



# Board of County Commissioners Agenda Request

**7A**  
Agenda Item #

**Requested Meeting Date:** December 23, 2014

**Title of Item:** Board of Adjustment and Planning Commission Appointments

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Terry Neff, Environmental Services Director		<b>Department:</b> Environmental Services
<b>Presenter (Name and Title):</b> Terry Neff, Environmental Services Director		<b>Estimated Time Needed:</b> 10 min
<b>Summary of Issue:</b> Appoint two members to the Board of Adjustment and two members to the Planning Commission.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> See attached memorandum.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$    Per diems and mileage reimbursement. Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		


**Aitkin County Environmental Services Planning and Zoning**  
**209 Second Street NW**  
**Room 100**  
**Aitkin, MN 56431**  
Phone: 218-927-7342  
Fax: 218-927-4372



**MEMORANDUM**

**DATE:** December 15, 2014

**TO:** Aitkin County Board of Commissioners  
Nathan Burkett, County Administrator

**FROM:** Terry Neff, Environmental Services Director 

**RE:** Board of Adjustment and Planning Commission Appointments

I have reviewed the applications for the openings on the Board of Adjustment for Districts 2 and 4. We received two applications for District 2 and one for District 4. The current member, Ed Spiel, has good attendance and has been a good member for two terms. I recommend Ed Spiel representing District 2 be reappointed for one more term and Jeremy Paquette representing District 4 be reappointed for one more term.

I have reviewed the applications for the openings on the Planning Commission. There are currently two openings on the Commission. Five applications were received, one from a current Commission member Robert Harwarth. The current member has served one term and has had good attendance. There are 5 good applicants to choose from, I recommend 2 of the following 3 be appointed – Mike Hagen represent District 2, Denise Sonnee represent District 3 and/or Robert Harwarth represent District 1.

If you have any questions prior to the meeting, please contact me at 218-927-7342 or by e-mail at [tneff@co.aitkin.mn.us](mailto:tneff@co.aitkin.mn.us).

c:\ctybrd\ctybrd2014

**NEWS RELEASE**

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**AITKIN COUNTY HAS OPENINGS ON THE FOLLOWING COMMITTEES:**

1. Aitkin County Board of Adjustment
  - Districts 2 and 4 (One opening each District)

Reviews variance applications and interpretations from Aitkin County Zoning Ordinances. Individual will participate in public hearings for reviewing variance applications from Aitkin County Zoning Ordinances. Meetings are held the first Wednesday of each month at 4:00 P.M.

Applications will be accepted until Noon on November 12, 2014, or until filled. The position will start the first meeting of January 2015. Terms are three years. Applications can be found on the Aitkin County website, picked up in the West Annex of the Courthouse, or mailed to you if requested.

The Aitkin County Board of Commissioners will make the committee selections from submitted applications during a County Board meeting. All applicants will receive notification by mail whether or not they have been selected. For more information please contact Terry Neff, Environmental Services Director at 218-927-7342.

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Please contact Sue Bingham at 218-927-7276 for any questions concerning this news release that you will not bill to the County. Thank you.

NOV 18 2014

# MINNESOTA OPEN APPOINTMENT ACT APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Aitkin County Board of Adjustment

AITKIN COUNTY COMMISSIONER DISTRICT 2

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

I have been on the aitkin ctg. board of adjustment for the past few years. I have attended three continuing education class for this board. The last few years I have been second chair.

High school - 1956, Marine Corp. 56-66, vocational school for machinist + Toolmaker for 7e Army + local mfg till 1983 started my own shop + operated till retirement in 1997.

Currently active in St James Church, Knights of Columbus + the American Legion.

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Edward Spief  
Signature of Applicant

11/18/14  
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes \_\_\_\_\_ No \_\_\_\_\_

Is this application submitted at the suggestion of appointing authority? Yes \_\_\_\_\_ No \_\_\_\_\_

Please return application to the Aitkin County Administrator's office, located at  
217 2<sup>nd</sup> Street NW - Room 130, Aitkin, MN 56431

NAME OF APPLICANT: Edward Spief

**MINNESOTA OPEN APPOINTMENT ACT  
APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY**

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

BOARD of ADJUSTMENT

NOV 26 2014

AITKIN COUNTY COMMISSIONER DISTRICT 2

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

My wife and I live on Sugar Lake near Glen. Like many in our community, I recognize that one of our most important resources in Aitkin County is land and all that is associated with it. I would like to help preserve this resource while recognizing that we have to move into the future with responsible growth.

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

MARK HODGES

Signature of Applicant

11/26/2014  
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority?      Yes \_\_\_\_\_ No \_\_\_\_\_

Is this application submitted at the suggestion of appointing authority?      Yes \_\_\_\_\_ No \_\_\_\_\_

Please return application to the Aitkin County Administrator's office, located at  
217 2<sup>nd</sup> Street NW - Room 130, Aitkin, MN 56431

NAME OF APPLICANT: MARK HODGES

**MINNESOTA OPEN APPOINTMENT ACT  
APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY**

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON

AITKIN COUNTY BOARD OF ADJUSTMENTS

AITKIN COUNTY COMMISSIONER DISTRICT 4

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

2 TERMS ON BOARD OF ADJUSTMENTS

DEC 09 2014

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Signature of Applicant 

Date 12/9/2014

If applicant is being nominated by another person or group, the above signature indicates consent to nomination

Is this application submitted by appointing authority? Yes \_\_\_\_\_ No X

Is this application submitted at the suggestion of appointing authority? Yes \_\_\_\_\_ No \_\_\_\_\_

Please return application to the Aitkin County Administrator's office, located at  
217 2<sup>nd</sup> Street NW - Room 130, Aitkin, MN 56431

NAME OF APPLICANT: JEREMY PAQUETTE

## NEWS RELEASE

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### AITKIN COUNTY HAS TWO OPENINGS ON THE FOLLOWING COMMITTEE:

1. Aitkin County Planning Commission
  - District 1, 2, 3, or 4 (Two openings)

Reviews applications for Conditional Use Permits, Interim Use Permits, Planned Unit Developments, Rezoning and Subdivisions to ensure compliance with Aitkin County Ordinances and the Comprehensive Land Use Plan. Individual will participate in public hearings for review of the applications. Meetings are held on the third Monday of each month at 4:00 P.M.

Applications will be accepted until Noon on December 2, 2014, or until filled. The position will start the first meeting of January 2015. Terms are three years. Applications can be found on the Aitkin County website, picked up in the West Annex of the Courthouse, or mailed to you if requested.

The Aitkin County Board of Commissioners will make the committee selections from submitted applications during a County Board meeting. All applicants will receive notification by mail whether or not they have been selected. For more information please contact Terry Neff, Environmental Services Director at 218-927-7342.

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Please contact Sue Bingham at 218-927-7276 for any questions concerning this news release that you will not bill to the County. Thank you.

MINNESOTA OPEN APPOINTMENT ACT  
APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NOV 21 2014

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

PLANNING COMMISSION

AITKIN COUNTY COMMISSIONER DISTRICT 2 or close

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

USAF, EMPLOYED BY CONTROL DATA/SEAGATE  
AS TECHNICIAN/ENGINEER/PROGRAMER,  
PRODUCT MANAGER / ENGINEERING DESIGN AND  
TEST LABORATORY MANAGER, (45 YEARS)  
DIRECTOR ON BOARD OF HAMMEL LAKE ASSOCIATION  
ACLAR REPRESENTATIVE FOR HAMMEL LAKE.  
AMERICAN LEGION MEMBER

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought

Ronald Fudala  
Signature of Applicant

11-21-2014  
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes \_\_\_\_\_ No X

Is this application submitted at the suggestion of appointing authority? Yes \_\_\_\_\_ No X

Please return application to the Aitkin County Administrator's office, located at  
217 2<sup>nd</sup> Street NW - Room 130, Aitkin, MN 56431

NAME OF APPLICANT: RONALD FUDALA



**MINNESOTA OPEN APPOINTMENT ACT  
APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY**

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Planning & Zoning

AITKIN COUNTY COMMISSIONER DISTRICT 3

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

Real Estate Salesperson & Broker

Certified Residential Property Appraiser

Lakeside Trip Supervisor

Past President & current board member - Mille Lacs Trek

Past Board Member - Biggers Art Gallery snowmobile club

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Dennise Sonnee  
Signature of Applicant

Dec 1, 2014  
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes  No

Is this application submitted at the suggestion of appointing authority? Yes  No

Please return application to the Aitkin County Administrator's office, located at  
217 2<sup>nd</sup> Street NW - Room 130, Aitkin, MN 56431

NAME OF APPLICANT: Dennise Sonnee

**MINNESOTA OPEN APPOINTMENT ACT  
APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY**

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Aitkin County Planning Commission

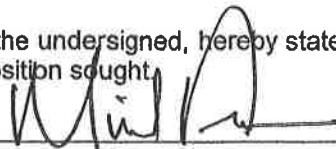
NOV 25 2014

AITKIN COUNTY COMMISSIONER DISTRICT 2

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

Currently retired CEO at Riverwood Healthcare Center seeking  
an opportunity to utilize my background & experiences in  
another capacity that could be of a benefit to Aitkin  
County. I believe I can continue to contribute in a  
positive capacity to the Aitkin County Planning Commission.

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

  
Signature of Applicant

11-22-14  
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes \_\_\_\_\_ No

Is this application submitted at the suggestion of appointing authority? Yes \_\_\_\_\_ No

Please return application to the Aitkin County Administrator's office, located at  
217 2<sup>nd</sup> Street NW - Room 130, Aitkin, MN 56431

NAME OF APPLICANT: Michael Hagen

OCT 31 2014

# MINNESOTA OPEN APPOINTMENT ACT APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

AITKIN COUNTY PLANNING COMMISSION

AITKIN COUNTY COMMISSIONER DISTRICT 1

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

- AITKIN CO PLANNING COMMISSION 3 YR
- SPEAKER TOWNSHIP BOARD 4 YR
- ROAD SUPERVISOR 4 YR
- CHAIR 2 YR
- VICE CHAIR 2 YR

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Robert A. Harwarth  
Signature of Applicant

10-31-2014  
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes \_\_\_\_\_ No

Is this application submitted at the suggestion of appointing authority? Yes \_\_\_\_\_ No

Please return application to the Aitkin County Administrator's office, located at  
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NAME OF APPLICANT: ROBERT A. HARWARTH

MINNESOTA OPEN APPOINTMENT ACT  
APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

PLANNING COMMISSION

NOV 26 2014

AITKIN COUNTY COMMISSIONER DISTRICT 2

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

My wife and I live on Sugar Lake near Glen. Like many in our community, I recognize that one of our most important resources in Aitkin County is land and all that is associated with it. I would like to help preserve this resource while recognizing that we have to move into the future with responsible growth.

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

MARK HODGES

Signature of Applicant

11/26/2014

Date

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Is this application submitted by appointing authority? Yes  No

Is this application submitted at the suggestion of appointing authority? Yes  No

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217 2<sup>nd</sup> Street NW - Room 130, Aitkin, MN 56431

NAME OF APPLICANT: MARK HODGES