

The Aitkin County Board of Commissioners met this 26<sup>th</sup> day of August, 2014 at 9:02 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve the August 26, 2014 amended agenda. Item 8A - Property Tax Discussion, was removed.

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING MINUTES  
August 26, 2014**

**I. Attendance**

The Aitkin County Board of Commissioners met this 26th day of August, 2014, at 9:03 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners, Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: County Administrator Nathan Burkett; H&HS Director Tom Burke; H&HS Staff Members Eileen Foss, Income Maintenance Supervisor; Erin Melz, Public Health Supervisor; Sue Tange, Social Service Supervisor; Kathy Ryan, Fiscal Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Mickey Gault and Katie Nelson, H&HS Advisory Committee Members; and Nanci Sauerbrei, Aitkin Independent Age; Roberta Elvecrog, Georgia Johnson, and Bob Harwarth, citizens; John Drahota, Undersheriff.

**II. Approval of Health & Human Services Board Agenda**

Motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried; the vote was to approve the Agenda as mailed/posted

**III. Review July 22, 2014 Health & Human Service Board Minutes**

Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried, the vote was to approve the July 22, 2014, Health & Human Services Board Meeting Minutes.

**IV. Review Bills**

Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried; the vote was to approve the Bills as presented this date.

**V. General/Miscellaneous Information**

**A. NACO Appointment** – Tom Burke discussed his appointment to the NACO Healthy Counties Initiative Advisory Board and how it compliments his involvement on the NACO Health Steering Committee. Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried, the vote was to approve and support the appointment of Tom Burke to the NACO Healthy Counties Initiative Advisory Board and participate in the out of state events as scheduled by NACO.

**B. MNChoices Update** – Erin Melz distributed and reviewed a MnCHOICES handout with respect to Launching MnChoices within H&HS on September 17th. She also reviewed the handout which discusses what MnCHOICES

CALL TO ORDER

APPROVED  
AGENDA

HEALTH &  
HUMAN  
SERVICES  
BOARD

is all about noting it is a single, comprehensive assessment and support planning web-based application for long-term services and supports in Minnesota. It includes standards and protocols and serves as a common data collection tool.

**VI. Contracts**

- A.** WIC Agreements for the period September 1, 2014, to August 31, 2015 between Aitkin County Health & Human Services and:
  - 1. Hill City Independent School District #2
  - 2. McGregor Independent School District #4
 Motion by Commissioner Napstad, seconded by Commissioner Niemi, and carried, the vote was to approve and authorize the Board Chair to sign the WIC Agreements for the period September 1, 2014, to August 31, 2015 between Aitkin County Health & Human Services and:
  - 1. Hill City Independent School District #2
  - 2. McGregor Independent School District #4
  
- B.** Purchase of Service Agreement between ACH&HS and Compass Counseling Partners, Nisswa, for the period August 1, 2014 to December 31, 2014. Motion by Commissioner Marcotte, seconded by Commissioner Westerlund, and carried, the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreement between ACH&HS and Compass Counseling Partners, Nisswa, for the period August 1, 2014 to December 31, 2014.

**VII. Administrative Reports:**

- A. Financial & Transportation Reports** – Kathy Ryan reviewed and discussed her reports.

**VIII. Committee Reports from Commissioners**

- A. H&HS Advisory Committee** – Commissioners Westerlund and/or Marcotte Meeting updates from Committee Members: Mickey Gault & Katie Nelson Draft minutes of the August 6, 2014 meeting. Ann Marcotte commented on the Waivered Services presentation given at the meeting and the handout she received at the meeting and shared with the other commissioners today. No additional comments pertaining to the Advisory meeting were made.
- B. AEOA Committee Updates-** Commissioner Niemi – No meeting.
- C. NEMOJT Committee Updates** – Commissioner Napstad – No meeting since his last report.
- D. CJI (Children’s Justice Initiative)** – Commissioner Westerlund – Sue Tange commented that it had been a short meeting with routine roundtable discussions.
- E. Lakes & Pines Update** – Commissioner Niemi noted that he has not met with Bob Benes to discuss weatherization questions.
- F. CHS** - Erin Melz noted that they had a short regular meeting on August 14<sup>th</sup> and then moved on to a Strategic Planning Meeting where they discussed visions for CHS and values. They are currently gathering information as to how other Community Health Boards are structured and will be addressing how they want to structure the Tri-County CHS Board.

**Next Health & Human Services Board Meeting – September 23, 2014**

**HHS BOARD  
ADJOURNED**

Break: 10:00 a.m. to 10:18 a.m.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: August 12, 2014 – August 25, 2014; B) Approve County Board Minutes: August 12, 2014; C) Approve Commissioner Warrants: General Fund \$53,310.36, Road & Bridge \$24,564.52, State \$375.00, Trust \$5,339.43, Forest Development \$17,223.21, Long Lake Conservation Center \$7,907.86, Parks \$2,371.69 for a total of \$111,092.07; D) Approve Auditor Warrants – July Sales & Use Tax: General Fund \$408.66, Road & Bridge \$1,363.53, Health & Human Services \$6.43, State \$6,762.00, Trust \$17.11, Forest Development \$0.09-, Long Lake Conservation Center \$149.91, Parks \$171.00 for a total of \$8,878.55; E) Approve Auditor Warrants – Tax Overpays: Taxes & Penalties \$1,797.80; F) Approve Commissioner Warrants: General Fund \$133,754.84, Road & Bridge \$48,823.36, Special Revenue \$12,025.73, Health & Human Services \$896.05, Trust \$2,810.48, Forest Development \$8,882.05, Long Lake Conservation Center \$10,746.95, Parks \$9,789.90 for a total of \$227,729.36; G) Adopt Resolution – White Pine Logging & Threshing Show; H) Adopt Resolution – County VSO Operational Enhancement Grant Program; I) Authorize Sale of Forfeited 1992 Geo Prizm as Salvage – Sheriff’s Office; J) Approve Utilization of Unused Employee Flex Spending Account Funds for Health Promotion Team Purposes; K) Approve 2014 Emergency Management Performance Grant (EMPG) agreement and authorize signatures; L) Approve Temporary ON Sale 3.2 Malt Liquor License – Howie’s Mud Bog; M) Approve and Sign MCCC Bylaws and Joint Powers Agreement; N) Authorize Sale of Used Timber – Highway Department; O) Accept \$75 Donation to the Aitkin County Sheriff’s Office – Deloris Goetzke

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – White Pine Logging & Threshing Show:

**BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve the following Application for Large Assembly:

White Pine Logging & Threshing Show – Williams Township.

This is scheduled to take place August 30<sup>th</sup> & 31<sup>st</sup>, September 1<sup>st</sup>, 2014 from 7:00 A.M. to 12:00 Midnight.

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – County VSO Operational Enhancement Grant Program:

**BE IT RESOLVED** by **Aitkin County** that the County enter into the **Grant Contract** with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following project: **County Veterans Service Office Operational Enhancement Program**. The grant must be used to provide outreach to the county’s veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Laws 2013

**BREAK**

**REGULAR BOARD RECONVENED**

**CONSENT AGENDA**

**RESOLUTION 082614-051 WHITE PINE LOGGING & THRESHING SHOW**

**RESOLUTION 082614-052 COUNTY VSO OPERATIONAL ENHANCEMENT GRANT PROGRAM**

Chapter 142 Article 4. This grant should not be used to supplant or replace other funding.

**BE IT FURTHER RESOLVED** by **Aitkin County** that the County Veterans Service Officer, **Penny Harms** be authorized to execute the Grant Contract for the above-mentioned program on behalf of the County.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve temporary ON Sale 3.2 Malt Liquor License for a period from August 29, 2014 through August 31, 2014:

Park Rapids Eagles Club #870, d/b/a Park Rapids Eagles Club #870 – Wagner Township (Howie’s Mud Bog)

Nathan Burkett, County Administrator discussed the proposed Enbridge Pipeline with the Board. The Board heard public comments from John Gornick, Big Sandy Lake; Janet Hill, McGregor; Sandra Skinaway, Sandy Lake Ojibwe; Veronica Skinaway, Sandy Lake Band of Mississippi Chippewa Indian; Willis Mattison, Osage; Georgia Johnson, Aitkin; Dale Lueck, Aitkin; Vern Awes, Big Sandy Lake; Curtis Sparks, McGregor; George Tiessen, Libby; and Mark Johnson, Big Sandy Lake. After Board deliberation, motion for a resolution by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to adopt resolution – In Support of the Sandpiper Pipeline Project and Enbridge’s Proposed Route:

**WHEREAS**, North Dakota Pipeline Company LLC (Enbridge) has been operating safely and successfully in Minnesota for more than 65 years;

**WHEREAS**, significant improvements to the nation’s energy infrastructure are desperately needed in order to increase national security and energy independence;

**WHEREAS**, Enbridge places safety and environmental protection at the forefront of all its daily operations and major projects, and constantly improves procedures, technologies and training to reduce the potential for spills as well as improve results from remediation;

**WHEREAS**, Enbridge is currently investing nearly \$2.5 billion in the Sandpiper Pipeline Project in Minnesota, is paying more than \$34 million in annual property taxes to the state of Minnesota, and will pay approximately \$25 million in additional property tax payments in the first year of Sandpiper’s operation;

**WHEREAS**, Sandpiper will create approximately 1,500 construction jobs in Minnesota; about 50 percent hired from local union halls;

**WHEREAS**, the Sandpiper Pipeline project will bring additional \$2.5 million tax revenue to Aitkin County which will allow for better services without a tax consequence for property owners;

**WHEREAS**, route and system alternatives fail to cross Aitkin County and any delay in the Sandpiper Project, or any significant reroute, will prevent Aitkin County from benefiting from the significant positive economic impact that will result from this project and will negatively impact Aitkin County.

**WHEREAS**, Enbridge has worked with all state and local authorities to determine the

**TEMPORARY ON SALE 3.2 MALT LIQUOR LICENSE HOWIE’S MUD BOG**

**ENBRIDGE PIPELINE**

**RESOLUTION 082614-053 IN SUPPORT OF THE SANDPIPER PIPELINE PROJECT AND ENBRIDGE’S PROPOSED ROUTE**

proposed route of the Sandpiper Pipeline Project in Aitkin County and across the state of Minnesota, respecting all impacts to people and the environment while fulfilling all applicable regulatory requirements and surpassing other route alternatives;

**NOW, THEREFORE, BE IT RESOLVED** that the Aitkin County Board of Commissioners extends its support for Enbridge’s proposed route of the Sandpiper Pipeline Project and urges the Public Utilities Commission to adhere to an efficient permitting process for the Sandpiper Pipeline and to approve Enbridge’s proposed route;

**FISCAL NOTE:** There is no direct cost to the county resulting from the adoption of this resolution.

Break: 12:12 p.m. to 12:25 p.m.

Tom Girtz, RtVision introduced himself to the Board and thanked them for Aitkin County’s continued use of RtVision solutions.

John Welle, County Engineer asked for Board authorization for the Aitkin County Highway Department to continue to work with Lake Country Power to convey ownership of requested excess right of way to Lake Country Power. The Board consensus was to grant authorization to proceed.

Motion for a resolution by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – MnDOT Agreement No. 06551:

**BE IT HEREBY RESOLVED**, that Aitkin County enter into MnDOT Agreement No. 06551 with the State of Minnesota, Department of Transportation for the following purpose:

To provide for the State to enter upon County Right of Way to install Mississippi River Trail signing along the designated Mississippi River Trail route on County roadways and for the County to provide for proper maintenance of the route signing. Such work will be conducted under State Project No. 8823-293, on various Trunk Highway routes.

**BE IT FURTHER RESOLVED**, that the Aitkin County Engineer is authorized to execute the Agreement and any amendments to the Agreement.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to accept Architectural Service Agreement for the Jacobson Shop from WSN in Baxter at a cost not to exceed \$16,500.00.

Lori Grams, Treasurer reviewed the second quarter 2014 Investment Report with the Board.

Bobbie Danielson, Human Resources Director discussed the PERA Correctional Plan with the Board. Motion by Commissioner Niemi, seconded by Commissioner Marcotte and

**BREAK**

**RtVISION**

**SALE OF EXCESS  
RIGHT OF WAY**

**RESOLUTION  
082614-054  
MnDOT  
AGREEMENT  
NO. 06551**

**ARCHITECTURAL  
SERVICE  
AGREEMENT –  
JACOBSON SHOP**

**2<sup>ND</sup> QUARTER  
INVESTMENT  
REPORT**

**PERA  
CORRECTIONAL**

# AITKIN COUNTY BOARD

August 26, 2014

carried, all members voting to abstain from taking a position on the retirement system referendum related to the PERA correctional plan.

The Board reported on the following: Snake River Watershed, Canvassing Board, MHB, Shamrock Township Board, Aitkin County Fair, HRA, CMCC, Sobriety Court, TZD.

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to adjourn the meeting at 1:21 p.m. until Tuesday, September 9, 2014 at 9:00 a.m.

**PLAN**

**BOARD  
DISCUSSION**

**ADJOURN**

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J. Mark Wedel, Chairperson  
Aitkin County Board of Commissioners

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Nathan Burkett, County Administrator