

AITKIN COUNTY HEALTH & HUMAN SERVICE ADVISORY COMMITTEE MEETING MINUTES

Wednesday, October 1, 2014

- Committee Members Present:** Mickey Gault
Kami Genz, CMCC
Gayle Janzen
Joy Janzen
Dave Leaf
Robert Lewis
Bob Marcum
Cheryl Meld, Kids Plus
Jessi Schultz, AFSCME Union Rep
Jessica Seibert, HRA
- Others Present:** Erin Melz, Public Health Supervisor
Ann Rivas, Social Service Supervisor
Sue Tange, Social Service Supervisor
Eileen Foss, Income Maintenance Supervisor
Julie Lueck, Clerk to the H&HS Advisory Committee
- Absent:** Jim Carlson
Darlene Hlidek
Kristine Layne, Riverwood HealthCare
Beverly Mensing, Red Cross
Katie Nelson, Riverwood HealthCare
Kari Paulsen, NEMOJT
Commissioner Laurie Westerlund
Commissioner Anne Marcotte
- Guests:** Roberta Elvecrog
Joel Hoppe
- I. Approval of Agenda**
Motion by Bob Lewis, seconded by Mickey Gault, and carried; the vote was to approve the Agenda with the postponement of item III Family Programs until the December 3 meeting. Also the addition under IX. Miscellaneous A. Community Meal Update (from 9/29/14) and when next one is scheduled in McGregor, and B. Officers for 2015.
- II. Approval of Minutes of the September 3, 2014 Meeting**
Motion by Bob Lewis, seconded by Joy Janzen, and carried; the vote was to approve the September 3, 2014, minutes.
- III. Family Programs – Income Maintenance – (TANF-MFIP-DWP-WB) – Eileen Foss/Kari Paulsen**
- This presentation is postponed until the December 3rd meeting.
- IV. Task Force Reports/Updates:**
- A. Corrections - Cheryl Meld/Kami Genz – No Report.**
 - B. Public Health – Bob Lewis / Bob Marcum / Kristine Layne – No Report.**
 - C. Children’s Social Services/Mental Health – Bev Mensing/Katie Nelson/Darlene Hlidek – No Report.**

D. Adult Social Services/Mental Health – Jessica Seibert / Bob Marcum – Jessica reported that she and Erin Melz met with Ann Rivas today for their first meeting where Ann gave them a brief overview of the Adult Services programs which included waivers, screenings, Chemical Dependency, Adult Mental Health, Developmental Disabilities, and Community Based Services. Ann pointed out that there are two social workers for the CD programs, two for the DD programs, and three for the CBS programs. As their meetings continue, they will focus on specific areas.

Dave Leaf discussed the Review Task Force he is on, which is a committee within the Arrowhead Area Agency on Aging Board (AAAA). This committee falls under the Arrowhead Regional Development Corporation (ARDC) Board which he is also on. The Review Task force looks at the Grant Applications for the Older American Act dollars for Title III A,B,C,D,&E funds, and determines how funds will be dispersed. Thankfully, funding is being dispersed with consideration for the number of elderly people living in a particular geographic region, which is good news for Aitkin County.

V. Budget Committee Report/Update – Jim Carlson / Jessica Seibert – Jessica reported that she, Jim and Ann Rivas met with Kathy Ryan noting the preliminary budget has already been presented to the Board. They are working with the department heads for the overall county budget. Nate Burkett has shown support in the areas of IT and technology. When asked about Capitol Improvement Projects, Kathy told them we are working on shingles, carpet, key cards/locking system for the building, possibly some remodeling to move meeting rooms into unlocked areas. Kathy also reviewed the budget figures with the Task Force.

VI. Goals & Objectives Update/Discussion – Darlene Hlidek/Cheryl Meld

A. Review of PH Summit Overview (Media Plan/Flyer Posting Sites/Food Survey) Erin Melz discussed the media plan that they recently revised noting that staff from various areas of the county assist in getting the posters to the sites and that not every poster gets posted at every site. Erin asked for suggested sites for posting flyers if they weren't on the current list. Jessica Seibert discussed the role of the committee member with respect to collecting information and bringing it back to the county as well as what each person can do personally to get information back to the public. She talked about being a "tangible liaison" on other committees and "defining itself" (this committee) so folks could access the "government" through these liaisons. She also suggested taking a picture of the Advisory Committee and publishing it with their names and who/where they represent so people could contact them if they chose rather than calling H&HS first.

VII. Discussion Topics/Schedule of Presentations for first six month of 2015 Committee Meetings – Review list of topics and choose presentation topics. – No further discussion at this time.

VIII. Comments:

A. Comments from the Committee Members for the Commissioners relative to HHS - Nothing

B. Feedback from the Board Meetings – September 23 – Nothing at this time.

C. Committee Members scheduled to attend upcoming Board Meetings in 2014:

<i>October 28</i>	Jessica Seibert	Bob Lewis	Jim Carlson
<i>November 25</i>	Cheryl Meld	Bob Marcum	
<i>December 23</i>	Cheryl Meld	Bob Lewis	Darlene Hlidek

IX. Miscellaneous Discussion

- A. Community Meal (9/29/14) Update** - It was noted that they had a good group that helped serve 68 people. It went very well.
- B. Officers for 2015** – Dave Leaf noted that he and Cheryl Meld (Vice-Chair) will be completing their last term (3 two year terms) and will be going off the Committee. Mickey Gault also noted that she will not be returning for another term. Dave encouraged folks to think about who would like to hold an office (Chairperson or Vice-Chairperson) as we will hold elections in December.
- C. Upcoming Events:**
- 1. Ann Rivas** noted that Committee Members should watch for a story in the Brainerd Dispatch with respect to Sobriety Court in Aitkin and Crow Wing Counties.
 - 2. Ann Rivas** noted that October is Mental Health Awareness Month and she encouraged the committee members to talk with other groups they belong to and family or friends about Mental Health topics in order to help break down the stigma of Mental Health.
 - 3. Cheryl Meld** noted there will be a Food Drive on October 11th at the Community Center in McGregor with lots of events going on in conjunction with the food drive which is spearheaded by the Minnewawa Sportsman's Club. They will also accept housekeeping supplies and paper products. The items received will be distributed through the McGregor Food Shelf and Kids Plus.
- D. Operation Christmas** – Dave Leaf noted that we will probably get an update from Jim Carlson next month as Operation Christmas will be ramping up by then. Roberta Elvecrog noted that the Bremer Bake Sale will be schedule by then too.

X. Adjourn

Motion by Bob Lewis, seconded by Jessi Schultz, and carried; the vote was to adjourn the meeting at 4:36 p.m.

Dave Leaf, Chairperson

Julie Lueck, Clerk to
Aitkin County Health & Human Services Advisory Committee

The following documents were included in the packet of information sent to members for review prior to the meeting or distributed at the meeting:

- Draft copy of the Minutes of the September 3, 2014, Advisory Committee Meeting
- Draft Copy of September 23, 2014, Health & Human Services Board Meeting Minutes
- Copy of the sign-up sheet for serving the Community Meal at First Lutheran Church in Aitkin on Monday, September 29th
- Documents pertaining to the Goals & Objectives (including E-mail Cover Memo / Handout from last meeting / Community Food Assessment Survey / List of Flyer Posting Sites 2014 Media Plan / Public Health Summit Overview)