society	
1495	East Central Regional Library				
	01-500-500-0000-6801		115,801.00	2015 1st 1/2 Appropriation	Library Appropriations
1495	East Central Regional Library		115,801.00		1 Transactions
3255	Mn Counties Intergovernmental Trust				
	01-500-501-0000-6352		2,803.00	MCIT PREMIUM	360105 Historical Society Insurance
	01-500-501-0000-6353		50.00	2015 WC PREMIUM	681105 Historical Society Workers Compensation
3255	Mn Counties Intergovernmental Trust		2,853.00		2 Transactions
500	DEPT Total:		118,654.00	Library And Historical Society	2 Vendors 3 Transactions
600	DEPT			Ag Society, Soil & Water, Ag Inspect	
3255	Mn Counties Intergovernmental Trust				
	01-600-550-0000-6352		1,649.00	MCIT PREMIUM	283105 Ag Society Insurance
	01-600-550-0000-6352		2,539.00	MCIT PREMIUM	359105 Ag Society Insurance
	01-600-550-0000-6353		50.00	2015 WC PREMIUM	680105 Ag Societyworkers Compensation Insuran
3255	Mn Counties Intergovernmental Trust		4,238.00		3 Transactions
600	DEPT Total:		4,238.00	Ag Society, Soil & Water, Ag Inspect	1 Vendors 3 Transactions
601	DEPT			Extension	
3255	Mn Counties Intergovernmental Trust				

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 1/12/15 8:49AM
 1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-601-000-0000-6352		MCIT PREMIUM	283105	Insurance
	01-601-000-0000-6353		WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust			2 Transactions	
601	DEPT Total:		180.96	Extension	1 Vendors 2 Transactions
711	DEPT			Economic Development	
3255	Mn Counties Intergovernmental Trust				
	01-711-000-0000-6352		287.93	MCIT PREMIUM	283105 Insurance
	01-711-000-0000-6353		164.00	WC PREMIUM	679105 Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust		451.93	2 Transactions	
711	DEPT Total:		451.93	Economic Development	1 Vendors 2 Transactions
1	Fund Total:		417,987.68	General Fund	195 Transactions

DKB1
 1/12/15 8:49AM
 3 Road & Bridge

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
301	DEPT			R&B Administration		
11715	Granite Electronics 03-301-000-0000-6241	P	2,465.00	RADIO SYSTEM LABOR 122314	456543	Fees/Prof/Misc
11715	Granite Electronics		2,465.00	1 Transactions		
4641	Holiday Credit Office 03-301-000-0000-6296	P	14.50	GASOLINE 121114	261277	Meeting Expense/Physicals
4641	Holiday Credit Office		14.50	1 Transactions		
3247	MCEA 03-301-000-0000-6240		270.00	MEMBER DUES-J WELLE 010115	J WELLE	Dues
	03-301-000-0000-6240		190.00	MEMBER DUES-M QUALE 010115	MQUALE	Dues
3247	MCEA		460.00	2 Transactions		
3255	Mn Counties Intergovernmental Trust 03-301-000-0000-6352		236.00	PROP/CASUALTY INS BOND 010115	PC 108015	Insurance
	03-301-000-0000-6352		34.00	IN-LAND MARINE 010115	PC108015	Insurance
	03-301-000-0000-6352		34.00	IN-LAND MARINE 010115	PC108015	Insurance
	03-301-000-0000-6352		19,523.00	LIABILITY INSURANCE 010115	PC108015	Insurance
	03-301-000-0000-6353		3,810.00	2015 WC-ADMIN 010115	WC108015	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust		23,637.00	5 Transactions		
3385	Mn Transportation Alliance 03-301-000-0000-6240		2,377.00	2015 MEMBERSHIP DUES 010115	P15-1095	Dues
3385	Mn Transportation Alliance		2,377.00	1 Transactions		
86235	The Office Shop Inc 03-301-000-0000-6400	P	389.71	COPIER CONTRACT 122914	275961-0	Supplies And Materials
86235	The Office Shop Inc		389.71	1 Transactions		
10431	Verizon Business 03-301-000-0000-6250		21.21	HWY OFFICE 010115	4227948181412	Telephone
10431	Verizon Business		21.21	1 Transactions		
301	DEPT Total:		29,364.42	R&B Administration	7 Vendors	12 Transactions
302	DEPT			R&B Engineering/Construction		
3255	Mn Counties Intergovernmental Trust 03-302-000-0000-6353		3,211.00	2015 WC-ENG 010115	WC108015	Workers Compensation Insurance

DKB1
 1/12/15 8:49AM
 3 Road & Bridge

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
3255 Mn Counties Intergovernmental Trust		3,211.00	1 Transactions	
302 DEPT Total:		3,211.00	R&B Engineering/Construction	1 Vendors 1 Transactions
303 DEPT			R&B Highway Maintenance	
50 Aitkin Body Shop, Inc				
03-303-000-0000-6590	P	25.00	REPAIR PARTS 112414	212 Repair & Maintenance Supplies
03-303-000-0000-6590	P	54.00	REPAIR PARTS 112414	212 Repair & Maintenance Supplies
03-303-000-0000-6590	P	60.00	REPAIR LABOR 122214	259 Repair & Maintenance Supplies
50 Aitkin Body Shop, Inc		139.00	3 Transactions	
195 Aitkin Tire Shop				
03-303-000-0000-6590	P	546.00	TIRES 121714	54155 Repair & Maintenance Supplies
03-303-000-0000-6590	P	160.00-	CASING CREDIT 121714	54156 Repair & Maintenance Supplies
03-303-000-0000-6590	P	24.00	TIRE CHANGE 122914	54168 Repair & Maintenance Supplies
03-303-000-0000-6590	P	60.00	TIRE CHANGE 122914	54168 Repair & Maintenance Supplies
195 Aitkin Tire Shop		470.00	4 Transactions	
8411 American Welding & Gas, Inc.				
03-303-000-0000-6523		6.60	CONTACT TIP 010615	0-3062012 Misc Bldg & Shop Supplies
8411 American Welding & Gas, Inc.		6.60	1 Transactions	
8239 Ameripride Linen & Apparel Services				
03-303-000-0000-6523	P	48.76	SHOP LAUNDRY 123014	2200597882 Misc Bldg & Shop Supplies
03-303-000-0000-6523		89.83	SHOP LAUNDRY 010615	2200600391 Misc Bldg & Shop Supplies
8239 Ameripride Linen & Apparel Services		138.59	2 Transactions	
11960 ASAP Towing				
03-303-000-0000-6231		186.25	TOWING 010615	2342 Services,Equip.Rental Etc.
11960 ASAP Towing		186.25	1 Transactions	
86467 Auto Value Aitkin				
03-303-000-0000-6590		5.48	FILTER 010515	40058534 Repair & Maintenance Supplies
03-303-000-0000-6590		641.85	FILTERS 010615	40058589 Repair & Maintenance Supplies
86467 Auto Value Aitkin		647.33	2 Transactions	
8265 Centurylink				
03-303-000-0000-6250	P	45.49	PHONE: HILL CITY 122614	Telephone

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
8265 Centurylink				
		45.49	1 Transactions	
8618 Compass Minerals America				
03-303-000-0000-6518	P	7,186.14	DE-ICING SALT 121914	71275230 De-Icing Salt
03-303-000-0000-6518	P	3,509.12	DE-ICING SALT 122214	71276100 De-Icing Salt
03-303-000-0000-6518	P	3,418.02	DE-ICING SALT 122214	71276101 De-Icing Salt
03-303-000-0000-6518	P	3,702.64	DE-ICING SALT 122314	71276877 De-Icing Salt
8618 Compass Minerals America		17,815.92	4 Transactions	
1200 Cummings Oil, Inc				
03-303-000-0000-6513	P	2,850.30	JACOBSON 120314	5561 Motor Fuel & Lubricants
03-303-000-0000-6513	P	2,213.40	PALISADE 121014	5875 Motor Fuel & Lubricants
03-303-000-0000-6513	P	1,264.80	HILL CITY 121014	5875 Motor Fuel & Lubricants
03-303-000-0000-6513	P	2,623.25	PALISADE 103014	5948 Motor Fuel & Lubricants
03-303-000-0000-6523	P	135.14	TANK NOZZLE 120314	6150 Misc Bldg & Shop Supplies
1200 Cummings Oil, Inc		9,086.89	5 Transactions	
7935 East Central Energy				
03-303-000-0000-6254	P	145.24	POWER-MCGRATH 121414	70415419 Utilities
7935 East Central Energy		145.24	1 Transactions	
7060 Federated Co-Ops Inc.				
03-303-000-0000-6297	P	1,795.40	JACOBSON 122214	057-13518 Shop Fuel
03-303-000-0000-6297	P	939.44	PALISADE 122314	059-40635 Shop Fuel
03-303-000-0000-6297	P	849.50	MCGRATH 122214	21903 Shop Fuel
7060 Federated Co-Ops Inc.		3,584.34	3 Transactions	
8622 Frontier				
03-303-000-0000-6250	P	47.10	JACOBSON 122214	218-752-6591 Telephone
03-303-000-0000-6250	P	53.35	MCGREGOR 122214	218-768-4481 Telephone
03-303-000-0000-6250	P	43.03	PALISADE 122214	218-845-2607 Telephone
03-303-000-0000-6250	P	54.91	MCGRATH 122214	320-592-3580 Telephone
8622 Frontier		198.39	4 Transactions	
1754 Garrison Disposal Company, Inc				
03-303-000-0000-6254	P	30.00	2 TV'S-ROAD CLEAN UP 121014	262253 Utilities
03-303-000-0000-6254	P	78.22	MCGREGOR SHOP 123114	8193668 Utilities
1754 Garrison Disposal Company, Inc		108.22	2 Transactions	

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
4641 Holiday Credit Office				
03-303-000-0000-6513	P	FEDERAL TAX ADJUSTMENT 123114		Motor Fuel & Lubricants
03-303-000-0000-6513	P	REBATE 123114		Motor Fuel & Lubricants
03-303-000-0000-6513	P	GASOLINE 120214	253337	Motor Fuel & Lubricants
03-303-000-0000-6513	P	GASOLINE 120214	255321	Motor Fuel & Lubricants
03-303-000-0000-6513	P	GASOLINE 122614	273126	Motor Fuel & Lubricants
4641 Holiday Credit Office		144.20		5 Transactions
7525 Hometown Bldg Supply				
03-303-000-0000-6523		BARRICADE REPAIR 010715	61238	Misc Bldg & Shop Supplies
7525 Hometown Bldg Supply		50.80		1 Transactions
2340 Hyytinen Hardware Hank				
03-303-000-0000-6516	P	SIGN SUPPLIES 120214	1227613	Signs & Posts
03-303-000-0000-6523	P	SHOP SUPPLIES 120314	1227767	Misc Bldg & Shop Supplies
03-303-000-0000-6523	P	SHOP SUPPLIES 120414	1228025	Misc Bldg & Shop Supplies
03-303-000-0000-6516	P	SIGN SUPPLIES 120514	1228193	Signs & Posts
03-303-000-0000-6516	P	SIGN SUPPLIES 121014	1229138	Signs & Posts
03-303-000-0000-6516	P	SIGN SUPPLIES 121614	1230144	Signs & Posts
03-303-000-0000-6523	P	SHOP SUPPLIES 121714	1230383	Misc Bldg & Shop Supplies
03-303-000-0000-6516	P	SIGN SUPPLIES 121814	1230464	Signs & Posts
03-303-000-0000-6516	P	SIGN SUPPLIES 121914	1230638	Signs & Posts
03-303-000-0000-6516	P	SIGN SUPPLIES 123114	1232361	Signs & Posts
03-303-000-0000-6523	P	SHOP SUPPLIES 123114	1232444	Misc Bldg & Shop Supplies
03-303-000-0000-6523	P	SHOP SUPPLIES 123114	1232447	Misc Bldg & Shop Supplies
2340 Hyytinen Hardware Hank		583.64		12 Transactions
7705 Isle Automotive Corp				
03-303-000-0000-6590	P	REPAIR PARTS 121614	119060360	Repair & Maintenance Supplies
7705 Isle Automotive Corp		150.99		1 Transactions
2763 J & H Transfer Station-Lakes Sanitary				
03-303-000-0000-6254		AITKIN 010115	86578	Utilities
03-303-000-0000-6254		PALISADE 010115	86579	Utilities
2763 J & H Transfer Station-Lakes Sanitary		151.54		2 Transactions
8101 Kris Engineering Inc				
03-303-000-0000-6590	P	TEETH 122914	24743	Repair & Maintenance Supplies

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
8101 Kris Engineering Inc				
		1,182.57	1 Transactions	
91187 Lake Country Power				
03-303-000-0000-6254	P	61.07	CSAH 14 121714	141979801 Utilities
03-303-000-0000-6254	P	57.78	CSAH 6 121714	141979901 Utilities
91187 Lake Country Power		118.85	2 Transactions	
12626 Lubrication Technologies, Inc.				
03-303-000-0000-6513	P	467.24	MOTOR OIL 122414	568810 Motor Fuel & Lubricants
03-303-000-0000-6523	P	316.96	GREASE 122414	568810 Misc Bldg & Shop Supplies
03-303-000-0000-6523	P	35.00-	SHOP SUPPLIES 122414	568810 Misc Bldg & Shop Supplies
03-303-000-0000-6513	P	934.48	MOTOR OIL 123114	570748 Motor Fuel & Lubricants
03-303-000-0000-6523	P	20.00-	SHOP SUPPLIES 123114	570748 Misc Bldg & Shop Supplies
12626 Lubrication Technologies, Inc.		1,663.68	5 Transactions	
2941 M R Sign Co Inc				
03-303-000-0000-6516	P	386.00	NO PASSING SIGNS 123114	184489 Signs & Posts
2941 M R Sign Co Inc		386.00	1 Transactions	
2991 Malmo Market				
03-303-000-0000-6513	P	41.40	GASOLINE 121914	26571 Motor Fuel & Lubricants
03-303-000-0000-6513	P	31.43	GASOLINE 120114	31525 Motor Fuel & Lubricants
03-303-000-0000-6513	P	48.94	GASOLINE 120414	31844 Motor Fuel & Lubricants
03-303-000-0000-6513	P	38.07	GASOLINE 120914	32598 Motor Fuel & Lubricants
03-303-000-0000-6513	P	53.23	GASOLINE 121014	32753 Motor Fuel & Lubricants
03-303-000-0000-6513	P	28.03	GASOLINE 121114	32829 Motor Fuel & Lubricants
03-303-000-0000-6513	P	34.63	GASOLINE 121614	33523 Motor Fuel & Lubricants
03-303-000-0000-6513	P	58.69	GASOLINE 121914	33863 Motor Fuel & Lubricants
03-303-000-0000-6513	P	47.58	GASOLINE 123014	35630 Motor Fuel & Lubricants
2991 Malmo Market		382.00	9 Transactions	
3100 McGregor Oil				
03-303-000-0000-6513	P	34.62	GASOLINE 121514	52193 Motor Fuel & Lubricants
03-303-000-0000-6523	P	11.98	BATTERIES 121614	52194 Misc Bldg & Shop Supplies
03-303-000-0000-6513	P	20.67	GASOLINE 122214	52195 Motor Fuel & Lubricants
03-303-000-0000-6513	P	32.13	GASOLINE 122214	52196 Motor Fuel & Lubricants
03-303-000-0000-6513	P	26.63	GASOLINE 122314	52197 Motor Fuel & Lubricants
03-303-000-0000-6523	P	7.93	SHOP SUPPLIES 122614	52198 Misc Bldg & Shop Supplies
03-303-000-0000-6513	P	23.91	GASOLINE 122914	52199 Motor Fuel & Lubricants

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
3100 McGregor Oil	P	54.24	GASOLINE 123014	52200 Motor Fuel & Lubricants
		212.11	8 Transactions	
12927 Midwest Machinery Co.	P	20.51	REPAIR PARTS 122314	990179 Repair & Maintenance Supplies
3100 McGregor Oil	P	46.30	REPAIR PARTS 122314	990179 Repair & Maintenance Supplies
3100 McGregor Oil	P	13.33	REPAIR PARTS 122314	990486 Repair & Maintenance Supplies
3100 McGregor Oil	P	377.96	REPAIR PARTS 123114	992860 Repair & Maintenance Supplies
		458.10	4 Transactions	
3255 Mn Counties Intergovernmental Trust		2,727.00	PROPERTY INS AITKIN #8 010115	PC108015 Insurance
3255 Mn Counties Intergovernmental Trust		334.00	PROPERTY IN MCGRATH #11 010115	PC108015 Insurance
3255 Mn Counties Intergovernmental Trust		285.00	PROPERTY INS JACOBSON # 010115	PC108015 Insurance
3255 Mn Counties Intergovernmental Trust		474.00	PROPERTY INS HILL CITY 010115	PC108015 Insurance
3255 Mn Counties Intergovernmental Trust		525.00	PROPERTY INS MCGREGOR # 010115	PC108015 Insurance
3255 Mn Counties Intergovernmental Trust		609.00	PROPERTY INS PALISADE # 010115	PC108015 Insurance
3255 Mn Counties Intergovernmental Trust		24.00	PROPERTY INS GUN LAKE # 010115	PC108015 Insurance
3255 Mn Counties Intergovernmental Trust		320.00	AUTO INSURANCE 010115	PC108015 Repair & Maintenance Supplies
3255 Mn Counties Intergovernmental Trust		320.00	AUTO INSURANCE 010115	PC108015 Repair & Maintenance Supplies
3255 Mn Counties Intergovernmental Trust		470.00	AUTO INSURANCE 010115	PC108015 Repair & Maintenance Supplies
3255 Mn Counties Intergovernmental Trust		320.00	AUTO INSURANCE 010115	PC108015 Repair & Maintenance Supplies
3255 Mn Counties Intergovernmental Trust		79.00	AUTO INSURANCE 010115	PC108015 Repair & Maintenance Supplies
3255 Mn Counties Intergovernmental Trust		993.00	AUTO INSURANCE 010115	PC108015 Repair & Maintenance Supplies
3255 Mn Counties Intergovernmental Trust		993.00	AUTO INSURANCE 010115	PC108015 Repair & Maintenance Supplies
3255 Mn Counties Intergovernmental Trust		993.00	AUTO INSURANCE 010115	PC108015 Repair & Maintenance Supplies
3255 Mn Counties Intergovernmental Trust		470.00	AUTO INSURANCE 010115	PC108015 Repair & Maintenance Supplies
3255 Mn Counties Intergovernmental Trust		320.00	AUTO INSURANCE 010115	PC108015 Repair & Maintenance Supplies
3255 Mn Counties Intergovernmental Trust		931.00	AUTO INSURANCE 010115	PC108015 Repair & Maintenance Supplies
3255 Mn Counties Intergovernmental Trust		931.00	AUTO INSURANCE 010115	PC108015 Repair & Maintenance Supplies
3255 Mn Counties Intergovernmental Trust		320.00	AUTO INSURANCE 010115	PC108015 Repair & Maintenance Supplies
3255 Mn Counties Intergovernmental Trust		320.00	AUTO INSURANCE 010115	PC108015 Repair & Maintenance Supplies
3255 Mn Counties Intergovernmental Trust		320.00	AUTO INSURANCE 010115	PC108015 Repair & Maintenance Supplies
3255 Mn Counties Intergovernmental Trust		931.00	AUTO INSURANCE 010115	PC108015 Repair & Maintenance Supplies
3255 Mn Counties Intergovernmental Trust		28.00	AUTO INSURANCE 010115	PC108015 Repair & Maintenance Supplies
3255 Mn Counties Intergovernmental Trust		470.00	AUTO INSURANCE 010115	PC108015 Repair & Maintenance Supplies
3255 Mn Counties Intergovernmental Trust		470.00	AUTO INSURANCE 010115	PC108015 Repair & Maintenance Supplies
3255 Mn Counties Intergovernmental Trust		993.00	AUTO INSURANCE 010115	PC108015 Repair & Maintenance Supplies
3255 Mn Counties Intergovernmental Trust		993.00	AUTO INSURANCE 010115	PC108015 Repair & Maintenance Supplies



<u>Vendor No.</u>	<u>Name</u> <u>Account/Formula</u>	<u>Rpt</u> <u>Accr</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Description</u> <u>On Behalf of Name</u>
03-303-000-0000-6590			993.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			993.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			320.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			931.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			320.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			79.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			79.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			79.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			28.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			28.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			79.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			28.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			28.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			79.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			79.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			470.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			320.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			931.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			320.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			470.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			470.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			470.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			320.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			993.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			993.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			993.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			993.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			79.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			79.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			28.00	AUTO INSURANCE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			40.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			198.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			157.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			157.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			157.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			23.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			235.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			235.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			235.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor No.</u>	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
03-303-000-0000-6590			16.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			78.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			157.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			63.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			37.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			205.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			206.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			9.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			358.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			187.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			35.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			137.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			419.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			96.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			236.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			375.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			430.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			13.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			57.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			256.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			87.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			606.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			606.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			95.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			20.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6590			17.00	IN-LAND MARINE 010115	PC108015	Repair & Maintenance Supplies
03-303-000-0000-6353			86,467.00	2015 WC-MAINT 010115	WC108015	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust		121,740.00		94 Transactions	
10864	Nistler Construction Landscapes/Tim					
03-303-000-0000-6825		P	170.00	PLOWING 112714	1005	Maintenance Agreements
03-303-000-0000-6825		P	85.00	SANDING 112714	1005	Maintenance Agreements
03-303-000-0000-6825		P	85.00	PLOWING 120814	1029	Maintenance Agreements
03-303-000-0000-6825		P	170.00	SANDING 120814	1029	Maintenance Agreements
10864	Nistler Construction Landscapes/Tim		510.00		4 Transactions	
10720	Nuss Truck & Equipment					
03-303-000-0000-6590			7.64	REPAIR PARTS 010515	6080149P	Repair & Maintenance Supplies
03-303-000-0000-6590			7.64	REPAIR PARTS 010515	6080149P	Repair & Maintenance Supplies

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
10720 Nuss Truck & Equipment				
		2 Transactions		
3760 Palisade Cooperative Oil Assoc				
03-303-000-0000-6513	P	GASOLINE 120914	300662	Motor Fuel & Lubricants
03-303-000-0000-6513	P	GASOLINE 121514	301042	Motor Fuel & Lubricants
03-303-000-0000-6513	P	GASOLINE 121914	301290	Motor Fuel & Lubricants
03-303-000-0000-6513	P	GASOLINE 123114	301876	Motor Fuel & Lubricants
3760 Palisade Cooperative Oil Assoc		4 Transactions		
8537 Powerplan OIB				
03-303-000-0000-6590		REPAIR PARTS 010515	1186023	Repair & Maintenance Supplies
8537 Powerplan OIB		1 Transactions		
3950 Public Utilities				
03-303-000-0000-6254	6	hwy210 W & CR 28 122414	0200059455006	Utilities
03-303-000-0000-6254	6	AITKIN SHOP: WATER 122414	0200063335002	Utilities
03-303-000-0000-6254	6	HWY 210/169 E & CR12 122414	0200063388000	Utilities
03-303-000-0000-6254	6	HWY 47 & CR 12 122414	0200064092005	Utilities
3950 Public Utilities		4 Transactions		
4010 Rasley Oil Company				
03-303-000-0000-6513	P	GASOLINE 122114	33858	Motor Fuel & Lubricants
03-303-000-0000-6513	P	GASOLINE 122214	33886	Motor Fuel & Lubricants
03-303-000-0000-6513	P	GASOLINE 122214	34009	Motor Fuel & Lubricants
03-303-000-0000-6513	P	GASOLINE 122314	34021	Motor Fuel & Lubricants
03-303-000-0000-6513	P	GASOLINE 122314	34022	Motor Fuel & Lubricants
03-303-000-0000-6513	P	GASOLINE 122314	34039	Motor Fuel & Lubricants
03-303-000-0000-6513	P	GASOLINE 122314	34050	Motor Fuel & Lubricants
03-303-000-0000-6513	P	GASOLINE 122314	34113	Motor Fuel & Lubricants
03-303-000-0000-6513	P	GASOLINE 122914	34955	Motor Fuel & Lubricants
03-303-000-0000-6513	P	GASOLINE 123114	35045	Motor Fuel & Lubricants
03-303-000-0000-6513	P	GASOLINE 120814	36053	Motor Fuel & Lubricants
03-303-000-0000-6513	P	GASOLINE 120814	36069	Motor Fuel & Lubricants
03-303-000-0000-6513	P	GASOLINE 121014	36141	Motor Fuel & Lubricants
03-303-000-0000-6513	P	GASOLINE 121214	36160	Motor Fuel & Lubricants
03-303-000-0000-6513	P	GASOLINE 121214	36182	Motor Fuel & Lubricants
03-303-000-0000-6513	P	GASOLINE 123114	36211	Motor Fuel & Lubricants
03-303-000-0000-6513	P	GASOLINE 121114	37627	Motor Fuel & Lubricants
03-303-000-0000-6513	P	GASOLINE 121114	37628	Motor Fuel & Lubricants

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	03-303-000-0000-6513	P	GASOLINE 121514	37666	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	GASOLINE 121514	37674	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	GASOLINE 121514	37686	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	GASOLINE 121714	37754	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	GASOLINE 121714	37767	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	GASOLINE 121814	37812	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	GASOLINE 121914	37846	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	GASOLINE 120114	38659	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	GASOLINE 120114	38669	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	GASOLINE 121514	38951	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	GASOLINE 121614	38970	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	GASOLINE 121614	38986	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	GASOLINE 120414	39521	Motor Fuel & Lubricants
4010	Rasley Oil Company		1,406.74		31 Transactions
4070	Riley Auto Supply				
	03-303-000-0000-6523	P	SHOP SUPPLIES 120214	556188	Misc Bldg & Shop Supplies
	03-303-000-0000-6523	P	AITKIN SHOP SUPPLIES 120314	556231	Misc Bldg & Shop Supplies
	03-303-000-0000-6590	P	REPAIR PARTS 120414	556272	Repair & Maintenance Supplies
	03-303-000-0000-6590	P	REPAIR PARTS 120514	556308	Repair & Maintenance Supplies
	03-303-000-0000-6590	P	REPAIR PARTS 120514	556324	Repair & Maintenance Supplies
	03-303-000-0000-6523	P	AITKIN SHOP SUPPLIES 120814	556385	Misc Bldg & Shop Supplies
	03-303-000-0000-6590	P	REPAIR PARTS 120914	556414	Repair & Maintenance Supplies
	03-303-000-0000-6523	P	AITKIN SHOP SUPPLIES 121014	556448	Misc Bldg & Shop Supplies
	03-303-000-0000-6590	P	REPAIR PARTS 121114	556512	Repair & Maintenance Supplies
	03-303-000-0000-6523	P	AITKIN SHOP SUPPLIES 121114	556513	Misc Bldg & Shop Supplies
	03-303-000-0000-6590	P	REPAIR PARTS 121214	556555	Repair & Maintenance Supplies
	03-303-000-0000-6523	P	AITKIN SHOP SUPPLIES 121214	556586	Misc Bldg & Shop Supplies
	03-303-000-0000-6590	P	REPAIR PARTS 121514	556632	Repair & Maintenance Supplies
	03-303-000-0000-6590	P	REPAIR PARTS 121714	556724	Repair & Maintenance Supplies
	03-303-000-0000-6523	P	AITKIN SHOP SUPPLIES 122214	556848	Misc Bldg & Shop Supplies
	03-303-000-0000-6590	P	REPAIR PARTS 122614	556934	Repair & Maintenance Supplies
	03-303-000-0000-6590	P	REPAIR PARTS 122914	556955	Repair & Maintenance Supplies
4070	Riley Auto Supply		1,367.39		17 Transactions
4711	Sunnys Citgo				
	03-303-000-0000-6513	P	GASOLINE 112014	30665	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	GASOLINE 112514	30666	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	GASOLINE 120114	30667	Motor Fuel & Lubricants

DKB1

1/12/15 8:49AM

3 Road & Bridge

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	03-303-000-0000-6513	P	GASOLINE 121514	30668	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	GASOLINE 122914	30669	Motor Fuel & Lubricants
4711	Sunnys Citgo				5 Transactions
90805	Temco				
	03-303-000-0000-6590	P	REPAIR SUPPLIES 122614	18058	Repair & Maintenance Supplies
90805	Temco				1 Transactions
8605	Wayne's Sanitation Llc				
	03-303-000-0000-6254	P	GARBAGE: MCGRATH 121114	246899	Utilities
8605	Wayne's Sanitation Llc				1 Transactions
303	DEPT Total:		163,928.03	R&B Highway Maintenance	36 Vendors 248 Transactions
307	DEPT			R&B Capital Infrastructure	
10040	Ladd/Larry				
	03-307-000-0000-6362		382.70	LAND R-W 010615	PARCELS 15/15A Right Of Way
	03-307-000-0000-6362		267.30	DAMAGES R-W 010615	PARCELS 15/15A Right Of Way
10040	Ladd/Larry		650.00		2 Transactions
307	DEPT Total:		650.00	R&B Capital Infrastructure	1 Vendors 2 Transactions
3	Fund Total:		197,153.45	Road & Bridge	263 Transactions

DKB1
 1/12/15 8:49AM
 5 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
400	DEPT		Public Health Department		
3255	Mn Counties Intergovernmental Trust				
	05-400-440-0410-6352		1,149.00	MCIT PREMIUM	283105 Insurance-Vehicles/Equipment/Liability
	05-400-440-0410-6353		11,418.00	WC PREMIUM	679105 Workers Comp Insurance
3255	Mn Counties Intergovernmental Trust		12,567.00		2 Transactions
400	DEPT Total:		12,567.00	Public Health Department	1 Vendors 2 Transactions
420	DEPT		Income Maintenance		
3255	Mn Counties Intergovernmental Trust				
	05-420-600-4800-6353		1,954.00	WC PREMIUM	679105 Workers Comp Insurance
3255	Mn Counties Intergovernmental Trust		1,954.00		1 Transactions
420	DEPT Total:		1,954.00	Income Maintenance	1 Vendors 1 Transactions
430	DEPT		Social Services		
3255	Mn Counties Intergovernmental Trust				
	05-430-700-4800-6352		18,074.00	MCIT PREMIUM	283105 Insurance-Vehicles/Equipment/Liability
	05-430-700-4800-6353		10,053.00	WC PREMIUM	679105 Workers Comp Insurance
3255	Mn Counties Intergovernmental Trust		28,127.00		2 Transactions
430	DEPT Total:		28,127.00	Social Services	1 Vendors 2 Transactions
5	Fund Total:		42,648.00	Health & Human Services	5 Transactions

DKB1
1/12/15 8:49AM
10 Trust

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
900	DEPT			Timber Permit Bonds		
3605	North Shore Forest Prod Inc 10-900-000-0000-2300	P	3,259.20	bond refund Rec.1815	12951	Timber Permit Bonds
3605	North Shore Forest Prod Inc		3,259.20	1 Transactions		
5791	Sappi 10-900-000-0000-2300	P	2,027.50	bond refund Rec.1611	13322	Timber Permit Bonds
5791	Sappi		2,027.50	1 Transactions		
9286	Stangler Logging 10-900-000-0000-2300	P	437.80	bond refund Rec.2091	13055	Timber Permit Bonds
9286	Stangler Logging		437.80	1 Transactions		
900	DEPT Total:		5,724.50	Timber Permit Bonds	3 Vendors	3 Transactions
921	DEPT			Co. Development		
13419	DigitalGlobe, Inc 10-921-000-0000-6231		4,500.00	Satellite imagery Cnty wide 10/31/2014 10/30/2015	20386549	Services, Labor, Contracts
13419	DigitalGlobe, Inc		4,500.00	1 Transactions		
3255	Mn Counties Intergovernmental Trust 10-921-000-0000-6353		1,064.00	WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust		1,064.00	1 Transactions		
921	DEPT Total:		5,564.00	Co. Development	2 Vendors	2 Transactions
923	DEPT			Forfeited Tax Sales		
10452	AT&T Mobility 10-923-000-0000-6254	P	64.93	cell phone charges 11/18/2014 12/17/2014	287257204209	Utilities
10452	AT&T Mobility		64.93	1 Transactions		
2340	Hyytinen Hardware Hank 10-923-000-0000-6406	P	70.87	antifreeze,deadbolt,clamps	1229951	Field Supplies
2340	Hyytinen Hardware Hank		70.87	1 Transactions		
3100	McGregor Oil					

DKB1
 1/12/15 8:49AM
 10 Trust

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	10-923-000-0000-6511	P	1st 1/2 December Gas	AITKINLA	Gas And Oil
3100	McGregor Oil				1 Transactions
3255	Mn Counties Intergovernmental Trust				
	10-923-000-0000-6352		MCIT PREMIUM	283105	Insurance
	10-923-000-0000-6353		WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust				2 Transactions
3605	North Shore Forest Prod Inc				
	10-923-000-0000-6820	P	overappraised refund	12951	Refunds & Reimbursements
3605	North Shore Forest Prod Inc				1 Transactions
9286	Stangler Logging				
	10-923-000-0000-6820	P	overappraised refund	13055	Refunds & Reimbursements
9286	Stangler Logging				1 Transactions
6128	Tire Barn				
	10-923-000-0000-6590	P	tire repair	14516	Repair & Maintenance Supplies
6128	Tire Barn				1 Transactions
923	DEPT Total:		14,455.14	Forfeited Tax Sales	7 Vendors 8 Transactions
926	DEPT			Law Library	
	3242 Minnesota CLE				
	10-926-000-0000-6408	P	2014 DWI Deskbook Update	671603	Law Books
	3242 Minnesota CLE				1 Transactions
926	DEPT Total:		62.00	Law Library	1 Vendors 1 Transactions
10	Fund Total:		25,805.64	Trust	14 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
924	DEPT			Forest Resource		
10452	AT&T Mobility 11-924-000-0000-6250	P	121.75	cell phone charges 11/18/2014 12/17/2014	287257204209	Telephone
10452	AT&T Mobility		121.75	1 Transactions		
3255	Mn Counties Intergovernmental Trust 11-924-000-0000-6352		1,633.00	MCIT PREMIUM	283105	Insurance
	11-924-000-0000-6353		699.00	WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust		2,332.00	2 Transactions		
924	DEPT Total:		2,453.75	Forest Resource	2 Vendors	3 Transactions
925	DEPT			Reforestation		
86467	Auto Value Aitkin 11-925-000-0000-6590	P	16.81	hex cap & nut	40058132	Repair & Maintenance Supplies
	11-925-000-0000-6590	P	8.35	hex cap & nut	40058149	Repair & Maintenance Supplies
	11-925-000-0000-6590	P	8.46	hex cap & nut	40058158	Repair & Maintenance Supplies
86467	Auto Value Aitkin		33.62	3 Transactions		
10083	Cedarbrook Lumber Comp 11-925-000-0000-6406	P	284.82	torx screws, spikes	67076	Field Supplies
	11-925-000-0000-6406	P	125.93	screws	67077	Field Supplies
10083	Cedarbrook Lumber Comp		410.75	2 Transactions		
13419	DigitalGlobe, Inc 11-925-000-0000-6231		4,500.00	Satellite imagery Cnty wide 10/31/2014 10/30/2015	20386549	Services, Labor, Contracts
13419	DigitalGlobe, Inc		4,500.00	1 Transactions		
2340	Hyytinen Hardware Hank 11-925-000-0000-6590	P	44.32	hangers & paint	1229193	Repair & Maintenance Supplies
	11-925-000-0000-6590	P	4.34	bolt, nuts	1229280	Repair & Maintenance Supplies
	11-925-000-0000-6590	P	6.58	super hook tool	1230004	Repair & Maintenance Supplies
	11-925-000-0000-6590	P	42.64	paints, gas can	1230227	Repair & Maintenance Supplies
	11-925-000-0000-6590	P	14.64-	return paint, gas can	1230249	Repair & Maintenance Supplies
	11-925-000-0000-6406	P	59.00	spikes	1230621	Field Supplies
	11-925-000-0000-6590	P	0.46	nut	1231175	Repair & Maintenance Supplies
	11-925-000-0000-6590	P	1.61	bolt	1231276	Repair & Maintenance Supplies

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2340	Hyytinen Hardware Hank		144.31		8 Transactions	
11008	Lake States Lumber, Inc. 11-925-000-0000-6590	P	5,984.85	rough pine	AKM 461183	Repair & Maintenance Supplies
11008	Lake States Lumber, Inc.		5,984.85		1 Transactions	
3292	Minnesota Department Of Agriculture 11-925-000-0000-6208		15.00	pesticide app license-2015	Gordon	Training/Education
	11-925-000-0000-6208		15.00	pesticide app license-2015	Jacobs	Training/Education
	11-925-000-0000-6208		15.00	pesticide app license-2015	kangas	Training/Education
	11-925-000-0000-6208		15.00	pesticide app license-2015	Voller	Training/Education
3292	Minnesota Department Of Agriculture		60.00		4 Transactions	
3255	Mn Counties Intergovernmental Trust 11-925-000-0000-6353		3,406.00	WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust		3,406.00		1 Transactions	
90805	Temco 11-925-000-0000-6590	P	13.80	angle iron	18059	Repair & Maintenance Supplies
90805	Temco		13.80		1 Transactions	
925	DEPT Total:		14,553.33	Reforestation	8 Vendors	21 Transactions
934	DEPT			Memorial Forest		
5511	Milbradt/Kris 11-934-000-0000-6273	P	1,925.00	RED & WHITE PINE RELEASE	3-49-27	Timber Improvement
5511	Milbradt/Kris		1,925.00		1 Transactions	
934	DEPT Total:		1,925.00	Memorial Forest	1 Vendors	1 Transactions
935	DEPT			Forest Road		
2340	Hyytinen Hardware Hank 11-935-000-0000-6590	P	135.88	padlocks, conduits	1232514	Repair & Maintenance Supplies
2340	Hyytinen Hardware Hank		135.88		1 Transactions	
3255	Mn Counties Intergovernmental Trust 11-935-000-0000-6353		2,801.00	WC PREMIUM	679105	Workers Compensation Insurance
	11-935-000-0000-6353		575.00	WC PREMIUM	679105	Workers Compensation Insurance

DKB1
 1/12/15 8:49AM
 11 Forest Development

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
3255	Mn Counties Intergovernmental Trust		3,376.00		2 Transactions	
935	DEPT Total:		3,511.88	Forest Road	2 Vendors	3 Transactions
11	Fund Total:		22,443.96	Forest Development		28 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
521	DEPT			LLCC Administration		
246	Brothers Fire Protection 19-521-000-0000-6231	P	150.00	Hood inspection	10499	Services, Labor, Contracts
246	Brothers Fire Protection		150.00	1 Transactions		
8622	Frontier 19-521-000-0000-6250		389.04	service & long distance 12/22/2014 01/21/2015	2187684653	Telephone
8622	Frontier		389.04	1 Transactions		
2763	J & H Transfer Station-Lakes Sanitary 19-521-000-0000-6255		92.38	January Garbage Service	86613	Garbage
2763	J & H Transfer Station-Lakes Sanitary		92.38	1 Transactions		
3255	Mn Counties Intergovernmental Trust 19-521-000-0000-6352		10,462.00	MCIT PREMIUM	283105	Insurance
	19-521-000-0000-6353		184.00	WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust		10,646.00	2 Transactions		
86235	The Office Shop Inc 19-521-000-0000-6231	P	113.73	copier contract	275966-0	Services, Labor, Contracts
86235	The Office Shop Inc		113.73	1 Transactions		
521	DEPT Total:		11,391.15	LLCC Administration	5 Vendors	6 Transactions
522	DEPT			LLCC Education		
3255	Mn Counties Intergovernmental Trust 19-522-000-0000-6353		2,389.00	WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust		2,389.00	1 Transactions		
522	DEPT Total:		2,389.00	LLCC Education	1 Vendors	1 Transactions
523	DEPT			LLCC Food		
3255	Mn Counties Intergovernmental Trust 19-523-000-0000-6353		1,633.00	WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust		1,633.00	1 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
523 DEPT Total:		1,633.00 LLCC Food	1 Vendors	1 Transactions
524 DEPT		LLCC Maintenance		
86467 Auto Value Aitkin				
19-524-000-0000-6590	P	3.49 starting fluid	40057842	Repair & Maintenance Supplies
86467 Auto Value Aitkin		3.49	1 Transactions	
8809 Biscoe/Scott A				
19-524-000-0000-6422	P	14.15 supplies reimbursement	Fleet Farm	Janitorial Services/Supplies
19-524-000-0000-6422		16.57 supplies reimbursement	Fleet Farm	Janitorial Services/Supplies
19-524-000-0000-6422		13.63 supplies reimbursement	Menards	Janitorial Services/Supplies
8809 Biscoe/Scott A		44.35	3 Transactions	
2340 Hyytinen Hardware Hank				
19-524-000-0000-6422	P	37.00 space heater	1227410	Janitorial Services/Supplies
19-524-000-0000-6422	P	23.96 softener salt	1232182	Janitorial Services/Supplies
19-524-000-0000-6422	P	35.94 softener salt	1232183	Janitorial Services/Supplies
19-524-000-0000-6422	P	4.38 nuts/bolts	1232372	Janitorial Services/Supplies
2340 Hyytinen Hardware Hank		101.28	4 Transactions	
3255 Mn Counties Intergovernmental Trust				
19-524-000-0000-6353		3,000.00 WC PREMIUM	679105	Workers Compensation Insurance
3255 Mn Counties Intergovernmental Trust		3,000.00	1 Transactions	
12560 Rian/Scott				
19-524-000-0000-6422	P	17.17 reimb. for batteries	costgo	Janitorial Services/Supplies
12560 Rian/Scott		17.17	1 Transactions	
524 DEPT Total:		3,166.29 LLCC Maintenance	5 Vendors	10 Transactions
525 DEPT		LLCC Capital Improvement		
13413 Rest Assured Mattress Co. Inc.				
19-525-000-0000-6601	P	9,999.99 60 twin sized mattresses	5299	Capital Outlay-Non Marcum House
13413 Rest Assured Mattress Co. Inc.		9,999.99	1 Transactions	
525 DEPT Total:		9,999.99 LLCC Capital Improvement	1 Vendors	1 Transactions
19 Fund Total:		28,579.43 Long Lake Conservation Center		19 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
520	DEPT			Parks		
188	Aitkin Sno-Drifters Snowmobile 21-520-000-0000-6802		14,014.84	1st Benchmark	Rec. 2131	Trail Grants-State
188	Aitkin Sno-Drifters Snowmobile		14,014.84	1 Transactions		
10452	AT&T Mobility 21-520-000-0000-6250	P	40.59	cell phone charges 11/18/2014 12/17/2014	287257204209	Telephone
10452	AT&T Mobility		40.59	1 Transactions		
86467	Auto Value Aitkin 21-520-000-0000-6590	P	5.99	zep 40	40057686	Repair & Maintenance Supplies
86467	Auto Value Aitkin		5.99	1 Transactions		
1754	Garrison Disposal Company, Inc 21-520-000-0000-6254		46.61	waste removal services-Shop	8193359	Utilities
1754	Garrison Disposal Company, Inc		46.61	1 Transactions		
2060	Haypoint Jackpine Savages 21-520-000-0000-6802		23,889.37	1st Benchmark	Rec. 2131	Trail Grants-State
2060	Haypoint Jackpine Savages		23,889.37	1 Transactions		
3176	Mille Lacs Trails, Inc. 21-520-000-0000-6802		21,265.23	1st Benchmark	Rec. 2131	Trail Grants-State
3176	Mille Lacs Trails, Inc.		21,265.23	1 Transactions		
3255	Mn Counties Intergovernmental Trust 21-520-000-0000-6352		2,796.00	MCIT PREMIUM	283105	Insurance
	21-520-000-0000-6353		3,328.00	WC PREMIUM	679105	Workers Compensation Insurance
3255	Mn Counties Intergovernmental Trust		6,124.00	2 Transactions		
3780	Palisade Supersledders Inc. 21-520-000-0000-6802		14,695.17	1st Benchmark	Rec. 2131	Trail Grants-State
3780	Palisade Supersledders Inc.		14,695.17	1 Transactions		
3950	Public Utilities 21-520-000-0000-6254	O	187.32	Land Dept		Utilities
	21-520-000-0000-6254	O	18.96	Miss. Landing		Utilities

DKB1
 1/12/15 8:49AM
 21 Parks

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3950	Public Utilities		206.28		2 Transactions	
4070	Riley Auto Supply					
	21-520-000-0000-6590	P	33.28	fitting, hose	556374	Repair & Maintenance Supplies
	21-520-000-0000-6590	P	6.00	fitting	556383	Repair & Maintenance Supplies
4070	Riley Auto Supply		39.28		2 Transactions	
4800	Tamarack Sno-Flyers					
	21-520-000-0000-6802		30,167.87	1st Benchmark	Rec. 2131	Trail Grants-State
4800	Tamarack Sno-Flyers		30,167.87		1 Transactions	
5005	Village Electric Motor Shop					
	21-520-000-0000-6590	P	29.90	replace speed control on fan	16931	Repair & Maintenance Supplies
5005	Village Electric Motor Shop		29.90		1 Transactions	
520	DEPT Total:		110,525.13	Parks	12 Vendors	15 Transactions
21	Fund Total:		110,525.13	Parks		15 Transactions
	Final Total:		845,143.29	227 Vendors	539 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	417,987.68	General Fund	
	3	197,153.45	Road & Bridge	
	5	42,648.00	Health & Human Services	
	10	25,805.64	Trust	
	11	22,443.96	Forest Development	
	19	28,579.43	Long Lake Conservation Center	
	21	110,525.13	Parks	
	All Funds	845,143.29	Total	Approved by,
			
			



Board of County Commissioners Agenda Request

2E

Agenda Item #

Requested Meeting Date: January 13, 2015

Title of Item: Affidavit for Duplicate of lost Municipal Order or Warrant

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Julie Hughes, Chief Deputy		Department: Treasurer
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: Approve affidavit for Duplicate of Lost Municipal Order or Warrant: Pete Gansen - Commissioner Warrant Number 54818 in the amount of 21.66 Anne Marcotte - Commissioner Warrant Number 57443 in the amount 173.21		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve affidavit for Duplicate of Lost Municipal Order or Warrant: Pete Gansen - Commissioner Warrant number 54818 in amount of 21.66 Anne Marcotte - Commissioner Warrant number 57443 in the amount of 173.21		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> duplicate check		

Affidavit for Duplicate of Lost Municipal Order or Warrant

STATE OF MINNESOTA,

County of Aitkin

)
) ss Anne Marcotte
)

being duly sworn, on oath says; that (s)he is the owner of a certain Commissioner Warrant, dated
the Seventeenth Day of January, 2014 Numbered 57443 issued by Aitkin County to Anne Marcotte
in the sum of \$ 173.21 which has been lost in the manner
following, to wit:
("Lost" or "Destroyed")

and that (s)he makes this affidavit for the purpose of having a duplicate thereof issued to him (her)
according to law; and to that end herewith files his (her) indemnifying bond, with sureties to be
approved, in the sum equal to double the amount of said Commissioner Warrant.



Subscribed and sworn to before me this 10th day of January, 201⁴



Notary Public Aitkin County, Minnesota

My Commission Expires 1-31-2020

Affidavit for Duplicate of Lost Municipal Order or Warrant

STATE OF MINNESOTA,

County of Aitkin

)
) ss Pete Gansen
)

being duly sworn, on oath says; that (s)he is the owner of a certain Commissioner Warrant, dated the Twenty-first Day of June, 2013 Numbered 54818 issued by Aitkin County to Pete Gansen in the sum of \$ 21.66 which has been Lost in the manner (Lost) or "Destroyed" following, to wit:

and that (s)he makes this affidavit for the purpose of having a duplicate thereof issued to him (her) according to law; and to that end herewith files his (her) indemnifying bond, with sureties to be approved, in the sum equal to double the amount of said Commissioner Warrant.

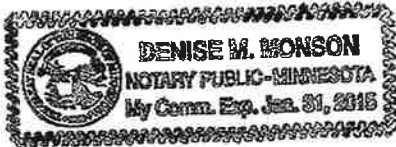
Pete Gansen

Subscribed and sworn to before me this 17th day of December, 2014

Denise M. Monson

Notary Public Aitkin County, Minnesota

My Commission Expires 1-31-2015





Board of County Commissioners Agenda Request

2F
Agenda Item #

Requested Meeting Date: 01/13/15

Title of Item: Boat & Water Patrol Donation

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Sheriff Scott Turner	Department: Sheriff's Office
--	--

Presenter (Name and Title): Sheriff Scott Turner	Estimated Time Needed:
--	-------------------------------

Summary of Issue:

Farm Island Lake Improvement Association has made a generous donation of \$500 to our Boat & Water Patrol.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Accept \$500 donation to Boat & Water Patrol from Farm Island lake Improvement Association.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

26
Agenda Item #

Requested Meeting Date: Jan 13, 2014

Title of Item: Recorder's Office Transfer of Funds

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Mick Moriarty		Department: Recorder
Presenter (Name and Title): Mick Moriarty - County Recorder		Estimated Time Needed:
Summary of Issue: Request to authorize and order transfer of funds for recorded documents in 2014 from General Revenue Fund.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt Resolution		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED January 13, 2015

By Commissioner: xx

20150113-0xx

Recorder's Office Transfer of Funds

WHEREAS, the Aitkin County Board of Commissioners authorized and ordered the transfer of \$52,240 (\$10.00 for each document recorded in the County Recorder's office between January and December of 2014) from the General Revenue Fund to the County Recorder's Technology Fund, according to Minnesota Statute 357.18, Subd. 4; and

WHEREAS, the Aitkin County Board of Commissioners authorized and ordered the transfer of \$57,464.00 (\$11.00 for each document recorded in the County Recorder's office between January and December of 2014) from the General Revenue Fund to the Unallocated Fund according to Minnesota Statute 357.182, Subd. 7.

THEREFORE, BE IT RESOLVED, that the order of transfer of \$52,240.00 from the General Revenue Fund to the County Recorder's Technology Fund and the order of transfer of \$57,464.00 from the General Revenue Fund to the Unallocated Fund is authorized by the Aitkin County Board of Commissioners.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 13th day of January A.D., 2015, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 13th day of January A.D., 2015

KIRK PEYSAR, County Auditor

BY _____, Deputy

Month	Tech Fund	Unallocated
Jan 14	3,440.00	3,784.00
Feb	3,370.00	3,707.00
March	3,520.00	3,872.00
April	3,680.00	4,048.00
May	4,060.00	4,466.00
June	4,640.00	5,104.00
July	4,600.00	5,060.00
Aug	4,450.00	4,895.00
Sept	5,300.00	5,830.00
Oct	6,220.00	6,842.00
Nov	4,410.00	4,851.00
Dec	4,550.00	5,005.00
Total	52,240.00	57,464.00

Represents 5224 documents



Board of County Commissioners Agenda Request

3A
Agenda Item #

Requested Meeting Date: January 13, 2015

Title of Item: County Board of Appeal and Equalization Meeting Time

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Mike Dangers	Department: County Assessor
--------------------------------------	---------------------------------------

Presenter (Name and Title): Mike Dangers, County Assessor	Estimated Time Needed: 5 minutes
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Summary of Issue:
The County Board should should set the time of this meeting now so that the staff, the Department of Revenue, and the public can plan their schedules. Please see attached memo.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
The Board should approve a time that best meets the needs of the taxpayers. Staff recommends that the time of the initial meeting be set for 4pm on Tuesday June 16, 2015.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$
Is this budgeted? Yes No *Please Explain:*



**OFFICE OF
AITKIN COUNTY ASSESSOR**
209 2nd ST N.W. Room 111
AITKIN, MINNESOTA 56431
Phone: 218/927-7327 – Fax: 218/927-7379
assessor@co.aitkin.mn.us

MEMO

January 7, 2015

To: County Board of Commissioners
Nathan Burkett, County Administrator

From: Mike Dangers, County Assessor

Re: 2015 County Board of Appeal and Equalization Meeting Date and Time

The County Board needs to set the 2015 County Board of Appeal and Equalization (CBOAE) meeting time in accordance with Minnesota Statute 274.14. Attached to this document is a copy of this Statute, minutes from the 2014 CBOAE and a copy of the scheduling pages of the Minnesota Property Tax Administrator's Manual. A calendar of June 2015 is also attached.

The Board must either convene on a Saturday or convene on a weekday with appointment times available after 7:00pm. The Board may schedule the initial meeting on any date between Saturday June 13 and Saturday June 20. Last year, the CBOAE convened on Tuesday, June 17 at 4:03pm and adjourned at 4:21pm. Two appeals were made at that time which is a reduction from prior years. The staff expects an increase in the number of appeals this year due to anticipated increases in valuation for many properties.

The Assessor's Office plans to schedule appointments again this year. If the Board wishes to require appointments as we have done in past years, the Notices of Valuation and Classification shall clearly state that appointments are required. In that case the Board would have the option to adjourn prior to 7pm if walk-in appeals are not allowed. Please see page 7 of this packet for more information from the DOR on this matter. If we do allow for walk-in appeals the day of the meeting, we may need to stay open until 7pm.

The Board is encouraged to schedule the meeting to best satisfy the needs of the taxpayers. The Tuesday afternoon meeting times have worked well for taxpayers and staff. The recommendation is to schedule this meeting time at 4pm on Tuesday June 16, 2015.

Please contact Mike with any questions.

274.14 LENGTH OF SESSION; RECORD.

The board must meet after the second Friday in June on at least one meeting day and may meet for up to ten consecutive meeting days. The actual meeting dates must be contained on the valuation notices mailed to each property owner in the county as provided in section 273.121. For this purpose, "meeting days" is defined as any day of the week excluding Sunday. At the board's discretion, "meeting days" may include Saturday. No action taken by the county board of review after June 30 is valid, except for corrections permitted in sections 273.01 and 274.01. The county auditor shall keep an accurate record of the proceedings and orders of the board. The record must be published like other proceedings of county commissioners. A copy of the published record must be sent to the commissioner of revenue, with the abstract of assessment required by section 274.16.

For counties that conduct either regular board of review meetings or open book meetings, at least one of the meeting days must include a meeting that does not end before 7:00 p.m. For counties that require taxpayer appointments for the board of review, appointments must include some available times that extend until at least 7:00 p.m. The county may have a Saturday meeting in lieu of, or in addition to, the extended meeting times under this paragraph.

History: (2050) *RL s 860; 1949 c 543 s 4; 1971 c 564 s 9; 1973 c 582 s 3; 1975 c 339 s 7; 1976 c 334 s 8; 1980 c 437 s 8; 1987 c 229 art 4 s 1; 1987 c 268 art 7 s 38; 1Sp1989 c 1 art 9 s 29; 1990 c 480 art 7 s 15; 1995 c 264 art 11 s 5; 2005 c 151 art 5 s 27; 2008 c 366 art 6 s 32; 2009 c 88 art 10 s 13*

**BOARD OF APPEAL AND EQUALIZATION
JUNE 17, 2014
OFFICE OF COUNTY AUDITOR**

The Aitkin County Board of Commissioners met this 17th day of June, 2014 at 4:03 p.m. with Auditor Kirk Peysar, County Assessor Mike Dangers, County Commissioners J. Mark Wedel, Laurie Westerlund, Don Niemi, Brian Napstad, Interim County Administrator Roxy Traxler and Administrative Assistant Sue Bingham. Commissioner Marcotte arrived late.

Also present County Attorney Jim Ratz.

Staff present – Karen Ladd, Darcy Moore, and Jim Hicks.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried (5-0 Marcotte absent), to approve the BAE agenda.

Introduction and General Review of 2014 Assessment

The following persons appeared, wrote letters, or telephoned regarding appeal and equalization of property:

Jerry Demenge

14-0-053800

Information presented: Land typing for 2014 assessment was reviewed and changed.

Action: Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried (5-0 Marcotte absent). All voted to reduce the 2014 assessment from \$46,500 to \$42,500 as recommended by the County Assessor.

Commissioner Anne Marcotte arrived at 4:18 p.m.

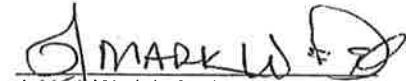
David and Kim Lesnau

08-0-013508


Information presented: Valuation too high.

Action: Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried (6-0). All voted to lower the estimated market value of land from \$110,400 to \$92,900, and to lower the estimated market value of buildings from \$5,600 to \$4,500 as recommended by the County Assessor. The total estimated market value changes from \$116,000 to \$97,400.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to adjourn the meeting at 4:21 p.m.


J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

ATTEST:


Kirk Peysar
Aitkin County Auditor

SEAL

County Boards of Appeal and Equalization

What is the purpose and function of the CBAE?

- The County Board of Appeal and Equalization (CBAE) is the **second** avenue in the appeals process.
- A property owner must first appeal to the Local Board of Appeal and Equalization before being eligible to appear at the county board (as per Minnesota Statutes, section 274.01).

When does the CBAE meet?

- The board may meet on any **ten consecutive meeting** days in June **after the second Friday in June**.
- “**Meeting days**” typically means any day of the week excluding and Sunday. The board may elect to consider Saturday as a meeting day as well.
- At least one meeting must be held **until 7:00 pm or on a Saturday**; i.e., if the county does not hold a meeting until 7:00 pm they must instead hold a meeting on a Saturday.
 - This is to ensure that property owners have ample time to present their appeals.
 - A board may convene on the first Monday after the second Friday in June at 6:00 p.m. and adjourn at 8:00 p.m. and these requirements will have been met.
 - The board may also convene on the Saturday immediately following the second Friday.
 - In any scenario, the board may not hold meeting beyond those ten meeting days without approval from the Commissioner of Revenue.
 - If the board chooses to consider Saturday a “meeting day,” it must consider a second Saturday as a meeting day if it falls within ten meeting days of the original Saturday meeting.
- All boards must adjourn **no later than June 30**. Any action taken after that date is considered invalid except corrections of clerical errors.
- The dates of the meetings must be contained in **valuation notices**.
- If a board completes its work before ten meeting days have transpired, and has meet the requirements to be present for a meeting not recessing/adjourning prior to 7:00 p.m. or has met on a Saturday, it is not necessary for the board to continue to meet for each of the ten meeting days.

State Board of Equalization

What are the meeting time requirements for counties that require appointments?

- If a county **requires** appointments for CBAE appeals, the county must allow appointments until 7:00 p.m., but the board is not required to meet until 7:00 p.m. or on a Saturday (per Minnesota Statutes, section 274.14).
- If the board requires appointments and allows for appointment times as late as 7:00 p.m., but those times go unfilled, the board does not need to physically meet at or until 7:00 p.m., nor is the board required to allow walk-ins at that time. The allowance of scheduled appeals until 7:00 p.m. is sufficient.
- However, if the CBAE **allows for walk-ins and does not require appointments**, the board may not adjourn prior to 7:00 p.m.
 - In other words, if value notices sent to taxpayers show that the board will meet during a specific time frame, the assumption is that the board will be available during that time frame for walk-in appointments and therefore must meet.
 - I.e., if the notices say the board will meet from 1 p.m.-7p.m., the board must be in attendance during that posted time for walk-ins).
- The department recommends that requirements to schedule an appeal to a CBAE be clearly stated in Notices of Valuation and Classification, and if appointments are required, rather than stating the specific time frame in which the board will be convened, list the time the board will begin only and be prepared to schedule appointments until 7p.m. to comply with statute.

Who makes up the CBAE?

- The board is made up of the county commissioners (or a majority of them with the county auditor; or if the county auditor cannot be present, the deputy county auditor; or if there is no deputy, the court administrator of the county district court).
- A **quorum** (or majority) of the board must be present to take any action.
- Each member must take an oath to fairly and impartially perform duties as a board member.

What are the duties of the CBAE?

- The board's major duty is to compare the returns of the assessment of property in the towns or districts and equalize them so that each tract of real property and each article or class of a person's property is entered on the assessment list at its market value.
- In order to equalize property values, the board may raise or lower the value of any such property.
 - The board must give notice of its intent to raise the valuation of a property to the person in whose name it is assessed if the person is a resident of the county.
 - Such notice must fix a time and place for the hearing.



2015 County Board Meeting Dates

JANUARY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY						
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MARCH						
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29	30	31				

APRIL						
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MAY						
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31						

JUNE						
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28	29	30				

JULY						
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AUGUST						
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30	31					

SEPTEMBER						
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OCTOBER						
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NOVEMBER						
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29	30					

DECEMBER						
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13	14	15	16	17	18	19
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27	28	29	30	31		

 Board Meeting Dates
 County Holidays/Days Off



Aitkin County Board of Commissioners Agenda Request Form

4

Agenda Item #

Requested Meeting Date: January 13, 2015

Title of Item: Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested by: County Commissioners		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Brian Napstad Commissioner Anne Marcotte HHS Director Tom Burke HHS Director Tom Burke Commissioner Laurie Westerlund Commissioner Don Niemi
Aitkin Airport Commission	Monthly	1 st Thursday	Wedel
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	As needed		Wedel
Arrowhead Counties Association	8 or 9x yearly	1x a month	Niemi and Marcotte
Arrowhead Economic Opportunity Agency	Quarterly		Westerlund
Arrowhead Regional Development Council	Monthly	3 rd Thursday	Niemi
ATV Committee	As needed		Napstad and Marcotte
Big Sandy Lake Management Plan	Monthly	2 nd Thursday	Napstad, Alt. Marcotte
Central MN Corrections	Monthly	3 rd Wednesday	Wedel, Westerlund
Development Achievement Center	Monthly	3 rd Thursday	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 nd Monday	Niemi
Economic Development	Monthly	1 st Wednesday	Marcotte and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Napstad
Extension	4x year	Monday	Wedel and Westerlund
Facilities	As needed		Wedel and Napstad
Forest Advisory	Every other month	3 rd Tues of even numbered mths	Marcotte and Napstad
H&HS Advisory (Liaison)	Monthly except July	1 st Wednesday	Westerlund and Marcotte
Historical Society (Liaison)	Monthly	4 th Wednesday	Wedel
HRA	Monthly	4 th Wednesday	Westerlund
Insurance	As needed		Wedel and Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Monthly	Last Monday	Napstad and Land Cmr Jacobs
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 rd Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	1 st Wednesday	Napstad
Mille Lacs Watershed	Monthly	3 rd Monday	Niemi, Westerlund
Mississippi Headwaters Board	Monthly	3 rd Friday	Napstad
MN Rural Counties Caucus	8x year	Varies	Niemi, Alt. Marcotte
NE MN Office Job Training	As called		Napstad
Northeast MN ATP	2x year		Niemi and Engineer Welle
Northeast Waste Advisory Committee	Quarterly	2 nd Monday	Napstad, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 st Thursday	Napstad, Alt. Marcotte
Ordinance	As needed		Napstad and Marcotte
Park Commission	Monthly	2 nd Monday	Westerlund
Personnel	As needed		Marcotte and Wedel
Planning Commission	Monthly	3 rd Monday	Westerlund
Purchasing/Building	As needed		All Commissioners
Snake River Watershed	Monthly	4 th Monday	Niemi
Sobriety Court	Monthly	3 rd Tuesday	Wedel
Solid Waste Advisory	As needed		Napstad and Westerlund
Toward Zero Deaths	Monthly	2 nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 nd Thursday	Westerlund



Board of County Commissioners Agenda Request

5A
Agenda Item #

Requested Meeting Date: January 13, 2015

Title of Item: County Administrator Performance Evaluation

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): Nathan Burkett, County Administrator		Estimated Time Needed:
Summary of Issue: Pursuant to MN Statute 13D.05 Subd. 3 (a), Annual Performance Evaluation of County Administrator, this portion of the Board meeting will be closed to the public.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ _____ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		