

Board of County Commissioners Agenda Request

6A
Agenda Item #

Requested Meeting Date: August 12, 2014

Title of Item: Field Card Fee

REGULAR AGENDA	Action Requested:	Direction Requested		
CONSENT AGENDA	Approve/Deny Motion	Discussion Item		
INFORMATION ONLY	Adopt Resolution (attach dr	aft) Hold Public Hearing* e copy of hearing notice that was published		
Submitted by: Mike Dangers		Department: County Assessor		
Presenter (Name and Title): Mike Dangers, County Assessor		Estimated Time Needed: 5 minutes		
Summary of Issue: The current Aitkin County Fee Schedule that was adopted by the County Board on June 10, 2014, contains a fee for field cards in the County Assessor's Office. Please see the attached page and note the circled item. This fee is 50 cents per parcel regardless of the method of acquisition of the card. These cards are primarily used by real estate professionals to assist them in performing their services. Significant staff time is spent processing these cards and maintaining requester accounts. The following is a list of what several other counties charge for these exact same field card documents: Carlton County \$5, Cass County \$2 for the card plus \$2 for email or fax, Crow Wing County \$5 for the card plus \$2 for email or fax, Itasca County \$5, Lake County \$3, and St. Louis County \$5.				
Alternatives, Options, Effects on Others/Comments: The increase of this fee does increase the costs of the real estate professionals. However, many of the businesses that do this type of work in Aitkin County already subscribe to a GIS data subscription. This subscription basically eliminates the need to request field cards. Recommended Action/Motion: Please approve the increase of this fee in the Aitkin County Fee Schedule from 50 cents per parcel to \$4 per parcel. Financial Impact: Is there a cost associated with this request? What is the total cost, with tax and shipping? \$				
Is this budgeted? Yes	No Please Exp	olain:		

APPENDIX C AITKIN COUNTY GUIDELINES AND PROCEDURES FOR MINNESOTA GOVERNMENT DATA PRACTICES ACT

Aitkin County
Fee Schedule
Approved by the Board on June 10, 2014
Effective June 10, 2014

Postage expenses shall be borne by requestor.

COURTS - Class and White geniter door, legislatize, and ledgers 11"x17" state) \$ 0.25 one people (register decided leader)	Postage expenses shall be borne by requestor.	
S	COMMON FEES	
S	COPIES - Black and White (letter size, legal size, and ledger 11"x17" size) Plat size (22" x 34")	
Marcalander Fax Fee \$ 7.00 first pages, 14.00 acch additional togget	COPIES - Color (letter size, legal size, and ledger 11"x17" size) Plat size (22" x 34")	\$ 0.50 per page (single or double sided) \$ 6.00 per page (single or double sided)
ABELIES \$ 2,00 retrierrum or \$3,00 per affect (30 labelsishwar), whichever is greater	FAX, per page Inlemational Fax Fee	\$ 1.00 \$ 7.00 first page, \$4.00 each additional page
### SERVING FOR COPYRIGH ### ASSESSOR'S OFFICE #### CAPACIC FIRE CAPACIC FIRE OF ARC Cards	AS400 OR PRINTED REPORTS	\$ 25.00 minimum or \$0.25 per page, whichever is greater
SSESSOR'S OFFICE	LABELS	\$ 25,00 minimum or \$3,00 per sheet (30 labels/sheet), whichever is greater
FIELD CARRIS \$ 0.55 per percel Face of Field Card's \$ 0.05 per percel Face of Field Card's \$ 0.05 per percel Face of Field Card's \$ 0.00 per year \$ 0.00 per percel \$ 0.00 per year	BLUEPRINTS (non copyright)	\$ 5.00 each
Fact of Field Cards \$ 0.00 per percel	ASSESSOR'S OFFICE	
PARCEL DATA RECULESTS (Large Quantity) \$ 2,5,00 or \$0.04 per percet, whichever is greater	Fax of Field Cards	
ATTORNEY'S OFFICE	SIMPLE SALES QUERY	\$ 5.00 per query
ATTORNEY'S OFFICE	PARCEL DATA REQUESTS (Large Quantily)	\$ 25,00 or \$0.04 per parcel, whichever is greater
AUDITORYS OFFICE	LINK GIS Subscription	\$ 180,00 per yeer
Audio CD's Video Recordings - DVID AUDITOR'S OFFICE ASSESSMENT (SPECIAL) Admin Selup ASSEMBLY LICENSE \$ 500.00 plus \$25,000 bond AUCITONEER \$ 2000 BEER (3,2%) LICENSE \$ 40,00 off sale \$ 1000 on a sele \$		
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ASSESSMELY LICENSE ASSEMBLY LICENSE ASSEMBLY LICENSE ASSEMBLY LICENSE ASSEMBLY LICENSE ADDITION ASSEMBLY LICENSE S 20,00 ASSEMBLY LICENSE ASSEMBLY LICENSE S 20,00 ASSEMBLY LICENSE ASSEMBLY LICENSE S 20,00 ASSEMBLY LICENSE ASSEMBLY L		\$ 10.00
Admin Sekup ASSEMBLY LICENSE \$ 5,000 plus \$25,000 bond AUCTIONEER \$ 20,00 plus \$25,000 bond \$ 20,00 plus \$25,000 bond \$ 1,000 on sale \$ 20,00 each CONSUMPTION & DISPLAY I Ser-Ups		
### SUCCIONEER \$ 20.00 ### SEER (3.2%) LICENSE \$ 40.00 off sale ### SEER (3.2%) LICENSE \$ 250.00 oech ### SEER (3.2%) LICENSE		\$ 7.00 per parcel
### SEER (3,2%) LICENSE \$ 4,000 off sale \$ 1,000 on sale \$ 5,000 on sale \$ 25,000 each (paid to State) *### See Common Fees Section *### See Co	ASSEMBLY LICENSE	\$ 500,00 plus \$25,000 bond
\$ 10.00 on sale \$ 50.00 on sal	AUCTIONEER	\$ 20,00
\$ 50,00 on & off sele S 250,00 each CONSUMPTION & DISPLAY / Set-Ups	BEER (3,2%) LICENSE	
CONSUMPTION & DISPLAY / Set-Ups Temporary Consumption & Display Permit COPIES See Common Fees Section Maps, Black and While, 8 172" x 11" Maps, Color, 8 172" x 11" S		
Temporary Consumption & Diaptay Permit \$ 25.00 per each date	BOND INFORMATION REQUESTS / Auditor Tax Certificate	\$ 250,00 each
Maps, Black and While, 8 1/2 " x 11" \$ 2,00 Maps, Color, 8 1/2" x 11" \$ 3,00 DANGEROUS DOGS \$ 25,00 DITCH AND HWY LIEN RELEASES \$ 15,00 FAXES See Common Fees Section	CONSUMPTION & DISPLAY / Set-Ups Temporary Consumption & Display Permit	
DITCH AND HWY LIEN RELEASES FAXES See Common Fees Section FIREWORKS \$ 2.00 Auditor's fee \$ 0.00 Sheriff's fee GAMBLING Varies State JUDGMENT - CONFESSION OF		
FAXES See Common Fees Section FIREWORKS \$ 2.00 Auditor's fee Sheriff's fee Sheriff's fee	DANGEROUS DOGS	\$ 25,00
FAXES See Common Fees Section FIREWORKS \$ 2.00 Auditor's fee Sheriff's	DITCH AND HWY LIEN RELEASES	\$ 15,00
### STATE OF CONTROLS \$ 2.00 Auditor's fee		
JUDGMENT - CONFESSION OF Initial Fee Payments on S 25,00 per description per statement JUDGMENT COST - Publication S 20,00 per parcel LIQUOR LICENSE S 100,00 club on sale S 380,00 off sale S 120,00 S 12		
S 25,00 per description	GAMBLING	Varies State
S 20.00 per parce	JUDGMENT - CONFESSION OF Initial Fee	
S 100.00 Club S 1,500.00 On sale S 360.00 Off sale S 120.00 S S S S S S S S S	·	
\$ 1,500.00 on sale \$ 360.00 off sale \$ 120.00 Sunday PLATS (NEW) - AUDITOR'S FEE \$ 75.00 plus \$2,00 per lot PLAT (NEW) - SURVEYORS FEE \$ 150.00 after 5 lots, \$5,00 per lot PRECIOUS METALS \$ 25.00 REPURCHASE - COST OF FORF, FEE \$ 100.00		
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PLAT (NEW) - SURVEYORS FEE \$ 150,00 after 5 lots, \$5,00 per lot PRECIOUS METALS \$ 25,00 REPURCHASE - COST OF FORF, FEE \$ 100,00	PLATS (NEW) - AUDITOR'S FEE	\$ 75,00 plus \$2,00 per lot
PRECIOUS METALS \$ 25.00 REPURCHASE - COST OF FORF, FEE \$ 100.00		\$ 150.00 after 5 lots, \$5.00 per lot
REPURCHASE - COST OF FORF, FEE \$ 100,00		\$ 25,00
6 4000		\$ 100,00
	REPURCHASE - SHERIFF'S COST	\$ 40,00