

The Aitkin County Board of Commissioners met this 25th day of November, 2014 at 9:04 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham.

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve the amended November 25, 2014 agenda. Item 2K, Adopt Resolution – All Terrain Vehicle Funding, was pulled from the consent agenda and placed on the Regular Agenda as Item 6A1.

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
November 25, 2014**

I. Attendance

The Aitkin County Board of Commissioners met this 25th day of November, 2014, at 9:07 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners, Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: County Administrator Nathan Burkett; H&HS Director Tom Burke; H&HS Staff Members Erin Melz, Public Health Supervisor; Kathy Ryan, Fiscal Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Brenda Butterfield, AFSCME Rep.: Nanci Sauerbrei, Aitkin Independent Age; Cheryl Meld and Bob Marcum, H&HS Advisory Committee Members; Roberta Elvecrog, and Bob Harwarth, citizens.

II. Approval of Health & Human Services Board Agenda

Motion by Commissioner Niemi, seconded by Commissioner Napstad, and carried; the vote was to approve the revised Agenda which added a contract under VII. D. 8.

III. Review October 28, 2014 Health & Human Service Board Minutes

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte, and carried; the vote was to approve the Agenda as mailed/posted.

IV. Review Bills

Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried; the vote was to approve the Bills as presented this date.

V. General/Miscellaneous Information

A. Re-Procurement – Tom Burke discussed the recent regional meeting to determine who (which provider) is going to take care of our MA costs. Different providers are bidding in such as Blue Cross/Blue Shield, Medica, UCare, etc. The county will have an opportunity to weigh in on the responses but the State will decide who it will be from 2016 for the next five years.

VI. Administrative Reports:

A. Financial & Transportation Reports – Kathy Ryan reported that the second half of the levy will be coming by the end of the month. Even though we budgeted to spend \$600,000 from fund balance, it look liked we

CALL TO ORDER

**APPROVED
AGENDA**

**HEALTH &
HUMAN
SERVICES
BOARD**

will spend \$200,000 to 300,000 by year end. Foster care is higher than last year. Due to the gas prices dropping, our per diem for volunteer drivers dropped this week from 20 cents to 15 cents per mile.

VII. Contracts

A. Ambulance Service Contracts for the period January 1, 2015 to December 31, 2015:

1. **McGregor Ambulance, McGregor**
2. **Meds-I Ambulance, Grand Rapids**
3. **Mille Lacs Health System Ambulance, Onamia**
4. **North Memorial Medical Transportation Services, Robbinsdale**

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte, and carried; the vote was to approve and authorize the Board Chair to sign the Ambulance Service Contracts for the period January 1, 2015 to December 31, 2015:

1. McGregor Ambulance, McGregor
2. Meds-I Ambulance, Grand Rapids
3. Mille Lacs Health System Ambulance, Onamia
4. North Memorial Medical Transportation Services, Robbinsdale

B. Letter of Agreement between ACHHS and Dr. Mark Heggem, MD, for the purpose of serving as the Public Health Medical Consultant beginning January 1, 2015 through December 31, 2015.

Motion by Commissioner Napstad, seconded by Commissioner Niemi, and carried; the vote was to approve and authorize the Board Chair to sign the Letter of Agreement between ACHHS and Dr. Mark Heggem, MD, for the purpose of serving as the Public Health Medical Consultant beginning January 1, 2015 through December 31, 2015.

C. 2015 Family Planning Contract between ACHHS and Riverwood HealthCare Center for the period January 1, 2015 through December 31, 2015.

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte, and carried; the vote was to approve and authorize the Board Chair to sign the 2015 Family Planning Contract between ACHHS and Riverwood HealthCare Center for the period January 1, 2015 through December 31, 2015.

D. Purchase of Service Agreements for the period January 1, 2015 to December 31, 2015, between ACHHS and:

1. **Compass Counseling Partners, Nisswa**
2. **New Pathways, Inc., Brainerd**
3. **Northern Psychiatric Associates, Baxter**
4. **Northland Counseling Center for Detoxification Services, Grand Rapids**
5. **George Tetreault, MA, LP, Baxter (Mental Health Provider)**
6. **CORE Professional Services, Brainerd**
7. **Central MN Mental Health Center, St. Cloud**
- *8. **Nystrom & Associates, Baxter**

Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried; the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreements for the period January 1, 2015 to December 31, 2015, between ACHHS and:

1. Compass Counseling Partners, Nisswa
2. New Pathways, Inc., Brainerd
3. Northern Psychiatric Associates, Baxter

Motion by Commissioner Niemi, seconded by Commissioner Westerlund, and carried; the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreements for the period January 1, 2015 to December 31, 2015, between ACHHS and:

- 4. Northland Counseling Center for Detoxification Services, Grand Rapids

Motion by Commissioner Westerlund, seconded by Commissioner Napstad, and carried; the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreements for the period January 1, 2015 to December 31, 2015, between ACHHS and:

- 5. George Tetreault, MA, LP, Baxter (Mental Health Provider)
- 6. CORE Professional Services, Brainerd
- 7. Central MN Mental Health Center, St. Cloud
- *8. Nystrom & Associates, Baxter

E. WIC Agreement – Malmo between ACHHS and Bethesda Lutheran Church for the period January 1, 2015 to December 31, 2015.

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte, and carried; the vote was to approve and authorize the Board Chair to sign the WIC Agreement – Malmo between ACHHS and Bethesda Lutheran Church for the period January 1, 2015 to December 31, 2015.

VIII. Committee Reports from Commissioners

- A. H&HS Advisory Committee** – Commissioners Westerlund and/or Marcotte Meeting updates from Committee Members Cheryl Meld & Bob Marcum Draft minutes of the November 5, 2014 meeting. Cheryl discussed the presentation information the county staff are sharing with the committee with the most recent being on Out-of-Home Placements and Foster Care by Sue Tange and Kami Genz. She also noted the committee is developing Goals and Objectives with the hope of determining a measurable goal surrounding the need to gather and distribute information about Health & Human Services. Bob Marcum questioned what the Board of Commissioners expected of the Committee. Commissioner Napstad noted that he would like the members to bring in comments from the public pertaining to what are the needs and what might not be needed. He feels the information from the citizen level to the committee to identify concerns as to what is working and what isn't would be important.
- B. AEOA Committee Updates**- Commissioner Niemi noted there has not been a meeting.
- C. NEMOJT Committee Updates** – Commissioner Napstad noted he has a conflict with the upcoming meeting on December 19th with the NEMOJT meeting at 1 pm. In Virginia and an Enbridge Open House meeting from 10-1:00 regarding an additional Sandpiper pipeline development discussion. He also reported that the Workforce Center will be moving January 1, 2015 into the former Birch Street Market building along with Aitkin County CARE, Access North, Adult Education (GED), and Oakridge Homes.
- D. CJI (Children’s Justice Initiative)** – Commissioner Westerlund – Tom Burke noted that at conferences he recently attended the topic of lack of placements for children with Mental Health issues has been discussed extensively.
- E. Lakes & Pines Update** – Commissioner Niemi shared some statistical

information with the Board as follows:

- 1/2012 – 9/2013: Fuel Assistance served 961 Households & Awarded \$799,427
Crisis situations 240 Households & Awarded \$98,633
Furnace Replacements 67 Households & Awarded \$63,441
- 1/2014 – 9/2014: Fuel Assistance served 1,116 Households & Awarded \$844,741
Crisis situations 572 Households & Awarded \$380,330
Furnace Repairs/Replaced 64 Households & Awarded \$90,386

All the above were provided within Aitkin County.

Tom Burke discussed H&HS staff are working to create new Mental Health Services in conjunction with Lakes & Pines and the Schools in the county to work with consumers who have children with MH issues or the parents who may have the MH issues. The focus is on 0-5 year olds to provide support to the parents who may have MH Issues by going into their homes. The program is called, "Whole Family School Readiness". The group is counting on various entities (such as Lakes & Pines, Social Services, Public Health, the schools, etc.) to assist with locating and referring the parents in need of this program help. Lakes & Pines will then be delivering the services (program/home visits). More details will be brought to the Board as this program develops.

**HHS BOARD
ADJOURNED**

Break: 10:08 a.m. to 10:19 a.m.

BREAK

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the amended Consent Agenda as follows: A) Correspondence File: November 11, 2014 – November 24, 2014; B) Approve County Board Minutes: November 11, 2014; C) Approve Commissioner Warrants: General Fund 70,666.27, Road & Bridge \$69,225.58, State \$150.00, Trust \$20,124.41, Forest Development \$12,688.66, Taxes & Penalties \$110,822.91, Long Lake Conservation Center \$9,760.85, Parks \$1,112.75 for a total of \$294,551.43; D) Approve Auditor Warrants – October Sales & Use Tax: General Fund \$611.12, Road & Bridge \$1,946.50, State \$9,058.50, Trust \$17.05, Forest Development \$-0.05, Long Lake Conservation Center \$147.85, Parks \$73.78 for a total of \$11,854.75; E) Approve Auditor Warrants – Tax Overpays: Taxes & Penalties \$18,028.05; F) Approve Auditor Warrants – Tax Settlement Payments: Agency \$3,024,492.31; G) Accept \$500 Donation to STS from Tamarack Snow-Flyers; H) Accept \$150 Donation to STS from Spencer Township; I) Approve Sale of Forfeited Vehicles – Sheriff’s Dept.; J) Approve Ratification of 2015-2016 Local 49 Agreement

**REGULAR BOARD
RECONVENED**

**CONSENT
AGENDA**

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to authorize the sale of the following forfeited vehicles: 1998 Dodge Durango, and 1998 Ford F150 – Sheriff’s Department.

**FORFEITED
VEHICLES –
SHERIFF’S DEPT.**

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to ratify 2015-2016 Local 49 Agreement and to authorize signatures.

**2015-2016 LOCAL
49 AGREEMENT**

Sheriff Scott Turner reviewed the Emergency Operation Plan with the Board. Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to approve Emergency Operation Plan and to authorize Board Chair's signature.

**EMERGENCY
OPERATION PLAN**

Nathan Burkett, County Administrator addressed the continuation of the September 9, 2014 Public Hearing for Petition for Partial Abandonment of a Drainage System (County Ditch 24) located in Sections 7, 8, and 18 of Spencer Township (T47N, R26W) and Sections 12 and 13 of Aitkin Township (T47N, R27W) Aitkin County, MN. EverStar, LLC submitted this petition for ditch abandonment pursuant to Minnesota Statute 103E.806. The continuation is postponed until December 23, 2014. Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting to continue the Public Hearing on December 23, 2014 at 10:30 a.m. Public comment will continue to be accepted until the Public Hearing is closed.

**CONTINUATION
OF PUBLIC
HEARING FOR
PETITION FOR
PARTIAL
ABANDONMENT
OF A DRAINAGE
SYSTEM -
EVERSTAR**

Motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Award C.P. 001-090-027, Gravel Crushing Contract:

WHEREAS, Project C.P. 001-090-027 includes the processing of aggregate surfacing material at four pit locations in Aitkin County, and

**RESOLUTION
112514-069
AWARD
C.P. 001-090-027
GRAVEL
CRUSHING
CONTRACT**

WHEREAS, sealed bids were opened for this project at 2:00 p.m. on Monday, October 27, 2014 with a total of nine bids received, and

WHEREAS, Hammerlund Construction Inc. was the lowest responsible bidder in the amount of \$284,000.

NOW, THEREFORE, BE IT RESOLVED, that Hammerlund Construction Inc. be awarded the contract for construction of C.P. 001-090-027.

BE IT FURTHER RESOLVED, that the chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Nathan Burkett, County Administrator; John Welle, County Engineer; Kirk Peysar, County Auditor; and Mark Jacobs, Land Commissioner discussed Con-Con Lands Ditch Appropriations with the Board. No action was taken.

**CON-CON LANDS
DITCH
APPROPRIATIONS**

Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – All Terrain Vehicle Funding:

WHEREAS, local units of government can apply for State aide for trail development, maintenance, grooming and administration from the Minnesota Department of Natural Resources at the rate of 90% reimbursement of costs of grooming and maintenance, and

**RESOLUTION
112514-070
ALL TERRAIN
VEHICLE
FUNDING**

WHEREAS, Aitkin County does not have the facilities to maintain the entire trail system in Aitkin County, and

WHEREAS, clubs wish to contract with the County for maintaining these trails, and

WHEREAS, these trails benefit the recreation, resort, tourism, industry, and economy of Aitkin County,

NOW THEREFORE, BE IT RESOLVED, that the Aitkin County Trail Administrator be authorized to apply for Grants in Aide assistance funds for All Terrain Vehicle Trail maintenance and grooming for the following trail:

Northwoods Regional ATV trail which consists of the following segments:
South Soo Line, North Soo Line, Rabey Line, Blind Lake, Redtop, Moose River Connector, Lawler, Blind Lake Connector Trail, Hill City Connector trail and Solana ATV trails.

BE IT FURTHER RESOLVED, that the Aitkin County Trail Administrator be authorized to contract for the development, maintenance and grooming of the aforementioned trails with qualified, interested clubs.

Nathan Burkett, County Administrator discussed the proposed 2015 Budget and the upcoming December 9th Budget Hearing with the Board.

Nathan Burkett, County Administrator gave a Facilities Needs power point presentation to the Board. The Board consensus was for the County Administrator to meet with the Department Heads for further input, for the Facilities Committee to meet again in January, and then to bring the issue back to the Board for action.

Nathan Burkett, County Administrator reported to the Board that he has been assigned to the AMC County Program Aid Working Group.

The Board reported on the following: Canvassing Board, BSLA, Wetlands, MHB, MAC, Lakes & Pines, ARDC, Snake River Watershed, Enbridge, MRCC, Extension, Mille Lacs Watershed, CMCC, DAC, HRA, Aitkin County Water Planning Task Force, AIS, Kinship, EDA.

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to adjourn the meeting at 1:47 p.m. until Tuesday, December 9, 2014 at 4:00 p.m.



J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners



Nathan Burkett, County Administrator

**2015 BUDGET &
BUDGET
HEARING**

**FACILITIES
NEEDS
PRESENTATION**

**AMC CPA
WORKING GROUP**

**BOARD
DISCUSSION**

ADJOURN