



Board of County Commissioners Agenda Request



Requested Meeting Date: 8-26-14

Title of Item: Architectural Service Agreement - Jacobson Shop

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: John Welle	Department: Highway Department
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Presenter (Name and Title): John Welle	Estimated Time Needed: 10 minutes
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Summary of Issue:
 \$30,000 was budgeted in the 2014 Capital Facilities Budget to replace the cold storage building at the Jacobson Maintenance Facility with a 14' by 46' shop addition. An additional \$50,000 is programmed in future years to cover the estimated \$80,000 cost of the structure. The existing cold storage building is failing structurally and needs to be replaced. A small shop addition was chosen as the preferred alternative to a new cold storage building to provide better servcability and because it fits better on the very small lot that we have in Jacobson.

Architectural service proposals were requested from WSN in Baxter and SEH in St. Paul with the following results:

WSN - estimated \$13,000 to \$16,500, not to exceed \$16,500

SEH - \$15,800 lump sum plus estimated \$500 reimbursable expenses, \$500 per site visit beyond 2

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
 Based on a comparison of services and anticipated number of site visits, the WSN proposal appears to be the lower cost alternative. Authorization by motion is therefore requested to enter into agreement with WSN for these services.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$ 16,500
Is this budgeted? Yes No *Please Explain:*
 \$30,000 budgeted in 2014 for total estimated \$80,000 project cost.