

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
November 25, 2014**

I. Attendance

The Aitkin County Board of Commissioners met this 25th day of November, 2014, at 9:07 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners, Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: County Administrator Nathan Burkett; H&HS Director Tom Burke; H&HS Staff Members Erin Melz, Public Health Supervisor; Kathy Ryan, Fiscal Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Brenda Butterfield, AFSCME Rep.: Nanci Sauerbrei, Aitkin Independent Age; Cheryl Meld and Bob Marcum, H&HS Advisory Committee Members; Roberta Elvecrog, and Bob Harwarth, citizens.

II. Approval of Health & Human Services Board Agenda

Motion by Commissioner Niemi, seconded by Commissioner Napstad, and carried; the vote was to approve the revised Agenda which added a contract under VII. D. 8.

III. Review October 28, 2014 Health & Human Service Board Minutes

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte, and carried; the vote was to approve the Agenda as mailed/posted.

IV. Review Bills

Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried; the vote was to approve the Bills as presented this date.

V. General/Miscellaneous Information

A. Re-Procurement – Tom Burke discussed the recent regional meeting to determine who (which provider) is going to take care of our MA costs. Different providers are bidding in such as Blue Cross/Blue Shield, Medica, UCare, etc. The county will have an opportunity to weigh in on the responses but the State will decide who it will be from 2016 for the next five years.

VI. Administrative Reports:

A. Financial & Transportation Reports – Kathy Ryan reported that the second half of the levy will be coming by the end of the month. Even though we budgeted to spend \$600,000 from fund balance, it look liked we will spend \$200,000 to 300,000 by year end. Foster care is higher than last year. Due to the gas prices dropping, our per diem for volunteer drivers dropped this week from 20 cents to 15 cents per mile.

VII. Contracts

A. Ambulance Service Contracts for the period January 1, 2015 to December 31, 2015:

- 1. McGregor Ambulance, McGregor**
- 2. Meds-I Ambulance, Grand Rapids**
- 3. Mille Lacs Health System Ambulance, Onamia**
- 4. North Memorial Medical Transportation Services, Robbinsdale**

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte, and carried; the vote was to approve and authorize the Board Chair to sign the Ambulance Service Contracts for the period January 1, 2015 to December 31, 2015:

- 1. McGregor Ambulance, McGregor*
- 2. Meds-I Ambulance, Grand Rapids*
- 3. Mille Lacs Health System Ambulance, Onamia*
- 4. North Memorial Medical Transportation Services, Robbinsdale*

B. Letter of Agreement between ACHHS and Dr. Mark Heggem, MD, for the

purpose of serving as the Public Health Medical Consultant beginning January 1, 2015 through December 31, 2015.

Motion by Commissioner Napstad, seconded by Commissioner Niemi, and carried; the vote was to approve and authorize the Board Chair to sign the Letter of Agreement between ACHHS and Dr. Mark Heggem, MD, for the purpose of serving as the Public Health Medical Consultant beginning January 1, 2015 through December 31, 2015.

C. 2015 Family Planning Contract between ACHHS and Riverwood HealthCare Center for the period January 1, 2015 through December 31, 2015.

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte, and carried; the vote was to approve and authorize the Board Chair to sign the 2015 Family Planning Contract between ACHHS and Riverwood HealthCare Center for the period January 1, 2015 through December 31, 2015.

D. Purchase of Service Agreements for the period January 1, 2015 to December 31, 2015, between ACHHS and:

- 1. Compass Counseling Partners, Nisswa**
- 2. New Pathways, Inc., Brainerd**
- 3. Northern Psychiatric Associates, Baxter**
- 4. Northland Counseling Center for Detoxification Services, Grand Rapids**
- 5. George Tetreault, MA, LP, Baxter (Mental Health Provider)**
- 6. CORE Professional Services, Brainerd**
- 7. Central MN Mental Health Center, St. Cloud**
- *8. Nystrom & Associates, Baxter**

Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried; the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreements for the period January 1, 2015 to December 31, 2015, between ACHHS

- 1. Compass Counseling Partners, Nisswa*
- 2. New Pathways, Inc., Brainerd*
- 3. Northern Psychiatric Associates, Baxter*

Motion by Commissioner Niemi, seconded by Commissioner Westerlund, and carried; the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreements for the period January 1, 2015 to December 31, 2015, between ACHHS

- 4. Northland Counseling Center for Detoxification Services, Grand Rapids*

Motion by Commissioner Westerlund, seconded by Commissioner Napstad, and carried; the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreements for the period January 1, 2015 to December 31, 2015, between ACHHS

- 5. George Tetreault, MA, LP, Baxter (Mental Health Provider)*
- 6. CORE Professional Services, Brainerd*
- 7. Central MN Mental Health Center, St. Cloud*
- *8. Nystrom & Associates, Baxter*

E. WIC Agreement – Malmo between ACHHS and Bethesda Lutheran Church for the period January 1, 2015 to December 31, 2015.

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte, and carried; the vote was to approve and authorize the Board Chair to sign the WIC Agreement – Malmo between ACHHS and Bethesda Lutheran Church for the period January 1, 2015 to December 31, 2015.

VIII. Committee Reports from Commissioners

A. H&HS Advisory Committee – Commissioners Westerlund and/or Marcotte

Meeting updates from Committee Members Cheryl Meld & Bob Marcum
Draft minutes of the November 5, 2014 meeting. Cheryl discussed the presentation information the county staff are sharing with the committee with the most recent being on Out-of-Home Placements and Foster Care by Sue Tange and Kami Genz. She also noted the committee is developing Goals and

Objectives with the hope of determining a measurable goal surrounding the need to gather and distribute information about Health & Human Services. Bob Marcum questioned what the Board of Commissioners expected of the Committee. Commissioner Napstad noted that he would like the members to bring in comments from the public pertaining to what are the needs and what might not be needed. He feels the information from the citizen level to the committee to identify concerns as to what is working and what isn't would be important.

B. **AEOA Committee Updates**- Commissioner Niemi noted there has not been a meeting.

C. **NEMOJT Committee Updates** – Commissioner Napstad noted he has a conflict with the upcoming meeting on December 19th with the NEMOJT meeting at 1 pm. In Virginia and an Enbridge Open House meeting from 10-1:00 regarding an additional Sandpiper pipeline development discussion. He also reported that the Workforce Center will be moving January 1, 2015 into the former Birch Street Market building along with Aitkin County CARE, Access North, Adult Education (GED), and Oakridge Homes.

D. **CJI (Children's Justice Initiative)** – Commissioner Westerlund – Tom Burke noted that at conferences he recently attended the topic of lack of placements for children with Mental Health issues has been discussed extensively.

E. **Lakes & Pines Update** – Commissioner Niemi shared some statistical information with the Board as follows:

1/2012 – 9/2013	Fuel Assistance served	961 Households & Awarded \$799,427
	Crisis situations	240 Households & Awarded \$98,633
	Furnace Replacements	67 Households & Awarded \$63,441
1/2014 – 9/2014	Fuel Assistance served	1,116 Households & Awarded \$844,741
	Crisis situations	572 Households & Awarded \$380,330
	Furnace Repairs/Replaced	64 Households & Awarded \$90,386

All the above were provided within Aitkin County.

Tom Burke discussed H&HS staff are working to create new Mental Health Services in conjunction with Lakes & Pines and the Schools in the county to work with consumers who have children with MH issues or the parents who may have the MH issues. The focus is on 0-5 year olds to provide support to the parents who may have MH Issues by going into their homes. The program is called, "Whole Family School Readiness". The group is counting on various entities (such as Lakes & Pines, Social Services, Public Health, the schools, etc.) to assist with locating and referring the parents in need of this program help. Lakes & Pines will then be delivering the services (program/home visits). More details will be brought to the Board as this program develops.

IX. Break at 10:08 a.m. for 10 minutes

Next Meeting – December 23, 2014