

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS July 22, 2014 – BOARD AGENDA

- 9:00** 1) **J. Mark Wedel, County Board Chairperson**
A) **Call to Order**
B) **Pledge of Allegiance**
C) **Board of Commissioners Meeting Procedure**
D) **Approval of Agenda**
- 9:05** E) **Health & Human Services (see separate HHS agenda)**
- 10:00** Break
- 10:15** F) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) **Correspondence File July 8, 2014 – July 21, 2014**
B) **Approve 7/8/14 County Board Minutes**
C) **Approve June Manual Warrants**
D) **Approve Auditor Warrants – June Sales & Use Tax**
E) **Information Only – Commissioner Warrants**
F) **Approve Commissioner Warrants**
G) **Accept Application for McGregor Airport Commission**
H) **Approve Temporary On Sale 3.2 Liquor License for Finalyson-Giese Lions Club**
I) **Approve Personnel Policy Update, Article 1, Section F**
J) **Accept \$250 Donation to STS – Malmo Township**
K) **Approve Sale or Disposal of Additional Miscellaneous Items - Administration**
L) **Adopt Resolution: Liquor License – The Joint Bennettville, MN**
- 10:17** 3) **John Welle, County Engineer**
A) **Adopt Resolution: Award Bid S.A.P. 001-030-004 and S.A.P. 001-628-013**
- 10:30** 4) **Kirk Peysar, County Auditor**
A) **Public Hearing – Partial Abandonment of Drainage Systems**
- 11:00** 5) **Mark Jacobs, Land Commissioner**
A) **Public Hearing – Land Classification**

- 11:15 6) **Scott Turner, Sheriff**
A) **Multi Hazard Mitigation Plan**
- 11:35 7) **Bobbie Danielson, Human Resources Director**
A) **Approve Personnel Committee Recommendations:**
1. **Patrol Sergeant – Sheriff’s Office**
2. **Instructor Coordinator – LLCC**
3. **Backfill Child Support Enforcement Aide**
4. **Forestry/Parks Technician**
- 11:45 **Break**
- 12:00 8) **Nathan Burkett, County Administrator**
A) **2nd Quarter Revenue & Expenditure Report**
B) **Adopt Resolution – 2015 Commissioners Salaries**
C) **Long Range Financial Forecast**
- 12:30 9) **Committee Updates**
- 1:00 **Adjourn**

AITKIN COUNTY BOARD

July 8, 2014

The Aitkin County Board of Commissioners met this 8th day of July, 2014 at 9:01 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham. Roxy Traxler, Mille Lacs County Administrator was also present.

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to approve the July 8, 2014 agenda.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: June 24, 2014 – July 7, 2014; B) Approve County Board Minutes: June 24, 2014; C) Approve Auditor Warrants – May/June Tax Settlements; D) Approve License to Sell Tobacco Products – Staceys Prairie River Retreat; E) Adopt Resolution: Liquor License – Stacey’s Prairie River Retreat; F) Approve Update to Personnel Policy 7.1 – Safety Committee; G) Approve Update to Personnel Policy 8.16 – Data Practices.; H) Authorize Sale and Disposal of County Property - Administration; I) Authorize Sale of County Equipment – Highway Dept.; J) Approve Out of State Travel Request – John Welle; a) Approve Commissioner Warrants – General Fund \$230,728.22, Road & Bridge \$109,304.44, Health & Human Services 1,792.65, Trust \$1,550.78, Forest Development \$1,270.51, Long Lake Conservation Center \$4,807.35, Parks \$1,500.75 for a total of \$350,954.70; b) Adopt Resolution - Form LG220 Jacobson Landing Recreation Area

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi, all members voting to approve the following Application for License to Sell Tobacco Products for the period ending March 31, 2015:

- # 23 B Staceys Prairie River Retreat Inc., d/b/a Staceys Prairie River Retreat – Shamrock Twp

Under the consent agenda, motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Liquor License – Staceys Prairie River Retreat:

BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following liquor license for a period ending December 31, 2014:

“ON”, “OFF” and “SUNDAY” Sale:

Staceys Prairie River Retreat Inc., d/b/a **Staceys Prairie River Retreat** – Shamrock Township

This establishment has an address of 51272 Lake Ave, McGregor, MN 55760

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to update Personnel Policy 7.1 – Safety Committee.

CALL TO ORDER

APPROVED AGENDA

CONSENT AGENDA

TOBACCO LICENSE – STACEYS PRAIRIE RIVER RETREAT

RESOLUTION 070814-045 LIQUOR LICENSE STACEYS PRAIRIE RIVER RETREAT

PERSONNEL POLICY 7.1 SAFETY COMMITTEE

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to update Personnel Policy 8.16 – Data Practices.

**PERSONNEL
POLICY 8.16 DATA
PRACTICES**

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to authorize the sale and disposal of miscellaneous County property – Administration Dept.

**SALE AND
DISPOSAL OF
COUNTY
PROPERTY**

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to authorize the sale of the following Highway Department equipment – 1983 Model 200 Sioux Steam Cleaner (Unit #47), and 2000 STEPP Pot Hole Patch Trailer (Unit 39)

**SALE OF
HIGHWAY DEPT
EQUIPMENT**

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to authorize out of state travel for John Welle, County Engineer to Indianapolis, Indiana from July 28 through July 30, 2014. All travel expenses will be paid for by MnDot.

**OUT OF STATE
TRAVEL**

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution - Form LG220 Jacobson Landing Recreation Area:

**RESOLUTION
070114-044
FORM LG220
JACOBSON
LANDING
RECREATION
AREA**

BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Jacobson Landing Recreation Area, at the following location – Jacobson Landing Recreation Area, which has an address of Highway 65 & 198th Ave., Jacobson, MN 55752 – Ball Bluff Township. (Note: Date of activity for Bingo – August 23rd, 2014)

The Board recognized the following County employees for their years of service:

**EMPLOYEE
RECOGNITION**

- Diane Eastman, 25 years, Case Aide in Health & Human Services
- Dan Gordon, 25 years, Forester in the Land Department
- Robert Backstrom, 30 years, Chief Mechanic in Road & Bridge

Sheriff Scott Turner presented Aitkin County Life Saving Award to Gordy Ceagleske of Tamarack for saving Bob Neuman and his 9-year old son from drowning on Wakefield Lake in Turner Township on September 28, 2013.

**AITKIN COUNTY
LIFE SAVING
AWARD**

Nathan Burkett, County Administrator discussed the 2015 Budget with the Board.

2015 BUDGET

Nathan Burkett, County Administrator reviewed his draft One Year Work Plan with the Board. An updated plan will be brought to the Board at the July 22, 2014 County Board meeting.

**ADMINISTRATOR
ONE YEAR WORK
PLAN**

The Board reported on the following: Big Sandy Lake Association; AMC Annual Conference Planning Committee; Park Commission; Historical Society; Aitkin Airport; Meeting with Representative Joe Radinovich, Tom Whiteside of Congressman Nolan's office, and residents and officials of Aitkin Township regarding the flooding in the Cedarbrook community.

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to adjourn the meeting at 11:03 a.m. until Tuesday, July 22, 2014 at 9:00 a.m.

**BOARD
DISCUSSION**

ADJOURN

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Nathan Burkett, County Administrator

Aitkin County

WARRANT REGISTER



June Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u> <u>OBO#</u>	<u>Account Number</u> <u>On- Behalf- of- Name</u>	<u>Invoice #</u> <u>From Date</u>	<u>PO #</u> <u>To Date</u>
1020	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431	1,074.02	Claims Paid	01-044-904-0000-6360	5/27/14	5/30/14
		Warrant # 1020 Total	1,074.02	Date 6/4/14			
1021	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431	1,442.00	15-0-060602 NSF per 2	13-943-000-0000-2001	Olson	
		Warrant # 1021 Total	1,442.00	Date 6/4/14			
1022	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431	600.00	NSF CHECK-LARSON	01-122-000-0000-5135		
		Warrant # 1022 Total	600.00	Date 6/5/14			
1023	5462	Bremer Bank (Elan ACH) ELAN ACH AITKIN, MN 56431	36.75	gas for motor car vehicle	01-001-000-0000-6330		
			97.71	MAAO SUMMER CONFERENCE	01-043-000-0000-6332		
			106.70	Hotel/MAAO conference	01-043-000-0000-6332		
			200.00	background investigation	01-052-000-0000-6241		
			329.00	100 Combo Keyboard Tray	01-120-000-0000-6625		
			75.76	Acetaminophen	01-252-000-0000-6262		
			122.11	jail supplies	01-252-000-0000-6409		
			143.06	groceries	01-252-000-0000-6418		
			19.90	fabric softener	01-252-000-0000-6421		
			11.88	towels	01-252-000-0000-6424		
			86.57	Rakes, Grinder	01-253-000-0000-6405		
			18.14	padlock & keys	01-391-000-0000-6405		
			148.00	sign, post, base	01-391-000-0000-6405		
			4.59	recycle relay supplies	01-391-000-0000-6405		
			15.15	Rapid Tabs- 100 pk	01-392-000-0000-6405		
			33.00	server fan	03-301-000-0000-6400		
			329.09	PHEP- hotel/meal- under one roo:	05-400-400-0402-6330		
			6.02	PHEP- Meal	05-400-400-0402-6330		
			146.47	LPH training/ hotel	05-400-440-0410-6333		

Aitkin County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u> <u>OBO#</u>	<u>Account Number</u> <u>On- Behalf- of- Name</u>	<u>Invoice #</u> <u>From Date</u>	<u>PO #</u> <u>To Date</u>
			123.47	MH Unit- Hotel	05- 430- 700- 4800- 6803		
			149.00	MH Flex- Med Ready 1700	05- 430- 700- 4800- 6810		
			103.60	Postage Stamps	19- 521- 000- 0000- 6205		
			33.18	2 cones of twine	19- 522- 000- 0000- 6416		
			30.00	critter food	19- 522- 000- 0000- 6416		
			41.28	OTC meds	19- 522- 000- 0000- 6430		
			141.95	4 blinds for NSL rooms	19- 524- 000- 0000- 6422		
			209.97	ETIME SERVER LICENSING	01- 044- 000- 0000- 6231	3YEARS	
			18.55	MH Unit- overnight meal	05- 430- 700- 4800- 6803	for two	
			120.21	Triple P- Food Supply	05- 430- 710- 3661- 6020	SA#51939211	
	Warrant #	1023	Total	2,901.11	Date 6/5/14		
1025	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
			234.40	credit card fee	19- 522- 000- 0000- 6217		
	Warrant #	1025	Total	234.40	Date 6/10/14		
1026	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
			2,611.35	CLAIMS PAID	01- 044- 904- 0000- 6360		
	Warrant #	1026	Total	2,611.35	Date 6/11/14	6/2/14	6/6/14
1027	780	Bremer Bank MORTGAGE- DEED TAX AITKIN, MN 56431					
			0.02	may mtg reg adjustment	01- 040- 000- 0000- 5081		
			0.07	May deed tax adjustment	01- 042- 000- 0000- 5079		
			19,253.42	MAY DEED TAX	09- 000- 000- 0000- 2025		
			12,514.25	MAY MTG REG	09- 000- 000- 0000- 2026		
	Warrant #	1027	Total	31,767.76	Date 6/13/14		
1028	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
			4,511.01	CLAIMS PAID	01- 044- 904- 0000- 6360		
	Warrant #	1028	Total	4,511.01	Date 6/18/14	6/9/14	6/13/14
1029	5462	Bremer Bank (Elan ACH)					

Aitkin County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u> <u>OBO#</u>	<u>Account Number</u> <u>On- Behalf- of- Name</u>	<u>Invoice #</u> <u>From Date</u>	<u>PO #</u> <u>To Date</u>
		ELAN ACH AITKIN, MN 56431					
			25.00	monthly wifi plan	01-049-000-0000-6231		
			33.40	Apple connector to iPhone	01-049-000-0000-6402		
			327.06	room for MCCC conference	01-090-000-0000-6332		
			179.84	MSA conference/Hotel	01-200-003-0000-6332		
			42.70	jail supplies	01-252-000-0000-6405		
			127.15	groceries	01-252-000-0000-6418		
			26.73	towels	01-252-000-0000-6424		
			14.88	pencils	01-252-252-0000-6405		
			87.20	Hotel/Conference- Neff	01-391-000-0000-6332		
						5/28/14	5/29/14
			37.00	IPAM & MECC HOTEL	05-400-440-0410-6333		
			37.44	WEBCAM PRO	05-400-440-0410-6405		
			20.00	HE- ATOD registration	05-400-450-0451-6208		
			96.21	IPAM & MECC HOTEL	05-420-600-4800-6333		
			97.36	WEBCAM PRO	05-420-600-4800-6405		
			113.47	IPAM & MECC HOTEL	05-430-700-4800-6333		
			114.83	WEBCAM PRO	05-430-700-4800-6405		
			30.00	CRITTER FOOD	19-522-000-0000-6416		
			39.39	2 irons & night light bulbs	19-522-000-0000-6416		
			31.36	supplies	19-522-000-0000-6416		
			156.76	window remote	19-522-000-0000-6422		
			9.31	LARGE BANDAGES	19-522-000-0000-6430		
			131.98	MEDICAL SUPPLIES	19-522-000-0000-6430		
			36.17	(2) ammo boxes for geocaching	21-520-000-0000-6450		
			305.75	Hotel/Conference- Neff	01-391-000-0000-6332		
						credit coming	
		Warrant # 1029 Total	2,120.99	Date 6/19/14			
1030	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
			1,374.27	CLAIMS PAID	01-044-904-0000-6360		
		Warrant # 1030 Total	1,374.27	Date 6/25/14		6/16/14	6/20/14
1031	780	Bremer Bank MORTGAGE- DEED TAX AITKIN, MN 56431					
			22,498.99	June Accel Deed Tax	09-000-000-0000-2025		

Aitkin County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
			24,121.82	June Accel Mtg Reg Tax	09-000-000-0000-2026		
		Warrant # 1031 Total	46,620.81	Date 6/27/14			
1032	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
			362.96	21- 1-062200 NSF per 2	13-943-000-0000-2001		Ruotsinoja
		Warrant # 1032 Total	362.96	Date 6/27/14			
1033	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
			26,194.03	STATE GENERAL TAX	09-000-000-0000-2058		
		Warrant # 1033 Total	26,194.03	Date 6/27/14			
1034	89991	Bremer Bank SALES AND USE TAX AITKIN, MN 56431					
			49.00	camping refund- Ellingson	21-520-000-0000-5510		R#1881
			30.00	camping refund- Roden	21-520-000-0000-5510		R#1903
		Warrant # 1034 Total	79.00	Date 6/30/14			
44574	5430	Minnesota State Board Of Assessors MAIL STATION 3340 ST. PAUL, MN 55146-3340					
			55.00	2015 Assessor license renewal	01-043-000-0000-6240		C.Olson
			55.00	2015 Assessor license renewal	01-043-000-0000-6240		Darcy Moore
			55.00	2015 Assessor license renewal	01-043-000-0000-6240		Jim Hicks
			55.00	2015 Assessor license renewal	01-043-000-0000-6240		Karen Ladd
			55.00	2015 Assessor license renewal	01-043-000-0000-6240		Lori Tibbetts
			105.00	2015 Assessor license renewal	01-043-000-0000-6240		Mike Dangers
			55.00	2015 Assessor license renewal	01-043-000-0000-6240		S.Westerlund
			105.00	2015 Assessor license renewal	01-043-000-0000-6240		Tom Burman
			55.00	2015 Assessor license renewal	01-043-000-0000-6240		Tom Sanbeck
		Warrant # 44574 Total	595.00	Date 6/2/14			
44575	9026	MII Life/Select Account P.O. BOX 64193 SAINT PAUL, MN 55164-0193					
			111.00	2013 Investment Fees	01-044-904-0000-6231		13450060
		Warrant # 44575 Total	111.00	Date 6/4/14			

Aitkin County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
44576	90762	Aitkin Co License Center 2 2ND ST NW AITKIN, MN 56431	1,477.00		license fee- towmaster trlr	03- 308- 000- 0000- 6600	unit 51
	Warrant #	44576	Total	1,477.00	Date 6/5/14		
44577	3018	Marshall & Swift PO BOX 7608 CHICAGO, IL 60680- 9820	309.95		residential cost handbook	01- 043- 000- 0000- 6405	
	Warrant #	44577	Total	309.95	Date 6/10/14		
44578	170	Aitkin Motor Company 108 2ND ST NE AITKIN, MN 56431	21,375.28		2014 Ford Escape	01- 045- 000- 0000- 6621	
	Warrant #	44578	Total	21,375.28	Date 6/11/14		
44579	9026	MII Life/Select Account P.O. BOX 64193 SAINT PAUL, MN 55164- 0193	356.59		June participant fees	01- 044- 904- 0000- 6231	1013646
	Warrant #	44579	Total	356.59	Date 6/11/14		
44580	5443	University Of Minnesota WDCP/173 MCNEAL HALL 1985 BUFORD AVE ST. PAUL, MN 55108	250.00		Sovde Reg fee- Plant ID	01- 122- 000- 0000- 6208	6/26/14 6/27/14
	Warrant #	44580	Total	250.00	Date 6/20/14		
44581	6049	Farm Island Repair & Marine FIRM ACQUISITION, INC 28965 US HWY 169 AITKIN, MN 56431	3,236.55		Rhino Trax System	01- 204- 000- 0000- 6610	48390
			1,630.45		Rhino Trax System	01- 206- 000- 0000- 6409	48390
	Warrant #	44581	Total	4,867.00	Date 6/26/14		
44582	4867	Tri- City Paving Inc BOX 326 LITTLE FALLS, MN 56345	460,652.73		CONTRACT PAYMENTS	03- 307- 000- 0000- 6262	001612014

DKB1
07/03/2014

3:47PM

Aitkin County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>		<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
			<u>Total</u>		<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
		Warrant # 44582		460,652.73	Date 6/27/14			
58894	1652	Northland Fire Protection CORRAL MINNESOTA, LLC 201 S 8TH ST BRAINERD, MN 56401						
		Warrant # 58894	<u>Total</u>		0.01 - correct May entry 0.01 - Date 6/5/14	10- 923- 000- 0000- 6590		
		<u>Final Total..</u>		611,888.25	89	Transactions		

Aitkin County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	40,830.56	General Fund
3	462,162.73	Road & Bridge
5	1,409.12	Health & Human Services
9	104,582.51	State
10	0.01 -	Trust
13	1,804.96	Taxes & Penalties
19	983.21	Long Lake Conservation Center
21	115.17	Parks
	611,888.25	TOTAL

DKB1
7/15/14 1:35PM

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

June Sales + Use Tax

DKB1
7/15/14 1:35PM
1 General Fund

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
			<u>Amount</u>		
40	DEPT				
	89991 Bremer Bank				
1	01-040-000-0000-5840		0.03	Receipt Nbr 1075 06/05/2014	Misc Receipts
2	01-040-000-0000-5840		0.02	Receipt Nbr 1079 06/19/2014	Misc Receipts
3	01-040-021-0000-5840		1.90	Receipt Nbr 943 06/09/2014	Misc Receipts
4	01-040-021-0000-5840		1.25	Receipt Nbr 945 06/16/2014	Misc Receipts
5	01-040-021-0000-5840		0.19	Receipt Nbr 945 06/16/2014	Misc Receipts
84	01-040-000-0000-6405		1.00	June sales tax adjustment	Office & Computer Supplies
	89991 Bremer Bank		4.39	6 Transactions	
40	DEPT Total:		4.39	Auditor	1 Vendors 6 Transactions
42	DEPT				
	89991 Bremer Bank				
6	01-042-000-0000-5840		0.02	Receipt Nbr 3392 06/02/2014	Misc Receipts
7	01-042-000-0000-5840		0.13	Receipt Nbr 3397 06/06/2014	Misc Receipts
8	01-042-000-0000-5840		0.13	Receipt Nbr 3397 06/06/2014	Misc Receipts
9	01-042-000-0000-5840		0.06	Receipt Nbr 3410 06/23/2014	Misc Receipts
10	01-042-000-0000-5840		0.13	Receipt Nbr 3411 06/23/2014	Misc Receipts
11	01-042-000-0000-5840		0.19	Receipt Nbr 3412 06/26/2014	Misc Receipts
	89991 Bremer Bank		0.66	6 Transactions	
42	DEPT Total:		0.66	Treasurer	1 Vendors 6 Transactions
43	DEPT				
	89991 Bremer Bank				
12	01-043-000-0000-5840		0.19	Receipt Nbr 812 06/02/2014	Misc Receipts
13	01-043-000-0000-5840		0.51	Receipt Nbr 812 06/02/2014	Misc Receipts
14	01-043-000-0000-5840		15.68	Receipt Nbr 813 06/20/2014	Misc Receipts
	89991 Bremer Bank		16.38	3 Transactions	
43	DEPT Total:		16.38	Assessor	1 Vendors 3 Transactions
44	DEPT				
	89991 Bremer Bank				
15	01-044-000-0000-5840		0.96	Receipt Nbr 752 06/10/2014	Misc Receipts
	89991 Bremer Bank		0.96	1 Transactions	

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
7/15/14 1:35PM
1 General Fund

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
			<u>Amount</u>		
44	DEPT Total:		0.96	Central Services	1 Vendors 1 Transactions
49	DEPT			Information Technologies	
	89991 Bremer Bank				
16	01-049-000-0000-5525		1.72	Receipt Nbr 558 06/03/2014	Label & Listing Sales
17	01-049-000-0000-5525		6.19	Receipt Nbr 558 06/03/2014	Label & Listing Sales
18	01-049-000-0000-5525		32.59	Receipt Nbr 559 06/09/2014	Label & Listing Sales
19	01-049-000-0000-5525		1.72	Receipt Nbr 560 06/10/2014	Label & Listing Sales
	89991 Bremer Bank		42.22		4 Transactions
49	DEPT Total:		42.22	Information Technologies	1 Vendors 4 Transactions
90	DEPT			Attorney	
	89991 Bremer Bank				
20	01-090-000-0000-5840		0.64	Receipt Nbr 1420 06/12/2014	Misc Receipts
21	01-090-000-0000-5840		0.64	Receipt Nbr 1421 06/12/2014	Misc Receipts
22	01-090-000-0000-5840		0.64	Receipt Nbr 1425 06/24/2014	Misc Receipts
23	01-090-000-0000-5840		0.64	Receipt Nbr 1426 06/24/2014	Misc Receipts
	89991 Bremer Bank		2.56		4 Transactions
90	DEPT Total:		2.56	Attorney	1 Vendors 4 Transactions
100	DEPT			Recorder	
	89991 Bremer Bank				
72	01-100-000-0000-6311		70.97	June copies sales tax	Sales Tax
73	01-100-000-0000-6312		0.03	June sales tax adjustment	Sales Tax Adjustment
	89991 Bremer Bank		71.00		2 Transactions
100	DEPT Total:		71.00	Recorder	1 Vendors 2 Transactions
252	DEPT			Corrections	
	89991 Bremer Bank				
24	01-252-252-0000-5872		16.98	Receipt Nbr 2455 06/06/2014	Phone Card Prisoner Welfare(Taxable)
25	01-252-252-0000-5872		138.63	Receipt Nbr 2461 06/13/2014	Phone Card Prisoner Welfare(Taxable)
26	01-252-252-0000-5872		7.08	Receipt Nbr 2464 06/17/2014	Phone Card Prisoner Welfare(Taxable)
27	01-252-252-0000-5885		6.40	Receipt Nbr 2455 06/06/2014	Commissary Sales Taxable
28	01-252-252-0000-5885		6.08	Receipt Nbr 2461 06/13/2014	Commissary Sales Taxable

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 1 General Fund

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
	<u>Amount</u>				
	89991 Bremer Bank		175.17	5 Transactions	
252	DEPT Total:		175.17	Corrections	1 Vendors 5 Transactions
1	Fund Total:		313.34	General Fund	31 Transactions

DKB1
 7/15/14 1:35PM
 3 Road & Bridge

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
0	DEPT		Undesignated		
89991	Bremer Bank				
29	03-000-000-0000-5855		Receipt Nbr 1895 06/03/2014		Charges- Individuals
30	03-000-000-0000-5855		Receipt Nbr 1896 06/03/2014		Charges- Individuals
31	03-000-000-0000-5855		Receipt Nbr 778 06/16/2014		Charges- Individuals
32	03-000-000-0000-5855		Receipt Nbr 778 06/16/2014		Charges- Individuals
33	03-000-000-0000-5855		Receipt Nbr 778 06/16/2014		Charges- Individuals
34	03-000-000-0000-5855		Receipt Nbr 778 06/16/2014		Charges- Individuals
35	03-000-000-0000-5855		Receipt Nbr 780 06/16/2014		Charges- Individuals
36	03-000-000-0000-5855		Receipt Nbr 1912 06/17/2014		Charges- Individuals
37	03-000-000-0000-5855		Receipt Nbr 781 06/23/2014		Charges- Individuals
38	03-000-000-0000-5855		Receipt Nbr 1921 06/24/2014		Charges- Individuals
39	03-000-000-0000-5855		Receipt Nbr 1922 06/24/2014		Charges- Individuals
89991	Bremer Bank			11 Transactions	
0	DEPT Total:		Undesignated	1 Vendors	11 Transactions
303	DEPT		R&B Highway Maintenance		
8410	Bremer Bank				
74	03-303-000-0000-6513		June Diesel Tax		Motor Fuel & Lubricants
8410	Bremer Bank			1 Transactions	
303	DEPT Total:		R&B Highway Maintenance	1 Vendors	1 Transactions
3	Fund Total:		Road & Bridge		12 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
7/15/14 1:35PM
9 State

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formulla	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
0	DEPT		Undesignated		
	4580 Mn Dept Of Finance				
75	09-000-000-0000-2022		June Birth		Birth/Death Surcharges
76	09-000-000-0000-2022		June Death		Birth/Death Surcharges
77	09-000-000-0000-2024		June Childrens		St Share Of Birth Cert.- Children
78	09-000-000-0000-2031		June Torrens		Real Estate Assurance (Was 5874 And 627
79	09-000-000-0000-2031		June State General Fund		Real Estate Assurance (Was 5874 And 627
80	09-000-000-0000-2031		June State Gen.Surcharge		Real Estate Assurance (Was 5874 And 627
	4580 Mn Dept Of Finance			6 Transactions	
	3375 Mn Dept Of Health				
81	09-000-000-0000-2027		June State Well		State Well Cert Fees (Was 5097 & 6203)
	3375 Mn Dept Of Health			1 Transactions	
0	DEPT Total:		Undesignated	2 Vendors	7 Transactions
9	Fund Total:		State		7 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
7/15/14 1:35PM
10 Trust

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
921	DEPT			Co. Development		
	89991 Bremer Bank					
40	10- 921- 000- 0000- 5840		1.29	Receipt Nbr 1913 06/17/2014		Misc Receipts
	89991 Bremer Bank		1.29	1 Transactions		
921	DEPT Total:		1.29	Co. Development	1 Vendors	1 Transactions
923	DEPT			Forfeited Tax Sales		
	89991 Bremer Bank					
82	10- 923- 000- 0000- 6311		14.47	June Gravel sales tax		Sales Tax
	89991 Bremer Bank		14.47	1 Transactions		
923	DEPT Total:		14.47	Forfeited Tax Sales	1 Vendors	1 Transactions
10	Fund Total:		15.76	Trust		2 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
7/15/14 1:35PM
11 Forest Development

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
925	DEPT			Reforestation		
	89991 Bremer Bank					
83	11-925-000-0000-6312		0.47-	June sales tax adjustment		Sales Tax Adjustment
	89991 Bremer Bank		0.47-	1 Transactions		
925	DEPT Total:		0.47-	Reforestation	1 Vendors	1 Transactions
11	Fund Total:		0.47-	Forest Development		1 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
7/15/14 1:35PM
19 Long Lake Conservation C

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
521	DEPT		LLCC Administration		
	89991 Bremer Bank				
41	19- 521- 000- 0000- 5885		Receipt Nbr 951 06/10/2014		Commissary Sales Taxable
42	19- 521- 000- 0000- 5885		Receipt Nbr 959 06/30/2014		Commissary Sales Taxable
	89991 Bremer Bank		2 Transactions		
521	DEPT Total:		LLCC Administration	1 Vendors	2 Transactions
19	Fund Total:		Long Lake Conservation Center		2 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
7/15/14 1:35PM
21 Parks

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
520 DEPT			Parks	
89991 Bremer Bank				
43 21-520-000-0000-5510		0.77	Receipt Nbr 1897 06/03/2014	Co. Parks Campground Fees
44 21-520-000-0000-5510		4.63	Receipt Nbr 1898 06/08/2014	Co. Parks Campground Fees
45 21-520-000-0000-5510		13.51	Receipt Nbr 1899 06/08/2014	Co. Parks Campground Fees
46 21-520-000-0000-5510		3.86	Receipt Nbr 1900 06/08/2014	Co. Parks Campground Fees
47 21-520-000-0000-5510		3.86	Receipt Nbr 1903 06/11/2014	Co. Parks Campground Fees
48 21-520-000-0000-5510		1.16	Receipt Nbr 1904 06/12/2014	Co. Parks Campground Fees
49 21-520-000-0000-5510		2.89	Receipt Nbr 1905 06/13/2014	Co. Parks Campground Fees
50 21-520-000-0000-5510		1.16	Receipt Nbr 1908 06/16/2014	Co. Parks Campground Fees
51 21-520-000-0000-5510		1.93	Receipt Nbr 1909 06/16/2014	Co. Parks Campground Fees
52 21-520-000-0000-5510		6.95	Receipt Nbr 1909 06/16/2014	Co. Parks Campground Fees
53 21-520-000-0000-5510		6.95	Receipt Nbr 1910 06/16/2014	Co. Parks Campground Fees
54 21-520-000-0000-5510		2.32	Receipt Nbr 1911 06/17/2014	Co. Parks Campground Fees
55 21-520-000-0000-5510		4.63	Receipt Nbr 1911 06/17/2014	Co. Parks Campground Fees
56 21-520-000-0000-5510		5.40	Receipt Nbr 1915 06/24/2014	Co. Parks Campground Fees
57 21-520-000-0000-5510		5.79	Receipt Nbr 1915 06/24/2014	Co. Parks Campground Fees
58 21-520-000-0000-5510		0.96	Receipt Nbr 1916 06/24/2014	Co. Parks Campground Fees
59 21-520-000-0000-5510		0.77	Receipt Nbr 1916 06/24/2014	Co. Parks Campground Fees
60 21-520-000-0000-5510		2.89	Receipt Nbr 1917 06/24/2014	Co. Parks Campground Fees
61 21-520-000-0000-5510		3.47	Receipt Nbr 1918 06/24/2014	Co. Parks Campground Fees
62 21-520-000-0000-5510		5.79	Receipt Nbr 1919 06/24/2014	Co. Parks Campground Fees
63 21-520-000-0000-5510		2.89	Receipt Nbr 1920 06/24/2014	Co. Parks Campground Fees
64 21-520-000-0000-5510		5.79	Receipt Nbr 1926 06/25/2014	Co. Parks Campground Fees
65 21-520-000-0000-5510		14.60	Receipt Nbr 1929 06/25/2014	Co. Parks Campground Fees
66 21-520-000-0000-5510		22.77	Receipt Nbr 1929 06/25/2014	Co. Parks Campground Fees
67 21-520-000-0000-5510		26.82	Receipt Nbr 1929 06/25/2014	Co. Parks Campground Fees
68 21-520-000-0000-5510		2.06	Receipt Nbr 1929 06/25/2014	Co. Parks Campground Fees
69 21-520-000-0000-5510		10.81	Receipt Nbr 1929 06/25/2014	Co. Parks Campground Fees
70 21-520-000-0000-5510		2.32	Receipt Nbr 1930 06/26/2014	Co. Parks Campground Fees
71 21-520-000-0000-5510		0.77	Receipt Nbr 1933 06/30/2014	Co. Parks Campground Fees
89991 Bremer Bank		168.52	29 Transactions	
520 DEPT Total:		168.52	Parks	1 Vendors 29 Transactions
21 Fund Total:		168.52	Parks	29 Transactions
Final Total:		9,142.77	17 Vendors	84 Transactions

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	313.34	General Fund
	3	1,257.71	Road & Bridge
	9	7,285.50	State
	10	15.76	Trust
	11	-0.47	Forest Development
	19	102.41	Long Lake Conservation Center
	21	168.52	Parks
	All Funds	9,142.77	Total

Approved by,

.....

.....



Board of County Commissioners Agenda Request

2E
Agenda Item #

Requested Meeting Date: July 22, 2014

Title of Item: Information Only - Commissioners Warrants

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input checked="" type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): n/a		Estimated Time Needed: n/a
Summary of Issue: This consent item is to inform the county board that in order to improve efficiency, and ensure timely payment of bills incurred by the County, that Commissioner Warrants will follow the same process as Auditor Warrants. The County Auditor and State Auditor have been consulted and there are no audit control issues with making this internal process change.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: No action needed.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

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Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

2F



Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
7/16/14 8:54AM
1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
1	DEPT		Commissioners			
248	Association Of Mn Counties					
	01-001-000-0000-6241		25.00	AMC Distric One Mtg - Napstad	39596	Registration Fee
248	Association Of Mn Counties		25.00	1 Transactions		
10895	Westerlund/Laurie Ann					
	01-001-000-0000-6330		117.60	mileage reimbursement	210@.56	Transportation & Travel & Parking
				05/28/2014 06/19/2014		
10895	Westerlund/Laurie Ann		117.60	1 Transactions		
1	DEPT Total:		142.60	Commissioners	2 Vendors	2 Transactions
12	DEPT			Court Administration		
12780	CliftonLarsonAllen, LLP					
	01-012-000-0000-6252		1,743.50	Expert fees	01CR-11-573	Witnesses
12780	CliftonLarsonAllen, LLP		1,743.50	1 Transactions		
2810	Larson/Shari S					
	01-012-000-0000-6232		1,818.75	Fees		Attorney Services
	01-012-000-0000-6232		125.44	Costs		Attorney Services
2810	Larson/Shari S		1,944.19	2 Transactions		
12	DEPT Total:		3,687.69	Court Administration	2 Vendors	3 Transactions
40	DEPT			Auditor		
86222	Aitkin Independent Age					
	01-040-000-0000-6230		60.06	(2) Board of Appeal Notices	1014	Printing, Publishing & Adv
	01-040-021-0000-6230		32.00	license ctr/Serv Dir	1014	Printing, Publishing & Adv
86222	Aitkin Independent Age		92.06	2 Transactions		
5398	CDW Government, Inc					
	01-040-021-0000-6405		14.36	USB to PS2 Adapter	MM83522	Office & Computer Supplies
5398	CDW Government, Inc		14.36	1 Transactions		
2214	Holder/Maryann					
	01-040-021-0000-6301		750.00	August Rent	Aug 2014	Rentals
2214	Holder/Maryann		750.00	1 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
7/16/14 8:54AM
1 General Fund

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
12287	Skattum/Brett						
	01-040-021-0000-6231			8.00	wash windows	451206	Services, Labor, Contracts
12287	Skattum/Brett			8.00	1 Transactions		
86235	The Office Shop Inc						
	01-040-021-0000-6405			93.89	Toner	272785-0	Office & Computer Supplies
	01-040-000-0000-6405			19.98	2 reams 11x17 paper	962897-0	Office & Computer Supplies
86235	The Office Shop Inc			113.87	2 Transactions		
40	DEPT Total:			978.29	Auditor	5 Vendors	7 Transactions
42	DEPT				Treasurer		
	4173 Grams/Lori						
	01-042-000-0000-6330			85.95	MACATFO Conference Mileage	153.5@.56	Transportation & Travel
	4173 Grams/Lori			85.95	1 Transactions		
42	DEPT Total:			85.95	Treasurer	1 Vendors	1 Transactions
43	DEPT				Assessor		
	10452 AT&T Mobility						
	01-043-000-0000-6250			210.54	Monthly wireless	287250162187	Telephone
	10452 AT&T Mobility			210.54	1 Transactions		
	783 Canon Financial Services, Inc						
	01-043-000-0000-6231			14.76	Late charges		Services, Labor, Contracts
	01-043-000-0000-6231			171.11	Copier contract 021	13941325	Services, Labor, Contracts
	01-043-000-0000-6231			12.00	Accessories/print kit	13941327	Services, Labor, Contracts
	783 Canon Financial Services, Inc			197.87	3 Transactions		
10330	Dangers/Mike						
	01-043-000-0000-6330			89.70	Mileage MAAO Meeting	195@.46	Transportation & Travel & Parking
10330	Dangers/Mike			89.70	1 Transactions		
1570	Erickson Oil Products Inc						
	01-043-000-0000-6405			7.90	Bug Spray	011347	Office, Film & Computer Supplies
	01-043-000-0000-6511			589.57	June fuel	011347	Gas And Oil
1570	Erickson Oil Products Inc			597.47	2 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
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1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
2340	Hyytinen Hardware Hank				
	01-043-000-0000-6405		Bug Spray	1186421	Office, Film & Computer Supplies
	01-043-000-0000-6405		Bug Spray	1186438	Office, Film & Computer Supplies
	01-043-000-0000-6405		Bug Spray	1187689	Office, Film & Computer Supplies
	01-043-000-0000-6405		Bug Spray	1187994	Office, Film & Computer Supplies
2340	Hyytinen Hardware Hank		4 Transactions		
86235	The Office Shop Inc				
	01-043-000-0000-6405		Copies	272791-0	Office, Film & Computer Supplies
86235	The Office Shop Inc		1 Transactions		
6097	Verizon Wireless				
	01-043-000-0000-6250		cell phone bill	680690882	Telephone
6097	Verizon Wireless		1 Transactions		
43	DEPT Total:		Assessor	7 Vendors	13 Transactions
44	DEPT		Central Services		
9373	ESRI				
	01-044-195-0000-6625		GIS software support/mainten.	92833028	Unallocated Tech. Expense 357.182 Subd
			09/16/2014 09/15/2015		
	01-044-196-0000-6625		GIS software support/mainten.	92833028	Recorders Equip Fund Exp. 357.18 Subd 4
			09/16/2014 09/15/2015		
9373	ESRI		2 Transactions		
3336	Office Of Enterprise Technology				
	01-044-000-0000-6231		June Useage	14060358	Services, Labor, Contracts
3336	Office Of Enterprise Technology		1 Transactions		
44	DEPT Total:		Central Services	2 Vendors	3 Transactions
45	DEPT		Motor Pool		
6128	Tire Barn				
	01-045-000-0000-6302		New tire #41	27844	Car Maintenance
	01-045-000-0000-6302		Oil change, tire rotation #4	27895	Car Maintenance
	01-045-000-0000-6302		Oil change #2	28045	Car Maintenance
	01-045-000-0000-6302		New tires #2	28079	Car Maintenance
	01-045-000-0000-6302		Oil change, tire rotation	28118	Car Maintenance

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
7/16/14 8:54AM
1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
6128	Tire Barn		5 Transactions		
45	DEPT Total:	637.08	Motor Pool	1 Vendors	5 Transactions
49	DEPT		Information Technologies		
86235	The Office Shop Inc 01-049-000-0000-6405	131.15	Labels	962482-0	Office Supplies (Non Computer)
86235	The Office Shop Inc	131.15	1 Transactions		
49	DEPT Total:	131.15	Information Technologies	1 Vendors	1 Transactions
52	DEPT		Administration/Personnel Dept		
12048	McDowell Agency, Inc./The 01-052-000-0000-6234	25.00	Background check	54179	Background Check Fee
12048	McDowell Agency, Inc./The	25.00	1 Transactions		
3152	Mille Lacs County 01-052-000-0000-6231	4,290.30	Traxler- Admin svcs- final billi	72@59.5875	Services, Labor, Contracts
3152	Mille Lacs County	4,290.30	1 Transactions		
86235	The Office Shop Inc 01-052-000-0000-6405	20.79	Pens	962270-0	Office & Computer Supplies
	01-052-000-0000-6405	6.78	Mechanical pencil & lead	962846-0	Office & Computer Supplies
	01-052-000-0000-6405	1.89	mech pencil erasers	962846-1	Office & Computer Supplies
86235	The Office Shop Inc	29.46	3 Transactions		
10930	Tidholm Productions 01-052-000-0000-6405	79.95	Business Cards - Burkett	7139 4757	Office & Computer Supplies
10930	Tidholm Productions	79.95	1 Transactions		
52	DEPT Total:	4,424.71	Administration/Personnel Dept	4 Vendors	6 Transactions
60	DEPT		Elections		
13129	SeaChange 01-060-000-0000-6406	90.00	(1) M100 PC CARD	7052	Ballots & Programming
13129	SeaChange	90.00	1 Transactions		

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
60 DEPT Total:		Elections	1 Vendors	1 Transactions
90 DEPT		Attorney		
117 Aitkin County Sheriff 01-090-000-0000-6250		Ratz- cell phone bill	14-0150	Telephone
117 Aitkin County Sheriff			1 Transactions	
10855 Culligan 01-090-000-0000-6213		monthly water supply	150x00701508	Drug & Forfeiture Ms387.213
10855 Culligan			1 Transactions	
4139 Roggenkamp- Rakotz/Lisa M 01-090-000-0000-6330		Mileage Juvenile Diversion Sem	114@.56	Transportation & Travel & Parking
4139 Roggenkamp- Rakotz/Lisa M			1 Transactions	
86235 The Office Shop Inc 01-090-000-0000-6625		Office supplies	962603-0	Office Equipment
01-090-000-0000-6625		Flags	962603-1	Office Equipment
01-090-000-0000-6625		MMM Flag Post- it	962904-0	Office Equipment
86235 The Office Shop Inc			3 Transactions	
90 DEPT Total:		Attorney	4 Vendors	6 Transactions
100 DEPT		Recorder		
86235 The Office Shop Inc 01-100-000-0000-6405		Legal file pockets	962494-0	Office & Computer Supplies
86235 The Office Shop Inc			1 Transactions	
100 DEPT Total:		Recorder	1 Vendors	1 Transactions
110 DEPT		Courthouse Maintenance		
88628 Dalco 01-110-000-0000-6422		Toilet tissue, towels	2761632	Janitorial Supplies
88628 Dalco			1 Transactions	
1491 Dutch's Electric, Inc 01-110-000-0000-6590		Replace ballast courtroom 1	22252	Repair & Maintenance

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
1491	Dutch's Electric, Inc		93.21	1 Transactions	
1598	Ferrara's Htg Air Cond & Refrig Inc				
	01-110-000-0000-6590		527.03	Thermostat, replace mech/motor	7167 Repair & Maintenance
1598	Ferrara's Htg Air Cond & Refrig Inc		527.03	1 Transactions	
2186	Hillyard Inc - Kansas City				
	01-110-000-0000-6422		407.38	Liners, cleaner, brush	601197067 Janitorial Supplies
	01-110-000-0000-6422		43.44	Toilet seat covers	601199079 Janitorial Supplies
	01-110-000-0000-6422		266.08	return of credit used	800135304 Janitorial Supplies
2186	Hillyard Inc - Kansas City		716.90	3 Transactions	
13073	LAKES AREA LOCK & DOOR HARDWARE				
	01-110-000-0000-6231		135.00	Repair locks, motor pool/Admin	81219 Services, Labor, Contracts
13073	LAKES AREA LOCK & DOOR HARDWARE		135.00	1 Transactions	
110	DEPT Total:		1,610.45	Courthouse Maintenance	5 Vendors 7 Transactions
111	DEPT			Buildings	
4399	Sell Hardware Inc				
	01-111-000-0000-6605		1,819.63	Hdware- 3rd Floor Courtroom	3001175 Building & Structures
4399	Sell Hardware Inc		1,819.63	1 Transactions	
111	DEPT Total:		1,819.63	Buildings	1 Vendors 1 Transactions
120	DEPT			Service Officer	
3093	Jones/Stanley Carter				
	01-120-000-0000-6350		50.00	Drive Vet Van St Cloud	6/19/14 Per Diem
3093	Jones/Stanley Carter		50.00	1 Transactions	
10234	Miller/Conrad				
	01-120-000-0000-6350		50.00	Drive Vet Van Mpls	6/18/14 Per Diem
10234	Miller/Conrad		50.00	1 Transactions	
10677	Olsen/Gerald D				
	01-120-000-0000-6350		50.00	Drive Vet Van St Cloud	6/5/14 Per Diem
10677	Olsen/Gerald D		50.00	1 Transactions	

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
3912 Peterson/Richard		Drive Vet Van Mpls	6/3/14	Per Diem
01-120-000-0000-6350	50.00			
3912 Peterson/Richard		1 Transactions		
11362 Roscoe/Bernie		Parking	6/24/14	Transportation & Travel
01-120-000-0000-6330	2.00			
01-120-000-0000-6350	50.00	Drive Vet Van Mpls	6/24/14	Per Diem
11362 Roscoe/Bernie		2 Transactions		
86235 The Office Shop Inc		Envelope mostener, toner	962886-0	Office & Computer Supplies
01-120-000-0000-6405	182.58			
01-120-000-0000-6405	124.99	Laser toner	962915-0	Office & Computer Supplies
86235 The Office Shop Inc		2 Transactions		
307.57				
6097 Verizon Wireless		Vet Van Cell Phone	88069036400001	Telephone
01-120-000-0000-6250	13.83			
6097 Verizon Wireless		1 Transactions		
13.83				
10882 Wark/Charles F.		Drive Vet Van Mpls	6/10/14	Per Diem
01-120-000-0000-6350	50.00			
01-120-000-0000-6350	50.00	Drive Vet Van Mpls	6/24/10	Per Diem
10882 Wark/Charles F.		2 Transactions		
100.00				
6054 Willette/Richard Francis		Drive Vet Van Mpls	6/12/14	Per Diem
01-120-000-0000-6350	50.00			
6054 Willette/Richard Francis		1 Transactions		
50.00				
5960 Wilmo/Wesley S.		Drive Vet Van St Cloud	6/9/14	Per Diem
01-120-000-0000-6350	50.00			
5960 Wilmo/Wesley S.		1 Transactions		
50.00				
9255 Witt/Warren		Drive Vet Van St Cloud	6/23/14	Per Diem
01-120-000-0000-6350	50.00			
01-120-000-0000-6350	50.00	Drive Vet Van Mpls	6/4/14	Per Diem
9255 Witt/Warren		2 Transactions		
100.00				
120 DEPT Total:	873.40	Service Officer	11 Vendors	15 Transactions
122 DEPT		Planning & Zoning		

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<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
86222 Aitkin Independent Age					
01-122-000-0000-6230		53.63	BOA Notice of Hearing	1482	Printing, Publishing & Adv
86222 Aitkin Independent Age		53.63		1 Transactions	
734 Bright/Irene					
01-122-000-0000-6350		35.00	BOA meeting	7/2/2014	Per Diem
01-122-038-0000-6330		48.72	BOA Mileage	87@.56	Boa/Pc Mileage
01-122-000-0000-6350		10.00	BOA Onsite	Rengel	Per Diem
01-122-000-0000-6350		10.00	BOA Onsite	Ward	Per Diem
734 Bright/Irene		103.72		4 Transactions	
13066 Hargrave/Bryan					
01-122-000-0000-6231		3,250.00	Contract Inspections	10@325.00	Services, Labor, Contracts, Programming
			06/30/2014	07/11/2014	
13066 Hargrave/Bryan		3,250.00		1 Transactions	
4641 Holiday Credit Office					
01-122-000-0000-6511		122.21	Fuel P & Z	1400000135321	Gas And Oil
4641 Holiday Credit Office		122.21		1 Transactions	
10567 Lake Country Auto Center Of Aitkin					
01-122-000-0000-6302		20.00	Repair tire 2004 Taurus	17647	Car Maintenance
10567 Lake Country Auto Center Of Aitkin		20.00		1 Transactions	
5784 Lake/Robert					
01-122-038-0000-6330		34.16	BOA Mileage	61@.56	Boa/Pc Mileage
01-122-000-0000-6350		35.00	BOA Meeting	7/2/14	Per Diem
01-122-000-0000-6350		10.00	BOA Onsite	Rengel	Per Diem
01-122-000-0000-6350		10.00	BOA Onsite	Ward	Per Diem
5784 Lake/Robert		89.16		4 Transactions	
5516 Paquette/Jeremy M					
01-122-038-0000-6330		34.72	BOA Mileage	62@.56	Boa/Pc Mileage
01-122-000-0000-6350		35.00	BOA Meeting	7/2/14	Per Diem
5516 Paquette/Jeremy M		69.72		2 Transactions	
3810 Paulbeck's County Market					
01-122-000-0000-6405		23.96	Supplies Elec Recycling Day	9277342	Office, Computer, Film, & Field Supplies

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
3810	Paulbeck's County Market		23.96	1 Transactions		
10028	Spiel/Edward					
	01-122-038-0000-6330		37.30	BOA Mileage	66.6@.56	Boa/Pc Mileage
	01-122-000-0000-6350		35.00	BOA Meeting	7/2/14	Per Diem
	01-122-000-0000-6350		10.00	BOA onsite	Rengel	Per Diem
	01-122-000-0000-6350		10.00	BOA onsite	Ward	Per Diem
10028	Spiel/Edward		92.30	4 Transactions		
10017	Tveit/Galen					
	01-122-038-0000-6330		61.04	BOA Mileage	109@.56	Boa/Pc Mileage
	01-122-000-0000-6350		35.00	BOA Meeting	7/2/14	Per Diem
	01-122-000-0000-6350		10.00	BOA Onsite	Rengel	Per Diem
	01-122-000-0000-6350		10.00	BOA Onsite	Ward	Per Diem
10017	Tveit/Galen		116.04	4 Transactions		
122	DEPT Total:		3,940.74	Planning & Zoning	10 Vendors	23 Transactions
200	DEPT			Enforcement		
86467	Auto Value Aitkin					
	01-200-000-0000-6302		29.99	Gas charged lift #224	40047779	Car Maintenance
86467	Auto Value Aitkin		29.99	1 Transactions		
12445	Brandl Chevrolet, Buick, GM					
	01-200-000-0000-6302		90.23	Power steering fluid leak #204	208437	Car Maintenance
12445	Brandl Chevrolet, Buick, GM		90.23	1 Transactions		
4641	Holiday Credit Office					
	01-200-000-0000-6511		272.98	June billing	1400000288942	Gas And Oil
4641	Holiday Credit Office		272.98	1 Transactions		
2340	Hyytinen Hardware Hank					
	01-200-000-0000-6409		59.92	Deep Woods Off	1184350	Deputy Supplies
	01-200-000-0000-6405		53.98	Paint for fair booth	1184792	Office Supplies
	01-200-000-0000-6405		31.48	Paint	1185886	Office Supplies
	01-200-000-0000-6405		26.99	Paint for fair booth	1187695	Office Supplies
2340	Hyytinen Hardware Hank		172.37	4 Transactions		
3263	K&M Signs Inc.					

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
01- 200- 000- 0000- 6231	175.00	printed banner	10096	Services & Labor (Incl Contracts)
3263 K&M Signs Inc.	175.00	1 Transactions		
10567 Lake Country Auto Center Of Aitkin				
01- 200- 000- 0000- 6302	69.29	oil change # 208	17584	Car Maintenance
01- 200- 000- 0000- 6302	1,227.15	LOF,Brakes,4 tires, #207	17615	Car Maintenance
01- 200- 000- 0000- 6302	875.86	4 tires,mount,bearings #218	17632	Car Maintenance
01- 200- 000- 0000- 6302	55.32	LOF, Replace battery #204	17712	Car Maintenance
01- 200- 000- 0000- 6302	55.32	oil change, rotation #221	17720	Car Maintenance
10567 Lake Country Auto Center Of Aitkin	2,282.94	5 Transactions		
3100 McGregor Oil				
01- 200- 000- 0000- 6511	50.31	GAS #220	AITKINSH	Gas And Oil
3100 McGregor Oil	50.31	1 Transactions		
5892 McGregor Printing & Graphics, Inc				
01- 200- 000- 0000- 6230	49.00	BUSINESS CARDS #208	16174	Printing, Publishing & Adv
5892 McGregor Printing & Graphics, Inc	49.00	1 Transactions		
3371 Minnesota Sheriffs' Association				
01- 200- 003- 0000- 6241	200.00	Civil Process Workshop #220	058520	Registration Fee
3371 Minnesota Sheriffs' Association	200.00	1 Transactions		
6038 Mississippi Landing				
01- 200- 000- 0000- 6511	38.75	GAS #209	612924	Gas And Oil
6038 Mississippi Landing	38.75	1 Transactions		
4010 Rasley Oil Company				
01- 200- 000- 0000- 6511	96.85	Gas	AITCOSHERS	Gas And Oil
4010 Rasley Oil Company	96.85	1 Transactions		
13006 Ray Allen Manufacturing, LLC				
01- 200- 019- 0000- 6409	944.99	K- 9 Ballistic Vest	306410	Supplies
13006 Ray Allen Manufacturing, LLC	944.99	1 Transactions		
12110 Revelin, LLC				
01- 200- 000- 0000- 6314	311.43	lightbar setup,battery	93	Radio Maint
12110 Revelin, LLC	311.43	1 Transactions		

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Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
4233	S & T Office Products Inc	01-200-000-0000-6405		46.02	office supplies	01QK8227	Office Supplies
4233	S & T Office Products Inc			46.02	1 Transactions		
4681	Streichers	01-200-000-0000-6409		98.99	Gun case #203	I1097649	Deputy Supplies
4681	Streichers			98.99	1 Transactions		
86235	The Office Shop Inc	01-200-000-0000-6405		26.11	Mounting tape, paper	272898-0	Office Supplies
86235	The Office Shop Inc			26.11	1 Transactions		
3269	Uspca Region 12	01-200-019-0000-6240		50.00	2014 Membership		Dues/Assoc Fees
3269	Uspca Region 12			50.00	1 Transactions		
6097	Verizon Wireless	01-200-000-0000-6250		596.34	Cell Phone	286090412	Telephone
6097	Verizon Wireless			596.34	1 Transactions		
200	DEPT Total:			5,532.30	Enforcement	18 Vendors	25 Transactions
202	DEPT				Boat & Water		
4010	Rasley Oil Company	01-202-000-0000-6511		316.16	Gas	AITCOSHES	Gas And Oil
4010	Rasley Oil Company			316.16	1 Transactions		
6128	Tire Barn	01-202-000-0000-6302		18.00	Tire repair #217	28107	B&W Maintenance
6128	Tire Barn			18.00	1 Transactions		
6097	Verizon Wireless	01-202-000-0000-6250		81.49	Cell Phone	286090412	Telephone
6097	Verizon Wireless			81.49	1 Transactions		
202	DEPT Total:			415.65	Boat & Water	3 Vendors	3 Transactions
252	DEPT				Corrections		

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<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
3483 AAF International				
01-252-000-0000-6590		178.60	Air filters	90755083 Repair & Maintenance Supplies
3483 AAF International		178.60	1 Transactions	
456 Bob Barker Company, Inc.				
01-252-000-0000-6424		320.03	Inmate supplies	WEB000322992 Inmate Supplies
01-252-000-0000-6424		57.86	Inmate supplies	WEB000322995 Inmate Supplies
01-252-000-0000-6424		85.82	Inmate supplies	WEB000323451 Inmate Supplies
456 Bob Barker Company, Inc.		463.71	3 Transactions	
246 Brothers Fire Protection				
01-252-000-0000-6590		56.55	6 red head guards	93265 Repair & Maintenance Supplies
246 Brothers Fire Protection		56.55	1 Transactions	
163 Charter Communications				
01-252-252-0000-6405		42.75	Cable TV	83523056600060 Prisoner Welfare
163 Charter Communications		42.75	1 Transactions	
5893 Consolidated Telecommunications Co.				
01-252-000-0000-6250		2.77	Long Distance	10280580 Telephone
5893 Consolidated Telecommunications Co.		2.77	1 Transactions	
88628 Dalco				
01-252-000-0000-6422		254.91	Paper products for jail	2761631 Janitorial Supplies
88628 Dalco		254.91	1 Transactions	
1570 Erickson Oil Products Inc				
01-252-000-0000-6330		54.17	June gas purchases	9334 Prisoner Transportation & Travel
01-252-000-0000-6511		18.95	June gas purchases	9334 Gas And Oil
1570 Erickson Oil Products Inc		73.12	2 Transactions	
1598 Ferrara's Htg Air Cond & Refrig Inc				
01-252-000-0000-6590		612.86	Roof chiller unit, water heate	7166 Repair & Maintenance Supplies
01-252-000-0000-6590		1,155.00	Damper, jail water heater	7168 Repair & Maintenance Supplies
01-252-000-0000-6590		337.00	Refrigeration lines jail roof	7173 Repair & Maintenance Supplies
1598 Ferrara's Htg Air Cond & Refrig Inc		2,104.86	3 Transactions	
2186 Hillyard Inc - Kansas City				
01-252-000-0000-6422		394.25	Janitorial	601197107 Janitorial Supplies

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<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Invoice #</u>	
			<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
2186 Hillyard Inc - Kansas City		15.05 409.30	janitorial	601199134 2 Transactions	Janitorial Supplies
11889 Honeywell International Inc.		2,880.29	Top unloaded & solenoid valve	5229477241	Repair & Maintenance Supplies
11889 Honeywell International Inc.		2,880.29		1 Transactions	
5756 KEEPRS, Inc					
01- 252- 000- 0000- 6410		183.60	uniform shirts- Colton	248691	Clothing Allowance
01- 252- 000- 0000- 6410		139.98	uniform shirts- Hamilton	248943	Clothing Allowance
01- 252- 000- 0000- 6410		74.86	uniform shirt- Moore	248967	Clothing Allowance
01- 252- 000- 0000- 6410		12.29	collar brass- Hegman	248968	Clothing Allowance
5756 KEEPRS, Inc		410.73		4 Transactions	
89765 Minnesota Elevator, Inc					
01- 252- 000- 0000- 6231		156.13	Monthly Service	316613	Services & Labor (Incl Contracts)
89765 Minnesota Elevator, Inc		156.13		1 Transactions	
3789 Pan- O- Gold Baking Company					
01- 252- 000- 0000- 6418		154.18	Groceries	010024417020	Groceries
01- 252- 000- 0000- 6418		175.11	Groceries	010024417713	Groceries
3789 Pan- O- Gold Baking Company		329.29		2 Transactions	
5426 Plastocon, Inc.					
01- 252- 000- 0000- 6420		1,175.63	serving trays, lids	81974	Kitchen Supplies
5426 Plastocon, Inc.		1,175.63		1 Transactions	
9499 Reliance Telephone Systems, Inc					
01- 252- 252- 0000- 6406		1,100.00	Phone cards	D- 12939	Phone Card Prisoner Welfare
9499 Reliance Telephone Systems, Inc		1,100.00		1 Transactions	
4070 Riley Auto Supply					
01- 252- 000- 0000- 6590		24.98	Belts for air handling	549736	Repair & Maintenance Supplies
4070 Riley Auto Supply		24.98		1 Transactions	
12930 River Oaks Dental					
01- 252- 000- 0000- 6262		240.00	Dental - Blunt		Medical Expenses & Supplies - Inmates
12930 River Oaks Dental		240.00		1 Transactions	

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
4233	S & T Office Products Inc					
	01- 252- 000- 0000- 6405		46.02	office supplies	01QK8227	Office & Computer Supplies
4233	S & T Office Products Inc		46.02	1 Transactions		
4761	Sysco Minnesota Inc					
	01- 252- 000- 0000- 6418		2,461.53	Groceries	406190956	Groceries
	01- 252- 000- 0000- 6418		2,276.25	Groceries	406261143	Groceries
	01- 252- 000- 0000- 6420		31.65	Groceries	407031762	Kitchen Supplies
4761	Sysco Minnesota Inc		4,769.43	3 Transactions		
6097	Verizon Wireless					
	01- 252- 000- 0000- 6250		62.10	Cell Phone	286090412	Telephone
6097	Verizon Wireless		62.10	1 Transactions		
5295	Ziegler Inc					
	01- 252- 000- 0000- 6231		4,200.00	Level 2,3 Insp- Cat 3306	SW050219542	Services & Labor (Incl Contracts)
5295	Ziegler Inc		4,200.00	1 Transactions		
252	DEPT Total:		18,981.17	Corrections	21 Vendors	33 Transactions
253	DEPT			Aitkin Co Community Corrections		
88879	Central Mn Community Corrections-DT					
	01- 253- 000- 0000- 6823		10,724.08	2014 Appropriation	August	County Allocation
88879	Central Mn Community Corrections-DT		10,724.08	1 Transactions		
12927	Midwest Machinery Co.					
	01- 253- 000- 0000- 6405		13.87	TRIMMER PARTS	878559	Operating Supplies
12927	Midwest Machinery Co.		13.87	1 Transactions		
4010	Rasley Oil Company					
	01- 253- 000- 0000- 6511		571.96	Gas	AITCOSHERS	Gas And Oil
4010	Rasley Oil Company		571.96	1 Transactions		
253	DEPT Total:		11,309.91	Aitkin Co Community Corrections	3 Vendors	3 Transactions
254	DEPT			Enhanced 911 System		
788	Department Of Public Safety- BCA					
	01- 254- 000- 0000- 6231		390.00	CJDN Quarterly	153415	Services, Labor, Contracts

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Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
788	Department Of Public Safety- BCA		390.00			
				1 Transactions		
254	DEPT Total:		390.00	Enhanced 911 System	1 Vendors	1 Transactions
257	DEPT			Sobriety Court		
88879	Central Mn Community Corrections- DT					
	01- 257- 000- 0000- 6330		664.72	Reimb. 2nd Q. Mileage	1,187@.56	Transportation/Travel/Parking
88879	Central Mn Community Corrections- DT		664.72		1 Transactions	
13056	McKenzie/Jill					
	01- 257- 022- 0000- 6406		29.18	Pop for Graduation - Costco		Sobriety Crt Expenses
	01- 257- 022- 0000- 6406		5.99	Pop for Graduation - Cub		Sobriety Crt Expenses
	01- 257- 022- 0000- 6406		17.99	Cake for Graduation - Costco		Sobriety Crt Expenses
13056	McKenzie/Jill		53.16		3 Transactions	
257	DEPT Total:		717.88	Sobriety Court	2 Vendors	4 Transactions
390	DEPT			Environmental Health (FBL)		
13143	Bodway/Phillip					
	01- 390- 000- 0000- 6820		279.75	partial refund of license		Refunds
13143	Bodway/Phillip		279.75		1 Transactions	
4641	Holiday Credit Office					
	01- 390- 000- 0000- 6511		210.46	Fuel FBL	1400000135321	Gas And Oil
4641	Holiday Credit Office		210.46		1 Transactions	
2340	Hyytinen Hardware Hank					
	01- 390- 000- 0000- 6405		27.98	Tape measures	1190323	Office, Film, And Field Supplies
2340	Hyytinen Hardware Hank		27.98		1 Transactions	
13145	Landrus/Ruth					
	01- 390- 000- 0000- 6820		204.25	partial refund- business licens	sold 6/1/14	Refunds
13145	Landrus/Ruth		204.25		1 Transactions	
390	DEPT Total:		722.44	Environmental Health (FBL)	4 Vendors	4 Transactions
391	DEPT			Solid Waste		
86222	Aitkin Independent Age					

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
86222	Aitkin Independent Age 01-391-000-0000-6230		189.27 189.27	Elec Recycling Ads 1 Transactions	1482	Printing, Publishing & Adv
4641	Holiday Credit Office 01-391-000-0000-6511		45.00	Fuel Solid Waste 1 Transactions	1400000135321	Gas And Oil
4641	Holiday Credit Office		45.00			
5472	Newshopper 01-391-000-0000-6230		225.63	Elec Recycling ad 1 Transactions	3622	Printing, Publishing & Adv
5472	Newshopper		225.63			
4010	Rasley Oil Company 01-391-000-0000-6511		36.06	June Gas 1 Transactions	AITCOZOS	Gas And Oil
4010	Rasley Oil Company		36.06			
13146	The Retrofit Companies, Inc 01-391-000-0000-6231		500.00	Event Fee- Recycling day 1 Transactions	0073056- IN	Services, Labor, & Minor Contracts
13146	The Retrofit Companies, Inc		500.00			
6097	Verizon Wireless 01-391-000-0000-6250		48.43	CELLULAR CHARGES 1 Transactions	286252299	Telephone
6097	Verizon Wireless		48.43			
391	DEPT Total:		1,044.39	Solid Waste	6 Vendors	6 Transactions
392	DEPT			Water Wells		
12486	Leitinger/Michelle 01-392-000-0000-6405		21.10	reimb.for water lab supplies 1 Transactions	7/9/14	Office & Film Supplies
12486	Leitinger/Michelle		21.10			
392	DEPT Total:		21.10	Water Wells	1 Vendors	1 Transactions
500	DEPT			Library And Historical Society		
1495	East Central Regional Library 01-500-500-0000-6801		118,297.50	2014 2nd 1/2 Appropriation 1 Transactions		Library Appropriations
1495	East Central Regional Library		118,297.50			

Aitkin County



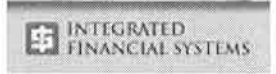
Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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1 General Fund

Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
500	DEPT Total:				118,297.50	Library And Historical Society			1 Vendors		1 Transactions
520	DEPT					Parks					
10948	MN Dept of Labor & Industry	01- 520- 000- 0000- 6231			10.00	Pressure vessel license		0096130I		Services, Labor, Contracts	
10948	MN Dept of Labor & Industry				10.00				1 Transactions		
520	DEPT Total:				10.00	Parks			1 Vendors		1 Transactions
601	DEPT					Extension					
10850	Carlson/David	01- 601- 000- 0000- 6350			35.00	Extension committee meeting				Per Diem	
		01- 601- 000- 0000- 6360			22.40	Extension Committee mileage		40@.56		Extension Comm Expenses (Not Per Diem)	
10850	Carlson/David				57.40				2 Transactions		
10120	Chute/Debra	01- 601- 000- 0000- 6350			35.00	Extension Committee meeting		6/30/14		Per Diem	
10120	Chute/Debra				35.00				1 Transactions		
9440	Dotzler/Sharon A	01- 601- 000- 0000- 6350			35.00	Extension committee meeting		6/30/14		Per Diem	
9440	Dotzler/Sharon A				35.00				1 Transactions		
91345	Elvecrog/Roberta C	01- 601- 000- 0000- 6350			35.00	Extension committee meeting		6/30/14		Per Diem	
91345	Elvecrog/Roberta C				35.00				1 Transactions		
90853	Mickelson/Bonnie H	01- 601- 000- 0000- 6350			35.00	Extension meeting		6/30/2014		Per Diem	
90853	Mickelson/Bonnie H				35.00				1 Transactions		
86235	The Office Shop Inc	01- 601- 000- 0000- 6405			169.99	Toner		962491- 0		Office Supplies	
86235	The Office Shop Inc				169.99				1 Transactions		
601	DEPT Total:				367.39	Extension			6 Vendors		7 Transactions
700	DEPT					Promotion,AEOA Tran,Airport,RC&D,Tot					

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
22 Aitkin Area Chamber of Commerce 01- 700- 909- 0000- 6801		1,000.00	Tourism & Promotion Grant 155 6/24 board	Appropriations- Grant
22 Aitkin Area Chamber of Commerce		1,000.00	1 Transactions	
90 Aitkin Co Historical Society 01- 700- 909- 0000- 6801		1,000.00	Tourism & Promotion Grant 154 6/24 board	Appropriations- Grant
90 Aitkin Co Historical Society		1,000.00	1 Transactions	
10058 Outdoor News 01- 700- 909- 0000- 6801		368.00	Northwoods ATV Ad 7973	Appropriations- Grant
10058 Outdoor News		368.00	1 Transactions	
700 DEPT Total:		2,368.00	Promotion,AEOA Tran,Airport,RC&D,T 3 Vendors	3 Transactions
1 Fund Total:		188,233.83	General Fund	187 Transactions

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
301	DEPT			R&B Administration		
8175	Centurylink 03-301-000-0000-6250		29.47	FAX - HWY OFFICE 062214		Telephone
8175	Centurylink		29.47	1 Transactions		
10855	Culligan 03-301-000-0000-6400		30.75	RENTAL AND WATER 070814		Supplies And Materials
10855	Culligan		30.75	1 Transactions		
11605	Shred Right 03-301-000-0000-6400		32.00	DESTRUCTION 070114	18094	Supplies And Materials
11605	Shred Right		32.00	1 Transactions		
86235	The Office Shop Inc 03-301-000-0000-6400		408.10	METER 062514	272794	Supplies And Materials
86235	The Office Shop Inc		408.10	1 Transactions		
301	DEPT Total:		500.32	R&B Administration	4 Vendors	4 Transactions
303	DEPT			R&B Highway Maintenance		
5322	A & M AUTO OF MCGREGOR 03-303-000-0000-6590		384.44	LABOR 062414	42663	Repair & Maintenance Supplies
	03-303-000-0000-6590		673.70	PARTS 062414	42663	Repair & Maintenance Supplies
5322	A & M AUTO OF MCGREGOR		1,058.14	2 Transactions		
195	Aitkin Tire Shop 03-303-000-0000-6590		80.00	LABOR 070314	53494	Repair & Maintenance Supplies
195	Aitkin Tire Shop		80.00	1 Transactions		
8239	Ameripride Linen & Apparel Services 03-303-000-0000-6523		44.41	SHOP LAUNDRY 070114	2200524424	Misc Bldg & Shop Supplies
	03-303-000-0000-6523		82.09	SHOP LAUNDRY 070114	2200527000	Misc Bldg & Shop Supplies
	03-303-000-0000-6523		44.41	SHOP LAUNDRY 070114	2200529675	Misc Bldg & Shop Supplies
	03-303-000-0000-6523		44.41	SHOP LAUNDRY 070114	2200532277	Misc Bldg & Shop Supplies
8239	Ameripride Linen & Apparel Services		215.32	4 Transactions		
11960	ASAP Towing 03-303-000-0000-6231		354.00	TOWING 070114	2096	Services,Equip.Rental Etc.

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Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
11960 ASAP Towing		354.00	1 Transactions	
86467 Auto Value Aitkin				
03-303-000-0000-6523		81.99	DUAL 053014	40046829 Misc Bldg & Shop Supplies
86467 Auto Value Aitkin		81.99	1 Transactions	
8265 Centurylink				
03-303-000-0000-6250		34.17	PHONE - HILL CITY 070714	Telephone
8265 Centurylink		34.17	1 Transactions	
1115 Contech Engineered Solutions				
03-303-000-0000-6515		1,255.60	CULVERTS 062514	110991 Culverts
03-303-000-0000-6515		3,064.32	CULVERTS 062514	110991 Culverts
03-303-000-0000-6515		198.24	CULVERTS 062514	110991 Culverts
03-303-000-0000-6515		3,460.32	CULVERTS 062514	110991 Culverts
03-303-000-0000-6515		1,076.68	CULVERTS 062514	110991 Culverts
03-303-000-0000-6515		75.40	BANDS 062514	110991 Culverts
03-303-000-0000-6515		163.38	BANDS 062514	110991 Culverts
03-303-000-0000-6515		49.80	BANDS 062514	110991 Culverts
03-303-000-0000-6515		6,566.04	CULVERTS 062514	110994 Culverts
03-303-000-0000-6515		7,660.80	CULVERTS 062514	110994 Culverts
03-303-000-0000-6515		150.80	BANDS 062514	110994 Culverts
03-303-000-0000-6515		141.45	BANDS 062514	110994 Culverts
03-303-000-0000-6515		1,148.16	CULVERTS 062514	110995 Culverts
03-303-000-0000-6515		2,638.72	CULVERTS 062514	110995 Culverts
03-303-000-0000-6515		15.08	BANDS 062514	110995 Culverts
03-303-000-0000-6515		18.86	BANDS 062514	110995 Culverts
1115 Contech Engineered Solutions		27,683.65	16 Transactions	
1200 Cummings Oil, Inc				
03-303-000-0000-6513		2,615.65	PALISADE 061114	31155 Motor Fuel & Lubricants
03-303-000-0000-6513		2,107.05	SWATARA 061114	31155 Motor Fuel & Lubricants
03-303-000-0000-6513		1,213.06	PALISADE 061114	31155 Motor Fuel & Lubricants
1200 Cummings Oil, Inc		5,935.76	3 Transactions	
8500 Diamond Mowers, Inc				
03-303-000-0000-6590		352.69	ADAPTER 063014	82304 Repair & Maintenance Supplies
03-303-000-0000-6590		111.22	FILTERS 063014	87966 Repair & Maintenance Supplies
03-303-000-0000-6590		459.88	SPINDLE 063014	88053 Repair & Maintenance Supplies

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>
<u>On Behalf of Name</u>				
8500 Diamond Mowers, Inc		218.41	3 Transactions	
7935 East Central Energy				
03-303-000-0000-6254		135.15	POWER - MCGRATH 062714	70415419 Utilities
7935 East Central Energy		135.15	1 Transactions	
13127 ENVIROTECH SERVICES				
03-303-000-0000-6520		13,334.27	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		27,489.90	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		363.67	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		3,089.42	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		909.18	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		363.67	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		5,976.61	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		1,182.37	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		363.67	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		909.18	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		887.00	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		9,499.77	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		3,270.37	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		11,167.33	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		3,561.31	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		181.84	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		181.84	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		181.84	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		1,774.00	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		181.84	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		3,113.37	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		4,573.37	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		6,340.28	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		636.87	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		181.84	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		359.24	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		1,774.00	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		44.35	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		863.94	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		1,776.66	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		8,254.42	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control
03-303-000-0000-6520		1,311.87	APPLY CALCIUM CHLORIDE 062414	Calcium Chloride Dust Control

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
03-303-000-0000-6520		APPLY CALCIUM CHLORIDE 062414		Calcium Chloride Dust Control
03-303-000-0000-6520		APPLY CALCIUM CHLORIDE 062414		Calcium Chloride Dust Control
03-303-000-0000-6520		APPLY CALCIUM CHLORIDE 062414		Calcium Chloride Dust Control
03-303-000-0000-6520		APPLY CALCIUM CHLORIDE 062414		Calcium Chloride Dust Control
03-303-000-0000-6520		APPLY CALCIUM CHLORIDE 062414		Calcium Chloride Dust Control
03-303-000-0000-6520		APPLY CALCIUM CHLORIDE 062414		Calcium Chloride Dust Control
03-303-000-0000-6520		APPLY CALCIUM CHLORIDE 062414		Calcium Chloride Dust Control
03-303-000-0000-6520		APPLY CALCIUM CHLORIDE 062414		Calcium Chloride Dust Control
03-303-000-0000-6520		APPLY CALCIUM CHLORIDE 062414		Calcium Chloride Dust Control
03-303-000-0000-6520		APPLY CALCIUM CHLORIDE 062414		Calcium Chloride Dust Control
03-303-000-0000-6520		APPLY CALCIUM CHLORIDE 062414		Calcium Chloride Dust Control
03-303-000-0000-6520		APPLY CALCIUM CHLORIDE 062414		Calcium Chloride Dust Control
03-303-000-0000-6520		APPLY CALCIUM CHLORIDE 062414		Calcium Chloride Dust Control
03-303-000-0000-6520		APPLY CALCIUM CHLORIDE 062414		Calcium Chloride Dust Control
03-303-000-0000-6520		APPLY CALCIUM CHLORIDE 062414		Calcium Chloride Dust Control
03-303-000-0000-6520		APPLY CALCIUM CHLORIDE 062414		Calcium Chloride Dust Control
03-303-000-0000-6520		APPLY CALCIUM CHLORIDE 062414		Calcium Chloride Dust Control
03-303-000-0000-6520		APPLY CALCIUM CHLORIDE 062414		Calcium Chloride Dust Control
03-303-000-0000-6520		APPLY CALCIUM CHLORIDE 062414		Calcium Chloride Dust Control
03-303-000-0000-6520		APPLY CALCIUM CHLORIDE 062414		Calcium Chloride Dust Control
03-303-000-0000-6520		APPLY CALCIUM CHLORIDE 062414		Calcium Chloride Dust Control
03-303-000-0000-6520		APPLY CALCIUM CHLORIDE 062414		Calcium Chloride Dust Control
03-303-000-0000-6520		APPLY CALCIUM CHLORIDE 062414		Calcium Chloride Dust Control
03-303-000-0000-6520		APPLY CALCIUM CHLORIDE 062414		Calcium Chloride Dust Control
03-303-000-0000-6520		APPLY CALCIUM CHLORIDE 062414		Calcium Chloride Dust Control
03-303-000-0000-6520		APPLY CALCIUM CHLORIDE 062414		Calcium Chloride Dust Control
13127 ENVIROTECH SERVICES		58 Transactions		
1570 Erickson Oil Products Inc				
03-303-000-0000-6513		GASOLINE 070114		Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	370501	Motor Fuel & Lubricants
1570 Erickson Oil Products Inc		2 Transactions		
9368 Firstlab				
03-303-000-0000-6296		RANDOM 062014	791933	Meeting Expense/Physicals
9368 Firstlab		1 Transactions		
8622 Frontier				
03-303-000-0000-6250		JACOBSON 070114	2187526591	Telephone

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
03-303-000-0000-6250		51.25	MCGREGOR 070114	2187684481 Telephone
03-303-000-0000-6250		41.92	PALISADE 070114	2188452607 Telephone
03-303-000-0000-6250		52.26	MCGRATH 070114	3205923580 Telephone
8622 Frontier		188.08		4 Transactions
1754 Garrison Disposal Company, Inc				
03-303-000-0000-6254		78.22	MCGREGOR 070314	Utilities
1754 Garrison Disposal Company, Inc		78.22		1 Transactions
2175 Hilltop Sports				
03-303-000-0000-6590		45.98	PARTS 062714	Repair & Maintenance Supplies
03-303-000-0000-6590		60.00	LABOR 062714	Repair & Maintenance Supplies
2175 Hilltop Sports		105.98		2 Transactions
4641 Holiday Credit Office				
03-303-000-0000-6513		25.49-	ADJUSTMENT 070714	Motor Fuel & Lubricants
03-303-000-0000-6513		2.79-	ADJUSTMENT 070714	Motor Fuel & Lubricants
03-303-000-0000-6513		52.00	GASOLINE 070714	112747045 Motor Fuel & Lubricants
03-303-000-0000-6513		108.15	GASOLINE 070714	120123067 Motor Fuel & Lubricants
03-303-000-0000-6513		78.00	GASOLINE 070714	135347046 Motor Fuel & Lubricants
03-303-000-0000-6513		71.01	GASOLINE 070714	141424077 Motor Fuel & Lubricants
03-303-000-0000-6513		81.00	GASOLINE 070714	73218046 Motor Fuel & Lubricants
03-303-000-0000-6513		100.00	GASOLINE 070714	92620041 Motor Fuel & Lubricants
4641 Holiday Credit Office		461.88		8 Transactions
7525 Hometown Bldg Supply				
03-303-000-0000-6523		2.85	FASTENER 060214	51718 Misc Bldg & Shop Supplies
7525 Hometown Bldg Supply		2.85		1 Transactions
2340 Hyytinen Hardware Hank				
03-303-000-0000-6523		89.88	REPELLENT 070114	1183706 Misc Bldg & Shop Supplies
03-303-000-0000-6516		4.69	WASHERS 070114	1183709 Signs & Posts
03-303-000-0000-6523		18.47	batteries 070114	1184017 Misc Bldg & Shop Supplies
03-303-000-0000-6516		35.99	PAINT 070114	1184320 Signs & Posts
03-303-000-0000-6516		20.38	BOLTS 070114	1186058 Signs & Posts
03-303-000-0000-6516		19.44	BOLTS 070114	1186676 Signs & Posts
03-303-000-0000-6523		105.80	REPELLENT 070114	1187948 Misc Bldg & Shop Supplies
03-303-000-0000-6516		17.98	BRUSH 070114	1188534 Signs & Posts
03-303-000-0000-6516		47.21	BOLTS 070114	1189473 Signs & Posts

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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3 Road & Bridge

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
03-303-000-0000-6590		47.23	COUPLING 070114	1189626 Repair & Maintenance Supplies
03-303-000-0000-6590		13.08	COUPLING 070114	1190293 Repair & Maintenance Supplies
03-303-000-0000-6516		59.91	BOLTS 070114	1191554 Signs & Posts
2340 Hyytinen Hardware Hank		480.06		12 Transactions
2763 J & H Transfer Station-Lakes Sanitary				
03-303-000-0000-6254		93.89	AITKIN 070714	79819 Utilities
03-303-000-0000-6254		57.65	PALISADE 070714	79820 Utilities
2763 J & H Transfer Station-Lakes Sanitary		151.54		2 Transactions
91187 Lake Country Power				
03-303-000-0000-6254		61.86	JACOBSON 070114	140007300 Utilities
03-303-000-0000-6254		138.02	SWATARA 070114	140946401 Utilities
03-303-000-0000-6254		57.49	CSAH 14 070114	141979801 Utilities
03-303-000-0000-6254		50.91	CSAH 6 070114	141979901 Utilities
91187 Lake Country Power		308.28		4 Transactions
2941 M R Sign Co Inc				
03-303-000-0000-6516		456.48	SPEED LIMIT 070214	181730 Signs & Posts
03-303-000-0000-6516		822.08	E 911 SIGNS 070214	181731 Signs & Posts
03-303-000-0000-6516		115.26	E 911 SIGNS 070214	181732 Signs & Posts
2941 M R Sign Co Inc		1,393.82		3 Transactions
2991 Malmo Market				
03-303-000-0000-6513		65.37	GASOLINE 070114	30930 Motor Fuel & Lubricants
03-303-000-0000-6513		91.70	GASOLINE 070114	31389 Motor Fuel & Lubricants
03-303-000-0000-6513		72.94	GASOLINE 070114	32649 Motor Fuel & Lubricants
03-303-000-0000-6513		49.86	GASOLINE 070114	33056 Motor Fuel & Lubricants
03-303-000-0000-6513		35.73	GASOLINE 070114	34550 Motor Fuel & Lubricants
03-303-000-0000-6523		2.59	CHAINSAW OIL 070114	34550 Misc Bldg & Shop Supplies
03-303-000-0000-6513		59.16	GASOLINE 070114	38914 Motor Fuel & Lubricants
2991 Malmo Market		377.35		7 Transactions
3100 McGregor Oil				
03-303-000-0000-6513		48.26	GASOLINE 071014	50897 Motor Fuel & Lubricants
03-303-000-0000-6513		52.37	GASOLINE 071014	50898 Motor Fuel & Lubricants
03-303-000-0000-6513		47.42	GASOLINE 071014	50899 Motor Fuel & Lubricants
03-303-000-0000-6513		75.23	GASOLINE 071014	50900 Motor Fuel & Lubricants
03-303-000-0000-6513		50.74	GASOLINE 071014	52151 Motor Fuel & Lubricants

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
03-303-000-0000-6513	70.82	GASOLINE 071014	52152	Motor Fuel & Lubricants
03-303-000-0000-6513	49.84	GASOLINE 071014	52153	Motor Fuel & Lubricants
03-303-000-0000-6523	17.08	BUG SPRAY 071014	52154	Misc Bldg & Shop Supplies
03-303-000-0000-6513	36.94	GASOLINE 071014	52155	Motor Fuel & Lubricants
03-303-000-0000-6513	66.33	GASOLINE 071014	53844	Motor Fuel & Lubricants
03-303-000-0000-6513	34.79	GASOLINE 071014	53875	Motor Fuel & Lubricants
3100 McGregor Oil	549.82			11 Transactions
12927 Midwest Machinery Co.				
03-303-000-0000-6590	36.66	BULB 051314	842663	Repair & Maintenance Supplies
03-303-000-0000-6590	59.02	FLAT BELT 062314	877582	Repair & Maintenance Supplies
12927 Midwest Machinery Co.	95.68			2 Transactions
5917 Mike's Bobcat Service				
03-303-000-0000-6825	950.00	GRADING 070714		Maintenance Agreements
5917 Mike's Bobcat Service	950.00			1 Transactions
8436 Northland Parts				
03-303-000-0000-6590	96.60	FITTING 060414	281519	Repair & Maintenance Supplies
03-303-000-0000-6590	8.68	FITTING 060414	281541	Repair & Maintenance Supplies
8436 Northland Parts	105.28			2 Transactions
10720 Nuss Truck & Equipment				
03-303-000-0000-6590	57.60	DRYER 062514	3124155	Repair & Maintenance Supplies
03-303-000-0000-6590	214.22	MANUAL 062514	3124155	Repair & Maintenance Supplies
03-303-000-0000-6590	119.91	HOSE 062514	3124522	Repair & Maintenance Supplies
10720 Nuss Truck & Equipment	391.73			3 Transactions
8777 Overhead Door Co				
03-303-000-0000-6298	522.00	SERVICE 061114	26066	Shop Maintenance
8777 Overhead Door Co	522.00			1 Transactions
3760 Palisade Cooperative Oil Assoc				
03-303-000-0000-6513	45.50	GASOLINE 070114	285616	Motor Fuel & Lubricants
03-303-000-0000-6513	91.18	GASOLINE 070114	286078	Motor Fuel & Lubricants
03-303-000-0000-6513	43.08	GASOLINE 070114	286337	Motor Fuel & Lubricants
03-303-000-0000-6513	53.14	GASOLINE 070114	286572	Motor Fuel & Lubricants
3760 Palisade Cooperative Oil Assoc	232.90			4 Transactions

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3 Road & Bridge

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
3950 Public Utilities				
03-303-000-0000-6254		HWY 210 AND CSAH 28 062714	02000594550	Utilities
03-303-000-0000-6254		AITKIN SHOP 062714	02000633350	Utilities
03-303-000-0000-6254		HWY 210 AND CSAH 12 062714	0200063388	Utilities
03-303-000-0000-6254		HWY 47 AND CSAH 12 062714	02000640920	Utilities
3950 Public Utilities		4 Transactions		
3950 Public Utilities		154.75		
4010 Rasley Oil Company				
03-303-000-0000-6513		GASOLINE 070114	20134	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	20215	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	20300	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	20375	Motor Fuel & Lubricants
03-303-000-0000-6523		PROPANE 070114	20377	Misc Bldg & Shop Supplies
03-303-000-0000-6513		GASOLINE 070114	22962	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	23019	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	23216	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	233.58	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	23308	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	23351	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	23352	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	23377	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	26081	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	26156	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	26182	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	26204	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	26245	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	26269	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	26279	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	26281	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	26409	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	26412	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	26466	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	26608	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	26623	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	26689	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	26691	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	26701	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	26711	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070114	26714	Motor Fuel & Lubricants

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Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
4010 Rasley Oil Company		GASOLINE 070114	26785	Motor Fuel & Lubricants
		32 Transactions		
4070 Riley Auto Supply				
03-303-000-0000-6513		30LB CYLINDER 063014	549012	Misc Bldg & Shop Supplies
03-303-000-0000-6590		AIR BRAKE HOSE 063014	549061	Repair & Maintenance Supplies
03-303-000-0000-6590		BAND CLAMP 063014	549072	Repair & Maintenance Supplies
03-303-000-0000-6590		CLAMP 063014	549090	Repair & Maintenance Supplies
03-303-000-0000-6590		COUPLER 063014	549112	Repair & Maintenance Supplies
03-303-000-0000-6590		HOSE 063014	549285	Repair & Maintenance Supplies
03-303-000-0000-6590		HOSE FITTINGS 063014	549312	Repair & Maintenance Supplies
03-303-000-0000-6590		HOSE CLAMP 063014	549320	Repair & Maintenance Supplies
03-303-000-0000-6590		BRAKE KIT 063014	549400	Repair & Maintenance Supplies
03-303-000-0000-6590		MOUNT KIT 063014	549579	Repair & Maintenance Supplies
03-303-000-0000-6522		WRENCH 063014	549588	Small Tools
03-303-000-0000-6523		TARP STRAP 063014	549613	Misc Bldg & Shop Supplies
03-303-000-0000-6590		BACK UP ALARM 063014	549745	Repair & Maintenance Supplies
03-303-000-0000-6523		LIGHT 063014	549859	Misc Bldg & Shop Supplies
03-303-000-0000-6590		EXHAUST CLAMP 063014	549913	Repair & Maintenance Supplies
03-303-000-0000-6590		AIR DRIER 063014	549929	Repair & Maintenance Supplies
03-303-000-0000-6523		FREIGHT 063014	549930	Misc Bldg & Shop Supplies
03-303-000-0000-6590		EXHAUST CLAMP 063014	549977	Repair & Maintenance Supplies
03-303-000-0000-6590		BRAKE TUBE 063014	550003	Repair & Maintenance Supplies
03-303-000-0000-6590		CHAMBER 063014	550024	Repair & Maintenance Supplies
03-303-000-0000-6590		FITTINGS 063014	550077	Repair & Maintenance Supplies
03-303-000-0000-6590		STROBE 063014	550115	Repair & Maintenance Supplies
4070 Riley Auto Supply		22 Transactions		
4711 Sunnys Citgo				
03-303-000-0000-6513		GASOLINE 061414	29593	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 061414	29595	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 061414	29596	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 061414	29597	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 061414	29598	Motor Fuel & Lubricants
4711 Sunnys Citgo		5 Transactions		
90805 Temco				
03-303-000-0000-6590		PLATE 062614	17446	Repair & Maintenance Supplies
03-303-000-0000-6590		LABOR 062614	17446	Repair & Maintenance Supplies

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
90805	Temco				
		74.57	2 Transactions		
8605	Wayne's Sanitation Llc				
	03-303-000-0000-6254	26.25	GARBAGE MCGRATH 061214	241069	Utilities
	03-303-000-0000-6254	52.51	GARBAGE MCGRATH 061214	241876	Utilities
8605	Wayne's Sanitation Llc		2 Transactions		
8279	Winzer Corporation				
	03-303-000-0000-6523	642.65	SHOP SUPPLIES 062414	5095763	Misc Bldg & Shop Supplies
8279	Winzer Corporation		1 Transactions		
5295	Ziegler Inc				
	03-303-000-0000-6590	106.92	CYLINDER 062414	190037722	Repair & Maintenance Supplies
	03-303-000-0000-6590	106.92	CYLINDER 062414	190037722	Repair & Maintenance Supplies
	03-303-000-0000-6590	106.92	CYLINDER 062414	190037791	Repair & Maintenance Supplies
	03-303-000-0000-6590	184.20	FILTERS 062414	190037792	Repair & Maintenance Supplies
5295	Ziegler Inc		4 Transactions		
303	DEPT Total:	289,457.76	R&B Highway Maintenance	38 Vendors	234 Transactions
307	DEPT		R&B Capital Infrastructure		
13148	MN DNR Ecological & Water Resources				
	03-307-000-0000-6260	100.00	APPLICATION FEE CSAH 28 062314	2014- 2430	Professional Services
13148	MN DNR Ecological & Water Resources		1 Transactions		
307	DEPT Total:	100.00	R&B Capital Infrastructure	1 Vendors	1 Transactions
3	Fund Total:	290,058.08	Road & Bridge		239 Transactions

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4 Special Revenue(Unorg R&

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
423	DEPT		Unorganized Cemetary		
3116	Mcneil,Treas/Delpha				
	04- 423- 000- 0000- 6801		349.00	May/June Settlement	51- 27 Appropriations
	04- 423- 000- 0000- 6801		313.19	May/June Settlement	52- 27 Appropriations
3116	Mcneil,Treas/Delpha		662.19	2 Transactions	
3757	Packer- Treasurer/Warren				
	04- 423- 000- 0000- 6801		829.26	May/June Settlement	50- 25 Appropriations
3757	Packer- Treasurer/Warren		829.26	1 Transactions	
423	DEPT Total:		1,491.45	Unorganized Cemetary	2 Vendors 3 Transactions
4	Fund Total:		1,491.45	Special Revenue(Unorg R&B,Fir	3 Transactions

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9 State

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
0	DEPT		Undesignated		
1091	Commissioner Of Revenue				
	09-000-000-0000-2044		Severed Mineral 20% share	May/June	20% Severed Mineral Tax
1091	Commissioner Of Revenue				
		3,952.92			
		3,952.92	1 Transactions		
4580	Mn Dept Of Finance				
	09-000-000-0000-2030		JUNE MARRIAGE FEES		State Fees, Assessments & Surcharges
	09-000-000-0000-2051		May/June Tif Admin Fee		State Share Of Tif Tax
4580	Mn Dept Of Finance				
		555.00			
		302.40			
		857.40	2 Transactions		
0	DEPT Total:		Undesignated	2 Vendors	3 Transactions
		4,810.32			
9	Fund Total:		State		3 Transactions
		4,810.32			

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10 Trust

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
921	DEPT			Co. Development		
9373	ESRI 10-921-000-0000-6405		3,010.85	GIS software support/mainten. 09/16/2014 09/15/2015	92833028	Office Supplies
9373	ESRI		3,010.85	1 Transactions		
5845	Goble Portable Toilets 10-921-000-0000-6231		150.00	Round Lake	161011	Services, Labor, Contracts
5845	Goble Portable Toilets		150.00	1 Transactions		
11324	Otto's Lawn Care Llc 10-921-000-0000-6231		140.00	June Mowing		Services, Labor, Contracts
11324	Otto's Lawn Care Llc		140.00	1 Transactions		
921	DEPT Total:		3,300.85	Co. Development	3 Vendors	3 Transactions
923	DEPT			Forfeited Tax Sales		
10452	AT&T Mobility 10-923-000-0000-6254		28.59	May cell phone charges	287257204209	Utilities
10452	AT&T Mobility		28.59	1 Transactions		
783	Canon Financial Services, Inc 10-923-000-0000-6231		390.94	contract charges-022	13941326	Services, Labor, Contracts
783	Canon Financial Services, Inc		390.94	1 Transactions		
9373	ESRI 10-923-000-0000-6405		2,118.74	GIS software support/mainten. 09/16/2014 09/15/2015	92833028	Office Supplies
9373	ESRI		2,118.74	1 Transactions		
3810	Paulbeck's County Market 10-923-000-0000-6208		4.27	water/ice- Congressional tour	9277364	Training/Education
3810	Paulbeck's County Market		4.27	1 Transactions		
923	DEPT Total:		2,542.54	Forfeited Tax Sales	4 Vendors	4 Transactions
10	Fund Total:		5,843.39	Trust		7 Transactions

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11 Forest Development

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
924	DEPT		Forest Resource		
10452	AT&T Mobility		May cell phone charges	287257204209	Telephone
	11-924-000-0000-6250				
	53.60				
10452	AT&T Mobility		1 Transactions		
	53.60				
4641	Holiday Credit Office		June billing	1400000134961	Gas And Oil
	11-924-000-0000-6511				
	367.79				
4641	Holiday Credit Office		1 Transactions		
	367.79				
3100	McGregor Oil		June gas	AITKINLA	Gas And Oil
	11-924-000-0000-6511				
	430.74				
	11-924-000-0000-6511		JUNE GAS	AITKINLA	Gas And Oil
	231.37				
3100	McGregor Oil		2 Transactions		
	662.11				
1360	Mn Dept Of Natural Resources- Omb		tree seedlings for '14 plantin	361816	Timber Improvement
	11-924-000-0000-6273				
	14,105.00				
1360	Mn Dept Of Natural Resources- Omb		1 Transactions		
	14,105.00				
4489	Rainforest Alliance, Inc.		2014 annual audit	135962	Services, Labor, Contracts
	11-924-000-0000-6231				
	6,400.00				
4489	Rainforest Alliance, Inc.		1 Transactions		
	6,400.00				
924	DEPT Total:		Forest Resource	5 Vendors	6 Transactions
	21,588.50				
925	DEPT		Reforestation		
50	Aitkin Body Shop, Inc		glass on New Holland tractor	58754	Repair & Maintenance Supplies
	11-925-000-0000-6590				
	81.00				
50	Aitkin Body Shop, Inc		1 Transactions		
	81.00				
5845	Goble Portable Toilets		Blind Lake	161011	Services, Labor, Contracts
	11-925-000-0000-6231				
	115.00				
	11-925-000-0000-6231		Swatara	161011	Services, Labor, Contracts
	115.00				
5845	Goble Portable Toilets		2 Transactions		
	230.00				
2410	Jacobs/Mark H		Forestry Affairs Mtg	106@.46	Transportation & Travel
	11-925-000-0000-6330				
	48.76				
2410	Jacobs/Mark H		1 Transactions		
	48.76				
9354	Kangas Enterprises, Inc				

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11 Forest Development

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
11-925-000-0000-6231		90.00	Lawler trailhead	9655 Services, Labor, Contracts
11-925-000-0000-6231		157.00	lone lake swim beach	9655 Services, Labor, Contracts
11-925-000-0000-6231		90.00	McGregor trail head	9655 Services, Labor, Contracts
11-925-000-0000-6231		90.00	Soo line- City of McGrath	9655 Services, Labor, Contracts
9354 Kangas Enterprises, Inc		427.00	4 Transactions	
11008 Lake States Lumber, Inc.				
11-925-000-0000-6406		6,294.40	treated wood- Lawler ATV Trl	AKM424742 Field Supplies
11008 Lake States Lumber, Inc.		6,294.40	1 Transactions	
1360 Mn Dept Of Natural Resources- Omb				
11-925-000-0000-6273		5,000.00	tree seedlings for '14 plantin	361816 Timber Improvement
1360 Mn Dept Of Natural Resources- Omb		5,000.00	1 Transactions	
4010 Rasley Oil Company				
11-925-000-0000-6511		2,000.87	June Gas	AITCOL&PS Gas And Oil
4010 Rasley Oil Company		2,000.87	1 Transactions	
4070 Riley Auto Supply				
11-925-000-0000-6590		11.00	fitting	550139 Repair & Maintenance Supplies
4070 Riley Auto Supply		11.00	1 Transactions	
10891 Roth Construction				
11-925-000-0000-6590		11,206.75	redtop screening project	6/27/14 Repair & Maintenance Supplies
11-925-000-0000-6590		1,225.00	clearing screened area	6/27/14 Repair & Maintenance Supplies
10891 Roth Construction		12,431.75	2 Transactions	
90805 Temco				
11-925-000-0000-6590		131.00	repair trailer	17484 Repair & Maintenance Supplies
90805 Temco		131.00	1 Transactions	
86235 The Office Shop Inc				
11-925-000-0000-6405		13.99	double A batteries	273079-0 Office Supplies
11-925-000-0000-6405		6.49	plug	273079-0 Office Supplies
11-925-000-0000-6405		52.99	wireless mic	273079-0 Office Supplies
11-925-000-0000-6405		59.96	micro card/mini hdmi	273085-0 Office Supplies
11-925-000-0000-6405		29.97-	return mini hdmi	C273085-0 Office Supplies
86235 The Office Shop Inc		103.46	5 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
7/16/14 8:54AM
11 Forest Development

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
925	DEPT Total:				26,759.24	Reforestation			11 Vendors		20 Transactions
934	DEPT					Memorial Forest					
1360	Mn Dept Of Natural Resources- Omb	11- 934- 000- 0000- 6273			30,000.00	tree seedlings for '14 plantin		361816			Timber Improvement
1360	Mn Dept Of Natural Resources- Omb				30,000.00		1 Transactions				
11891	Peterson/Michael	11- 934- 000- 0000- 6231			90.00	trap 3 beavers					Services, Labor, Contracts
11891	Peterson/Michael				90.00		1 Transactions				
934	DEPT Total:				30,090.00	Memorial Forest			2 Vendors		2 Transactions
935	DEPT					Forest Road					
86467	Auto Value Aitkin	11- 935- 000- 0000- 6590			50.49	strobe beacon		40046710			Repair & Maintenance Supplies
86467	Auto Value Aitkin				50.49		1 Transactions				
2340	Hyytinen Hardware Hank	11- 935- 000- 0000- 6590			0.48	screws		1184012			Repair & Maintenance Supplies
		11- 935- 000- 0000- 6590			3.99	battery clamps		1191345			Repair & Maintenance Supplies
2340	Hyytinen Hardware Hank				4.47		2 Transactions				
3760	Palisade Cooperative Oil Assoc	11- 935- 000- 0000- 6511			725.65	June gas		ACPARKS			Gas And Oil
3760	Palisade Cooperative Oil Assoc				725.65		1 Transactions				
4010	Rasley Oil Company	11- 935- 000- 0000- 6511			243.12	June Gas		AITCOL&PS			Gas And Oil
4010	Rasley Oil Company				243.12		1 Transactions				
4070	Riley Auto Supply	11- 935- 000- 0000- 6590			60.19	fittings, tarp straps, clamp		549409			Repair & Maintenance Supplies
		11- 935- 000- 0000- 6590			64.99	air filter		550044			Repair & Maintenance Supplies
4070	Riley Auto Supply				125.18		2 Transactions				
935	DEPT Total:				1,148.91	Forest Road			5 Vendors		7 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
7/16/14 8:54AM
11 Forest Development

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
11 Fund Total:		79,586.65	Forest Development	35 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
7/16/14 8:54AM
12 Agency

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
930	DEPT			ARDC		
	90081 ARDC					
	12- 930- 000- 0000- 6801		26,107.48	May/June Settlement		Apportionments
	90081 ARDC		26,107.48		1 Transactions	
930	DEPT Total:		26,107.48	ARDC	1 Vendors	1 Transactions
931	DEPT			Towns		
	5838 Nw Carlton Co Ambulance District					
	12- 931- 162- 0000- 2045		643.54	Ambulance District Levy		Nw Carlton Co Ambulance District
	5838 Nw Carlton Co Ambulance District		643.54		1 Transactions	
931	DEPT Total:		643.54	Towns	1 Vendors	1 Transactions
12	Fund Total:		26,751.02	Agency		2 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKBI
7/16/14 8:54AM
19 Long Lake Conservation C

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
521	DEPT			LLCC Administration		
8622	Frontier 19- 521- 000- 0000- 6250		433.53	service and long distance	2187684653	Telephone
8622	Frontier		433.53	1 Transactions		
2763	J & H Transfer Station-Lakes Sanitary 19- 521- 000- 0000- 6255		92.38	garbage service	80202	Garbage
2763	J & H Transfer Station-Lakes Sanitary		92.38	1 Transactions		
4425	Shirts Plus 19- 521- 000- 0000- 6400		740.80	149 water bottles	60968	Commissary Items
	19- 521- 000- 0000- 6400		752.40	32 hooded sweatshirts	60979	Commissary Items
	19- 521- 000- 0000- 6400		240.00	120 bandanas	60980	Commissary Items
	19- 521- 000- 0000- 6400		430.20	36 caps	60981	Commissary Items
4425	Shirts Plus		2,163.40	4 Transactions		
86235	The Office Shop Inc 19- 521- 000- 0000- 6231		204.08	copier service	272798- 0	Services, Labor, Contracts
	19- 521- 000- 0000- 6405		87.66	print cartridges/sealing tape	962691- 0	Office & Computer Supplies
86235	The Office Shop Inc		291.74	2 Transactions		
521	DEPT Total:		2,981.05	LLCC Administration	4 Vendors	8 Transactions
523	DEPT			LLCC Food		
5662	McGregor Dairy, Inc 19- 523- 000- 0000- 6418		111.05	groceries	22508	Groceries- Students
5662	McGregor Dairy, Inc		111.05	1 Transactions		
3810	Paulbeck's County Market 19- 523- 000- 0000- 6418		25.14	GROCERIES	7684653	Groceries- Students
	19- 523- 000- 0000- 6418		5.26	GROCERIES	7684653	Groceries- Students
	19- 523- 000- 0000- 6418		7.92	GROCERIES	7684653	Groceries- Students
3810	Paulbeck's County Market		38.32	3 Transactions		
4968	Upper Lakes Foods, Inc 19- 523- 000- 0000- 6418		820.13	Groceries	348897	Groceries- Students
4968	Upper Lakes Foods, Inc		820.13	1 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
7/16/14 8:54AM
19 Long Lake Conservation C

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
523	DEPT Total:		969.50	LLCC Food	3 Vendors	5 Transactions
524	DEPT			LLCC Maintenance		
	2340 Hyytinen Hardware Hank					
	19- 524- 000- 0000- 6422		35.48	maintenance supplies	1186104	Janitorial Services/Supplies
	2340 Hyytinen Hardware Hank		35.48		1 Transactions	
	3760 Palisade Cooperative Oil Assoc					
	19- 524- 000- 0000- 6511		74.44	GAS FOR VAN	LONGLAK	Gas And Oil
	3760 Palisade Cooperative Oil Assoc		74.44		1 Transactions	
	6128 Tire Barn					
	19- 524- 000- 0000- 6302		413.96	Van Brake repair	28092	Vehicle Maintenance
	6128 Tire Barn		413.96		1 Transactions	
524	DEPT Total:		523.88	LLCC Maintenance	3 Vendors	3 Transactions
19	Fund Total:		4,474.43	Long Lake Conservation Center		16 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
7/16/14 8:54AM
21 Parks

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
520	DEPT			Parks		
188	Aitkin Sno- Drifters Snowmobile 21- 520- 000- 0000- 6802		1,456.42	4th Benchmark	Rec 1931	Trail Grants- State
188	Aitkin Sno- Drifters Snowmobile		1,456.42	1 Transactions		
10452	AT&T Mobility 21- 520- 000- 0000- 6250		17.86	May cell phone charges	287257204209	Telephone
10452	AT&T Mobility		17.86	1 Transactions		
86467	Auto Value Aitkin 21- 520- 000- 0000- 6590		3.98	plug	40047183	Repair & Maintenance Supplies
	21- 520- 000- 0000- 6590		21.98	wiper	40047248	Repair & Maintenance Supplies
86467	Auto Value Aitkin		25.96	2 Transactions		
10083	Cedarbrook Lumber Comp 21- 520- 000- 0000- 6590		35.94	2x6x8	61189	Repair & Maintenance Supplies
	21- 520- 000- 0000- 6590		66.09	2x4x8, plywood, decking	61502	Repair & Maintenance Supplies
	21- 520- 000- 0000- 6590		8.73	plywood	61503	Repair & Maintenance Supplies
	21- 520- 000- 0000- 6590		4.49	underlayment	61700	Repair & Maintenance Supplies
10083	Cedarbrook Lumber Comp		115.25	4 Transactions		
10285	Duluth Archaeology Center 21- 520- 000- 0000- 6231		2,036.23	archeological review for grant	2014- 20	Services, Labor, Contracts
10285	Duluth Archaeology Center		2,036.23	1 Transactions		
1570	Erickson Oil Products Inc 21- 520- 000- 0000- 6511		1,724.63	June gas purchases	9423	Gas & Oil
1570	Erickson Oil Products Inc		1,724.63	1 Transactions		
10618	Erik's Lawn Service 21- 520- 000- 0000- 6231		1,265.00	June Mowing		Services, Labor, Contracts
10618	Erik's Lawn Service		1,265.00	1 Transactions		
1754	Garrison Disposal Company, Inc 21- 520- 000- 0000- 6254		46.61	waste removal per quote	8184120	Utilities
1754	Garrison Disposal Company, Inc		46.61	1 Transactions		
1805	Giese Sno- Cruisers Trail Assn. 21- 520- 000- 0000- 6802		781.74	4th Benchmark	Rcpt 1931	Trail Grants- State

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
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21 Parks

Vendor Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1805 Giese Sno- Cruisers Trail Assn.		781.74		1 Transactions	
1829 Goble's Sewer Service Inc.					
21- 520- 000- 0000- 6231		130.00	Park RV Dump Station 06/02/2014	06/02/2014	1219460 Services, Labor, Contracts
21- 520- 000- 0000- 6231		130.00	Park RV Dump Station 06/16/2014	06/16/2014	1219637 Services, Labor, Contracts
21- 520- 000- 0000- 6231		130.00	Park RV Dump Station 06/30/2014	06/30/2014	1219758 Services, Labor, Contracts
1829 Goble's Sewer Service Inc.		390.00		3 Transactions	
2060 Haypoint Jackpine Savages					
21- 520- 000- 0000- 6802		2,482.58	4th Benchmark	Rec 1931	Trail Grants- State
2060 Haypoint Jackpine Savages		2,482.58		1 Transactions	
2340 Hyytinen Hardware Hank					
21- 520- 000- 0000- 6590		89.88	Off	1183685	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590		22.13	cleaning supplies	1183703	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590		39.45	broom, wasp killer	1183969	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590		40.35	safety equip	1184022	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590		3.99	nozzle	1184260	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590		0.99	key	1184332	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590		2.97	hardware	1184353	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590		47.16	blades	1184813	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590		3.99	battery clamps	1185952	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590		45.24	bolts, rainsuit, bolts	1186086	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590		75.73	locks, pickup tools	1186417	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590		125.99	acrylic	1186720	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590		22.49	tie downs	1187649	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590		44.94	Off	1187955	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590		65.48	bulb, duct tape, elec.supplies	1188581	Repair & Maintenance Supplies
21- 520- 000- 0000- 6450		21.67	ratchet, extensions	1188583	Small Tools
21- 520- 000- 0000- 6590		51.24	locks, key	1188764	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590		31.47	corner clamp	1190045	Repair & Maintenance Supplies
2340 Hyytinen Hardware Hank		735.16		18 Transactions	
2763 J & H Transfer Station-Lakes Sanitary					
21- 520- 000- 0000- 6254		76.05	July- Aitkin Park	80832	Utilities
21- 520- 000- 0000- 6254		76.05	July- Berglund	80833	Utilities

DKB1
7/16/14
21 Parks

8:54AM

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
2763	J & H Transfer Station-Lakes Sanitary		152.10			
				2 Transactions		
2525	Johnson Sewer & Excavating, Inc					
	21- 520- 000- 0000- 6231		110.00	pit run sand- Lone Lk Swim	6068	Services, Labor, Contracts
	21- 520- 000- 0000- 6231		453.00	gravel- Aitkin Campground	6068	Services, Labor, Contracts
2525	Johnson Sewer & Excavating, Inc		563.00			
				2 Transactions		
12927	Midwest Machinery Co.					
	21- 520- 000- 0000- 6590		7.36	AIR FILTER, BODY GUARD	879226	Repair & Maintenance Supplies
	21- 520- 000- 0000- 6590		188.48	NEW INTAKE GASKETS	879275	Repair & Maintenance Supplies
12927	Midwest Machinery Co.		195.84			
				2 Transactions		
3176	Mille Lacs Trails, Inc.					
	21- 520- 000- 0000- 6802		2,209.88	4th Benchmark	Rec#1931	Trail Grants- State
3176	Mille Lacs Trails, Inc.		2,209.88			
				1 Transactions		
12182	Northwoods Quads					
	21- 520- 000- 0000- 6802		1,027.30	ATV Reimbursement	R# 1936	Trail Grants- State
12182	Northwoods Quads		1,027.30			
				1 Transactions		
11324	Otto's Lawn Care Llc					
	21- 520- 000- 0000- 6231		890.00	June Mowing		Services, Labor, Contracts
11324	Otto's Lawn Care Llc		890.00			
				1 Transactions		
3780	Palisade Supersledders Inc.					
	21- 520- 000- 0000- 6802		1,527.12	4TH BENCHMARK	REC#1927	Trail Grants- State
3780	Palisade Supersledders Inc.		1,527.12			
				1 Transactions		
4070	Riley Auto Supply					
	21- 520- 000- 0000- 6590		3.68	fuel hose, spark plugs	548988	Repair & Maintenance Supplies
4070	Riley Auto Supply		3.68			
				1 Transactions		
4800	Tamarack Sno- Flyers					
	21- 520- 000- 0000- 6802		3,135.04	4th Benchmark	REC#1927	Trail Grants- State
4800	Tamarack Sno- Flyers		3,135.04			
				1 Transactions		
90805	Temco					
	21- 520- 000- 0000- 6590		17.50	fabricate trailer pin	17447	Repair & Maintenance Supplies

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
7/16/14 8:54AM
21 Parks

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
		Amount			
90805	Temco	17.50			
			1 Transactions		
5551	Unclaimed Freight North				
	21- 520- 000- 0000- 6450	28.96	tie downs,socket,bar set	6/19/14	Small Tools
5551	Unclaimed Freight North	28.96			
			1 Transactions		
12718	Up North Riders				
	21- 520- 000- 0000- 6802	1,453.74	ATV Reimbursement	R# 1936,1937	Trail Grants- State
12718	Up North Riders	1,453.74			
			1 Transactions		
10339	White Pine Riders				
	21- 520- 000- 0000- 6802	270.56	ATV Reimbursement	Rcpt#1914	Trail Grants- State
	21- 520- 000- 0000- 6802	615.49	ATV Reimbursement	Rcpt#1936	Trail Grants- State
10339	White Pine Riders	886.05			
			2 Transactions		
520	DEPT Total:	23,167.65	Parks	25 Vendors	52 Transactions
21	Fund Total:	23,167.65	Parks		52 Transactions
	Final Total:	624,416.82	242 Vendors	544 Transactions	

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	188,233.83	General Fund
3	290,058.08	Road & Bridge
4	1,491.45	Special Revenue(Unorg R&B,Fire
9	4,810.32	State
10	5,843.39	Trust
11	79,586.65	Forest Development
12	26,751.02	Agency
19	4,474.43	Long Lake Conservation Center
21	23,167.65	Parks
All Funds	624,416.82	Total

Approved by,

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Board of County Commissioners Agenda Request



Requested Meeting Date: July 22, 2014

Title of Item: Application for McGregor Airport Commission

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sue Bingham		Department: Administration
Presenter (Name and Title): n/a		Estimated Time Needed: n/a
Summary of Issue: William Bedor is currently serving a two year term on the McGregor Airport Commission. His term expires at the end of 2014 and he would like to be appointed to another two year term.		
Alternatives, Options, Effects on Others/Comments: Advertise for applicants.		
Recommended Action/Motion: Reappoint William Bedor to an additional two year term on the McGregor Airport Commission, with his term ending December 31, 2016.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

MINNESOTA OPEN APPOINTMENT ACT APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

McGregor, Minnesota Airport Commission

JUL 10 2014

AITKIN COUNTY COMMISSIONER DISTRICT 4

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

I will be finishing a two year term as commissioner at the end of 2014 and wish to continue in that role.
I am currently serving as the commission chairman. I have a BS degree in Business Administration
from the University of Minnesota Carlson School of Management and retired from Medtronic Inc.
as Director of Information Technology. I am a pilot in good standing since 1967 and own a hangar
and airplane at the McGregor Airport. I also act as webmaster for the airport website.

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.


Signature of Applicant

7/2/14
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes _____ No X

Is this application submitted at the suggestion of appointing authority? Yes X No _____

**Please return application to the Aitkin County Administrator's office, located at
217 2nd Street NW – Room 130, Aitkin, MN 56431**



Board of County Commissioners Agenda Request

2H

Agenda Item #

Requested Meeting Date: July 22, 2014

Title of Item: Temp 3.2% License

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sally M. Huhta		Department: Auditor's
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: Seeking County Board approval for the following Temporary 3.2 Malt Liquor License for a period from August 29, 2014 through September 1, 2014. ON Sale: Finlayson-Giese Lions Club, d/b/a Finlayson-Giese Lions Club – Williams Township (White Pine Logging Show)		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve Temporary On Sale 3.2 Malt Liquor License for Finlayson-Giese Lions Club - Williams Township (White Pine Logging Show), from August 29, 2014 through September 1, 2014.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request

21
Agenda Item #

Requested Meeting Date: 7/22/2014

Title of Item: Personnel Policy Update, Article 1, Section F.

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Bobbie Danielson <i>Bobbie Danielson</i>	Department: Human Resources Dept.
--	---

Presenter (Name and Title): Bobbie Danielson, HR Director	Estimated Time Needed: n/a, consent agenda
---	--

Summary of Issue:

Recommended updates are attached, Article 1: Introduction, Section F. Updating name of Teamsters Local Union and AFSCME HHS Local number.

Alternatives, Options, Effects on Others/Comments:

None

Recommended Action/Motion:

Motion to update Article 1, Section F of the personnel policy manual as presented.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ n/a

Is this budgeted? Yes No *Please Explain:*

n/a

F. COLLECTIVE BARGAINING AGREEMENTS:

Employees who are subject to collective bargaining agreements as negotiated in accordance with the Public Employment Labor Relations Act, Minnesota Chapter 179A shall be exempt from those provisions of this Manual which are inconsistent with the provisions of such collective bargaining agreements.

Aitkin County collective bargaining agreements recognized by the Minnesota Bureau of Mediation Services include:

- 1) ~~General Drivers, Dairy Employees, Warehousemen, Helpers and Inside Employees~~ Teamsters General Local Union No. 346 (Supervisory Unit)
- 2) ~~General Drivers, Dairy Employees, Warehousemen, Helpers and Inside Employees~~ Teamsters General Local Union No. 346 (Licensed Essential Unit)
- 3) ~~General Drivers, Dairy Employees, Warehousemen, Helpers and Inside Employees~~ Teamsters General Local Union No. 346 (Non-Licensed Essential Unit)
- 4) Employees, American Federation of State, County and Municipal Employees, AFL-CIO, Local Union #667 (Courthouse Unit)
- 5) American Federation of State, County and Municipal Employees, AFL-CIO, Local Union #~~667~~ 1283 (Health & Human Services Unit)
- 6) International Union of Operating Engineers, Local #49



Board of County Commissioners Agenda Request

25
Agenda Item #

Requested Meeting Date: 07/22/14

Title of Item: STS Donation

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sheriff Scott Turner		Department: Sheriff's Office
Presenter (Name and Title): n/a		Estimated Time Needed: n/a
Summary of Issue: Malmo Township has made a generous donation of \$250 to the Aitkin County STS program.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Accept donation.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request

2K
Agenda Item #

Requested Meeting Date: July 22, 2014

Title of Item: Additional Items for Sale or Disposal

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): n/a		Estimated Time Needed: n/a
Summary of Issue: Attached is a list of additional miscellaneous items to be sold or disposed of.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve sale of or disposal of additional miscellaneous items.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

FYI -
County Auction Log

Additional
 Auction
 Items

Date	Description of item and serial number	Dept.	Initials
	Cub Tractor with Broom, Cab,		
	blower, mower Deck		
	2 compressor		
	3 Stage Lights		
	6 File Cabinets		
	5 chairs		
	1 Fire extinguisher		
	3 weed eaters		
	1 adding machine		
	1 Digital camera		

JUL 15 2014



Board of County Commissioners Agenda Request

2L
Agenda Item #

Requested Meeting Date: July 22, 2014

Title of Item: On, Off & Sunday Liquor License

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sally M. Huhta		Department: Auditor's
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: Seeking County Board approval for the following On, Off & Sunday Liquor Licence for a period ending December 31, 2014. On, Off & Sunday Sale: Chuhanic, Inc., d/b/a The Joint Bennettville, MN - Hazelton Township - 26835 US Hwy 169, Aitkin, MN		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt attached resolution.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED July 22, 2014

By Commissioner: xx

072214-0xx

Liquor License – The Joint Bennettville, MN

BE IT RESOLVED, The Aitkin County Board of Commissioners agrees to approve the following liquor license for a period ending December 31, 2014:

“ON”, “OFF” and “SUNDAY” Sale:

Chuhanic, Inc., d/b/a **The Joint Bennettville, MN** – Hazelton Township
This establishment has an address of 26835 US Hwy 169, Aitkin, MN 56431

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 22nd day of July A.D., 2014, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 22nd day of July A.D., 2014

KIRK PEYSAR, County Auditor

BY _____, Deputy



Board of County Commissioners Agenda Request

3A

Agenda Item #

Requested Meeting Date: July 22, 2014

Title of Item: Award Bid S.A.P. 001-030-004 and S.A.P. 001-628-013

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle		Department: Road & Bridge
Presenter (Name and Title): John Welle, County Engineer		Estimated Time Needed: 10 minutes
Summary of Issue: The resolution to award this bid is in progress. Staff is waiting for the County Attorney to review. The resolution will be presented at Tuesday's meeting.		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Adopt resolution presented at Tuesday's meeting.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

4A

Agenda Item #

Requested Meeting Date: July 22, 2014

Title of Item: Public Hearing - Partial Ditch Abandonment

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input checked="" type="checkbox"/> Hold Public Hearing*
Submitted by: Kirk Peysar		Department: Auditor's Office
Presenter (Name and Title): Kirk Peysar, Auditor; John Welle, Engineer; and Jim Ratz, County Attorney		Estimated Time Needed:
Summary of Issue: Petition for Partial Abandonment of a Drainage System within Sections 27, 28, 32, 33 and 34 of Workman Township (T.49N.-R.24W.) Aitkin County, MN. United States Steel Corporation (U.S. Steel) submitted this petition for ditch abandonment pursuant to Minnesota Statute 103E.806. See attachments for further information.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: No action requested at this time. Will bring back to the Board at a later date.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



U. S. Steel Corporation
Minnesota Ore Operations
P.O. Box 217
Keewatin, MN 55753

March 31, 2014

Mr. Kirk Peysar
Aitkin County Auditor
209 2nd Street NW
Room 202
Aitkin, MN 5643-1292

**RE: Petition for Partial Ditch Abandonment of a Drainage System
within Sections 27, 28, 32, 33 and 34 of Workman Township (T.49N.-R.24W.)
Aitkin County, Minnesota**

Dear Mr. Peysar:

United States Steel Corporation (U. S. Steel) is submitting this petition for ditch abandonment at the locations referenced above pursuant to Minnesota Statute 103E.806, "*Partial Abandonment of a Drainage System.*" Per Minnesota Statutes 2010 103E.806, this petition is being filed with the Aitkin County Auditor.

This ditch abandonment request is a part of U. S. Steel's wetland mitigation project where many miles of private and Fire Relief Commission (FRC) ditches flow through the mitigation site. The project site encompasses approximately 1,416 acres owned by U. S. Steel. Note that all ditch assessments and historical ditch liens have been recently removed and recorded for the entire agricultural property.

Please review the regulatory ditch map showing what U. S. Steel believes to be the original Ditch Authority's ditching system (including a ditch section that no longer exists on the NE corner of Section 34 that would still have to be abandoned). The mapping is based on field conversations conducted during a June 26, 2013 site visit between Hatch Mott McDonald (HMM), U. S. Steel staff and John Welle. The map also shows private ditches that have been altered, and re-piped resulting in the present day conditions.

Based on a July 15th, 2013 email from John Welle to U. S. Steel's consultant, HMM, the County likely does not have authority over the FRC ditches shown on the map. U. S. Steel will take ownership of these ditches along with the private ditches until further notice.

U. S. Steel is requesting permission to abandon the following ditch segments, which are further described in the attached supporting documents:

- Section 27: The segment of CD-4 bounding the west side of the SW quadrant.
- Section 28: The segment of CD-4 bounding the east side of the SE quadrant of the SE quadrant.
The segment of CD-4 & FRC-B bounding the entire south side of the Section.
The segment of CD-4 bounding the west side of the SW quadrant of the SW quadrant.
- Section 32: The segment of FRC-A bounding the north side of the Section, except the NW quadrant of the NW quadrant. Note that this description includes the ditch segment along the north side of the NE quadrant of the NE quadrant of Section 32, which appears to be a private ditch, as it is excluded from the County system in available County mapping. The local segment of FRC-A that drains through into CD-38.
The segment of CD-38 along the south side of the north half of the Section, except the SW quadrant of the NW quadrant.
The segment of CD-38 along the east side of the north half of the Section.
- Section 33: The segment of CD-38 along the west side of the north half of the Section.
The segment of CD-4 & FRC-B bounding the entire north side of the section.
The segment of CD-4 & FRC-B bounding the east side of the north half of the section.
- Section 34: The segment of CD-4 & FRC-B bounding the entire west side of the Section.
The segment of CD-4 along the south side of the NE quadrant.
The segment of CD-4 along the entire north side of the south half of the Section.

U. S. Steel is also planning to abandon the following private ditches, which are not under the jurisdiction of the County ditch authority:

- Section 27: The ditch segment bounding the south side of the SW quadrant.
The N/S-oriented ditch segment dividing the SW and SE quadrants of the SW quadrant.
- Section 28: The N/S-oriented ditch segment dividing the SW and SE quadrants of the SE quadrant.
- Section 32: The N/S-oriented ditch segment dividing the east and west halves of the NW quadrant.

The ditch segment bounding the north side of the NE quadrant of the NE quadrant. (This is the segment through which the local segment of FRC-A drains into CD-38, as mentioned above).

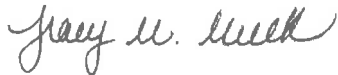
Section 34: The ditch segment bounding the north side of the NW quadrant.

The E/W-oriented ditch segment dividing the NW and SW quadrants of the NE quadrant.

The ditch segments bounding the east and south sides of the south half of the Section.

Should there be any questions about this submittal or if you require additional information, please contact me at (218) 778-8672 or via email at tmmuck@uss.com

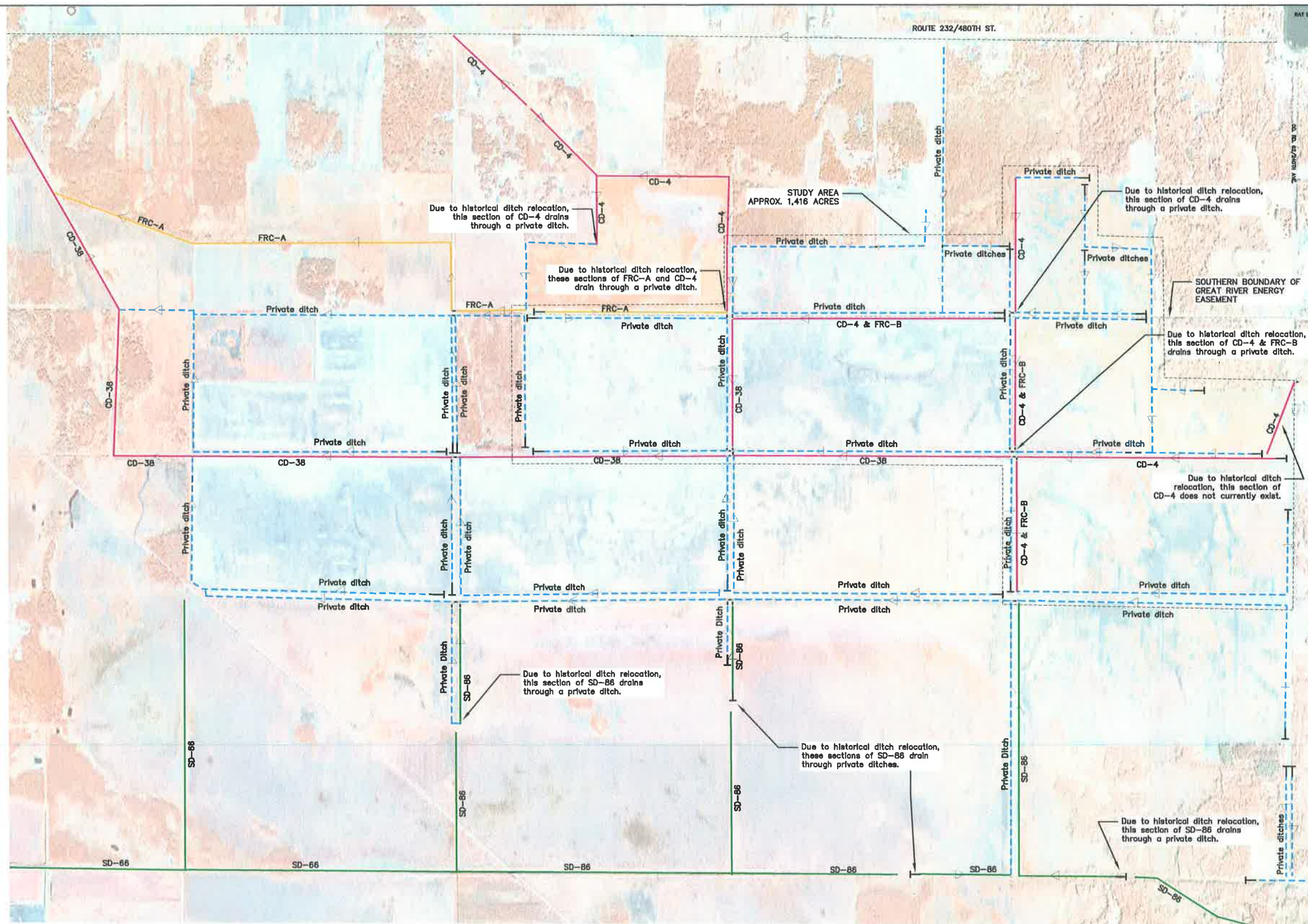
Sincerely,



Tracy M. Muck
Minnesota Ore Operations
United States Steel Corporation

cc: John Welle, Aitkin County Engineer
Nathan Campbell, U. S. Army Corps of Engineers
Barbara Walther, U.S. Army Corps of Engineers
Tim Smith, U.S. Army Corps of Engineers
Chrissy Bartovich, U. S. Steel
Josh Zika, U. S. Steel

P:\203818 - US Steel_2011\1 - Drainage\Ditch Classification July 2013.dwg



LEGEND:

- COUNTY-REGULATED DITCH
- STATE-REGULATED DITCH
- - - PRIVATE UNREGULATED DITCH
- FIRE RELIEF COMMISSION DITCH FRC-A
- - - CULVERT
- T TERMINUS
- ▶ DITCH FLOW DIRECTION



U. S. STEEL CORPORATION
AITKIN COUNTY, MINNESOTA
PALISADE WETLAND MITIGATION PROJECT
2013 DITCH CLASSIFICATION MAP

FIGURE 4

Job	No.
293818AA01	1
B/D	Total
1	1

Designated	Drawn	Checked	Approved	Date
RWS	JMF	RWS		7/12/2013

Revision	Date

NOTICE OF PUBLIC HEARING

AITKIN COUNTY BOARD OF COMMISSIONERS

**Partial Ditch Abandonment of a Drainage System
Involving County Ditch 4 and County Ditch 38
(Pursuant to Minnesota Statute 103E.806)**

Notice is hereby given that on Tuesday, July 22, 2014 , at 10:30a.m., the Aitkin County Board of Commissioners will hold a public hearing at the county board room, county courthouse in the City of Aitkin, Minnesota, for the purpose of considering partial abandonment of drainage systems, in the County of Aitkin, Minnesota.

A copy of the petition for partial abandonment of a drainage system is available for public review at the Office of the County Auditor, Aitkin County Courthouse, 209 Second Street Northwest, Aitkin, Minnesota. Or by calling 218-927-7354.

BY ORDER OF THE COUNTY BOARD.

Dated at Aitkin, Minnesota, this 27th day of June , 2014.

**Kirk Peysar
County Auditor**



Board of County Commissioners Agenda Request

5A

Agenda Item #

Requested Meeting Date: 7/22/14

Title of Item: Public meeting for land classification of County lands

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input checked="" type="checkbox"/> Hold Public Hearing*
Submitted by: _____		Department: Land
Presenter (Name and Title): Mark Jacobs - Land Commissioner		Estimated Time Needed: 30 - min
Summary of Issue: <p>MS 282.01 requires that the County Board classify County administered tax-forfeited lands as conservation or non-conservation. Conservation lands are lands best left in public ownership for conservation purposes such as forestry, outdoor recreation, wildlife habitat, etc.. Non-conservation lands are determined to be best suited to uses other than conservation, including being returned to private ownership.</p> <p>Beginning in 2013 the forestry advisory committee reviewed parcels and developed a draft classification to be considered for approval. On May 13th a public meeting was set for July 22nd to accept and consider comments related to the proposed classification.</p>		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: If public input considered does not substantially change the draft approve classification by resolution.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> n/a		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED July 22, 2014

By Commissioner: xx

072214-0xx

CLASSIFICATION OF LANDS FORFEITED TO THE STATE FOR TAXES

WHEREAS, under Statute 282, the Aitkin County Board of Commissioners, is acting on behalf of the state under laws allowing the county board to classify and manage tax-forfeited lands held by the state in trust for the local units, and

WHEREAS, parcels of land becoming the property of the state in trust under law declaring the forfeiture of lands to the state for taxes must be classified by the county board of the county in which the parcels lie as conservation or nonconservation. In making the classification the board has considered the present use of adjacent lands, the productivity of the soil, the character of forest or other growth, accessibility of lands to established roads, schools, and other public services, their peculiar suitability or desirability for particular uses, and the suitability of the forest resources on the land for multiple use and sustained yield management. The classification, furthermore, must: (1) encourage and foster a mode of land utilization that will facilitate the economical and adequate provision of transportation, roads, water supply, drainage, sanitation, education, and recreation; (2) facilitate reduction of governmental expenditures; (3) conserve and develop the natural resources; and (4) foster and develop agriculture and other industries in the districts and places best suited to them, and

WHEREAS, a public meeting was held on July 22, 2014 at 11:00 am at the regular county board meeting and that prior to meeting for the purpose of classifying or reclassifying tax-forfeited lands, the county board gave notice of its intent to meet for that purpose in postings, on the web site, and in the local newspaper, in addition to sending letters to any township or city in which the properties were located, and

WHEREAS, at the meeting, no objections were raised on any of the attached parcels.

THEREFORE, BE IT RESOLVED, that the Aitkin County tax forfeited parcels be classified as per the attached document. And any Aitkin County tax forfeited parcel that is too small to be mapped in this attachment will be classified as nonconservation.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

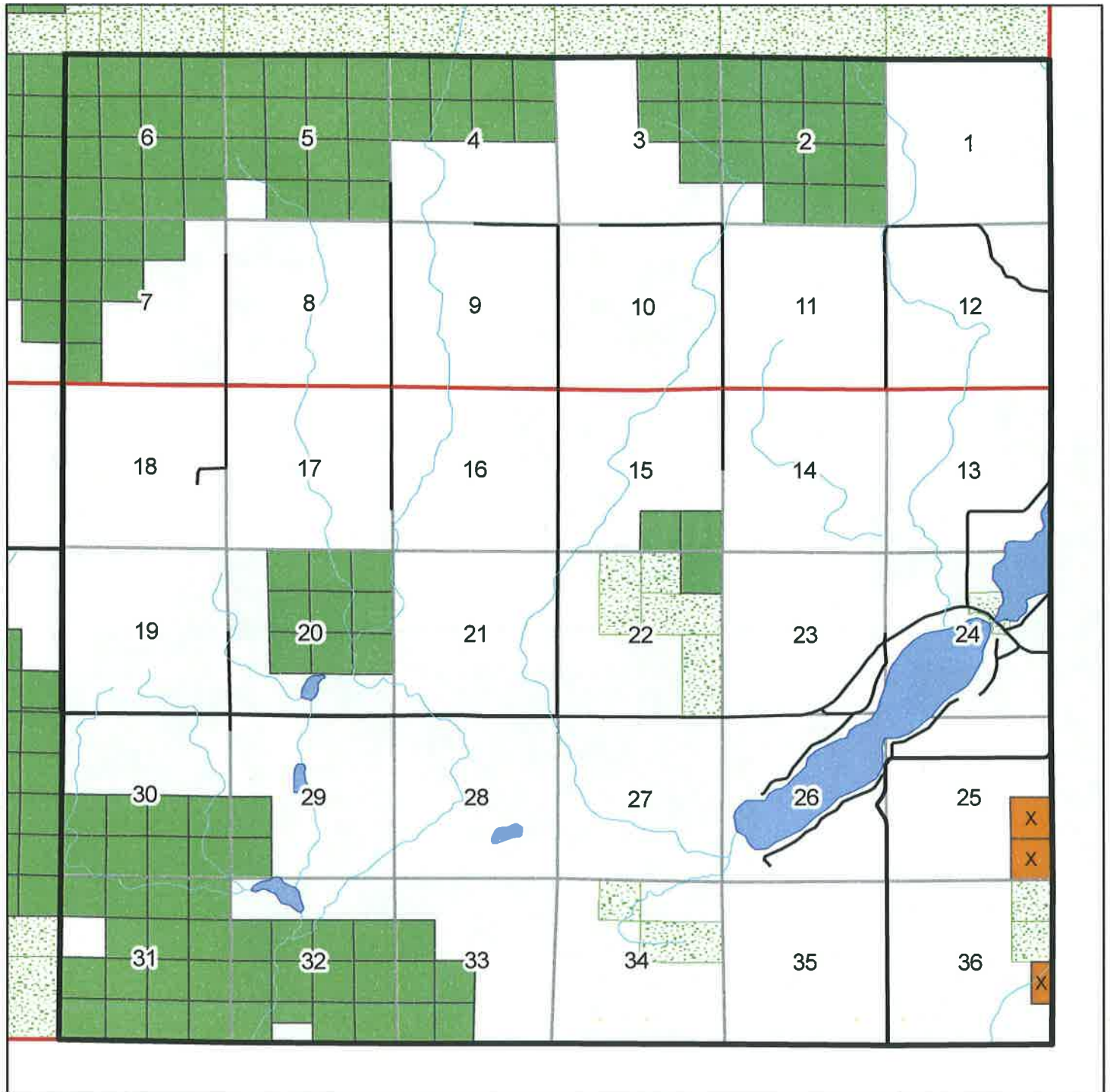
I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 22nd day of July A.D., 2014, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 22nd day of July A.D., 2014

KIRK PEYSAR, County Auditor
BY _____, Deputy

Land Classification 2014

Wagner T43 R22



N



Legend

NEW county_land_classification  Other Public Land

NEW_CLASS

 CONSERVATION

 NON-CONSERVATION

Map Created: 02/24/2013

Land Classification 2014

Williams T43 R23



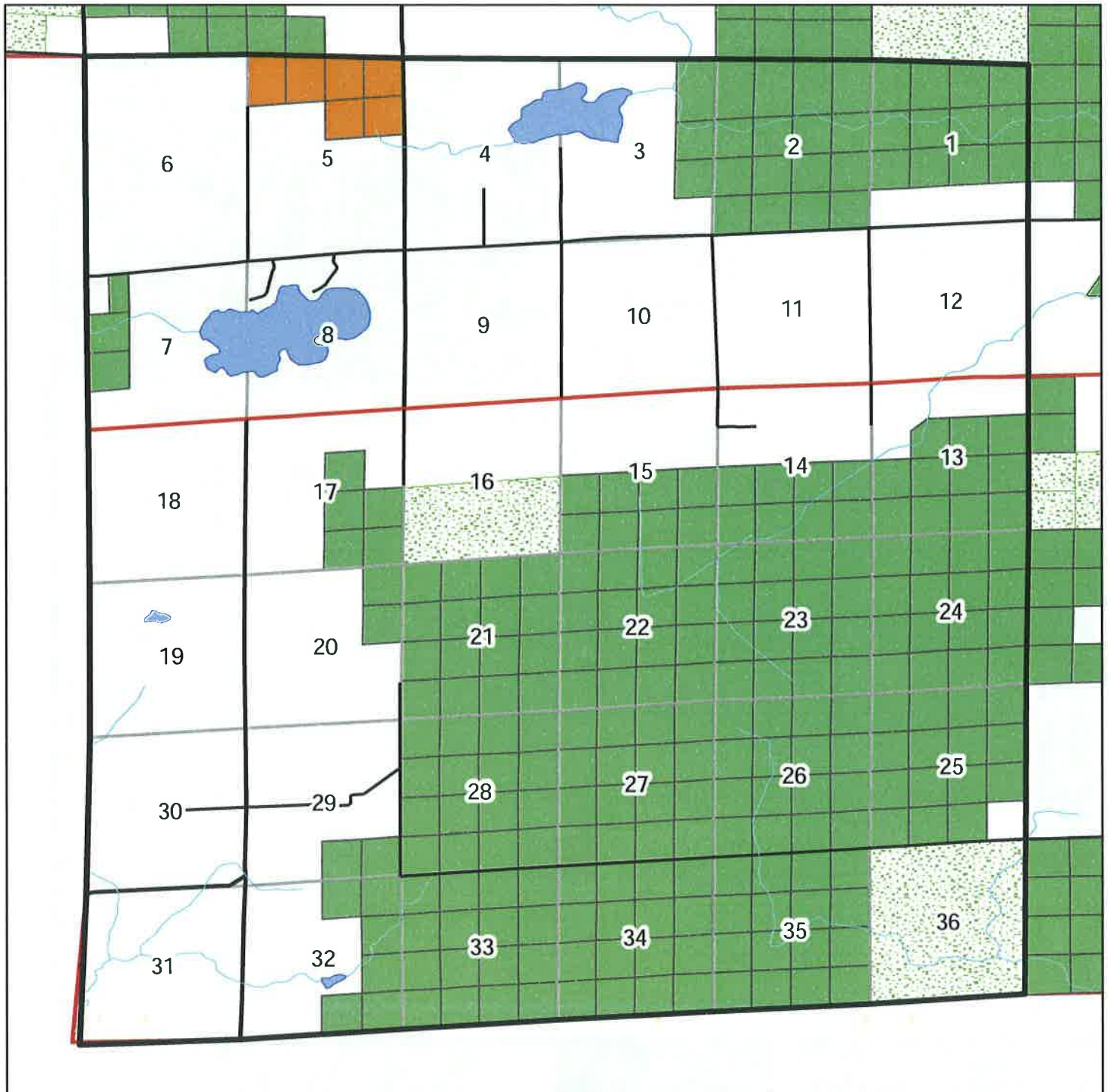
Map Created: 02/24/2013

Legend

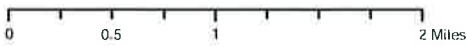
- NEW county_land_classification
- NEW_CLASS
 - Other Public Land (stippled pattern)
 - CONSERVATION (green)
 - NON-CONSERVATION (orange)

Land Classification 2014

Idun T43 R24



N



Legend

NEW county_land_classification  Other Public Land

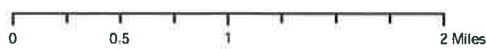
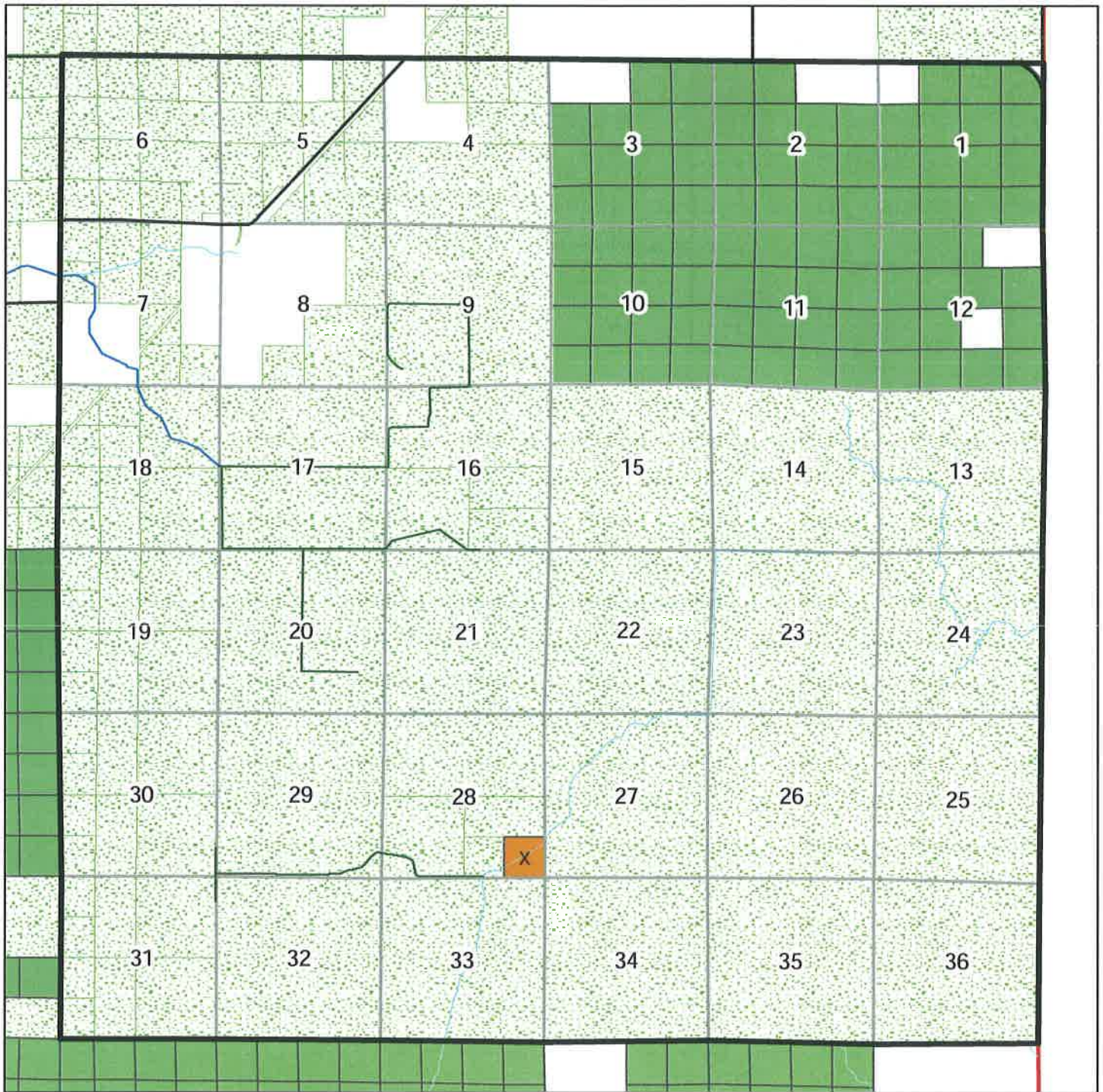
NEW_CLASS

 CONSERVATION

 NON-CONSERVATION

Map Created: 02/24/2013

Land Classification 2014 Millward (South) T44 R22



Legend

NEW county_land_classification  Other Public Land

NEW_CLASS

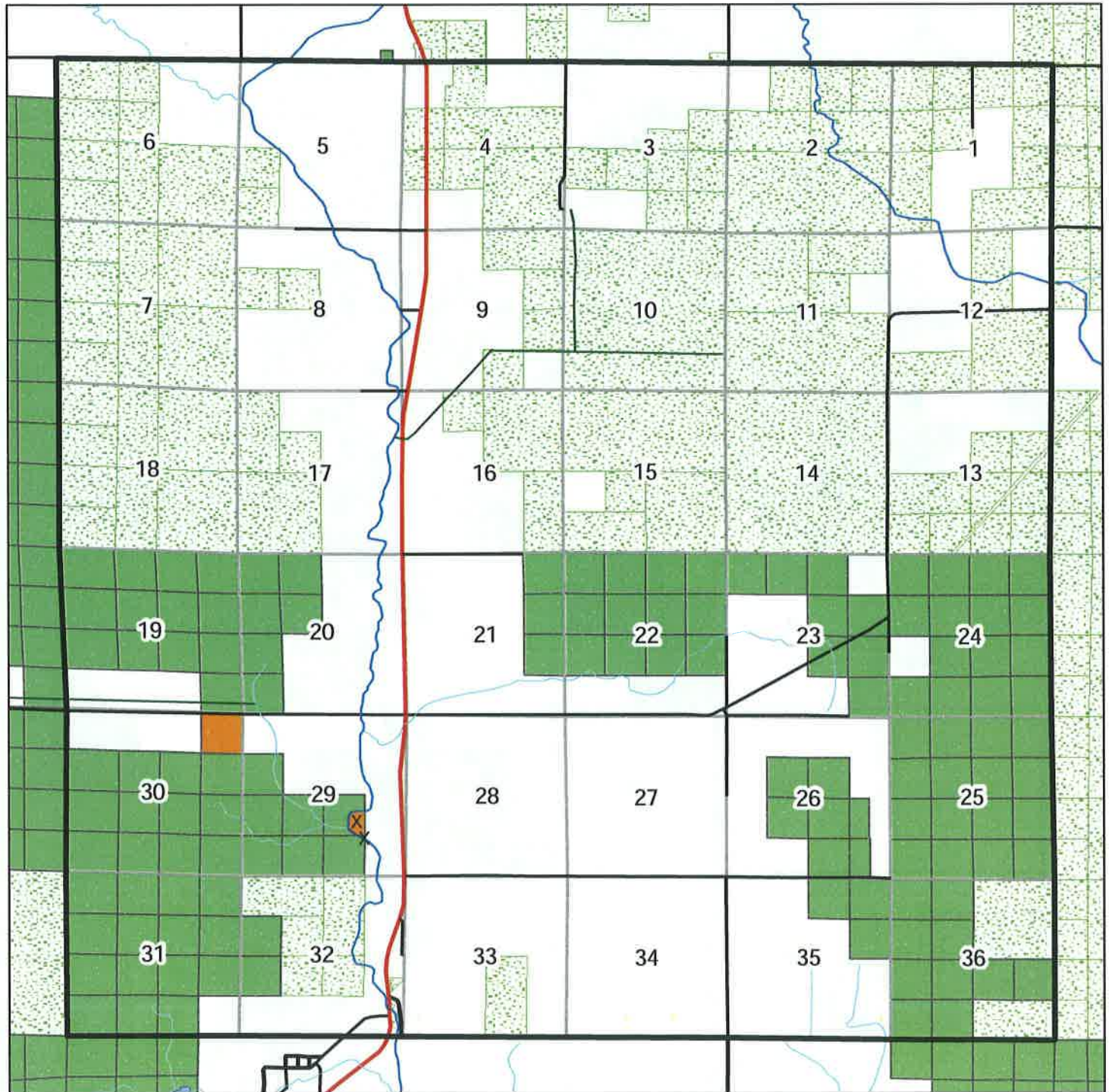
 CONSERVATION

 NON-CONSERVATION

Map Created: 02/24/2013

Land Classification 2014

Pliny T44 R23



N



Legend

NEW county_land_classification  Other Public Land

NEW_CLASS

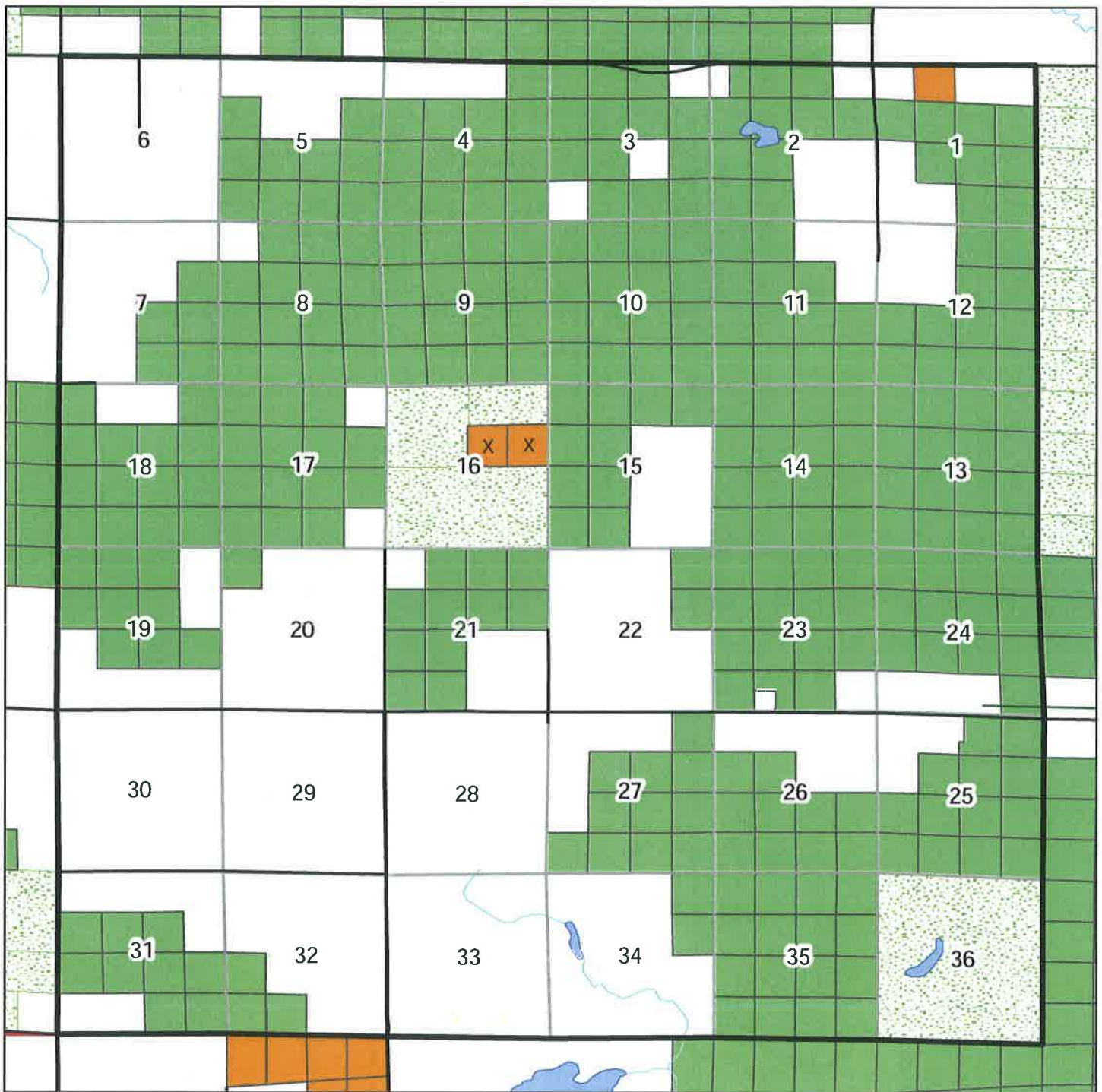
 CONSERVATION

 NON-CONSERVATION

Map Created: 02/24/2013

Land Classification 2014

Seavey T44 R24



Legend

NEW county_land_classification  Other Public Land

NEW_CLASS

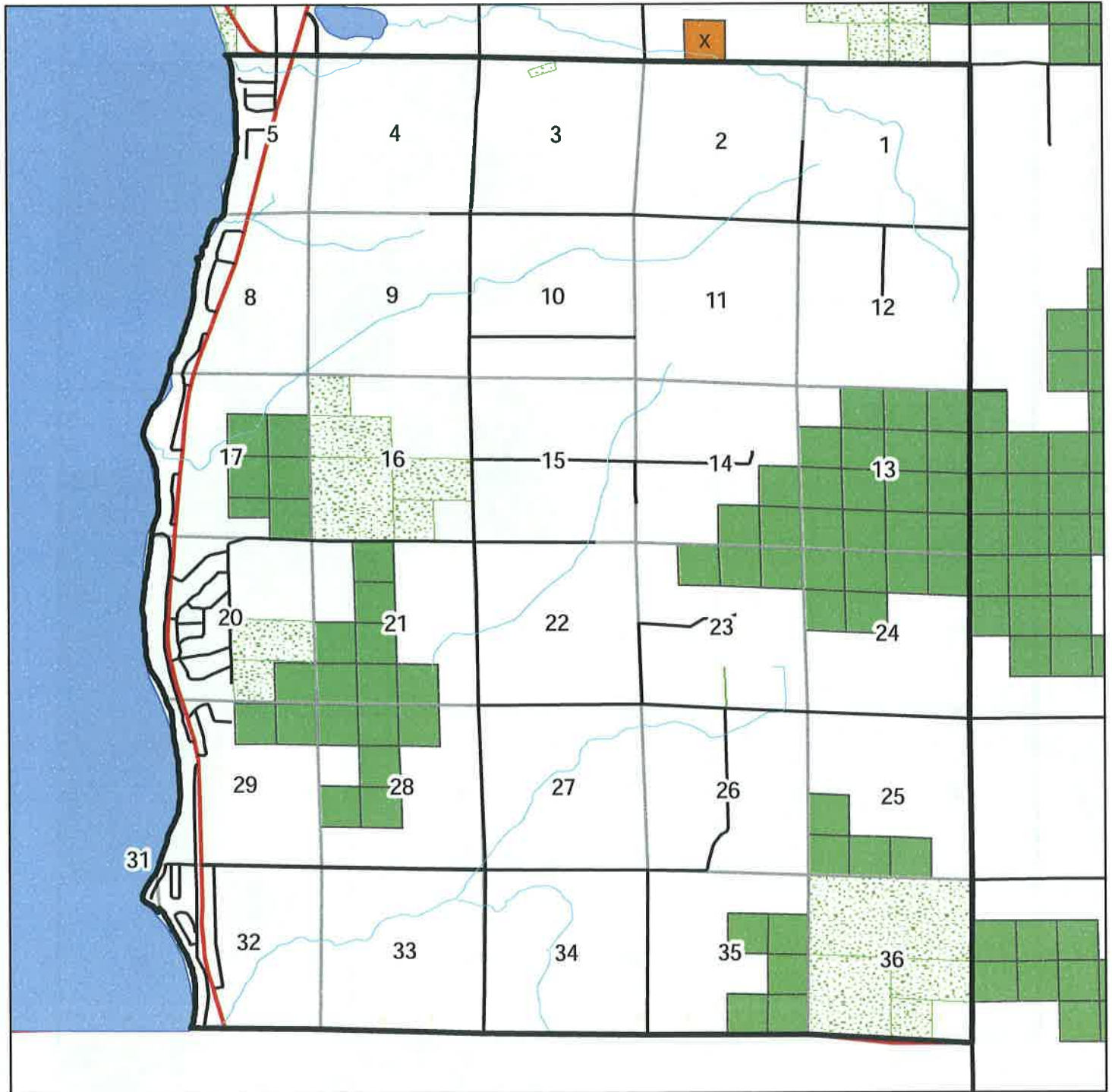
 CONSERVATION

 NON-CONSERVATION

Map Created: 02/24/2013

Land Classification 2014

Lakeside T44 R25



N



0 0.5 1 2 Miles

Legend

NEW county_land_classification  Other Public Land

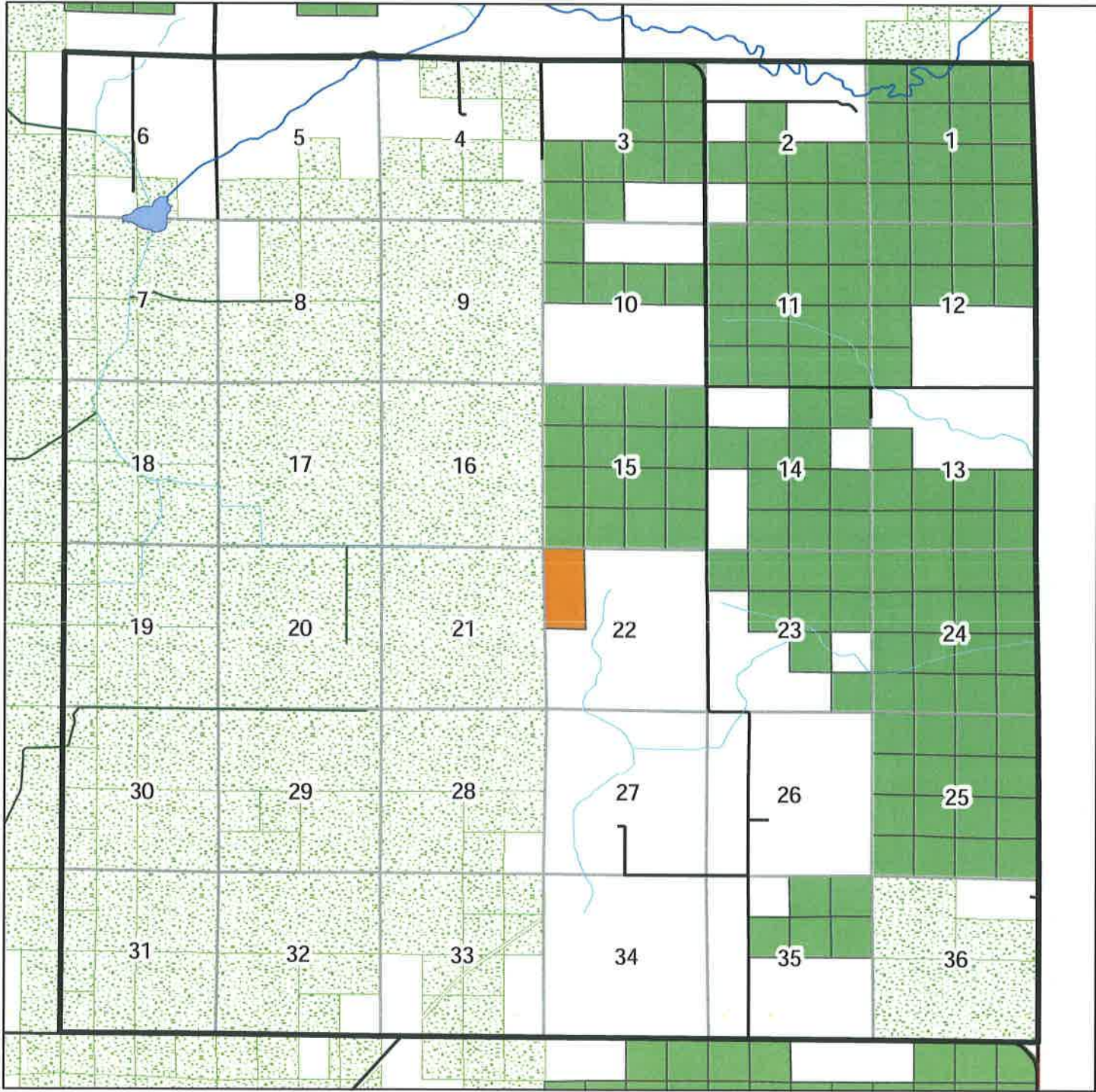
NEW_CLASS

 CONSERVATION

 NON-CONSERVATION

Map Created: 02/24/2013

Land Classification 2014 Millward (North) T45 R22



Legend

NEW county_land_classification Other Public Land

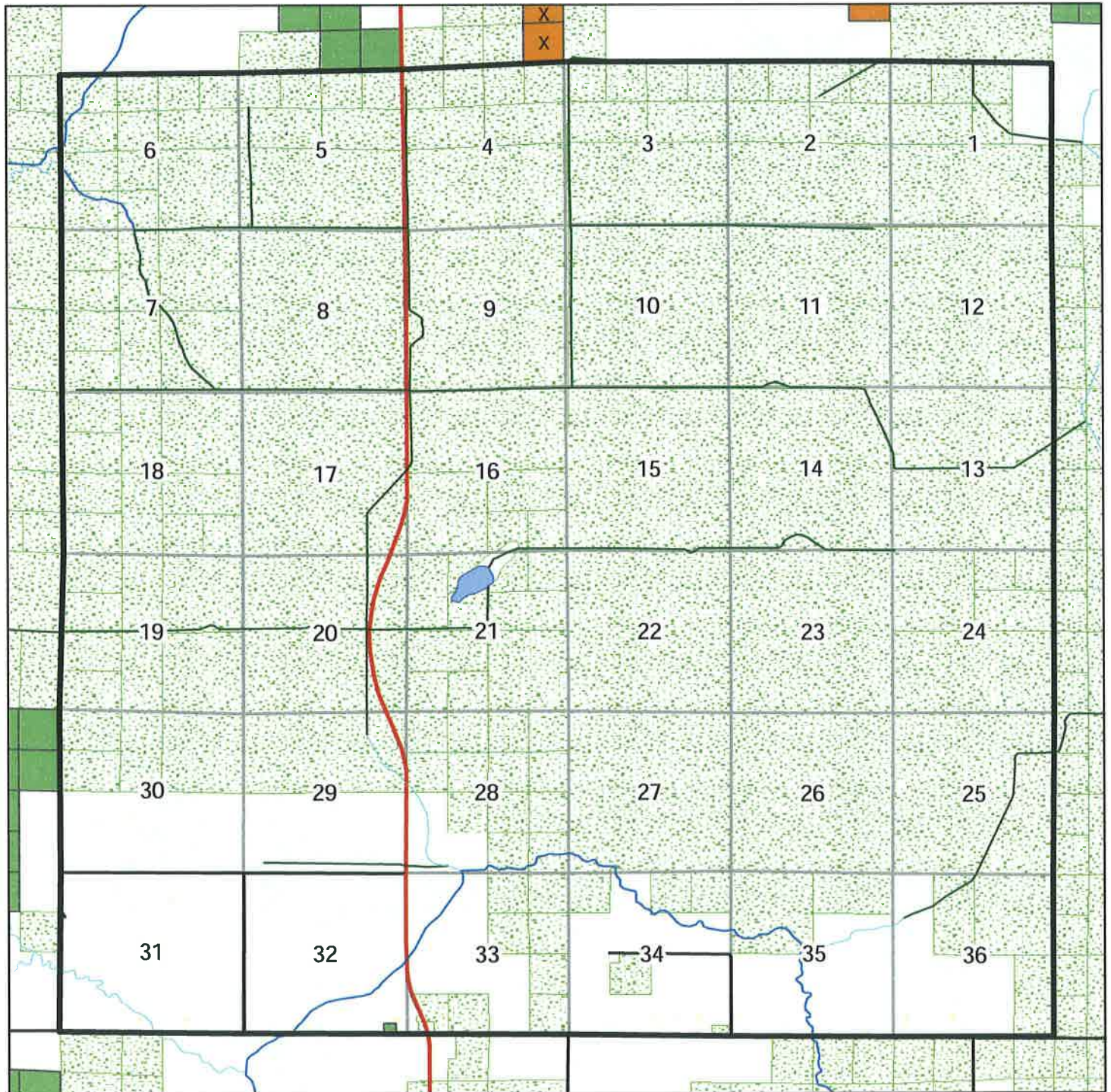
NEW_CLASS

CONSERVATION

NON-CONSERVATION

Land Classification 2014

White Pine T45 R23



N



Legend

NEW county_land_classification  Other Public Land

NEW_CLASS

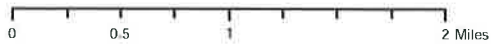
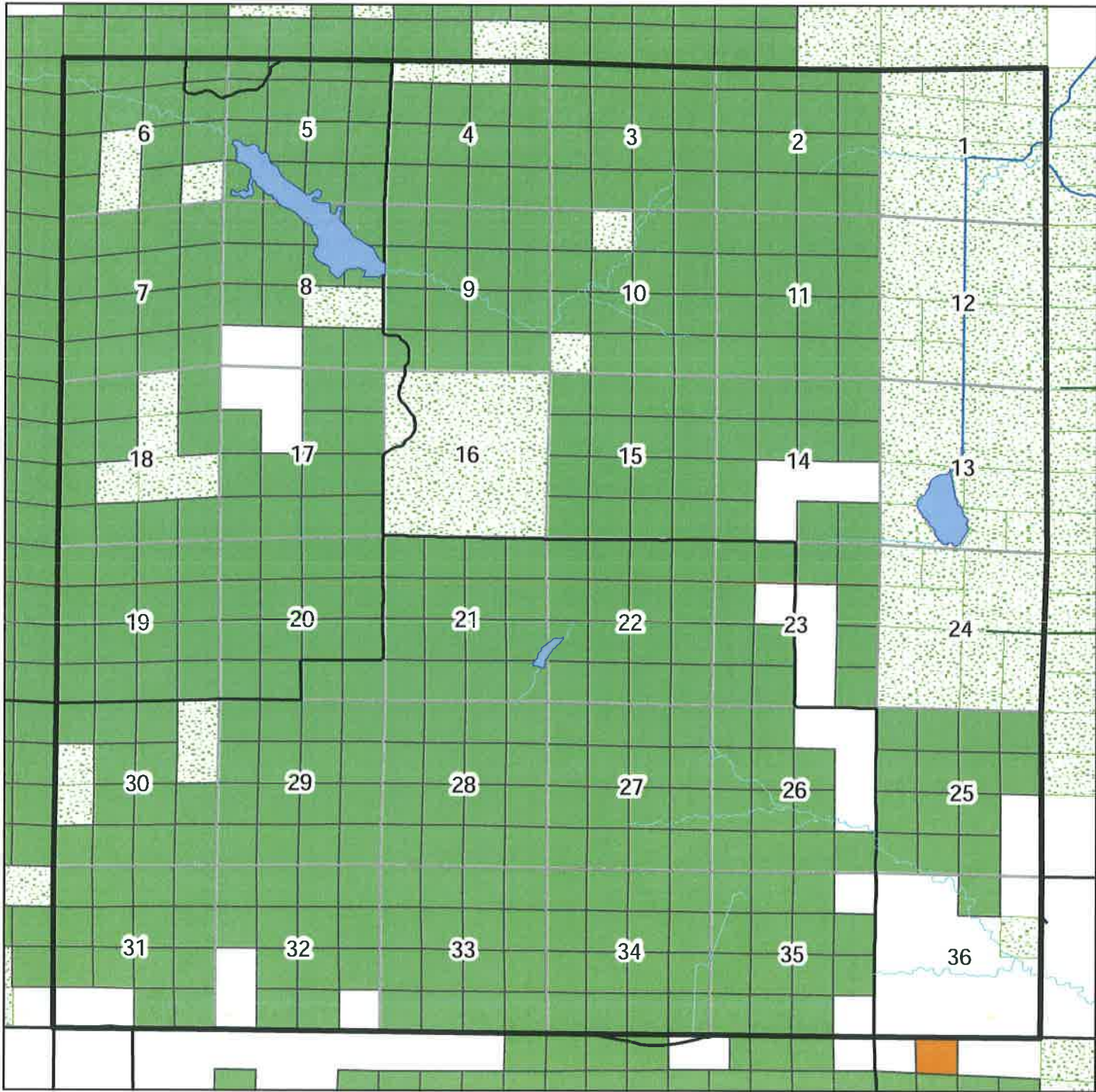
 CONSERVATION

 NON-CONSERVATION

Map Created: 02/24/2013

Land Classification 2014

Jewett T45 R24



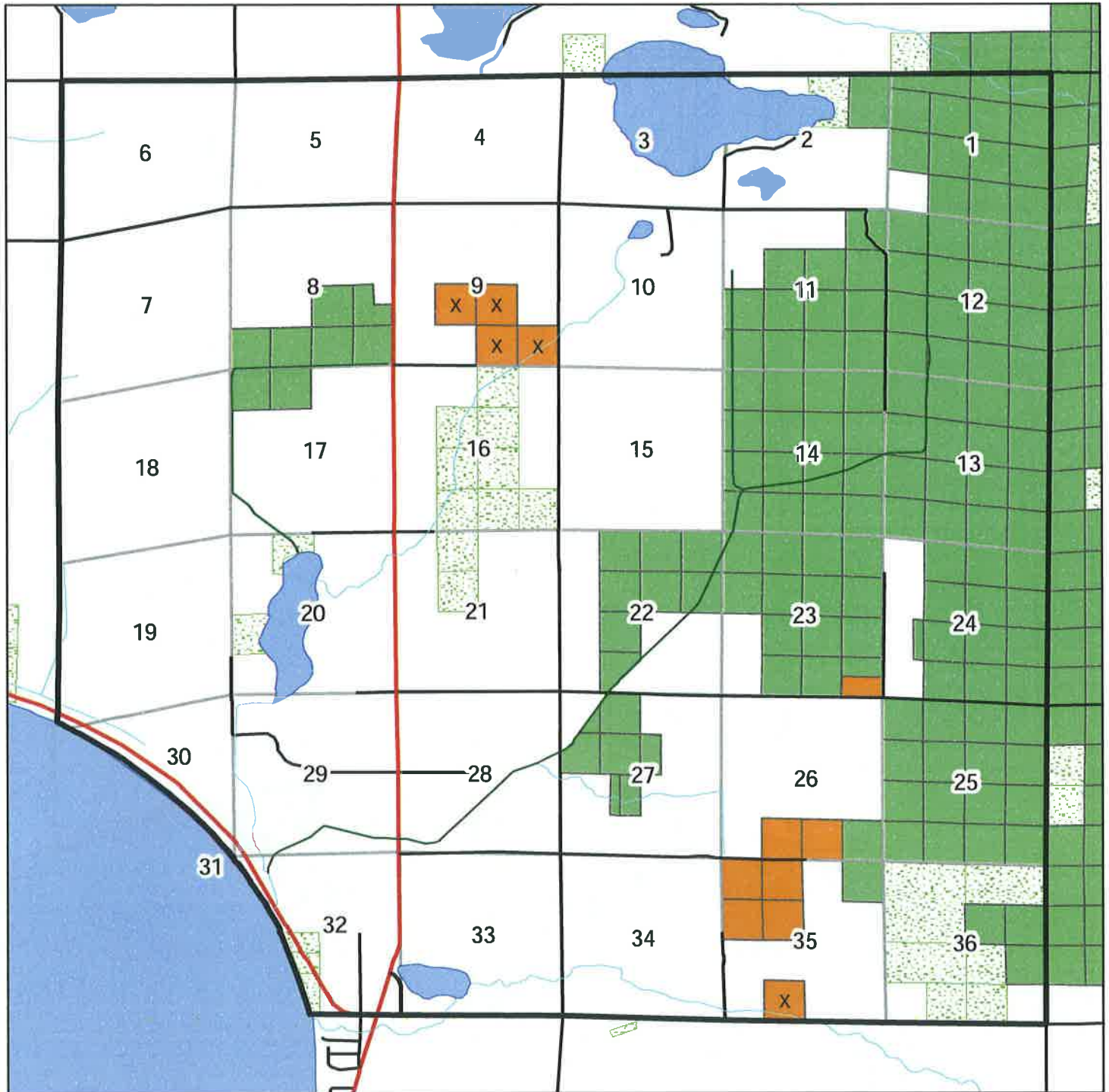
Legend

- NEW county_land_classification Other Public Land
- NEW_CLASS
- CONSERVATION
- NON-CONSERVATION

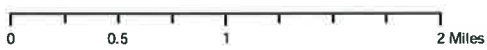
Map Created: 02/24/2013

Land Classification 2014

MalmoT45 R25



N



Legend

NEW county_land_classification  Other Public Land

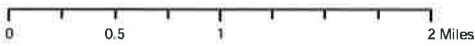
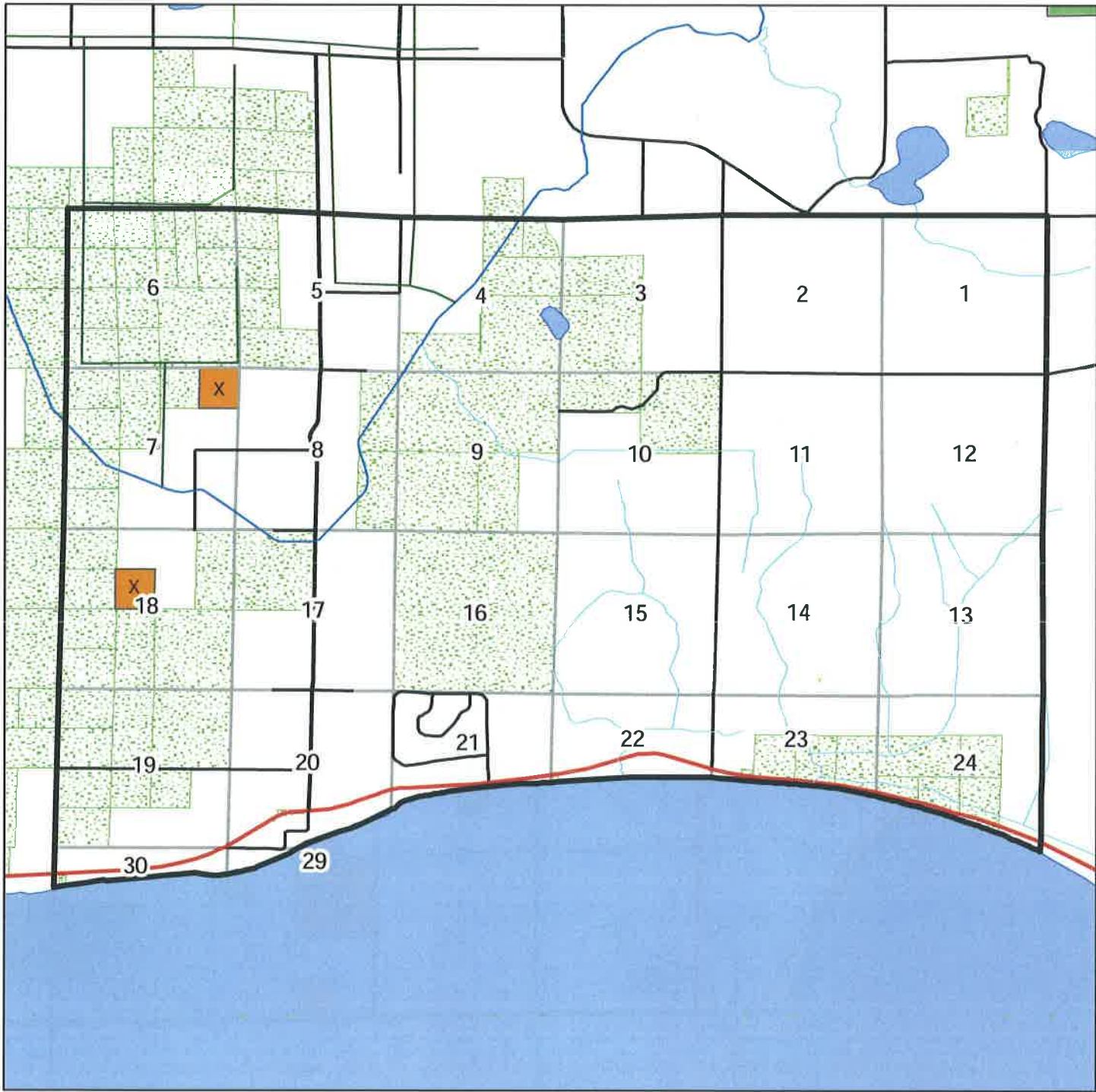
NEW_CLASS

 CONSERVATION

 NON-CONSERVATION

Map Created: 02/24/2013

Land Classification 2014 WealthwoodT45 R26

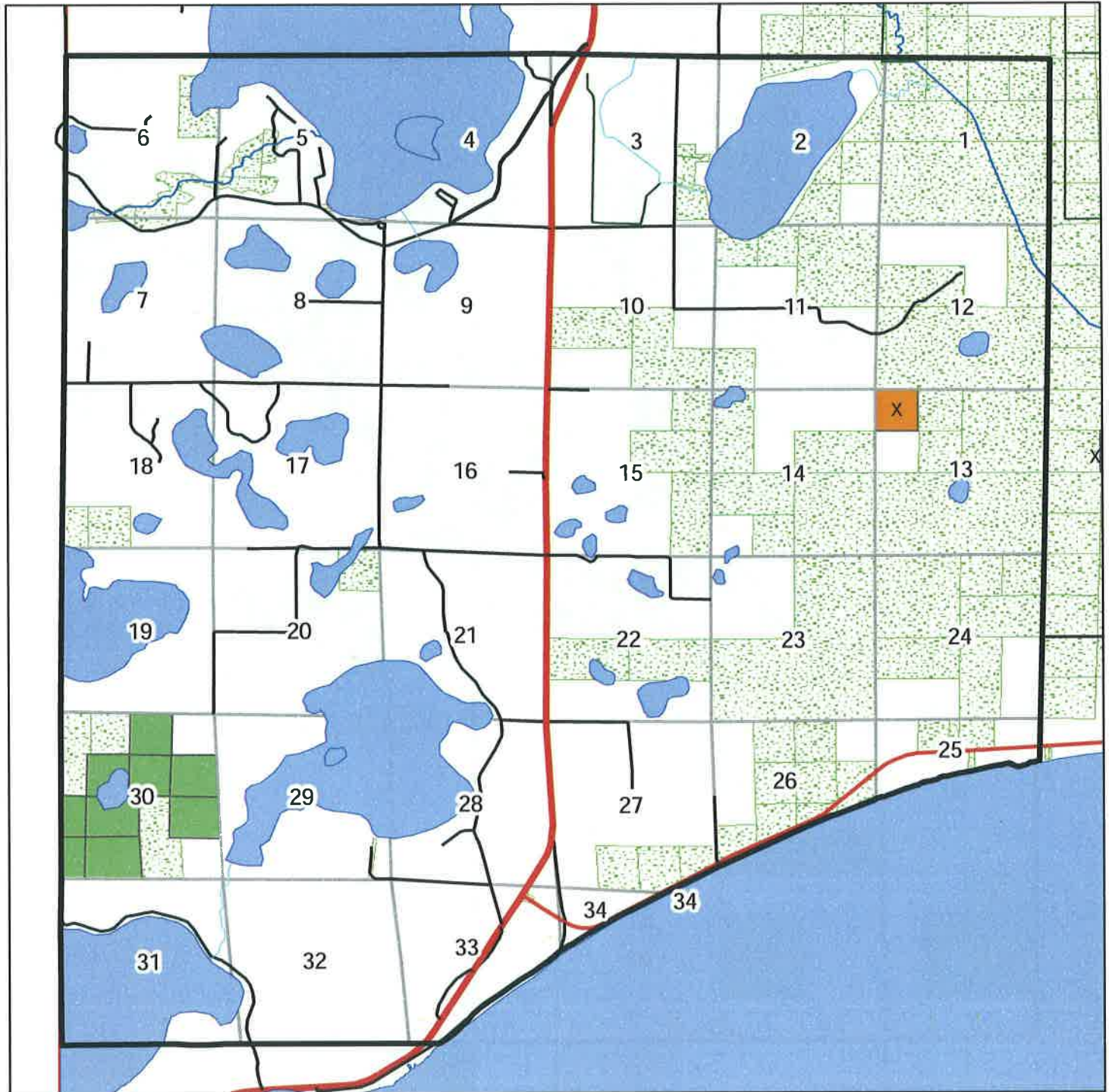


Legend

- NEW county_land_classification Other Public Land
- NEW_CLASS
- CONSERVATION
- NON-CONSERVATION

Land Classification 2014

Hazelton T45 R27



N



Legend

NEW county_land_classification  Other Public Land

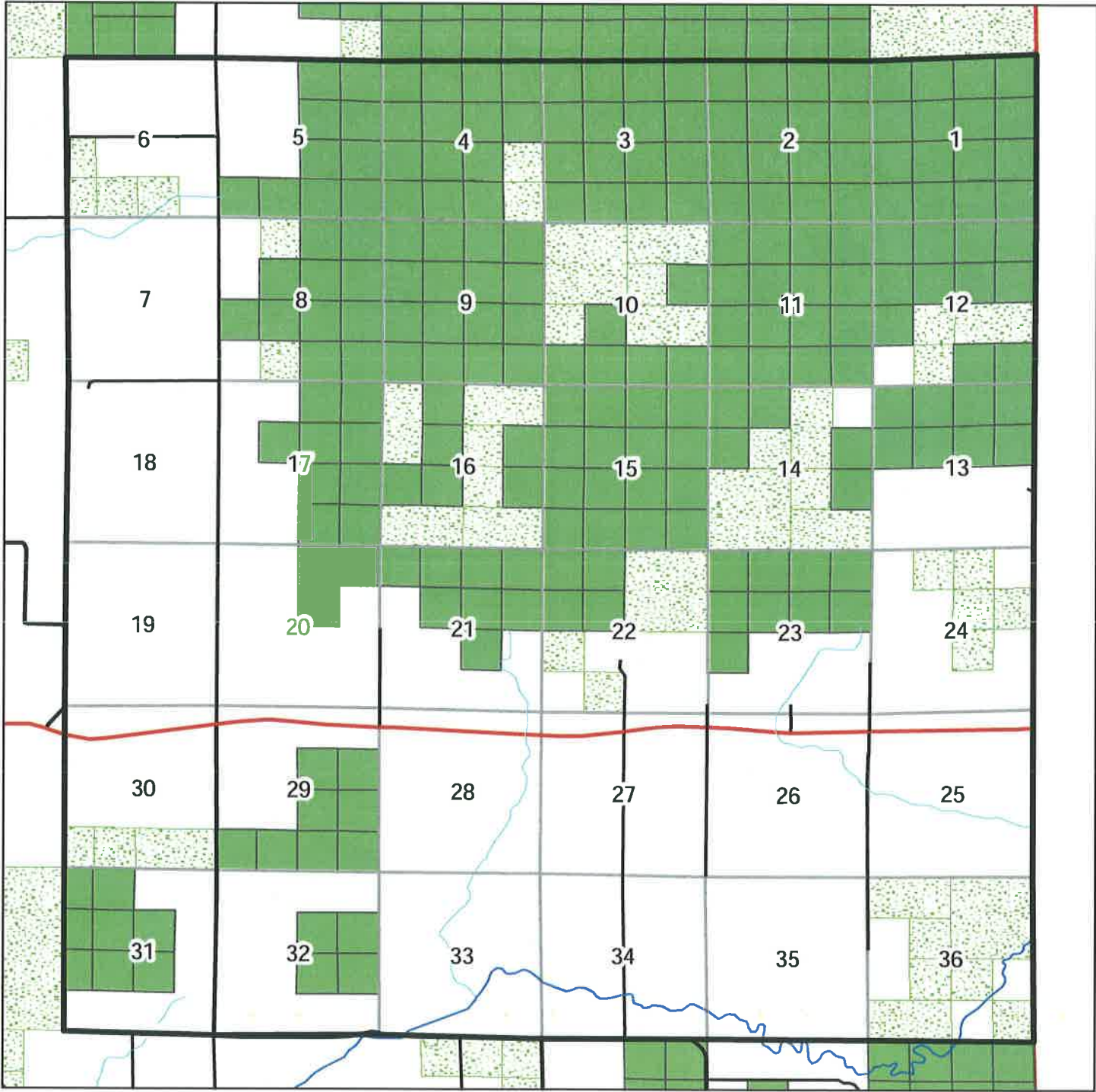
NEW_CLASS

 CONSERVATION

 NON-CONSERVATION


Map Created: 02/24/2013

Land Classification 2014 Beaver T46 R22



Legend

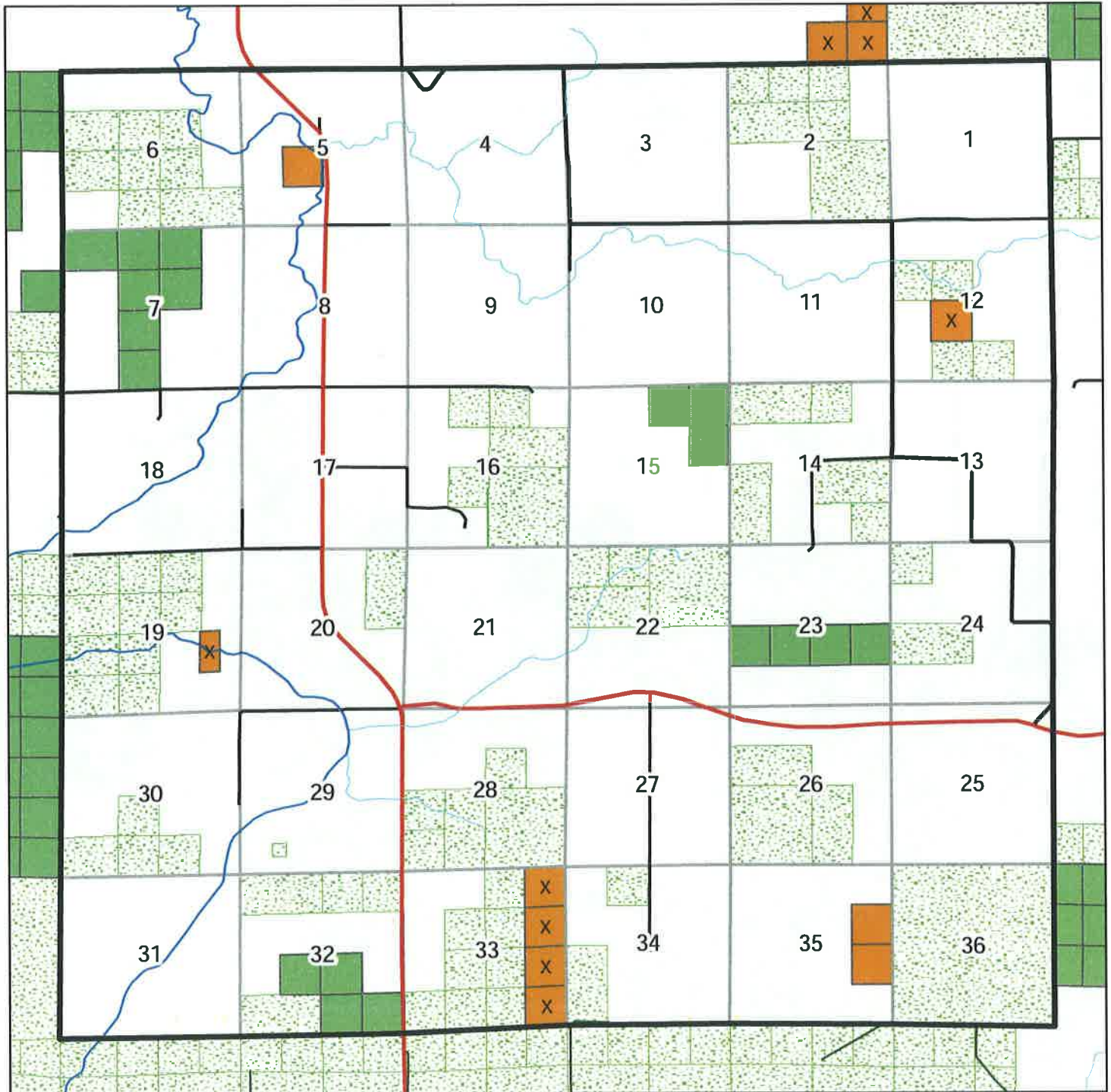
NEW county_land_classification  Other Public Land

NEW_CLASS
 CONSERVATION

 NON-CONSERVATION

Land Classification 2014

Rice River T46 R23



N



Legend

NEW county_land_classification  Other Public Land

NEW_CLASS

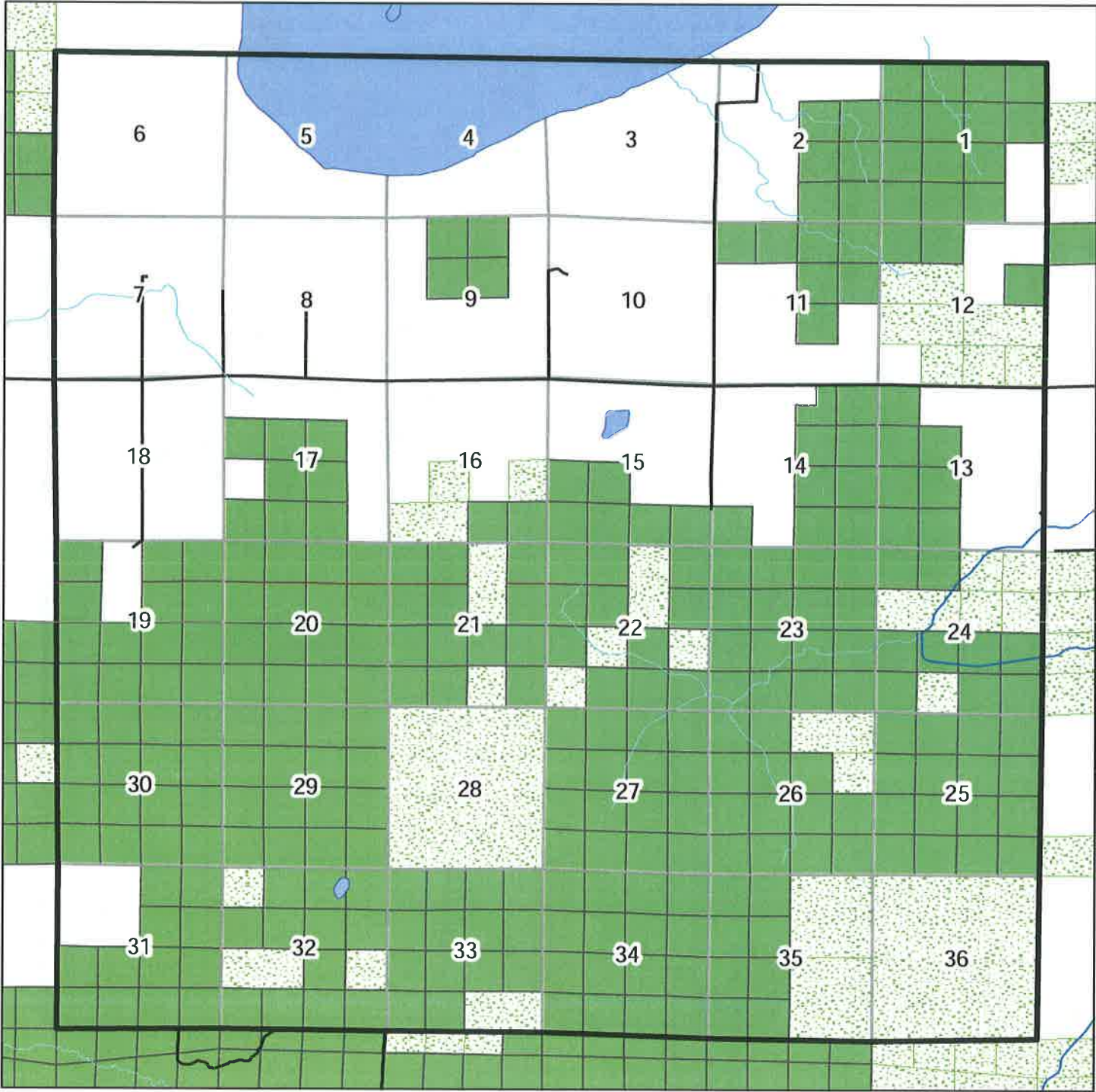
 CONSERVATION

 NON-CONSERVATION

Map Created: 02/24/2013

Land Classification 2014

Lee T46 R24



Legend

NEW county_land_classification  Other Public Land

NEW_CLASS

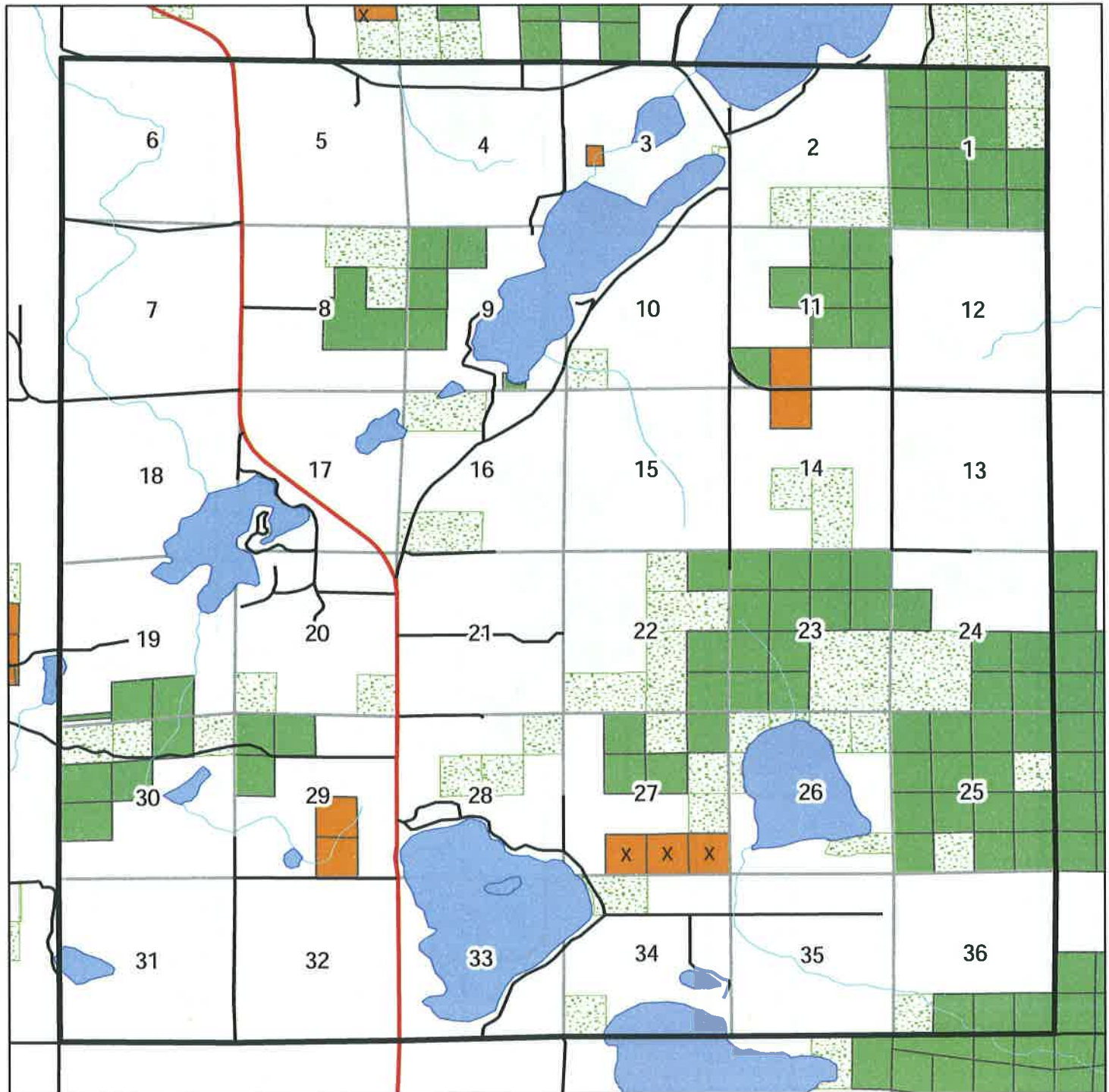
 CONSERVATION

 NON-CONSERVATION

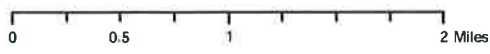
Map Created: 02/24/2013

Land Classification 2014




Glen T46 R25



N



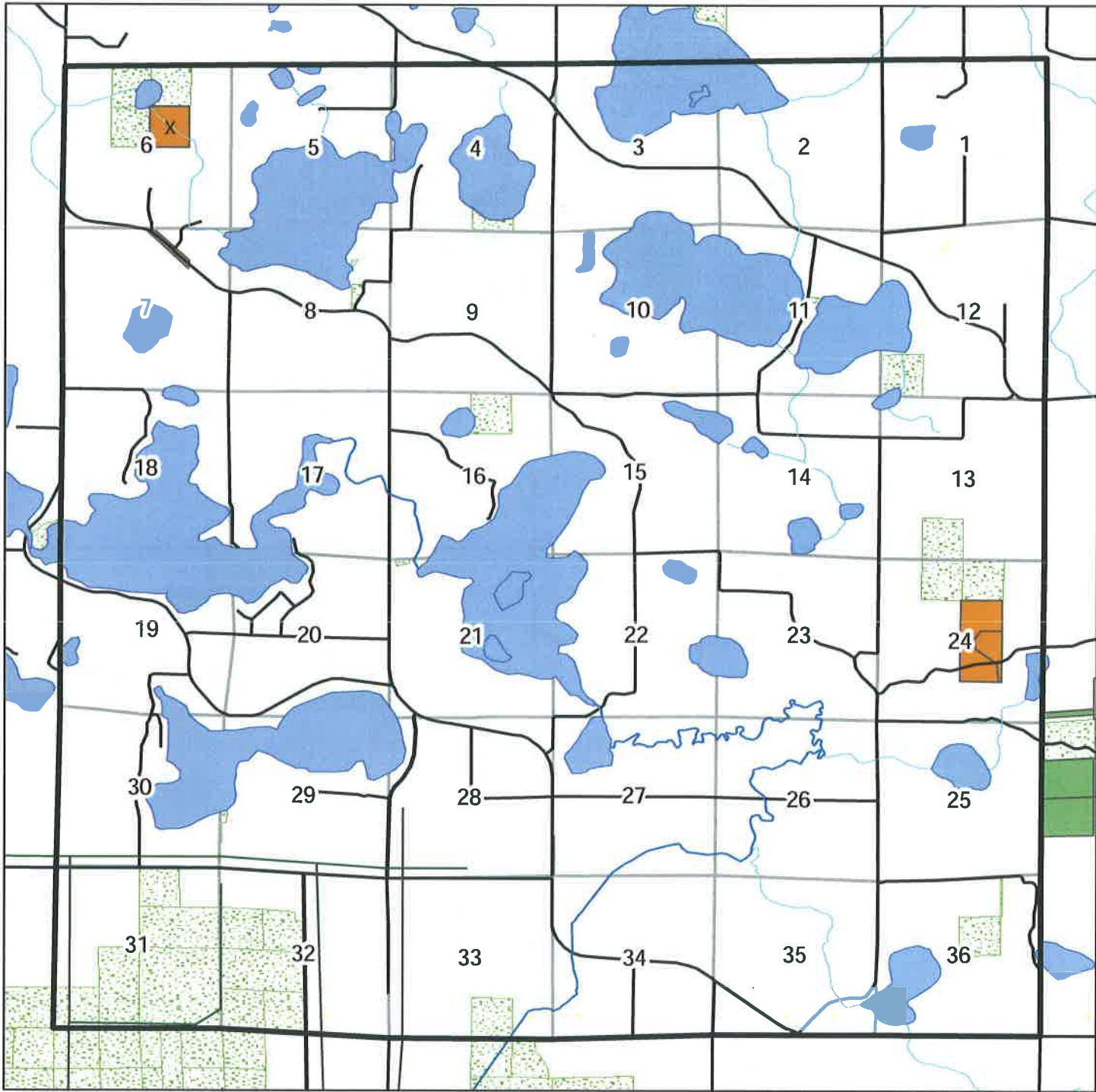
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-  CONSERVATION
-  NON-CONSERVATION

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Land Classification 2014

Nordland T46 R26

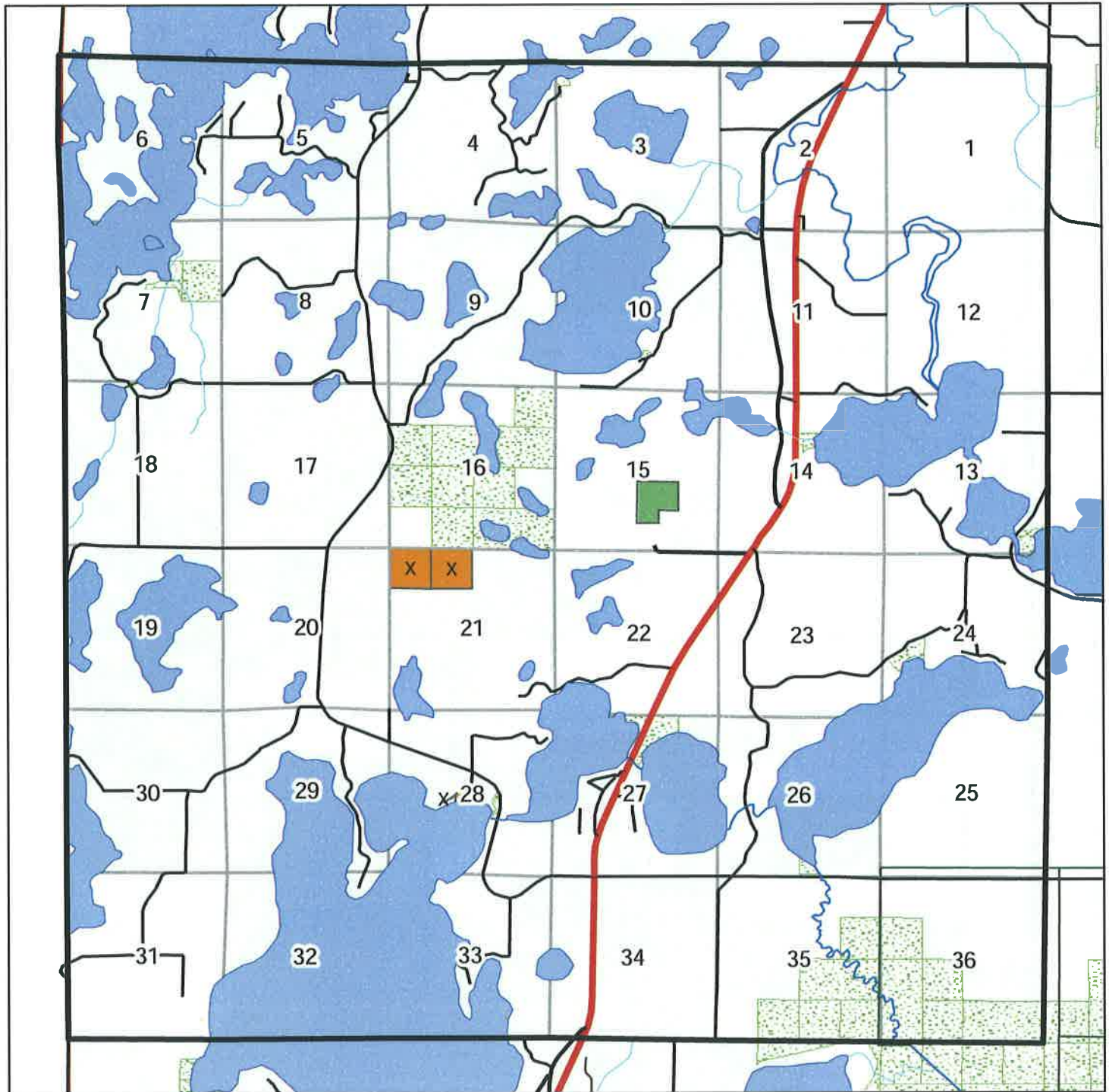


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Land Classification 2014

Farm Island T46 R27



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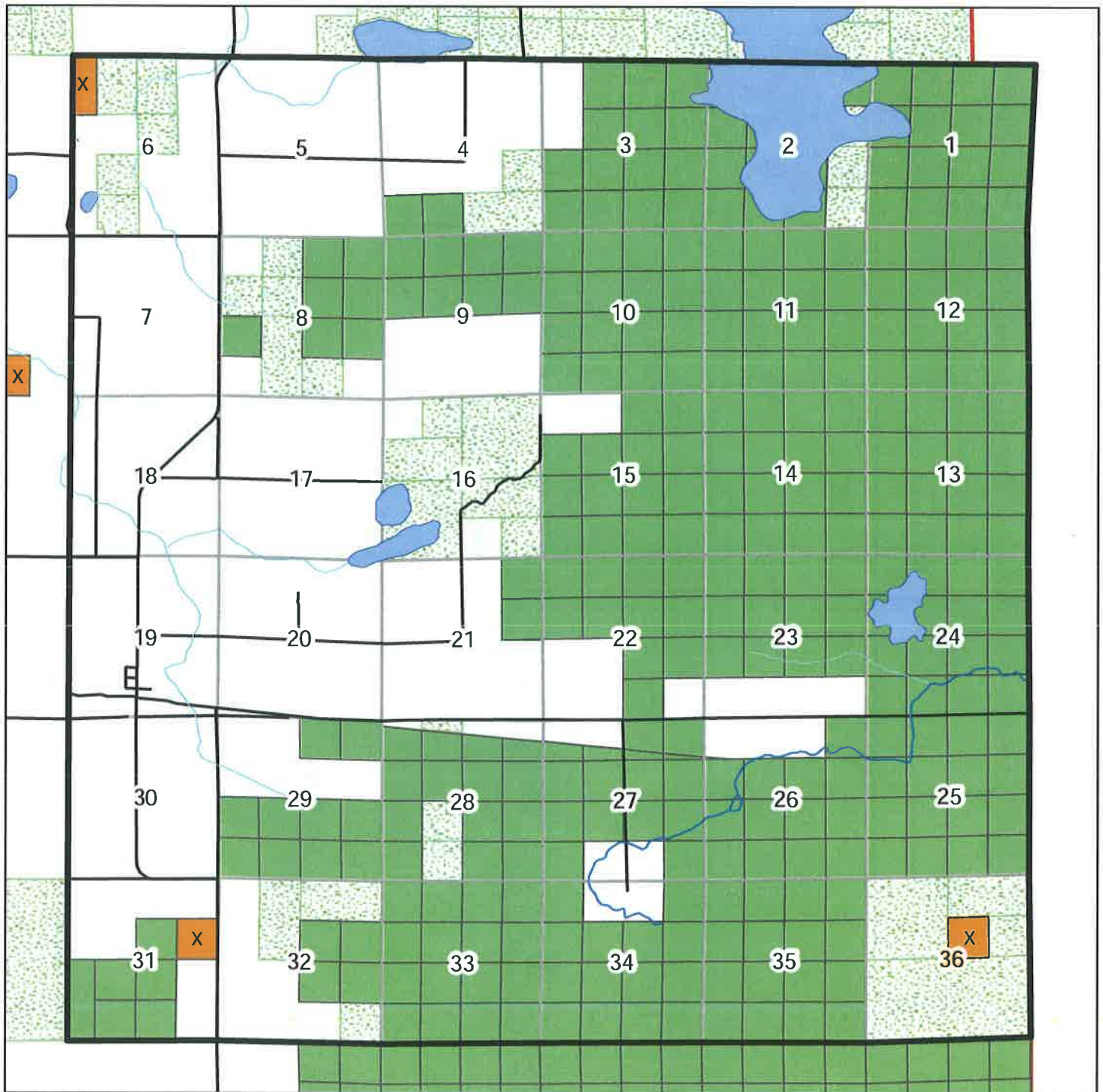
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- CONSERVATION
- NON-CONSERVATION

Map Created: 02/24/2013

Land Classification 2014

Salo T47 R22



Legend

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NEW_CLASS

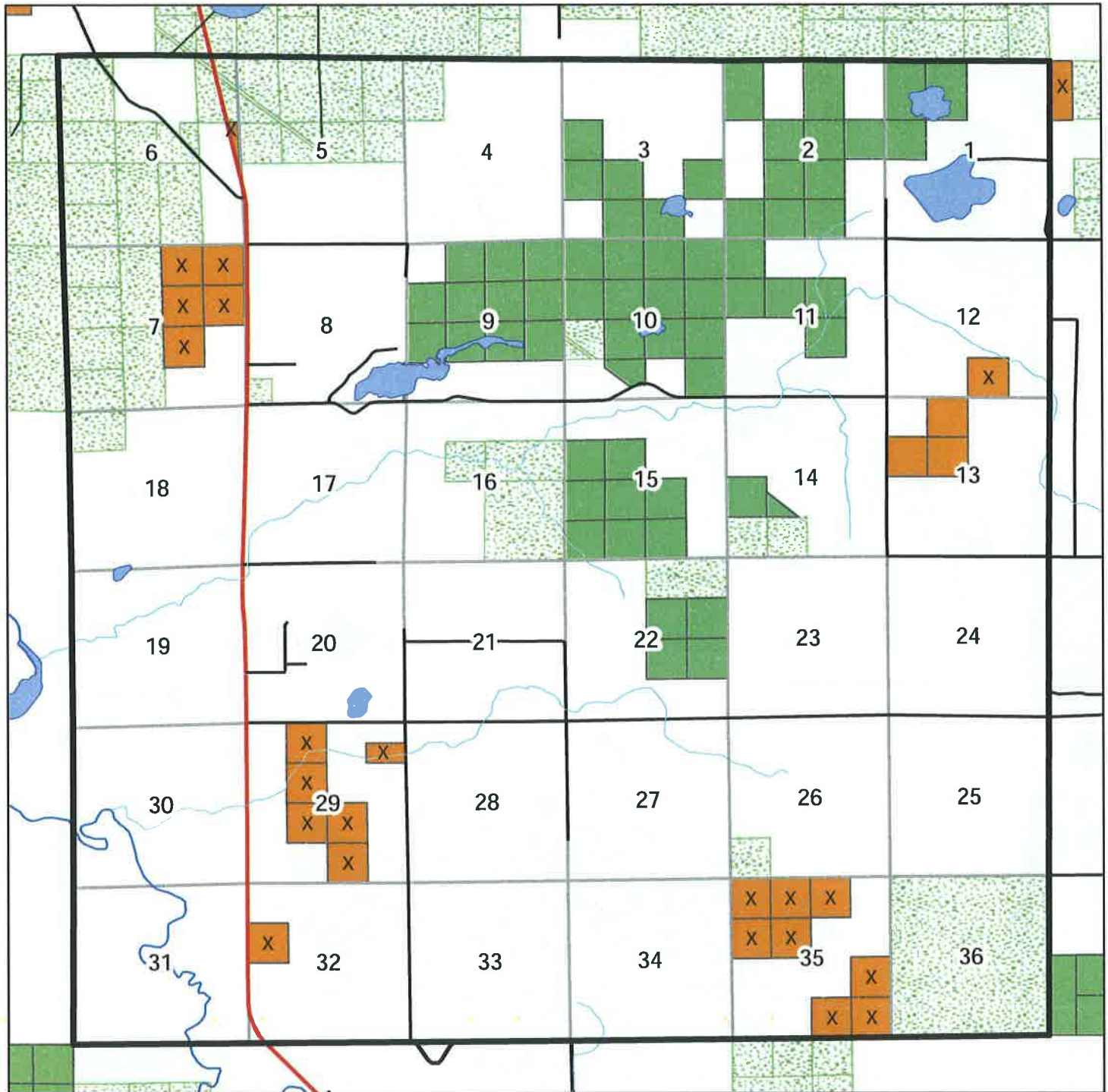
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Land Classification 2014

Spalding T47 R23



Legend

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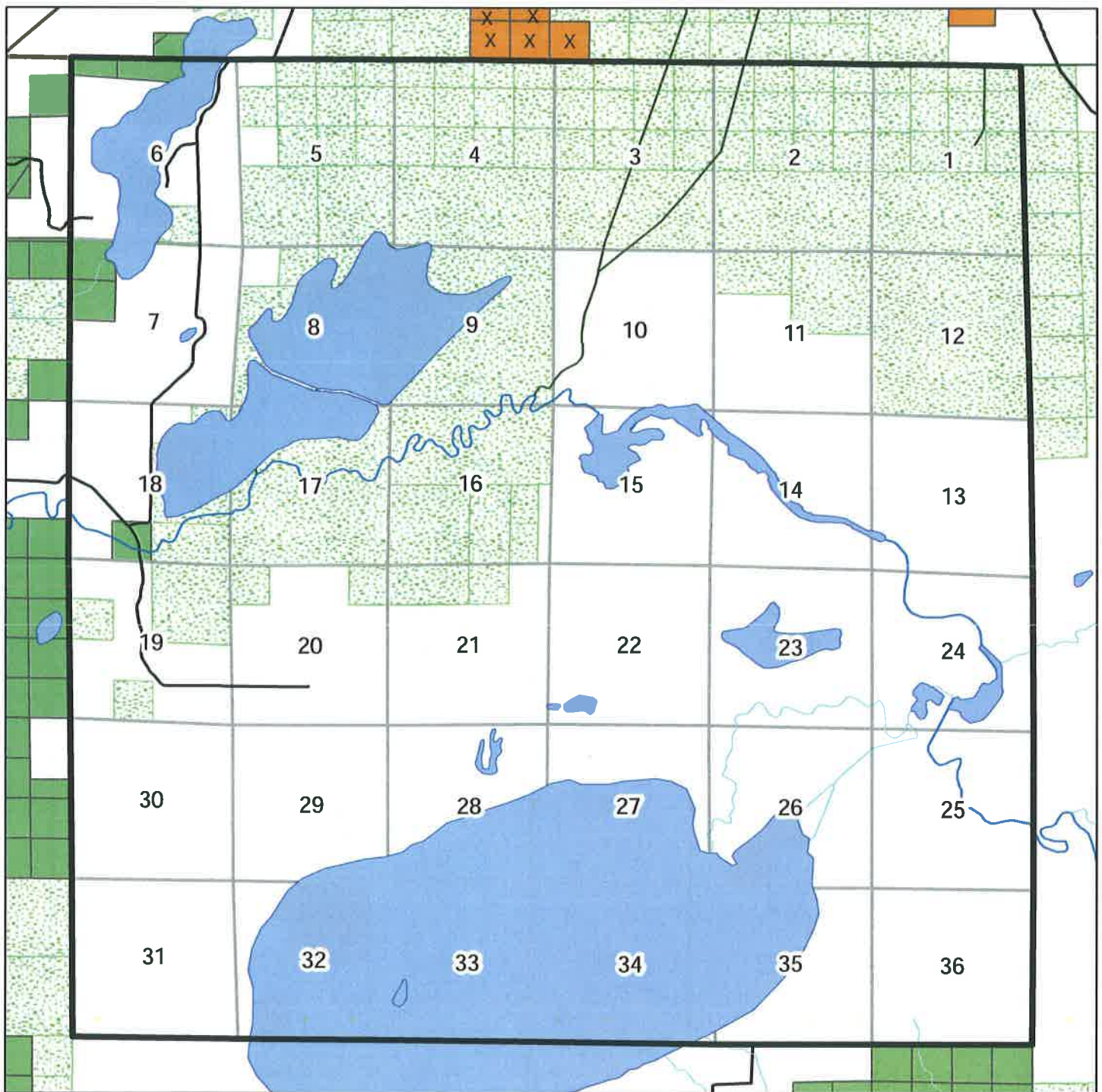
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Land Classification 2014

Davidson T47 R24



Legend

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NEW_CLASS

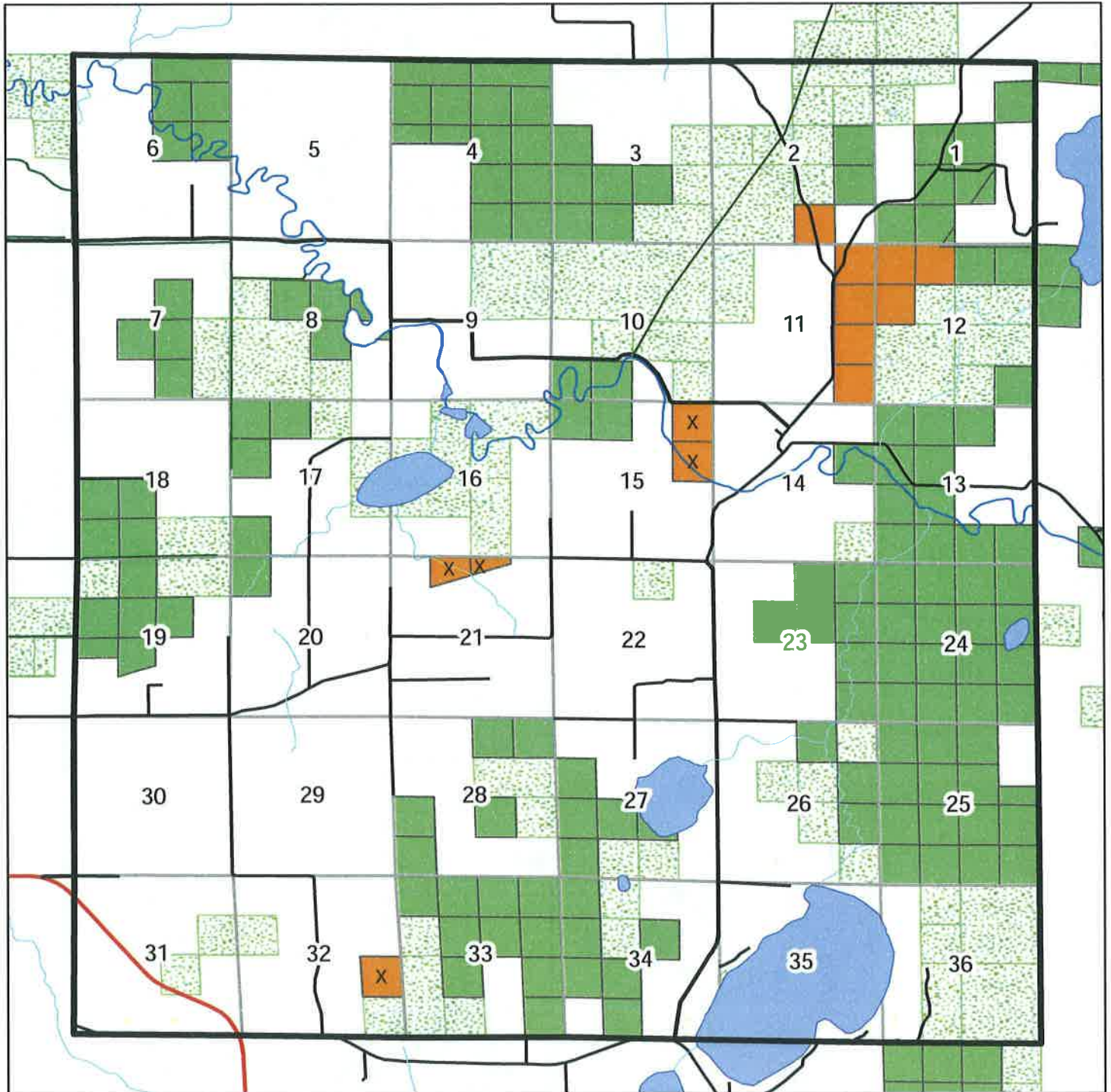
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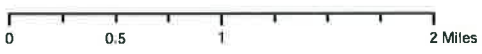
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Land Classification 2014

Kimberly T47 R25



N

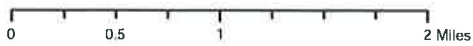
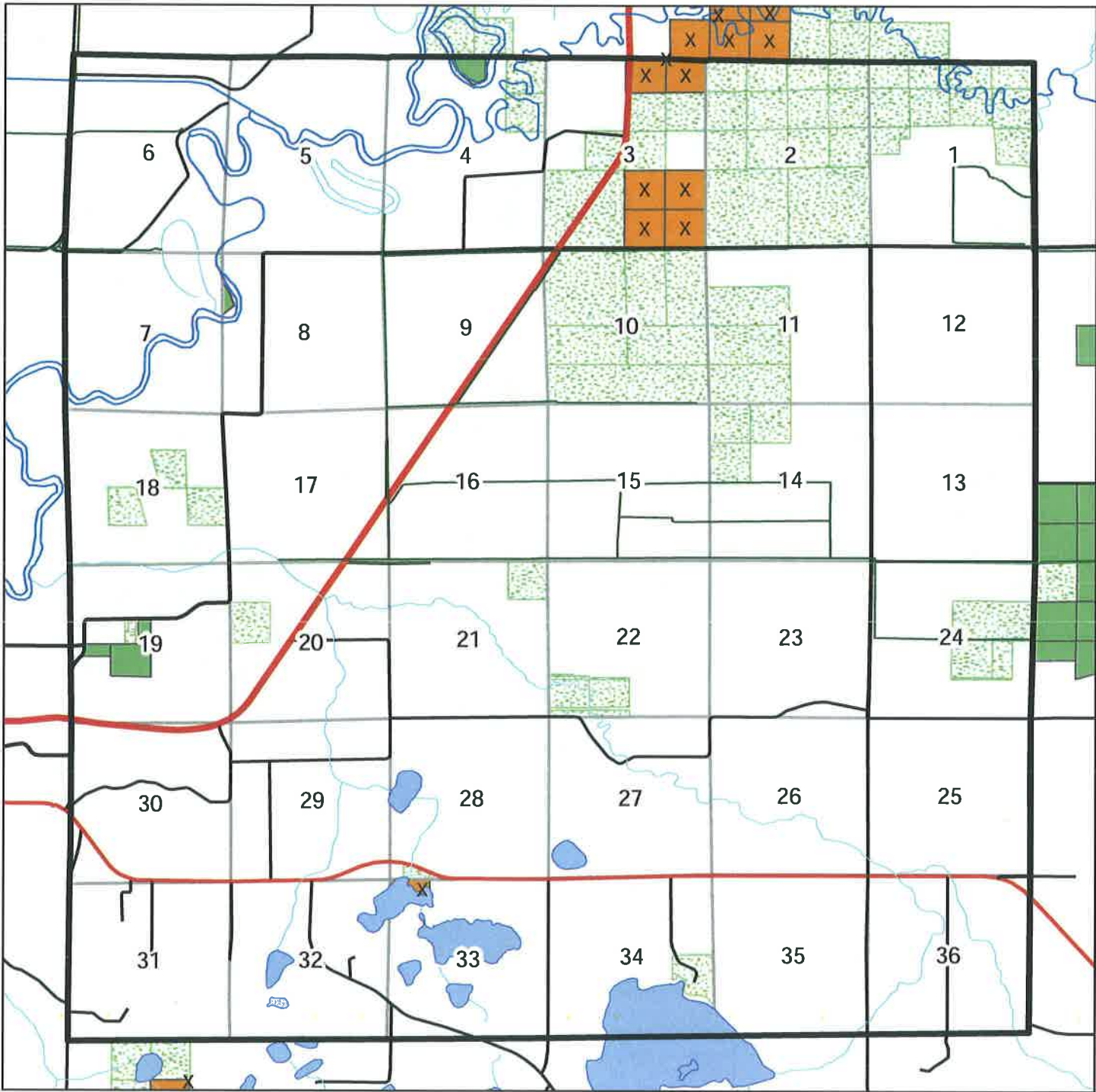


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- CONSERVATION
- NON-CONSERVATION

Map Created: 02/26/2013

Land Classification 2014 Spencer T47 R26



Legend

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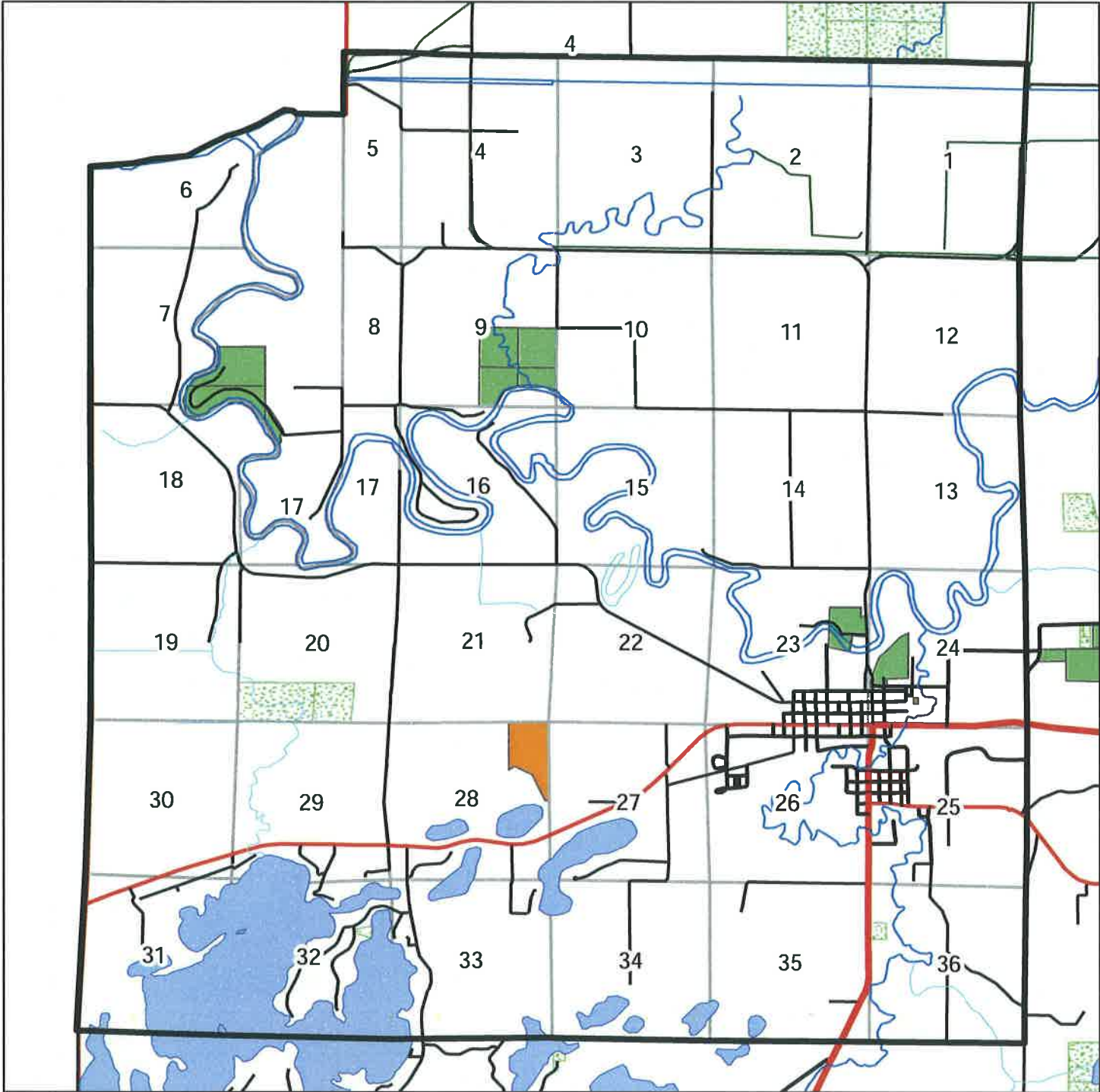
NEW_CLASS

CONSERVATION

NON-CONSERVATION

Land Classification 2014

AitkinT47 R27




N



Legend

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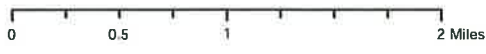
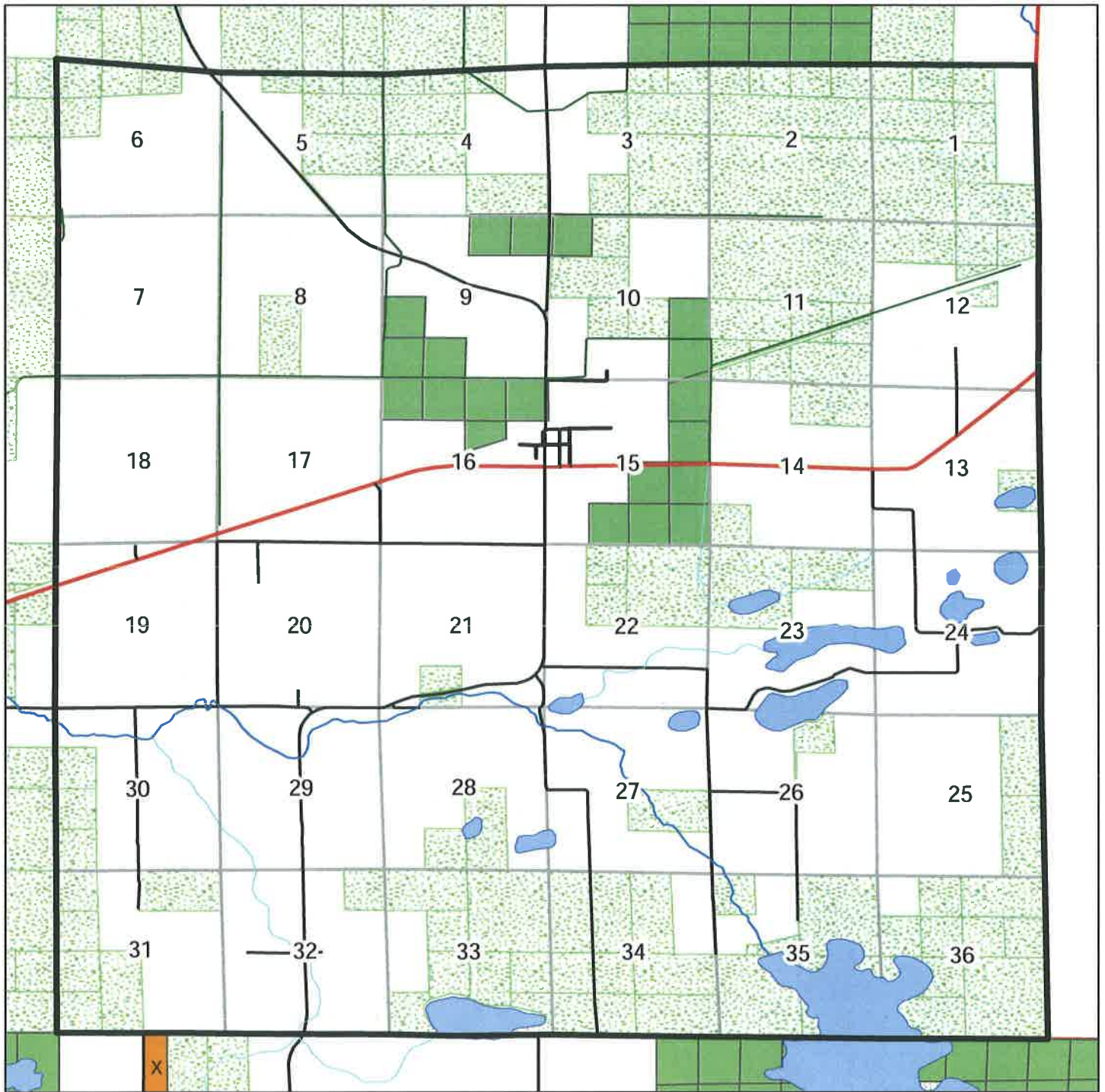
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 NON-CONSERVATION

Map Created: 02/26/2013

Land Classification 2014

Clark T48 R22



Legend

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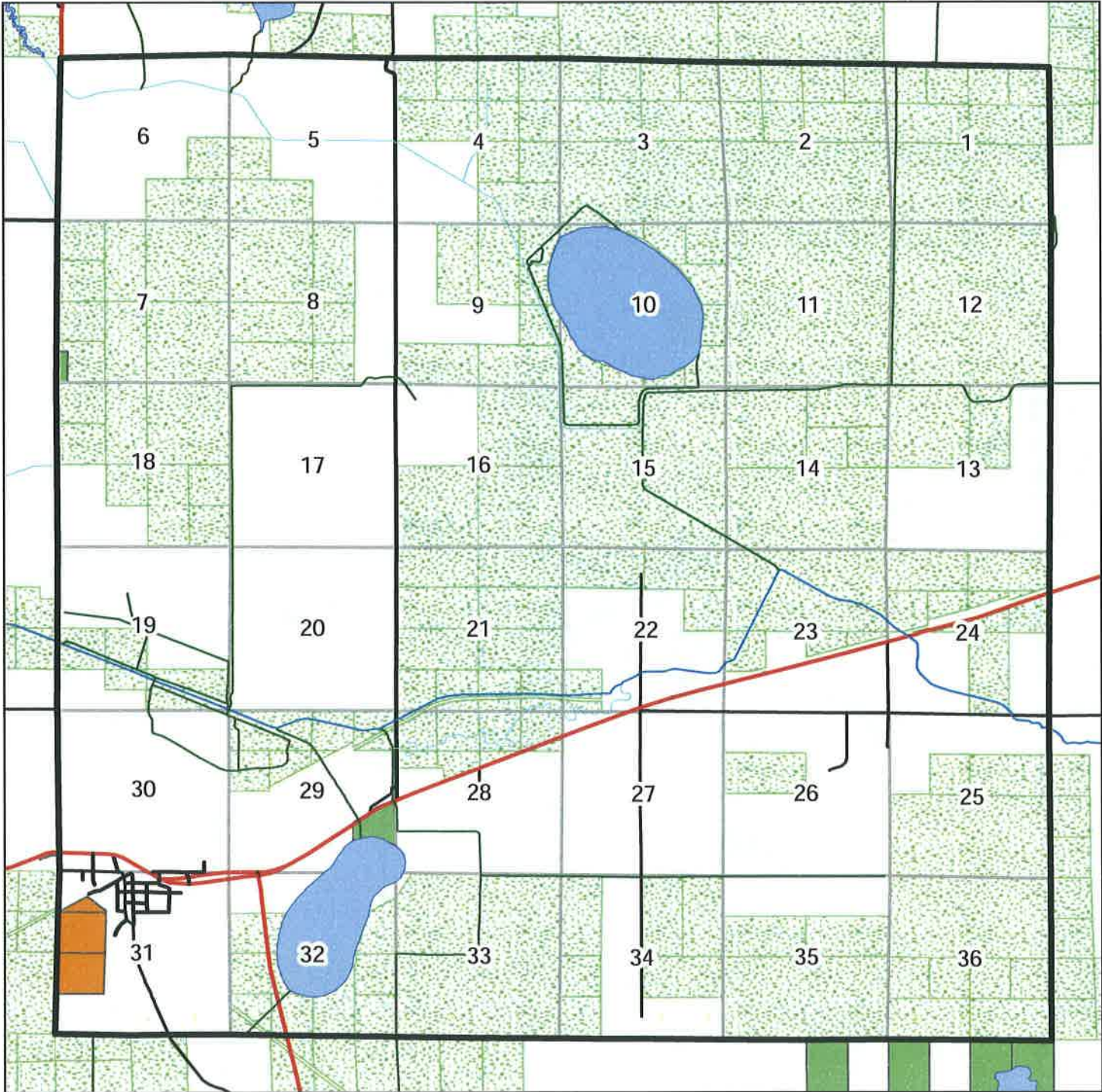
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Map Created: 02/26/2013

Land Classification 2014 McGregor T48 R23



N



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Legend

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NEW_CLASS

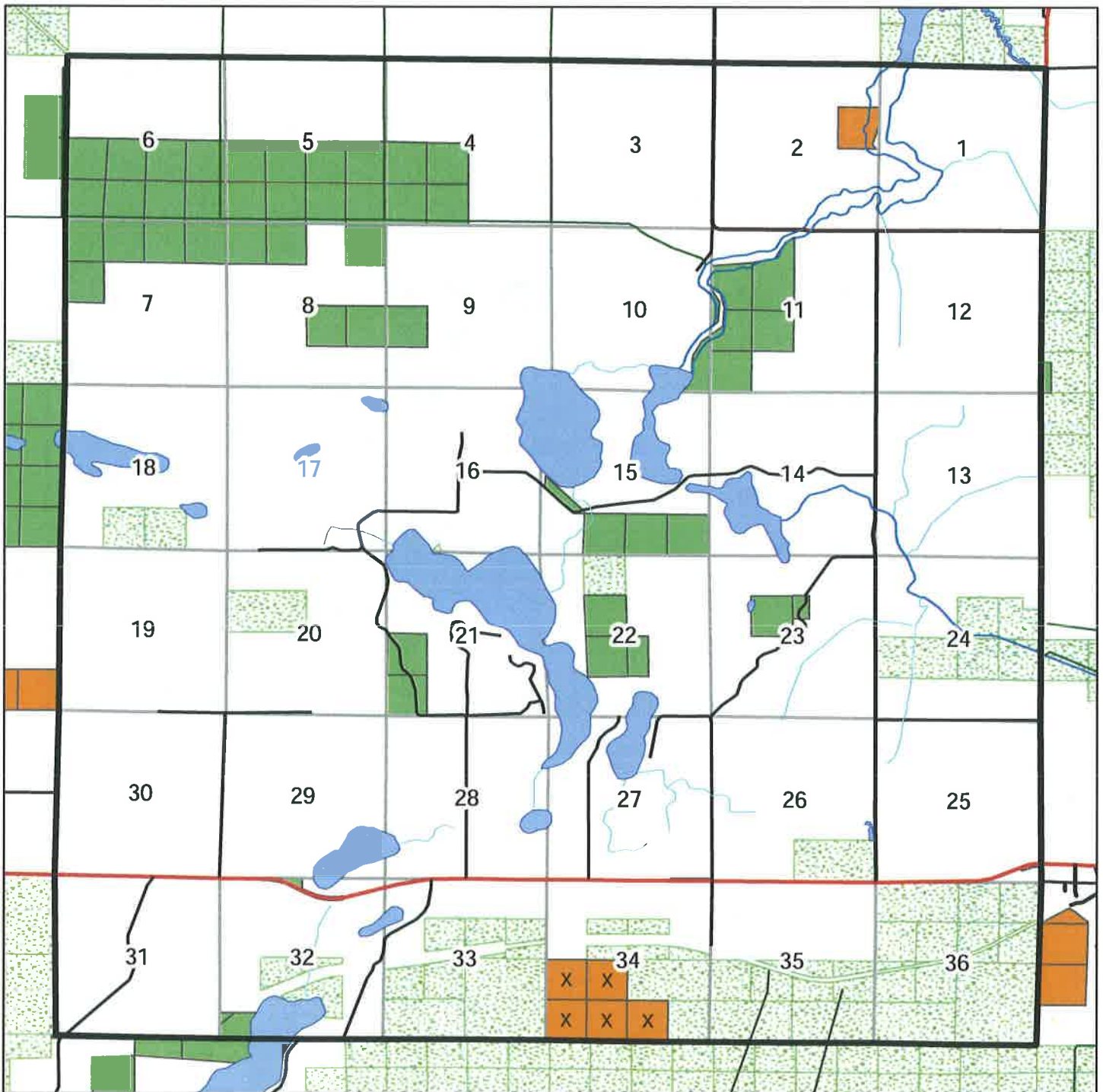
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Map Created: 02/26/2013

Land Classification 2014

Jevne T48 R24



Legend

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NEW_CLASS

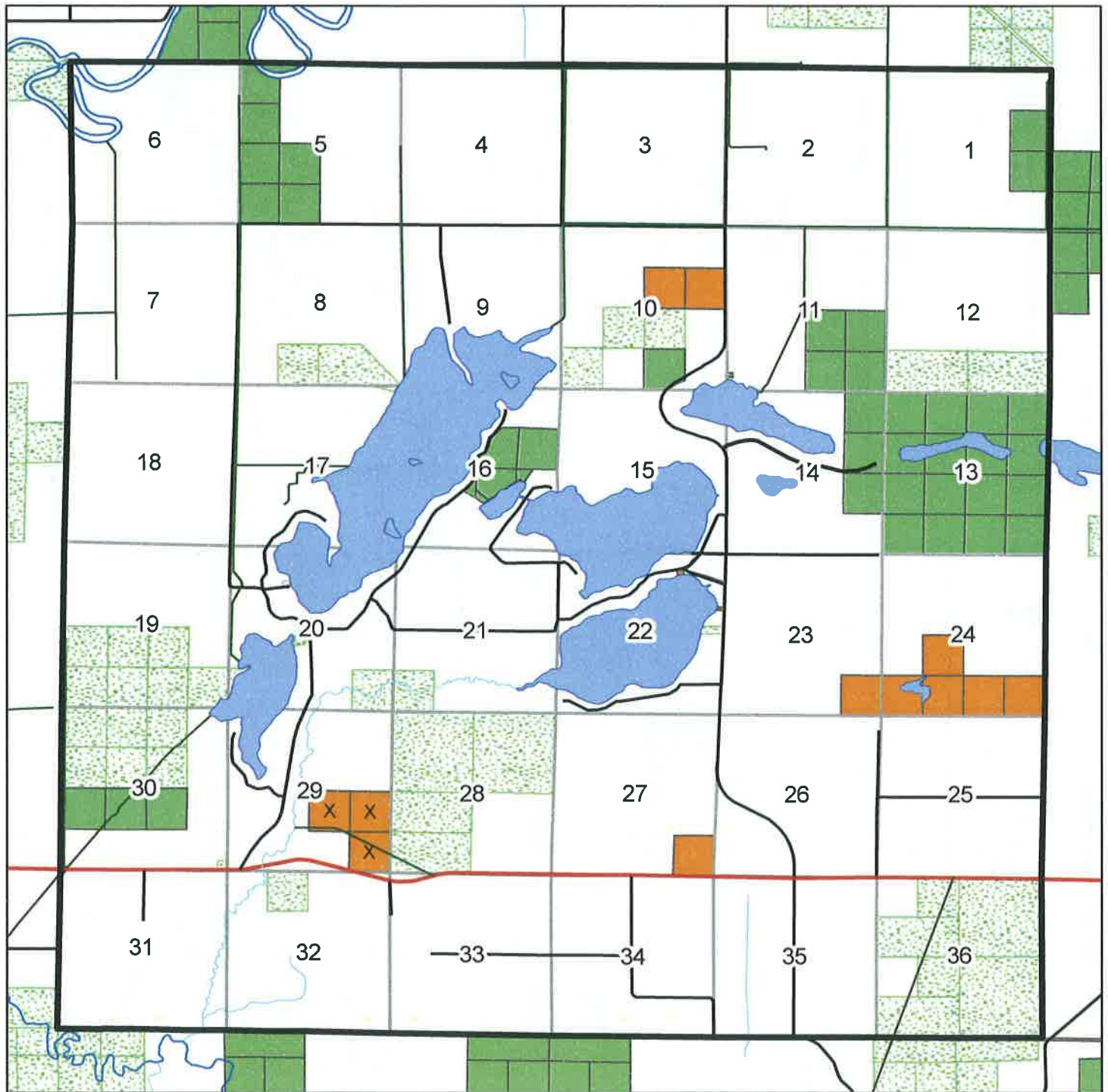
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 NON-CONSERVATION

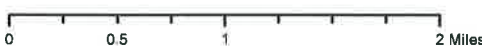
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Land Classification 2014

Fleming T48 R25



N



Legend

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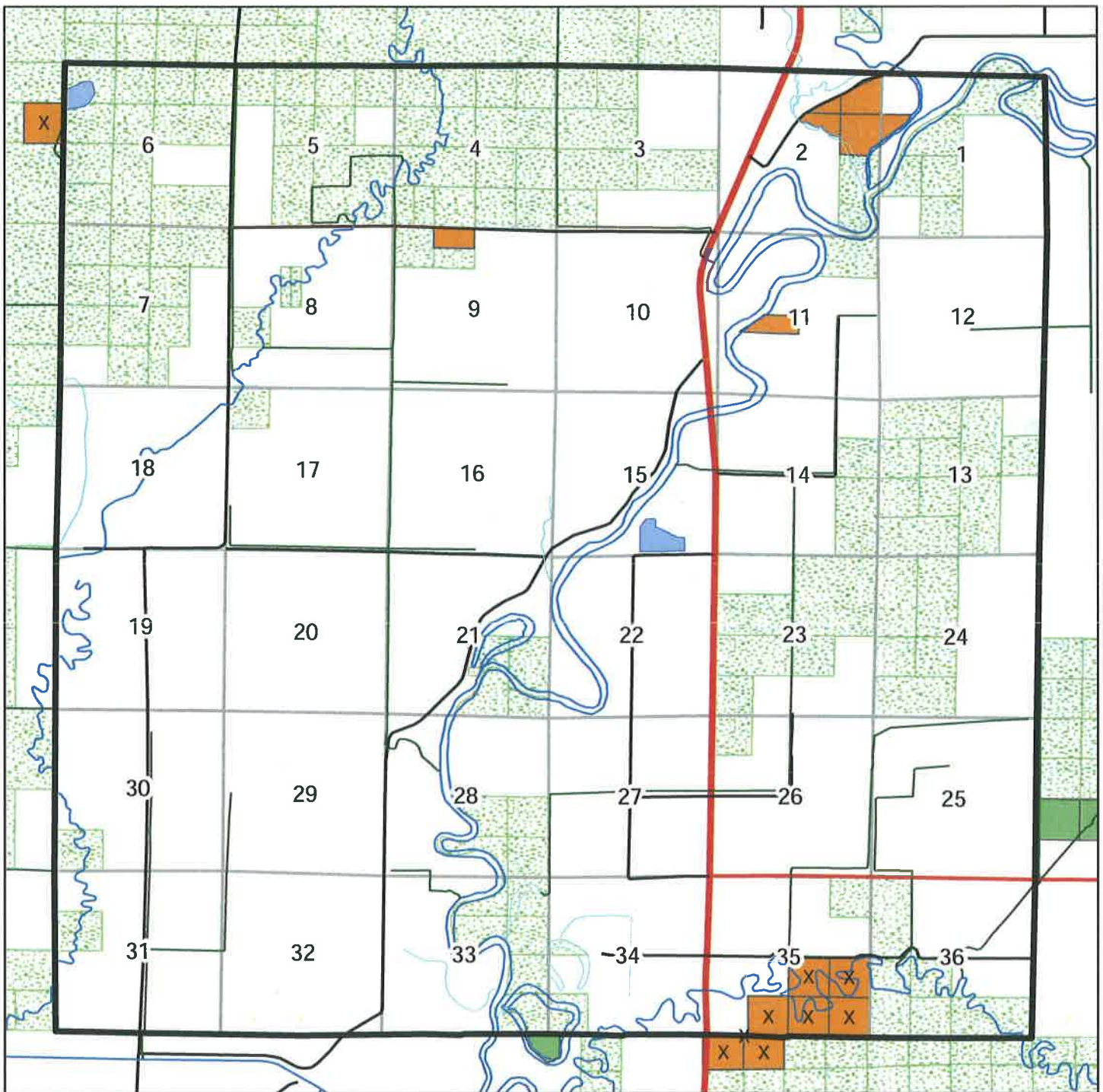
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NON-CONSERVATION

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Land Classification 2014

Morrison T48 R26



Map Created: 02/26/2013

Legend

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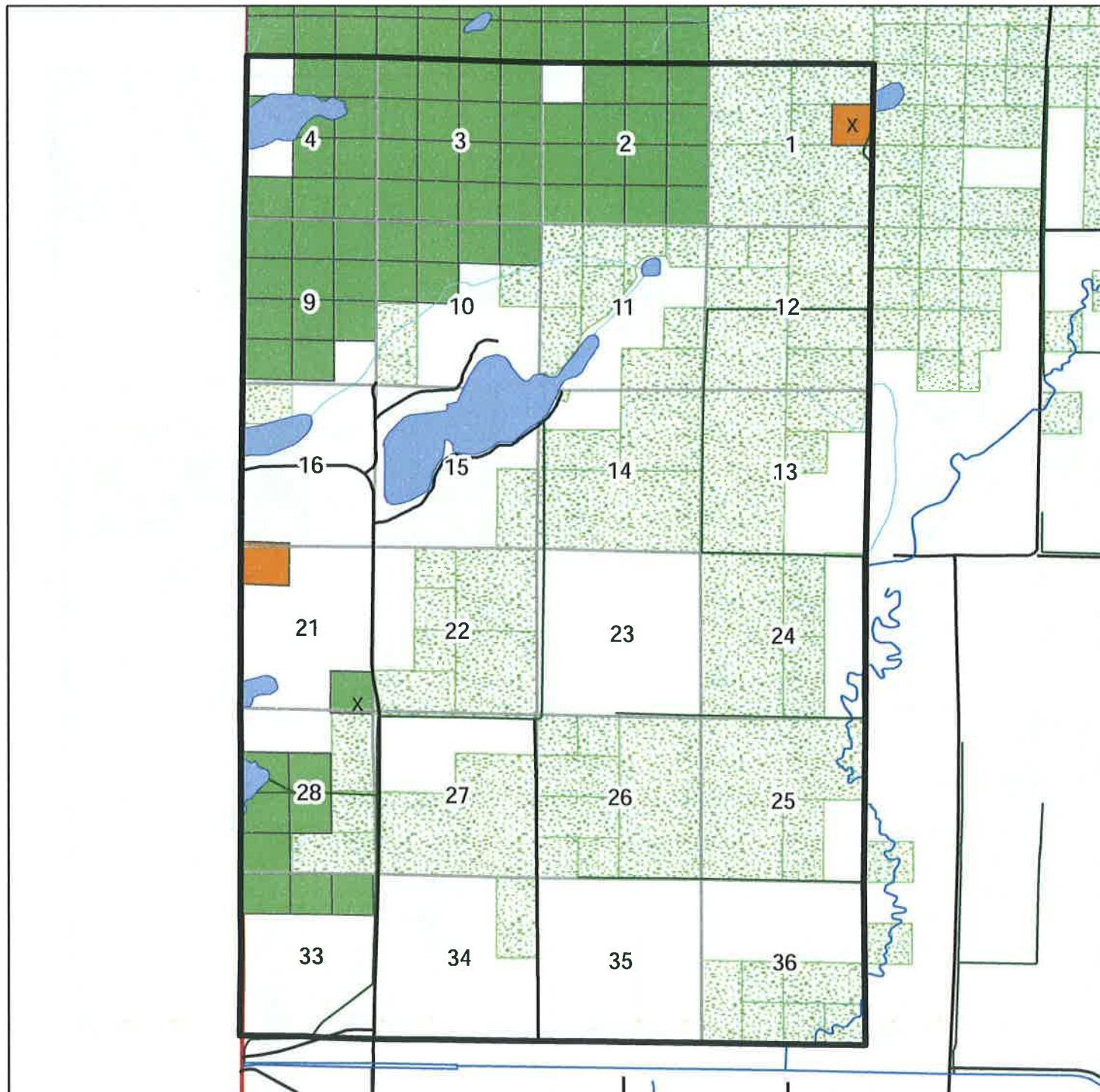
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 CONSERVATION

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Land Classification 2014

Unorg T48 R27



N



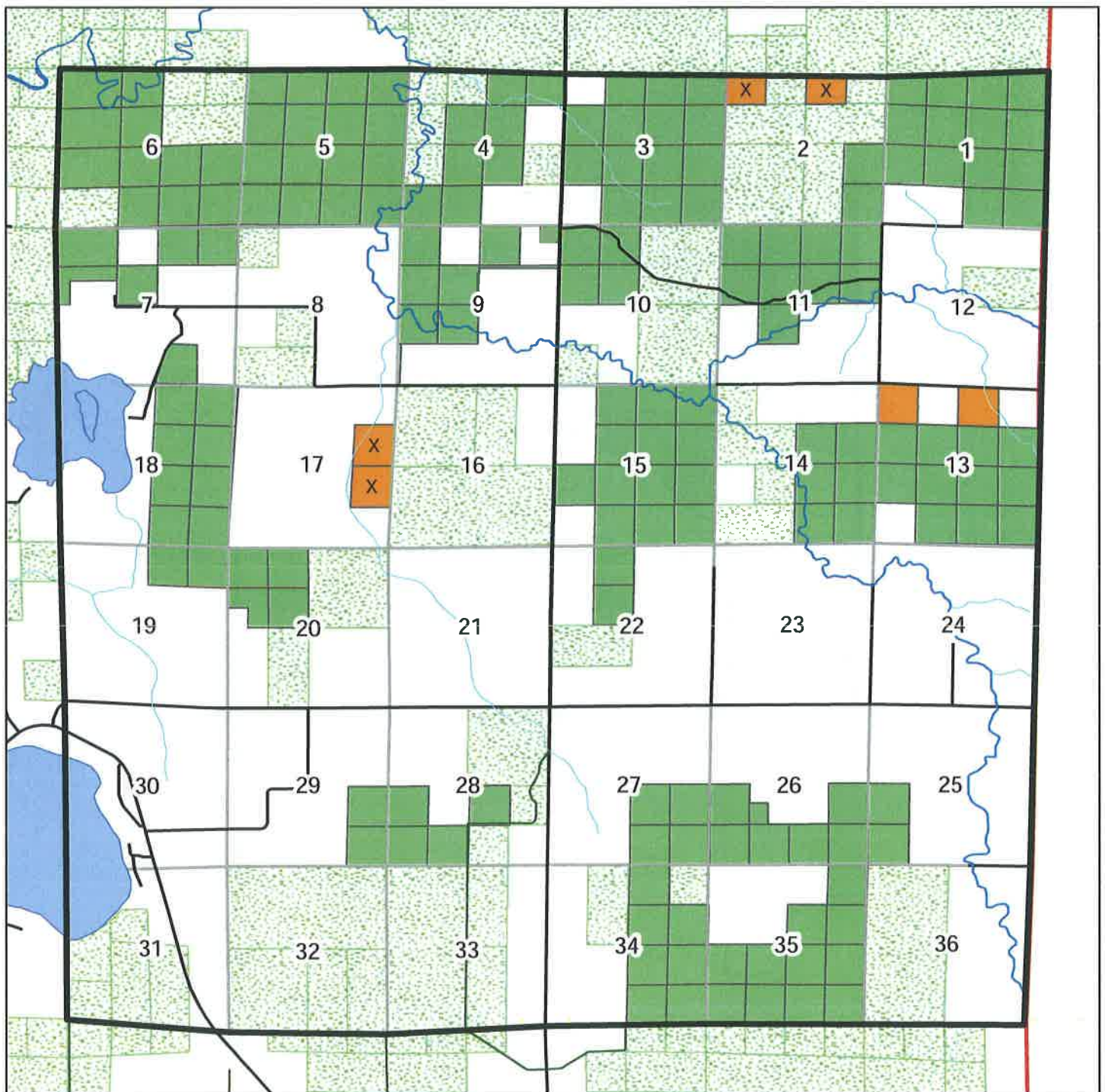
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- NEW_CLASS
- CONSERVATION
- NON-CONSERVATION

Map Created: 02/26/2013

Land Classification 2014

Haugen T49 R22



N



0 0.5 1 2 Miles

Legend

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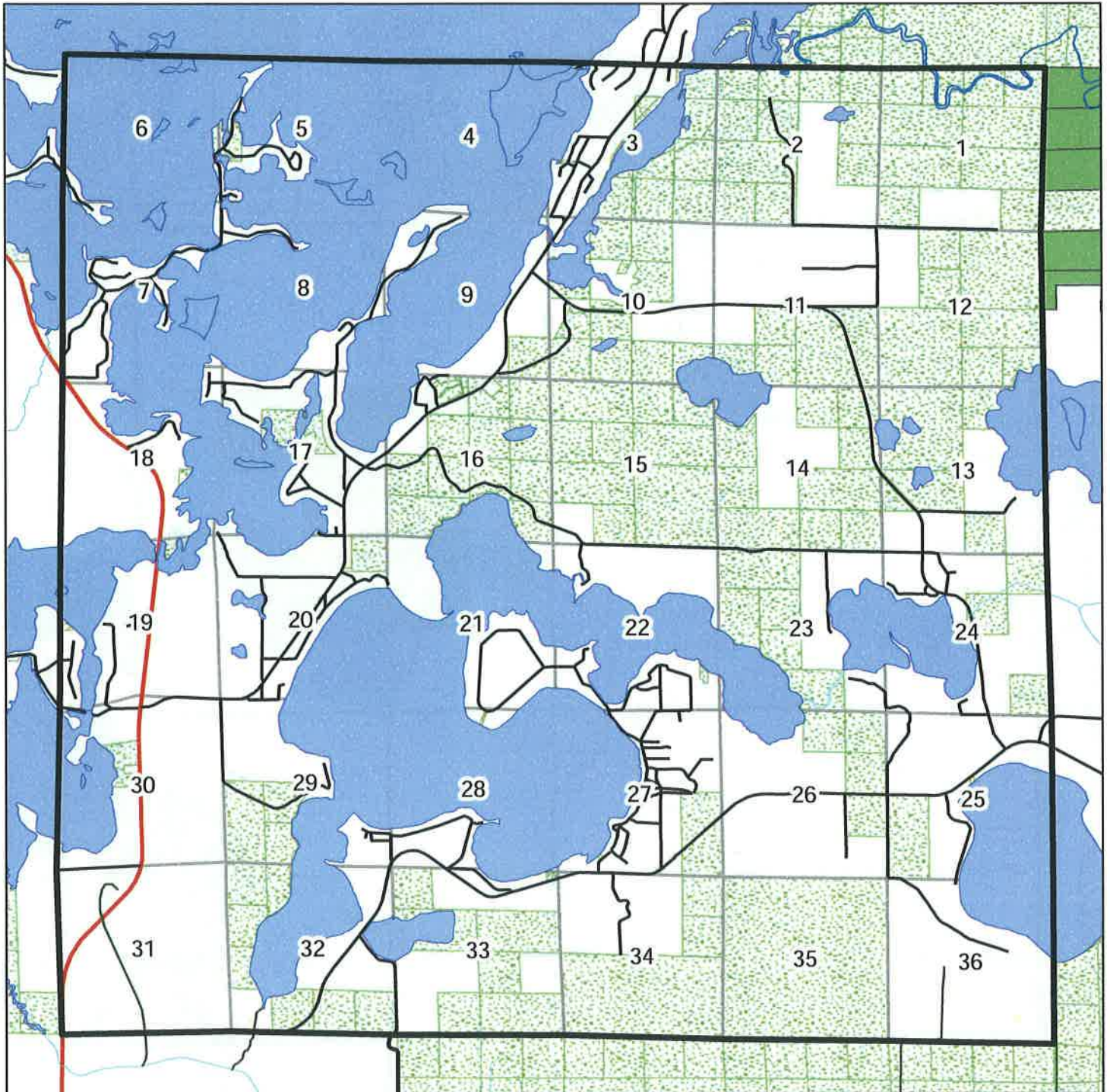
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 CONSERVATION

 NON-CONSERVATION

Map Created: 02/26/2013

Land Classification 2014 Shamrock T49 R23



N



0 0.5 1 2 Miles

Legend

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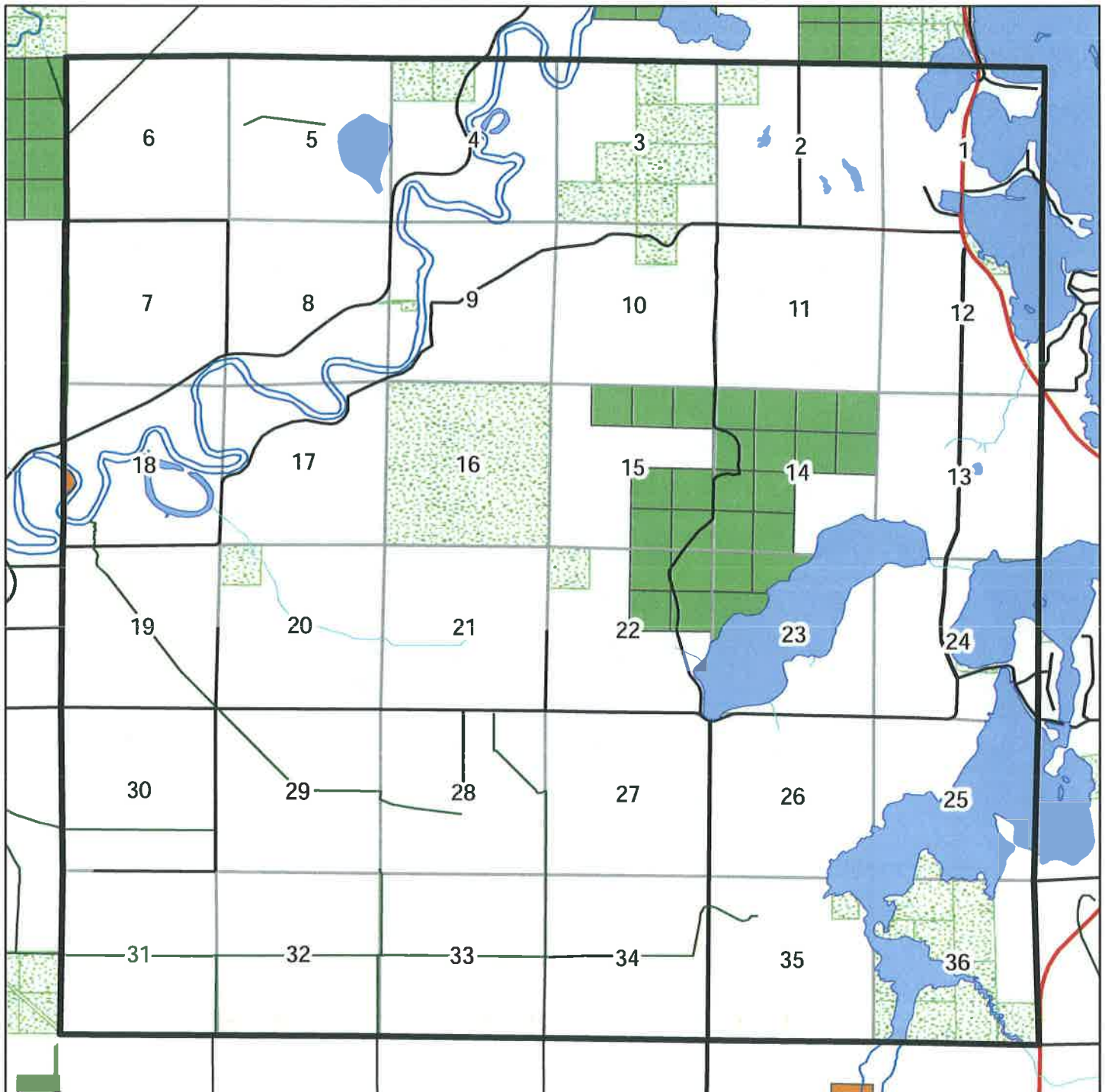
NEW_CLASS

 CONSERVATION

 NON-CONSERVATION

Map Created: 02/26/2013

Land Classification 2014 Workman T49 R24



N



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Legend

NEW county_land_classification  Other Public Land

NEW_CLASS

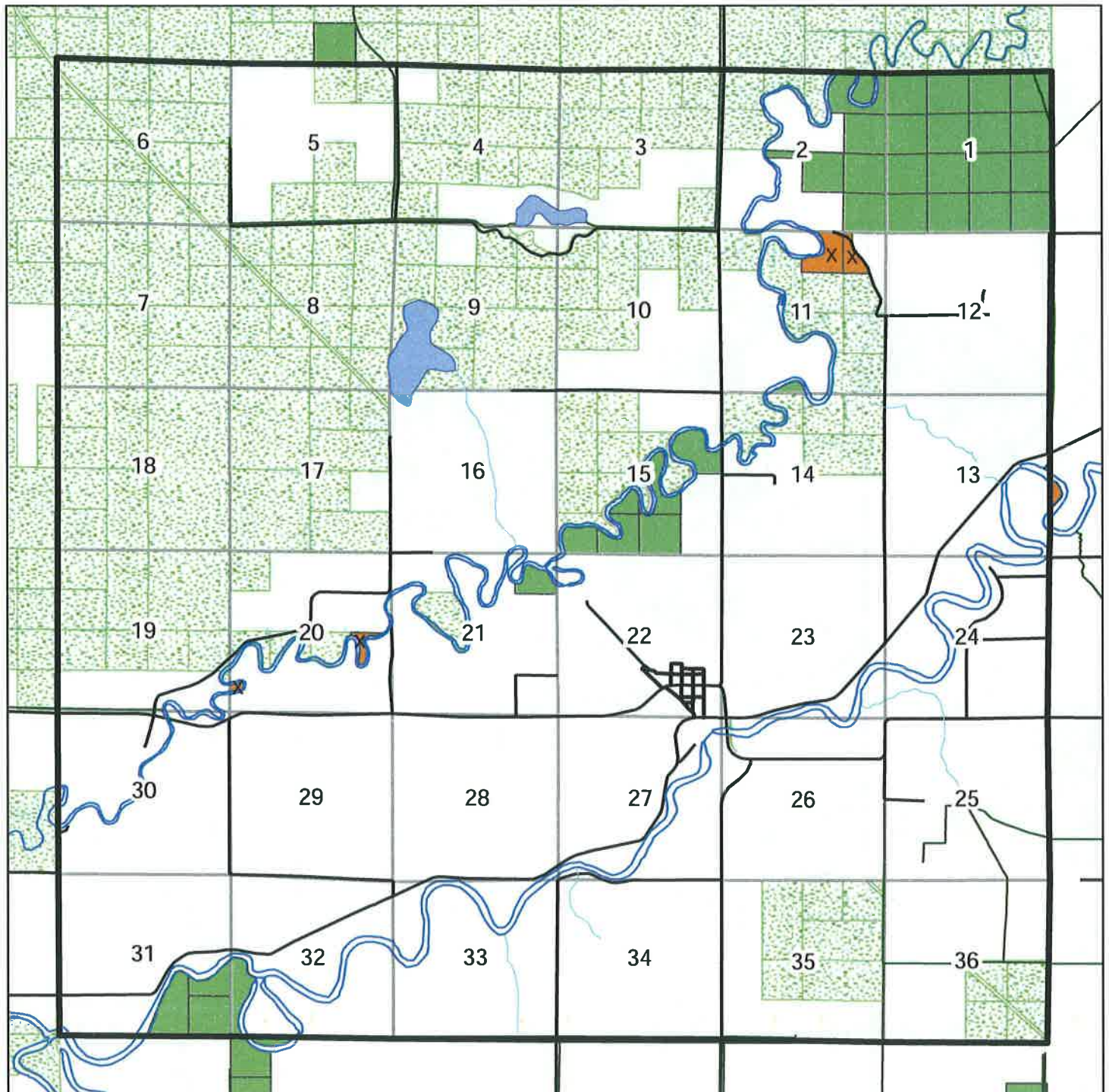
 CONSERVATION

 NON-CONSERVATION

Map Created: 02/26/2013

Land Classification 2014

Logan T49 R25



N



0 0.5 1 2 Miles

Legend

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NEW_CLASS

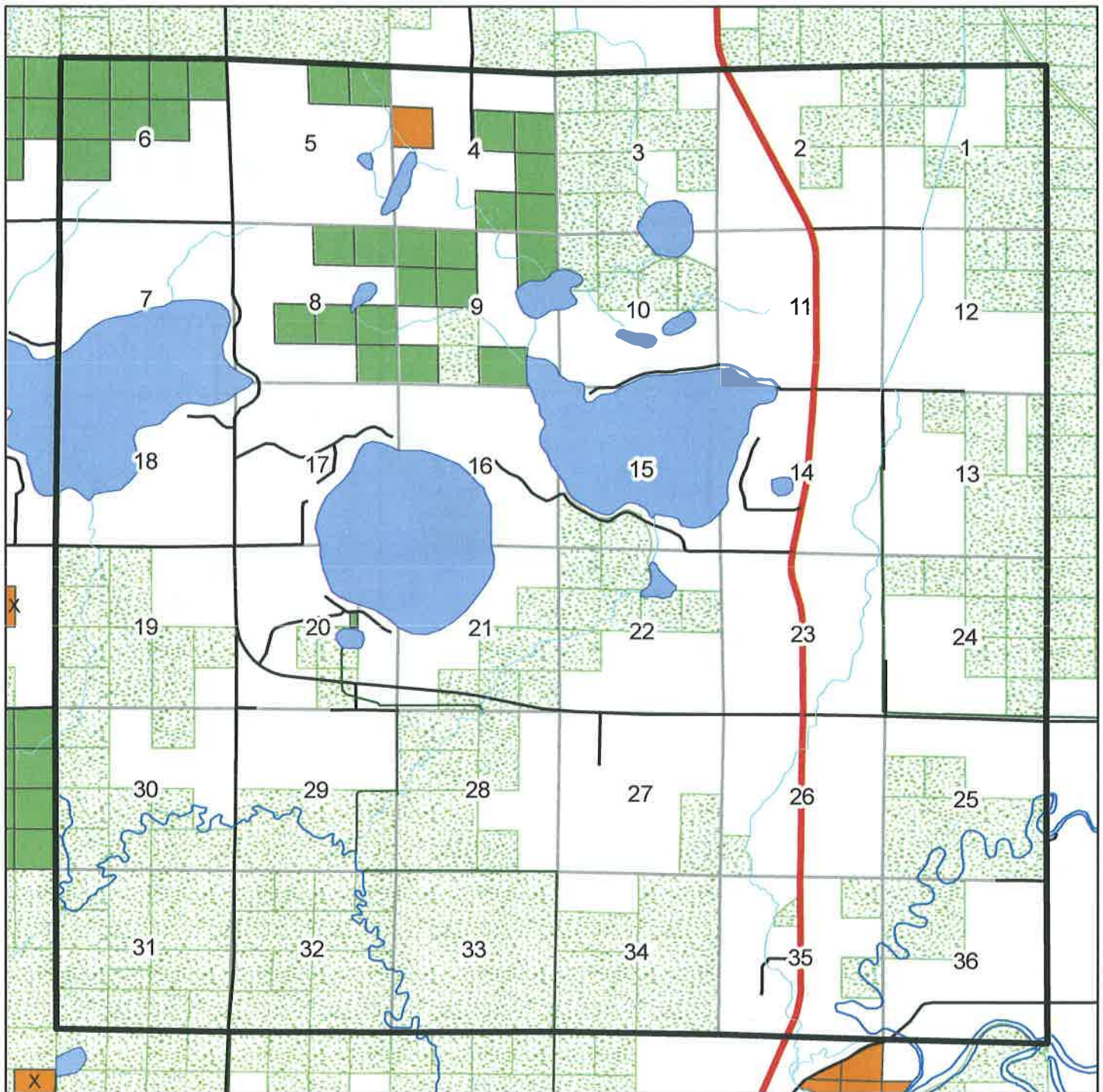
 CONSERVATION

 NON-CONSERVATION

Map Created: 02/26/2013

Land Classification 2014

Waukenabo T49 R26



Map Created: 02/26/2013

Legend

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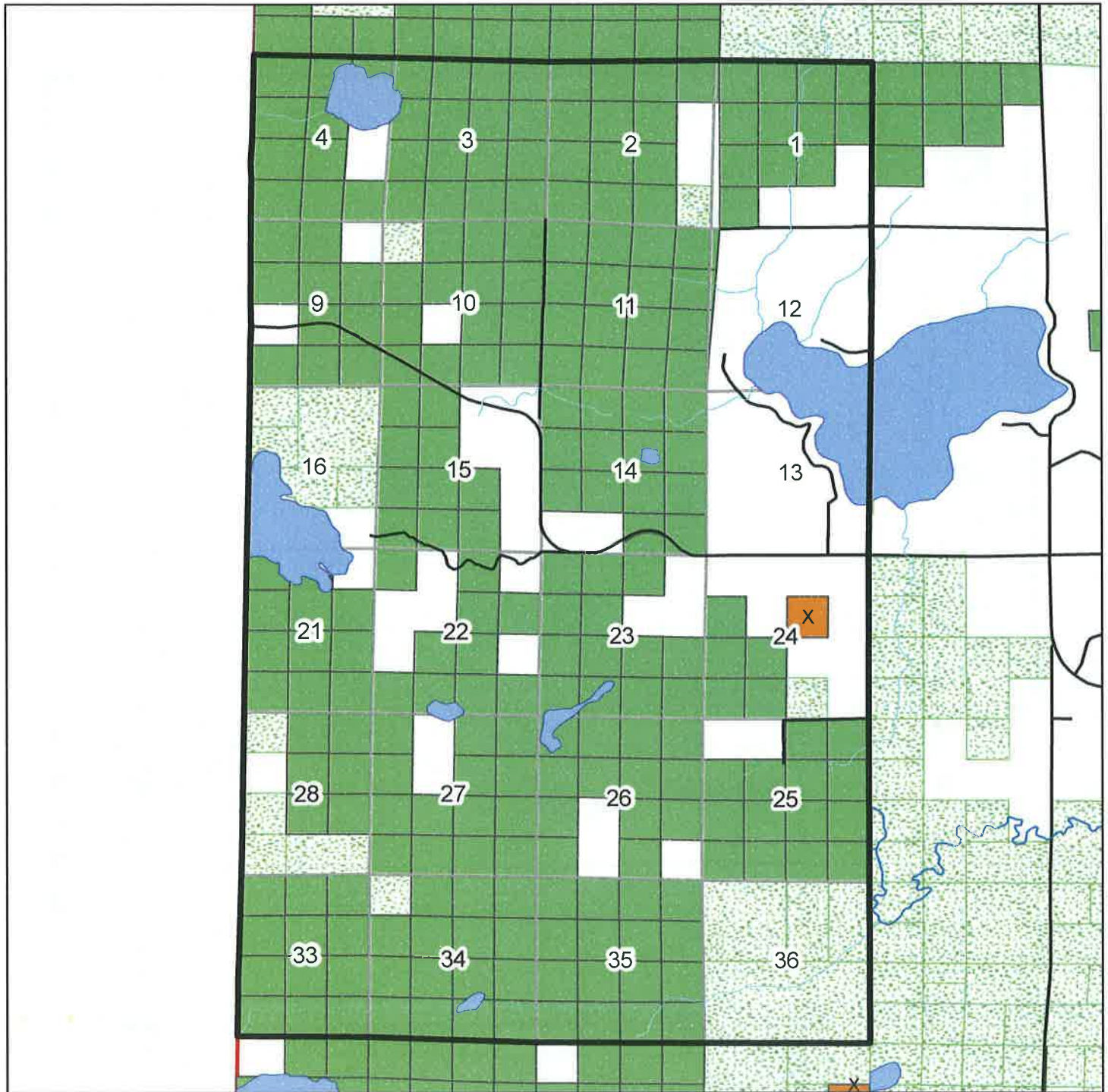
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 CONSERVATION

 NON-CONSERVATION

Land Classification 2014

Unorg T49 R27



N



0 0.5 1 2 Miles

Map Created: 02/26/2013

Legend

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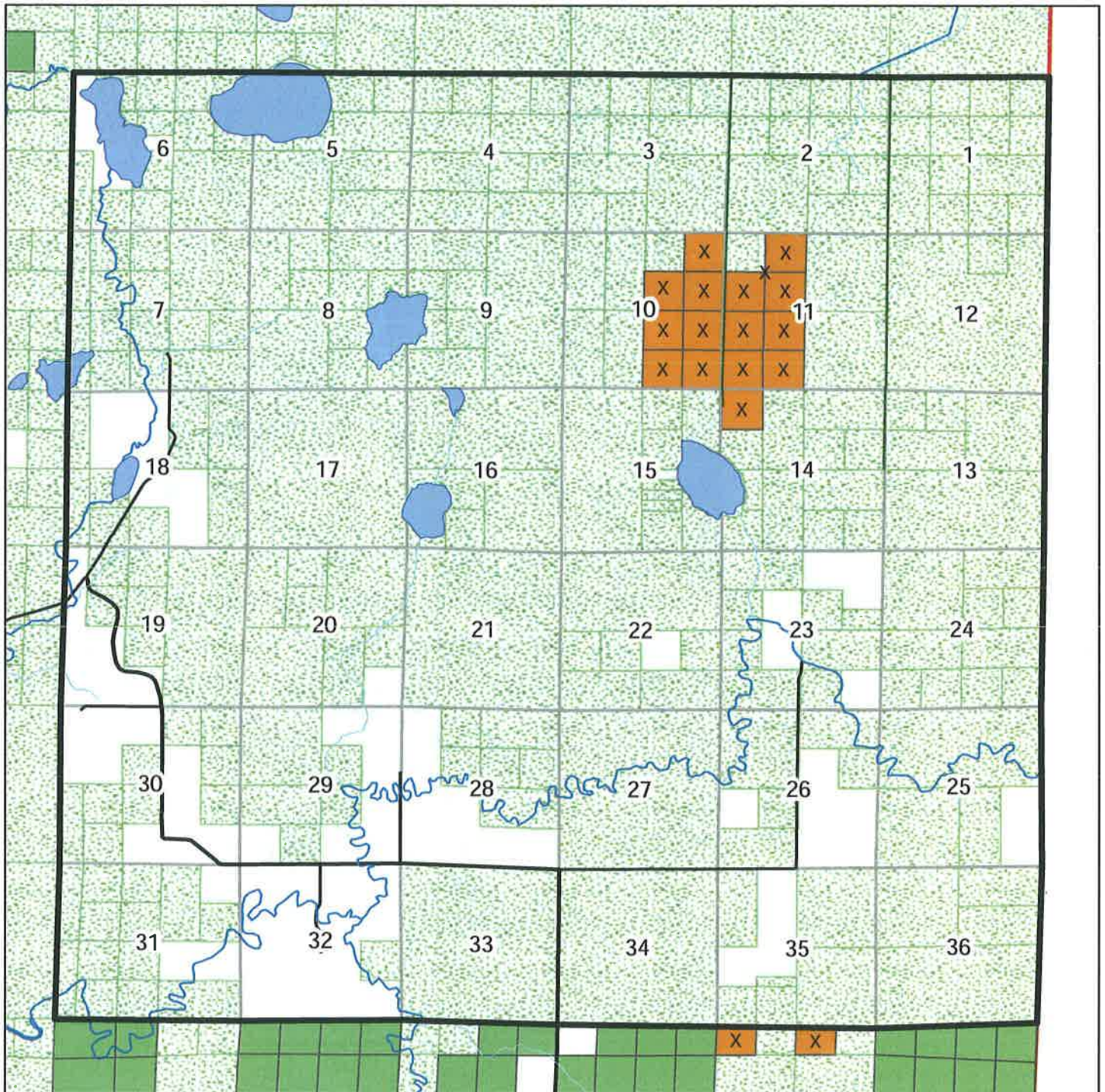
NEW_CLASS

 CONSERVATION

 NON-CONSERVATION

Land Classification 2014

Balsam T50 R22



Legend

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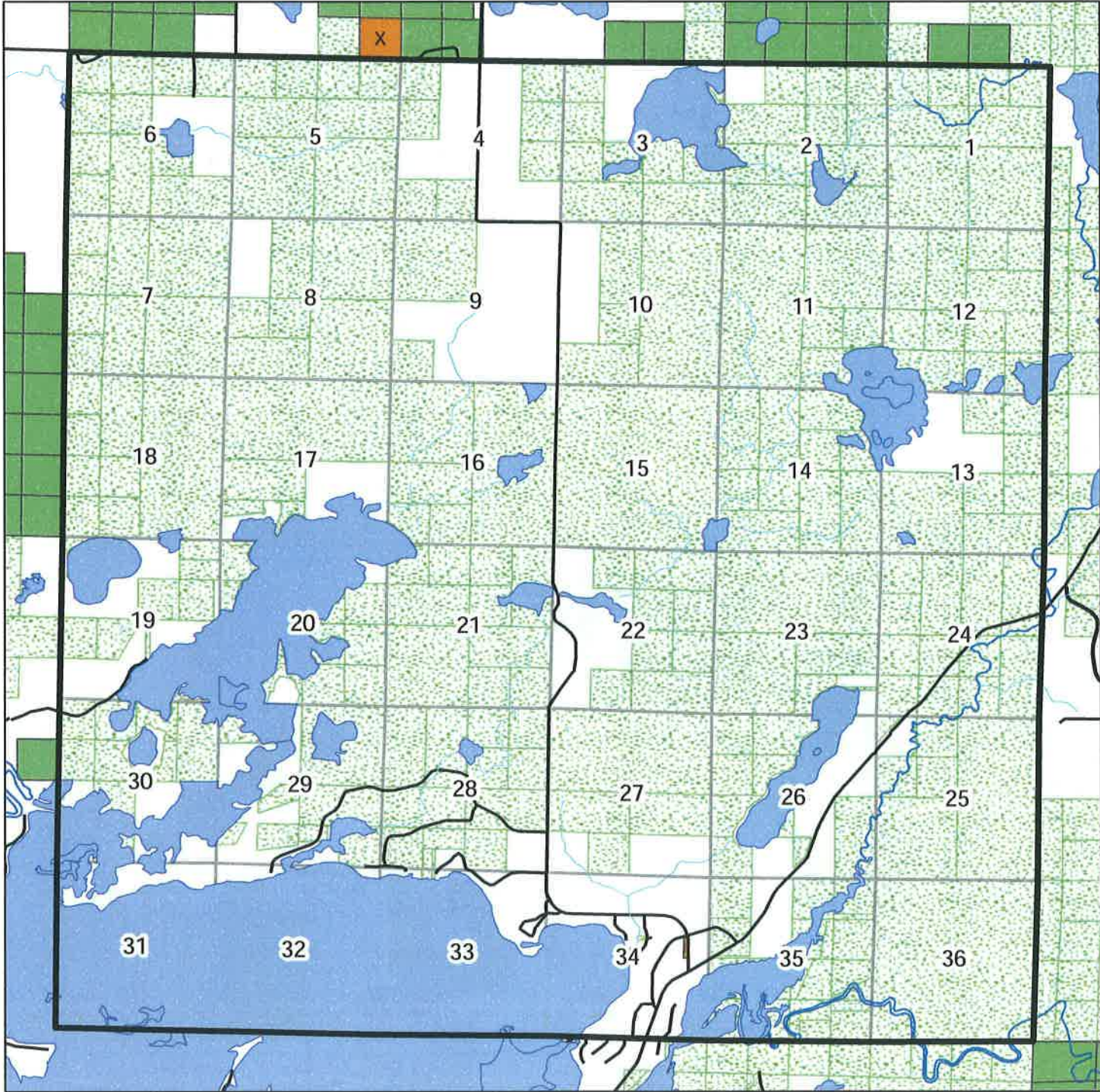
 CONSERVATION

 NON-CONSERVATION

Map Created: 02/26/2013

Land Classification 2014

Turner T50 R23



N



Legend

NEW county_land_classification  Other Public Land

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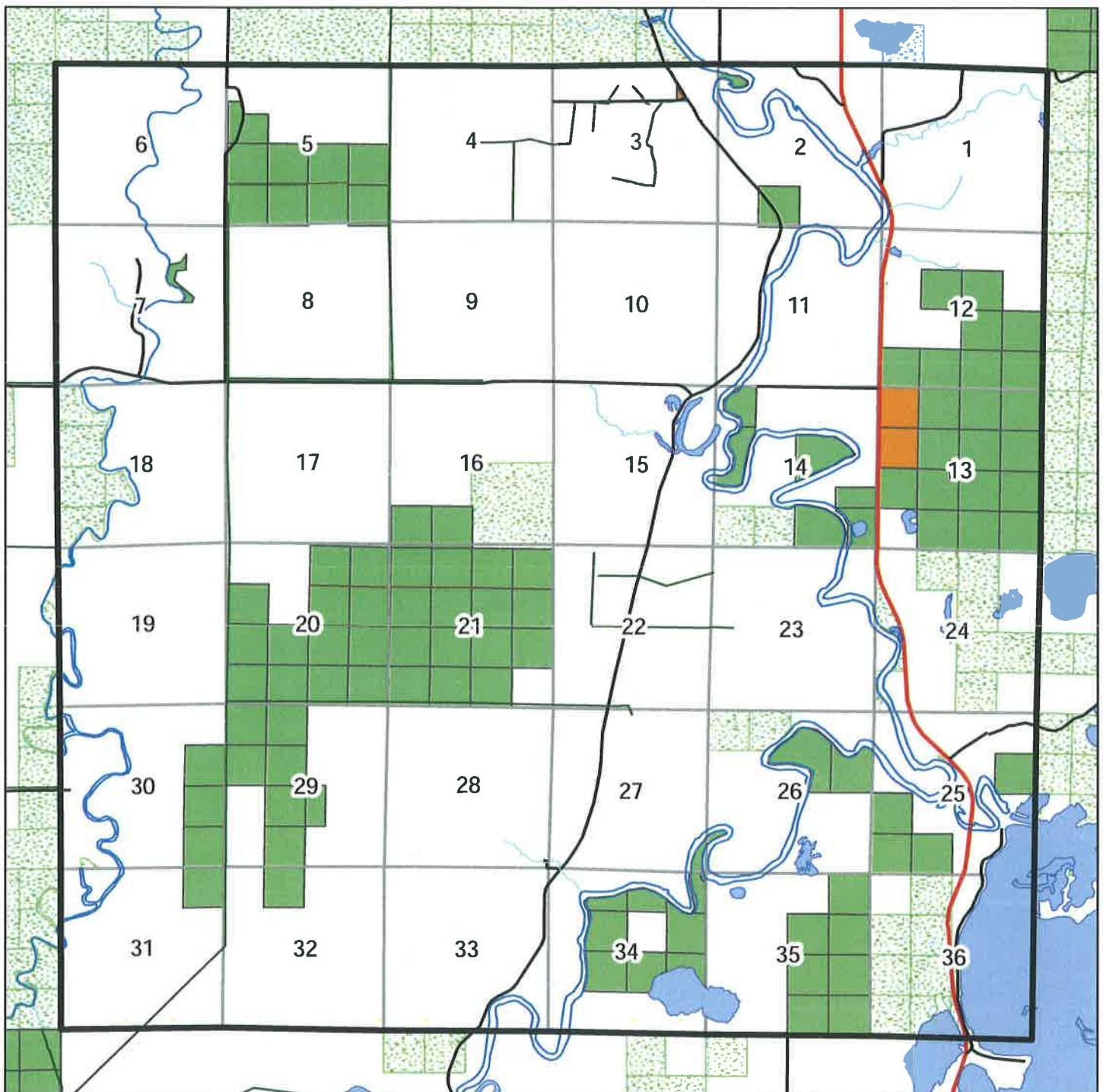
 CONSERVATION

 NON-CONSERVATION

Map Created: 02/26/2013

Land Classification 2014

Libby T50 R24



Map Created: 02/26/2013

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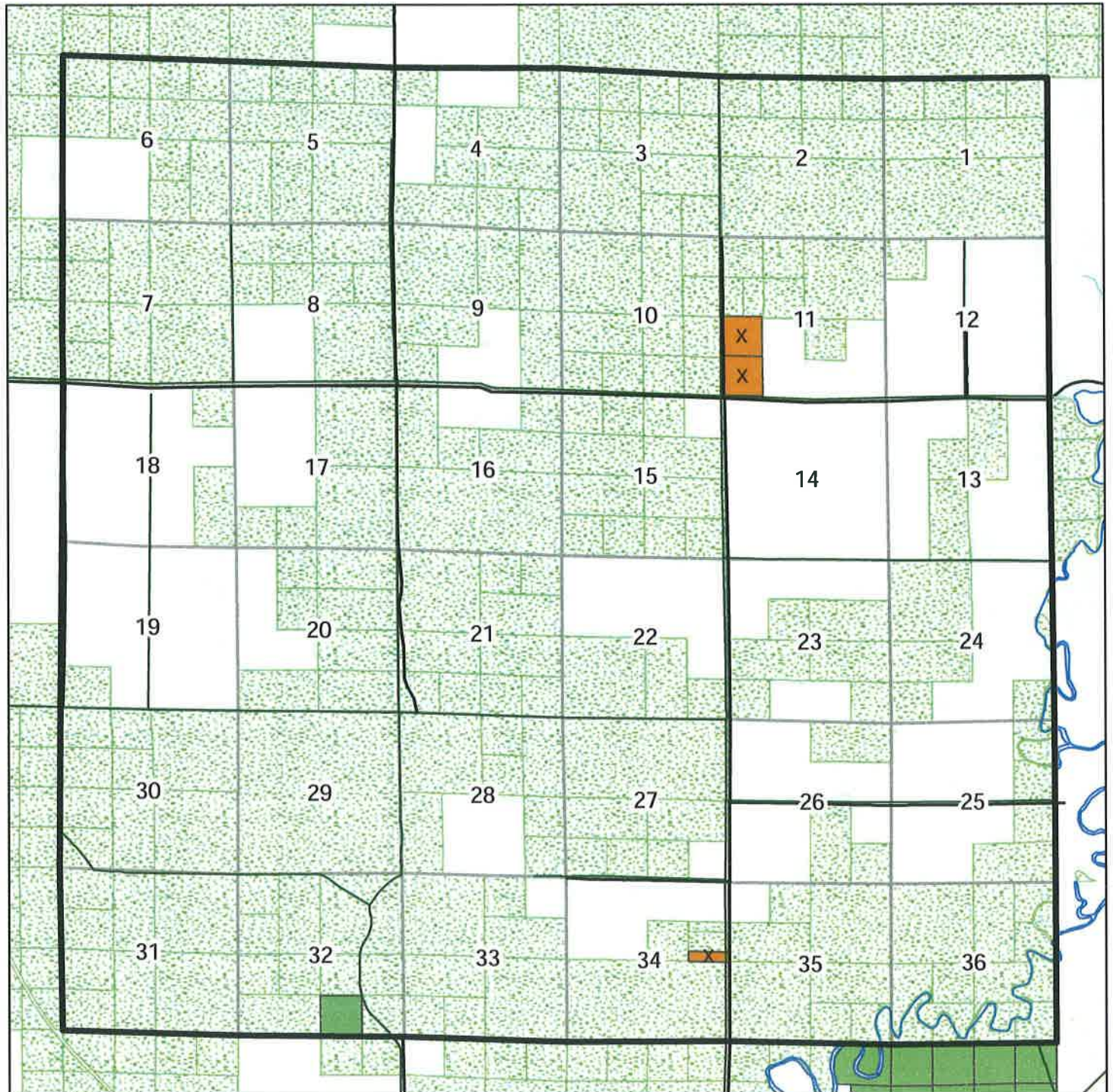
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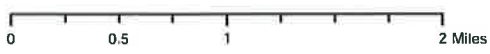
 CONSERVATION

 NON-CONSERVATION

Land Classification 2014 Hebron T50 R25



N



Legend

NEW county_land_classification  Other Public Land

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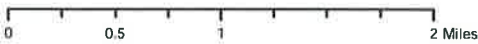
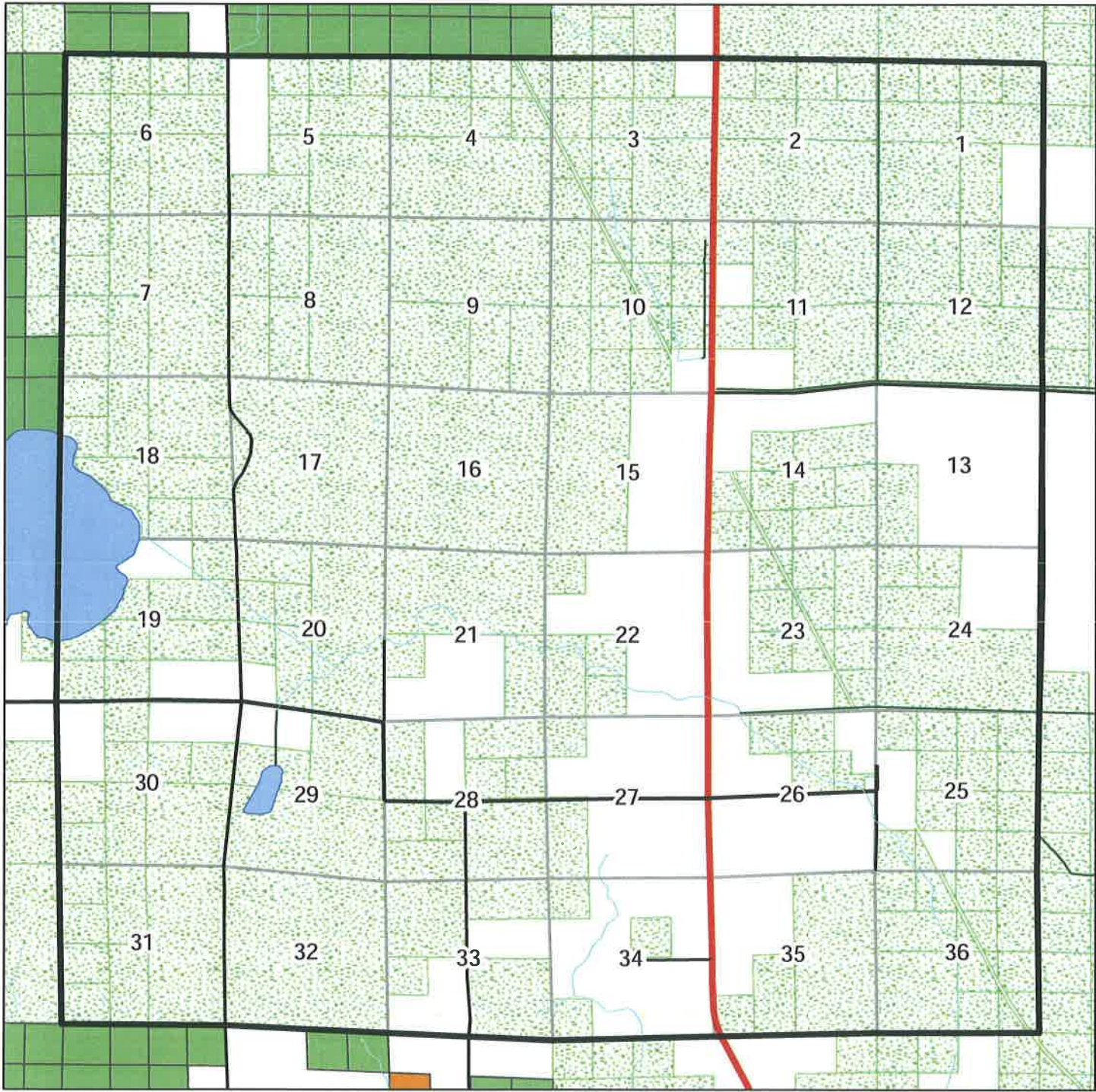
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 NON-CONSERVATION

Map Created: 02/26/2013

Land Classification 2014

Bain T50 R26

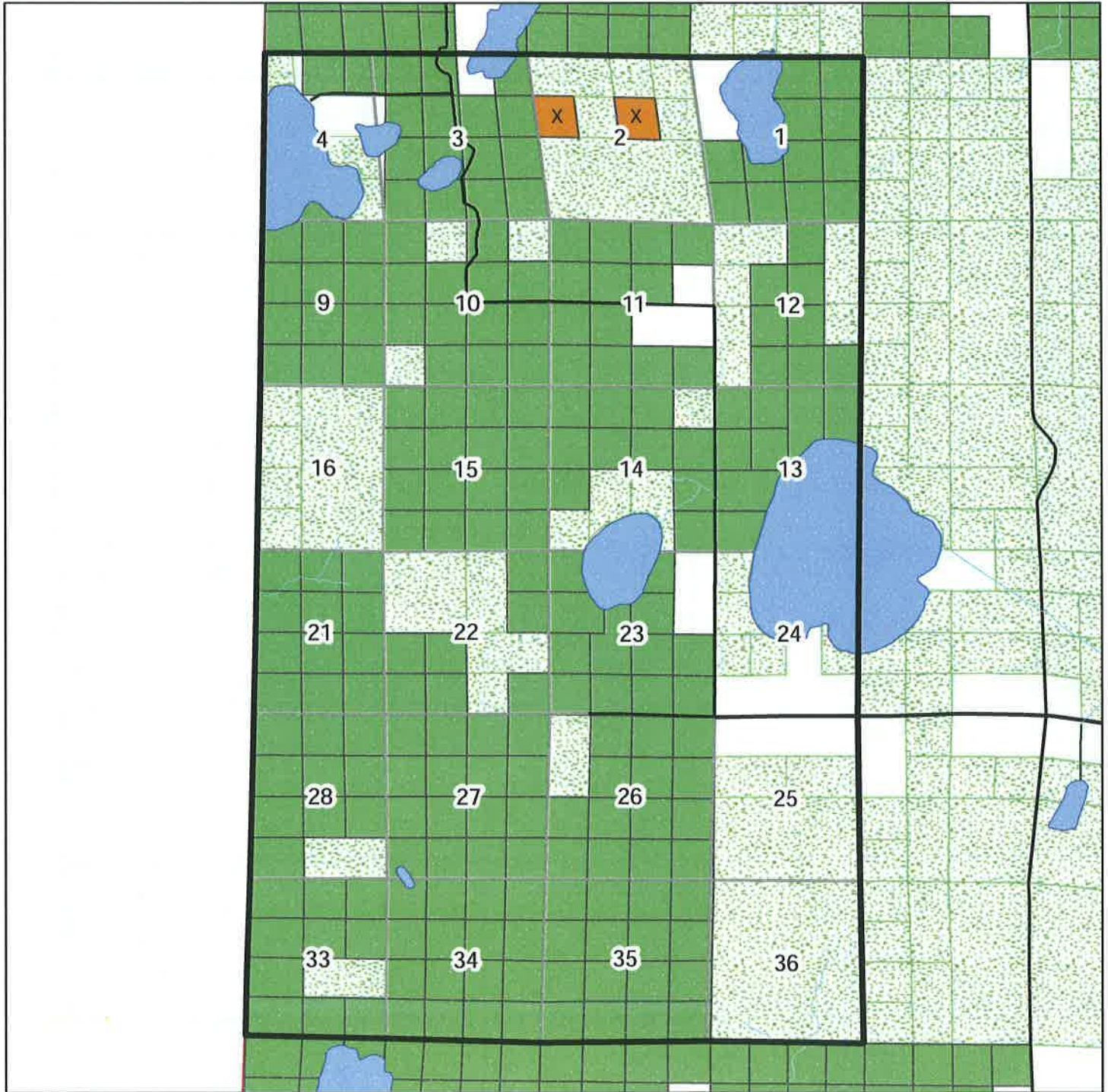


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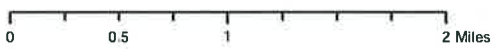
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- CONSERVATION
- NON-CONSERVATION

Land Classification 2014

White Elk T50 R27



N



Legend

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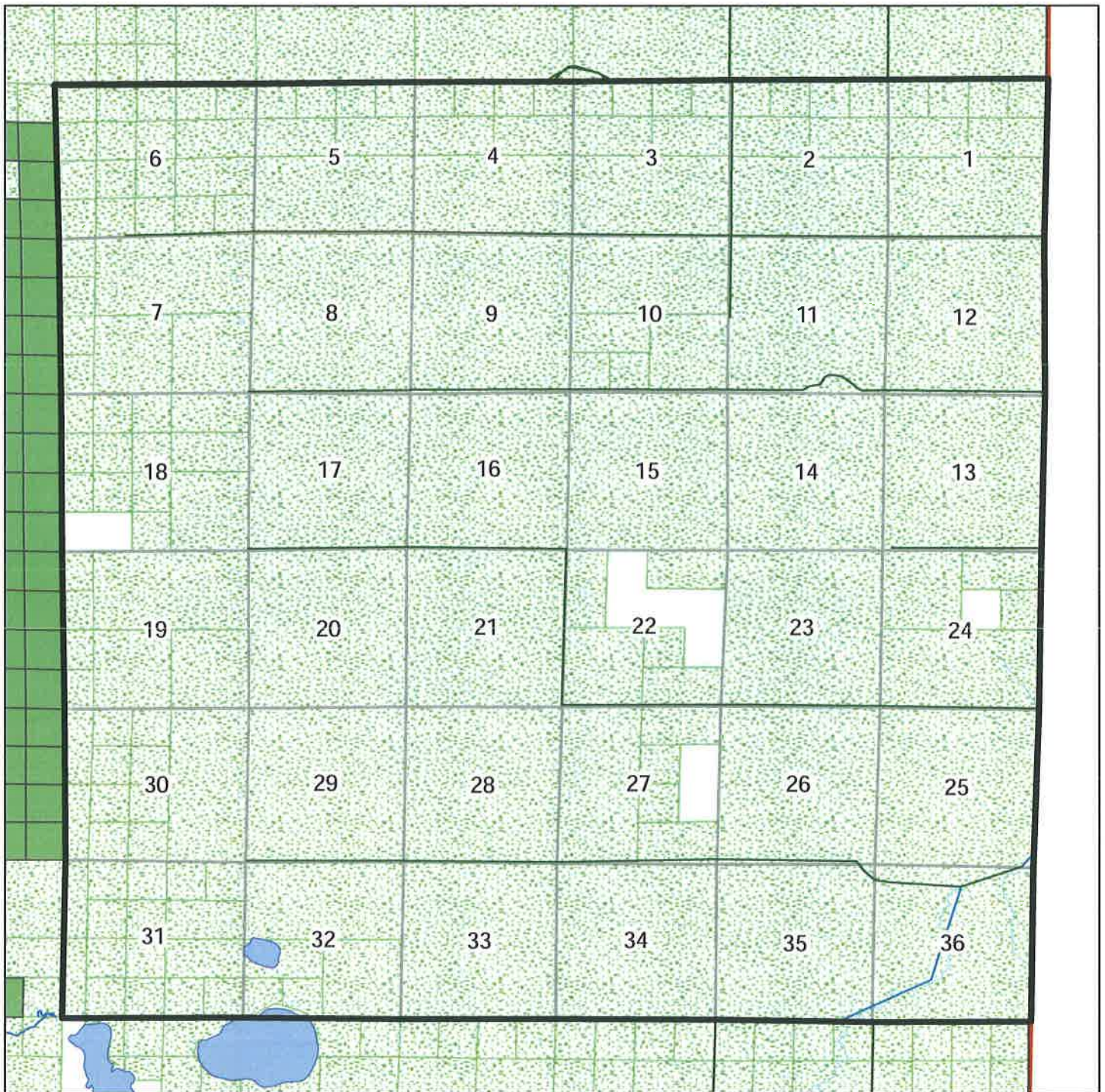
 CONSERVATION

 NON-CONSERVATION

Map Created: 02/26/2013

Land Classification 2014

Unorg T51 R22



N



Legend

NEW county_land_classification  Other Public Land

NEW_CLASS

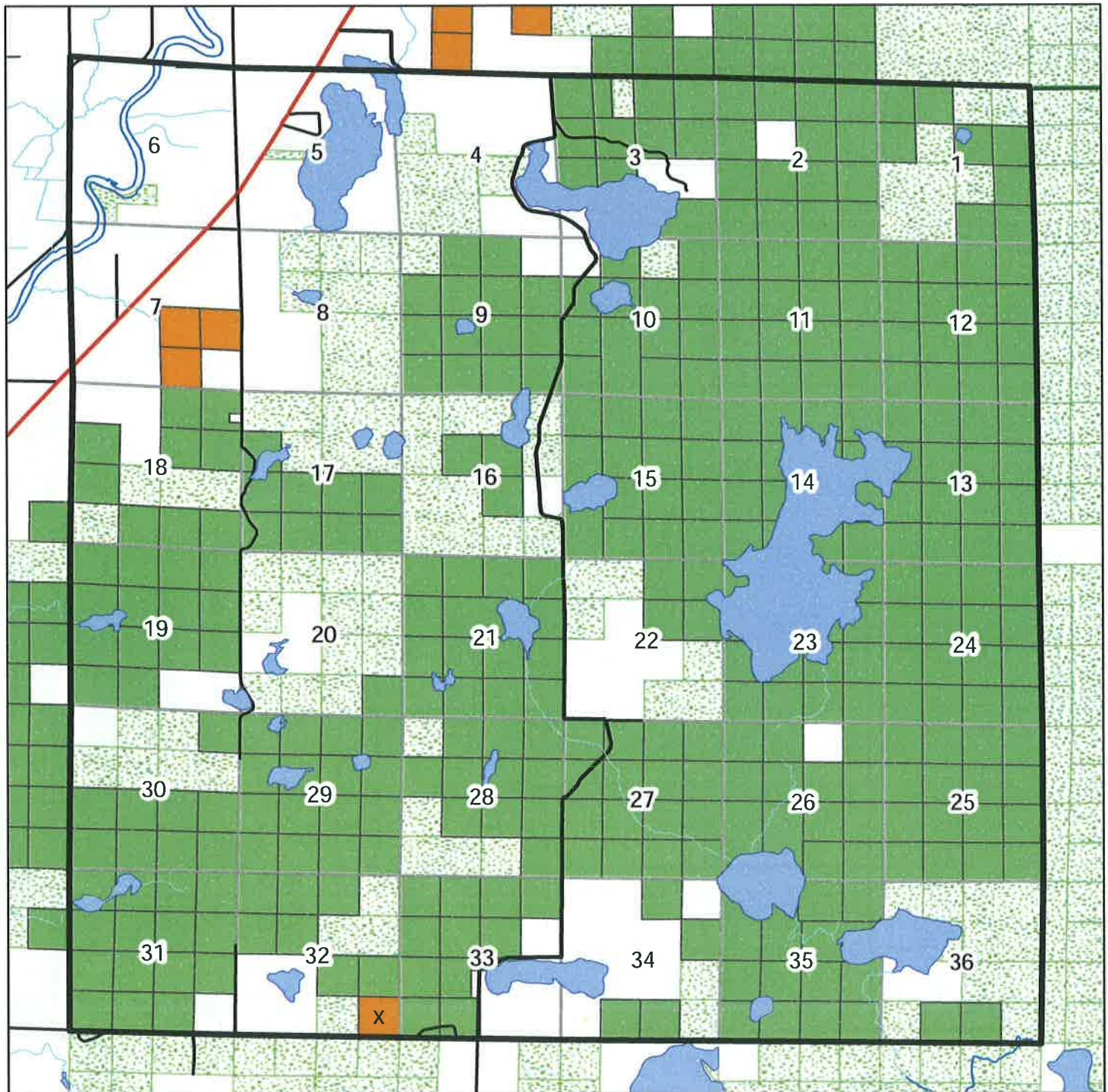
 CONSERVATION

 NON-CONSERVATION

Map Created: 02/26/2013

Land Classification 2014

Cornish T51 R23



Map Created: 02/26/2013

Legend

NEW county_land_classification  Other Public Land

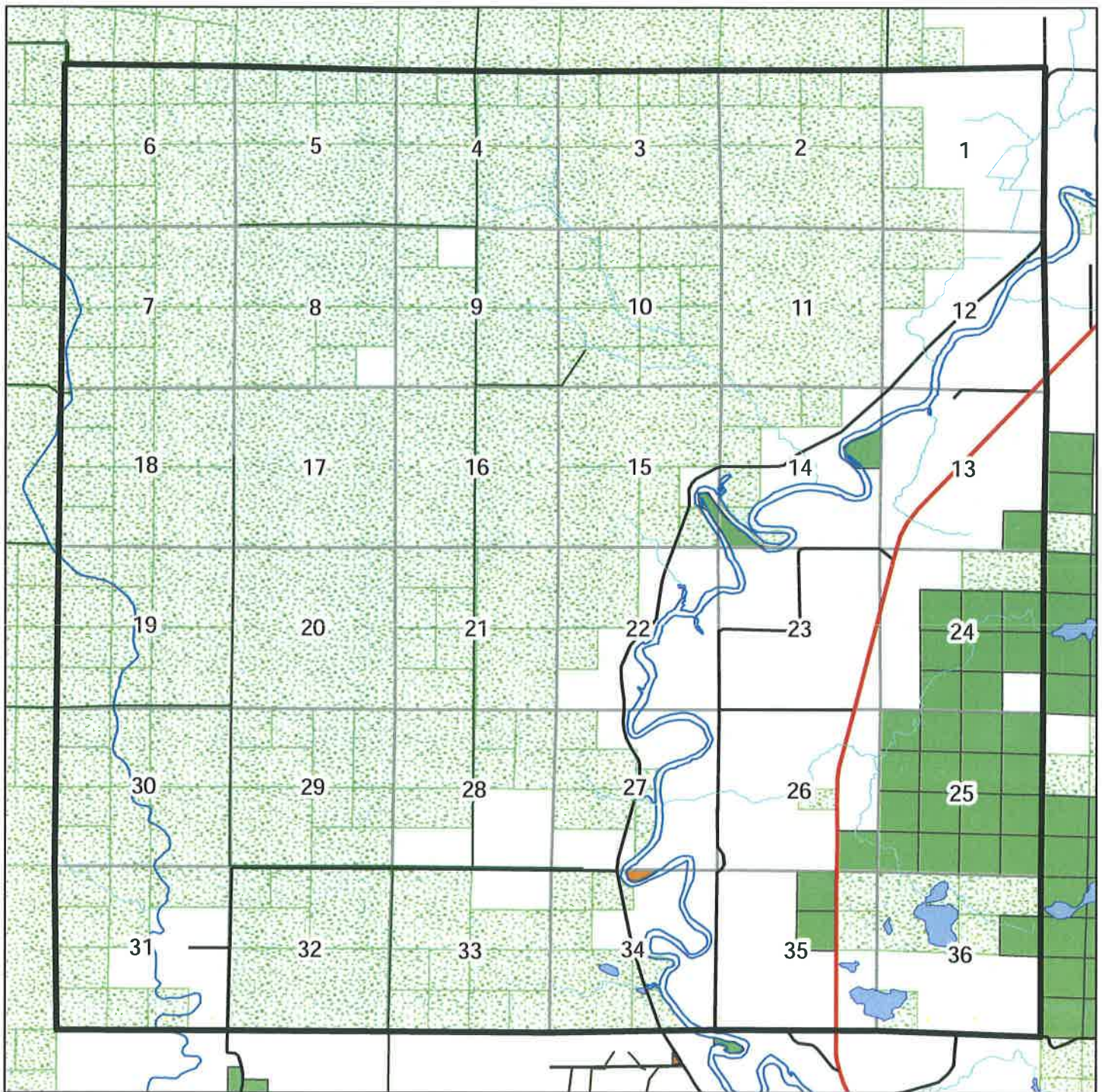
NEW_CLASS

 CONSERVATION

 NON-CONSERVATION

Land Classification 2014

Verdon T51 R24



0 0.5 1 2 Miles

Map Created: 02/26/2013

Legend

NEW county_land_classification  Other Public Land

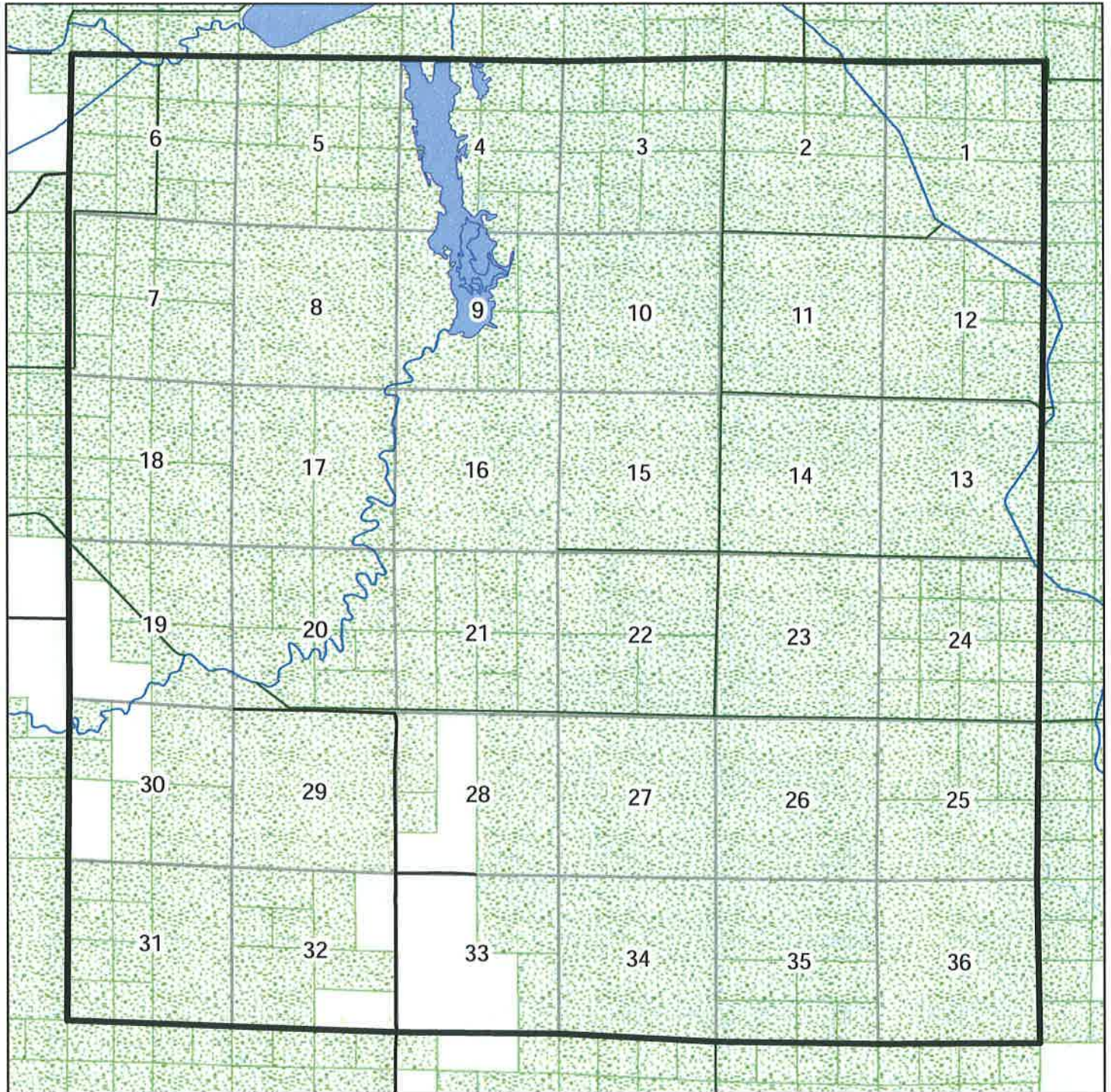
NEW_CLASS

 CONSERVATION

 NON-CONSERVATION

Land Classification 2014

Unorg T51 R25



N



Legend

NEW county_land_classification  Other Public Land

NEW_CLASS

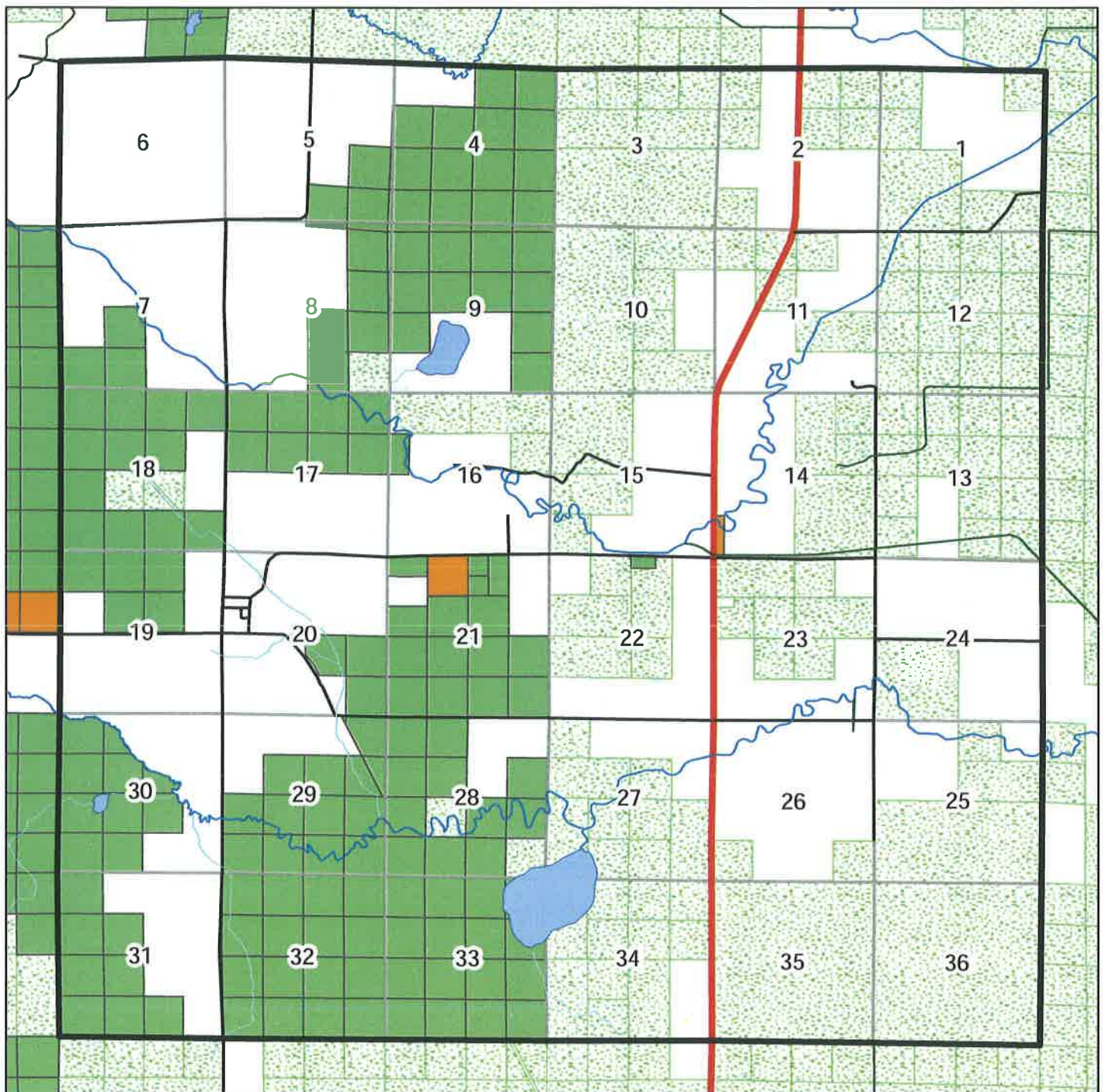
 CONSERVATION

 NON-CONSERVATION

Map Created: 02/26/2013

Land Classification 2014

Macville T51 R26



Map Created: 02/26/2013

Legend

NEW county_land_classification  Other Public Land

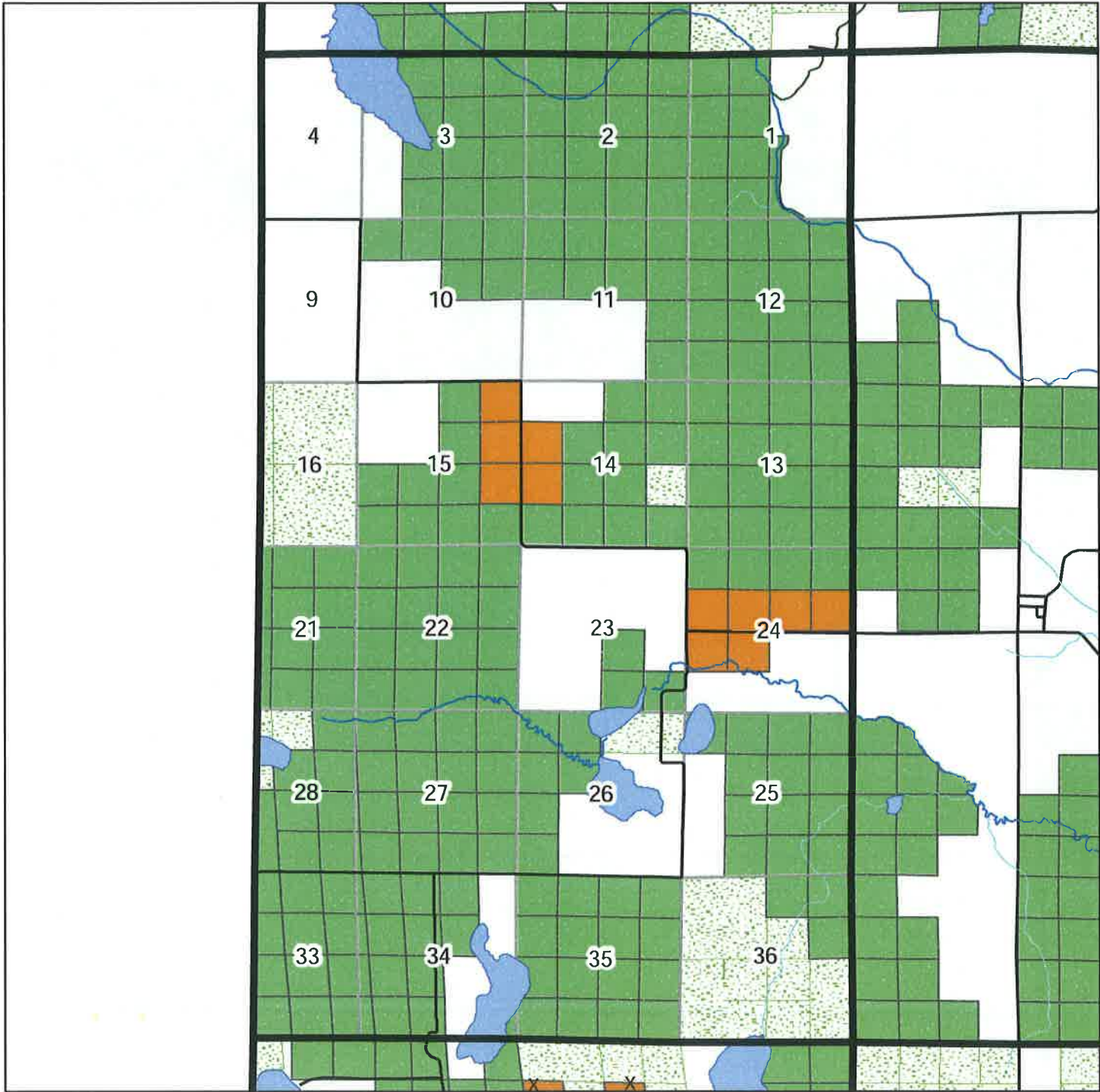
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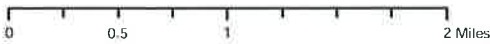
 NON-CONSERVATION

Land Classification 2014

LeMayT51 R27



N



Legend

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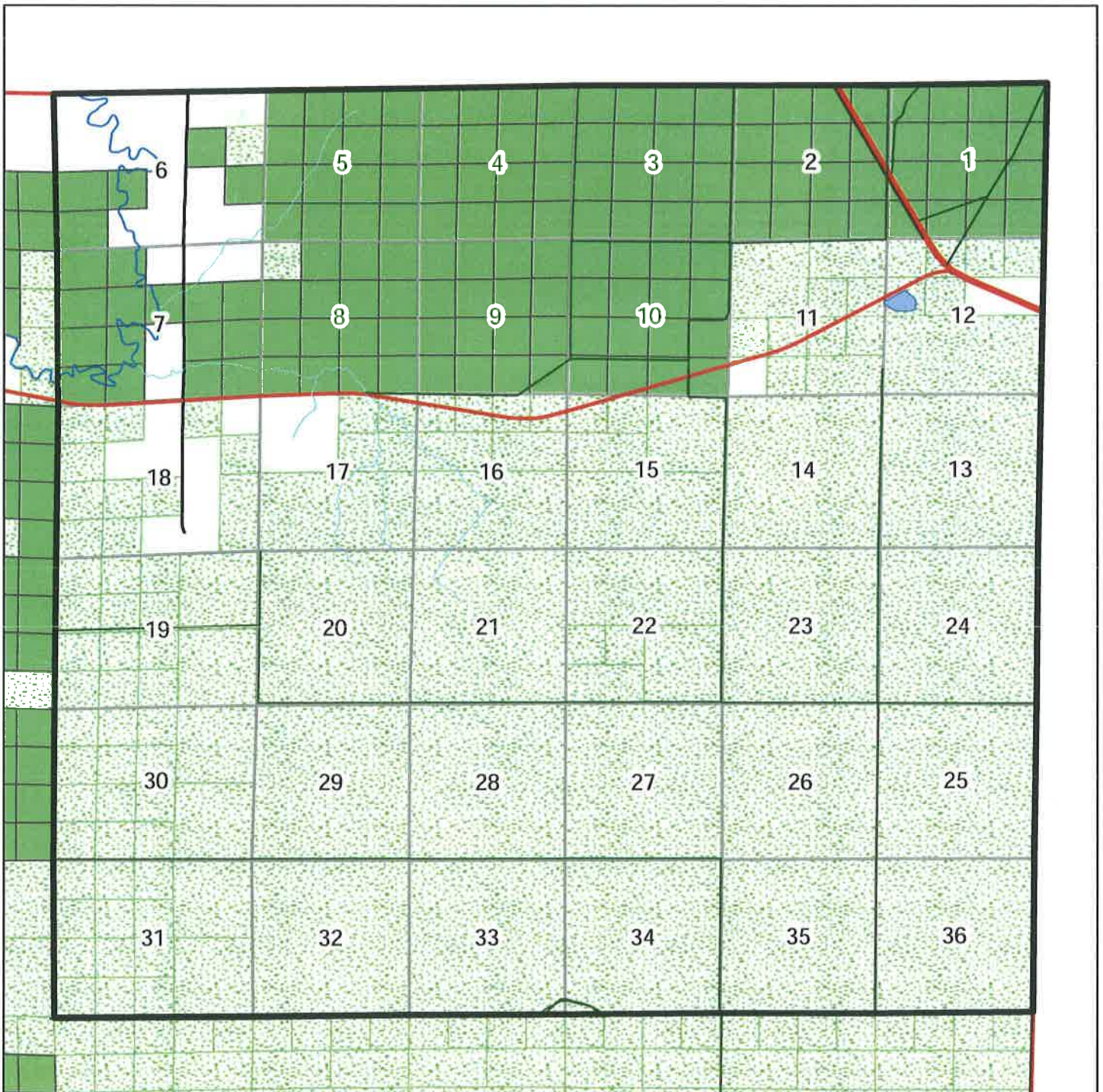
NEW_CLASS

 CONSERVATION

 NON-CONSERVATION

Land Classification 2014

Unorg T52 R22



Legend

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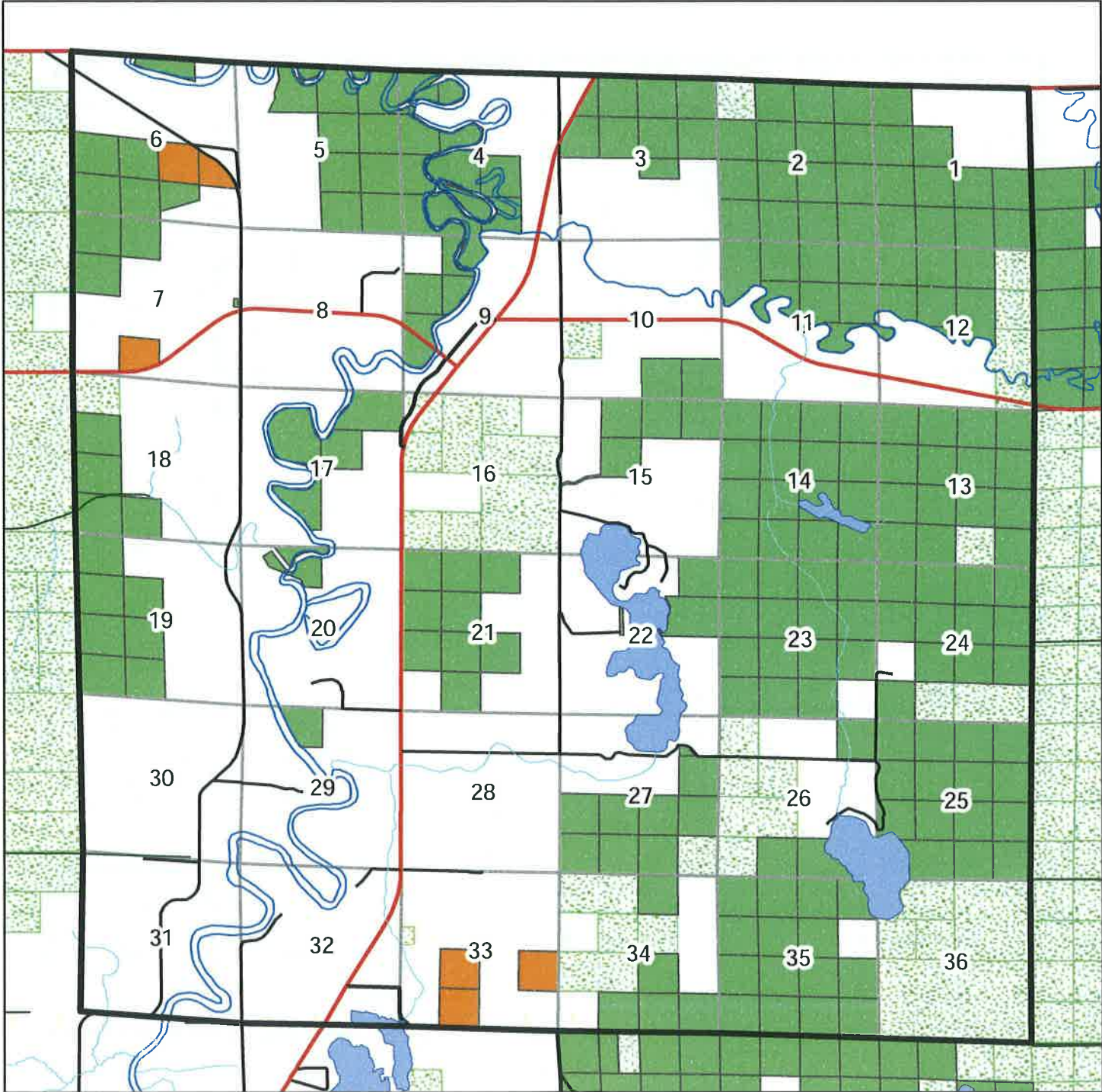
 CONSERVATION

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Map Created: 02/26/2013

Land Classification 2014

BallBluff T52 R23



N



0 0.5 1 2 Miles

Legend

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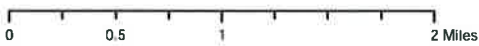
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Land Classification 2014

Ruth T52 R24



N



Legend

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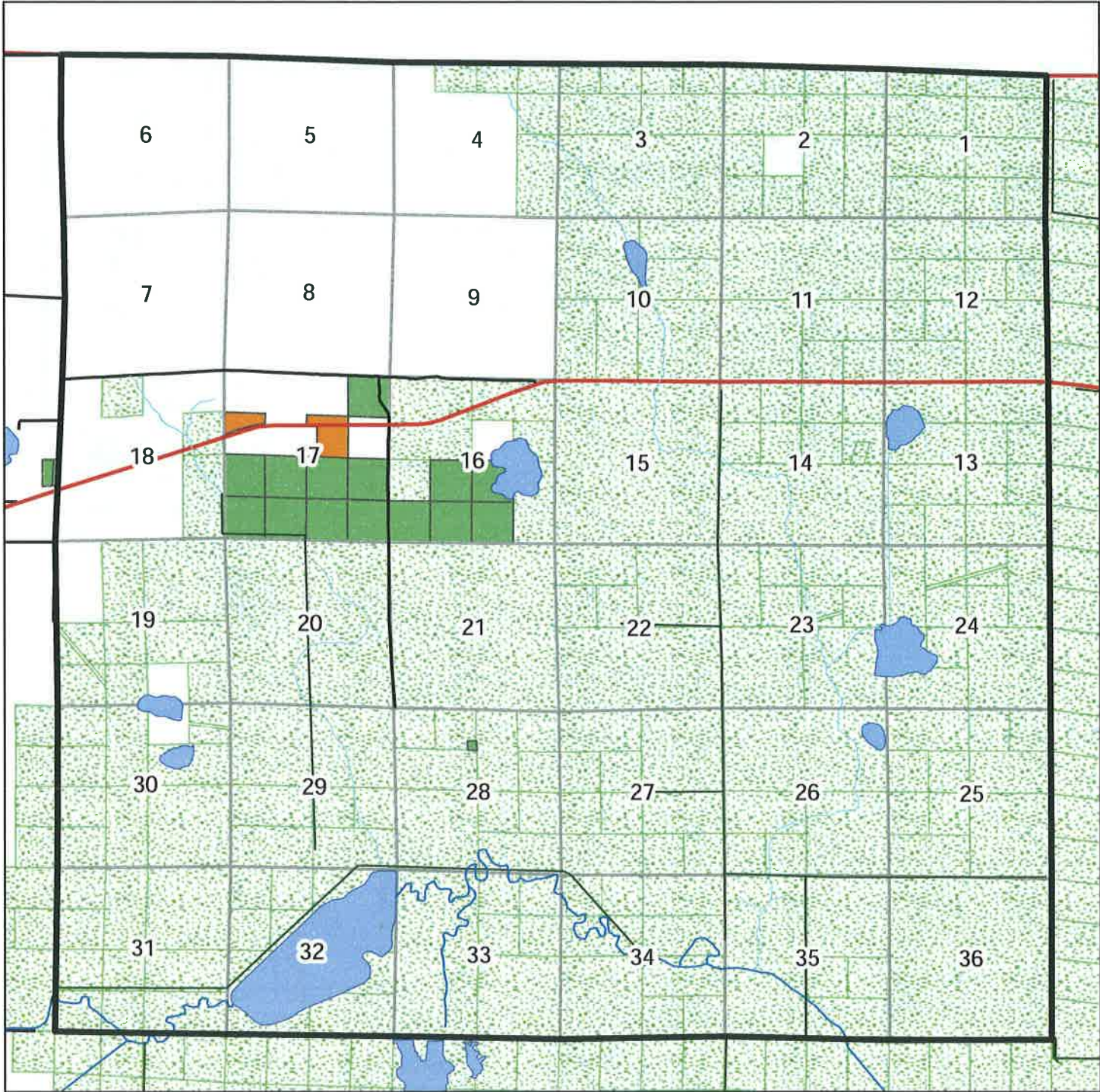
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Map Created: 02/26/2013

Land Classification 2014

Quadna T52 R25



N



Legend

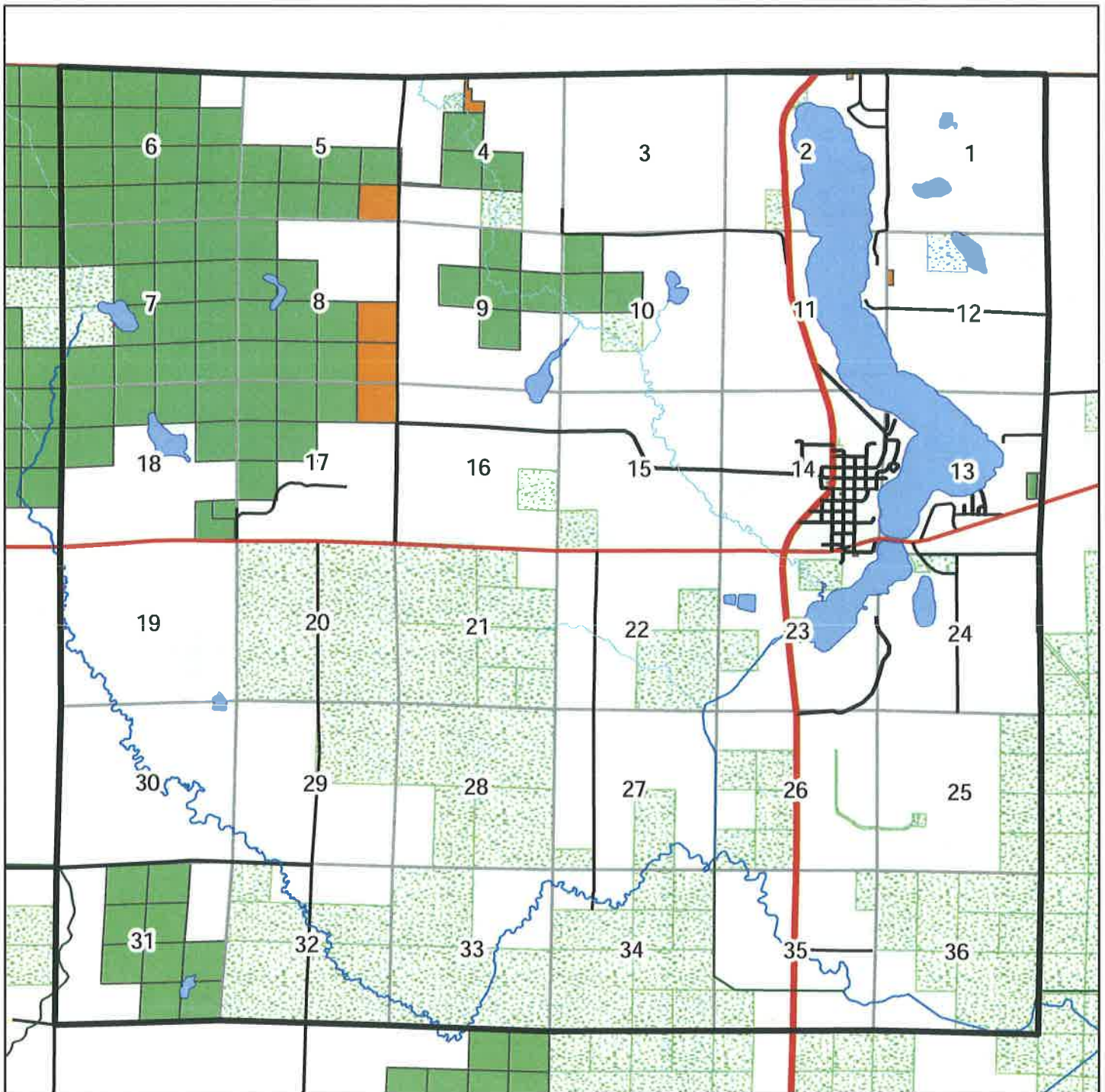
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NEW_CLASS

CONSERVATION

NON-CONSERVATION

Land Classification 2014 Hill City T52 R26



Map Created: 02/26/2013

Legend

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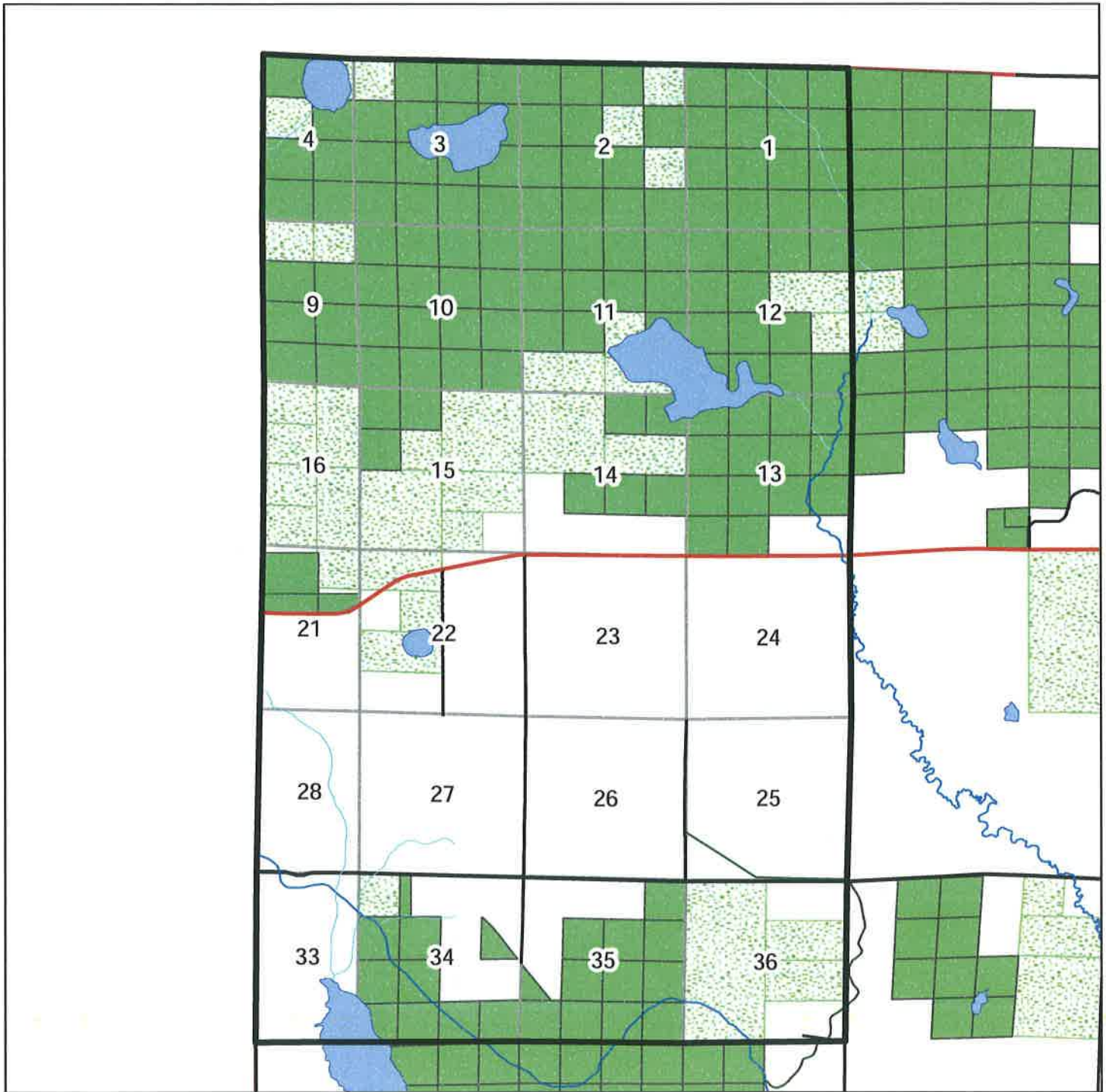
NEW_CLASS

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 NON-CONSERVATION

Land Classification 2014

Shovel Lake T52 R27



Legend

NEW county_land_classification  Other Public Land

NEW_CLASS

 CONSERVATION

 NON-CONSERVATION

Map Created: 02/26/2013



Board of County Commissioners Agenda Request



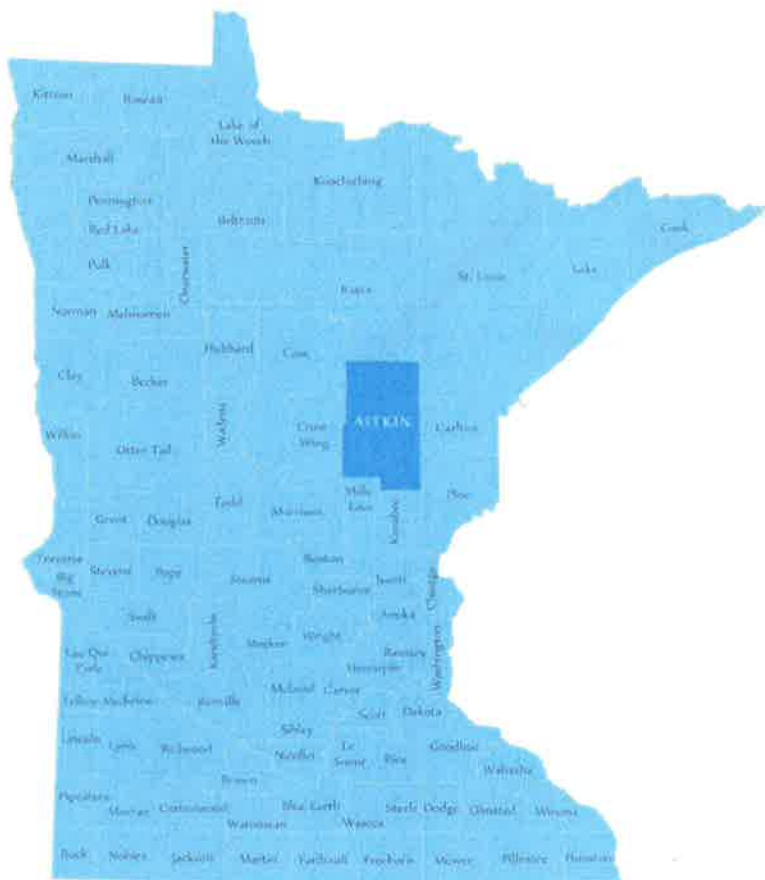
Requested Meeting Date: 07/22/14

Title of Item: Multi Hazard Mitigation Plan

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input checked="" type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sheriff Scott Turner		Department: Sheriff's Office
Presenter (Name and Title): Sheriff Scott Turner		Estimated Time Needed: 15 minutes
Summary of Issue: Draft Multi Hazard Mitigation Plan is attached for review.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: None.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

MULTI-HAZARD MITIGATION PLAN AITKIN COUNTY, MINNESOTA, 2014



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DRAFT

MULTI-HAZARD MITIGATION PLAN AITKIN COUNTY, MINNESOTA

2014

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Aitkin, MN 56431
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DRAFT

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SECTION 1 – INTRODUCTION

1.1 Introduction

Hazard mitigation is defined as any sustained action to reduce or eliminate long-term risk to human life and property from hazards. The Federal Emergency Management Agency (FEMA) has made reducing hazards one of its primary goals; hazard mitigation planning and the subsequent implementation of resulting projects, measures, and policies is a primary mechanism in achieving FEMA's goal.

Hazard mitigation planning and preparedness will be the most effective instrument to diminish losses by reducing the impact of disasters upon people and property. Although mitigation efforts will not eliminate all disasters, each county shall endeavor to be prepared as much as possible for a disaster.

The Multi-Hazard Mitigation Plan (MHMP) is a requirement of the Federal Disaster Mitigation Act of 2000 (DMA 2000). The development of a local government plan is required in order to maintain eligibility for certain federal disaster assistance and hazard mitigation funding programs. In order for communities to be eligible for future mitigation funds, they must adopt an MHMP.

Aitkin County is vulnerable to a variety of potential disasters. These hazards, both natural and human caused, threaten loss of life and property in the county. Such hazards as tornadoes, flooding, wildfires, blizzards, straight line winds, ice storms, and hazardous material spills have the potential for inflicting vast economic loss and personal hardship.

This Hazard Mitigation Plan represents the efforts of local agencies in Aitkin County to fulfill the responsibility for hazard mitigation planning. The intent of the plan is to reduce the actual threat of specific hazards by limiting the impact of damages and losses.

1.1.1 Scope

The Aitkin County Sheriff, the University of Minnesota Duluth Geospatial Analysis Center and the Arrowhead Regional Development Commission (ARDC) have combined efforts to update the Aitkin County 2004 Mitigation Plan.

This Hazard Mitigation Plan evaluates and ranks the major natural and technological hazards affecting Aitkin County as determined by frequency of event, economic impact, deaths, and injuries. Mitigation recommendations are based on input from state and local agencies, public input, and national best practices.

University of Minnesota Duluth Geospatial Analysis Center (GAC) is assisting Aitkin County planning staff with performing the hazard risk assessment for 100-year floods using the Hazus-MH GIS tool. In recognition of the importance of planning in mitigation activities, FEMA created Hazus USA Multi-Hazard (Hazus-MH), a powerful geographic information system (GIS)-based disaster risk assessment tool. This tool enables communities of all sizes to predict estimated losses from floods, hurricanes, earthquakes, and other related phenomena and to measure the impact of various mitigation practices that might help reduce those losses. The Minnesota Homeland Security and Emergency Management office has determined that Hazus-MH should play a critical role in Minnesota's risk assessments, and therefore the 100-year flood event hazard analysis is introduced in this plan.

This plan is a multi-jurisdictional plan that covers Aitkin County, including the cities of Aitkin, Hill City, McGrath, McGregor, Palisade, and Tamarack. The Mille Lacs Reservation, part of which lies in Aitkin County, currently has its own All-Hazard Mitigation Plan, updated in 2012.

Members from each of these jurisdictions actively participated in the planning process by attending workgroup meetings, providing information, suggesting mitigation strategies and reviewing the plan document. Each jurisdiction will adopt the plan by resolution after approval by FEMA. Copies of the resolutions can be found in Appendix D in the back of the plan.

Aitkin County has specified the following goals for this Hazard Mitigation Plan:

- To evaluate and rank the hazards that impact Aitkin County.
- To determine the extent of existing mitigation programs and policy capabilities within Aitkin County.
- To create a detailed, working document that will establish a standardized process for ensuring coordination of hazard mitigation efforts and to implement an on-going and comprehensive hazard mitigation strategy.
- To familiarize state and local officials and the general public about comprehensive hazard mitigation in Aitkin County and obtain their support.

1.1.2 Hazard Mitigation Definition

Hazard mitigation may be defined as any action taken to eliminate or reduce the long-term risk to human life and property from natural and technological hazards. Potential types of hazard mitigation measures include the following:

- Structural hazard control or protection projects
- Retrofitting of facilities
- Acquisition and relocation of structures
- Development of mitigation standards, regulations, policies, and programs
- Public awareness and education programs
- Development or improvement of warning systems

1.1.3 Benefits of Mitigation Planning

The benefits of hazard mitigation planning include the following:

- Saving lives, protecting the health of the public, and reducing injuries
- Preventing or reducing property damage
- Reducing economic losses
- Minimizing social dislocation and stress
- Reducing agricultural losses
- Maintaining critical facilities in functioning order
- Protecting infrastructure from damage
- Protecting mental health
- Reducing legal liability of government and public officials

1.2 State Mitigation Plan Overview

FEMA currently has three mitigation grant programs that are administered by the State of Minnesota: the Hazard Mitigation Grant Program (HMGP), the Pre-Disaster Mitigation program (PDM), and the Flood Mitigation Assistance (FMA) program. The HMGP, PDM and FMA are administered through the Department of Public Safety, Division of Homeland Security and Emergency Management.

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SECTION 2 – PUBLIC PLANNING PROCESS

2.1 Planning Team Information

The Aitkin County multi-hazard mitigation planning team is headed by the Aitkin County Sheriff, who is the primary point of contact. University of Minnesota Duluth staff under contract with Aitkin County includes Stacey Stark (GAC Director) and Steve Graham (GAC Research Analyst). UMD GAC also collaborated with the Arrowhead Regional Development Commission (ARDC) to update this plan. Members of the Aitkin County MHMP steering committee include representatives from the public, private, and governmental sectors. Table 1 identifies the planning team individuals and the organizations they represent.

Table 1. Multi-Hazard Mitigation Steering Committee 2014

Organization	Title	Name
Aitkin County Sheriff's Office	Sheriff	Scott Turner
Aitkin County Sheriff's Office	Program Coordinator	Karla White
Aitkin County GIS	Coordinator	Dan Haasken
Aitkin County Highway Dept.	County Engineer	John Welle
Aitkin County Planning & Zoning	Environmental Services Director	Terry Neff
Aitkin County Public Health	Public Health Educator	Stacey Durgin
Aitkin County Maintenance	Maintenance Supervisor	Bill Thompson
City of Aitkin	Mayor	Gary Tibbitts
City of Aitkin	Clerk	Kathy Brophy
City of Aitkin Public Utilities	Manager	Dave Cluff
City of Aitkin Street Dept.	Street Commissioner	Bob Nicko
Hill City	Mayor	Larry Baker
Hill City	Clerk	Diana Gillson
Hill City Public Works	Head of Maintenance / Public Works	George Casper
McGrath	Mayor	Cory Eken
McGrath	Clerk	Dawn Clark
McGregor	Mayor	Jerry Farley
McGregor	Clerk	Judy Cirilli
McGregor Public Works		Larry Paukert
Palisade	Mayor	Charles Carlson
Palisade	Clerk	Gaylene Spolarich
Tamarack	Mayor	Robert Johnson
Tamarack	Clerk	Stephanie Meld
Tamarack Emergency Planning Team		Ellen Cyrus
Aitkin Fire Department / MN DNR Forestry	Fire Chief / DNR Incident Command Team Leader	Brian Pisarek
Jacobson Fire Department	Chief	Dale Thompson
Hill City Fire Department	Fire Chief	Jeremy Nelson
McGrath Fire Department		Bob Dresser

Organization	Title	Name
McGregor Fire Department	Fire Chief	James Carr
Palisade Fire Department	Fire Chief	Bruce Robinson
Aitkin Public Schools ISD1	Superintendent	Bernie Novak
Hill City Schools ISD2	Superintendent / Principal	Dean Yocum
McGregor Area Schools ISD4	Superintendent / Elementary Principal	Paul Grams
Rice Lake National Wildlife Refuge	Manager	Walt Ford
Savanna Portage State Park	Park Manager	Sandi Weller
U.S. Army Corps of Engineers	Northern Headwaters Section Supervisor	Jeff Steere
East Central Energy	Loss Control / Emergency Preparedness Administrator	Jan Lahtonen
Lake Country Power		
Mille Lacs Energy Cooperative	Operations Manager	Steve Meld
American Red Cross	Disaster Program Manager-Northern Minnesota Region	Tony Guerra
Mille Lacs Band	Emergency Management Coordinator	Monte Fronk
Riverwood Healthcare Center	Emergency Department Manager	Tony Sundholm
Aitkin County Soil and Water Conservation District	District Manager	Steve Hughes

Jurisdictional representatives participating on the Steering Committee were contacted throughout the plan update process to provide feedback on the hazards of concern to their community and the mitigation actions which they would seek to implement upon plan adoption. The list of final mitigation actions was divided into jurisdiction-specific mitigation action charts so that each could see and address those actions that applied specifically to their cities (see Appendix H: *Mitigation Actions by Jurisdiction*).

2.2 Review of Existing Plans

Aitkin County and its local communities utilized a variety of planning documents to direct identification of mitigation strategies and local preparedness. Section 4.4 details the review of plans and programs in place as related to each natural hazard facing Aitkin County; in addition program gaps and deficiencies were reviewed and documented. This review of information was used to inform the identification of hazards, mitigation strategies and actions. Table 2 highlights additional planning documents that were used in this plan.

Table 2. Planning Documents used for MHMP Planning Process

Author(s)	Year	Title	Description	Where Used
Aitkin County	2009	Aitkin County Comprehensive Local Water Management Plan	Aitkin County Comprehensive Local Water Management Plan update.	Sections 3, 5.1.1

Author(s)	Year	Title	Description	Where Used
Minnesota Division of Homeland Security and Emergency Management	2014	Minnesota All-Hazard Mitigation Plan Update	Statewide hazard mitigation plan.	Section 5.2

2.3 Planning Process Timeline and Steps

In order to update the 2004 Aitkin County Hazard Mitigation Plan, UMD consultants worked in coordination with the Aitkin County Sheriff, State of Minnesota Hazard Mitigation officials, ARDC and members of the steering committee. The goals of the updating process were to include **more recent data** documenting the critical infrastructure and hazards faced by Aitkin County, **reformat and reorganize the plan to reflect** definitions of hazards as expressed in the 2008 State of Minnesota Multi-Hazard Identification and Risk Assessment Plan, and reflect current hazard mitigation priorities in Aitkin County. **Therefore, the new plan includes not only new data** documenting the types of hazards faced by County residents and Emergency Planning officials, but also new thinking about how to best address these hazards.

Seven jurisdictions are part of the Aitkin County Multi-Hazard Mitigation Plan. They are Aitkin County and the cities of Aitkin, McGrath, Hill City, Palisade, Tamarack, and McGregor.

Two in-person meetings took place with the Aitkin County Steering Committee. The first meeting was held on September 24, 2013 at the McGregor Community Center in McGregor and served as an introductory kick-off to the plan update. The steering committee was provided with an overview of the purpose, process and timeline for the Aitkin County Multi-Hazard Mitigation Plan update, as well as the role and responsibilities of steering committee members. The second meeting was held on March 20, 2014 at same location. During this meeting the steering committee was provided with an overview of the draft plan's progress and discussed the hazards facing Aitkin County and the development of new mitigation actions to include in the plan. Appendix E provides documentation of steering committee meeting summaries, including participant sign-in sheets and presentation slides.

Between the first and second meetings, steering committee members were also engaged in providing feedback on plans and programs in place or program gaps or deficiencies as they relate to hazards facing the county. This information was used to inform the development of mitigation strategies in the updated plan.

Any new hazards were prioritized according to the Calculated Priority Risk Index (CPRI). New hazard mitigation actions were discussed for inclusion in the plan, and new mitigation actions were analyzed using the STAPLE+E Process. For more information about the planning process see sections 5 and 6.

Public input was sought through meetings and direct conversations (see Appendix F). Two public comment meetings were held in Aitkin County, described in Table 3. These meetings were facilitated by UMD consultants and ARDC, and attended by the Aitkin County Sheriff (See Appendix F). Meetings were publicized using a news release sent to the Brainerd Dispatch, KKIN radio, the News Hopper and the Bargain Hunter; and distribution of an informational meeting flyer to the jurisdictions participating in the MHMP for electronic distribution or posting at key locations within their communities. The flyer was also posted on the Aitkin County Sheriff's Office

Facebook page and on the Aitkin County website. A project website (<http://www.arrowheadplanning.org/default.asp?PageID=1111>) was provided for the public to access draft documents for review and comment. At these meetings members of the public learned about the hazard mitigation process, received an update on the pace of updating the 2004 plan. Meeting attendees were provided with an evaluation and comment form to turn in after the meeting which they attended. The draft plan was revised to include public feedback on mitigation actions following these meetings.

Table 3. Aitkin County Hazard Mitigation Update Meetings

Meeting Type	Date	Location
Steering Committee	9/24/2013	McGregor Community Center
Steering Committee	3/20/2014	McGregor Community Center
Public Meeting	6/17/2014, 3:00 pm	Palisade Community Center
Public Meeting	6/17/2014, 6:30 pm	Aitkin County Sheriff's Office

At the close of these meetings, UMD and ARDC consultants worked with the Aitkin County Sheriff and members of the steering committee to incorporate comments from the public hearings into the overall hazard mitigation plan.

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SECTION 3 – AITKIN COUNTY PROFILE

This section offers a general overview of Aitkin County to provide a basic understanding of the characteristics of the community, such as the physical environment, population, and the location and distribution of services.

3.1 General County Description

Aitkin County is located in north-central Minnesota, approximately 100 miles north of the Minneapolis/St. Paul metropolitan area and 60 miles west of the Duluth/Superior region. According to 2010 U.S. Census data, the county covers 1,995 square miles (1,276,800 acres) and the county's **estimated population** in 2010 was 16,202. Aitkin is the county seat and the largest city in the county. Part of the **Mille Lacs Indian Reservation** is also located in the county.

The 6 cities in Aitkin County are Aitkin (2,165), McGrath (80), Hill City (633), Palisade (167), Tamarack (94), and McGregor (391). The county has 40 organized townships and 4 unorganized territories. Between 2000 and 2010 the county saw a population growth of 6%.

Aitkin County is richly endowed with lakes, rivers, streams, and hills. Much of the northern part of the county is state forest land, in addition to the Savanna **Portage State Park** and **Grayling State Wildlife Management Area** (WMA). The Mille Lacs lake in the southwestern corner of the county is one of the largest lakes in Minnesota, covering over 128,000 acres. State and local government, construction, and services are the largest industries within Aitkin County. The County is connected to the extensive state highway system and the county has three general aviation airports, one in Aitkin (Aitkin Municipal Airport-Steve Kurtz Field), one in McGregor (Isedor Iverson Field), and one in Hill City (Hill City-Quadna Mountain Airport).

3.2 Environmental Characteristics

Aitkin County has a variety of surface landforms that are the result of past glacial activities. The glacial lakes of Upham and Aitkin, which once covered most of the area, influence the topography of the Mississippi River corridor. The landscape is flat and the streams meander through glacial material. The shrub swamp is a distinctive vegetative community with speckled alder, willows, bog birch, and pussy willow shrubs growing 10 to 15 feet tall. Ferns, tall asters, sedges, and wildflowers grow beneath these dense thickets. Agriculture has been a significant land use in the past and many parcels are held in large acreage.

The topography of Aitkin County is the result of glacial activity that occurred over 10,000 years ago. The County has land varying from flat to hilly. This varied topography is due to glacial deposition that formed moraines and left outwash sediments throughout the County. At one time, there were large lakes covering portions of the County. This glacial activity is important to recognize because it created the County's landscape, soil types, and watersheds, and, and therefore, affects the County's development patterns.

Aitkin County has a wide variety of soil types, all of which are acidic. Most of them have reddish brown subsoil and a foundation from glacial drift. Approximately 48% of the County consists of nearly level soils. Organic soils make up nearly 50% of these soils, or encompass about 25% of the county.

Most of the terrain in Aitkin County is used for woodland recreation and wildlife habitat. Not much of the soil is used for farming due to short, cool growing seasons that limit the types of crops suitable for the area.

3.3 Hydrography

Water resources within Aitkin County are very important to the community because they provide recreational and aesthetic value, as well as enhanced economic opportunity. Important water resources include surface and ground water from aquifers, watersheds, lakes, rivers, wetlands, riparian habitats, fish, wildlife, household, livestock, recreation, aesthetic, and industrial uses. Aquifers are supplemented by an average precipitation of 28-inches annually in Aitkin County and flows into three major drainage basins, which are the Great Lakes Basin, the Upper Mississippi River Basin, and the St. Croix River Basin. The county contains 6 major watersheds, including the Mississippi River – Headwaters, St. Louis River, Mississippi River – Brainerd, Rum River, Kettle River, and Snake River watersheds.

The Mississippi River, flowing south into Aitkin County, enters a flat and forested plain, which makes up the bed of glacial Lake Aitkin. The river is deep, slow and sinuous in this stretch, with many oxbows forming islands surrounded by slack water.

3.3.1 Groundwater

The primary water sources within Aitkin County are from the sand plain shallow aquifers. Approximately half of the wells in Aitkin County use sand and gravel aquifers found at depths less than 100 feet, generally situated in the sand plain area. Approximately one-quarter of the wells are in sand and gravel aquifers at depths greater than 100 feet. The remaining wells draw water from bedrock aquifers.

The location and the character of the Onanogozie's Sand Plain Aquifers have the greatest effect on water resources in the County.

3.3.2 Lakes

According to the Minnesota DNR, there are 443 lakes over 2 acres in size in the county, the largest of which is Mille Lacs, (64,895 of its 128,223 acres are in Aitkin County). These lakes cover 112,664 of the county's 1,276,800 acres (8.8%).

Impaired waters are an increasing problem as Aitkin County has many lakes, creeks and rivers that are on the Minnesota Pollution Control Agency Impaired Waters lists, including the Mississippi and Moose Rivers, Mille Lacs, Big Sandy Lake, and Minnewawa Lake (Minnesota Pollution Control Agency). Impaired waters have become a priority issue because they do not meet state water quality standards, they affect growth and health of communities and economies, and the Clean Water Act has a mandate requiring every state to address impairments.

Residents of Aitkin County rely heavily on the quality of water resources in the form of lakes, rivers, wetlands, and other water resources, both for the tourism industry and the quality of life. Surface water has become especially important in Aitkin County recently due to the many inadequate septic systems within the County. The County also has an unknown number of abandoned and improperly sealed wells. The effects of abandoned wells could be substantial in terms of the contamination of water resources.

3.3.3 Rivers

Rivers and streams in Aitkin County combine to create a broad spectrum of recreational opportunities, natural habitats, and scenic views. The abundance of lakes and rivers in the county is a benefit from repeated glaciations. Melting ice created great rivers that carved valleys now occupied by smaller streams. The present day drainage of surface water in Aitkin County is accomplished by several rivers (notably the Mississippi, Snake, Willow, Rice, Sandy, Swan, and Prairie Rivers) and many smaller creeks, brooks and ditches (Aitkin County).

The Upper Mississippi River Drainage includes nearly two-thirds of Aitkin County. Its major tributaries are the Sandy, Willow, Rice and Prairie Rivers. Floods are unusual in areas of swamp and interrupted drainage patterns, but the low areas of the county, especially near Aitkin, have experienced periodic flooding of up to 30,000 acres. In 1951, a Federal Flood Control Project made possible the construction of a 6-mile bypass channel to divert high waters around the city of Aitkin. This project was completed in 1957. A dike, 7,500 feet long, was constructed in 1969 around the northern part of the city of Aitkin. Since the completion of the bypass channel and the dike, flood frequency and severity in and near the city of Aitkin have been greatly reduced (Aitkin County).

3.3.4 Wetlands

Wetlands mapped by the National Wetlands Inventory cover 545,063 acres (851 square miles) in Aitkin County. Wetlands are one of the most efficient natural water filters, as wetland plants and soils clean the water before it goes into groundwater or rivers. After being slowed by a wetland, water moves around plants allowing suspended sediments to drop out and settle on the wetland floor. Plant roots and microorganisms in the soil often absorb nutrients from fertilizer application, manure, leaking septic systems, and municipal sewage. Wetlands also serve as a storage area for excess water during times of flooding.

Wetlands in Aitkin County consist of six types, including wet meadow, shallow marsh, deep marsh, shrub swamp, wooded swamp and bogs.

Exotic plants such as Eurasian watermilfoil and purple loosestrife have invaded many wetlands in Minnesota. The Minnesota DNR has documented both of these invasive species within Aitkin County borders. These plants can take over entire native communities and can threaten native wetland ecosystems.

3.4 Climate

The Climate of Aitkin County is classified as a continental climate regime characterized by wide variations in temperature. Temperatures can range from 100° Fahrenheit in the summer to -47° F in the winter.

The western portion of Aitkin County averages 28-inches of precipitation annually, while the eastern portion averages 30-inches annually. The median seasonal snowfall is 45 inches in the western portion of the county and 50 inches in the eastern portion. Aitkin County averages approximately 115 days each year with snow cover, or about 31.5-percent of the year. The average date of the last frost in the spring in Aitkin County is May 19 with the first fall frost occurring on September 23.

3.5 Demographics

Aitkin is the largest city in Aitkin County and the designated county seat. There are 6 cities, 40 townships and 4 unorganized townships within the county. Part of Districts II and IIa of the Mille Lacs Indian Reservation are also located within the county. The reservation's total population in 2010 was 4,907. According to the 2012 Mille Lacs Reservation All-Hazard Mitigation Plan, the combined population of districts II and IIa was 325. Table 4 summarizes population by community according to the 2010 U.S. Census.

Figure 1 shows Aitkin County population density by census block.

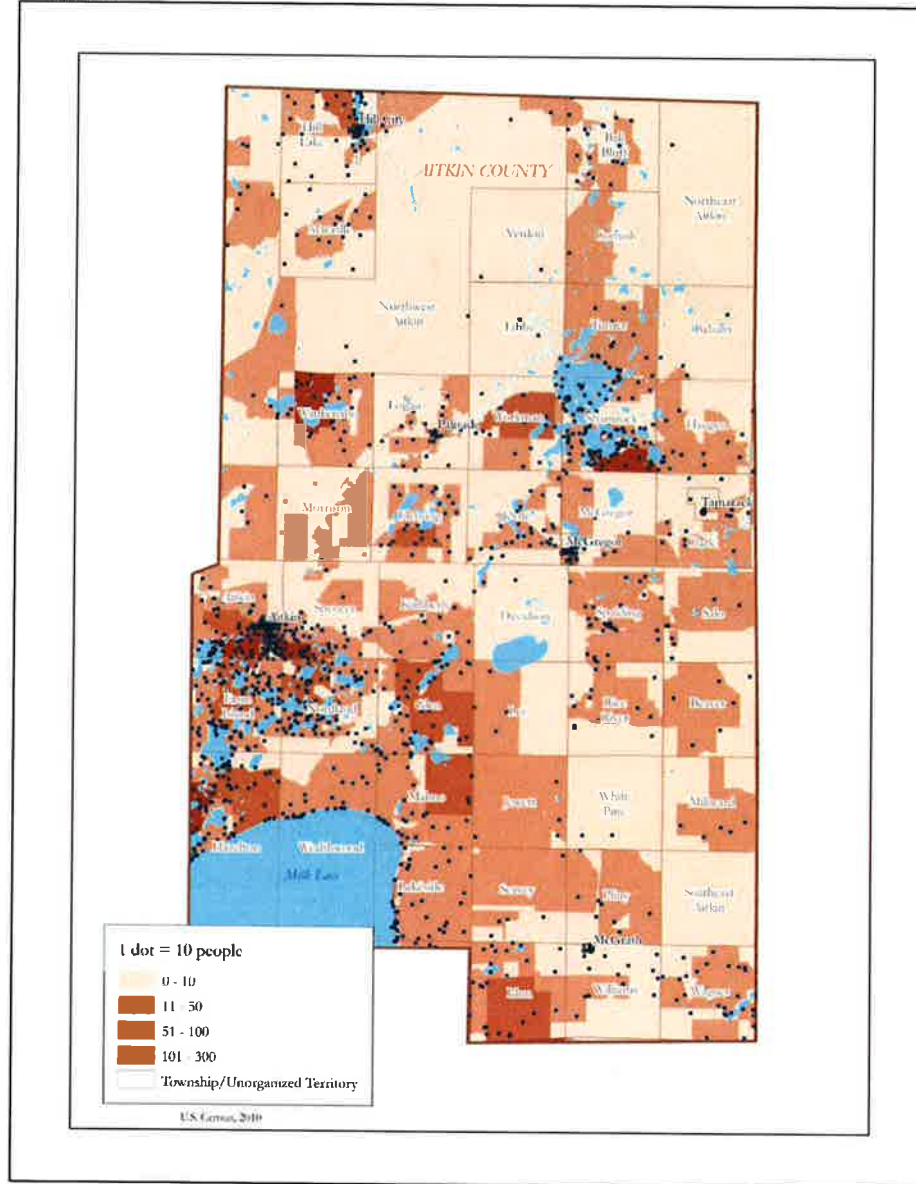
Table 4. Aitkin County Population by Community

Community	2010 Population	% of County
Aitkin	2,165	13.4%
Hill City	633	4.0%
McGrath	80	0.5%
McGregor	391	2.4%
Palisade	167	1.0%
Tamarack	94	0.6%
Aitkin Township	856	5.3%
Ball Bluff Township	278	1.7%
Balsam Township	42	0.3%
Beaver Township	53	0.3%
Clark Township	169	1.0%
Cornish Township	28	0.2%
Davidson Unorganized Territory	42	0.3%
Farm Island Township	1,099	6.8%
Fleming Township	312	1.9%
Glen Township	450	2.8%
Haugen Township	178	1.1%
Hazelton Township	844	5.2%
Hill Lake Township	430	2.7%
Idun Township	259	1.6%
Jevne Township	322	2.0%
Jewett Unorganized Territory	47	0.3%
Kimberly Township	195	1.2%
Lakeside Township	463	2.9%
Lee Township	50	0.3%
Libby Township	45	0.3%
Logan Township	184	1.1%
McGregor Township	105	0.6%
Macville Township	206	1.3%
Malmo Township	337	2.0%
Millward Township	72	0.4%

Community	2010 Population	% of County
Morrison Township	200	1.2%
Nordland Township	972	6.0%
Northeast Aitkin Unorganized Territory	11	0.1%
Northwest Aitkin Unorganized Territory	342	2.1%
Pliny Township	109	0.7%
Rice River Township	136	0.8%
Salo Township	102	0.6%
Seavey Township	61	0.4%
Shamrock Township	1,272	7.9%
Spalding Township	329	2.0%
Spencer Township	518	3.2%
Turner Township	208	1.3%
Verdon Township	45	0.3%
Wagner Township	332	2.0%
Waukenabo Township	316	2.0%
Wealthwood Township	268	1.7%
White Pine Township	34	0.2%
Williams Township	144	0.9%
Workman Township	207	1.3%
Total:	16,202	

Source: U.S. Census, 2013

Figure 1. Aitkin County Population, 2010 (Note: dots are randomly distributed within census blocks to reflect density and do not represent residences)



Population growth trends have an important influence on the needs and demands of a variety of services such as transportation, law enforcement, and emergency response. An understanding of population trends and location of population concentrations is important for making projections regarding potential impacts in the event of a disaster.

In 2010, Aitkin County had a population of 16,202 residents, averaging 9 persons per square mile. Aitkin, the largest city in the county and the county seat, has a population of 2,165.

Aitkin County's population increased 23% between 1990 and 2000, and then grew only 5% from 2000 to 2010. The county's population has fluctuated substantially during the past 70 years, decreasing 36% between 1940 and 1970. While the population has slowly been increasing again, 2010 levels remain below those of 1940. Table 5 below shows the population change in Aitkin County between 1940 and 2010.

Table 5. Aitkin County Population Change (1940-2010)

1940	1950	1960	1970	1980	1990	2000	2010	Change 1940-2010	Change 2000-2010
17,865	14,327	12,162	11,403	13,404	12,425	15,301	16,202	-9%	+6%

Source: U.S. Census Bureau, 2013

Aitkin County's population is projected to decline by 14% between 2015 and 2045. Table 6 below shows population projections for Aitkin County until 2045.

Table 6. Aitkin County Population Projections (2015-2045)

2015	2020	2025	2030	2035	2040	2045	Projected Change 2015-2045
17,460	17,488	17,086	16,477	15,809	15,327	15,076	-14%

Source: Minnesota State Demographic Center, 2014

3.6 Economy

In 2012 Aitkin County was dominated by the Education and Health Services industry, with 28% of jobs in the county, and Trade, Transportation & Utilities, with another 26% of jobs. The third largest industry in the county is Leisure and Hospitality, with 14%. Major industrial companies in Aitkin County include Aitkin Iron Works and FLOE International. Other major employers are the County, public schools, and health care centers (Aitkin County Housing Authority).

According to the Minnesota Department of Employment and Economic Development, the number of jobs in the county rose by 2.5% between 2000 and 2012. Table 7 provides an overview of the annual average employment by major industry sector in Aitkin County.

Table 7. Annual Average Employment by Major Industry Sector, Aitkin County

Industry	Number of Jobs/ Percent of Total (2000)	Number of Jobs/ Percent of Total (2012)
Construction	N/A	159/4%
Manufacturing	532/15%	260/7%
Trade, Transportation, Utilities	896/25%	952/26%
Information	62/2%	62/2%
Financial Activities	112/3%	116/3%
Professional and Business Services	165/5%	112/3%
Education and Health Services	836/24%	1,030/28%
Leisure and Hospitality	450/13%	510/14%
Public Administration	355/10%	298/8%
Other Services	125/4%	122/3%
Total Number of Jobs:	3,533	3,621

Source: Minnesota Dept. of Employment and Economic Development

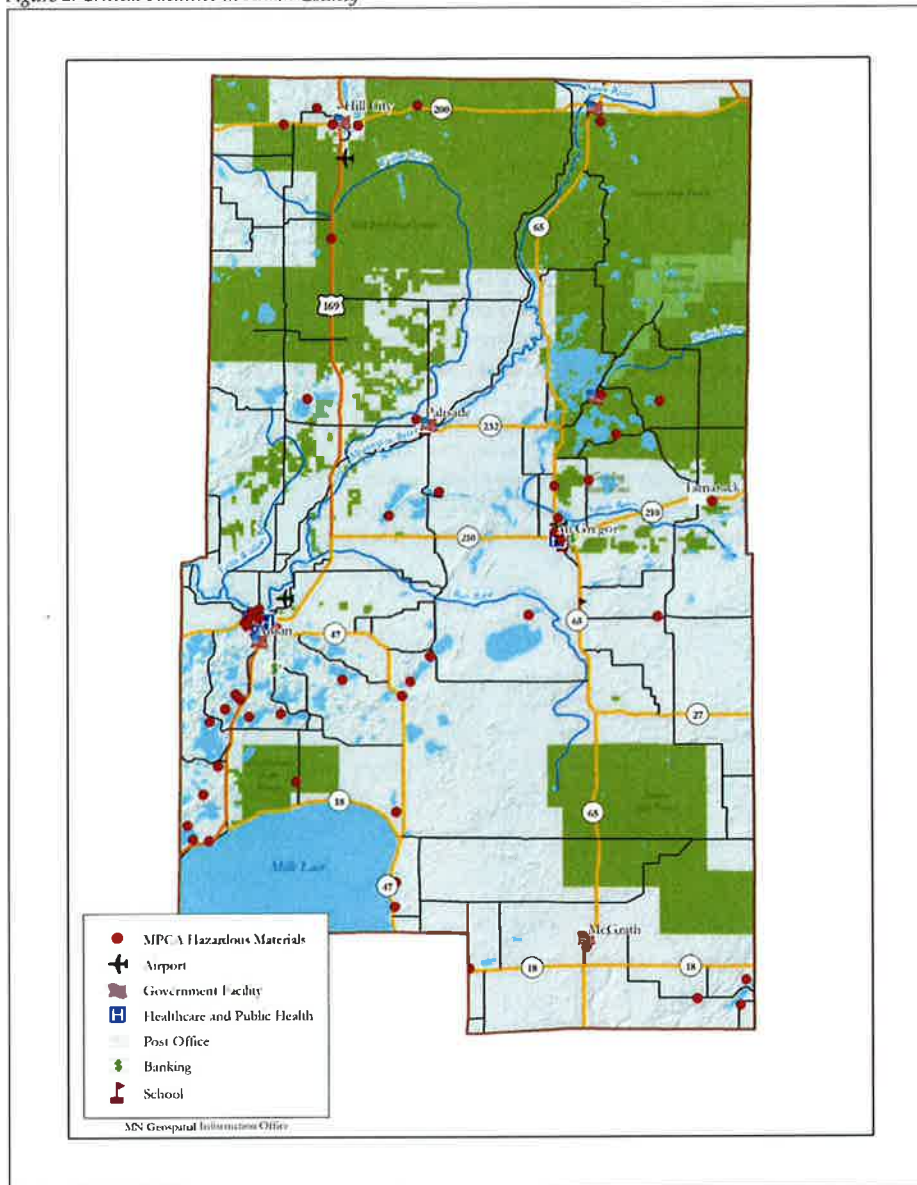
The 2011 median household income was \$41,301 in the county, compared to a Minnesota average of \$56,954. The median household income in Aitkin County increased over 32% from 2000 to 2011. The percent of the county's population living below the poverty level in 2011 was 12.2%, compared to 11.9% for the state of Minnesota.

The Minnesota Department of Employment and Economic Development reported that 78% of the workforce in Aitkin County was employed in the private sector in 2012.

3.7 Aitkin County Community Services & Infrastructure

The following section provides an overview on community services and infrastructure within Aitkin County. Examples of community services include healthcare and public safety, while examples of community infrastructure include power utilities, water and sewer facilities, and the transportation network. Figure 2 below shows critical facilities in the county, and a table of all critical facilities can be found in Appendix B.

Figure 2. Critical Facilities in Aitkin County



3.7.1 Health Care Providers

There is only one hospital located in Aitkin County. The Riverwood Healthcare Center is a 24-bed critical access hospital with primary care clinics in Aitkin, McGregor and Garrison.

Ambulance services are available in the cities of Aitkin and McGregor. If needed, other ambulances come from outside of the county.

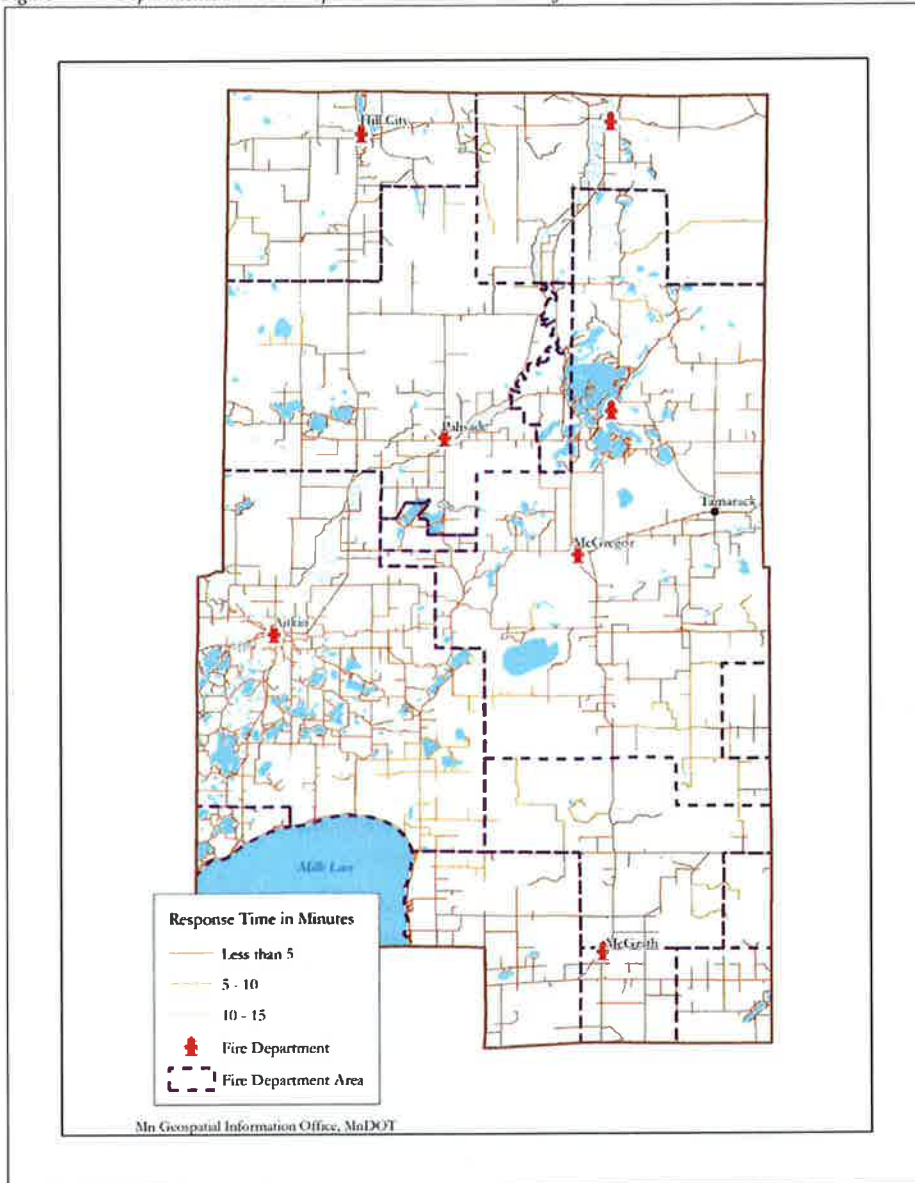
Figure A – 16 in Appendix A depicts health services within Aitkin County.

3.7.2 Public Safety Providers/Government Services

The Aitkin County Sheriff's Department in the city of Aitkin provides services to the entire county. The sheriff is the chief law enforcement officer in the county. The following cities in Aitkin County have police stations: Aitkin, McGregor, and Hill City. Figure A – 4 in Appendix A depicts government and emergency facilities, which includes city halls, fire departments, police departments, sheriff's department, and the Aitkin County Courthouse.

Figure 3 shows fire stations and fire response times in Aitkin County. These drive times were created using ArcGIS Network Analyst and MnDOT road data. Speed limits from the MnDOT highway speed limit database were used when available; all other roads were calculated using either 35 or 55 MPH speed limits, per MnDOT's recommendation. According to this model, all areas of the county are within 15 minutes of a Fire Department, and nearly all areas are within 10 minutes of a Fire Department. Only 2 short road segments southwest of Hill City are in the 10-15 minute range.

Figure 3. Fire Departments and Fire Response Times in Aitkin County



3.7.3 Utilities/Communications

There are 3 electricity providers within Aitkin County: Mille Lacs Energy Cooperative, Lake Country Power, and Minnesota Power. Figure A – 5 in Appendix A depicts Aitkin County utilities including power substations, electric transmission lines, and FM/AM radio towers.

There are several propane and natural gas services in Aitkin County: McGrath Propane and McGregor Propane (both part of Federated Co-Ops Inc.), Lakes Gas, Como Propane, Northern Stare Coop, AmeriGas CAP and Ferrellgas.

Established in 2004, the Allied Radio Matrix for Emergency Response (ARMER) Program, administered in coordination with the Minnesota Statewide Radio Board, manages the implementation of a 700/800 megahertz (MHz) shared digital trunked radio communication system. In Aitkin County, there are 6 ARMER towers. Figure A – 6 shows the ARMER locations.

There are three types of wastewater treatment systems in Aitkin County, including public sewer systems operated by municipalities and sanitary districts, community systems operated by homeowner associations, and individual sewage treatment systems.

Water service in Aitkin County is provided by municipalities, water districts, private water associations, and individual wells.

3.7.4 Transportation

The county transportation system is composed of roads, highways, airports, public transit, railroads and trails, designed to serve all residents, businesses, industries and tourists.

Eight highways administered by the Minnesota Department of Transportation (Mn/DOT) serve Aitkin County. These highways include U.S. Highways and State Trunk Highways, which are the most heavily used in the county. In total, there are 3,462 miles of roadway within Aitkin County.

There are 98 bridges in the county. All county bridges are the responsibility of the County Engineer at the County Highway Department. The bridges are inspected on a rotating basis depending upon the type of structure.

There is one main railroad company operating within Aitkin County. This is the Burlington Northern-Santa Fe (BNSF) Railroad. The largest volumes of goods transported on this railroad are raw materials such as coal to be shipped via the Duluth/Superior Port. The BNSF railroad company is a nationally operated railroad company that serves a variety of industrial and commercial customers. The BSNF operates two main lines in Northeast Minnesota, including the 39.31 miles of track in Aitkin County.

Three airports in the county provide air service. The Aitkin Municipal Airport (Steve Kurtz Field) is a public-use airport 2 miles northeast of the city of Aitkin, with Aitkin County having two-thirds ownership and the City of Aitkin one-third ownership. Situated at an elevation of 1,206 feet, the airport has 2 runways: one asphalt (4,018' long) and one turf (3,335' long). The McGregor Isedor Iverson Airport is owned by the city of McGregor, located at an elevation of 1,228 feet, just north of town. One asphalt runway is extant (3,400' long). The Hill City-Quadna

Mountain Airport lies south of Hill City at an elevation of 1,289 feet. Owned by the city, the airport has one turf runway (2,850').

Arrowhead Transit provides the major public transit services in Aitkin County. Arrowhead Transit is a rural public transit system providing coordinated public transit service to the residents within the eight-county Arrowhead Region of northeastern Minnesota. The Arrowhead Economic Opportunity Agency (AEOA), a private non-profit agency, operates the transit system. The transit system provides Scheduled, Dial-A-Ride, and Rural Rides.

3.8 Land Use and Ownership

According to 2010 U.S. census data, Aitkin County has a total of 1,276,800 acres, of which 111,123 (9%) are covered by water. Forest land is predominant in the county, covering 62% of the county in 2000. Grasslands, shrubs, and wetlands compose 19%, while agricultural areas are another 7%. Urban areas cover 3% (statistics from 2000).

Land ownership categories from the 2008 GAP analysis are shown in Figure A – 9 (Appendix A). Land cover is also mapped in Figure A – 8.

DRAFT

SECTION 4 – RISK ASSESSMENT

The goal of mitigation is to reduce the future impacts of a hazard including loss of life, property damage, disruption to local and regional economies, and the expenditure of public and private funds for recovery. Sound mitigation practices must be based on sound risk assessment. A risk assessment involves quantifying the potential loss resulting from a disaster by assessing the vulnerability of buildings, infrastructure, and people.

Basing risk assessments on the best information available is important in developing effective mitigation actions that benefit communities. Geographic Information System (GIS) tools are not only helpful in producing maps, but they also show structures at risk and may determine damage estimates for potential hazard scenarios. MN Homeland Security and Emergency Management (HSEM) mitigation staff encourages the use of GIS tools in risk assessments because they produce good information to be used in the risk assessment process. In recognition of the importance of planning in mitigation activities, FEMA created Hazards USA Multi-Hazard (HAZUS-MH), a powerful GIS-based disaster risk assessment tool. This tool enables communities to predict estimated losses from floods, hurricanes and other related phenomena and to measure the impact of various mitigation practices that might help reduce those losses. HAZUS-MH was used by Aitkin County Planning staff in the hazard risk assessment wherever applicable.

This assessment identifies the characteristics and potential consequences of a disaster, how much of the community could be affected by a disaster, and the impact on community assets. A risk assessment consists of three components — hazard identification, risk profile, and vulnerability profile. The last step is the risk ranking for each jurisdiction.

HSEM also requested that a standardized risk ranking be done for the five year review. The new methodology falls in line with national standards and also will be used for future updates of the Minnesota All Hazard Mitigation Plan. The new methodology will be explained and used throughout this section.

4.1 Hazard Identification/Profile

4.1.1 Hazard Identification

The cornerstone of the risk assessment is identification of the hazards that affect the jurisdictions. To facilitate the planning process, several sources were employed to ensure that the natural hazards are identified prior to assessment.

The County maintenance of the plan includes continual updates of the hazards identified in the initial plan. Also, FEMA gave more guidance on hazard identification. The mitigation planning team decided to compare the hazards in the initial plan to the current publications to determine if new hazards should be considered or if some should be deleted.

Natural hazards are identified in the FEMA publication “Multi-Hazard Identification and Risk Assessment – A Cornerstone of the National Mitigation Strategy” also known as MHIRA. FEMA Region V developed a list based on state mitigation plans in the region. The list was divided into natural (Table 8) and other hazards (Table 9) as was done in the 2014 Minnesota State Hazard Mitigation Plan.

Table 8. FEMA MHIRA Natural Hazards in the 2014 Minnesota State Hazard Mitigation Plan

Flooding	Hail	Drought
Dam/Levee Failure	Lightning	Extreme Heat
Wildfire*	Winter Storms	Extreme Cold
Windstorms	Erosion	Earthquakes
Tornadoes	Land Subsidence (Sinkholes & Karst)	

*Addressed in the State Mitigation Plan because Minnesota is a heavily forested state compared to other states in Region V.

For the purpose of this plan, FEMA defines other hazards or “man-made hazards” as technological hazards and terrorism. These are distinct from natural hazards primarily in that they originate from human activity. In contrast, while the risks presented by natural hazards may be increased or decreased as a result of human activity, they are not inherently human-induced. The term “technological hazards” refers to the origins of incidents that can arise from human activities such as the manufacture, transportation, storage, and use of hazardous materials. For the sake of simplicity, this guide assumes that technological emergencies are accidental and that their consequences are unintended. The term “terrorism” refers to intentional, criminal, and malicious acts. There is no single, universally accepted definition of terrorism, and it can be interpreted in many ways. For the purposes of this plan, FEMA refers to “terrorism” as the use of Weapons of Mass Destruction (WMD), including biological, chemical, nuclear, and radiological weapons; arson, incendiary, explosive, and armed attacks; industrial sabotage and intentional hazardous materials releases; and “cyber terrorism.”

Table 9. FEMA MHIRA Other Hazards in the 2014 Minnesota State Hazard Mitigation Plan

Terrorism	Nuclear Generating Plant Incidents	Ground and Surface Water Supply Contamination*
Infectious Disease Outbreak	Hazardous Materials Incidents	
Fires (Structures and Vehicles)	Transportation Incidents	

*Addressed in the State Hazard Mitigation Plan because Minnesota has made a high investment in its prized resource, water.

4.1.2 Vulnerability Assessment by Jurisdiction

The steering committee met multiple times to review and update the hazards faced by residents of Aitkin County, update the existing mitigation actions published in the 2004 Hazard Mitigation Plan, and propose new mitigation actions.

To engage in this process the committee drew on a number of data sources. First, the committee examined the hazards identified in the 2004 Aitkin County Hazard Mitigation Plan (Table 10). These existing mitigation actions were discussed and adjusted to reflect the definitions of natural hazards used in the State of Minnesota 2014 Multi-Hazard Identification and Risk Assessment list of natural hazards (Table 8). This was done in order to assure that the risks faced by Aitkin County were categorized the same way as the priority hazards established by the State of Minnesota.

Table 10. Hazards identified in the 2004 Aitkin County Multi-Hazard Mitigation Plan

Natural Hazards	Man-made Hazards
Violent Winter Storms	Fire
Violent Summer Storms	Hazardous Materials
Extreme Temperatures	Water Supply Contamination
Flooding	Wastewater Treatment System Failure
Drought	Dam Failure
Wildfire	Terrorism
Infectious Diseases	
Solar Storms	

While the MHMP mainly deals with natural hazards, this planning took place with the understanding that many non-natural hazards could occur as a result of natural disasters (i.e. disruption in electrical service due to freezing rain causing problems for both utility corporations and those vulnerable populations dependent on electricity for heat).

This plan draws on a variety of data sources including the State of Minnesota and Homeland Security Emergency Management Critical Infrastructure Strategy for the State of Minnesota (2010), FEMA's Local Mitigation Planning How-to Guide Integrating Manmade Hazards into Mitigation Planning (2003), and the State of Minnesota Multi Hazards Identification Risk Assessment.

Based on the committee's comparison of these two sets of hazards, the committee developed a list of hazards faced by Aitkin County to address in the 2014 plan update (Table 11). The steering committee decided that this plan will focus solely on natural hazards because there are other county plans in place which serve as the primary planning documents to address non-natural hazards. The County's Emergency Operations Plan addresses all hazards, and fire departments and Aitkin County Public Health respond to non-natural hazards with more specific plans. Dam failure is not addressed in this plan because the steering committee feels it is well-addressed in dam operator Emergency Operations Plans.

Table 11. Hazards Faced by Aitkin County using definitions from FEMA MHIRA

Natural Hazards		
Severe Winter Storms	Tornadoes	Drought
Thunderstorms	Extreme Cold	Flash Flood
Lightning	Extreme Heat	River Flood
Hailstorms	Windstorms	

* In this plan, Thunderstorms, Lightning, Hailstorms, Windstorms and Tornadoes are grouped under "Severe Summer Storms"; Flash Flood and River Flood are grouped together, and Dam Failure is included in relationship to the natural hazard of flooding.

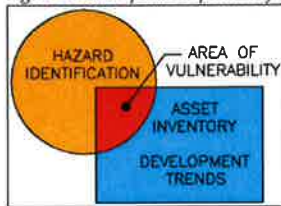
The natural hazards addressed in the 2012 Mille Lacs Reservation All-Hazard Mitigation Plan include wildfire, flooding, violent storms, extreme temperatures, drought, dam failure, earthquakes, sinkholes and land subsidence, landslides, and solar storms and flares.

The committee drew on the Calculated Priority Risk Assessment (CPRI) tool to prioritize each of these hazards. The hazards had already been prioritized based on the CPRI in the 20–report; therefore the committee adopted these same rankings for the updated list of hazards. The methodology of the CPRI is outlined below.

4.1.3 Calculated Priority Risk Index

The vulnerability assessment builds upon the previously developed hazard information by identifying the community assets and development trends and intersecting them with the hazard profiles to assess the potential amount of damage that could be caused by each hazard event. This concept is generally illustrated in Figure 4. A summary of Calculated Priority Risk Index (CPRI) Categories and Risk Levels is shown in Table 12.

Figure 4. Conceptual Depiction of a Vulnerability Analysis



Definitions of CPRI Categories in Table 12

Probability – a guide to predict how often a random event will occur. Annual probabilities are expressed between 0.001 or less (low) up to 1 (high). An annual probability of 1 predicts that a natural hazard will occur at least once per year.

Magnitude/Severity – indicates the impact to a community through potential fatalities, injuries, property losses, and/or losses of services. The vulnerability assessment gives information that is helpful in making this determination for each community.

Warning Time – plays a factor in the ability to prepare for a potential disaster and to warn the public. The assumption is that more warning time allows for more emergency preparations and public information.

Duration – relates to the span of time local, state, and/or federal assistance will be necessary to prepare, respond, and recover from a potential disaster event.

Table 12. Summary of Calculated Priority Risk Index (CPRI) Categories and Risk Levels

CPRI Category	DEGREE OF RISK			Assigned Weighting Factor
	Level ID	Description	Index Value	
Probability	Unlikely	Extremely rare with no documented history of occurrences or events. Annual probability of less than 0.001	1	45%
	Possible	Rare occurrences with at least one documented or anecdotal historic event. Annual probability that is between 0.01 and 0.001.	2	
	Likely	Occasional occurrences with at least two or more documented historic events. Annual probability that is between 0.1 and 0.01.	3	
	Highly Likely	Frequent events with a well-documented history of occurrence. Annual probability that is greater than 0.1.	4	
Magnitude/Severity	Negligible	Negligible property damages (less than 5% of critical and non-critical facilities and infrastructure). Injuries or illnesses are treatable with first aid and there are no deaths. Negligible quality of life lost. Shutdown of critical facilities for less than 24 hours.	1	30%
	Limited	Slight property damages (greater than 5% and less than 25% of critical and non-critical facilities and infrastructure). Injuries or illnesses do not result in permanent disability and there are no deaths. Moderate quality of life lost. Shut down of critical facilities for more than 1 day and less than 1 week.	2	
	Critical	Moderate property damages (greater than 25% and less than 50% of critical and non-critical facilities and infrastructure). Injuries or illnesses result in permanent disability and at least one death. Shut down of critical facilities for more than 1 week and less than 1 month.	3	
	Catastrophic	Severe property damages (greater than 50% of critical and non-critical facilities and infrastructure). Injuries or illnesses result in permanent disability and multiple deaths. Shut down of critical facilities for more than 1 month.	4	
Warning Time	Less than 6 hours	Self-explanatory.	4	15%
	6 to 12 hours	Self-explanatory.	3	
	12 to 24 hours	Self-explanatory.	2	
	More than 24 hours	Self-explanatory.	1	
Duration	Less than 6 hours	Self-explanatory.	1	10%
	Less than 24 hours	Self-explanatory.	2	
	Less than one week	Self-explanatory.	3	
	More than one week	Self-explanatory	4	

The prioritized list of hazards is presented in Table 13 and is based on the ranking of hazards in the 2013 Aitkin County THIRA.

Table 13. Priorities of Risks Faced by Aitkin County

Natural Hazards	
Type	Risk Severity
Wildfire	Moderate
Severe Winter Storm	Moderate
Ice Storm	High
Tornado	High
Straight-line Wind	Moderate
Flood/Flash Flood	Moderate
Extreme Heat	Low
Extreme Cold	Low
Drought	Moderate

4.1.4 Hazard Profiling Concept of Planning

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The risk assessments identify the characteristics and potential consequences of a disaster, how much of the community could be affected by a disaster, and the impact on community assets. A risk assessment consists of three components—hazard identification, risk profile, and vulnerability profile. The last step is the risk ranking for each jurisdiction.

4.1.5 GIS and Hazus-MH

The risk analysis step in this assessment quantifies the risk to the population, infrastructure, and economy of the community. Hazards that can be geographically identified (wildland fires, windstorms, tornadoes, hail, floods) were mapped.

Hazus-MH generates a combination of site-specific and aggregated loss estimates depending upon the analysis options that are selected and the input that is provided by the user. Aggregate inventory loss estimates, which include building stock analysis, are based upon the assumption that building stock is evenly distributed across census blocks/tracts. Therefore, it is possible that overestimates of damage will occur in some areas while underestimates will occur in other areas. With this in mind, total losses tend to be more reliable over larger geographic areas than for individual census blocks/tracts. It is important to note that Hazus-MH is not intended to be a substitute for detailed engineering studies. Rather, it is intended to serve as a planning aid for communities interested in assessing their risk to flood-, earthquake-, and hurricane-related hazards. This documentation does not provide full details on the processes and procedures completed in the development of this project. It is only intended to highlight the major steps that were followed during the project.

Site-specific analysis is based upon loss estimations for individual structures. For flooding, analysis of site-specific structures takes into account the depth of water in relation to the structure. Hazus-MH also takes into

account the actual dollar exposure to the structure for the costs of building reconstruction, content, and inventory. However, damages are based upon the assumption that each structure will fall into a structural class, and structures in each class will respond in a similar fashion to a specific depth of flooding. Site-specific analysis is also based upon a point location rather than a polygon, therefore the model does not account for the percentage of a building that is inundated. These assumptions suggest that the loss estimates for site-specific structures as well as for aggregate structural losses need to be viewed as approximations of losses that are subject to considerable variability rather than as exact engineering estimates of losses to individual structures.

Table 14 shows how the hazards were analyzed for Aitkin County. The parameters for these scenarios were created through GIS, HAZUS-MH, and historical information to evaluate risk.

Table 14. Hazard Risk Analysis Methods for Aitkin County

Hazard Type	HAZUS-MH Analysis	GIS Analysis	Historical Analysis
Wildfire		x	x
Thunderstorms			x
Severe Winter Storms			x
Lightning			x
Windstorm/Tornadoes		x	x
Extreme Cold			x
Extreme Heat			x
Flash Flood	x	x	x
Dam Failure			x
Drought			x
Infectious Disease			x
Hazardous Materials			x
Fire			x
Drinking Water			x

4.1.6 National Climatic Data Center (NCDC) Records

Historical storm event data was compiled from the National Climatic Data Center (NCDC). NCDC records are estimates of damage reported to the National Weather Service (NWS) from various local, state, and federal sources. However, these estimates are often preliminary in nature and may not match the final assessment of economic and property losses related to given weather events.

The NCDC data included 271 reported events in Aitkin County between 1952 and 2013. However, some weather event categories only had available data going back as recent as 2002. No records before 1952 were available. A summary table of events related to each hazard type is included in the hazard profile sections that follow. A full table listing all events, including additional details, is included in Appendix C. NCDC hazard categories used in this plan are listed in Table 15.

Table 15. National Climatic Data Center Historical Hazards

Hazard	
Tornadoes	Hail
Thunderstorm Wind	Flood/Flash Flood
Lightning	Cold/Wind Chill
Heavy Snow/Winter Storm/Winter Weather	

4.1.7 FEMA Declared Disasters

Another historical perspective is derived from FEMA-declared disasters. Thirteen federal disaster declarations in Aitkin County have been made since 1957 (Figure 5).

Figure 5. FEMA-Declared Disasters and Emergencies in Minnesota

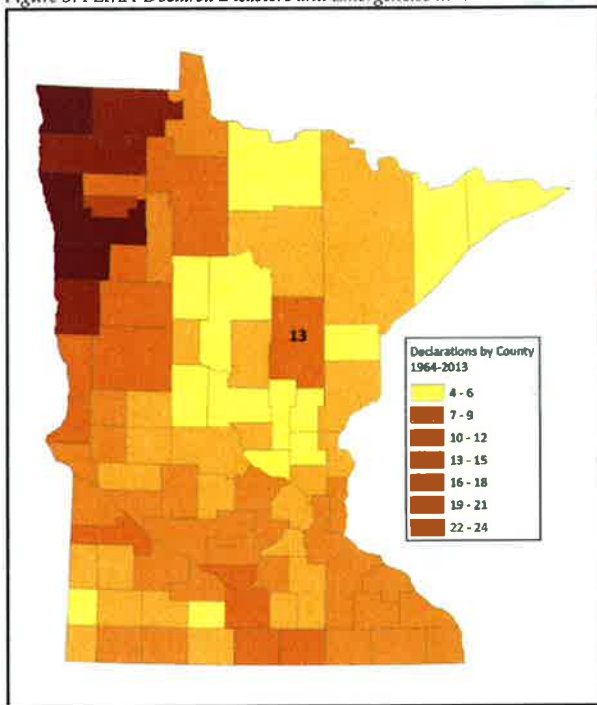


Table 16 and Table 17 show the details of the disasters including payments for Public Assistance (PA) and Individual Assistance (IA), listed under the flooding and severe storms profiles. No declarations were made for the other storms listed in the NCD database. Reviewing the federal payments for damages from the declared disasters is a way of correlating the impact from the NCD report.

Table 16. FEMA-Declared Major Disasters in Aitkin County (1957-2013)

Incident	Declaration Date and Disaster Number	Incident Period	Individual Assistance (all affected areas)	Public Assistance (all affected areas)	Public Assistance (Aitkin County)
Severe Storms, Flooding	07/06/2012 DR-4069	06/14/2012 to 06/21/2012	\$0	\$44,715,979	\$1,763,912
Flooding	05/16/2001 DR-1370	03/23/2001 to 07/03/2001	\$0	\$36,227,572	\$424,299
Severe Storms, Winds, Flooding	07/28/1999 DR-1283	07/04/1999 to 08/02/1999	\$0	\$11,679,939	\$54,289
Severe Storms, Flooding	04/08/1997 DR-1175	03/21/1997 to 05/24/1997	\$0	\$0	\$0
Flooding	06/01/1996 DR-1116	03/14/1996 to 06/17/1996	\$0	\$0	\$0
Severe Storm, Thunderstorm, High Winds, Flooding, Tornadoes, Heat	08/18/1995 DR-1064	07/09/1995 to 07/14/1995	\$0	\$0	\$0
Flooding, Severe Storm, Tornadoes	06/11/1993 DR-993	05/06/1993 to 08/25/1993	\$0	\$0	\$0
Severe Storms, Flooding	04/30/1979 DR-582	04/30/1979	\$0	\$0	\$0
Flooding	07/05/1975 DR-473	07/05/1975	\$0	\$0	\$0
Severe Storms, Flooding	08/01/1972 DR-347	08/01/1972	\$0	\$0	\$0
Flooding	04/18/1969 DR-255	04/18/1969	\$0	\$0	\$0
Flooding	03/22/1966 DR-215	03/22/1966	\$0	\$0	\$0
Flooding	04/11/1965 DR-188	04/11/1965	\$0	\$0	\$0

*Note the Public Assistance totals are totals for ALL counties affected in the disaster. Data accessed May 7, 2014.

Table 17. FEMA-Declared Emergencies in Aitkin County (1976-2013)

Incident	Declaration Date and Disaster Number	Incident Period	Individual Assistance (all affected areas)	Public Assistance (all affected areas)
Hurricane Katrina Evacuation	09/13/2005 EM-3242	08/29/2005 to 10/1/2005	\$0	\$2,470,003
Drought	06/17/1976 EM-3013	06/17/1976	\$0	\$0

*Note the Public Assistance totals are for ALL counties affected in the disaster. Data accessed May 7, 2014.

4.2 Vulnerability Assessment

4.2.1 Asset Inventory

The Hazus-MH defaults, critical facilities, and essential facilities have been updated based on the most recent available data sources. The Hazus-MH default essential facilities have been updated based on current data

available from the state and county. The essential facility updates (schools, medical care facilities, fire stations, and police stations) were integrated into the Hazus-MH input database. Other critical facilities identified by the county were geocoded and overlaid with the the Hazus-MH flood model output.

Critical facilities are defined by the Department of Homeland Security in the Automated Critical Asset Management System (ACAMS). Aitkin County has used the 18 sectors included in ACAMS to identify their critical infrastructure and key resources. Aitkin County's key resources include _____

Table 18 below identifies the critical facilities that were added or updated for the analysis. Essential facilities are a subset of critical facilities. Names and locations of all critical facilities are found in Appendix B.

Table 18. Aitkin County Critical Infrastructure and Facilities

ACAMS Category	Number of Facilities
Agriculture and Food	
Banking and Finance	
Chemical and Hazardous Materials	
Commercial Facilities	
Communications	
Dams	
Defense Industrial Base	
Emergency Services	
Energy	
Government Facilities	
Healthcare and Public Health	
Information Technology	
Manufacturing	
National Monuments and Icons	
Nuclear	
Postal and Shipping	
Transportation	
Water	

Insert figures of critical facilities in towns

4.2.2 Facility Replacement Costs

HAZUS-MH MR4 contains the base aggregated general building stock used for estimating building exposure. HAZUS-MH MR4 contains aggregated general building stock updated to Dun & Bradstreet 2006 and building valuations were updated to R.S. Means 2006. Building counts based on census housing unit counts are available

for RES1 (single-family dwellings) and RES2 (manufactured housing) classifications instead of actual building counts.

Facility replacement costs and total building exposure are identified in Table 19, which also includes the estimated number of buildings within each occupancy class as calculated by HAZUS general building stock.

Table 19. Aitkin County Total Building Exposure

General Occupancy	Estimated Total Buildings	Total Building Exposure (in \$1000s)
Agriculture	1,517	\$83,409
Commercial	405	\$38,246
Education	13	\$38,830
Government	140	\$24,722
Industrial	45	\$12,430
Religious/Non-Profit	115	\$41,782
Residential	15,782	\$972,529
Total:	18,017	\$1,211,948

4.3 Future Development

Because Aitkin County is vulnerable to a variety of natural and technological hazards, the county government—in partnership with state government—must make a commitment to prepare for the management of these types of events. Aitkin County is committed to ensuring that county elected and appointed officials become informed leaders regarding community hazards so that they are better prepared to set and direct policies for emergency management and county response.

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4.4 Hazard Profiles

4.4.1 Wildfire

A wildfire is an uncontrolled fire spreading through vegetative fuels, posing danger and destruction to property. Wildfires can occur in undeveloped areas and spread to urban areas where structures and other human developments are more concentrated. While some wildfires start by natural causes like lightning, humans cause four out of every five wildfires. Debris burns, arson or carelessness are the leading causes of wildfires. As a natural hazard, a wildfire is often the direct result of a lightning strike that may destroy personal property and public land areas, especially on national and state forest lands. The dangers from wildfire include the destruction of timber, property and wildlife, and injury or loss of life to people living in the affected area or using the area for recreational facilities.

While wildfires are often viewed in a negative light, they are a naturally occurring part of the environment. Wildfires are an important component of healthy forest and prairie ecology, and can be beneficial by reducing dangerously high fuel levels and putting nutrients into the ground that spur new growth. In addition, many flora species require fire for seed germination. However, as people settled this country and began clearing land and

building homes, roads, railroads, and campgrounds, new artificial causes of wildfire arrived on the scene and their frequency and level of destruction increased.

Causes of wildfires vary from state to state. For example, in Florida, lightning ignites approximately half of all wildfires, while in Minnesota lightning causes less than 5 percent of all wildfires. These variations are due to climate, vegetation, topography, and weather. People burning debris cause most wildfires in Minnesota. However, wildfires are also caused by vehicle exhaust, sparks from trains and heavy equipment, camping, smoking, and lightning.

Topography affects the movement of air and fire over the ground surface. The slope and shape of terrain can change the rate of speed at which the fire travels. Weather affects the probability of wildfire and has a significant effect on its behavior. Temperature, humidity and wind affect the severity and duration of wildfires.

Homes threatened by wildfire are primarily those located in the "wildland-urban interface." This is the zone where homes and subdivisions have been located in wildland areas where natural wildfires can have an impact. While wildfires are necessary for healthy ecosystems, they burn whatever fuel is in their path, whether vegetation or buildings.

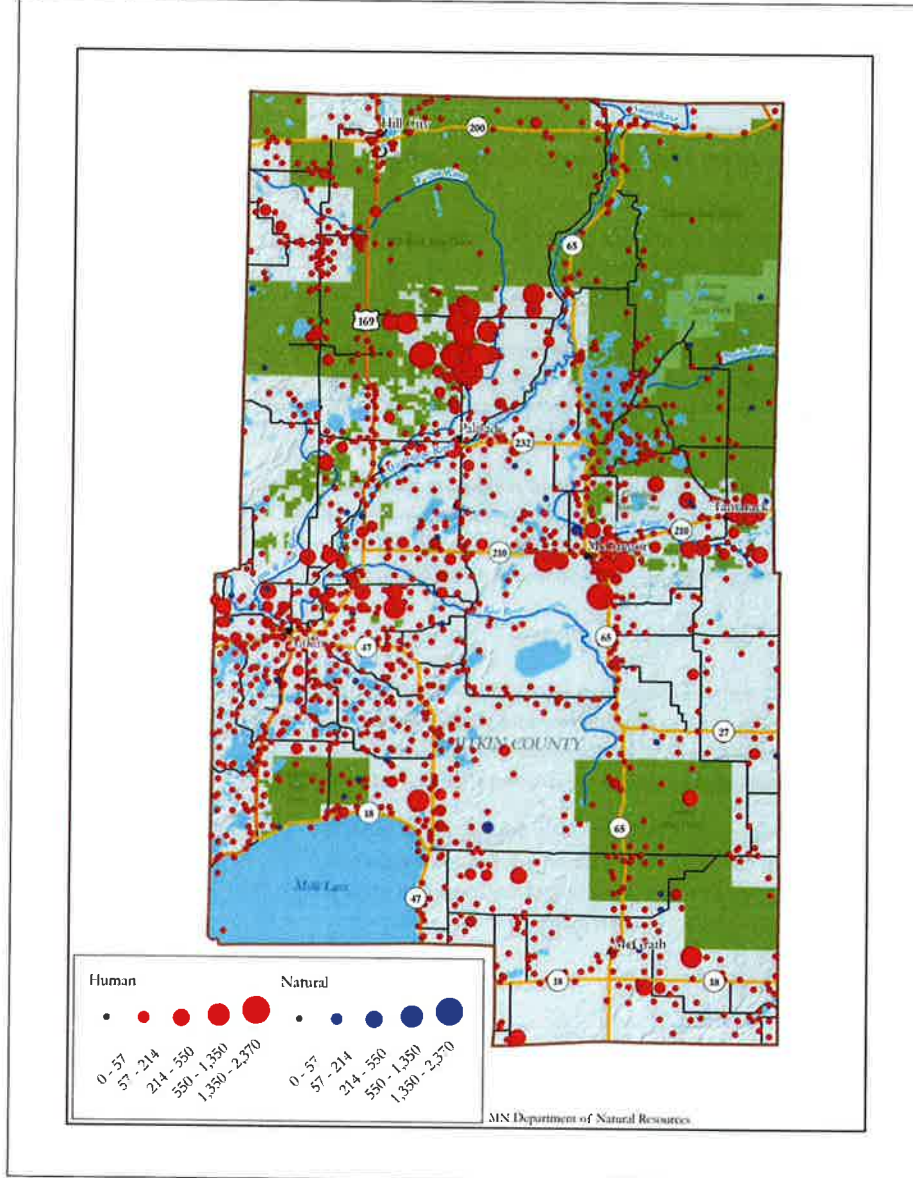
One of the most common causes of a home being damaged or destroyed is due to radiant heat. In a wildfire, radiant heat is the heat given off by burning vegetation. The high temperatures of some wildfires can cause the deck, siding, or roof of a home to ignite, because the fire was too near the home. Studies in western wildfires have shown that approximately 85% of homes surviving a major wildfire had 30-50 feet of defensible space around them, coupled with fire-resistant roofing.

Wildfire History in Aitkin County

Approximately 1,600 wildfires occurred in Minnesota each year on average from 1976-2011 (MN DNR). Wildfires occur throughout the spring, summer and fall, however, most wildfires in Minnesota take place in March, April, and May. During this period, much of the existing vegetation has been killed due to winter temperatures and is dead, brown and combustible. Also, there is little green vegetation to serve as a barrier for a moving wildfire.

The Minnesota DNR tracked 1,956 wildfires in Aitkin County between 1985 and 2013, burning a total of 54,734 acres (Figure 6). These include fires not only on state lands, but also rural private lands for which there is not another agency with primary responsibility. Wildfires that are not included in this data are those that occur on federal and Native American lands, and those that are responded to by local fire departments.

Figure 6. Wildfires by Cause and Acres Burned, 1985-2013



Wildfire and Climate Change

Temperatures are predicted to rise in the state, which could lead to more extreme heat events and associated wildfire risks. As Minnesota's climate changes, weather fluctuations between drought and extreme rain events and increasing temperatures will result in changes to forest composition and/or distribution. The northern boreal forest may give way to more deciduous forests or grassland, with a period of dying or diseased trees during the transition. This weather fluctuation can lead to dry conditions that may cause increased fire risk in both grassland and forest environments.

Relationship to other Hazards

Public Health - Air quality is adversely affected by wildfires.

Floods / Erosion - Floods combined with landslides or severe erosion in areas with steep terrain could occur if a large fire is followed by significant rainfall.

Plans and Programs in Place

Subdivision Standards - Aitkin County Subdivision standards regulate driveways and access roads. Adequate space for access roads is critical for emergency response vehicles to be able to access a property.

Dry Hydrants and Water Access - Aitkin County maintains a GIS database of dry hydrant locations. Individual fire departments are responsible for updating the County with information when new hydrants are installed or existing ones moved. All volunteer fire departments have water transportation capacity.

Wildfire Response - The Minnesota Department of Natural Resources has mutual aid agreements with all fire departments to assist as needed with wildfire response. The Rice Lake Wildlife National Refuge Area has its own personnel and equipment for fire-fighting wildland fires and is also covered by the McGregor Fire Department.

Burning Permits/Restrictions - Regulation of open burning and the use of burning permits has been an important tool in preventing wildfire in Minnesota. Burning permits are required by the MN DNR when the ground is not snow covered. Permits can be obtained from MN DNR Forestry offices, fire wardens or purchased online. When risk of wildfire is very high, burning is not permitted.

National Fire Plan - The USDA Forest Service maintains the National Fire Plan that is updated annually for effective use of national resources to combat wildfires in the United States. Further information in the National Fire Plan can be found at www.fireplan.gov.

Wildfire Condition Monitoring - The MN DNR Division of Forestry collects weather data on a daily basis. This data is monitored by a U.S. Department of Agriculture (USDA) Forest Service computer, which uses the National Fire Danger Rating System to determine daily and forecasted fire danger indices. This information combined with fire weather forecasts from the National Weather Service (NWS) are used to develop short-range guidelines for scheduling detection, equipment standby, and personnel.

Minnesota Interagency Fire Center (MIFC) - Located in Grand Rapids, MN, the purpose of the MIFC is to increase the efficiency and effectiveness of wildfire management by facilitating interagency exchange of fire resources, providing a common point for the collection and dissemination of fire intelligence and streamlining dispatch procedures. These responsibilities include assigning state firefighting crews, tracking resource orders and their

distribution, and dispatching air tankers and helicopters to needed areas. Partners include the MN DNR, USFS, US Fish and Wildlife Service, National Park Service, Bureau of Indian Affairs and the MN Department of Public Safety – Division of Homeland Security and Emergency Management. While firefighting is under local control of the ground crews and local DNR or Forest Service field command, the status of a fire is monitored constantly by the MIFC. If local resources do not contain the fire, the MIFC calls in more help from other stations in the region.

Public Warning and Notification - In the event of emergencies or hazardous conditions that require timely and targeted communication to the public, Aitkin County utilizes the CodeRED Mass Notification System and the Aitkin County Sheriff's Office Facebook page, as well as local news media. Aitkin County promotes the use of NOAA weather radios by critical facilities and the public to receive information broadcast from the National Weather Service.

Firewise Program - In 2012 Aitkin County used funding from the MN DNR Firewise Program to do public education at different events, conduct a broad countywide risk assessment and to make egress improvements in the southeast corner of the county. Aitkin County plans to do more Firewise risk assessments in 2014 with the assistance of local fire departments.

Program Gaps or Deficiencies

Dry Hydrants and Water Access - Not all areas of Aitkin County have good access to water resources for fighting fires. Installation of dry-hydrants and static storage tanks can help alleviate this problem. Some properties dependent on private wells may not have an adequate supply of water for firefighting needs.

Community Wildfire Protection Plan (CWPP) - In 2014 Aitkin County is working on developing a CWPP; currently one is not in place. A CWPP allows communities to develop collaborative strategies to reduce their risk from wildfire and restore healthier, more resilient conditions in their surrounding forests.

4.4.2 Severe Winter Storms – Blizzards, Ice Storms

Blizzards are storms that contain heavy snowfall, strong winds, and cold temperatures. The combination of these elements creates blinding snow with near zero visibility, deep snowdrifts, and life-threatening wind chill temperatures. Blizzards are the most dramatic and destructive of all winter storms that occur within Aitkin County, and are generally characterized as storms bearing large amounts of snow accompanied by strong winds. They have the ability to completely immobilize travel in large areas and can be life-threatening to humans and animals in their path. According to the National Weather Service (NWS), there is no fixed temperature requirement for blizzard conditions, but the life-threatening nature of low temperatures in combination with blowing snow and poor visibility increases dramatically when temperatures fall below 20°F. Blizzards typically occur between October and April; however, they occur most frequently from early November to late March.

Severe Winter Storm History in Aitkin County

An overview of some of the most notable winter storm events affecting the county can be found in Table 20.

Table 20. North-Central Minnesota Winter Storm Events

Date	Type	Cost	Deaths	Injuries	Description
January 1997	Blizzard	N/A	N/A	N/A	21" in Duluth, 23" in Pequot Lakes, 18" in Finlayson, 16" in Two Harbors, and 12" in Babbitt.
October 1991	Blizzard	N/A	N/A	N/A	Halloween Blizzard. Over 28" at MSP, nearly 37" at Duluth. Nasty wind chill conditions, deep snow drifts harsh on wildlife, many roads closed for days. Perhaps one of the largest and longest lasting blizzards in state history.
November 1988	Blizzard	N/A	N/A	N/A	Blizzard struck over most of the state. Winds reached 63 mph at Windom, snow drifts up to 7' high. Snowfalls up to 14" in east central MN.
January 1893	Blizzard	N/A	N/A	N/A	Park Rapids, MN temperature drop of 40° F in less than 5 hours.

Figure 7. Every Year Aitkin County is Vulnerable to Severe Winter Weather



The greatest numbers of blizzards historically have occurred in the months of January, followed by March and November, respectively. Aitkin County, along with all areas of Minnesota, is susceptible to blizzards.

Damages from blizzards can range from human and livestock deaths to significant snow removal costs. Stranded drivers can make uninformed decisions, such as leaving the car to walk in conditions that put them at risk. Because of the blinding potential of heavy snowstorms, drivers are also at risk of collisions with snowplows or other road traffic. Further, drivers and homeowners without emergency plans and kits are vulnerable to the life threatening effects of heavy snow storms such as power outages, cold weather, and inability to travel, communicate, obtain goods or reach their destinations. Heavy snow loads can cause structural damage, particularly in areas where there are no building codes or for residents living in manufactured home parks. The frequency of structural fires tends to increase during heavy snow events, primarily due to utility disruptions and the use of alternative heating methods by residents.

Between the years of 1975 and 1991, there were 49 deaths associated with blizzards statewide, or an average of three deaths per year. Deaths attributable to blizzards have dropped in recent years, primarily due to increased weather awareness and warning capabilities across the state. The economic costs of winter storms are generally not recorded by the NCDC; however, a winter storm in November 2001 resulted in property damage of \$500,000.

Ice storms are described as occasions when damaging accumulations of ice occur due to freezing rain. The terms freezing rain and freezing drizzle warn the public that a coating of ice is expected on the ground and on other

exposed surfaces. Heavy accumulations of ice can bring down trees, electrical wires, telephone poles and lines, and communication towers.

Communications and power can be disrupted for days while utility companies work to repair extensive damage. Ice forming on exposed objects generally ranges from a thin glaze to coatings more than one inch thick. Even small accumulations of ice on sidewalks, streets, and highways may cause extreme hazards to Aitkin County motorists and pedestrians. Sleet does not stick to trees and wires, but sleet of sufficient thickness does cause hazardous driving conditions. Heavy sleet is a relatively rare occurrence, defined as an accumulation of ice pellets covering the ground to a depth of one-half inch or more.

Ice and sleet storms typically occur from October through April. The NWS notes that over 85 percent of ice storm-related deaths are the result of traffic accidents. No freezing rain or freezing drizzle events have been recorded in Aitkin County by the NCDC; however, the entire state of Minnesota is susceptible to these hazards.

Observing winter storm watches and warnings and adequate preparation can usually lessen the impact of blizzard events in Minnesota. Technical advances made in transportation, including safer vehicles and improved construction and maintenance of roads, have also contributed to the decline in deaths related to blizzard events. Historical estimates of dollar losses associated with blizzard events were not available for the purposes of this analysis. However, costs incurred by state and local government for snow removal associated with disaster declaration DR1158 (January 1997) totaled over \$27,300,000 dollars. Blizzards rank ninth out of the 10 natural hazards economically impacting Minnesota according to the statewide risk analysis. The chance that another winter storm affecting Aitkin County will occur is highly probable.

Severe Winter Storms and Climate Change

Historically, winter storms have had a large impact on public safety in Minnesota. This will continue, with a possible increase in snowstorm frequency and annual total snowfall. Winter weather is often a cause of power outages. Pressures on energy use, reduced reliability of services, potential outages and potential rise in household costs for energy are major climate change risks to public health.

The number of heavy snowfall years for the Midwest has fluctuated throughout the 1900-2006 time period. The periods of 1900-1920 and 1960-1985 had numerous years with snowfall totals over the 90th percentile. In the recent three decades, the number of heavy seasonal snowfall totals has been much lower. Despite these generally lower seasonal snowfall totals, some areas of the Midwest have still experienced significant snow totals in the most recent decade. The 100-year linear trends based on decadal values show that the upper Midwest had statistically significant (1% level) upward linear trends in snowstorm frequency from 1901 to 2000 (Kunkel, et al., 2013).

Relationship to other Hazards

Flooding - Melting from heavy snows can cause localized flooding which can impact property and infrastructure such as roads.

Wildland or Structural Fire - Heavy storms that result in large amounts of downed timber can result in an increase of dead or dying trees left standing, thus providing an increased fuel load for a wildfire. There is an

additional risk of increased frequency of structural fires during heavy snow events, primarily due to utility disruptions and the use of alternative heating methods by residents.

Public Safety - Drivers stranded in snowstorms may make uninformed decisions that can put them at risk; residents who are unprepared or vulnerable may not be able to obtain goods or reach their destinations. EMS providers may be slowed by road conditions to respond to emergencies. Ice storms may result in power outages due to downed power lines, putting people at risk for cold temperature exposure and reducing the ability to spread emergency messages to the public via television, radio or computer.

Plans and Programs in Place

Snow Removal - The Aitkin County Transportation Department has capabilities for snow removal and highway treatment in order to maintain safe winter driving conditions. The Department carries out snow removal and ice control operations. Paved routes within Aitkin County receive priority for snow plowing. MnDOT handles snow removal on trunk highways within Aitkin County. The County has agreements with several townships to do snow plowing. All other city and township jurisdictions either have their own equipment for snow removal or contract for services to do so.

Back-up Power - In the courthouse complex there is an emergency generator for the jail, and from that power can be provided to serve the courthouse, boiler room and I.T. office. Across the street there is a small emergency generator that will serve to power EMS, fire and police radio systems. In the city of Aitkin, the fire department has portable generators, one of which is dedicated to water supply and another that can be located as needed.

Burying Power Lines - Burying power lines helps to eliminate loss of power due to snow and ice storms. Mille Lacs Energy Cooperative and Lake County Power work to accommodate requests for installation of underground power lines to residents or businesses receiving connection of new power in areas where it is feasible. East Central Energy buries lines in areas where it makes sense to do so, but does not offer this as a regular customer option.

NOAA Weather Radio Transmitter Towers - The National Weather Service delivers storm warnings and key information during severe winter weather events over its radio towers. The extreme southeastern part of Aitkin County is covered by Pine County. Most of the rest of the County is covered by the Aitkin transmitter which is located northeast of the city of Aitkin. The Coleraine transmitter covers the extreme northeastern part of the county.

School Closings - All school districts within Aitkin County have a school closing policy and communications plan in place if inclement weather or temperatures create a hazardous situation for students or staff. Schools have notification systems which allow them to notify all families who are registered in the school system with up-to-date information.

Public Warning and Notification - In the event of emergencies or hazardous conditions that require timely and targeted communication to the public, Aitkin County utilizes the CodeRED Mass Notification System and the Aitkin County Sheriff's Office Facebook page as well as local news media. Aitkin County promotes the use of NOAA weather radios by critical facilities and the public to receive information broadcast from the National Weather Service.

Public Education and Awareness - Aitkin County promotes the National Weather Service's "Winter Hazard Awareness Week" held in November each year. The event seeks to educate residents on the dangers of winter weather and how to properly deal with it.

Program Gaps or Deficiencies

Backup Power - Not all county facilities have backup power in the event of a disaster.

4.4.3 Summer Storms – Thunderstorms, Lightning, Hailstorms, and Windstorms

Summer storms, including thunderstorms, hailstorms, and windstorms affect Aitkin County on an annual basis. Thunderstorms are the most common summer storm in the county, occurring primarily during the months of May through August, with the severest storms most likely to occur from mid-May through mid-July. Thunderstorms are usually locally produced by cumulonimbus clouds, always accompanied by lightning, and often having strong wind gusts, heavy rain and sometimes hail and tornadoes. Tornadoes are the greatest concerns for Aitkin County.

Lightning

Lightning is caused by the discharge of electricity between clouds or between clouds and the surface of the earth. In a thunderstorm there is a rapid gathering of particles of moisture into clouds and forming of large drops of rain. This gathers electric potential until the surface of the cloud (or the enlarged water particles) is insufficient to carry the charge, and a discharge takes place, producing a brilliant flash of light.

The power of the electrical charge and intense heat associated with lightning can electrocute on contact, split trees, ignite fires, and cause electrical failures. Most lightning casualties occur in the summer months, during the afternoon and early evening. The NCDC has recorded 2 lightning strikes in Aitkin County since 2000, but no deaths or injuries were reported. A 2010 report published by Minnesota Department of Natural Resources (MN DNR) reports a 20-year average of 23 lightning-caused wildfires a year on public land. In 2011, 22 wildfires were caused by lightning in the state. Based on statistics maintained by the MN DNR Division of Forestry, the 22 average lightning-caused wildfires per year resulted in average annual suppression costs totaling \$54,864 dollars and average annual damages totaling \$10,357 dollars.

Lightning and Climate Change

The projected possible intensity and frequency of tornadoes, hail, and damaging thunderstorm winds, the conditions associated with lightning, are uncertain (National Climate Assessment Development Advisory Committee, 2013). Severe rain events are becoming more common and may include an additional risk of lightning.

Hailstorms

Hailstorms are a product of severe thunderstorms. Hail is formed when strong updrafts within the storm carry water droplets above the freezing level, where they remain suspended and continue to grow larger, until their weight can no longer be supported by the winds. Hailstones can vary in size, depending on the strength of the updraft. The NWS uses the following descriptions when estimating hail sizes: pea size is ¼-inch, marble size is ½-inch, dime size is ¾-inch, quarter size is 1-inch, golf ball size is 1 ¾-inch, and baseball size is 2 ¾-inches.

Individuals who serve as volunteer “storm spotters” for the NWS are located throughout the state, and are instructed to report hail dime size (¾-inch) or greater. Hailstorms can occur throughout the year; however, the months of maximum hailstorm frequency are typically between May and August. Although hailstorms rarely cause injury or loss of life, they do cause significant damage to property.

Table 21 shows storms producing hail greater than 1-inch diameter in Aitkin County.

Table 21. Storms producing hail of greater than 1-inch diameter in Aitkin County (1972-2013)

Date	Hail Size (inches)	Injuries	Date	Hail Size (inches)	Injuries
8/29/2013	1.75 in.	0	6/13/2001	1.75 in.	0
8/29/2013	1.75 in.	0	8/14/2000	2.00 in.	0
8/04/2012	1.50 in.	0	7/8/2000	1.75 in.	0
7/04/2012	1.50 in.	0	6/1/1998	1.75 in.	0
5/28/2012	1.75 in.	0	9/13/1990	2.00 in.	0
6/17/2010	2.00 in.	0	9/5/1990	2.75 in.	0
6/17/2010	2.00 in.	0	8/4/1986	1.75 in.	0
8/27/2007	2.75 in.	0	6/5/1980	2.75 in.	0
8/27/2007	1.75 in.	0	8/5/1972	2.00 in.	0
8/27/2007	1.75 in.	0			

Source: National Climatic Data Center

According to the 41-year NCDC record, there is a 54% chance of a significant hailstorm any year in Aitkin County and a 27% chance in each year that there will be a hailstorm that produces hail greater than one inch in size.

Hailstorms and Climate Change

Winter storms have increased slightly in frequency and intensity, and their tracks have shifted northward over the U.S. Other trends in severe storms, including the numbers of hurricanes and the intensity and frequency of tornadoes, hail, and damaging thunderstorm winds are uncertain. Since the impact of more frequent or intense storms can be larger than the impact of average temperature, climate scientists are actively researching the connections between climate change and severe storms (National Climate Assessment Development Advisory Committee, 2013).

The occurrence of very heavy precipitation has increased in Minnesota in recent decades and future projections also indicate this will continue (International Climate Adaptation Team, 2013). While it is unknown if this precipitation will occur during severe storms that produce hail, the possibility has not been ruled out.

Windstorms and Tornadoes

Windstorms can and do occur in all months of the year; however, the most severe windstorms usually occur during severe thunderstorms in the warm months. Aitkin County frequently experiences winds blowing at over 50 knots. According to NCDC records, in Aitkin County there have been 77 thunderstorm wind events reported between 1972 and 2012, with wind speeds of up to 61 knots. These winds can inflict damage to buildings and in some cases overturn high profile vehicles.

Associated with strong thunderstorms, downbursts are severe localized downdrafts from a thunderstorm or rain shower. This outflow of cool or colder air can create damaging winds at or near the surface. Winds up to 130 miles per hour have been reported in the strongest thunderstorms. Downburst winds can cause as much damage as a small tornado and are frequently confused with tornadoes because of the extensive damage they cause. As these downburst winds spread out they are often referred to as straight-line winds. They can cause major structural and tree damage over a relatively large area. The most recent severe wind and hail storms in Aitkin County are shown in Figure 8.

Tornadoes are defined as violently-rotating columns of air extending from thunderstorms to the ground, with wind speeds between 40-300 mph (Figure 9). They develop under three scenarios: (1) along a squall line; (2) in connection with thunderstorm squall lines during hot, humid weather; and (3) in the outer portion of a tropical cyclone. Funnel clouds are rotating columns of air not in contact with the ground; however, the column of air can reach the ground very quickly and become a tornado.

Since 2007, tornado strength in the United States is ranked based on the Enhanced Fujita scale (EF scale), replacing the Fujita scale introduced in 1971. The EF scale uses similar principles to the Fujita scale, with six categories from 0-5, based on wind estimates and damage caused by the tornado. The EF Scale is used extensively by the NWS in investigating tornadoes (all tornadoes are now assigned an EF Scale number), and by engineers in correlating damage to buildings and techniques with different wind speeds caused by tornadoes. To see a comparative table of F and EF scales, see <http://www.spc.noaa.gov/faq/tornado/ef-scale.html>.

Figure 8. Most Recent Severe Wind and Hail Storms in Aitkin County

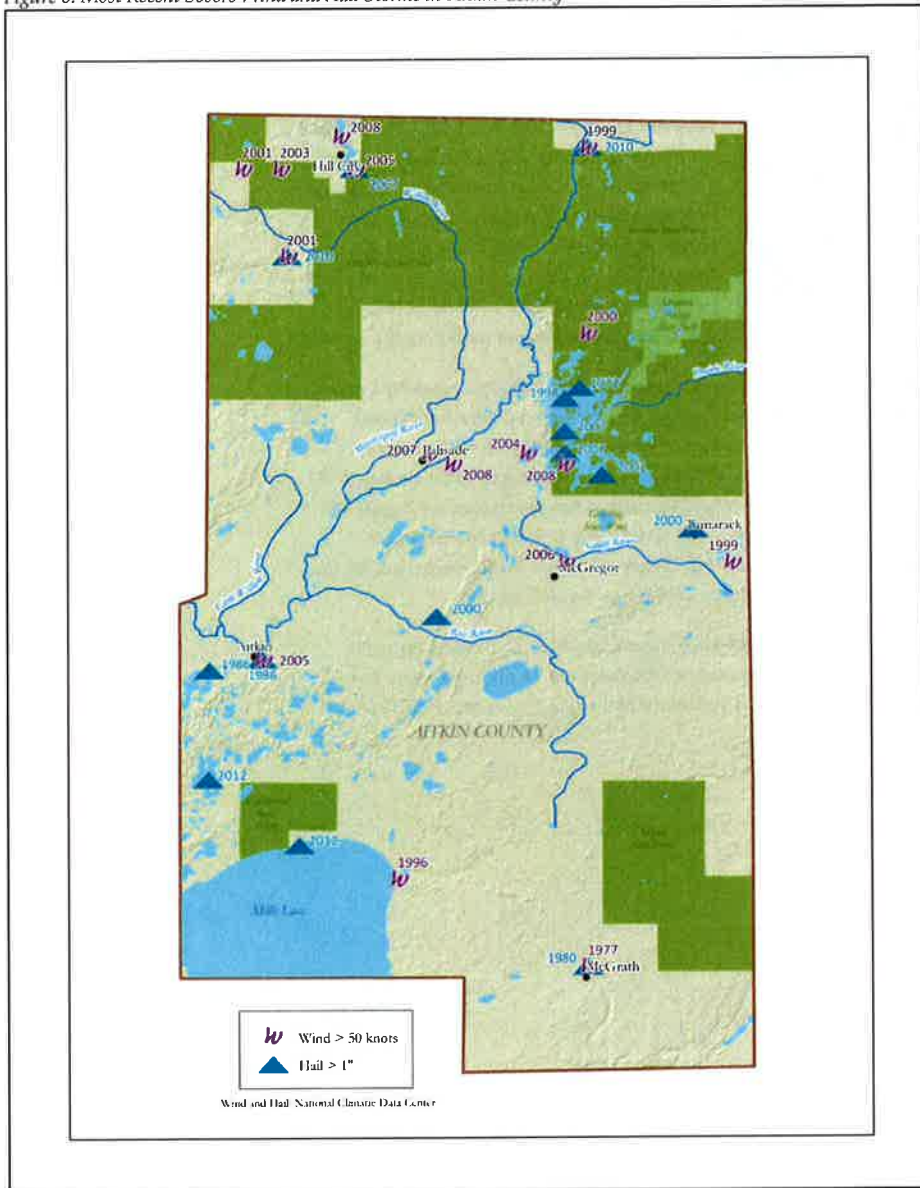


Figure 9. Damage from tornado in Aitkin County, 8/29/2013



In Minnesota, the peak months of tornado occurrence are June and July. The typical time of day for tornadoes in Minnesota ranges between 4:00 P.M. and 7:00 P.M. Most of these are minor tornadoes, with wind speeds under 125 miles per hour. A typical Minnesota tornado lasts approximately ten minutes, has a path length of five to six miles, is nearly as wide as a football field, and has a forward speed of about thirty-five miles an hour and affects less than one-tenth of one-percent of the county warned.

According to the NCDC, 15 tornadoes were reported in Aitkin County between 1952 and 2012, causing 1 death, 3 injuries, and over \$3.5 million dollars in property damage. See Figure 9 above (National Weather Service, 2013). Tornado classification ranged from F0 to F4 on the Fujita Scale. While most of the tornados in Aitkin County have been F0, F1, or F2 classification, tornadoes ranked at F3 and F4 have also occurred, including an F4 in 1969 that caused 2.5 million in property damage. The most recent tornado in the county was on August 29, 2013, in the northwestern portion of the county, rated as an EF1. The Aitkin County Sheriff's Department reported numerous fallen trees and blocked roads. One house north of Remer experienced severe damage, but otherwise property damage was limited to small structures (National Weather Service, 2013).

Figure 10 below shows tornado touchdown points and tracks in Aitkin County since 1955. Historic tornado events in the county are listed in Table 22. The county has experienced tornadoes in 14 of the 51 years on record. According to these statistics, there is a 27% chance of a tornado affecting Aitkin County each year.

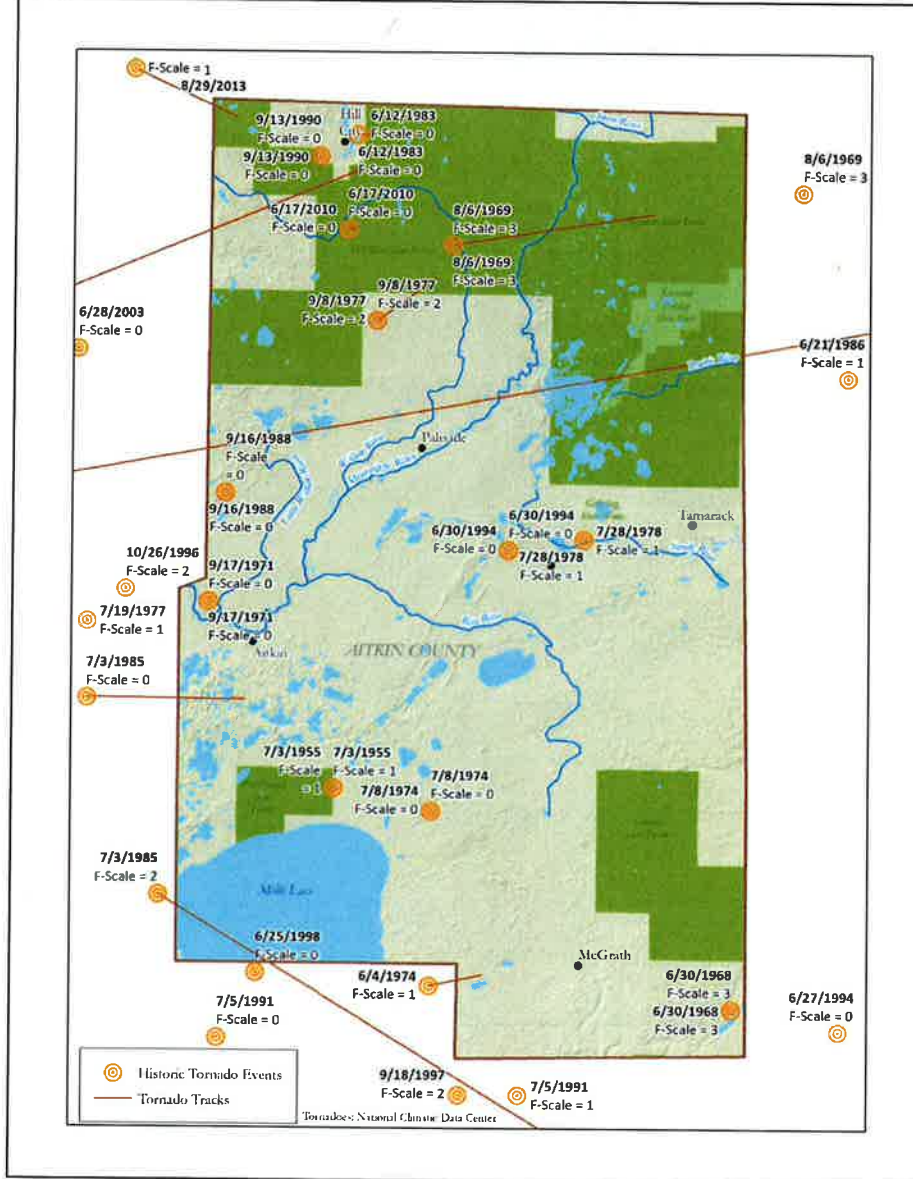
Table 22. Historic Tornado Events in Aitkin County (1952-2013)

Location or County	Date	Magnitude	Deaths	Injuries	Property Damage	Length in miles	Width in yards
Birch Lake	8/29/2013	EF1	N/A	N/A	N/A	12.8	300
Haypoint	6/17/2010	F0	0	0	0	1	25
McGregor	6/30/1994	F0	0	0	0	0.1	10
Aitkin County	9/13/1990	F0	0	0	0	0.1	10
Aitkin County	7/3/1985	F2	0	0	25K	2	200
Aitkin County	7/3/1985	F0	0	0	250K	3	100
Aitkin County	6/12/1983	F0	0	0	2.5K	3	400
Aitkin County	7/28/1978	F1	0	0	250K	18	880
Aitkin County	9/8/1977	F2	0	0	250K	3.6	660
Aitkin County	6/25/1973	F0	0	0	2.5K	0.8	100
Aitkin County	9/17/1971	F0	0	0	0	0.1	30
Aitkin County	8/6/1969	F3	1	3	250K	12.5	1500
Aitkin County	8/6/1969	F4	0	0	2.5M	10.1	833
Aitkin County	6/30/1968	F3	0	0	2.5K	0.1	10
Aitkin County	7/3/1955	F1	0	0	0.25K	0	33
Aitkin County	7/16/1952	F2	0	0	25K	9.4	333

Source: National Climatic Data Center

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Figure 10. Tornado Touchdowns and Paths, Aitkin County



Windstorms/Tornadoes and Climate Change

According to the Federal Advisory Committee Draft National Climate Assessment (NCA), winter storms have increased slightly in frequency and intensity, and their tracks have shifted northward over the U.S. Lack of high-quality long-term data sets make assessment of changes in wind speeds very difficult (Kunkel, et al., 2013). One analysis generally found no evidence of significant changes in wind speed distribution. Other trends in severe storms, including the numbers of hurricanes and the intensity and frequency of tornadoes, hail, and damaging thunderstorm winds are uncertain. Since the impact of more frequent or intense storms can be larger than the impact of average temperature, climate scientists are actively researching the connections between climate change and severe storms (National Climate Assessment Development Advisory Committee, 2013).

Tornadoes and other severe thunderstorm phenomena frequently **cause** as much annual property damage in the U.S. as do hurricanes, and often cause more deaths. Although **recent research** has yielded insights into the connections between global warming and the factors that **cause** **tornados and severe thunderstorms**, such as atmospheric instability and increases in wind speed with altitude (Del Genio, Yao, & Jonas, 2007), these relationships remain mostly unexplored, largely **because of the challenges in observing** thunderstorms and tornadoes and simulating them with computer models (National Climate Assessment Development Advisory Committee, 2013).

Relationship to other Hazards

Flooding - Thunderstorms with heavy amounts of rainfall can cause localized flooding, which can impact property and infrastructure such as roads.

Public Health - Public health can be impacted as a result of wastewater spills due to flooding.

Wildland Fire - Lighting strikes may ignite a wildland fire. Windstorms that result in downed timber increase the fuel load in a forest that may increase the risk of wildfire.

Structural Fire - Lighting strikes may ignite a wildland or structural fire.

Plans and Programs in Place

SKYWARN Program - The National Weather Services (NWS) has a Northland SKYWARN Program, offering annual training sessions to volunteers in Aitkin County. There is a network of trained SKYWARN spotters in Aitkin County. These volunteers help keep their local communities safe by providing timely and accurate reports of severe weather to their local National Weather Service office.

Storm Shelters - Mobile home parks are required to meet Minnesota Department of Health requirements for storm shelters based on number of manufactured homes and date of licensing. Big Sandy Lake Campground is operated by the Army Corps of Engineers and has a root cellar and concrete rest rooms that that serve as storm shelters for the public. Savanna Portage State Park uses its restroom facilities as shelters within the main park. A concrete root cellar serves as another storm shelter for the group camp located on Savanna Lake. Hill City School has two rooms designated as tornado shelters, and is designated as a shelter for the Red Cross. The Aitkin Fire Hall is used as a public storm shelter.

Outdoor Warning Sirens - Outdoor warning sirens are in place on the Sandy Lake Indian Reservation, East Lake, and the cities of Aitkin, Tamarack, and Hill City. Sirens are activated in the event of a tornado warning or severe

thunderstorms with winds of 70 mph or greater. Warning sirens are not used for the dual purpose of summoning emergency management workers in the event of an emergency.

Backup Power - For the Courthouse complex there is an emergency generator for the jail, and from that power can be provided to serve the courthouse, boiler room and I.T. Office. Across the street there is a small emergency generator that will power EMS, fire and police radio systems. In the city of Aitkin, the fire department has portable generators, one of which is dedicated to water supply and another that can be located as needed.

Burying Power Lines - Burying power lines helps eliminate loss of power due to severe summer storms. Mille Lacs Energy Cooperative and Lake County Power work to accommodate requests for installation of underground power lines to residents or businesses receiving connection of new power in areas where it is feasible. East Central Energy buries lines in areas where it makes sense to do so, but does not offer this as a regular customer option.

Vegetation Management - The Aitkin County Transportation Department strives to clear the right of way of its improved, high volume roads to reduce tree blowdown in the event of severe summer storms.

School Closings - All school districts within Aitkin County have a school closing policy and communications plan in place if inclement weather or temperatures create a hazardous situation for students or staff. Schools have notification systems which allow them to notify all families who are registered in the school system with up-to-date information.

NOAA Weather Radio Transmitter Towers - The National Weather Service delivers storm warnings and key information during severe winter weather events over its radio towers. The extreme southeastern part of Aitkin County is covered by Pine County. Most of the rest of the county is covered by the Aitkin transmitter which is located northeast of the city of Aitkin. The Coleraine transmitter covers the extreme northeastern part of the county.

Public Warning and Notification - In the event of emergencies or hazardous conditions that require timely and targeted communication to the public, Aitkin County utilizes the CodeRED Mass Notification System and the Aitkin County Sheriff's Office Facebook page, as well as local news media. Aitkin County promotes the use of NOAA weather radios by critical facilities and the public to receive information broadcast from the National Weather Service.

Public Education and Awareness - Aitkin County promotes the National Weather Service's "Severe Weather Awareness Week" held in April each year. The event seeks to educate residents on the dangers of severe summer storm events and highlights the importance of preparing for severe weather before it strikes.

Program Gaps or Deficiencies

Outdoor Warning Sirens - The cities of McGregor and McGrath do not have warning sirens.

Storm Shelters - Not all Aitkin County public schools have designated safe rooms.

Backup Power - Not all county facilities have backup power in the event of a disaster.

4.4.4 Extreme Cold

Wintertime in Aitkin County can be a brutal time, and especially dangerous for disabled citizens and outdoor workers. Record temperature lows and arctic-like wind chill factors can cause cold-related illnesses such as frostbite and hypothermia, which can be deadly. Hypothermia is the greatest and most life-threatening cold weather danger.

In Aitkin County cold winter weather can have severe or fatal impacts. Hypothermia occurs when core body temperature drops below 96°F. Anyone who is exposed to severe cold without enough protection can develop hypothermia. Frostbite occurs when skin tissue and blood vessels are damaged from exposure to temperatures below 32°F. It most commonly affects the toes, fingers, earlobes, chin, cheeks, nose, and other body parts that are often left uncovered in cold temperatures. The NWS issues “Extreme cold” warnings when it feels like -30°F or colder across a wide area for several hours. Extreme cold watches are issued a day or two before the conditions are expected.

Extreme Cold History in Aitkin County

Below zero temperatures occur almost every winter for a period of time. January is the coldest month, with daytime highs averaging 20°F and nighttime lows averaging 0°F. However, these averages do not tell the whole story. Maximum temperatures in January have been as high as 54°F and minimums as low as -47°F below zero (The Weather Channel, 2014).

Extreme cold temperatures affect the county nearly every year. Extremely cold air settled over the area on January 31st of 1996, and remained entrenched through February 4th. A new record low temperature for Minnesota was set in the town of Tower on February 2, 1996, at -60°F. Numerous record low temperatures were set during the period at St. Cloud, Rochester and the Twin Cities. Minneapolis/St. Paul set three new record low temperatures as well as recording the second coldest day on record on February 2, 1996. A mean temperature of 25°F below zero was measured that day with a high of 17°F below and a low of 32°F below zero in the Twin Cities. This was within two degrees of tying the all-time record low temperature set in the Twin Cities and the coldest temperature recorded this century. Many central and southern Minnesota locations set new record low temperatures the morning of the 2nd. The governor closed all schools that day.

Extreme Cold and Climate Change

There is not yet any observable trend related to extreme cold events and climate change in Minnesota. Cold temperatures have always been a part of Minnesota’s climate and extreme cold events will continue. However, an increase in extreme precipitation or storm events such as ice storms as the climate changes could lead to a higher risk of residents being exposed to cold temperatures during power outages or other storm-related hazards during extreme cold.

Relationship to other Hazards

Wildfire - Extreme cold directly impacts firefighting, making fire suppression more difficult and increasing the likelihood of equipment damage.

Public Health - Frozen septic systems can lead to the release of increased levels of untreated wastewater into the environment.

Public Safety - Anyone exposed to extremely cold temperatures can develop frostbite and hypothermia. The elderly, children and those who engage in outdoor work or recreation may be most susceptible to the danger of extremely cold temperatures.

Plans and Programs in Place

School Closings - All school districts in Aitkin County have a school closing policy and communications plan in place if inclement weather or temperatures create a hazardous situation for students or staff. Schools have notification systems which allow them to notify all families who are registered in the school system with up-to-date information.

Public Warning and Notification - In the event of emergencies or hazardous conditions that require timely and targeted communication to the public, Aitkin County utilizes the CodeRED Mass Notification System and the Aitkin County Sheriff's Office Facebook page, as well as local news media. Aitkin County promotes the use of NOAA weather radios by critical facilities and the public to receive information broadcast from the National Weather Service.

Public Education and Awareness - Aitkin County promotes the National Weather Service's "Winter Hazard Awareness Week" held in November each year. The event seeks to educate residents on the dangers of winter weather and how to properly deal with it.

Program Gaps or Deficiencies

No program gaps or deficiencies were identified.

4.4.5 Extreme Heat

Human beings need to maintain a constant body temperature if they are to stay healthy. Working in high temperatures induces heat stress when more heat is absorbed into the body than can be dissipated out. Heat illness such as prickly heat, fainting from heat exhaustion, or heat cramps are visible signs that people are working in unbearable heat. In the most severe cases, the body temperature control system breaks down altogether and body temperature rises rapidly. This is a heat stroke, which can be fatal. The NWS issues a heat advisory when, during a 24-hour period, the temperature ranges from 105°F to 114°F during the day, and remains at or above 80°F at night.

Extreme Heat History in Aitkin County

Summer temperatures in Aitkin have reached 100°F (August 1976). July is the warmest month, with an average high of 80°F (The Weather Channel, 2014).

Extreme Heat and Climate Change

Minnesota's average temperature has increased more than 1.5°F since recordkeeping began in 1895, with increased warming happening in recent decades (International Climate Adaptation Team, 2013). Annual temperatures in the Midwest have generally been well above the 1901-1960 average since the late 1990s, with the decade of the 2000s being the warmest on record (Kunkel, et al., 2013). The Midwest has experienced major heat waves and their frequency has increased over the last six decades (Perera, Sanford, White-Newsome,

Kalkstein, Vanos, & Weir, 2012). For the U.S., mortality increases 4% during heat waves compared with non-heat wave days (Anderson & Bell, 2011). During July 2011, 132 million people across the U.S. were under a heat alert – and on July 20 the majority of the Midwest experienced temperatures in excess of 100°F. Heat stress is projected to increase as a result of climbing summer temperatures and humidity (Schoof, 2012).

Relationship to other Hazards

Drought and Wildfire - Dry, hot conditions can reduce the protective moisture of woodlands and increase the risk of wildfire.

Public Safety - Anyone exposed to extreme heat can develop heat exhaustion and heat stroke. The elderly, children and those who engage in outdoor work or recreation may be most susceptible to the danger of extreme heat.

Plans and Programs in Place

School Closings - All school districts in Aitkin County have a school closing policy and communications plan in place if inclement weather or temperatures create a hazardous situation for students or staff. Schools have notification systems which allow them to notify all families who are registered in the school system with up-to-date information.

Public Warning and Notification - In the event of emergencies or hazardous conditions that require timely and targeted communication to the public, Aitkin County utilizes the CodeRED Mass Notification System and the Aitkin County Sheriff's Office Facebook page, as well as local news media. Aitkin County promotes the use of NOAA weather radios by critical facilities and the public to receive information broadcast from the National Weather Service.

Program Gaps or Deficiencies

No program gaps or deficiencies were identified.

4.4.6 Flash Flood and Riverine Flood

Flooding is a significant natural hazard throughout the United States. The type, magnitude, and severity of flooding are functions of the amount and distribution of precipitation over a given area, the rate at which precipitation infiltrates the ground, the geometry and hydrology of the catchment, and flow dynamics and conditions in and along the river channel. Upstream floods, also called flash floods, occur in the upper parts of drainage basins and are generally characterized by periods of intense rainfall over a short duration. These floods arise with very little warning and often result in locally intense damage, and sometimes loss of life, due to the high energy of the flowing water. Flood waters can snap trees, topple buildings, and easily move large boulders or other structures. Six inches of rushing water can upend a person; another 18 inches might carry off a car. Generally, upstream floods cause damage over relatively localized areas, but they can be quite severe. Urban flooding is a type of upstream flood, which involves the overflow of storm drain systems and can be the result of inadequate drainage combined with heavy rainfall or rapid snowmelt. Upstream or flash floods can occur at any time of the year in Minnesota, but they are most common in the spring and summer. 2 flash floods have been recorded in Aitkin County since 2002.

Downstream floods, sometimes called riverine floods, refer to floods on large rivers at locations with large upstream catchments. Downstream floods are typically associated with precipitation events that are of relatively long duration and occur over large areas. Flooding on small tributary streams may be limited, but the contribution of increased runoff may result in a large flood downstream. The lag time between precipitation and the flood peak is much longer for downstream floods than for upstream floods, generally providing ample warning for people to move to safe locations and, to some extent, secure some property against damage.

Flood History in Aitkin County

Flooding in Aitkin County is a major concern because the Mississippi River floodplain consumes a large portion of the County. There has been some flooding in the history of Aitkin County associated with the Mississippi River. In 1950, heavy spring flooding culminated in a substantial flood, ultimately causing the local government to develop a solution to prevent future damages. The Mississippi River Diversion Channel, located north of Aitkin, was part of that solution. It stands as the only diversion channel on the Mississippi river between Lake Aitkin and the Gulf of Mexico. Later in the 1970s, a dike system was established to further protect the city. In an effort to alleviate the threat of future flooding, a vast engineering project was undertaken in the early 1950s to create a diversion channel that would attempt to redirect the high water north of Aitkin. This diversion channel is the only one of its kind along the entire length of the Mississippi. Later in the 1970s, a dike system was established to further protect the city.

In April of 1995, the Mississippi River began rising due to rapid snowmelt and heavy rainfall from a storm system passing over the County. Property damage was minimal, with only one house in Brainerd that reported flooding. However, many secondary roads were washed out or had standing water.

Another area where erosion is a problem by the Mississippi River is along Aitkin County State-aid Highway (CSAH) 10. The riverbank failed most recently on August 16th, 1998. The failure affected one lane of the highway, and the County closed it to traffic. The Aitkin County Board requested a Stream Bank Protection study from the U.S. Army Corps of Engineers in August 1998. The St. Paul District completed the study and the project was approved on May 10, 1999. Rock placement was completed in February 2001. Willow plantings and seeding were completed in November 2001.

In the spring of 2001, lingering snow pack with a high water content, combined with three heavy rainfall events during the month of April, led to significant flooding along parts of the Mississippi River, Sandy River, and Big Sandy Lake. The water level came within four-inches of rendering the City of Aitkin sewage treatment plant inoperative. During this time, the wastewater treatment plant went into emergency operation. Despite sandbagging efforts, thousands of dollars in damage to homes, businesses, and roads occurred. Damage to public property was estimated at \$675,000 countywide. Dollar loss to private property was not available for this study. The 2001 flood reached the third highest elevation since 1895. Flooding in the spring of 1997 also caused considerable flooding damages within Aitkin County.

Aitkin Township is located in a natural floodplain, causing flooding on individual properties when dams are released upstream. In Idun Township flooding is experienced nearly every year resulting in road damages and washouts. Kimberly Township has indicated that flooding from excessive rainfall is a problem and causes roads and culverts to washout. Farm Island Township received money from FEMA to repair road damages caused by heavy rains in April 2001. Flooding in the spring of 2001 also caused road damages in Spencer Township. Logan

Township has two rivers within its borders that have caused damages in the past when water levels have risen above normal. Spring flooding in Shamrock Township on Big Sandy Lake can occur and cause water and ice damages along the lakeshore. Road washouts in the springtime have also been a problem in Lakeside Township.

Another flooding incident occurred on the Big Sandy Lake on 2001 when water levels were raised by the Army Corps of Engineers, resulting in approximately 200 homes being flooded. These houses were all located within the designated flooding easements used by the Army Corps of Engineers. Water levels could have potentially been raised an additional four feet and still been within the range of the existing easement.

Table 23 below lists Aitkin County’s historical floods since 1996 as recorded by the NCDC.

Table 23. Aitkin County Historical Floods (1996-2013)

Location or County	Date	Type	Deaths	Injuries	Property Damage
Aitkin	5/1/2013	Flood	0	0	0
Aitkin	4/30/2013	Flood	0	0	0
Libby	7/1/2012	Flood	0	0	0
Aitkin	7/1/2012	Flood	0	0	0
Libby	6/20/2012	Flood	0	0	0
Aitkin	6/17/2012	Flood	0	0	0
Libby	6/1/2012	Flood	0	0	0
Aitkin	6/1/2012	Flood	0	0	0
Aitkin	5/26/2012	Flood	0	0	0
Aitkin	5/5/2011	Flood	0	0	0
Aitkin	4/11/2011	Flood	0	0	0
Nichols	12/7/2010	Flood	0	0	0
Aitkin Airport	11/1/2010	Flood	0	0	0
Aitkin	7/14/2009	Flash Flood	0	0	0
Redtop	7/7/2002	Flash Flood	0	0	0
Highest Value Property Damage:					0

Source: National Climatic Data Center

The National Oceanic and Atmospheric Administration (NOAA) Advanced Hydrologic Prediction Service provides information from gage locations at points along various rivers across the United States. There is one stream gage in Aitkin County, on the Mississippi River at the city of Aitkin.

Table 24. Historical Flood Crests for USGS gaging station on the Mississippi River at Aitkin

Date	Gage Height (Feet)	Streamflow (cfs)
May 20, 1950	22.49	20,000
Jun. 1888	19.80	13,100
Jul. 06, 1905	19.50	12,400
Apr. 29, 1916	19.30	12,000
Jun. 09, 1944	18.80	12,600
Apr. 27, 1948	18.77	12,000
May 12, 1938	18.70	12,000
Jun. 28, 2012	18.61	15,200
1899	18.40	10,900
Jun. 15, 1908	18.20	10,300

HAZUS-MH Hazard Analysis

Hazus-MH was used to estimate the damages incurred for a 100-year flood event in Aitkin County using a Q3 and a 10-meter DEM (digital elevation model) to create a flood depth grid.

Aitkin County specific building data was sourced from the parcel tax databases and building location point databases included building valuations and occupancy class. Building counts were aggregated from the individual parcel records to the relevant census administrative boundaries. There are an estimated 18,017 buildings in the region with a total replacement value (excluding contents) of \$1.2 billion (2006 dollars). Approximately 87.6% of the buildings (and 80.25% of the building value) are associated with residential housing. Using the Aitkin County general building stock, the Hazus model reported an estimated 403 buildings will be at least moderately damaged. This is over 28% of the total number of buildings in the scenario. There are an estimated 204 buildings that will be completely destroyed.

The total economic loss estimated for the flood is \$73 million dollars, which represents 8.5% of the total replacement value of the scenario buildings. Building losses are broken into two categories: direct building losses and business interruption losses. The direct building losses are the estimated costs to repair or replace the damage caused to the building and its contents. The business interruption losses are associated with inability to operate a business because of the damage sustained during the flood. Business interruption losses also include the temporary living expenses for those people displaced from their homes because of the flood. The total building-related losses were \$72.6 million dollars. 1% of the estimated losses were related to the business interruption of the region. Residential occupancies made up 72.8% of the total loss.

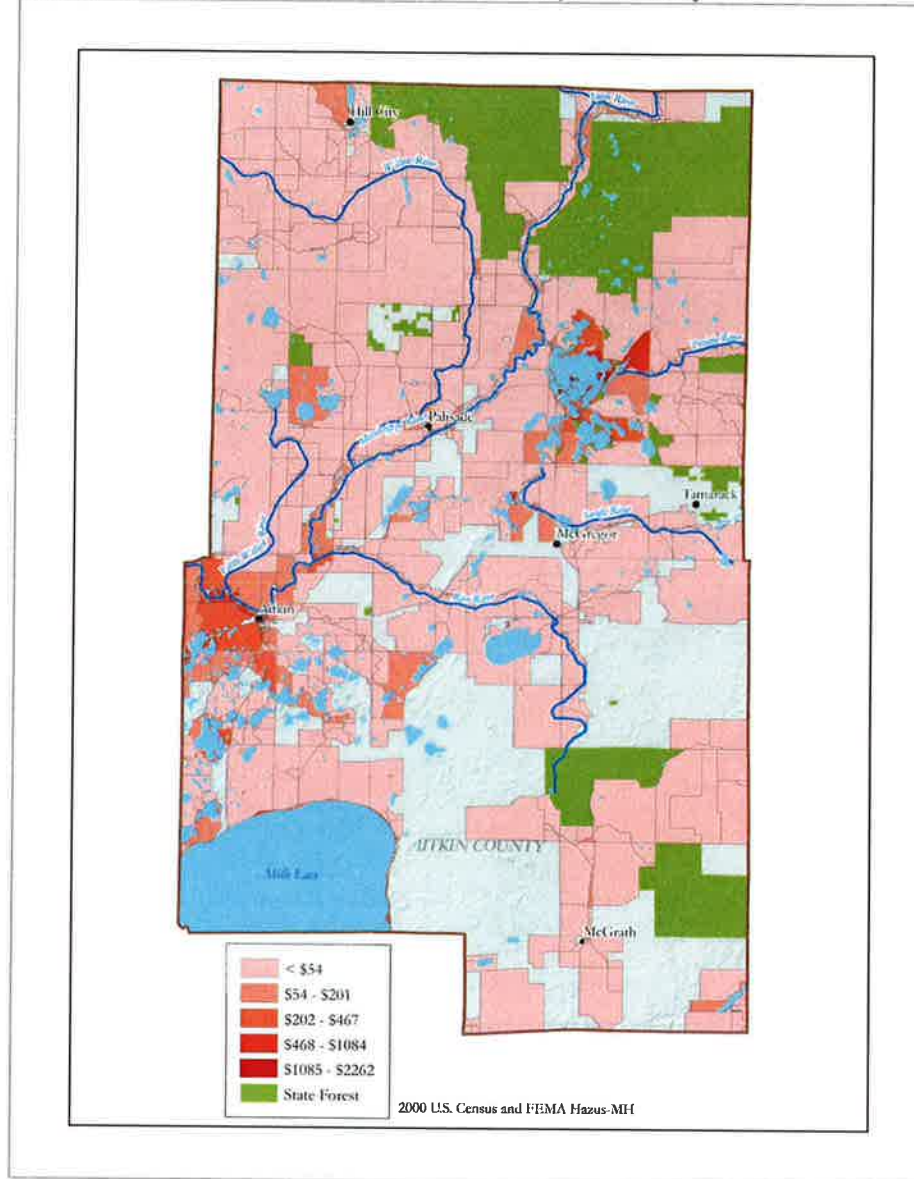
The reported building counts should be interpreted as degrees of loss rather than an exact number of buildings exposed to flooding. These numbers were derived from aggregate building inventories which are assumed to be dispersed evenly across census blocks. HAZUS-MH requires that a predetermined amount of square footage of a typical building sustain damage in order to produce a damaged building count. If only a minimal amount of damage to buildings is predicted, it is possible to see zero damaged building counts while also seeing economic

losses. The total estimated number of damaged buildings, total building losses, and estimated total economic losses are shown in Table 25. The distribution of economic losses for Aitkin County is depicted in Figure 11.

Table 25. Aitkin County Total Economic Loss from 100-Year Flood

General Occupancy	Estimated Total Buildings	Total Damaged Buildings	Total Building Exposure (In \$1000s)	Total Economic Loss (In \$1000s)	Building Loss (In \$1000s)
Agricultural	1517	9	\$83,409	\$8,382	\$1,144
Commercial	405	7	\$38,246	\$3,855	\$715
Education	13	0	\$38,830	\$1,073	\$164
Government	140	0	\$24,722	\$1,482	\$199
Industrial	45	0	\$12,430	\$479	\$94
Religious/Non-Profit	115	0	\$41,782	\$4,622	\$818
Residential	15,782	394	\$972,529	\$53,193	\$35,387
Total	18,017	410	\$1,211,948	\$73,086	\$38,521

Figure 11. Distribution of Estimated Economic Loss by Census Block for Aitkin County in 100-Year Flood



Census blocks of concern should be reviewed in more detail to determine the actual percentage of facilities that fall within the flood hazard areas. The aggregate losses reported in this study may be overstated because values are distributed evenly in a census block. The three census blocks showing the highest estimated loss values are shown in Table 26, with their spatial extents shown in Figure 12, Figure 13, and Figure 14.

Table 26. Aitkin County Census Blocks with the Greatest Estimated Total Losses in the 100-Year Floodplain

Census Block Number	Total Estimated Loss	Location
270019901001127	\$2,262	Big Sandy Lake
270019901001164	\$2,256	Big Sandy Lake
270019901001168	\$1,521	Big Sandy Lake

Figure 12. Census Block 270019901001127 and 100-Year Floodplain on Big Sandy Lake

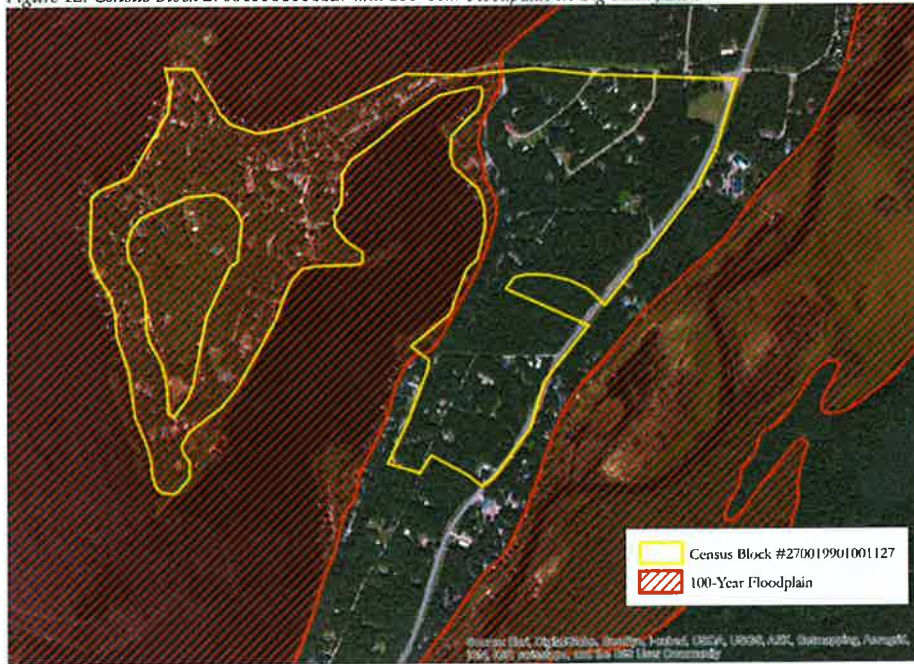


Figure 13. Census Block 270019901001164 and 100-Year Floodplain on Big Sandy Lake

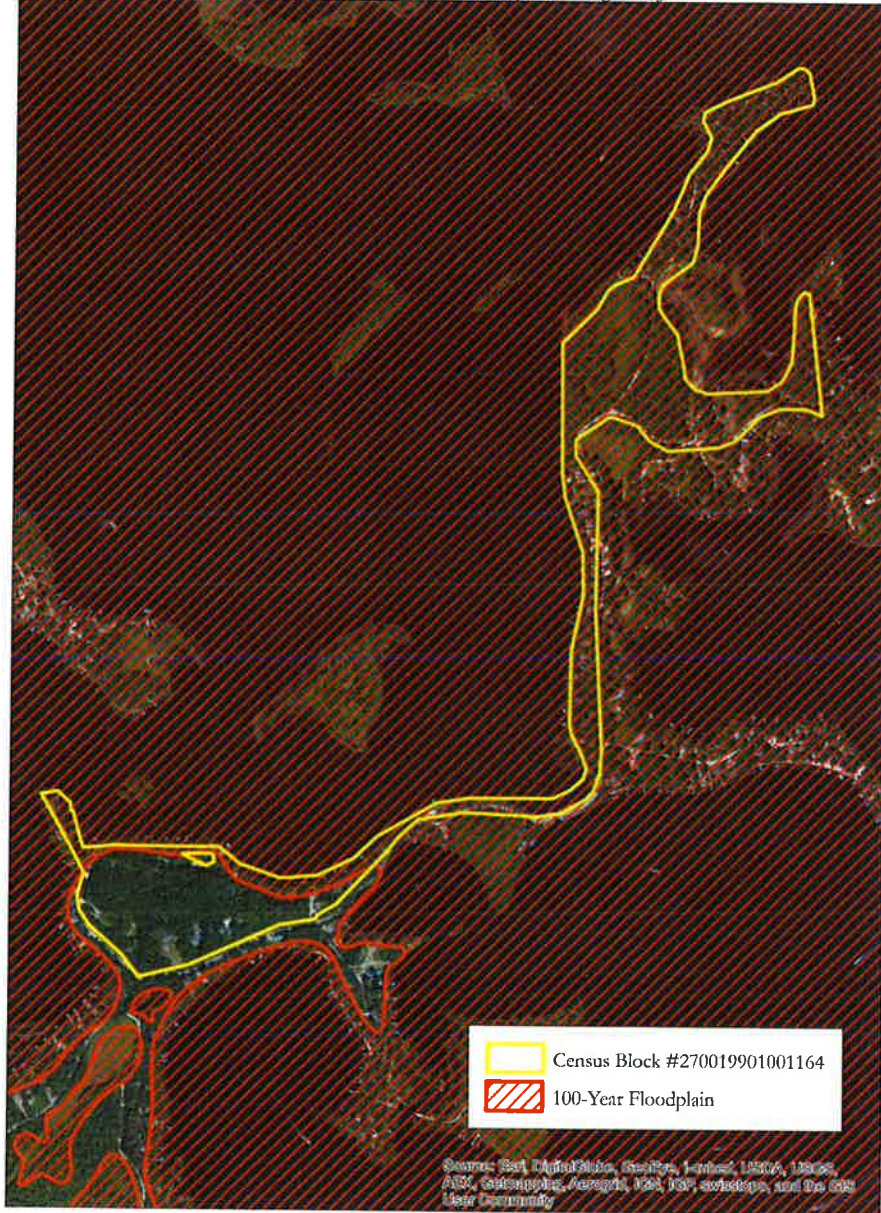


Figure 14. Census Block 270019901001168 and 100-Year Floodplain on Big Sandy Lake



Another analysis was performed by selecting only the parcels with the highest values (building plus contents) that fell within the 100-year floodplain. The results of this analysis (and total values) are shown in Table 27.

Table 27. Aitkin County Properties with Highest Building/Contents Value Intersecting 100-Year Floodplain

Edited Parcel ID Number	Parcel Building + Contents Total Value	Class Description	Building Area (ft ²)
29-1-377600	\$3,015,800	Churches/Non-Profit	34,945
56-0-157800	\$1,573,200	Residential Multi-dwellings (5-9 units)	13,040
56-0-158300	\$1,388,600	Retail Trade	4
56-0-175100	\$1,150,200	Residential Multi-dwellings (5-9 units)	12,686
01-0-051700	\$912,600	General Government Services	1
56-0-158000	\$902,200	Retail Trade	24,810
08-0-019600	\$798,000	General Government Services	12,024
56-0-124307	\$763,600	Retail Trade	26,976
56-0-158200	\$759,800	Retail Trade	10,561
29-0-014404	\$620,100	Single Family Dwelling	11,612
Total	\$11,884,100		

HAZUS-MH Essential Facility Loss Analysis

Essential facilities encounter the same impacts as other buildings within the flood boundary: structural failure, extensive water damage to the facility, and loss of facility functionality (i.e. a damaged police station will no longer be able to serve the community). Only 1 of the essential facilities (care facilities, fire stations, police stations, and schools) included in the HAZUS-MH analysis falls within the flood boundary, a fire station in Jacobson, with expected damage classified as “At Least Moderate” (Table 28 and Figure 15).

Table 28. Aitkin County Essential Facilities within estimated 100-Year Flood Boundary

Type	Name	Site Address	City
Fire Station	Jacobson Fire Department	68368 198th Avenue	Jacobson

Figure 15. Jacobson Fire Department and 100-Year Floodplain



HAZUS-MH Shelter Requirement Analysis

HAZUS-MH estimates the number of households that are expected to be displaced from their homes due to the flood and the associated potential evacuation. HAZUS-MH also estimates those displaced people that may require accommodations in temporary public shelters. The model estimates 726 households will be displaced due to the flood. Displacement includes households evacuated from within or very near to the inundated area. Of these, the model estimates 794 people (out of a total 2000 census population of 15,301) may seek temporary shelter in public shelters.

HAZUS-MH Debris Generation Analysis

HAZUS estimates the amount of debris that may be generated by the flood. The model breaks debris into three general categories: 1) Finishes (dry wall, insulation, etc.), 2) Structural (wood, brick, etc.) and 3) Foundations (concrete slab, concrete block, rebar, etc.). This distinction is made because of the different types of material handling equipment required to handle the debris.

The model estimates that a total of 33,042 tons of debris may be generated. Finishes composes 37% of the total and structural composes another 37% of the total. If the debris tonnage is converted into an estimated number of truckloads, it will require 1,322 truckloads (@25 tons/truck) to remove the debris generated by the flood.

Flooding and Climate Change

As Minnesota's climate changes, the quantity and character of precipitation is changing. Average precipitation has increased in the Midwest since 1900, with more increases in recent years. The Midwest has seen a 45% increase in very heavy precipitation (defined as the heaviest 1% of all daily events) from 1958 to 2011 (National Climate Assessment Development Advisory Committee, 2013). This precipitation change has led to amplified magnitudes of flooding. Increased precipitation may also show seasonal changes, trending toward wetter springs and drier summers and falls. An example of a recent year with this character was 2012, when many MN counties were eligible for federal disaster assistance for drought, while others were eligible for flooding, and seven were eligible for both in the same year (Seeley, 2013).

Relationship to other Hazards

Severe storms and blizzards - Slow moving thunderstorms and snow melt can contribute to flooding and, under the right circumstances, flash flooding.

Dam Failure - Flood events can compromise the structural integrity of dams.

Public Health - Public health can be affected as a result of wastewater spills due to flooding or power failures.

Water Main Breaks - Surges in water pressure as a result of water pumps starting after power outages can lead to water main breaks.

Plans and Programs in Place

Floodplain Ordinances - The Aitkin County Office of Zoning and Environmental Services and cities within the county have floodplain ordinances in place which regulate development and setbacks on shorelines and include the state floodplain and shoreland standards. These programs set minimum standards for local units of government that regulate development within shoreland and floodplain areas. Aitkin County and the cities of

Aitkin, Hill City, McGregor, and Palisade have adopted floodplain ordinances, though the Hill City and McGregor ordinances need to be amended.

National Flood Insurance Program (NFIP) - The NFIP is a federal program created by Congress to mitigate future flood losses nationwide through sound, community-enforced building and zoning ordinances and to provide access to affordable, federally-backed flood insurance protection for property owners. The NFIP is designed to provide an insurance alternative to disaster assistance to meet the escalating costs of repairing damage to buildings and their contents caused by floods. Participation in the NFIP is based on an agreement between local communities and the federal government that states that if a community will adopt and enforce a floodplain management ordinance to reduce future flood risks to new construction in Special Flood Hazard Areas (SFHAs), the federal government will make flood insurance available within the community as a financial protection against flood losses. Aitkin County and the cities of Aitkin, Hill City, McGregor, and Palisade are members of the National Flood Insurance Program. Aitkin, Hill City, McGregor, and Palisade are FEMA Mapped High Risk Areas. The cities of McGrath and Tamarack are not members of the NFIP, but neither have FEMA Mapped High Risk Areas.

Road Infrastructure and Drainage - Public Works staff at the county, city and township level work on culvert and ditch maintenance to prevent road flooding. Ice dams in culverts are monitored and addressed to reduce road flooding during spring thaws. The County has put a priority on culvert improvements to avoid road washouts.

Stream Gauging - The National Weather Service and the U.S. Geological Society provide real-time websites that gauge stream flow in area streams and rivers. Mississippi River flowage levels for the city of Aitkin can be accessed online and used to inform the public of areas expected to be flooded as the river level rises.

U.S. Army Corps of Engineers (USACE) - The Army Corps of Engineers has a notification list of at-risk properties within Aitkin County. The Army Corps of Engineers also provides hourly updates on flowage at the Big Sandy Lake dam. The USACE also has a GIS inventory of structures and roads within their identified flowage easements.

Repetitive Loss Structures - Aitkin County has the ability to purchase repetitive loss properties. However, there are no repetitive loss properties in the county.

Mississippi River Diversion Channel - The Mississippi River Diversion Channel, located north of Aitkin, was constructed to protect the city of Aitkin from flooding by the Mississippi River. Later in the 1970s, a dike system was established to further protect the city. Local officials continue to advocate for additional infrastructure improvements to reduce the impacts of Mississippi River flooding in the Aitkin, Palisade and Big Sandy Lake areas.

Public Warning and Notification - In the event of emergencies or hazardous conditions that require timely and targeted communication to the public, Aitkin County utilizes the CodeRED Mass Notification System and the Aitkin County Sheriff's Office Facebook page, as well as local news media. Aitkin County promotes the use of NOAA weather radios by critical facilities and the public to receive information broadcast from the National Weather Service.

Program Gaps or Deficiencies

Diversion Channel - Ongoing maintenance and repairs are needed to the Mississippi Diversion Channel north of the city of Aitkin.

Mississippi River Dike Easement - If the city of Aitkin wants to inspect the dike which surrounds the low parts of Aitkin, they do not have an easement to do so and do not have the ability to maintain the dike. With legal authority this would be possible, but landowners have resisted granting an easement to the city.

Beaver Dams and Flood Risk - Beaver dams have impounded many areas with water, and under normal rain events they are not a problem. However, in the event of flash flooding, when beaver dams break road infrastructure is burdened with a major additional flow of water.

Road and Culvert Improvements - Aitkin County strives to constantly improve its road and culvert infrastructure against flooding, but is limited by financial resources to go beyond maintenance on some projects.

4.4.7 Drought

A drought refers to an extended period of deficient rainfall relative to the statistical mean for a region. Drought can be defined according to meteorological, hydrological, socioeconomic, and agricultural criteria. Meteorological drought is qualified by any significant deficit of precipitation. Hydrological drought is manifest in noticeably reduced river and stream flow and critically low groundwater tables. The term agricultural drought indicates an extended dry period that results in crop stress and harvest reduction. Socioeconomic drought refers to the situation that occurs when water shortages begin to affect people and their lives. It associates economic goods with the elements of meteorological, agricultural, and hydrological drought. Many supplies of economic goods (e.g., water, food grains, hydroelectric power) are greatly dependent on the weather. Due to natural variations in climate, water supplies are high in some years but low in others. Fluctuating long-term climate variations make drought difficult to predict.

Drought History in Aitkin County

National Climatic Data Center records show no droughts in Aitkin County. However, the county was part of a 2003 U.S. Department of Agriculture designation of 62 counties in Minnesota as primary agricultural disaster areas due to drought.

The risk of drought in Aitkin County is moderate. A drought may not have a severe impact on human life due to decreased water access; however, droughts in Aitkin County are of particular concern because of the potential for forest fires as well as the impacts lower lake levels have on recreation.

Drought and Climate Change

Droughts have been happening throughout Minnesota's history and it is not yet clear how climate change may impact this (International Climate Adaptation Team, 2013). While there was no apparent change in drought duration in the Midwest over the past century (Dai, 2011), the average number of days without precipitation is projected to increase in the future (National Climate Assessment Development Advisory Committee, 2013).

Even in areas where precipitation does not decrease, projected higher air temperatures will cause increased surface evaporation and plant water loss, leading to drier soils. As soil dries out, a larger proportion of the incoming heat from the sun goes into heating the soil and adjacent air rather than evaporating its moisture, resulting in hotter summers under drier climatic conditions (Mueller & Seneviratne, 2012).

Relationship to other Hazards

Wildfires - A drought situation can significantly increase the risk of wildfire.

Plans and Programs in Place

Aitkin County Comprehensive Water Plan - Aitkin County has a **water plan in place that describes major aquifers and addresses water needs within the County. The Aitkin County Soil and Water Conservation District (SWCD) oversees updating the plan and identifying priorities for surface water and ground quality and quantity. Cities in Aitkin County are covered under the plan.**

Well Monitoring - The Aitkin County SWCD routinely **monitors six wells throughout the county for water levels for ground waters.**

Program Gaps or Deficiencies

No program gaps or deficiencies were identified.

SECTION 5 – MITIGATION STRATEGY

The goal of mitigation is to protect lives and reduce the future impacts of hazards including property damage, disruption to local and regional economies, the amount of public and private funds spent to assist with recovery, and to build disaster-resistant communities. Mitigation actions and projects should be based on a well-constructed risk assessment, provided in Section 4 of this plan. Mitigation should be an ongoing process adapting over time to accommodate a community's needs.

5.1 Community Capability Assessment

The capability assessment identifies current activities used to mitigate hazards. The capability assessment identifies the policies, regulations, procedures, programs, and projects that contribute to the lessening of disaster damages. The assessment also provides an evaluation of these capabilities to determine whether the activities can be improved in order to more effectively reduce the impact of future hazards. The following sections identify existing plans and mitigation capabilities within all of the communities.

5.1.1 National Flood Insurance Program (NFIP)

The NFIP is a federal program created by Congress to mitigate future flood losses nationwide through sound, community-enforced building and zoning ordinances and to provide access to affordable, federally-backed flood insurance protection for property owners. The NFIP is designed to provide an insurance alternative to disaster assistance to meet the escalating costs of repairing damage to buildings and their contents caused by floods. Participation in the NFIP is based on an agreement between local communities and the federal government that states that if a community will adopt and enforce a floodplain management ordinance to reduce future flood risks to new construction in Special Flood Hazard Areas (SFHAs), the federal government will make flood insurance available within the community as a financial protection against flood losses.

Aitkin County and the cities of Aitkin, Hill City, McGregor, and Palisade are members of the National Flood Insurance Program. Aitkin, Hill City, McGregor, and Palisade are FEMA Mapped High Risk Areas. The cities of McGrath and Tamarack are not members of the NFIP, but neither have FEMA Mapped High Risk Areas. According to the 2009 update of the Aitkin County Comprehensive Local Water Management Plan, areas of the base (100-year) flood have been identified by the National Flood Insurance Program. These floodplain areas are represented on Flood Insurance Rate Maps (F.I.R.M.) as of March 15, 1982.

There are no repetitive loss properties in the county.

5.1.2 Plans and Ordinances

Aitkin County and its incorporated communities have a number of plans and ordinances in place to ensure the safety of residents and the effective operation of communities. These include the Comprehensive Land Use Plan, Comprehensive Local Water Management Plan, Comprehensive Recreation Trail Plan, and ordinances relating to law enforcement, land & recreation, environmental services, planning & zoning, and food/beverages/lodging. In Section 4.4 of this plan (*Hazard Profiles*) a review of the plans and programs in place as well as any identified program gaps or deficiencies was included as related to each of the natural hazards addressed in the plan. Information was collected through phone interviews and email surveys with representatives of the County, cities, and school districts. The review of this information was used to inform the development of mitigation strategies for the 2014 plan update.

5.2 Mitigation Goals

In Section 4.0 of this plan, the risk assessment identified Aitkin County as prone to a number of natural and technological hazards. The Steering Committee members understand that although hazards cannot be eliminated altogether, Aitkin County can work toward building disaster-resistant communities.

The goals, strategies and objectives listed in the 2014 Minnesota State Hazard Mitigation Plan were adopted for use in the Aitkin County Plan (Table 29). This framework will allow for integration of the mitigation actions that are listed by Aitkin County and its jurisdictions into the state plan. The state will then be able to develop a statewide strategy that will benefit all of Minnesota.

DRAFT

Table 29. Goals, Strategies, and Objectives from 2014 Minnesota State Hazard Mitigation Plan

Flooding Goal: Reduce deaths, injuries, property loss and economic disruption due to all types of flooding (riverine, flash flooding, dam/levee failure)	
Mitigation Strategy	Objectives
Prevention:	Planning, technical studies, training, adoption of ordinances and legislation, acquisition and use of equipment, establishing shelters, and encouraging participation in NFIP and CRS will be used to prevent or reduce risks to lives and property from flooding.
Property Protection:	Acquisition, repair, or retrofitting of property and acquisition and use of equipment will be used to prevent or reduce risks to property from flooding.
Public Education and Awareness:	Public education and access to information will be used to raise public awareness of risks from flooding in order to prevent or reduce those risks.
Natural Resource Protection:	Stream corridor protection projects and restoration and soil erosion control projects will be used to prevent or reduce risks and increase the protection of natural resources from flooding.
Emergency Services:	Technological improvements, warning systems, responder training, emergency response services, acquisition and use of equipment, and planning will provide emergency services to prevent or reduce the risks to lives and property from flooding.
Structural Improvements:	Construction and maintenance of drains, sewer drainage and separation projects, floodwalls, dams, culverts, levees, roads, bridges, and general flood protection projects will be used to prevent or reduce damages from flooding, loss of services to critical equipment, and the risks they pose to lives, property, and the natural environment.
Wildfire Goal: Reduce deaths, injuries, property loss, natural resource and economic disruption due to wildfire.	
Mitigation Strategy	Objectives
Prevention:	Enforcement of regulations, adoption of ordinances, technical studies, and planning will be used to prevent or reduce wild land fires and the risks they pose to lives, property, and the natural environment.
Property Protection:	Vegetation management, defensible space, and water treatment measures (for example, sprinklers) will be used to prevent or reduce the risk of wild land fires.
Public Education and Awareness:	Public education and access to information will be used to raise public awareness of risks from wild land fires in order to prevent or reduce those risks, specifically the Firewise program.
Emergency Services:	Planning, responder training, acquisition and use of equipment, evacuations, warning systems, technological improvements, and emergency response services will provide emergency services to prevent or reduce risks to lives and property from wild land fires.
Structural Improvements:	New or retrofit construction utilizing fire resistant building materials and installation and maintenance of sprinkler and warning systems will be used to prevent or reduce the risk of wild land fires.
Windstorms Goal: Reduce deaths, injuries, property loss, and economic disruption due to windstorms.	
Mitigation Strategy	Objectives

Prevention:	Planning, training, technical studies, acquisition and use of equipment, adoption of ordinances and legislation, and construction of new or retrofitting safe rooms will be used to prevent or reduce risks from windstorms to lives, property, and economic activity.
Property Protection:	Constructing safe rooms and storm shelters, retrofitting, and vegetation management will be used to prevent or reduce risks to the protection of property from windstorms.
Public Education and Awareness:	Public education, warning systems, and access to information will be used to raise public awareness of risks from windstorms in order to prevent or reduce those risks.
Emergency Services:	Warning systems, responder training, emergency response services, technological improvements, and response and recovery planning will provide emergency services to prevent or reduce risks from windstorms.
Structural Improvements:	Construction of storm shelters and safe rooms and maintenance of other structural projects will be used to prevent or reduce risks from windstorms.
Severe Winter Storms Goal: Reduce deaths, injuries, property loss, and economic disruption due to severe winter storms.	
Mitigation Strategy	Objectives
Prevention:	Acquisition and use of equipment, adoption and enforcement of ordinances and legislation, planning, training, and technical studies will be used to prevent or reduce risk to the protection of lives, property, and economic activity from the risks from severe winter storms.
Property Protection:	Acquisition and use of equipment and vegetation management will be used to prevent or reduce risks to property from severe winter storms.
Public Education and Awareness:	Public education, warning systems, access to information, and outreach projects will be used to raise public awareness of the risks from severe winter storms in order to reduce those risks.
Emergency Services:	Acquisition and use of equipment, emergency response services, warning systems, technological improvements, planning, and responder training will provide emergency services to prevent or reduce risks from severe winter storms.
Structural Improvements:	Structural projects for critical infrastructure will be implemented and maintained to prevent or reduce risks from severe winter storms.
Lightning Goal: Reduce deaths, injuries, property losses, loss of services, and economic disruption due to lightning.	
Mitigation Strategy	Objectives
Prevention:	Planning, technical studies, acquisition and use of equipment, adoption of ordinances and legislation, and establishing shelters will be utilized to prevent or reduce the risks from lightning.
Property Protection:	Retrofits and construction of safe rooms and storm shelters will be used to prevent or reduce the risks to property from lightning.
Public Education and Awareness:	Public education, outreach projects, and access to information will be used to raise public awareness of risks from lightning in order to prevent or reduce those risks.

Emergency Services:	Responder training, warning systems, emergency response services, planning, acquisition and use of equipment, and technological improvements will provide emergency services to prevent or reduce risks to lives and property from lightning.
Structural Improvements:	The construction of safe rooms, shelters, and underground utility lines as well as maintenance of structural projects will be used to prevent or reduce risks from lightning.
Tornado Goal: Reduce deaths, injuries, property loss, and economic disruption due to tornadoes.	
Mitigation Strategy	Objectives
Prevention:	Adoption of ordinances and legislation, acquisition and use of equipment, planning, conducting technical training, studies, and retrofit or construction of safe rooms will be used to prevent or reduce risks to lives, property, and economic activity from tornadoes.
Property Protection:	Constructing safe rooms and storm shelters, and retrofits will be used to prevent or reduce risks to property from tornadoes.
Public Education and Awareness:	Warning systems, IPAWS, public education, and access to information will be used to raise public awareness of risks from tornadoes in order to prevent or reduce those risks.
Emergency Services:	Warning systems, technological improvements, responder training, planning, emergency response services, and acquisition and use of equipment will provide emergency services to prevent or reduce risks from tornadoes.
Structural Improvements:	Construction of storm shelter and safe rooms and maintenance of other structural projects will be used to prevent or reduce risks from tornadoes.
Drought Goal: Reduce economic loss and environmental impacts due to drought	
Mitigation Strategy	Objectives
Prevention:	Planning, acquisition and use of equipment, and technical studies will be used to prevent or reduce risks from drought.
Property Protection:	Water treatment measures will be used to prevent or reduce risks to property from drought.
Public Education and Awareness:	Public education and access to information will be used to raise public awareness of risks from drought in order to prevent or reduce those risks.
Natural Resource Protection:	Planning and implementing watershed plans will be used to prevent or reduce risks from drought.
Structural Improvements:	Technological improvements and acquisition of equipment for structural projects will be used to prevent or reduce risks from drought.
Extreme Heat Goal: Reduce deaths, injuries, and economic disruption due to extreme heat.	
Mitigation Strategy	Objectives
Prevention:	Planning and the acquisition and use of equipment will be used to prevent or reduce risks from extreme heat.
Property Protection:	Acquisition and use of equipment will be used to prevent or reduce risks to property and economic disruption from extreme heat.
Public Education and Awareness:	Public education and access to information will be used to raise public awareness of the risks from extreme heat in order to prevent or reduce those risks.

Structural Improvements:	Planning, responder training, warning systems, establishing shelters, and technological improvements will provide emergency services to prevent or reduce risks from extreme heat.
Extreme Cold Goal: Reduce deaths, injuries, property loss, and economic disruption due to extreme cold.	
Mitigation Strategy	Objectives
Prevention:	Planning and the acquisition and use of equipment will be used to prevent or reduce risks from extreme cold.
Property Protection:	Acquisition and use of equipment will be used to prevent or reduce risks to property and economic disruption from extreme cold.
Public Education and Awareness:	Public education and access to information will be used to raise public awareness of the risks from extreme cold in order to prevent or reduce those risks.
Structural Improvements:	Planning, responder training, warning systems, establishing shelters, and technological improvements will provide emergency services to prevent or reduce risks from extreme cold.

5.3 Mitigation Actions and Projects

Upon completion of the risk assessment and development of the goals and objectives, the planning committee was provided a list of the six mitigation measure categories from the *FEMA State and Local Mitigation Planning How to Guides*. The list of Mitigation Actions by Strategy provided by HSEM was used to assist in identifying mitigation action strategies. The measures are listed as follows:

- Prevention:** Government, administrative, or regulatory actions or processes that influence the way land and buildings are developed and built. These actions also include public activities to reduce hazard losses. Examples include planning and zoning, building codes, capital improvement programs, open space preservation, and stormwater management regulations.
- Property Protection:** Actions that involve the modification of existing buildings or structures to protect them from a hazard or removal from the hazard area. Examples include acquisition, elevation, structural retrofits, storm shutters, and shatter-resistant glass.
- Public Education and Awareness:** Actions to inform and educate citizens, elected officials, and property owners about the hazards and potential ways to mitigate them. Such actions include outreach projects, real estate disclosure, hazard information centers, and school-age and adult education programs.
- Natural Resource Protection:** Actions that, in addition to minimizing hazard losses, preserve or restore the functions of natural systems. These actions include sediment and erosion control, stream corridor restoration, watershed management, forest and vegetation management, and wetland restoration and preservation.
- Emergency Services:** Actions that protect people and property during and immediately after a disaster or hazard event. Services include warning systems, emergency response services, and protection of critical facilities.
- Structural Projects:** Actions that involve the construction of structures to reduce the impact of a hazard. Such structures include dams, levees, floodwalls, seawalls, retaining walls, and safe rooms.

During the steering committee meetings and public meetings participants were presented with the task of individually listing potential mitigation activities using the FEMA evaluation criteria. The evaluation criteria (STAPLE+E) involved the following categories and questions.

Social:

- Will the proposed action adversely affect one segment of the population?
- Will the action disrupt established neighborhoods, break up voting districts, or cause the relocation of lower income people?

Technical:

- How effective is the action in avoiding or reducing future losses?
- Will it create more problems than it solves?
- Does it solve the problem or only a symptom?
- Does the mitigation strategy address continued compliance with the NFIP?

Administrative:

- Does the jurisdiction have the capability (staff, technical experts, and/or funding) to implement the action, or can it be readily obtained?
- Can the community provide the necessary maintenance?
- Can it be accomplished in a timely manner?

Political:

- Is there political support to implement and maintain this action?
- Is there a local champion willing to help see the action to completion?
- Is there enough public support to ensure the success of the action?
- How can the mitigation objectives be accomplished at the lowest cost to the public?

Legal:

- Does the community have the authority to implement the proposed action?
- Are the proper laws, ordinances, and resolution in place to implement the action?
- Are there any potential legal consequences?
- Is there any potential community liability?
- Is the action likely to be challenged by those who may be negatively affected?
- Does the mitigation strategy address continued compliance with the NFIP?

Economic:

- Are there currently sources of funds that can be used to implement the action?
- What benefits will the action provide?
- Does the cost seem reasonable for the size of the problem and likely benefits?
- What burden will be placed on the tax base or local economy to implement this action?
- Does the action contribute to other community economic goals such as capital improvements or economic development?
- What proposed actions should be considered but be "tabled" for implementation until outside sources of funding are available?

Environmental:

- How will this action affect the environment (land, water, endangered species)?
- Will this action comply with local, state, and federal environmental laws and regulations?
- Is the action consistent with community environmental goals?

Implementation of the mitigation plan is critical to the overall success of the mitigation planning process. The first step is to decide, based upon many factors, which action will be undertaken first. In order to pursue the top priority first, an analysis and prioritization of the actions is important.

Table 30 lists the factors to consider in the analysis and prioritization of actions. Some actions may occur before the top priority due to financial, engineering, environmental, permitting, and site control issues. Public awareness and input of these mitigation actions can increase knowledge to capitalize on funding opportunities and monitoring the progress of an action.

Table 30. STAPLE+E Planning Factors

S – Social	Mitigation actions are acceptable to the community if they do not adversely affect a particular segment of the population, do not cause relocation of lower income people, and if they are compatible with the community’s social and cultural values.
T – Technical	Mitigation actions are technically most effective if they provide a long-term reduction of losses and have minimal secondary adverse impacts.
A – Administrative	Mitigation actions are easier to implement if the jurisdiction has the necessary staffing and funding.
P – Political	Mitigation actions can truly be successful if all stakeholders have been offered an opportunity to participate in the planning process and if there is public support for the action.
L – Legal	It is critical that the jurisdiction or implementing agency have the legal authority to implement and enforce a mitigation action.
E – Economic	Budget constraints can significantly deter the implementation of mitigation actions. Hence, it is important to evaluate whether an action is cost-effective, as determined by a cost benefit review, and possible to fund.
E – Environmental	Sustainable mitigation actions that do not have an adverse effect on the environment, comply with federal, state, and local environmental regulations, and are consistent with the community’s environmental goals, have mitigation benefits while being environmentally sound.

5.3.1 Hazard Mitigation Actions

Aitkin County and its included municipalities share a common Multi-Hazard Mitigation plan and worked closely to develop it. These people work together with their city councils and the Aitkin County Sheriff to assure that the hazards and mitigation actions included in this plan are accurate and addressed in their jurisdictions. The jurisdictions responsible for each action are:

- Aitkin County
- Aitkin
- McGrath
- Hill City

- Palisade
- Tamarack
- McGregor

Table 31 lists all mitigation actions for Aitkin County and its jurisdictions. Appendix H contains separate mitigation action tables for each jurisdiction. Each of these mitigation action charts detail the hazard, the mitigation action to address it, the priority ranking for implementation (1=High Priority; 2= Moderate Priority; 3= Low Priority), its current stage of implementation, the timeframe for implementation going forward, the jurisdictions who have identified they will work to implement the action, the responsible parties to carry through with implementation, and comments on how the plan will be implemented through existing planning mechanisms and funding to make implementation happen.

In addition to ranking the hazard mitigation actions using STAPLE+E, the Steering Committee also reports on the status of the mitigation action. Completed and deleted mitigation actions are denoted in Appendix G. Ongoing mitigation actions from the initial review were incorporated into annual reviews by the mitigation team. The status designations are:

- New – actions have not yet started
- Ongoing – actions require continuing application
- In Progress – actions are currently being acted upon
- Complete – the action is complete
- Deferred – no progress has been made
- Deleted – the action is no longer relevant

The mitigation types are defined as follows:

- P = Prevention
- PP = Property Protection
- PE = Public Education
- NRP = Natural Resource Protection
- ES = Emergency Services
- SI = Structural Improvement

Table 31, All Mitigation Actions for Aitkin County

Mitigation Action	Priority	Mitigation Type	Status	Responsibility	Comments	Hazard	Hazard Type	Jurisdictions	Number



5.3.2 Mitigation Actions by Community

This plan is a multi-jurisdictional plan that covers Aitkin County and the 6 cities of Aitkin, McGrath, Hill City, Palisade, Tamarack, and McGregor. The Aitkin County risks and mitigation activities identified in this plan also incorporate the concerns and needs of townships, school districts, and other entities participating in this plan.

- Aitkin
- McGrath
- Hill City
- Palisade
- Tamarack
- McGregor

Mitigation actions by jurisdiction for the above cities are separated out in Tables H – 1 through H – 6 in Appendix H.

SECTION 6 – PLAN MAINTENANCE

6.1 Monitoring, Evaluation, and Updating the Plan

The Aitkin County Multi-Hazard Mitigation Plan (MHMP) should be considered a living document. The plan should be reviewed at a minimum of every five years. The guidance in this section will function as the primary tool when reviewing progress on the implementation of the Aitkin County MHMP.

Throughout the five-year planning cycle, the Aitkin County Sheriff will reconvene the MHMP steering committee to monitor, evaluate, and update the Multi-Hazard Mitigation Plan as part of its annual Emergency Management Review. Additional stakeholders will be added based on need. If needed, the Aitkin County Sheriff will convene the group to meet on a more regular basis to monitor plan implementation progress and reassess needs and opportunities. This could be done annually, or in response to funding cycles of programs that provide resources for hazard mitigation activities. If there is a need for a special meeting due to new developments or a declared disaster occurring in the county, the team will meet to update pertinent mitigation strategies. Depending on grant opportunities and fiscal resources, mitigation projects may be implemented independently by individual communities or through local partnerships.

The committee will review the MHMP goals and objectives to determine their relevance to changing situations in Aitkin County. In addition, state and federal policies will be reviewed to ensure they are addressing current and expected conditions. The committee will also review the risk assessment portion of the plan to determine if this information should be updated or modified. The parties responsible for the various implementation actions will report on the status of their projects, and will include which implementation processes worked well, any difficulties encountered, how coordination efforts are proceeding, and which strategies should be revised.

Updates or modifications to the MHMP during the five-year planning process will require a public notice and a meeting prior to submitting revisions to the individual jurisdictions for approval. The plan will be updated via written changes, submissions as the committee deems appropriate and necessary, and as approved by the county commissioners.

The GIS data used to prepare the plan was obtained from existing county GIS data as well as other public data sources. This updated Hazus-MH GIS data has been returned to the county for use and maintenance in the county's system. As newer data becomes available, the updated data will be used for future risk assessments and vulnerability analyses.

6.2 Implementation

Aitkin County and its jurisdictions share a common Multi-Hazard Mitigation Plan and work together closely to develop, revise, and implement it. This MHMP provides a comprehensive chart of mitigation actions for Aitkin County and its jurisdictions (see Section 5.3.1, *Hazard Mitigation Actions*). Jurisdictions

participated in the MHMP planning process and identified the specific mitigation strategies that they would seek to implement in their communities during the 5-year planning cycle. These mitigation actions are provided in Appendix H: *Mitigation Actions by Jurisdiction*.

A number of implementation tools are available to address hazards. Many of these tools are below, however, in some cases additional discussion is needed in order to identify what strategies are most appropriate to use. This will be part of an ongoing discussion as Aitkin County looks for opportunities for plan implementation. The following tools should be considered:

Education: In many cases education of residents has been identified as one of the most effective mitigation strategies. [Need more info here](#)

Capital Investments: Capital investments such as fire and ambulance equipment, sprinkler systems and dry hydrants are tools that can limit risks and impacts of natural and man-made hazards.

Data Collection and Needs Assessments: Data collection and needs assessments can aid in gaining a better understanding of threats and allow planning for mitigation strategies accordingly. As resources are limited for this part of the planning process, additional data collection is likely to be an ongoing activity as resources become available.

Coordination: Responsibilities for mitigation strategies run across various county departments, local fire and ambulance departments, city and township governments, and a host of state and federal agencies. Ongoing coordination is an important tool to ensure resources are used efficiently. Coordination can also avoid duplication of efforts or prevent gaps that are created because of unclear roles and responsibilities. The mitigation plan review process can function as a tool to have an ongoing discussion of roles, responsibilities, and opportunities for coordination.

Regional Cooperation: Counties and public safety services providers throughout the North-Central Region of Minnesota often share similar challenges and concerns. In some cases a regional approach may be warranted as a mitigation strategy in order to save resources. Mutual aid agreements are a tool already in use for a number of services. Needs assessments for fire and ambulance services and development of assistance for volunteer recruiting, training, and retention could benefit from a regional approach. Cooperation among counties could also help in lobbying for certain funding priorities that address concerns relating to challenges in service delivery in rural areas. Organizations such as Region V Emergency Management, and the MN Department of HSEM through the Regional Program Coordinator can offer tools and resources to assist in these cooperative efforts.

Regulation: Regulation is an important mitigation tool for Aitkin County. [Need more info here](#)

6.3 Continued Public Involvement

Continued public involvement is critical to the successful implementation of the Aitkin County Multi-Hazard Mitigation Plan. The County and its participating jurisdictions should continue to engage new public stakeholders in planning discussions and project implementation during the five-year cycle of this plan.

APPENDICES

AITKIN COUNTY MULTI-HAZARD MITIGATION PLAN, 2014

- Appendix A – Aitkin County Maps*
- Appendix B – Aitkin County Critical Facilities*
- Appendix C – Aitkin County Hazard Events*
- Appendix D – Adopting Resolutions*
- Appendix E – Steering Committee Meeting*
- Appendix F – Public Meeting Notices and Meeting Notes*
- Appendix G – Completed and Deleted Actions from the 2004 Plan*
- Appendix H – Mitigation Actions by Jurisdiction*
- Appendix I – Works Cited*

Appendix A

Aitkin County Maps

Figure A - 1. Hydrography of Aitkin County

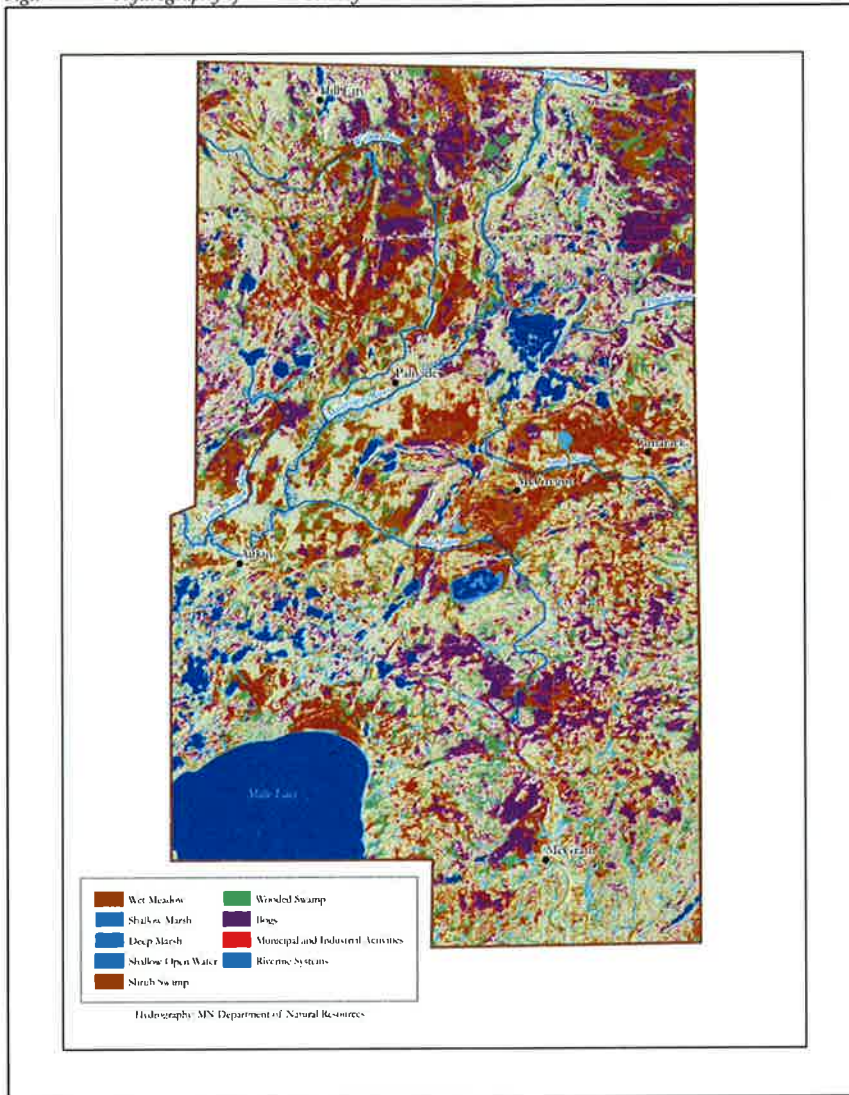


Figure A - 2. Aitkin County Population by Census Block, 2010

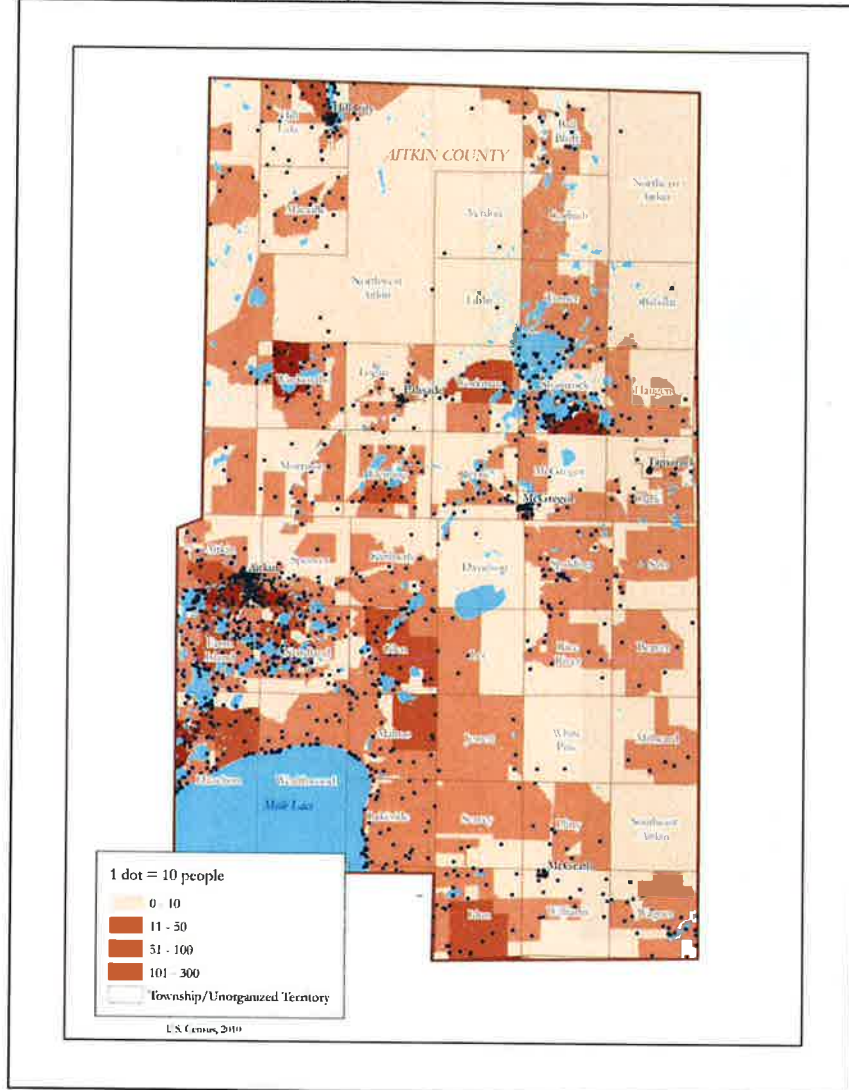


Figure A - 3. Fire Departments and Fire Response Times in Aitkin County

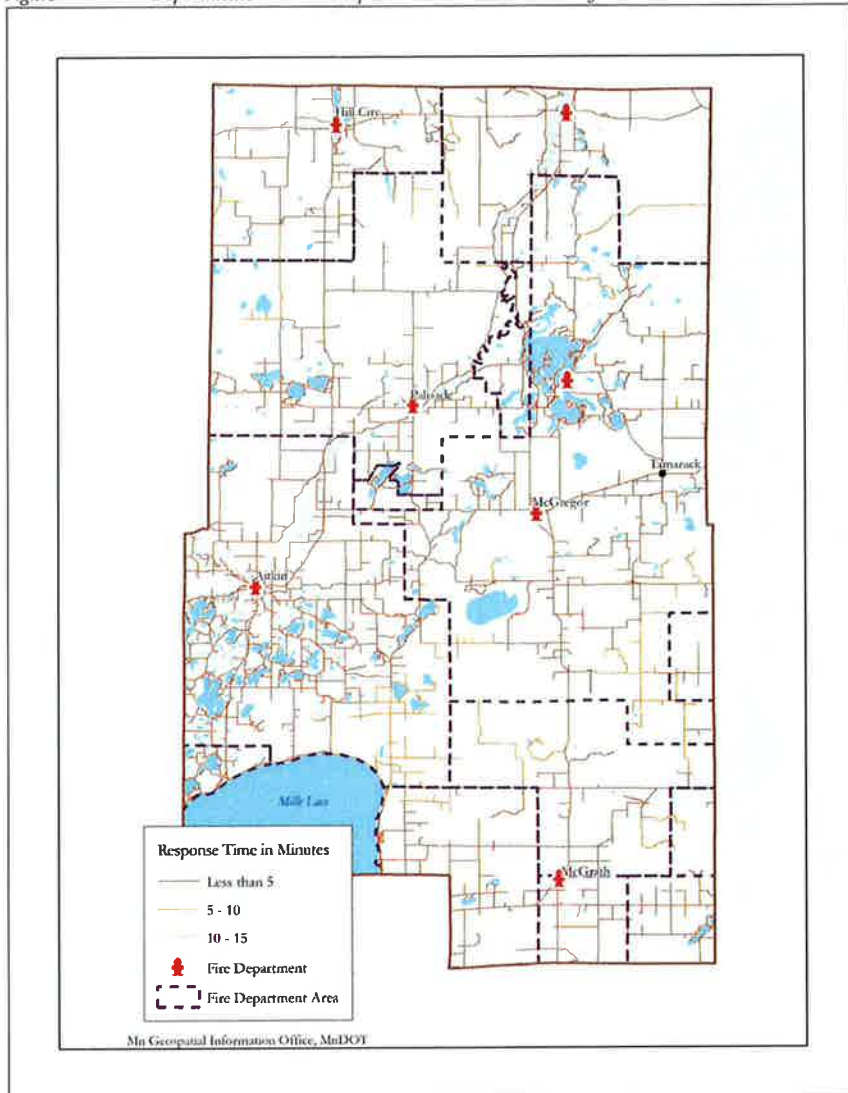


Figure A - 4. Aitkin County Public Safety and Government Services

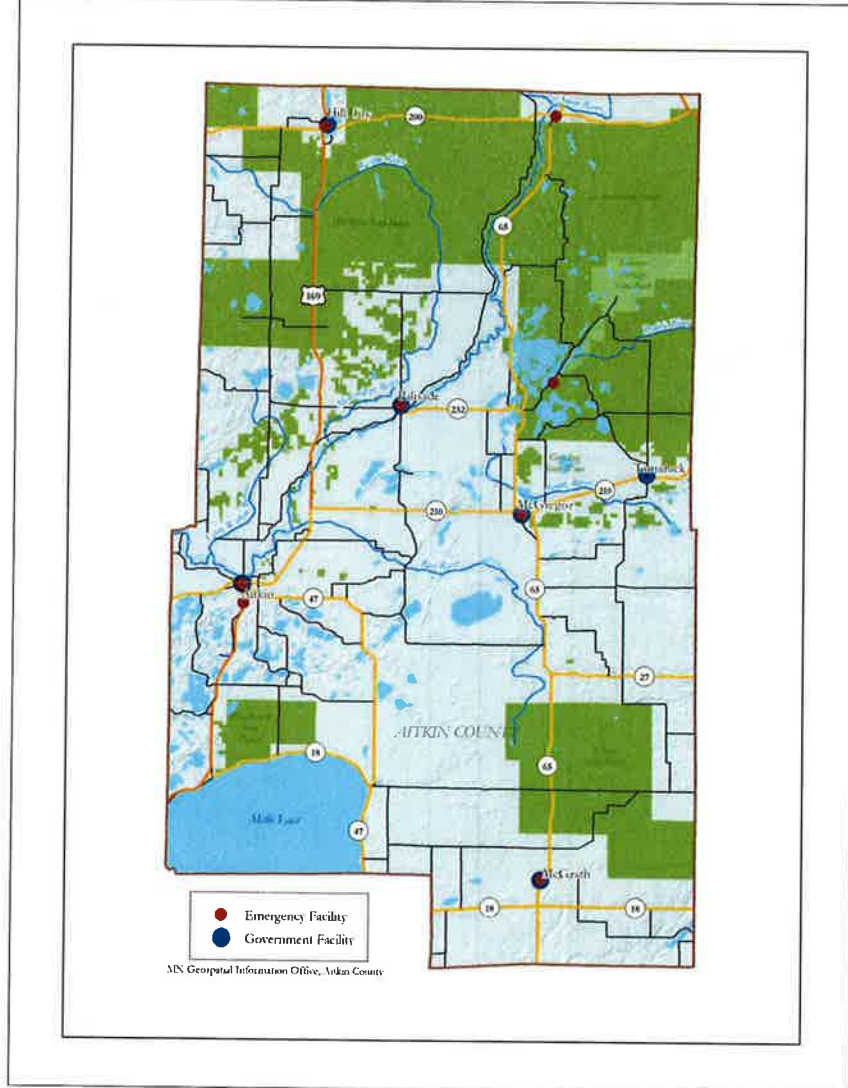


Figure A - 5. Aitkin County Utilities and Communication Infrastructure

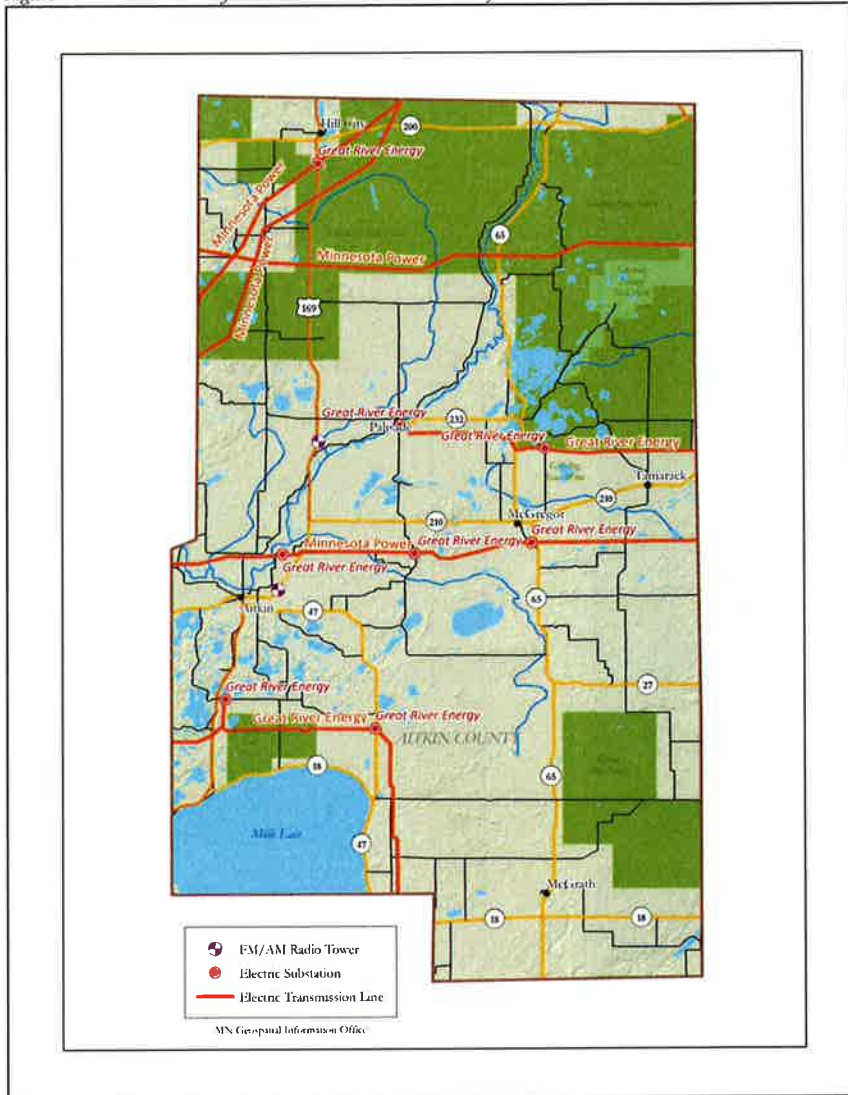


Figure A - 6. Allied Radio Matrix for Emergency Response (ARMER) Sites in Aitkin County

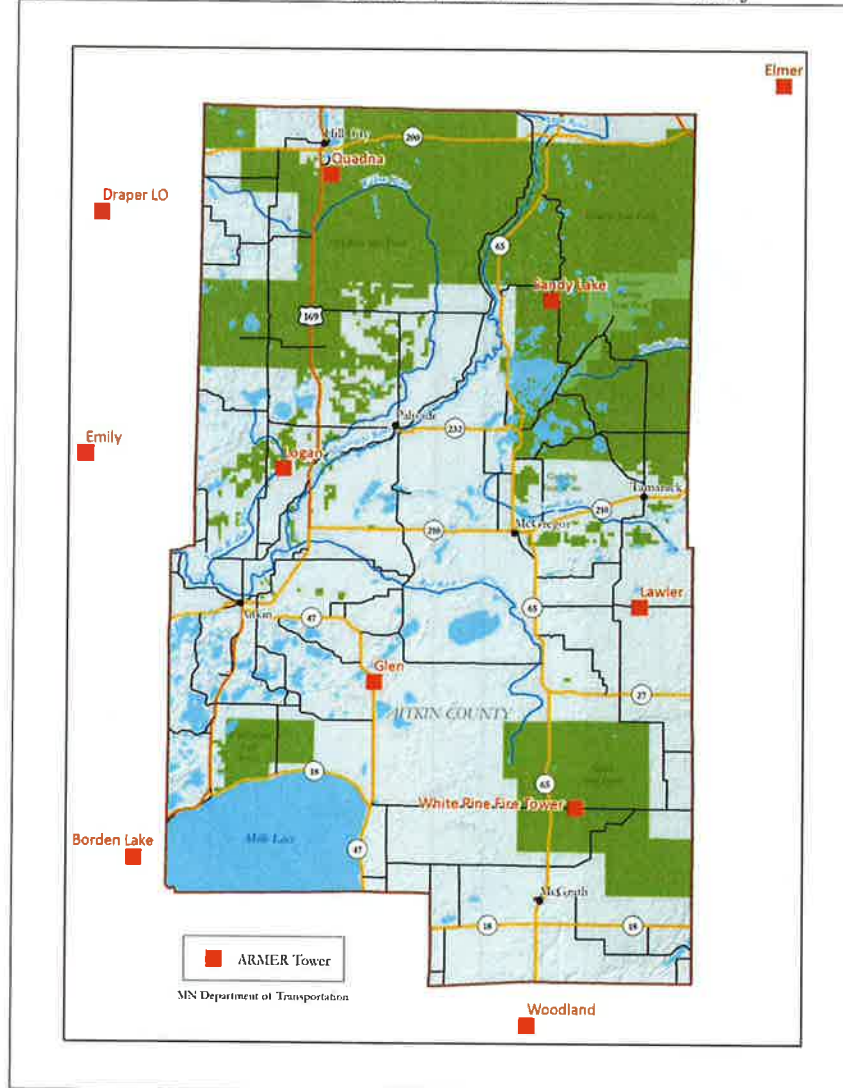


Figure A - 7. Aitkin County Transportation Infrastructure

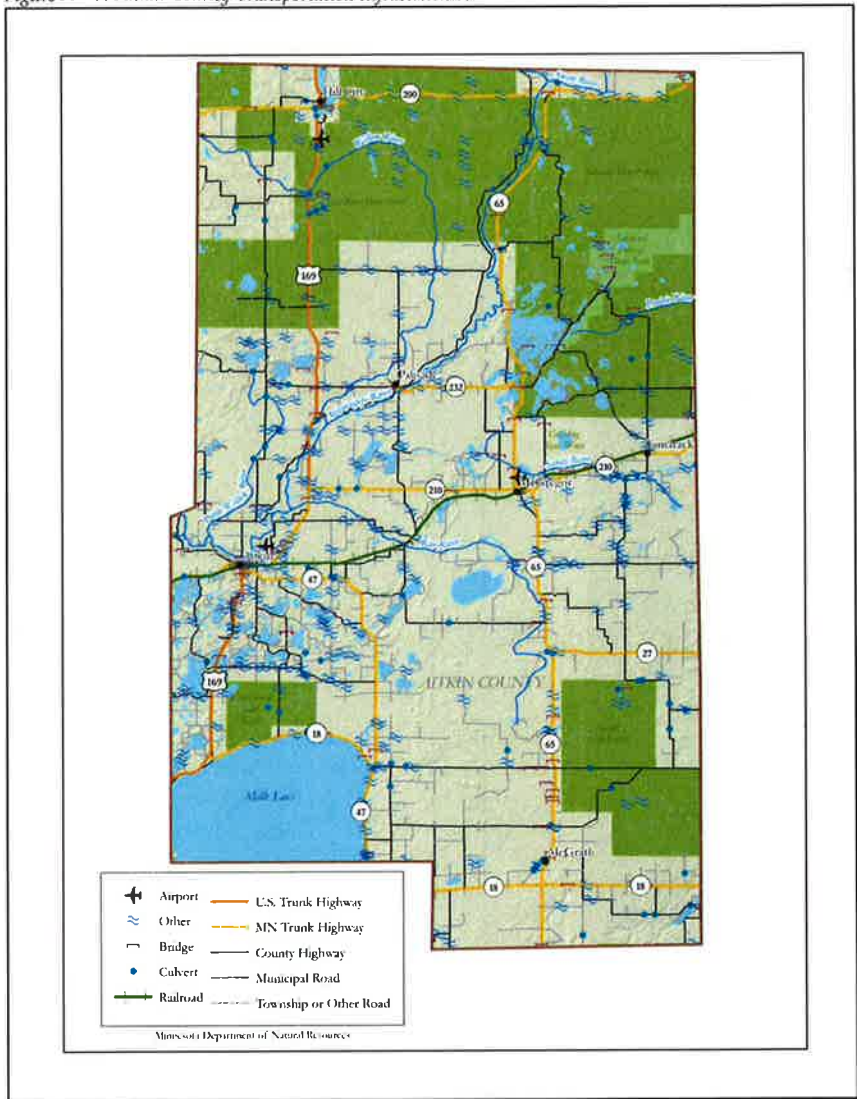


Figure A - 8. Aitkin County Land Cover, National Land Cover Database, 2006

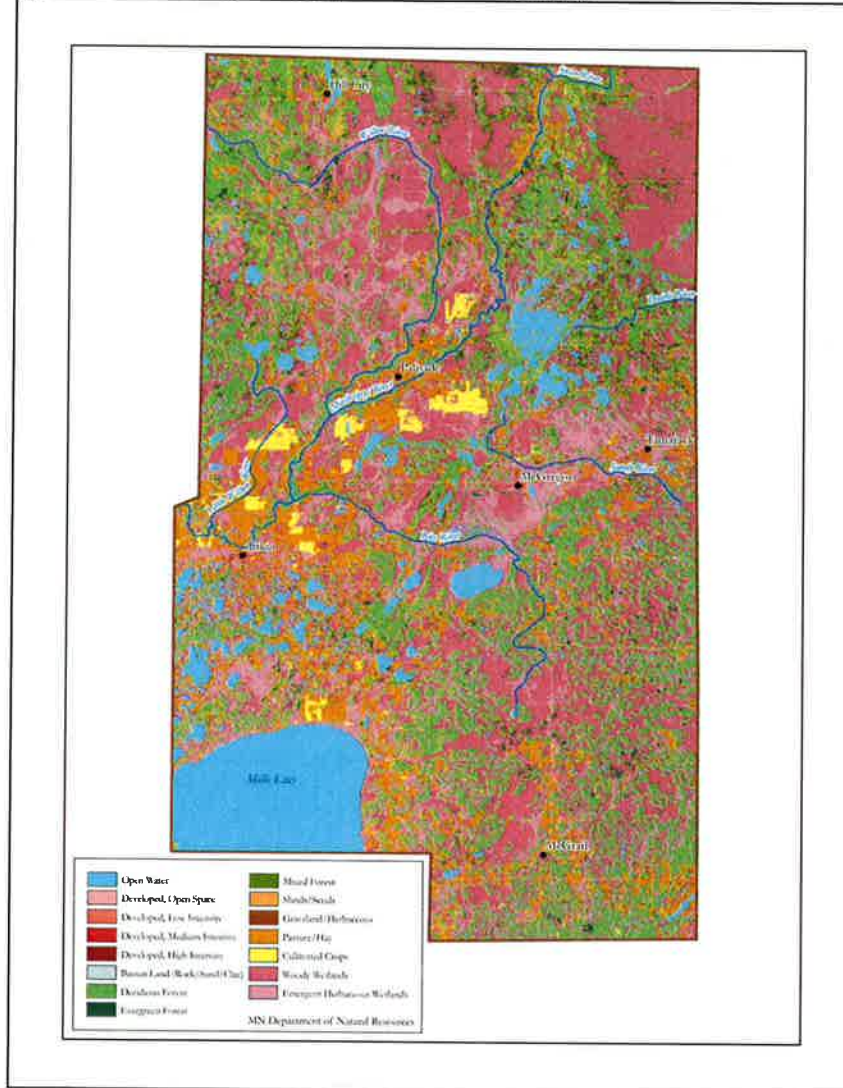


Figure A - 9. Land Ownership by Agency

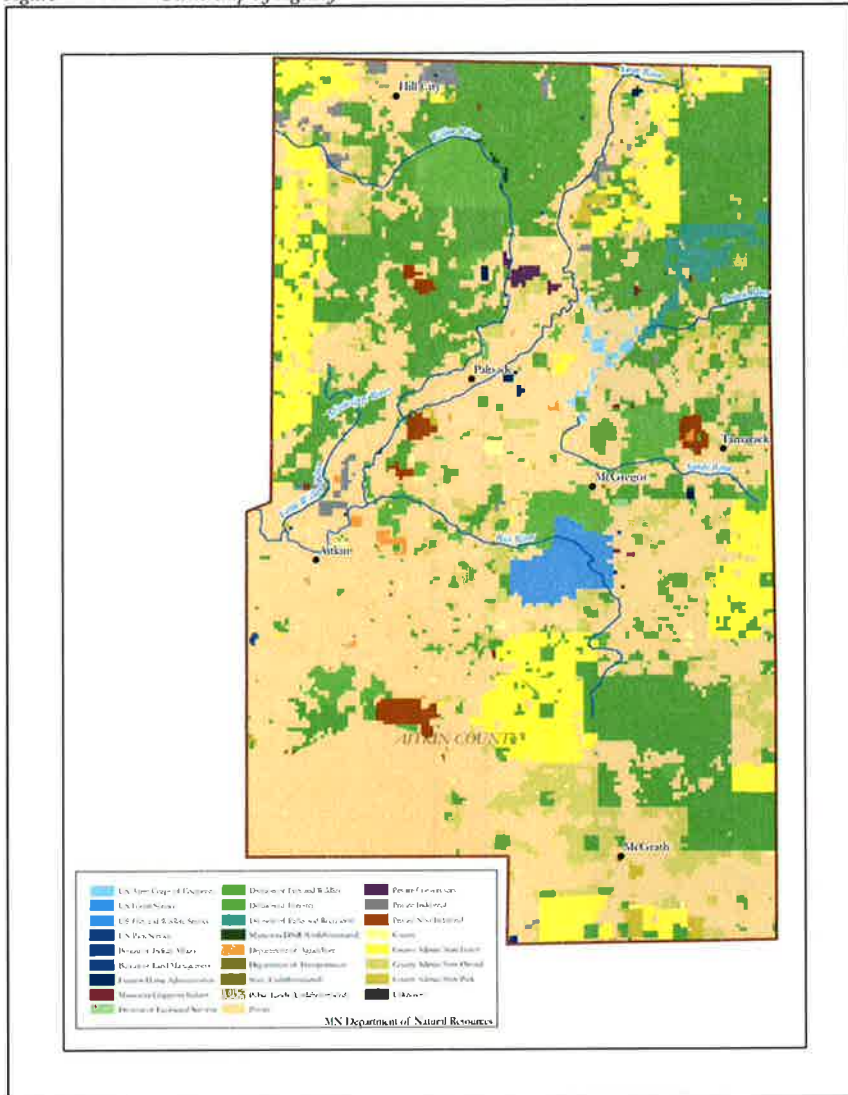


Figure A - 10. Severe Wind and Hail Storms in Aitkin County

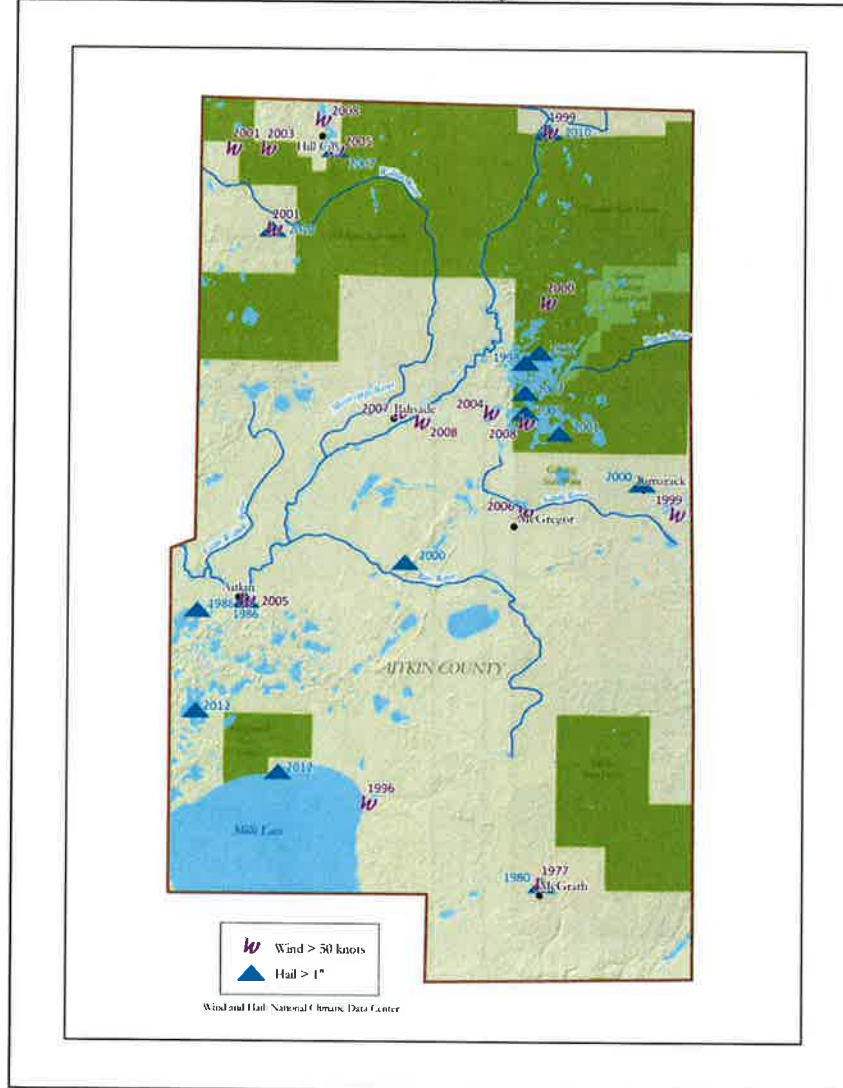


Figure A - 11. Tornado Touchdowns and Paths in Aitkin County

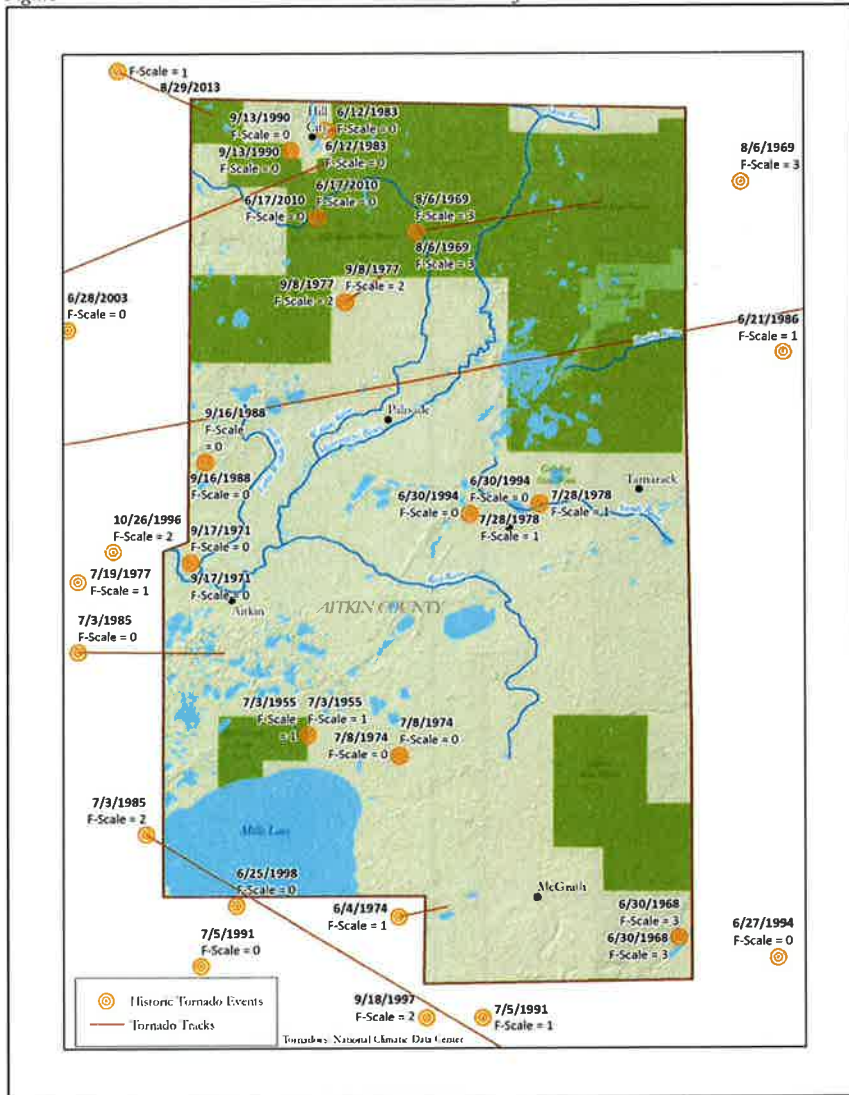


Figure A - 12. Dams in Aitkin County

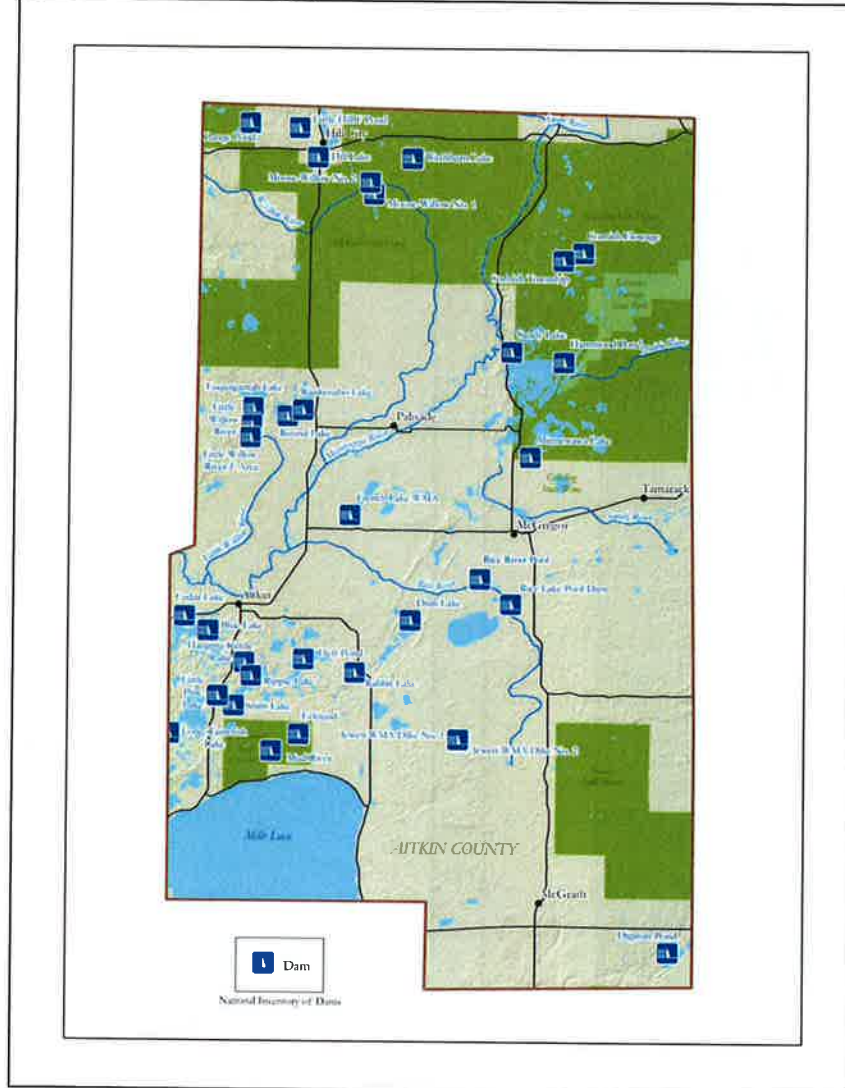


Figure A - 13. Dams with Emergency Action Plans (EAPs) in Aitkin County

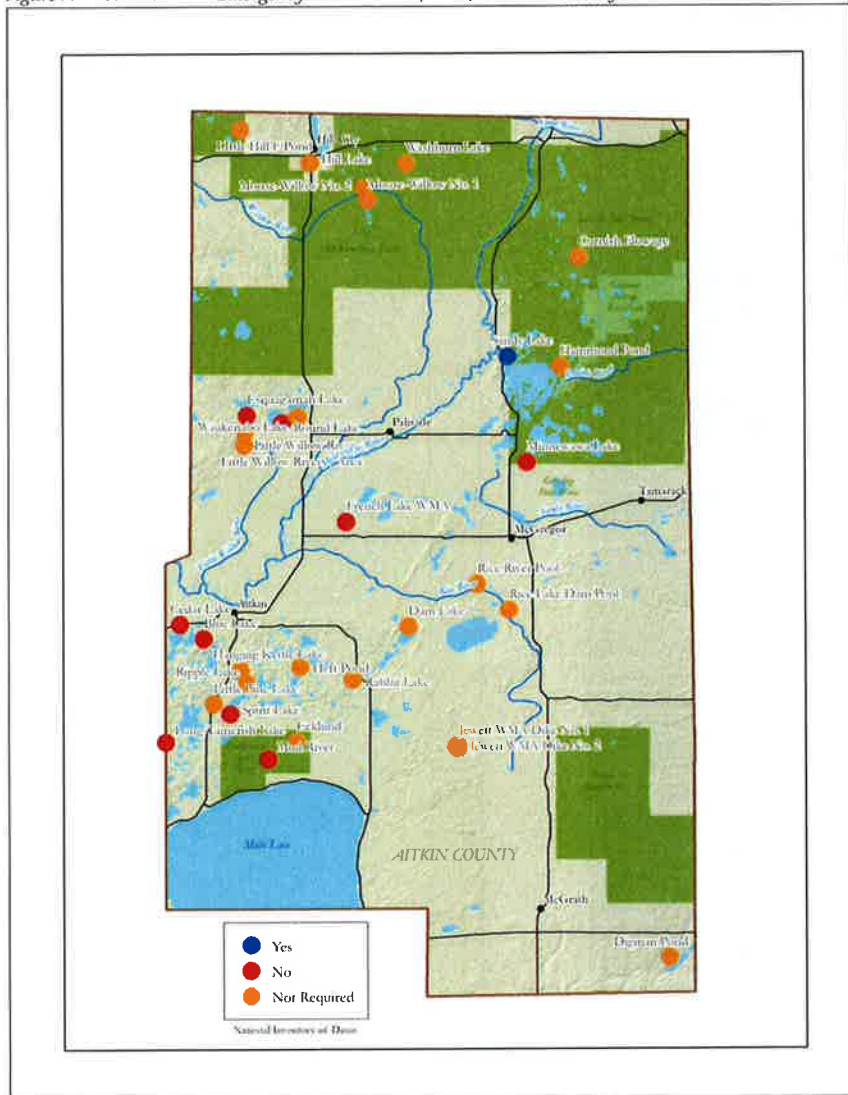


Figure A - 14. Dam Ownership Type in Aitkin County

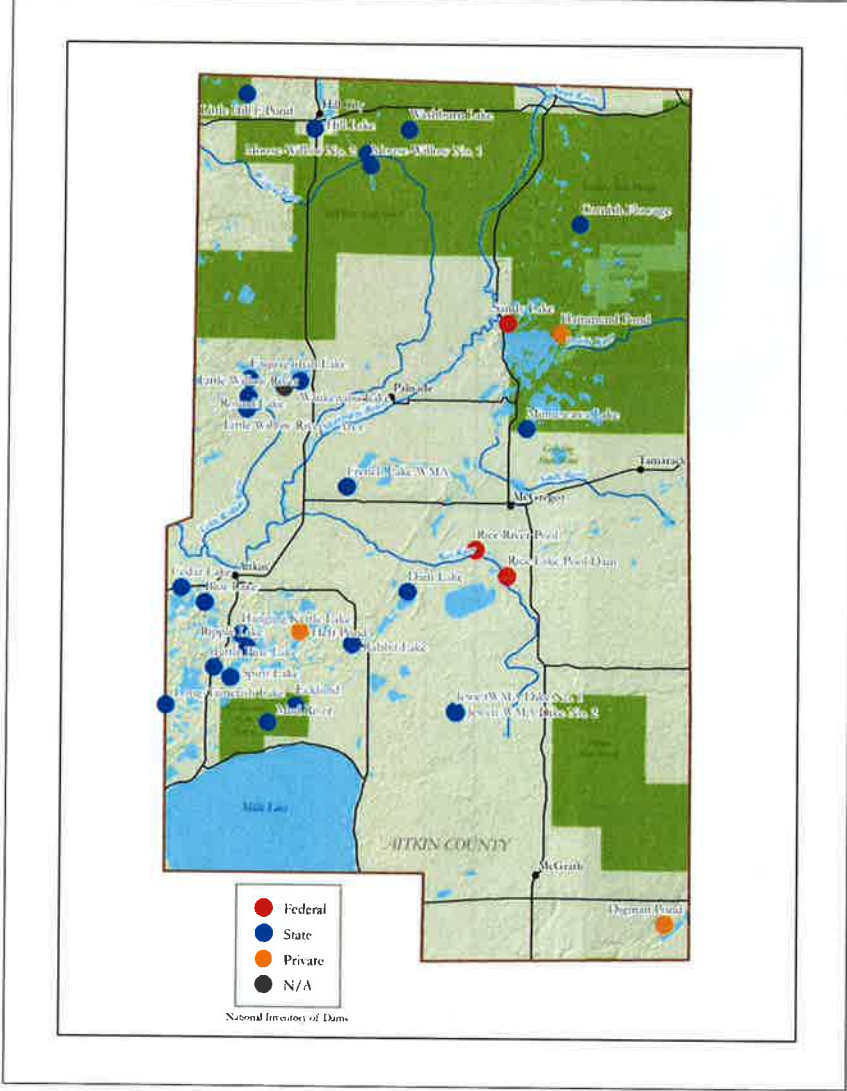


Figure A – 15. Sites with Hazardous or Chemical Waste in Aitkin County

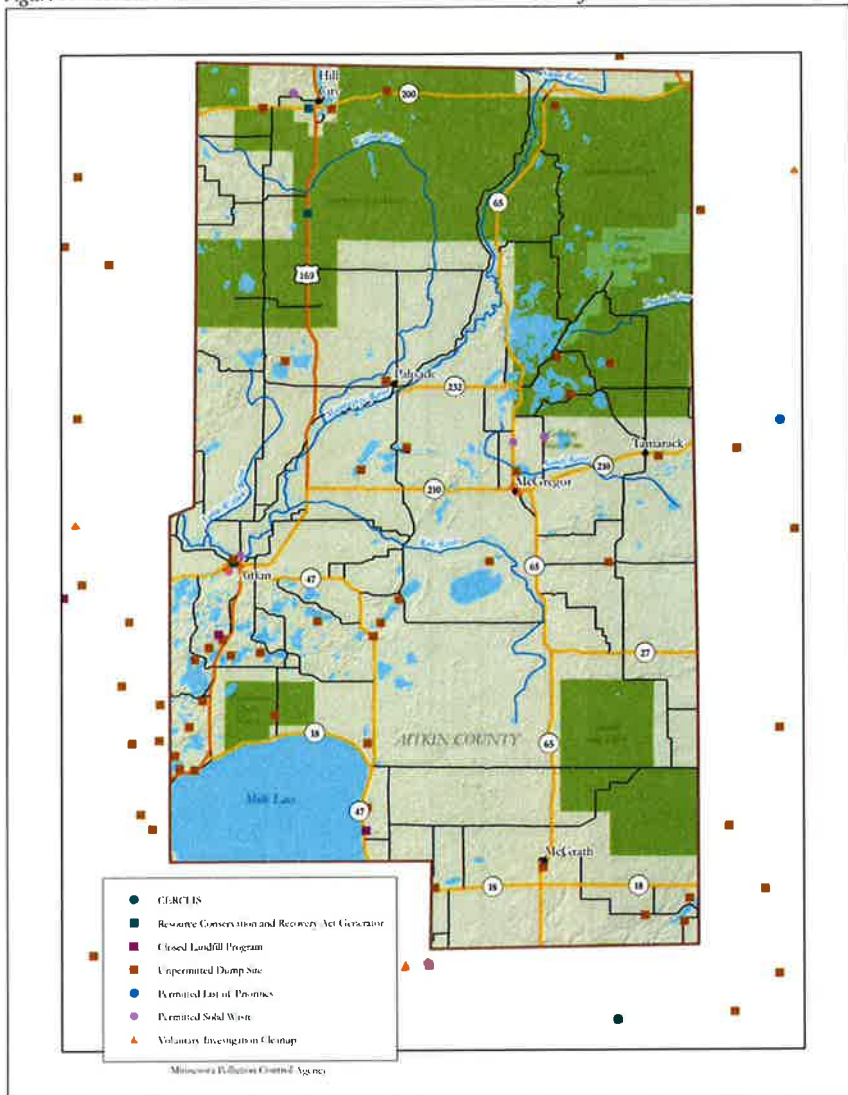


Figure A - 16. Health Care Providers in Aitkin County

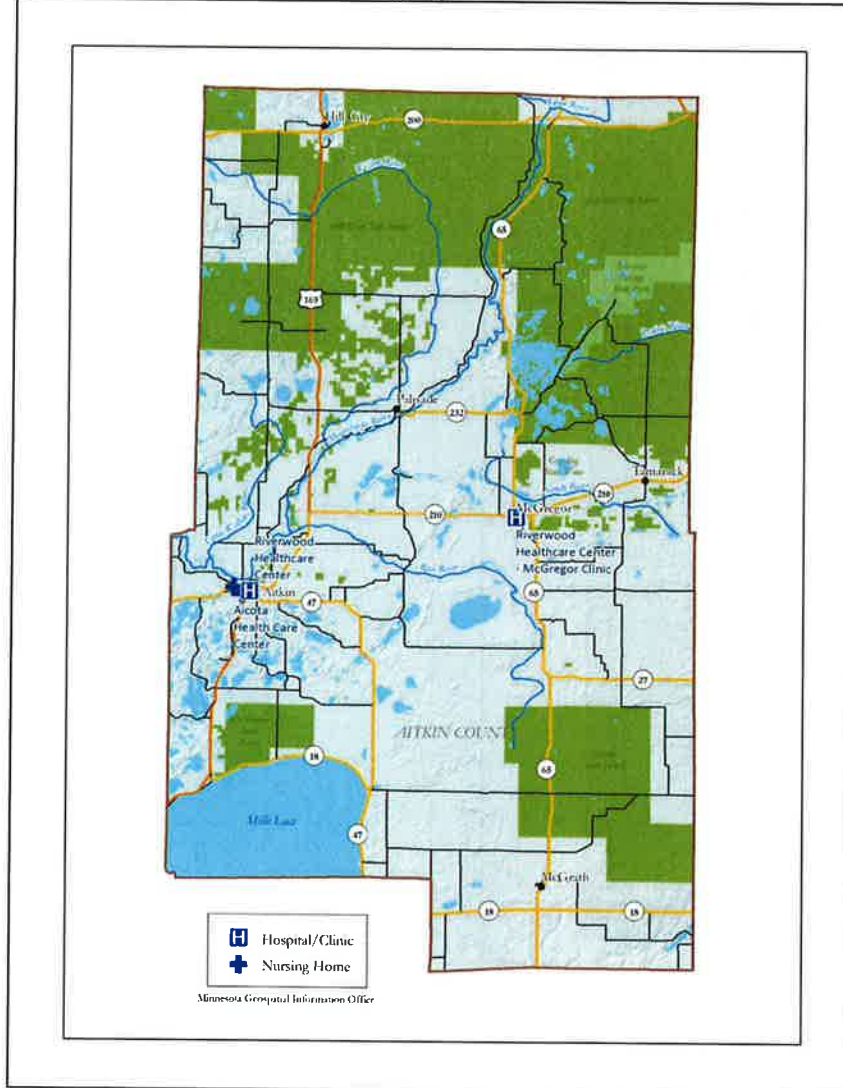


Figure A – 17. Aitkin County Groundwater Contamination Susceptibility and Wells

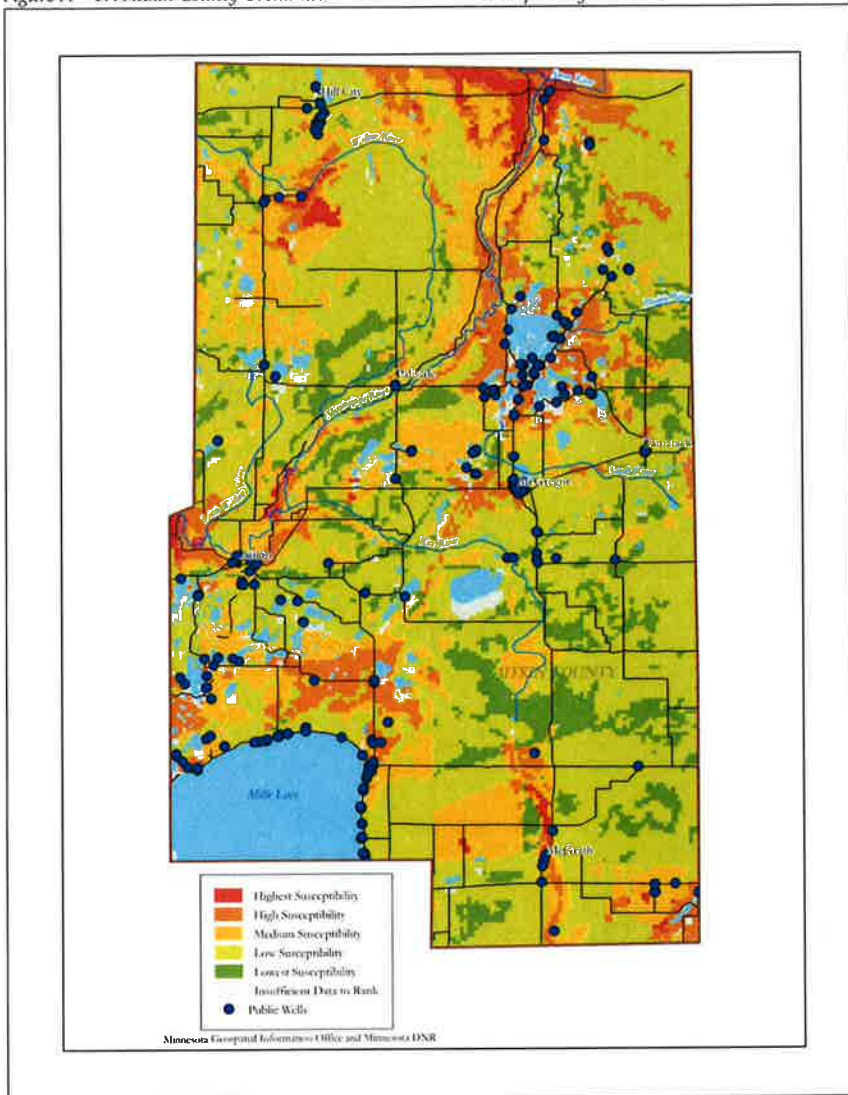


Figure A – 18. Critical Facilities in Aitkin County

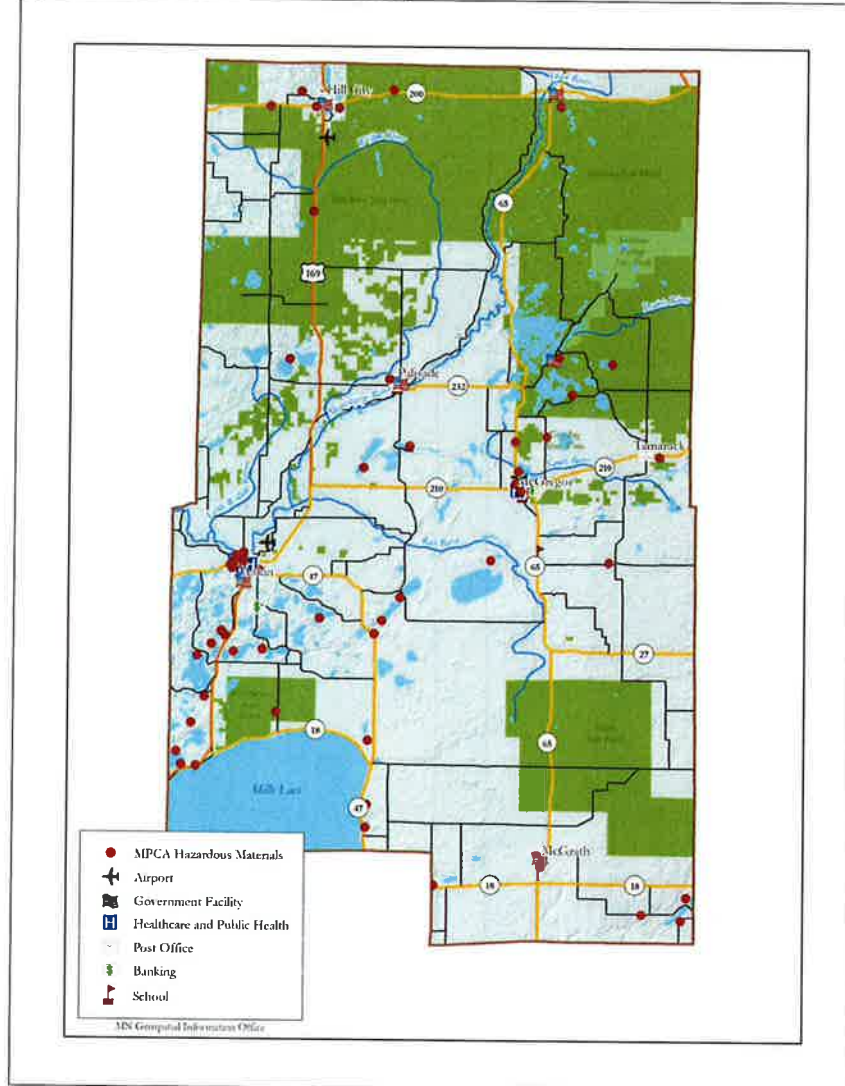


Figure A - 19. Distribution of Estimated Economic Loss by Census Block for Aitkin County in 100-Year Flood

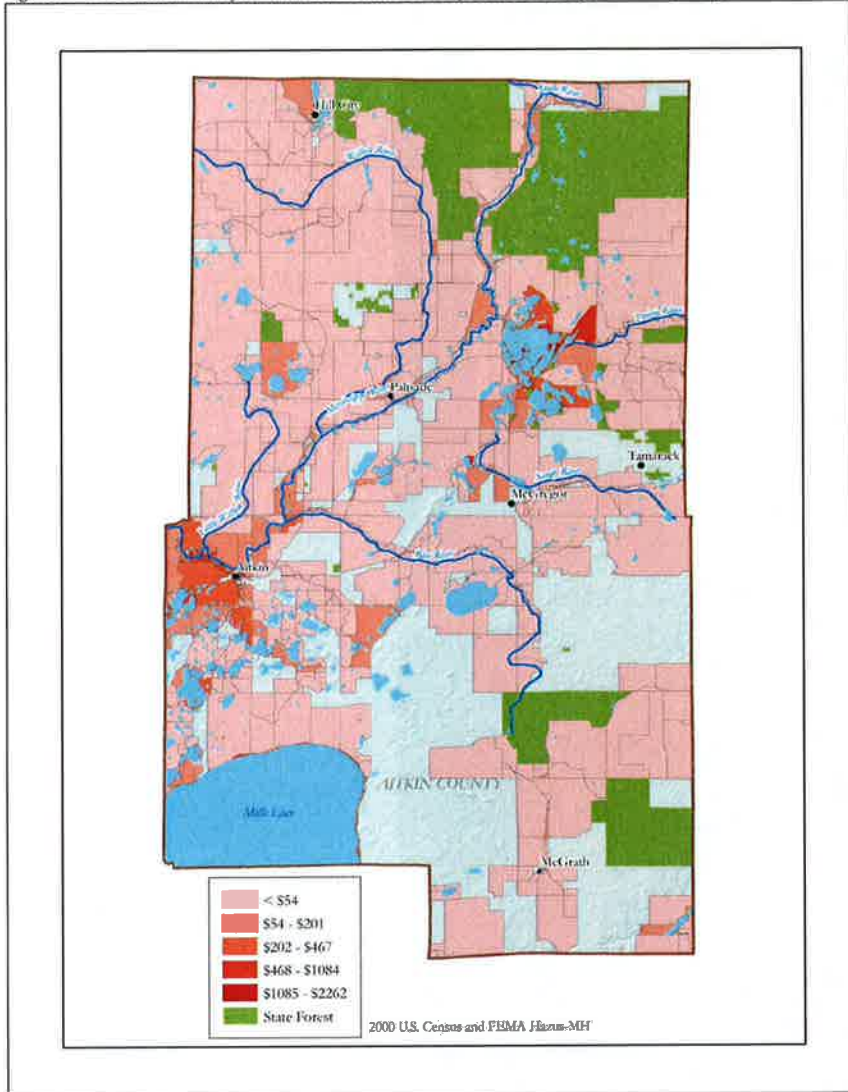


Figure A - 20. Census Block 270019901001127 and 100-Year Floodplain on Big Sandy Lake

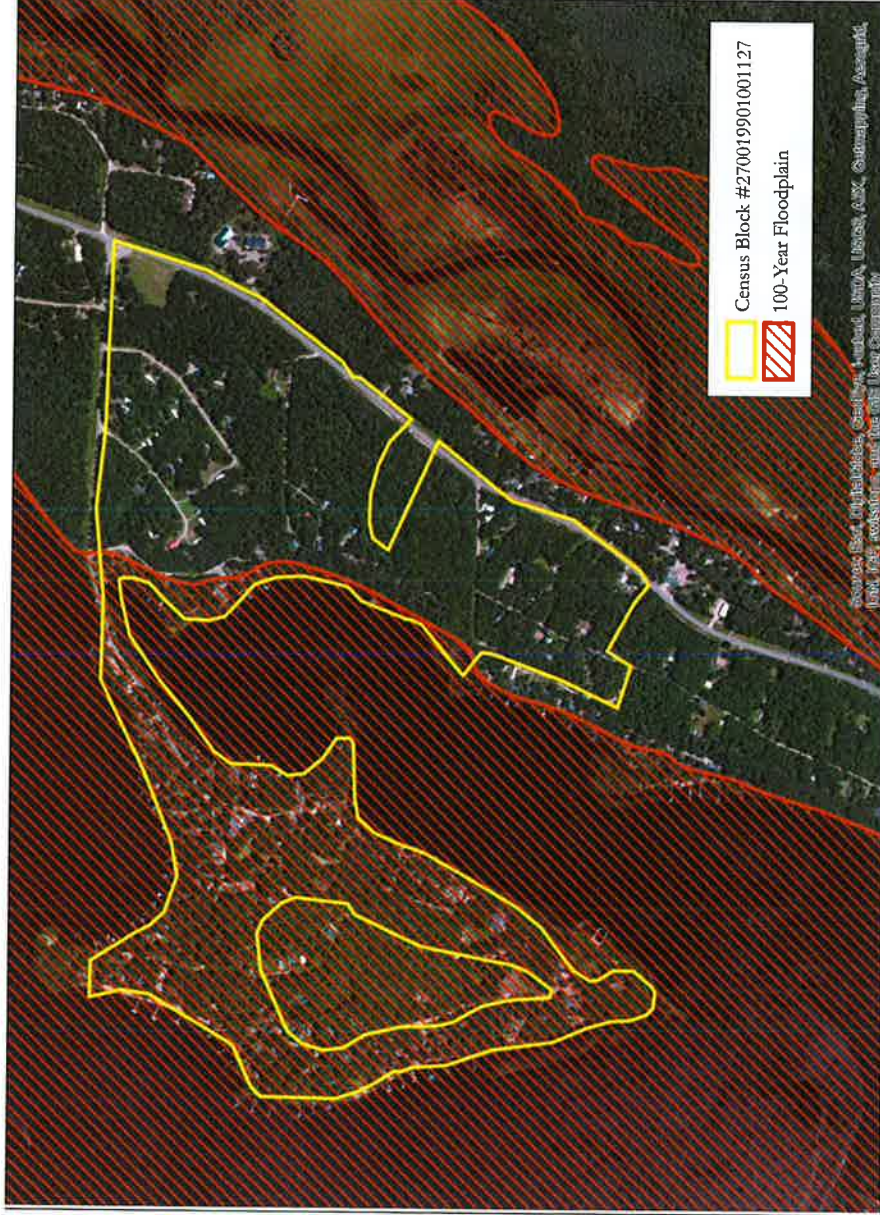


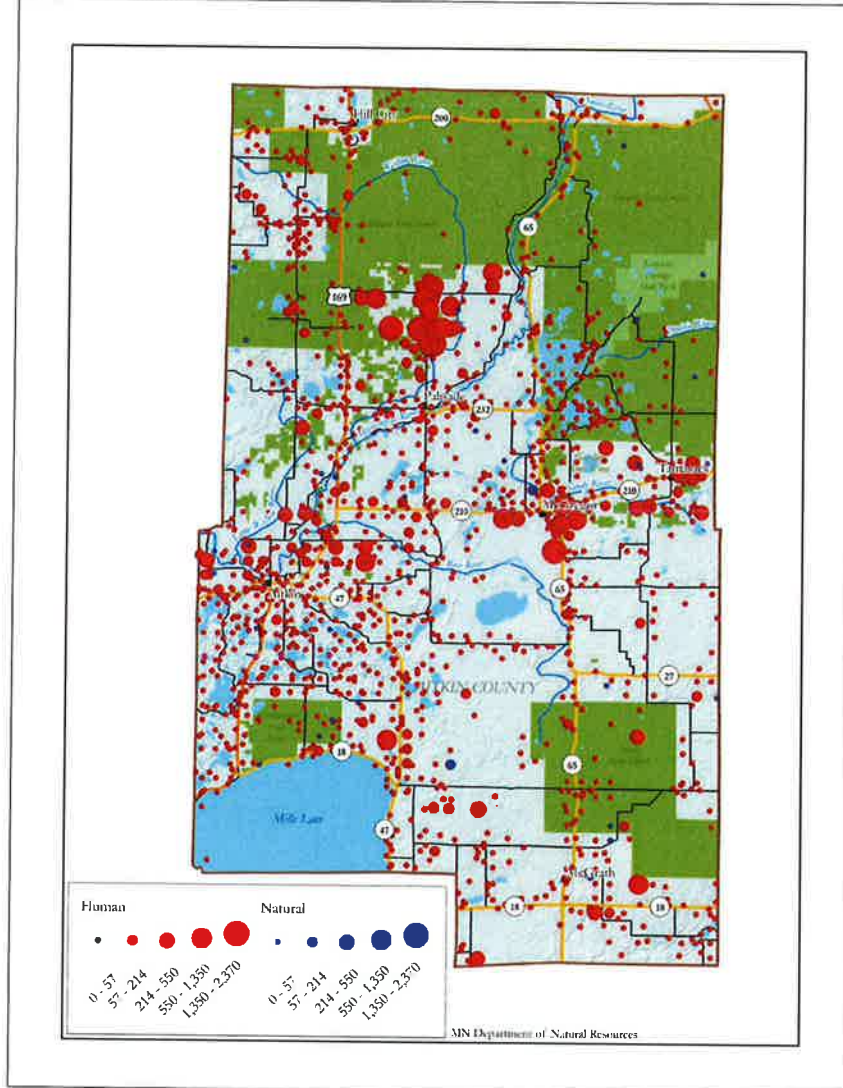
Figure A - 21. Census Block 270019901001164 and 100-Year Floodplain on Big Sandy Lake

Figure A - 22. Census Block 270019901001168 and 100-Year Floodplain on Big Sandy Lake

Figure A - 23. Jacobson Fire Department and 100-Year Floodplain



Figure A - 24. Wildfires by Cause and Acres Burned, 1985-2013



Appendix B

Aitkin County Critical Facilities

AGRICULTURE & FOOD				

BANKING & FINANCE				
Security State Bank of Aitkin	402 Minnesota Ave. N	Aitkin	MN	56431
Bremer Bank	101 Minnesota Ave. N.	Aitkin	MN	56431
Members Co-Operative Credit Union	181st Street NE	Aitkin	MN	56431
People National Bank of Mora	15 Minnesota Ave. S.	Aitkin	MN	56431
Security State Bank	171 Red Oak Drive #500	Aitkin	MN	56431
Grand Timber Bank	204 N. Maddy Street	McGregor	MN	55760
Members Co-Op Credit Union	State Highway 65	McGregor	MN	55760
Woodland Bank	675 U.S. Highway 169	Hill City	MN	55748

DAMS		
Heft Pond		MN
Hill Lake		MN
Jewett WMA Dike No. 1		MN
Jewett WMA Dike No. 2		MN
Lange Pond		MN
Little Hill F Pond		MN
Little Pine Lake		MN
Little Willow River		MN
Little Willow River F Area		MN
Long-Tamefish Lake		MN
Minnewawa Lake		MN
Moose-Willow No. 1		MN
Moose-Willow No. 2		MN
Mud River		MN
Rabbit Lake		MN
Rice Lake Pool		MN
Rice River Pool		MN
Ripple Lake		MN
Round Lake		MN
Sand Lake Dam & Lock		MN
Sandy Lake		MN
Spirit Lake		MN
Washburn Lake		MN
Waukenabo Lake		MN

ENERGY				
McGrath Propane		McGrath	MN	56350
McGregor Propane	243 W. Hwy 210	McGregor	MN	55760
Mille Lacs Energy Cooperative	36559 U.S. 169	Aitkin	MN	56431

EMERGENCY SERVICES				
Aitkin Police Department	109 1 st Avenue NW	Aitkin	MN	56431
Aitkin County Sheriff's Office	217 2 nd Street NW	Aitkin	MN	56431
Hill City Police Department	125 Lake Avenue East	Hill City	MN	55748
Jacobson Fire Department	68368 198 th Avenue	Jacobson	MN	55752
McGrath Fire Department	303 Main Street	McGrath	MN	56350
McGregor Police Department	101 East Center Ave	McGregor	MN	55760
Palisade Volunteer Fire Department	48052 Nature Avenue	Palisade	MN	56469

INFORMATION TECHNOLOGY				

COMMUNICATIONS				

POSTAL AND SHIPPING				
U.S. Post Office	15 Minnesota Ave N.	Aitkin	MN	56431
U.S. Post Office	133 Lake Avenue	Hill City	MN	55748
U.S. Post Office	300 Main Street W.	McGrath	MN	56350
U.S. Post Office	26 N. Maddy Street	McGregor	MN	55760
U.S. Post Office	301 Main Street	Palisade	MN	56469
U.S. Post Office	275 Main Street N.	Tamarack	MN	55787

GOVERNMENT FACILITIES				
Aitkin County Courthouse	209 2 nd Street NW	Aitkin	MN	56431

HEALTHCARE AND PUBLIC HEALTH				
Aicota Health Care Center	850 2 nd Street NW	Aitkin	MN	56431
Aitkin County Health & Human Services	204 1 st Street NW	Aitkin	MN	56431
Riverwood Healthcare Center Hospital & Clinic	200 Bunker Hill Drive	Aitkin	MN	56431
Riverwood Healthcare Center – McGregor Clinic	2 East Center Avenue	McGregor	MN	55760

TRANSPORTATION				
Aitkin Municipal Airport	1190 Air Park Drive	Aitkin	MN	56431

WATER				

NATIONAL MONUMENTS & ICONS				

COMMERCIAL FACILITIES				

MANUFACTURING				
Aitkin Iron Works	301 Bunker Hill Drive	Aitkin	MN	56431
FLOE International	48473 Minnesota 65	McGregor	MN	55760

Appendix C

Aitkin County Hazard Events

The National Climatic Data Center Database was queried for all notable events on record, through 2013. However, some categories of events do not have records prior to 2002.

Table C - 1. All severe tornado events recorded by NCDC, 1952-2013

Location or County	Date	Magnitude	Deaths	Injuries	Property Damage	Length in miles	Width in yards
1. Shovel Lake	8/29/2013	EF1	0	0	0	NA	NA
2. Haypoint	6/17/2010	F0	0	0	0	1	25
3. McGregor	6/30/1994	F0	0	0	0	0.1	10
4. Aitkin County	9/13/1990	F0	0	0	0	0.1	10
5. Aitkin County	7/3/1985	F2	0	0	25K	2	200
6. Aitkin County	7/3/1985	F0	0	0	250K	3	100
7. Aitkin County	6/12/1983	F0	0	0	2.5K	3	400
8. Aitkin County	7/28/1978	F1	0	0	250K	18	880
9. Aitkin County	9/8/1977	F2	0	0	250K	3.6	660
10. Aitkin County	6/25/1973	F0	0	0	2.5K	0.8	100
11. Aitkin County	9/17/1971	F0	0	0	0	0.1	30
12. Aitkin County	8/6/1969	F3	1	3	250K	12.5	1500
13. Aitkin County	8/6/1969	F4	0	0	2.5M	10.1	833
14. Aitkin County	6/30/1968	F3	0	0	2.5K	0.1	10
15. Aitkin County	7/3/1955	F1	0	0	0.25K	0	33
16. Aitkin County	7/16/1952	F2	0	0	25K	9.4	333
Highest Value Property Damage:					2.5M		

Table C - 2. All severe hail storm events recorded by NCDC, 1972-2013

Location or County	Date	Magnitude	Deaths	Injuries	Property Damage
17. Hill City	8/29/2013	1.75 in.	0	0	0
18. Hill City	8/29/2013	1.75 in.	0	0	0
19. Hill City Quadna Airport	8/29/2013	1.00 in.	0	0	0
20. Cutler	08/04/2012	1.00 in.	0	0	0
21. Wealthwood	08/04/2012	1.50 in.	0	0	0
22. Kimberly	08/04/2012	1.00 in.	0	0	0
23. Cutler	07/04/2012	1.00 in.	0	0	0
24. Wealthwood	07/04/2012	1.50 in.	0	0	0
25. Kimberly	07/04/2012	1.00 in.	0	0	0
26. Bennettsville	05/28/2012	1.75 in.	0	0	0
27. Aitkin	05/28/2012	1.00 in.	0	0	0
28. Jacobson	8/8/2011	1.00 in.	0	0	0
29. McGregor	9/2/2010	1.00 in.	0	0	0
30. Swatara	6/17/2010	2.00 in.	0	0	0

Location or County	Date	Magnitude	Deaths	Injuries	Property Damage
31. Jacobson	6/17/2010	2.00 in.	0	0	0
32. Jacobson	6/17/2010	1.00 in.	0	0	0
33. Hill City	6/17/2010	1.00 in.	0	0	0
34. Aitkin	4/22/2009	1.00 in.	0	0	0
35. Hill City	8/28/2008	0.88 in.	0	0	0
36. Glory	6/27/2008	0.88 in.	0	0	0
37. Hassman	6/27/2008	0.75 in.	0	0	0
38. Hill City	8/27/2007	0.88 in.	0	0	0
39. McGregor	8/27/2007	2.75 in.	0	0	0
40. McGregor	8/27/2007	1.75 in.	0	0	0
41. Hill City	8/27/2007	1.75 in.	0	0	0
42. Hill City	8/27/2007	0.75 in.	0	0	0
43. McGregor	6/7/2007	0.88 in.	0	0	0
44. Aitkin	5/18/2007	0.75 in.	0	0	0
45. Aitkin	4/22/2007	0.75 in.	0	0	0
46. Swatara	7/30/2006	1.00 in.	0	0	0
47. Aitkin	5/29/2006	1.00 in.	0	0	0
48. Aitkin	5/29/2006	1.00 in.	0	0	0
49. McGregor	8/9/2005	1.00 in.	0	0	0
50. Hill City	6/27/2005	0.75 in.	0	0	0
51. Hassman	6/28/2003	0.75 in.	0	0	0
52. Lawler	6/13/2001	0.75 in.	0	0	0
53. Sheshebee	6/13/2001	1.75 in.	0	0	0
54. Tamarack	8/14/2000	2.00 in.	0	0	0
55. Palisade	8/14/2000	0.75 in.	0	0	0
56. Kimberly	7/8/2000	1.75 in.	0	0	0
57. McGregor	6/6/1999	0.75 in.	0	0	0
58. Aitkin	6/6/1999	1.00 in.	0	0	0
59. Hill City	6/16/1998	0.75 in.	0	0	0
60. McGregor	6/1/1998	1.75 in.	0	0	0
61. Aitkin County	6/9/1991	0.75 in.	0	0	0
62. Aitkin County	9/13/1990	2.00 in.	0	0	0
63. Aitkin County	9/5/1990	2.75 in.	0	0	0
64. Aitkin County	7/17/1990	0.75 in.	0	0	0
65. Aitkin County	6/1/1987	1.00 in.	0	0	0
66. Aitkin County	5/10/1987	0.75 in.	0	0	0
67. Aitkin County	8/4/1986	1.75 in.	0	0	0
68. Aitkin County	6/25/1985	0.87 in.	0	0	0
69. Aitkin County	6/5/1980	2.75 in.	0	0	0

Location or County	Date	Magnitude	Deaths	Injuries	Property Damage
70. Aitkin County	7/22/1976	0.75 in.	0	0	0
71. Aitkin County	7/6/1976	1.00 in.	0	0	0
72. Aitkin County	8/5/1972	2.00 in.	0	0	0
73. Aitkin County	8/5/1972	1.00 in.	0	0	0
Highest Value Property Damage:					OK

Table C-3. All severe thunderstorm wind events recorded by NCDC, 1972-2013

Location or County	Date	Magnitude (knots)	Deaths	Injuries	Property Damage
74. Hill City	8/31/2013	52	0	0	0
75. Libby	8/29/2013	52	0	0	0
76. Kimberly	8/29/2013	52	0	0	0
77. Thorp	8/29/2013	52	0	0	0
78. Thorp	8/29/2013	52	0	0	0
79. Wealthwood	8/4/2012	50	0	0	0
80. Hill City	8/4/2012	50	0	0	0
81. Wealthwood	7/4/2012	60	0	0	0
82. Hill City	7/4/2012	50	0	0	0
83. Hill City	7/2/2012	50	0	0	0
84. Minnewawa	6/19/2012	50	0	0	0
85. Palsade	6/19/2012	50	0	0	0
86. Aitkin	7/10/2011	61	0	0	0
87. Cutler	5/30/2011	50	0	0	0
88. McGregor	8/20/2010	50	0	0	0
89. Rush City Municipal Airport	7/11/2008	60	0	0	0
90. Palsade	7/11/2008	56	0	0	0
91. Hill City	5/17/2008	52	0	0	0
92. Minnewawa	5/17/2008	52	0	0	0
93. Palsade	9/24/2007	52	0	0	0
94. McGregor	7/29/2006	55	0	0	0
95. McGregor	7/29/2006	55	0	0	0
96. Aitkin	8/9/2005	60	0	0	0
97. Hill City	6/27/2005	52	0	0	0
98. Aitkin	9/23/2004	60	0	0	0
99. Palsade	4/28/2004	60	0	0	0
100. Hill City	8/20/2003	55	0	0	0
101. McGregor	7/2/2003	50	0	0	0

Location or County	Date	Magnitude (knots)	Deaths	Injuries	Property Damage
102. McGrath	7/21/2002	50	0	0	0
103. Aitkin	7/8/2002	50	0	0	0
104. Hill City	4/16/2002	50	0	0	0
105. Hill City	8/8/2001	50	0	0	0
106. Swatara	8/8/2001	55	0	0	0
107. Hill City	7/17/2001	52	0	0	0
108. Aitkin	6/13/2001	50	0	0	0
109. Aitkin	6/11/2001	55	0	0	0
110. McGregor	8/14/2000	50	0	0	0
111. Jacobson	8/14/2000	60	0	0	0
112. Hill City	8/14/2000	50	0	0	0
113. Swatara	8/14/2000	60	0	0	0
114. Hill City	8/14/2000	60	0	0	0
115. Pallsade	7/25/1999	55	0	0	0
116. Jacobson	7/25/1999	55	0	0	0
117. Tamarack	7/25/1999	60	0	0	0
118. McGregor	7/23/1999	50	0	0	0
119. Aitkin	7/23/1999	61	0	0	0
120. Hill City	7/4/1999	52	0	0	0
121. Hill City	6/26/1999	50	0	0	0
122. McGregor	6/1/1998	50	0	0	0
123. Tamarack	5/15/1998	50	0	0	0
124. Aitkin	6/28/1997	55	0	0	0
125. Jacobson	8/25/1996	50	0	0	0
126. Aitkin	8/6/1996	50	0	0	0
127. Malmo	6/29/1996	55	0	0	0
128. Tamarack	5/17/1996	50	0	0	0
129. Hill City	7/13/1995	N/A	0	0	0
130. Aitkin	7/12/1995	N/A	0	0	0
131. Aitkin County	8/12/1994	60	0	0	0
132. Aitkin	6/19/1994	N/A	0	0	0.5K
133. Aitkin	6/19/1994	N/A	0	0	0
134. Aitkin County	9/17/1992	N/A	0	0	0
135. Aitkin County	6/28/1991	N/A	0	0	0
136. Aitkin County	6/27/1991	N/A	0	0	0
137. Aitkin County	9/5/1990	N/A	0	0	0
138. Aitkin County	8/26/1990	N/A	0	0	0
139. Aitkin County	8/30/1989	N/A	0	0	0
140. Aitkin County	7/4/1986	N/A	0	0	0

Location or County	Date	Magnitude (knots)	Deaths	Injuries	Property Damage
141. Aitkin County	6/3/1986	N/A	0	0	0
142. Aitkin County	6/21/1985	N/A	0	0	0
143. Aitkin County	6/6/1984	N/A	0	0	0
144. Aitkin County	6/16/1979	N/A	0	0	0
145. Aitkin County	8/14/1978	N/A	0	0	0
146. Aitkin County	8/14/1978	N/A	0	0	0
147. Aitkin County	6/7/1977	55	0	0	0
148. Aitkin County	6/7/1977	N/A	0	0	0
149. Aitkin County	7/22/1976	N/A	0	0	0
150. Aitkin County	7/2/1975	N/A	0	0	0
151. Aitkin County	7/2/1975	N/A	0	0	0
152. Aitkin County	7/2/1975	N/A	0	0	0
153. Aitkin County	7/13/1974	N/A	0	0	0
154. Aitkin County	6/25/1973	N/A	0	0	0
155. Aitkin County	8/5/1972	N/A	0	0	0
Highest Value Property Damage:					0.5K

Table C - 4. All extreme flood events recorded by NCDC, 2002-2013

Location or County	Date	Type	Deaths	Injuries	Property Damage
156. Aitkin	5/1/2013	Flood	0	0	0
157. Aitkin	4/30/2013	Flood	0	0	0
158. Libby	7/1/2012	Flood	0	0	0
159. Aitkin	7/1/2012	Flood	0	0	0
160. Libby	6/20/2012	Flood	0	0	0
161. Aitkin	6/17/2012	Flood	0	0	0
162. Libby	6/1/2012	Flood	0	0	0
163. Aitkin	6/1/2012	Flood	0	0	0
164. Aitkin	5/26/2012	Flood	0	0	0
165. Aitkin	5/5/2011	Flood	0	0	0
166. Aitkin	4/11/2011	Flood	0	0	0
167. Nichols	12/7/2010	Flood	0	0	0
168. Aitkin Airport	11/1/2010	Flood	0	0	0
169. Aitkin	7/14/2009	Flash Flood	0	0	0
169. Redtop	7/7/2002	Flash Flood	0	0	0
Highest Value Property Damage:					0

Table C - 5. All severe lightning events recorded by NCDC, 2000-2013

Location or County	Date	Deaths	Injuries	Property Damage
170. Aitkin	6/19/2002	0	0	0
171. Aitkin	7/8/2000	0	0	0
Highest Value Property Damage:				0

Table C - 6. All severe cold/wind chill events recorded by NCDC, 1997-2013

Location or County	Date	Type	Deaths	Injuries	Property Damage
172. Southern Aitkin	12/30/2013	Cold/Wind chill	0	0	0
173. Northern Aitkin	12/30/2013	Cold/Wind chill	0	0	0
174. Northern Aitkin	12/11/2013	Cold/Wind chill	0	0	0
175. Southern Aitkin	1/21/2013	Cold/Wind chill	0	0	0
176. Northern Aitkin	1/21/2013	Cold/Wind chill	0	0	0
177. Southern Aitkin	1/18/2011	Cold/Wind chill	0	0	0
178. Northern Aitkin	2/9/2008	Cold/Wind chill	0	0	0
179. Southern Aitkin	2/9/2008	Cold/Wind chill	0	0	0
180. Southern Aitkin	2/17/2006	Cold/Wind chill	0	0	0
181. Northern Aitkin	2/17/2006	Cold/Wind chill	0	0	0
182. Southern Aitkin	1/14/2005	Cold/Wind chill	0	0	0
183. Northern Aitkin	1/14/2005	Cold/Wind chill	0	0	0
184. Southern Aitkin	1/15/1997	Cold/Wind chill	0	0	0
185. Northern Aitkin	1/15/1997	Cold/Wind chill	0	0	0
Highest Value Property Damage:					0

Table C - 7. All severe winter weather, winter storms, and heavy snows recorded by NCDC, 1996-2013

Location or County	Date	Type	Deaths	Injuries	Property Damage
186. Southern Aitkin	12/2/2013	Heavy Snow	0	0	0
187. Northern Aitkin	12/2/2013	Heavy Snow	0	0	0
188. Southern Aitkin	4/22/2013	Heavy Snow	0	0	0
189. Southern Aitkin	4/11/2013	Heavy Snow	0	0	0
190. Northern Aitkin	3/9/2013	Heavy Snow	0	0	0
191. Southern Aitkin	3/4/2013	Heavy Snow	0	0	0
192. Northern Aitkin	3/4/2013	Heavy Snow	0	0	0
193. Southern Aitkin	2/10/2013	Heavy Snow	0	0	0
194. Northern Aitkin	2/10/2013	Heavy Snow	0	0	0
195. Northern Aitkin	12/9/2012	Heavy Snow	0	0	0

Location or County	Date	Type	Deaths	Injuries	Property Damage
196. Northern Aitkin	12/9/2012	Heavy Snow	0	0	0
197. Northern Aitkin	2/28/2012	Heavy Snow	0	0	0
198. Southern Aitkin	2/28/2012	Heavy Snow	0	0	0
199. Northern Aitkin	12/30/2010	Heavy Snow	0	0	0
200. Northern Aitkin	12/20/2010	Heavy Snow	0	0	0
201. Southern Aitkin	11/29/2010	Heavy Snow	0	0	0
202. Northern Aitkin	5/7/2010	Winter Weather	0	0	0
203. Southern Aitkin	12/23/2009	Winter Storm	0	0	0
204. Northern Aitkin	12/23/2009	Winter Storm	0	0	0
205. Northern Aitkin	4/1/2009	Winter Storm	0	0	0
206. Northern Aitkin	3/31/2009	Winter Storm	0	0	0
207. Southern Aitkin	3/10/2009	Winter Storm	0	0	0
208. Northern Aitkin	3/10/2009	Winter Storm	0	0	0
209. Northern Aitkin	1/3/2009	Heavy Snow	0	0	0
210. Southern Aitkin	12/30/2008	Heavy Snow	0	0	0
211. Northern Aitkin	12/20/2008	Heavy Snow	0	0	0
212. Southern Aitkin	12/13/2008	Winter Storm	0	0	0
213. Northern Aitkin	12/13/2008	Winter Storm	0	0	0
214. Northern Aitkin	4/10/2008	Winter Storm	0	0	0
215. Southern Aitkin	4/10/2008	Winter Storm	0	0	0
216. Northern Aitkin	4/5/2008	Winter Storm	0	0	0
217. Northern Aitkin	12/1/2007	Winter Storm	0	0	0
218. Southern Aitkin	12/1/2007	Winter Storm	0	0	0
219. Northern Aitkin	4/3/2007	Winter Storm	0	0	0
220. Southern Aitkin	4/3/2007	Winter Storm	0	0	0
221. Northern Aitkin	3/1/2007	Winter Storm	0	0	0
222. Southern Aitkin	3/1/2007	Winter Storm	0	0	0
223. Northern Aitkin	2/24/2007	Winter Storm	0	0	0
224. Southern Aitkin	2/24/2007	Winter Storm	0	0	0
225. Northern Aitkin	12/30/2006	Winter Storm	0	0	0
226. Northern Aitkin	2/24/2006	Heavy Snow	0	0	0
227. Southern Aitkin	1/21/2005	Heavy Snow	0	0	0
228. Northern Aitkin	1/21/2005	Heavy Snow	0	0	0
229. Northern Aitkin	1/1/2005	Winter Storm	0	0	0
230. Southern Aitkin	1/25/2004	Heavy Snow	0	0	0
231. Northern Aitkin	1/25/2004	Heavy Snow	0	0	0
232. Northern Aitkin	11/22/2003	Heavy Snow	0	0	0
233. Southern Aitkin	11/22/2003	Heavy Snow	0	0	0
234. Northern Aitkin	3/9/2002	Heavy Snow	0	0	0

Location or County	Date	Type	Deaths	Injuries	Property Damage
235. Southern Aitkin	3/9/2002	Heavy Snow	0	0	0
236. Southern Aitkin	3/7/2002	Heavy Snow	0	0	0
237. Northern Aitkin	3/7/2002	Heavy Snow	0	0	0
238. Southern Aitkin	2/24/2002	Heavy Snow	0	0	0
239. Southern Aitkin	11/26/2001	Winter Storm	0	0	0
240. Northern Aitkin	11/26/2001	Winter Storm	0	0	0
241. Southern Aitkin	2/24/2001	Heavy Snow	0	0	0
242. Northern Aitkin	2/24/2001	Heavy Snow	0	0	0
243. Southern Aitkin	2/7/2001	Heavy Snow	0	0	0
244. Northern Aitkin	2/7/2001	Heavy Snow	0	0	0
245. Southern Aitkin	3/15/2000	Heavy Snow	0	0	0
246. Northern Aitkin	3/15/2000	Heavy Snow	0	0	0
247. Southern Aitkin	2/15/2000	Heavy Snow	0	0	0
248. Northern Aitkin	2/15/2000	Heavy Snow	0	0	0
249. Northern Aitkin	3/8/1999	Heavy Snow	0	0	0
250. Southern Aitkin	3/8/1999	Heavy Snow	0	0	0
251. Southern Aitkin	11/9/1998	Winter Storm	0	0	0
252. Northern Aitkin	11/9/1998	Winter Storm	0	0	0
253. Northern Aitkin	3/31/1998	Heavy Snow	0	0	0
254. Southern Aitkin	3/31/1998	Heavy Snow	0	0	0
255. Southern Aitkin	11/13/1997	Heavy Snow	0	0	0
256. Southern Aitkin	3/13/1997	Heavy Snow	0	0	0
257. Northern Aitkin	3/13/1997	Heavy Snow	0	0	0
258. Southern Aitkin	1/23/1997	Heavy Snow	0	0	0
259. Northern Aitkin	1/23/1997	Heavy Snow	0	0	0
260. Southern Aitkin	1/4/1997	Winter Storm	0	0	0
261. Northern Aitkin	1/4/1997	Winter Storm	0	0	0
262. Northern Aitkin	4/12/1996	Winter Weather	0	0	0
263. Southern Aitkin	4/12/1996	Winter Weather	0	0	0
264. Northern Aitkin	3/24/1996	Heavy Snow	0	0	0
265. Southern Aitkin	3/24/1996	Heavy Snow	0	0	0
266. Southern Aitkin	2/26/1996	Heavy Snow	0	0	0
267. Northern Aitkin	2/26/1996	Heavy Snow	0	0	0
268. Southern Aitkin	1/28/1996	Heavy Snow	0	0	0
269. Northern Aitkin	1/28/1996	Heavy Snow	0	0	0
270. Northern Aitkin	1/17/1996	Heavy Snow	0	0	0
271. Southern Aitkin	1/17/1996	Heavy Snow	0	0	0
Highest Value Property Damage:					0

Appendix D

Adopting Resolutions

Appendix E

Steering Committee Meetings

Aitkin County - Multi-Hazard Mitigation Plan Update

September 24, 2013 Kick-Off Planning Team Meeting
McGregor Community Center, McGregor MN
3:30 – 5:00p.m.

Meeting Summary:

On September 24th, Aitkin County Sheriff Scott Turner convened a group of identified key stakeholders from local jurisdictions and other key agencies or organizations in Aitkin County who are asked to participate on the Aitkin County MHMP planning team.

The meeting was facilitated by Scott Turner and Bonnie Hundrieser, Senior Planner with the Arrowhead Regional Development Commission. Scott opened the meeting with welcoming comments, participant introductions, and background information about the FEMA grant awarded for the 5-year update of the Aitkin County MHMP.

Bonnie then did a powerpoint presentation to provide an overview to the planning team of the purpose and process of the MHMP update, including planning team responsibilities and expected project timeline.

After the presentation, the group engaged in a discussion of questions and answers. Jurisdictions expressed interest in the future opportunity for applying for HMGP grants for potential local mitigation projects. No participants expressed any confusion or concern about the project and the planning process.

The planning team was informed that local jurisdictions and other key stakeholders will be contacted on a one-on-one basis as needed by Hundrieser before the next planning team meeting (slated for February, 2014) for information on relevant plans, policies, etc. in place that will be relevant to the MHMP update process.

Attached to this meeting summary are the following:

1. September 24th Meeting Agenda
2. Participant sign in sheets
3. Powerpoint presentation slides

Meeting summary prepared by:
Bonnie Hundrieser, Senior Planner
Arrowhead Regional Development Commission
Phone: (218) 529-7527
Email: bhundrieser@ardc.org

Aitkin County Multi-Hazard Mitigation Plan Update

*September 24, 2013 Kick-Off Planning Team Meeting
McGregor Community Center, McGregor MN
3:30 – 5:00p.m.*

AGENDA

1. Opening Comments and Introductions (Aitkin County Sheriff Scott Turner)
2. Overview of the Aitkin County Multi-Hazard Mitigation Plan purpose, process, and timeline (Bonnie Hundrieser, Arrowhead Regional Development Commission)
3. Questions

Aitkin County Multi Hazard Mitigation Plan
Kick-Off Meeting

September 24, 2013

Name	Agency/Department	Phone	Email
Brian Asarek	DNR/Aitkin Field Rice Lake, WI	218-927-4040	brian.asarek@dnr.wisconsin.gov
Duane King	US Fish & Wildlife Service	218-788-2402	duane_king@fws.gov
Bernie Novak	Aitkin Schools	218-927-2115	bnovak@aitkin.k12.mn.us
Tommy Sankala	Riverwood Healthcare	218-927-5570	tsankala@riverwoodhealthcare.org
Kathy Grapby	City of Aitkin	218-927-2571	cityclerk@cityofaitkin.mn.us
Monie Brand	MFWL Inc. ASES	218-571-4051	monie.brand@fws.com
James Cass	North Star Fire	218-820-1888	James.Cass@NSF.com
MAylene Delaney	TAEP - TAMARACK		Area Emergency Planning
Ellen Cykus			
Tracy West	Aitkin Co. Emergency	927-7142	Tracy.west@aitkin.mn.us
Alaina Gillen	City of Hill City	697-2301	cityhall@hillcity-mn.com
Jon Eberden	City of Hill City	697-2500	jeberden@hillcity-mn.com
George Casper	City of Hill City	697-2301	City Manager@hillcity-mn.com
Jeff Anderson	Hill City Police Dept.	259-3885	jeffanderson@hillcity-mn.com
Stacy Duran	ACH4HS	927-7221	stacy.duran@ach4hs.com
Lauree Michalsky	TAEP	768-2165	werner.s@fontana.net
Stacy Tyson	Northford Village Assisted Living	768-3550	Stacy@northfordvillage.org

Aitkin County Multi Hazard Mitigation Plan
Kick-Off Meeting

September 24, 2013

Name	Agency/Department	Phone	Email
Laura Reid	City of Ironwood/FAEP	906-335-6	L.R.Reid@ironwoodmi.net
Jeanette	Riverwood	918-927-2121	jklein@riverwoodmi.org
Ann Esperseth	Mill Lake Energy	918-927-8223	anne@mlcmm.com
Steve Mehl	Mill Lake Energy	918-927-8229	smehl@mlcmm.com
Larry Panter	City of McGregor	918-768-2117	cityofmcgregor@mcgregor.com
Paul Grims	McGregor School	(818) 768-2111	pggrims@mcgregor.k12.mi.us
Patrick Byssan	Aitkin County	918-927-7276	
Scott Turner	Aitkin County	918-927-7420	scott.turner@co.aik.mn.us
Karla White	Aitkin Co	918-927-7434	kwhite@co.aik.mn.us

Aitkin County Multi-Hazard Mitigation Plan Update



*Working together towards a safe and
disaster-resilient Aitkin County*

September 24, 2013 - Planning Team Kick Off Meeting

What is Hazard Mitigation?


- HM is sustained action to reduce or eliminate long-term risk to people and their property from hazards.
- HM Planning is the process local government use to identify risks and vulnerabilities associated with natural disasters, and develop long-term strategies for protecting people and property from future hazard events.
- HM planning allows communities to strategically plan for and work together to implement activities that are cost effective, technically feasible and environmentally sound **BEFORE** a disaster strikes

About the Plan

- The Multi-Hazard Mitigation Plan (MHMP) is a requirement of the Federal Disaster Mitigation Act of 2000 (DMA 2000). The development of a local government plan is required in order to maintain eligibility for certain federal disaster assistance and hazard mitigation funding programs.
- In order for the National Flood Insurance Program (NFIP) communities to be eligible for future mitigation funds, they **must adopt** an MHMP.

Aitkin County

- This plan is a multi-jurisdictional plan and covers Aitkin County and its 4 cities and 55 townships
- **The County and Cities must adopt the plan.** Townships are covered under the County adoption of the plan.




The MHMP will:

- Include a description of the type, location, extent, and probability of recurrence of all natural hazards that can affect communities
- Develop mitigation goals and prioritize strategies that will reduce or avoid long-term vulnerabilities to hazard
- Identify hazard mitigation projects that can be selected for future funding
- Be developed over **the course of 18 months** (July 2013 – December, 2014)

What Hazards are Addressed?

- A Multi-Hazard Mitigation Plan looks primarily of natural disasters, including:
 WINTER STORMS, ICE STORMS, THUNDERSTORMS, HAILSTORMS, LIGHTNING, TORNADOES, WINDSTORMS, EXTREME TEMPERATURES, FLOODING, DROUGHT, WILDFIRE, INFECTIOUS DISEASES, EARTHQUAKES, SOLAR STORMS, STRUCTURAL FIRES, HAZARDOUS MATERIALS, WATER SUPPLY CONTAMINATION, WASTEWATER SYSTEM FAILURE, DAM FAILURE, RADIOLOGICAL TERRORISM
- The non-natural hazards are not required by the DMA 2000 to be addressed in the MHMP, but all sections of the existing Aitkin County plan will be updated, including these sections, as desired by the County.



Recent Incidents in Aitkin County

Incident Type	Incident Period	Damage
Severe Storms, Flooding	06/14/2012 to 06/21/2012	FEMA Disaster Declaration: 07/06/2012 DR-4091 County-wide
Hail Storms, 1.25"	5/29/2012	Farm Island Township
Hill City Tornado	8/29/2013	F1 scale 128 miles long 300 yds wide

Hazard Ranking

As part of the Multi-Hazard Mitigation Plan, hazards are ranked for their degree of risk.

CRTI is the Calculated Priority Risk Index - FEMA's suggested way to prioritize hazards into High, Medium, and Low.

Mitigation Strategies

FEMA requires that the following six categories be used to identify mitigation strategies for each hazard identified in the Multi-Hazard Mitigation Plan:

1. PREVENTION
2. PROPERTY PROTECTION
3. PUBLIC EDUCATION AND AWARENESS
4. NATURAL RESOURCE PROTECTION
5. EMERGENCY SERVICES
6. STRUCTURAL PROJECTS

The MHMP Planning Team

Role of the Planning Team:

1. Provide input on development of the plan.
2. Rank Hazards, prioritize mitigation strategies and identify projects for implementation.
3. Assist with public outreach and participate in public meetings.
4. Review draft plan and provide feedback.
5. Facilitate final adoption of the MHMP by local government.

Meetings

- **Two public meetings** will be held different parts of the County. Anticipated for Spring, 2014.
- **Three Planning Team Meetings** to review and discuss the MHMP hazard ranking and prioritization of mitigation strategies.
 1. September, 2013 Kick off Meeting
 2. February, 2014 Meeting
 3. June, 2014 Meeting

Aitkin County MHMP Contact:

- **Scott Turner, Aitkin County Sheriff and Emergency Management Coordinator**
- Phone: 218-927-7420
- Email: scott.turner@co.aitkin.mn.us

Aitkin County - Multi-Hazard Mitigation Plan Update

March 20, 2014 Planning Team Meeting #2
McGregor Community Center, McGregor, MN
3:00 – 4:30p.m.

Meeting Summary:

On March 20, 2014 Scott Turner, Aitkin County Sheriff and Emergency Management Director, convened the Aitkin County MHMP planning team for Planning Team Meeting #2 under the Aitkin County MHMP Update planning process. The meeting was facilitated by Scott Turner, Bonnie Hundrieser, Senior Planner with the Arrowhead Regional Development Commission and Stacey Stark, Director of the University of Minnesota Duluth Geospatial Analysis Center.

Sheriff Turner opened the meeting with welcoming comments and participant introductions. Stacey Stark and Bonnie Hundrieser then did a powerpoint presentation covering the following five items:

1. MHMP Planning Team Purpose
2. Aitkin County Community Profile and Asset Inventory
3. Hazards Facing Aitkin County
4. Review and Update Risks and Vulnerabilities
5. Development of Mitigation Actions

During and after the presentation, the group engaged in a discussion regarding hazards facing Aitkin County and the development of mitigation strategies in the following categories of Prevention, Property Protection, Public Education and Awareness, Natural Resource Protection, Emergency Services and Structural Projects. A worksheet was provided to participants to record their ideas for any mitigation actions that may fall into these categories, especially if they relate to a specific jurisdiction.

The planning team was informed of next steps in the MHMP update process, which would include holding two public meetings in different parts of Aitkin County, to be scheduled in May. It was agreed that one meeting would be held at the McGregor Community Center, and another meeting would be held in Hill City.

Attached to this meeting summary are the following:

1. March 20th Meeting Agenda
2. Participant sign in sheets
3. Powerpoint presentation slides

Meeting summary prepared by:

Bonnie Hundrieser, Senior Planner - Arrowhead Regional Development Commission
Phone: (218) 529-7527 / Email: bhundrieser@ardc.org

**Aitkin County Multi-Hazard Mitigation Plan (MHMP) Update
Steering Committee Meeting #2
March 20, 2014**

Meeting Purpose

To review and prioritize the hazards to be included in the MHMP, as well as discuss mitigation actions that address each hazard at the County and jurisdiction level.

AGENDA

1. Welcome and Introductions
2. Status of MHMP Update
3. Aitkin County Community Profile and Asset Inventory
4. Hazard Profiles
5. Review and Prioritization of Hazards (Natural / Technological) for inclusion in MHMP
6. Discussion of Mitigation Strategies and Actions
7. Estimated Timeline of Next Steps
 - March/April – Revisions and additions to MHMP mitigation action chart
 - May – Hold 2 public meetings on draft MHMP; revise as needed
 - June/July – Review by HSEM and FEMA
 - July/August – Revisions if needed
 - September – Review and approval of final plan by HSEM and FEMA. County to proceed with local jurisdictional adoptions of plan.

For questions regarding the Aitkin County Hazard Mitigation Plan Update:

- Bonnie Hundrieser, Senior Planner: Arrowhead Regional Development Commission
218-529-7527, bhundrieser@ardc.org
- Stacey Stark, Director: Geospatial Analysis Center UMD
218-726-7438, slstark@d.umn.edu
- Karla White, Aitkin County Sheriff's Office
218) 927-7436, kwhite@co.aitkin.mn.us

Aitkin County Multi Hazard Mitigation Plan
Second Steering Committee Meeting

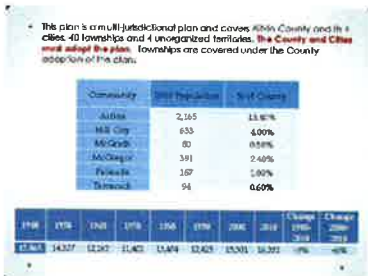
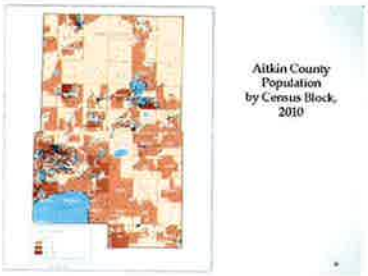
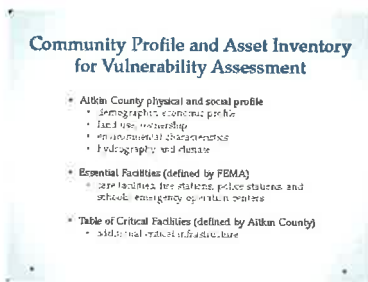
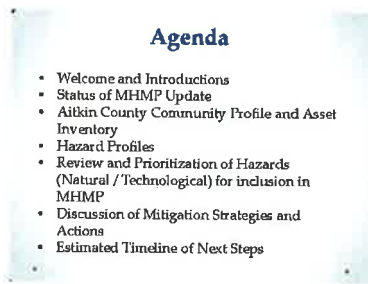
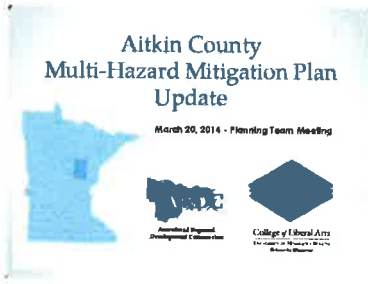
March 20, 2014

Name	Agency/Department	Phone	Email
Michelle Pruitt	1855 Main St NE	52-511-704	Michelle.Pruitt@mn.gov
Yvonne Paul	Township	434-3356	255@frontline.net
George - ADP	Hill City	2440440	
Ellen Cyrus	TAMARACK	768-2313	
Alexis - Doherty		768-2230	
Claire Marsden	Tamarack	768-2165	wenmar@tca.com
Larry Pantner	City of Invernor	765-1717	CityofInvernor@bt.net
Walt Ford	USFWS Aice Lake NW	768-7402	walt_ford@fws.gov
Stacy Tyson	Northland Village	768-3356	stacy@northlandvillage.org
Tony Gabor	Road Cross		
Scott Turner	Aitkin Co Sheriff	218-927-7400	turners@co.aitkin.mn.us
Chessa Whites	Aitkin Co Sheriff's Office	218-927-7424	whites@co.aitkin.mn.us

Aitkin County Multi Hazard Mitigation Plan
Second Steering Committee Meeting

March 20, 2014

Name	Agency/Department	Phone	Email
Duane King	U.S. Fish & Wildlife Service	218-838-2173	duane.king@fws.gov
Tommy Sundt	Timberland	218-927-5570	asundt@timberland.com
Ann Espeseth	Mille Lacs Energy	218-927-8223	anne@mlc.com
Scott Wheeler	State of Minnesota	761-828-1521	scott.wheeler@state.mn.us
Mark Wedel	Aitkin County Board	218-927-6500	mark.wedel@aitkin.org
Joan West	ALPATHS	218-927-2256	joanwest@aitkin.org
William McManis	City of Hill City	218-697-2301	bill.mcmans@hillcity.com
Jeff Mober	Hill City PD	218-697-8200	jeff.mober@hillcity.com
Dean Yeaman	Hill City School	218-697-2394	dean.yeaman@hillcity.com
Robert Orsini	Mitigation	218-232-5136	rob@aitkin.org



Critical Facility Categories

Agriculture and Food	Government Facilities
Banking and Finance	Healthcare and Public Health
Chemical and Hazardous Materials	Education Technology
Commercial Facilities	Manufacturing
Communications	Nuclear Powerplants and Sites
Dams	Nuclear
Defense Installations	Postal and Shipping
Emergency Services	Transportation
Energy	Water



Aitkin County Critical Facilities (Bazardata Mapping)



Aitkin County Fire Departments and Fire Response Zones



Aitkin County Utilities and Communication Infrastructure



Aitkin County Districts by Hazard Type

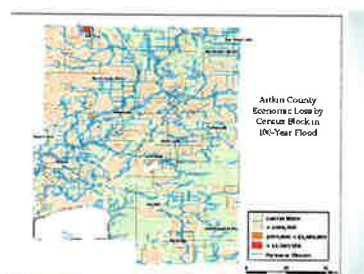
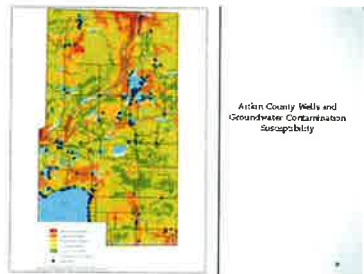
Hazard Identification Record of Events (FEMA, NCEM)



Event Number	Event Name	Event Date	Event Type
00000001	00000001	00/00/00	00/00/00
00000002	00000002	00/00/00	00/00/00
00000003	00000003	00/00/00	00/00/00
00000004	00000004	00/00/00	00/00/00
00000005	00000005	00/00/00	00/00/00
00000006	00000006	00/00/00	00/00/00
00000007	00000007	00/00/00	00/00/00
00000008	00000008	00/00/00	00/00/00
00000009	00000009	00/00/00	00/00/00
00000010	00000010	00/00/00	00/00/00
00000011	00000011	00/00/00	00/00/00
00000012	00000012	00/00/00	00/00/00
00000013	00000013	00/00/00	00/00/00
00000014	00000014	00/00/00	00/00/00
00000015	00000015	00/00/00	00/00/00
00000016	00000016	00/00/00	00/00/00
00000017	00000017	00/00/00	00/00/00
00000018	00000018	00/00/00	00/00/00
00000019	00000019	00/00/00	00/00/00
00000020	00000020	00/00/00	00/00/00

Hazard Identification

- Existing County Plans
- Record of Events (FEMA, NCDC)
- GIS and HAZUS-MH (Flood only)
- Hazard Ranking Methodology

FEMA Multi-Hazard Identification and Risk Assessment Natural Hazards (and groupings by HSEM in MN HMP)

Rash Flood	Tornadoes	Severe Winter Storms
Over Flood	Winds/Storm	Extreme Cold
Coastal Flooding *	Thunderstorm	Extreme Heat
Dam / Levee Failure	Lightning	Landslides
Earthquake	Hailstorms	Land Subsidence / Sinkholes
Wildfire	Drought	Erosion (Coastal Buffer / Riparian)
	Fog *	Expansive Soils *

Addressed in THRA, 2013 plan * Not addressed in MN State HMP

FEMA MHIRA Other Hazards

All Transportation Hazards	Agric. Terrorism	Structural Fire
Food Spoilage/Magnets	Chemical Terrorism	Structural Flood
Food Radiological Incidents	Communications Terrorism	Utility/Communications/Information Systems
Transportation Hazardous Materials	Landfills or Refractive	Energy/Terror
Highway/Terrace/Stream-related	Biological	Public Order
Explosive/Explosion	Cyber Terrorism	Nuclear Power
Radioactive Contamination	Energy Attack	Human Disaster/Infectious
Structural Failures	Armed/Parade/Capt. Events	Human Disaster/Infectious
Ground and Water Supply Contamination?		

Hazard Ranking and Prioritization

CPRI Ranking Methodology
 Probability (1-4, 4% of score)
 Magnitude/Severity (1-4, 30% of score)
 Warning Flux (1-4, 15% of score)
 Duration (1-3, 10% of score)

Ranking Criteria Used in Minnesota State Plan

- The hazard has a potential for being deadly or more frequently.
- The hazard is widespread, generally affecting regions or multiple counties in each event.
- There is a real alternative approach for identifying events and locations.
- The hazard impacts the State most readily and severely.
- The hazard is somewhat localized, affecting only relatively small or isolated areas when released.
- The methodology for identifying events is not well-established, or not applied across entire State.
- The hazard occurs with very infrequent, generally fortuitous events that occur at irregular intervals, although it does occur over a longer horizon.
- The hazard is generally very localized and is a small scale (a sub-county level).
- A methodology for identifying event occurrence is not available or is not consistently applied in the State or available across State lines.

Mitigation Strategies

FEMA requires that the following six categories be used to identify mitigation strategies for each hazard identified in the Multi-Hazard Mitigation Plan:

1. PREVENTION
2. PROPERTY PROTECTION
3. PUBLIC EDUCATION AND AWARENESS
4. NATURAL RESOURCE PROTECTION
5. EMERGENCY SERVICES
6. STRUCTURAL PROJECTS

ID	Description	Priority	Category	Responsible Agency	Status	Notes
001	Identify and assess risks to each jurisdiction. Determine the ability of existing and proposed mitigation strategies to reduce risk to an acceptable level.	High	Prevention	ADCA	In Progress	Complete by 12/31/14
002	Identify and assess risks to each jurisdiction. Determine the ability of existing and proposed mitigation strategies to reduce risk to an acceptable level.	High	Prevention	ADCA, County, Local Govts	In Progress	Complete by 12/31/14
003	Identify and assess risks to each jurisdiction. Determine the ability of existing and proposed mitigation strategies to reduce risk to an acceptable level.	High	Prevention	ADCA, County, Local Govts	In Progress	Complete by 12/31/14
004	Identify and assess risks to each jurisdiction. Determine the ability of existing and proposed mitigation strategies to reduce risk to an acceptable level.	High	Prevention	ADCA, County, Local Govts	In Progress	Complete by 12/31/14
005	Identify and assess risks to each jurisdiction. Determine the ability of existing and proposed mitigation strategies to reduce risk to an acceptable level.	High	Prevention	ADCA, County, Local Govts	In Progress	Complete by 12/31/14
006	Identify and assess risks to each jurisdiction. Determine the ability of existing and proposed mitigation strategies to reduce risk to an acceptable level.	High	Prevention	ADCA, County, Local Govts	In Progress	Complete by 12/31/14
007	Identify and assess risks to each jurisdiction. Determine the ability of existing and proposed mitigation strategies to reduce risk to an acceptable level.	High	Prevention	ADCA, County, Local Govts	In Progress	Complete by 12/31/14
008	Identify and assess risks to each jurisdiction. Determine the ability of existing and proposed mitigation strategies to reduce risk to an acceptable level.	High	Prevention	ADCA, County, Local Govts	In Progress	Complete by 12/31/14
009	Identify and assess risks to each jurisdiction. Determine the ability of existing and proposed mitigation strategies to reduce risk to an acceptable level.	High	Prevention	ADCA, County, Local Govts	In Progress	Complete by 12/31/14
010	Identify and assess risks to each jurisdiction. Determine the ability of existing and proposed mitigation strategies to reduce risk to an acceptable level.	High	Prevention	ADCA, County, Local Govts	In Progress	Complete by 12/31/14

Upcoming MHMP Timeline

- March 2014 - Finalizing and submitting to ADCA for approval.
- May - June 2014 - Submitting to ADCA for approval.
- September - Reviewing ADCA and FEMA comments.
- December - Review and approval of ADCA and FEMA comments.



Appendix F Public Meeting Notices and Meeting Notes

Aitkin County Multi-Hazard Mitigation Plan Public Meetings

Tuesday, June 17th, 2014 at 3:00 p.m. – 4:30 p.m. at the Palisade Community Center, located at 48052 Nature Ave in Palisade at the junction of Main Street and Nature Ave and at 6:30 p.m. – 8:00 p.m. at the Aitkin County Sheriff's Office 217 2nd St NW in Aitkin.



Two public meetings regarding the Aitkin County Multi-Hazard Mitigation Plan (MHMP) will be held on Tuesday, June 17th, 2014. The first meeting will be held from 3:00 p.m. – 4:30 p.m. at the Palisade Community Center, located at 48052 Nature Ave in Palisade at the junction of Main Street and Nature Ave and the second meeting will be held from 6:30 p.m. – 8:00 p.m. at the Aitkin County Sheriff's Office 217 2nd St NW in Aitkin. The Plan details the natural hazards that face the County and identifies specific mitigation strategies and actions to reduce the impact of disasters.

In the fall of 2013 Aitkin County received a grant from the Federal Emergency Management Agency (FEMA) to prepare an update of its multi-jurisdictional MHMP. Seven jurisdictions are part of the plan, including Aitkin County and the cities of Aitkin, Hill City, McGregor, McGrath, Palisade and Tamarack.

Public input is a required step in the MHMP planning process. Community members and staff from the County and participating cities are strongly encouraged to attend the scheduled public meetings. The meetings will provide local residents, businesses, agencies and organizations an opportunity to learn about the draft plan, ask questions and provide feedback on mitigation strategies and recommended actions for implementation.

A draft of the Aitkin County Multi-Hazard Mitigation Plan contents is available for public review at www.arrowheadplanning.org/aitkinmhmp.

For more information, contact:

**Bonnie Hundrieser, Arrowhead Regional Development Commission
bhundrieser@ardc.org or 218-529-7527**



**ARROWHEAD REGIONAL
DEVELOPMENT COMMISSION**

Leading • Planning • Connecting in the counties of Aitkin • Carlton • Cook • Itasca • Koochiching • Lake • St. Louis

June 10, 2014

NEWS RELEASE

FOR IMMEDIATE RELEASE

Contact: Bonnie Hundrieser
218-529-7527 (direct)
1-800-232-0707 (toll free)
bhundrieser@ardc.org

Aitkin County to Hold Public Input Meetings on Multi-Hazard Mitigation Plan

(Duluth, MN) Two public meetings regarding the Aitkin County Multi-Hazard Mitigation Plan (MHMP) will be held on Tuesday, June 17th, 2014. The first meeting will be held from 3:00 p.m. – 4:30 p.m. at the Palisade Community Center, located at 48052 Nature Ave in Palisade at the junction of Main Street and Nature Ave, and the second meeting will be held from 6:30 p.m. – 8:00 p.m. at the Aitkin County Sheriff's Office 217 2nd St NW in Aitkin. The Plan details the natural hazards that face the County and identifies specific mitigation strategies and actions to reduce the impact of disasters.

In the fall of 2013 Aitkin County received a grant from the Federal Emergency Management Agency (FEMA) to prepare an update of its multi-jurisdictional MHMP. Seven jurisdictions are part of the plan, including Aitkin County and the cities of Aitkin, Hill City, McGregor, McGrath, Palisade and Tamarack. Staff from the Arrowhead Regional Development Commission (ARDC) is facilitating the planning process.

Public input is a required step in the MHMP planning process. Community members and staff from the County and participating cities are strongly encouraged to attend the scheduled public meetings. The meetings will provide local residents, businesses, agencies and organizations an opportunity to learn about the draft plan, ask questions and provide feedback on mitigation strategies and recommended actions for implementation.

A draft of the Aitkin County Multi-Hazard Mitigation Plan content is available for public review at www.arrowheadplanning.org/aitkinmhmp. Comments or questions on the plan or public meetings may be directed to Bonnie Hundrieser, ARDC (218) 529-7527 or bhundrieser@ardc.org

The Arrowhead Regional Development Commission is a regional comprehensive planning and development agency serving the counties of Aitkin, Carlton, Cook, Itasca, Koochiching, Lake and St. Louis in Northeast Minnesota. ARDC's mission is to serve the people of the Arrowhead Region by providing local units of government and citizen groups a means to work cooperatively in identifying needs, solving problems and fostering local leadership.

- 0 -

221 West First Street • Duluth, MN • 55802
218.722.5545 • 800.232.0707 • 218.529.7592 (Fax) • info@ardc.org • www.ardc.org
ARDC is an Equal Opportunity Employer

Appendix G

Completed and Deleted Actions from the 2004 Plan

Appendix H

Mitigation Actions by Jurisdiction

Appendix I Works Cited

- Aitkin County. (n.d.). Retrieved from <http://www.aitkincountyswcd.org/PDF-Docs/WaterPlan6-24-09Historical-CurrentData.pdf>
- Aitkin County Housing Authority. (n.d.). Retrieved from http://www.co.aitkin.mn.us/housing_authority/Employment-Data.html
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The Weather Channel. (2014). Retrieved from
<http://www.weather.com/weather/wxclimatology/monthly/graph/USMN0008>



Board of County Commissioners Agenda Request

7A
Agenda Item #

Requested Meeting Date: 7/22/2014

Title of Item: Personnel Committee Recommendations

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Bobbie Danielson <i>Bobbie Danielson</i>	Department: Human Resources Dept.
--	---

Presenter (Name and Title): Bobbie Danielson, HR Director	Estimated Time Needed: 5-10 minutes
---	---

Summary of Issue:
The Personnel Committee unanimously recommends the following. Additional information is attached and questions, if any, can be answered at the meeting.

1. Authorize a second Patrol Sergeant position in the Sheriff's Office. This will be a promotional opportunity, not a new FTE.
2. Authorize refilling the full-time Instruction Coordinator position at LLCC.
3. If the Child Support Enforcement Aide position is filled internally, authorize backfilling the position.
4. Authorize refilling one full-time Forestry/Parks Technician in the Land Department due to resignation.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

1. Motion to accept the Personnel Committee's recommendations as presented.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ See attachments.

Is this budgeted? Yes No *Please Explain:*

All positions are budgeted, except the Patrol Sgt. The Sheriff can fit this added expense in his 2014 budget. The impact is \$1,146.88 in 2014 and \$2,807.93 in 2015.

Request to the Personnel Committee

July 3, 2014

RE: Fill Vacant Patrol Sergeant Position

The second Patrol Sergeant position has been vacant for several years. Sheriff Turner is now requesting to fill the position. This will be a promotional opportunity for existing licensed staff covered by the Teamsters licensed essential unit collective bargaining agreement.

The budget impact is estimated to be \$1,146.88 in 2014 and \$2,807.93 in 2015. This includes an estimated increase of \$1.06 per hour in 2014 and \$1.09 per hour in 2015, as well as increased PERA, FICA and Medicare costs.

Patrol Sergeants assist the Undersheriff in operating an efficient and safe patrol division, supervising more than 10 full-time Deputies. A copy of the job description is attached for your review. The Sheriff will provide additional information at the meeting.

AITKIN COUNTY SHERIFF DEPARTMENT LICENSED ESSENTIAL UNIT CONTRACT
2014 - 2016

APPENDIX A: 2014-2016 Wage Schedules

1/1/2014

	Min/A	B	C	D	E	F	G	H	I	J	K	L	M	N	Max/O
Investigators/Sergeants	\$ 23.50	\$ 24.21	\$ 24.93	\$ 25.68	\$ 26.45	\$ 27.24	\$ 28.06	\$ 28.90	\$ 29.77	\$ 30.66	\$ 31.58	\$ 32.53	\$ 33.51	\$ 34.51	\$ 35.25
Deputies	\$ 22.00	\$ 22.66	\$ 23.34	\$ 24.04	\$ 24.76	\$ 25.50	\$ 26.27	\$ 27.06	\$ 27.87	\$ 28.71	\$ 29.57	\$ 30.45	\$ 31.37	\$ 32.31	\$ 33.00

*Lowest pd Deputy
K.B.*

Est highest promo rate.

Avg = \$25.60

High pd Deputy

Effective January 1, 2014, employees shall be placed on the closest step that provides at least a 1% increase. In no event shall an employee's wage exceed the maximum of the wage schedule.

1/1/2015

	Min/A	B	C	D	E	F	G	H	I	J	K	L	M	N	Max/O
Investigators/Sergeants	\$ 23.80	\$ 24.51	\$ 25.23	\$ 25.98	\$ 26.75	\$ 27.54	\$ 28.36	\$ 29.20	\$ 30.07	\$ 30.96	\$ 31.88	\$ 32.83	\$ 33.81	\$ 34.81	\$ 35.55
Deputies	\$ 22.30	\$ 22.96	\$ 23.64	\$ 24.34	\$ 25.06	\$ 25.80	\$ 26.57	\$ 27.36	\$ 28.17	\$ 29.01	\$ 29.87	\$ 30.75	\$ 31.67	\$ 32.61	\$ 33.30

1/1/2016

	Min/A	B	C	D	E	F	G	H	I	J	K	L	M	N	Max/O
Investigators/Sergeants	\$ 24.15	\$ 24.86	\$ 25.58	\$ 26.33	\$ 27.10	\$ 27.89	\$ 28.71	\$ 29.55	\$ 30.42	\$ 31.31	\$ 32.23	\$ 33.18	\$ 34.16	\$ 35.16	\$ 35.90
Deputies	\$ 22.65	\$ 23.31	\$ 23.99	\$ 24.69	\$ 25.41	\$ 26.15	\$ 26.92	\$ 27.71	\$ 28.52	\$ 29.36	\$ 30.22	\$ 31.10	\$ 32.02	\$ 32.96	\$ 33.65

Pay difference:

<u>2014 (22 weeks)</u>	<u>2015</u>
29.77	30.66
- 28.71	- 29.57
<u>\$ 1.06/hr</u>	<u>\$ 1.09/hr</u>

SCOTT A. TURNER

SHERIFF OF AITKIN COUNTY

217 Second Street NW, Room 185
Aitkin, MN 56431

218-927-7435 Emergency 911
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TOLL FREE 1-888-900-2138

MEMO

TO: Personnel Committee

DATE: July 8, 2014

FROM: Sheriff Scott Turner

RE: Road Sergeant Position


Quite some time ago, the Aitkin County Sheriff's Office patrol comprised of two (2) Road Sergeant positions. For a number of reasons, the last several years there has been only one Road Sergeant. The time has come, in my opinion to once again have two Road Sergeants.

Span-of-Control is a core concept of supervision in any workplace. It is especially important in complex and constantly changing job fields such as law enforcement. While some jobs are more static in nature – that is they are fairly routine in terms of day-to-day activities - that is not the nature of law enforcement and public safety. Many of the positions are also the normal business hours of between 7:00 a.m. and 5:00 p.m. Law enforcement is a 24/7/365 operation. It is also a function that has never been so complicated and technical as it is today.

To help better explain the importance of span-of-control, I have attached a seven-page article from the Police Chief magazine that articulately explains the importance of span-of-control. There are many articles available on the internet from reputable sources that address this issue. Our current ratio of 1:13 is exceedingly high – well above the “industry standard” and much higher than our area law enforcement partners.

More to the point on what it would do for the taxpayers of Aitkin County – it would allow for a greater oversight of the day-to-day patrol functions to better serve those that live, work and recreate in Aitkin County. It would better ensure that policy is followed which in turn reduces liability exposure for the county.

The costs which were outlined by HR Manager Bobbie Danielson can be absorbed into the remaining budget cycle for 2014.

[send to a friend](#) 

Span of Control for Law Enforcement Agencies

By Troy Lane, Assistant Chief, Kansas State University Police Department, Manhattan, Kansas

During the last century, an organization's structure was considered to have a major role in determining the organization's performance. Management scholars established a core set of management principles thought to achieve organizational optimum performance, which included the division of labor, unity of command, and span of control. Proponents of these principles claimed that implementing these concepts would result in an organization where relations between superiors and subordinates were clearly defined, and resources would be used efficiently.

Police management studies from the 1950s through the 1980s featured the span of control concept. However, as policing started to move organizationally from a tall hierarchy to a more flattened organizational, the span of control concept began to fade from the literature.

Flat business organizations became the model and were possible because inexpensive information technology was widespread and allowed people to manage larger groups. Technology could perform middle managers' jobs—collecting information from workers, compiling it into a report, and presenting it to upper management—thus reducing the need for this level of supervision.

However, despite changing business models for organizations, accountability and supervisory responsibilities still need to be established. The question remains: what is the appropriate span of control?

Defining Span of Control

The Federal Emergency Management Agency (FEMA), in its Incident Command Systems (ICS), describes span of control as the number of individuals or resources that one supervisor can manage effectively during emergency response incidents or special events.¹ Robert Bailey describes the term span of control as simply how many people a manager is responsible for communicating to.²

A 2002 published report of the audit in King County, Washington, explained that a low span of control—that is, few subordinates per manager or supervisor—leads to a "tall" organization, one with many layers, whereas a high span of control leads to a flat organization. The audit discusses the two main schools of thought in organizational management theory regarding span of control: classical and contemporary. Classical (pre-1950) authors believed that supervisors needed to control their subordinates, and often specified the proper ratio as no more than six subordinates per supervisor.

Contemporary management theory holds that such classical command-and-control organizations are inefficient, and advocate higher spans of control and flatter organizational structures. Although a consensus on the ideal ratio for span of control has not been reached, current authors advocate ratios ranging from 15 to 25 subordinates per supervisor. Several also recommend five organizational layers as the maximum for any large organization.³

Kansas State University Police Department Span of Control

As a reference point in assessing the span of control for sworn police officers, the Kansas State University Police Department (KSUPD) served as a case study. There are 42 positions in the KSUPD, and of those 23 are sworn police positions. Of those 23 sworn positions, seven are considered supervisory or administrative

positions. Therefore, it appears that the department's span of control equals 1:3, one supervisor per three employees.

However, the organizational chart reveals that in one case a sergeant is supervising four officers, while in another the sergeant assigned to investigations is supervising no one. In the swing and mid-night shifts, two sergeants supervise five officers. Adjusted for these differences, the actual supervisor to sworn officer ratio is 1:2.

After establishing the base for the KSUPD, other departments were surveyed to analyze the span of control among police departments.

Factors Enabling an Increased Span of Control

Factor 1: The Simplicity of the work

The simpler the task, the less need there is for supervision. The more diversified, complex tasks require more supervision. Traditionally, the patrol function has a larger span of control since the work is similar on each beat and one supervisor can oversee the work conducted on several beats.

Factor 2: Efficient use of information technology

Readily available information technologies can obtain needed information to do the job as well as receive direction from supervisor increases the span of control. In-car computers, cameras, and individual communication systems enable officers to be in constant touch with supervisors.

Factor 3: The quality, skills, and capabilities of subordinates

Recruiting quality employees having the necessary education, training, and experience to be able to learn and do the assigned work requires providing less supervision by the department. In contrast, hiring the less educated and unskilled subordinates will require extensive coaching by the supervisors to teach these employees the job.

Factor 4: The skills and capabilities of the supervisor

Departments that invest in developing supervisors and managers find that the more knowledgeable and skillful the supervisor—along with the ability to clearly communicate the work—the more people he or she can supervise.

Factor 5: The quality of the department's training program

Subordinates fully knowledgeable of the laws, procedures, and administrative processes require less supervision.

Factor 6: The harmony of the workforce

When the subordinates are of like minds and working towards the same objectives in harmony, fewer incidents require supervision intervention.

Span of Control Survey

A survey was sent electronically to law enforcement personnel, accomplished by disseminating the survey via the following:

- The FBI National Academy Associates e-mail list⁴
- The LEGUN law enforcement fire-arms instructor list⁵
- Personal e-mail contacts with friends and acquaintances in the profession

While the author acknowledges that the survey methodology does not meet the rigorous requirements of research, 140 administrators did express their opinions. This article's conclusions were reached based on the opinions expressed in these 140 responses.

The survey asked the following questions:

Question 1 -Please choose the applicable answer for your current agency? (choices were-police department, sheriff's office, governmental law enforcement agency, state law enforcement agency, other)

Question 2 -Please tell me where you fall in the structure of your department? (Choices were-line officer, supervisor, administrator, agency head, other)

Question 3 -What is the total number of sworn personnel in your agency?

Question 4 -What is the total number of sworn supervisory personnel in your agency?

Question 5 -I believe that the amount of supervisors or administrators in my department is (choose one) given the number of total personnel? The choices were-too few, too many, just right.

Question 6 -Referring to question 5, the respondent was asked to explain his or her choice.

Question 7 -Are you aware of any publications or authors who have researched the span of control topic?

Survey Results

Most of the respondents worked for municipal police departments. The next largest group of respondents were from sheriffs' departments. Most respondents identified themselves as administrators in their agencies.

Question 3 addressed the total number of sworn personnel in the department, and there was a great deal of difference in the size of agency each person represented. Responses ranged from agencies with one officer to agencies reporting over 30,000 officers. Likewise, Question 4 responses revealed that the number of supervisory personnel ranged from 1 to 4,480.

Question 5 asked for the respondent's opinion as to the adequacy of the amount of supervisors to line personnel-span of control--in their agency. The respondents were fairly even on their opinion, and nearly 80 percent felt the current ratio was adequate for their department.

Factors Narrowing the Span of Control

Factor 1: Change taking place in the work environment

When the work is forever changing, and new procedures and processes are introduced into the work, the greater the need for narrow supervision.

Factor 2: Dispersed workforce, either by time or geographically

The greater the geographic distances and the difference in time that the force works, the smaller the supervision ratio. This is often observed in the investigative division, which frequently requires more supervisors in relation to the number of investigators.

Factor 3: New and inexperienced workforce

Law enforcement in the next few years is experiencing significant retirement numbers in the supervisory and management ranks. This requires promoting younger persons with little experience directing the work of others as well as a short time on the job.

Factor 4: Administrative requirements

The greater the administrative burden on each level of management, the greater the need for a narrow span of control. Jobs free of bureaucratic requirements can focus on the work.

Factor 5: The extent of coordination

When employees' work must be coordinated and the subordinates depend upon each other to accomplish the work, the narrower the supervision requirements. This relationship exists in many of the tactical and technical positions in a police department.

Factor 6: Employees' expectations

The higher the employees' expectations for feedback, career and development coaching, and management interaction, the narrower the requirement for supervision. Many observe that the new workforce entering policing today looks for immediate feedback from management on their progress.

Variables Affecting Manageable Span Of Control

Question 6 asked the respondents to explain how they felt about their department's current span of control. This question revealed a problem with how the question was phrased, because it did not distinguish between supervisory personnel with solely administrative duties and the line supervisor responsible for police officers. Such departments may at first appear to have a very low span of control or supervisor-to-officer ratio; however, when just operational supervisors are considered, the span of control becomes more realistic, although still relatively low in law enforcement as compared to a higher ratio in businesses.

The data suggests that the opinion of a functional span of control has much to do with several key elements related to the organization. Functional span of control is very subjective, as there was a great deal of opinion as to what was too little, too much, or just the right amount of control in law enforcement units. However, most of the discrepancies had logical explanations.

In widely dispersed departments, such as rural sheriffs' departments and state highway patrols, each officer may patrol a considerably large geographic area. Many respondents from these departments felt that given the fact that a single agency might be responsible for covering such large areas, a manageable span of control should be smaller than a relatively smaller geographical jurisdiction. Expecting a sergeant to respond to the needs of several officers spread out over a thousand square miles may be unrealistic.

Respondents from large populated areas also reported a need for a higher span of control. They felt the coverage of certain densely populated geographical areas required a smaller ratio of supervisors to officers. The same held true for officers who patrolled areas of known deviant behavior with high violence and crime rates. In addition, certain days and times have more or less activity in any given jurisdiction. It is common to have more supervision during established days and times when police activity is historically more prevalent.

Another opinion supporting varying spans of control was that of assignment. For instance, specialized units such as intelligence, vice, training, and SWAT support smaller span of control, due to the intense specialization of these units. These units require much closer supervision or personnel with appropriate experience who may also have supervisory rank.

Many respondents stated that their departments operate with an on-duty supervisor at all times. While this is routine in law enforcement, it does affect smaller departments' span of control. For instance, if a small department has three shifts, each with four officers assigned, and one sergeant for each shift, the span of control for that department is 1:4, one supervisor to four officers.

However, if this department wants a senior supervisor on each shift, each day of the week, then it needs two sergeants per shift. This department's ratio has now changed to 1:2. Adding personnel in non-line supervisory or administrative positions, and it is very likely that many days the number of supervisory personnel at work will outnumber the officers working on the street. Respondents-mostly in smaller agencies-voiced this concern.

This concern probably accounts for the higher ratios of supervisor to officer in larger departments. Larger departments tend to have a wider span of control than smaller departments.

The largest span of control-from a very large agency-was 1:15. Though others stated there are limited times and days when their ratio might be higher because of several factors, they reported the normal day-to-day average. Overall, when considering the entirety of the report, it was found that of the 140 agencies reporting, the average span of control for all departments was 1:7.

This is in line with what Las Vegas Police Captain Stavros S. Anthony reported in *The Structural Dimensions of Community Oriented Police Departments*, where he reported that while traditional police departments in the United States had an average span of control of one supervisor to 8.4 officers, those departments that were clearly focused on community policing philosophy had a lower ratio of 7.7 officers per supervisor.⁶

Some departments have gone so far as to set forth written policy that addresses the issue of span of control. For instance, the Garden Grove, California, police department states squad sergeants' administrative span of control should not normally exceed eight persons. Those sergeants who have adjunct administrative assignments over specialized units such as K-9 may have a larger administrative span of control not normally to exceed 12 persons.⁷

High Span Of Control

High spans of control means that there is much less time for any one supervisor to evenly disperse his or her time with subordinates. A common statistic is that 90 percent of a supervisor's efforts are spent on 10 percent of personnel. Thus, supervisors with high numbers of subordinates are likely to have less time to devote to other assigned personnel.

In busy or crisis times, a supervisor's resources are even more taxed, and only problems of immediate importance can be addressed, often in order of perceived precedence. This ratio would explain the ICS theory that mandates a span of control of no more than one supervisor to five reporting elements.

Today, the overwhelmingly trend in government and business is for higher span of control ratios. Advocates list the following advantages:

- Improve communications by eliminating multiple levels of management
- Arrange more harmonious pay and compensation by eliminating various pay grades and job duplications
- Reduce operating costs by eliminating multiple layers of management
- Reduce operating costs by eliminating support staff and space needed for management positions
- Eliminate the confusion of accountability that may exist with multiple layers of management

To budget-conscious jurisdictions, the possible financial saving with little perceived increased risk is attractive.

Low Span Of Control

A lower span of control creates other effects. An agency executive might have a hard time explaining payroll expenditures for an inordinate amount of supervisors or administrators. As Robert Bailey stated in his report, *Span of No Control*, it is better to have a span of control that is too wide than to have too many layers of management. Too many companies spend an inordinate amount of payroll dollars at the top of the

management pyramid and are too quick to cut payroll at the bottom of the pyramid-the people on the firing line who are serving the customers. Though Bailey's research was related to business, it easily translates to most professional fields.

Bailey suggests that an almost equally important idea is that every management layer adds another communication hurdle. The more layers of management in any organization, the more likely the breakdowns in communication. Just as any other communication passed through multiple filters, often the message that is received at the lower levels is drastically different from the one originally sent. This cycle is repeated as information is passed back up through the channels.

The King County, Washington, audit report concluded that current management literature advocates higher spans of control and flatter structures because they increase organizations' efficiency and productivity by reducing problems such as the following:

- Information distortion
- Slow, ineffective decision making and action
- Increased functional walls and turf games
- Greater emphasis on controlling the bureaucracy rather than on customer service
- Higher costs due to the number of managers and management support staff
- Less responsibility assumed by subordinates for the quality of their work

A similar report was generated by the State Auditors Office of Texas, which reported that span of control has a direct bearing on the length of an organization's line of communication, and the way an organization delegates tasks to units and sub units. Many organizations have shifted from manual and clerical workers to knowledge-based structures composed largely of people who direct and control their own performance through information obtained from peers, customers, and, on occasion, higher management. Empowered employees, larger spans of control, and flatter organizational structures may indicate more efficient and effective organizations.

On the other hand, low span of control and multiple layers within an organization may indicate possible inefficiency and ineffectiveness. Span of control is only one component of organizations, and considering an agency as a whole before changing organizational structure is necessary.⁸

Information generated from the front lines in classically hierarchical law enforcement agency is often blocked, slowed down, or skewed by a system that favors multiple layers of bureaucracy and introduces the additional problem of personal interest.

Often those at the operational end of an organizational chain gradually stop offering valuable input because they never see their ideas implemented or even acknowledged. When ideas are put to use, they often fail because the necessary part of the information or idea was lost among the multiple layers of decision-makers involved in the process, who might even have changed the message.

Another problem is operational efficiency. Many responses to this survey reported spans of control in low numbers. If an agency has a span-of-control ratio of 1:3, or one supervisor to three officers, does this mean that roughly one third of those departments' personnel are committed to management activities, and only two-thirds serve their community? The reality-at least in smaller departments-is that the supervisor usually answers calls for service as well as supervises the other officers.

Small departments often have limited ways to reward their officers. For example, some departments cannot reward or even compensate good officers by paying more than any average officer. Each officer-regardless of job performance-is given the same pay raise each year. One way to reward officers is to enhance the possibility of promotion. If the span of control is 1:3, there is a much greater chance of being promoted than if the span of control is 1:15.

The Future Organization

The survey results reveals that many law enforcement agencies prefer lower spans of control and multiple layers of management. However, the growing trend in business management and some governments is moving to flatter organizational structures and higher spans of control. Those who support this movement cite better communications, increased fiscal and personnel responsibility, greater flexibility, and increased delegation by supervisors. Employees favor these conditions because they receive less detailed and micromanaged supervision and more responsibility, and feel they are more trusted by their superiors.

For many reasons, law enforcement departments take many different approaches to the subject of span of control. The survey's findings would tend to suggest that smaller departments have lower spans of control.

This can often be explained by a small agency's wanting to have a supervisor available at all times. Other times it is an agency's way of retaining quality officers, by being able to offer job enhancement and title recognition.

In any event, span of control is a subject that each department must consider. Law enforcement executives must consider the positives and negatives of their own department's span of control, and its effect on their organization. ■

¹Management Span of Control: Introduction to the Incident Command System (ICS100) (Federal Emergency Management Agency, Washington, D.C.): (<http://training.fema.gov/EMIWeb/nimsOther.asp>), accessed August 17, 2006.

² Robert L. Bailey, Span of No Control, March 1, 2005: (http://www.findarticles.com/p/articles/mi_qa3615/is_200503/ai_n13511307), accessed January 24, 2006.

Harriet Richardson, Nancy McDaniel, and Beckett Thomsen, Span of Control: Report No. 94-1 (King County Auditor, King County, WA: June 24, 2002): (<http://www.metrokc.gov/auditor/1994/span.htm>), accessed February 1, 2006.

⁴ FBI National Academy Associates e-mail list, (FBI National Academy Associates, Quantico, Virginia): January 26, 2006; (<http://www.fbinaa.org>), accessed January 26, 2006.

⁵ Greg Block, Law Enforcement Firearms Instructor's Mailing List, (LEGun Instructors), January 26, 2006: (<http://www.firearminstruction.com/legun.html>), accessed January 26, 2006.

⁶ Stavros S. Anthony, The Structural Dimensions of Community Oriented Police Departments Las Vegas, Nevada), January 31, 2006. Dissertation abstract. (http://www.calea.org/newweb/newsletter/No73/structural_dimensions_of_communi.htm), accessed January 31, 2006.

⁷ Garden Grove, California, Police Department, Garden Grove Police Department Operations Manual, November 24, 2004: (http://ci.garden-grove.ca.us/internet/pd_web/ch04.pdf#search='span%20of%20control%20for%20police'), accessed February 1, 2006.

⁸ Texas State Auditors Office, Management to Staff Ratios (Austin, TX): September 24, 2003. (<http://www.hr.state.tx.us/systems/fte/BackgroundandInitiatives.html>), accessed February 1, 2006.

Selected Annotated Bibliography on the Concept of Span of Control

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PATROL SERGEANT

Department Sheriff's Office
Grade Grade 9
Reports to Undersheriff
FLSA Status Non-exempt
Union Status Teamsters Licensed Essential Unit

Q: Does the Board want the job desc. included each time? Est. 6 pages ea.

Final Appointing Authority

This position shall not be filled until final approval of the County Administrator. All offers of employment are made in writing by the Human Resources Department.

Job Summary

To train, direct, and supervise Deputies involved in patrol, routine investigations, crime prevention, community relations, and related services and activities. To perform administrative and general duty law enforcement work to protect life and property throughout Aitkin County.

In absence of the Sheriff and Undersheriff, this position assumes law enforcement responsibilities of the Sheriff over enforcement staff (excludes jail/dispatch staff).

Supervision Received

Employees working in this job class work under general direction and are usually in charge of an organizational unit. They plan and carry out assignments with considerable independence, and have some latitude in developing procedures and methods. They report to a superior by occasional conferences to discuss work progress or problems requiring upper advisement.

Supervision Exercised

Assists the Undersheriff in supervising more than 10 full-time Deputies and Investigators. This includes carrying out policy-making and supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include planning, assigning, and directing work; appraising performance; addressing complaints; training and rewarding employees. Responsibilities also include, in collaboration with the Human Resources Department, interviewing, hiring, and implementing performance improvement plans.

Also directs other law enforcement personnel, the ATV posse volunteers, and fire and ambulance crews at the scene in accordance with general police procedures.

Essential Functions

This position description is not intended to be all-inclusive. Employee may perform other essential and nonessential functions as assigned or apparent to meet the ongoing needs of the department and organization. Regular attendance and punctuality are essential requirements of this position.

1. Assists the Undersheriff in operating an efficient and safe patrol division.



Position Description

2. Assists in preparing and modifying work schedules for Deputies, ensuring appropriate staffing coverage. Reviews timesheets.
 3. Reviews and oversees the work of Deputies to ensure conformance with policies and procedures, established standards of conduct and performance, accuracy of taped and/or written reports, and general operational effectiveness.
 4. Assists in the recruitment and conducts initial and ongoing training of Deputies. Coordinates with the Undersheriff in matters of field training.
 5. Assists in developing and implementing law enforcement policies and procedures. Interprets departmental policy and provides technical guidance to subordinates.
 6. Responds to major incidents or unusual situations in accordance with established guidelines. Coordinates and assists other law enforcement agencies.
 7. Adheres to collective bargaining agreements, county policies and procedures, and applicable laws, including timely/accurate reporting and consistent/uniform administration of EEO, FLSA, FMLA, ADA, Workers' Compensation and Return to Work programs, in close collaboration with the Human Resources Department. Completes departmental new hire orientations promptly and staff performance appraisals in accordance with county policy.
 8. Appropriately responds to requests for government data. Maintains department data in accordance with records retention schedules.
 9. Coordinates annual emergency practice drills in department.
 10. Performs duties of Deputy Sheriff. (Job description available upon request.)
 11. Attend training, meetings, and continuing education courses as needed.
 12. In absence of the Sheriff and Undersheriff, this position assumes law enforcement responsibilities of the Sheriff over enforcement staff (excludes jail/dispatch staff).
- Performs other related duties as assigned or apparent.

Minimum Qualifications

Licensed or eligible to be licensed by the Minnesota P.O.S.T. Board, which includes two years post-secondary education or more; and continues to receive education credits to be licensed. Plus 5 years full-time experience as a P.O.S.T. recognized licensed peace officer with experience working in a Sheriff's Office. Prior law enforcement supervisory experience preferred.

Valid Minnesota driver's license required. U.S. Citizenship required. Employment reference checks, a criminal background check, pre-employment physical and psychological evaluation will be performed as part of the pre-employment process.

Must be First Aid, CPR/AED certified or obtain within 30 days of hire.

Must be able to work rotating shifts, including days, nights, weekends, and holidays as assigned.



Knowledge, Skills, and Abilities Required

Knowledge of:

1. County and departmental policies, procedures, and practices to safely and effectively accomplish the needs of the department.
2. Federal, State, and local laws relevant to the work performed in the position.
3. The principles and practices of modern police science and administration.
4. Considerable knowledge of the principals, practices, methods and modern techniques of criminal investigations, crime prevention, and law enforcement, interrogations, rules of evidence, preservation of evidence, death investigations, jail security, communications practices, court procedures, and data privacy.
5. Geographic character of the county sufficient to locate buildings and areas requiring special police attention.
6. Procedures for settling internal grievances.
7. FCC rules and regulations.
8. Community and law enforcement available resources.

Skill in:

1. Communication and interpersonal skills as applied to interaction with staff and the general public sufficient to exchange or convey information and to receive work direction.
2. Interview and interrogation techniques.
3. Tactics for law enforcement.
4. Organizing and prioritizing work.
5. Efficient computer and typing skills. Current technology skills including GPS, cell phone, etc.
6. Use of cameras and complex audio and video recording devices.
7. Proper care and use of firearms. Use of intermediate weapons such as soft hand, hard hand, Taser, asp, baton, and mace.
8. Reading, writing, and speaking English proficiently. Good writing and communication skills are required for report preparation and court testimony. Must be able to express self well orally and in writing.
9. Pursuit driving. Safe operation of vehicles in all weather and traffic conditions.
10. Standardized field sobriety tests.

Ability to:

1. Present a positive attitude in the workplace, promote a spirit of teamwork and cooperation, and be able to treat co-workers, supervisor, and subordinates with respect, honesty, and consideration. Lead and promote high morale in the department.
2. Plan, schedule, direct, and review the work of subordinates in a manner conducive to full performance and high morale.
3. Think clearly and act quickly in emergency situations.
4. Prepare clear, concise, and accurate reports.
5. Interpret statutes and apply them to the crimes in order to determine if a suspect should be arrested for a specific offense.



Position Description

6. Perform detailed investigations, gather pertinent facts, and integrate data into objective patterns leading to the solution and disposition of criminal cases.
7. Use verbal judo, a tactical communication, to use presence and words to achieve the desired outcome of the encounter.
8. Perform under stressful conditions and deal with stress in an effective manner.
9. Establish and maintain effective working relationships with other employees, court and enforcement agency representatives, and the general public.
10. Deal tactfully, but firmly, with offenders, suspects, and witnesses.
11. Maintain equipment.
12. Maintain confidentiality.
13. Travel and work in excess of standard hours when necessary.

Language Skills

High Skills – Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

Mathematical Skills

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

Reasoning Skills

Very High Skills - Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

Computer Skills

To perform this job successfully, an individual should be proficient at using the following software:

County Payroll Software/E-time, Webfusion, Microsoft Word, Excel, Outlook, PowerPoint, specialized law enforcement software - Enfors/portals/APS/Accurint/DVS, Internet, and other job-related software.

Ability to Travel

Daily travel required for routine patrol, training, meetings, and investigations in Aitkin County. Occasionally out of county travel is also required.

Competencies

To perform the job successfully, an individual should consistently demonstrate the following competencies (definitions attached or available upon request):

Ethics, attendance/punctuality, safety and security, dependability, analytical, design, problem solving, project management, technical skills, customer service, interpersonal skills, oral communication, written



Position Description

communication, teamwork, change management, delegation, leadership, managing people, quality management, business acumen, cost consciousness, diversity, organizational support, judgment, motivation, planning/organizing, professionalism, quality, quantity, adaptability, initiative, strategic thinking, visionary leadership, innovation, patience, decisiveness, flexibility, and crisis management.

Work Environment

The noise level in the work environment is usually moderate to loud.

Patrol Sergeants drive frequently and are subject to dealing with emergency situations including hostile and combative persons as well as dealing with people wielding deadly weapons such as guns or knives; occasionally is exposed to contagious diseases such as HIV, Hepatitis or Tuberculosis; required to drive at high rates of speed on all types of road conditions; subject to working under all types of weather conditions; subject to exposure to dangerous chemicals, dangerous animals, fumes and dust; works with and handles firearms and substances such as tear gas, pepper mace and controlled substances; periodically required to work in inadequate lighting and subject to intense siren, gun shot, and K-9 barking and radio noise; required to be available for call out including days, nights, weekends and holidays; may work long hours during major crime investigations and emergency situations.

The working conditions under which a Patrol Sergeant operates are highly variable. The variations include not only the climatic conditions, but also the variation in the levels of stress and/or danger. The stress continuum ranges from routine (low stress) environments to high stress environments, such as dealing with individuals or groups of individuals that are in an agitated state, under the influence of alcohol or a controlled substance, or are mentally impaired - in an uncontrolled setting. High-stress incidents would also include the hands-on dealing with natural disasters or other catastrophic events. Similarly, the danger continuum ranges from routine (low danger) situations in controlled environments to high danger situations, which involve the use of force or threatened use of force against a law enforcement officer. A Patrol Sergeant also faces the danger of infectious contamination of pathogenic disease in responding to medical-related calls, such as accidents.

Equipment and Tools

Personal protective equipment, squad car, radars, Intoxilyzer sensors, portable and mobile radios, firearms (handgun, shotgun, automatic rifle), Taser, Preliminary Breath Tester, expandable baton, handcuffs, flashlight, first aid, hand tools, power tools, measuring and metering devices, oxygen units, tape recorders, cameras, audio and video equipment, computer and software, printer, telephone, pagers, copier, fax, statute books, calculator, shredder, county-owned vehicles, trailers, ATV, winch, snowmobile, boat, and other job-related equipment.

Physical Activities/Requirements

Must have and maintain the physical ability to perform the essential functions of this position. Physical requirements include climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, twisting, fingering, grasping, feeling, smelling, talking, hearing, seeing and repetitive motions.

Very Heavy Work which involves exerting in excess of 100 pounds of force.



Position Description

Physical requirements also include the following: eyesight correctable to 20/20; ability to engage in activities which require physical exertion; ability to withstand inclement conditions (i.e. cold, rain, snow, heat) for extended periods of time; ability to perform under high stress situations; the capability of responding to situations involving physical violence.

Patrol Sergeants are subject to call-out 24 hours a day, 7 days a week.

Working safely is a condition of employment. Aitkin County is a drug-free workplace.

Disclaimer

The above statements are intended to describe the general nature and level of the work being performed by employees assigned to this job classification. This is not an exhaustive list of all duties and responsibilities. Aitkin County reserves the right to amend and change responsibilities to meet organizational needs as necessary. This job description does not constitute an employment agreement between the employer and employee.

Reasonable Accommodation Notice

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05/13/2014

"Providing Quality Services and Efficient Resource Management for the Citizens and Guests of Aitkin County."

AITKIN COUNTY SHERIFF DEPARTMENT LICENSED ESSENTIAL UNIT
CONTRACT
2014 - 2016

The Employer will continue to contribute its portion of the medical insurance in force when the workers' compensation begins during the period an employee is receiving workers' compensation loss of time benefits due to a work-related injury or illness.

In compliance with the Minnesota Workers' Compensation Act, Minn. Stat. §176.021, subd. 5, and the PERA, workers' compensation wage loss payments are exempt from federal, state, social security tax and PERA deductions and any other deductions that would normally be taken out of the employee's paycheck.

ARTICLE 13.

*Teamsters
Deputy
Contract*

PROMOTIONS

In filling job vacancies or new positions preference shall be given to those employees oldest in point of service, provided, however, that the qualifications and physical fitness of the employees being considered for the job have to be relatively equal. In judging employee's qualifications for the job, the following factors shall be considered:

1. Ability to perform related work.
2. Attitude.
3. Aptitude.
4. Versatility.
5. Efficiency.
6. Previous work record.
7. Attendance.

Where qualifications and ability are equal, then seniority shall prevail.

All job vacancies or new positions shall be posted on the bulletin board for a period of five (5) weekdays (Monday through Friday) so that the interested employees may have an opportunity to apply. Such notice shall state the requirements of the job. Employees shall apply for the vacancy or new position in writing, and only those applicants who meet the requirements shall be considered.

The successful applicant shall have a ninety (90) calendar day trial period in which to demonstrate his or her ability to perform the job. During the trial period, either the employee or the County may request that the employee return to their previous position and rate of pay per the collective bargaining agreement without loss of seniority.

The Employer may make immediate temporary assignments to fill any vacancy or new position while the job posting procedures are being carried out. If there is a dispute involving the provisions of this Article it shall be referred to the grievance procedure of this Agreement for resolution.

Memorandum

July 3, 2014

To: Aitkin County Personnel Committee

From: Scott Rian, LLCC Business and Marketing Manager

RE: Ryan Parrish will be leaving LLCC I am requesting Hiring his replacement.

Ryan Parrish will be leaving LLCC with his last day being the 18th of July 2014. The Instruction Coordinator is the face the schools see of Long Lake. That person is the primary contact with questions regarding programming and schedules.

Some of the work duties this job is individual is responsible for are. Creating work schedules for instruction staff. Arranging for equipment and supplies for learning units. Developing, researching, and writing curriculum and objectives in conservation/environmental/outdoor education programs.

Presenting a positive attitude in the workplace, promote a spirit of teamwork and cooperation, and be able to treat all county staff and guests with respect, honesty, and consideration. Leading, instructing and evaluating programs and activities Deal tactfully, but firmly, while supervising students.

Communicate with co-workers, students and the general public. Establish and maintain effective working relationship with co-workers, supervisors, students and the general public. Creating evaluating, and updating curriculum .Issuing and following oral and written instructions. Endure adverse weather conditions and hazardous and annoying insects

A courteous knowledgeable Instruction coordinator reflects directly on the public's perception of Aitkin County.

The Instruction Coordinator position is a Grade L, the current incumbent earns \$52,603.20/year. We anticipate the 2015 Grade 10 Min will be \$52,624 and Max will be \$78,624.

7-5-14

Mr. Scott Rian, Mr. Mark Jacobs, Mr. Nathan Burkett and Aitkin County Commissioners:

It is with regret that I am officially resigning my position as Instruction Coordinator at Long Lake Conservation Center. However, this is a move that will be good for my family. My last day of work in my position will be July 17 after a full week of work (or with PTO or personal leave to reach 40 hours for the week). Thank you for the opportunities that I have been given in my time with LLCC and Aitkin County. Although I don't fully know my future availability, I would like to remain a volunteer for LLCC. If it works out, I would be interested in helping with camps or school groups from time to time.

As a parting thought, I realize that the relationship between Aitkin County and LLCC is mutually beneficial; I would like to encourage everyone involved to realize the same. Aitkin County supports LLCC's financial shortfalls, and LLCC brings hundreds of thousands of dollars into the county—money that supports business, county tax base and many other services for Aitkin County residents. LLCC is Aitkin County and Aitkin County is LLCC. With the leadership of Mr. Rian, LLCC is in a great position to provide many additional opportunities for Aitkin County.

Most Respectfully,



Ryan Perish



INSTRUCTION COORDINATOR

Department Land Department, Long Lake Conservation Center
Grade Grade 10
Reports to Business & Marketing Manager
FLSA Status Exempt
Union Status Non-union Position
Special Note Residence on LLCC campus required

Final Appointing Authority

This position shall not be filled until final approval of the County Administrator. All offers of employment are made in writing by the Human Resources Department.

Job Summary

To provide or arrange for environmental education for visiting students--this includes training, scheduling and supervising other instructors.

Supervision Received

Employees working in this job class work under general direction and are usually in charge of an organizational unit. They plan and carry out assignments with considerable independence, and have some latitude in developing procedures and methods. They report to a superior by occasional conferences to discuss work progress or problems requiring upper advisement.

Supervision Exercised

Manages education division staff including Instructor/Naturalists, Seasonal Naturalists, Assistant Summer Program Director, Summer Instructors/Counselors, and other seasonal staff and volunteers.

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include planning, assigning, and directing work; appraising performance; addressing complaints; training and rewarding employees. Responsibilities also include, in collaboration with the Human Resources Department, interviewing, hiring, implementing performance improvement plans, disciplining employees, suspension, termination, and resolving grievances.

Essential Functions

This position description is not intended to be all-inclusive. Employee may perform other essential and nonessential functions as assigned or apparent to meet the ongoing needs of the department and organization. Regular attendance is an essential requirement of this position.

1. Supervises and trains instructor naturalists, seasonal naturalists and summer staff, both on campus and on off-campus expeditions.
2. Communicates with and assists food service, administration, and maintenance staff to preserve and promote the quality and standards of the educational program.
3. Communicates with clientele.
4. Ensures safe participation of Long Lake Conservation Center clientele.



Position Description

5. Conducts programs.
 6. Creates work schedules for instruction staff.
 7. Arranges for equipment and supplies for learning units.
 8. Develops, researches, and writes curriculum and objectives in conservation/environmental/outdoor education programs.
 9. Adheres to collective bargaining agreements, county policies and procedures, and applicable laws, including timely/accurate reporting and consistent/uniform administration of EEO, FLSA, FMLA, ADA, Workers' Compensation and Return to Work programs, in close collaboration with the Human Resources Department. Completes departmental new hire orientations promptly and staff performance appraisals in accordance with county policy.
 10. Maintains department data in accordance with records retention schedules.
 11. Assists in coordinating annual emergency practice drills for staff.
 12. Attend conferences and continuing education courses as needed.
- Performs other related duties as assigned or apparent.

Preferred Qualifications

Minnesota teaching license in elementary and middle school science education preferred.

Must be First Aid and CPR/AED certified within 60 days of hire.

Valid Minnesota driver's license required. U.S. Citizenship required. Employment reference checks, a criminal background check (including FBI fingerprint check), and pre-employment physical will be performed as part of the pre-employment process.

Must be willing to work flexible hours as needed, including evenings and some weekends for special events.

Knowledge, Skills, and Abilities Required

Knowledge of:

1. County and departmental policies, procedures, and practices.
2. Basic knowledge of natural science, environmental education, recreation or related fields.

Skill in:

1. Communication and interpersonal skills as applied to interaction with coworkers, supervisor, and the general public sufficient to exchange or convey information and to receive work direction.
2. Teaching and Public Speaking
3. First aid and CPR/AED skills.
4. Leading outdoor activities
5. Using audio visual equipment, computers, and other office equipment.
6. Care and handling of live specimens including: snakes, frogs, salamanders, mice, and crickets.



Position Description

Ability to:

1. Present a positive attitude in the workplace, promote a spirit of teamwork and cooperation, and be able to treat all county staff and guests with respect, honesty, and consideration.
2. Lead, instruct and evaluate programs and activities to carry out the objectives and goals of the Conservation Center.
3. Deal tactfully, but firmly, while supervising students.
4. Employ positive public relations both on and off the Conservation Center.
5. Maintain confidentiality.
6. Communicate with co-workers, students and the general public.
7. Establish and maintain effective working relationship with co-workers, supervisors, students and the general public.
8. Create, evaluate, and update curriculum.
9. Issue and follow oral and written instructions.
10. Endure adverse weather conditions and hazardous and annoying insects.

Language Skills

High Skills – Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

Mathematical Skills

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

Reasoning Skills

High Skills – Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Computer Skills

To perform this job successfully, an individual should be proficient at using the following software. Check all that apply.

County Payroll Software, E-time, Microsoft Word, Excel, Outlook, PowerPoint, Internet, and other job-related software.

Ability to Travel

Occasional travel in and out of Aitkin County is required for attending conferences, meetings, and when visiting other sites (schools, potential clients, etc.).



Position Description

Competencies

To perform the job successfully, an individual should consistently demonstrate the following competencies (definitions attached or available upon request):

Ethics, attendance/punctuality, safety and security, dependability, analytical, design, problem solving, project management, technical skills, customer service, interpersonal skills, oral communication, written communication, teamwork, change management, delegation, leadership, managing people, quality management, business acumen, cost consciousness, diversity, organizational support, judgment, motivation, planning/organizing, professionalism, quality, quantity, adaptability, initiative, strategic thinking, visionary leadership, innovation, flexibility, and crisis management.

Work Environment

The noise level in the work environment is usually moderate.

This position requires both indoor and outdoor work in all types of weather, including hot summer and cold winter temperatures. Outdoors may be exposed to bees, flies, mosquitoes, ticks, and poison ivy. May occasionally be exposed to blood or other body fluids from guest illness or injury.

Equipment and Tools

Computer, copier, fax, telephone, printer, 10-key calculator, shredder, county-owned vehicles, and personal vehicle (requires proof of insurance on file). May also use a variety of recreational and educational tools and equipment.

Physical Activities/Requirements

Climbing, balancing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, carrying, use of fingers, grasping, talking, hearing, seeing, and repetitive motions. Must have the ability to lift and/or carry up to 40 pounds.

While performing the duties of this job, the employee performs light work, exerting up to 40 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly to move objects.

Working safely is a condition of employment. Aitkin County is a drug-free workplace.

Disclaimer

The above statements are intended to describe the general nature and level of the work being performed by employees assigned to this job classification. This is not an exhaustive list of all duties and responsibilities. Aitkin County reserves the right to amend and change responsibilities to meet organizational needs as necessary. This job description does not constitute an employment agreement between the employer and employee.

Reasonable Accommodation Notice

The County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and



Position Description

encourages both prospective and current employees to discuss potential accommodations with the employer.


05/13/2014

“Providing Quality Services and Efficient Resource Management for the Citizens and Guests of Aitkin County.”

AITKIN COUNTY HUMAN RESOURCES

Bobbie Danielson, HR Director
bobbie.danielson@co.aitkin.mn.us
Nicole Visnovec, HR Specialist
nicole.visnovec@co.aitkin.mn.us

Phone 218-927-7306
Job Hotline 218-927-7393
Fax 218-927-7374
www.co.aitkin.mn.us

To: Personnel Committee
From: Bobbie Danielson 
Date: July 3, 2014
Subject: Backfilling CSEA Position

A **Child Support Officer (CSO)** position in the HHS Department has been filled internally by promotion. Deanna Jezierski, **Child Support Enforcement Aide (CSEA)**, was promoted and will begin working in the CSO position on July 14, 2014.

We anticipate the CSEA position will also be filled internally and are requesting permission to fill any vacancy that is created by that transfer or promotion as well.



Position Description

FORESTRY / PARKS TECHNICIAN

Department Land Department
Grade Grade 4
Reports to Land Commissioner (for Parks) and Assistant Land Commissioner (for Forestry)
FLSA Status Non-exempt
Union Status AFSCME Courthouse Unit

Final Appointing Authority

This position shall not be filled until final approval of the County Administrator. All offers of employment are made in writing by the Human Resources Department.

Job Summary

To assist land department staff in performing land, forest and recreational management of county tax-forfeited lands and county park facilities. To assist with the management of county tax-forfeited lands and county park facilities to ensure optimum economic benefits to local taxing districts and to benefit wildlife, recreation, water quality and public safety. To assist with reviewing and recording department statistics and collecting payments.

Supervision Received

Employees working in this job class work under general supervision and usually receive some instruction with respect to details of most assignments, but are free to develop their own work sequences within established procedures, methods, and policies. They are often physically removed from their supervisor and are only subject to periodic supervisory checks.

This position reports to the Land Commissioner for parks activities, but may also receive limited work direction from the Parks Foreman and Recreation Specialist. Likewise, this position reports to the Assistant Land Commissioner for forestry activities, but may also receive limited work direction from the Foresters.

Supervision Exercised

Serves as a work leader for seasonal park laborers. Elements of direct control over these positions include assigning tasks, monitoring progress and work flow, checking the product for timeliness and correctness or soundness, and providing input into supervisor's actions.

Essential Functions

This position description is not intended to be all-inclusive. Employee may perform other essential and nonessential functions as assigned or apparent to meet the ongoing needs of the department and organization. Regular attendance and punctuality are essential requirements of this position.

1. Assists in the set-up, appraisal, and scaling of timber harvesting on county lands, to ensure optimum yields of forest products on a sustainable basis and provides benefits to non-timber benefits/forest



Position Description

- values (i.e. recreational opportunities, wildlife habitat, etc.) On rare occasions, may also assist in the supervision of contractors harvesting timber on county lands.
2. Assists in performing forest inventory on specific forest stands to update or expand land department data on the attributes of county forest lands.
 3. Assists in boundary determinations related to activities on or affecting county lands, using established surveying techniques.
 4. Assists in the set-up, supervision and maintenance of county forest development projects including, site preparation, reforestation, timber stand improvement, pesticide application, forest roads, gravel pits, beaver control, wildlife habitat or water quality projects to protect or enhance the economic and environmental viability of county lands.
 5. Assists in maintenance and development of county recreation facilities including parks, campgrounds, public accesses or trails to provide a safe and clean environment for users of the facilities.
 6. Serves as a work leader over seasonal, part time, and/or temporary employees to assist in the timely accomplishment of workloads related to department activities.
 7. Reviews and records through accurate data entry department statistics, such as allocation of employee and equipment time, mileage, invoices, project reimbursements, and summaries of project costs.
 8. Collects and issues payment receipts for timber permits, contract for deed payments, overruns, land sales, leases, easements, campground receipts, and aerial photo sales.
 9. Provides public and office assistance by performing receptionist duties, facilitating communication via the radio with foresters, and providing information both in person and over the phone.
 10. Assists in appraisals of timber volume and value, and in determining the location and boundaries of tax-forfeited land.
 11. Attends workshops and seminars, approved by the land commissioner, to keep up-to-date on current practices, procedures, laws, ordinances or issues related to the natural resources field.
 12. Attends training and meetings as needed.
- Performs other related duties as assigned or apparent.

Minimum Qualifications

Associate's degree or higher in Forestry, Parks and Recreation, Natural Resources, or a related field, plus two or more years related experience performing land, forestry, or recreational management activities.

Pesticide Applicator license issued by the State of MN Department of Agriculture preferred.

Valid Minnesota driver's license required. U.S. Citizenship required. Employment reference checks, a criminal background check, and pre-employment physical will be performed as part of the pre-employment process.



Position Description

Knowledge, Skills, and Abilities Required

Knowledge of:

1. County and departmental policies, procedures, and practices.
2. Knowledge of the latest silvicultural methods and soil and site productivity and the ability to administer proper silvicultural methods for each timber species, to ensure maximum yield of timber and to benefit wildlife, water quality, and recreation.
3. State and local laws, rules, and regulations relevant to the work performed in this position.
4. Habitat needs of wildlife and plants.
5. Knowledge and understanding of soils, forest pests, and herbicides.
6. Different plant and tree species.
7. General office work such as telephone etiquette, filing, and data entry.
8. Surveying techniques and instruments, topography and forest management, and ability to use proper terminology and technical forms.
9. Knowledge of proper procedures and safety rules when using and applying herbicides, pesticides and assisting with explosives.

Skill in:

1. Written and oral communication skills sufficient to communicate the policies and procedures of the department to, contractors, other agencies, customers and the public.
2. Typing skill sufficient to complete 30 net words per minute without errors.
3. Operating light equipment (tractors, bobcats, etc.), light machinery, spraying equipment, forestry tools and other small hand and power tools.
4. Proficient GPS and compass orienteering.
5. Strong computer skills.
6. Reading, writing, and speaking English proficiently.
7. Effectively organizing and prioritizing workload.

Ability to:

1. Present a positive attitude in the workplace, promote a spirit of teamwork and cooperation, and be able to treat co-workers and supervisors with respect, honesty, and consideration.
2. Consistently perform accurate data entry.
3. Precisely follow oral and written instructions, develop and follow detailed work plans, maintain a safe work environment, and promote county resources.
4. Read and understand legal descriptions and several different types of maps.
5. Establish and maintain effective working relationships with supervisors, co-workers, other county employees, loggers, contractors, individuals, special interest groups, government agencies and the general public.
6. Work in all types of weather and conditions
7. Physically traverse in treacherous conditions.
8. Demonstrate a high degree of self-motivation and the ability to work independently
9. Endure hazardous insect, animals, and plants.
10. Maintain accurate daily logs.
11. Motivate and direct seasonal staff as they work.
12. Safely operate chainsaws, brush axes, ATVs, snowmobiles and pickup trucks.



Position Description

Language Skills

Intermediate Skills - Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write reports and correspondence. Ability to speak effectively before groups of customers or employees of the organization.

Mathematical Skills

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to calculate figures and amounts such as percentages, acres, feet, square feet, area, circumference, diameter, and radius. Ability to apply concepts of basic algebra and geometry. Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations. Ability to apply sampling theory.

Reasoning Skills

Intermediate Skills – Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills

To perform this job successfully, an individual should be proficient at using the following software.

County Payroll Software, E-time, Webfusion, Microsoft Word, Excel, Outlook, Publisher, Access, PowerPoint, Inventory Management Software: TAppr (access integration with GIS), RTVision reservation Program, GIS, Arc Map, Arc View, GPS (Terra Sync) and other job-related software.

Ability to Travel

Daily travel required, approximately 100 miles per day on highways and forest roads.

Competencies

To perform the job successfully, an individual should consistently demonstrate the following competencies (definitions attached or available upon request):

Ethics, attendance/punctuality, safety and security, dependability, analytical, problem solving, technical skills, customer service, interpersonal skills, oral communication, written communication, teamwork, leadership, quality management, cost consciousness, diversity, organizational support, judgment, motivation, planning/organizing, professionalism, quality, quantity, adaptability, and initiative.

Work Environment

The noise level in the work environment is usually moderate.

This position requires some work indoors and outdoor activity for the majority of the day using, operating, and maintaining small tools, heavy equipment, light machinery and other specialized instruments, keeping them in safe working condition. Manual dexterity and motor coordination are required for the majority of the duties.



Position Description

The work may be dirty and hazardous at times; subject to chemicals and pesticides and annoying and hazardous insects and animals.

Equipment and Tools

Personal protective equipment, computer, copier, fax, telephone, printer, power tools, hand tools, surveying equipment, 10-key calculators, measuring and metering devices, laser levels, construction calculators, specific forest related tools such as prisms, clinometer, Biltmore sticks, statistical charts specific to forestry (i.e. stocking tables), handheld GPS units, motor graders, bobcats, and county-owned vehicles.

Physical Activities/Requirements

Climbing, balancing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, carrying, use of fingers, grasping, talking, hearing, seeing, and repetitive motions. Must have the ability to lift and/or carry up to 50 pounds. May occasionally perform heavy work, exerting up to 100 pounds of force to move objects.

While performing the duties of this job, the employee performs medium work, exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects. Position requires walking long distances in sometimes difficult terrain.

Working safely is a condition of employment. Aitkin County is a drug-free workplace.

Disclaimer

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05/13/2014

"Providing Quality Services and Efficient Resource Management for the Citizens and Guests of Aitkin County."



Board of County Commissioners Agenda Request

8A

Agenda Item #

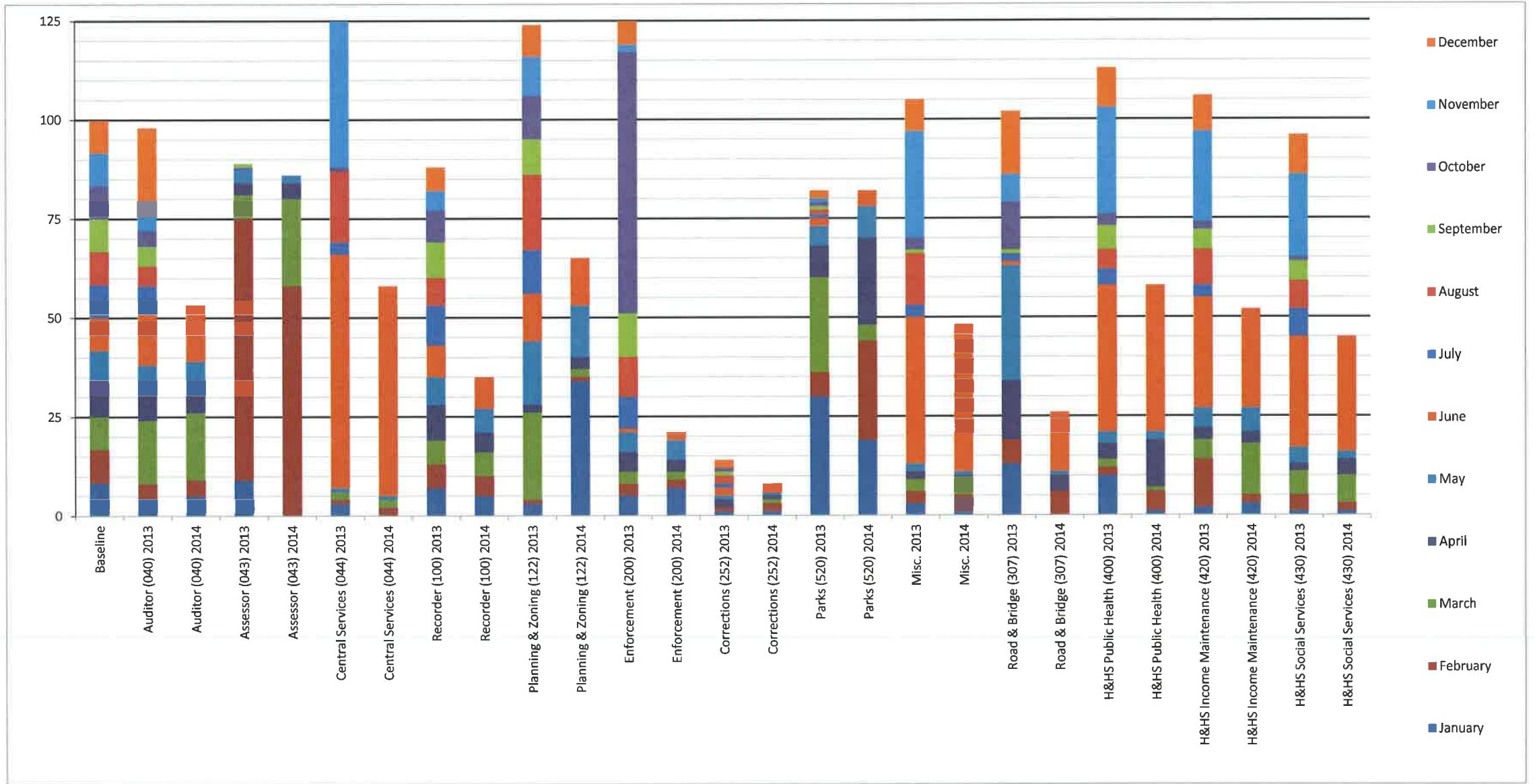
Requested Meeting Date: July 22, 2014

Title of Item: 2nd Quarter Revenue & Expenditures Report

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input checked="" type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): Nathan Burkett, County Administrator		Estimated Time Needed: 10 minutes
Summary of Issue: Included for review are: 1. Revenue & Expenditure Graphs 2. Cash Balance Sheets 3. IFS Report		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: None.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

**Revenues (Only) Report January - December 2013
January - June 2014**



07/16/14 CASH BALANCE SHEET		BALANCE 12/31/13	BALANCE 01/31/14	BALANCE 02/28/14	BALANCE 03/31/14	BALANCE 04/30/14	BALANCE 05/31/14	BALANCE 06/30/14	BALANCE 06/30/13
INVESTMENTS (YTD)		27,723,155.59	25,073,091.36	25,293,373.71	25,073,091.36	26,023,218.56	31,385,608.33	27,431,446.27	30,264,114.23
CASH BALANCES									
GENERAL FUND	1 000	8,380,477.05	6,953,713.69	6,482,498.63	6,284,411.05	5,493,309.40	4,588,262.41	7,866,419.39	7,972,882.73
RESERVED	1 000	332,722.35	314,071.26	313,366.08	313,366.48	313,366.48	306,496.48	282,606.30	352,846.44
RESERVE FROM ECON DEV	1 000	580,297.61	525,297.61	525,297.61	525,297.61	525,297.61	525,297.61	525,297.61	580,297.61
SHERIFF CONTINGENT	1 201	975.92CR	5,012.50CR	5,232.50CR	5,295.00CR	5,423.33CR	6,485.83CR	6,527.48CR	3,065.00CR
ENHANCED 911	1 254	608,498.23CR	609,046.72CR	616,479.21CR	620,194.46CR	624,749.33CR	586,360.26CR	553,246.53CR	578,243.10CR
SOLID WASTE	1 391	645,554.71CR	627,685.55CR	610,900.12CR	594,540.61CR	568,493.33CR	575,472.55CR	653,771.92CR	677,772.48CR
Fund 1 Subtotal		9,293,497.01	7,793,082.56	7,321,162.32	7,123,075.14	6,331,973.49	5,420,056.50	8,674,323.30	8,906,026.78
ROAD & BRIDGE	3 000	1,634,744.72	1,134,413.78	2,108,127.08	1,738,453.81	1,672,945.71	1,367,764.54	1,947,682.04	3,605,522.73
"232" TURNBACK	3 310	7,391,092.82	7,391,092.82	7,391,092.82	7,391,092.82	7,391,092.82	7,391,092.82	7,391,092.82	8,391,092.82
Fund 3 Subtotal		9,025,837.54	8,525,506.60	9,499,219.90	9,129,546.63	9,064,038.53	8,758,857.36	9,338,774.86	11,996,615.55
UNORG R&B	4 421	413,116.37	413,116.37	456,293.31	456,293.31	456,308.31	456,308.31	480,311.40	508,759.19
UNORG FIRE	4 422	40,166.05	40,166.05	40,166.05	25,807.03	25,377.84	25,377.84	41,661.78	31,581.99
UNORG CEMETERY	4 423	814.97	0.00	0.00	0.00	0.00	0.00	1,491.45	994.41
Fund 4 Subtotal		454,097.39	453,282.42	496,459.36	482,100.34	481,686.15	481,686.15	523,464.63	541,335.59
HEALTH & HUMAN SERVICES	5 000	5,295,265.67	4,900,509.99	4,696,922.15	4,562,200.11	4,381,363.40	4,072,254.85	5,054,678.61	4,951,763.55
DEBT SERVICE	6 000	180,579.11	180,579.11	180,579.11	180,579.11	180,579.11	180,579.11	177,353.94	393,716.18
DITCH JUDICIAL 2	7 350	12,320.86	12,320.86	12,321.37	12,321.81	12,322.24	12,322.60	12,322.98	12,317.96
COUNTY 2	7 367	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COUNTY 5	7 353	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COUNTY 20	7 364	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COUNTY 21	7 365	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COUNTY 23	7 354	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COUNTY 24	7 351	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COUNTY 25	7 355	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COUNTY 28	7 356	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COUNTY 29	7 371	265.12	265.12	265.12	265.12	265.12	265.12	265.12	265.12
COUNTY 30	7 352	27,982.84	27,982.84	27,984.02	27,985.02	27,986.00	27,986.82	27,987.67	28,148.72
COUNTY 34	7 357	795.89	795.89	795.89	795.89	795.89	795.89	795.89	795.89
COUNTY 36	7 358	2,755.29	2,755.29	2,755.29	2,755.29	2,755.29	2,755.29	2,755.29	2,755.29
COUNTY 37	7 359	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COUNTY 42	7 360	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COUNTY 43	7 366	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COUNTY 58	7 361	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COUNTY 63	7 362	1,512.88	1,512.88	1,512.88	1,512.88	1,512.88	1,512.88	2,517.78	1,523.30
COUNTY 66	7 363	1,278.73	1,278.73	1,278.73	1,278.73	1,278.73	1,278.73	1,278.73	1,278.73
DIVERSION CHANNEL	7 373	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.54
Fund 7 Subtotal		46,911.61	46,911.61	46,913.30	46,914.74	46,916.15	46,917.33	47,923.46	47,087.55

		BALANCE 12/31/13	BALANCE 01/31/14	BALANCE 02/28/14	BALANCE 03/31/14	BALANCE 04/30/14	BALANCE 05/31/14	BALANCE 06/30/14	BALANCE 06/30/13
STATE	9 000	121,469.09	22,136.90	21,150.50	22,722.06	27,150.39	(1,470,032.01)	10,826.13	95,459.84
TIMBER PERMIT BONDS	10 900	72,963.19	69,906.10	76,299.41	75,109.90	66,867.34	55,943.49	75,941.01	40,162.34
ABAN DEP/BAIL ESCROW	10 919	1,814.56	1,814.56	1,814.56	1,814.56	1,814.56	1,814.56	1,814.56	1,814.56
CO DEVELOPMENT	10 921	415,845.09	380,119.64	367,628.01	355,171.79	342,551.90	304,638.09	292,280.26	284,123.19
CONS FORF TAX SALE	10 922	(1.12)	(1.12)	498.88	498.40	498.40	498.40	498.40	2,039.38
FORF. TAX SALE	10 923	681,956.46	843,231.79	291,055.04	331,153.87	366,377.57	369,389.23	549,851.77	184,258.74
LAW LIBRARY	10 926	54,412.94	54,002.60	54,000.03	55,049.13	55,305.88	55,451.91	55,359.19	51,366.03
MISSING HEIRS	10 927	21,519.08	21,519.08	21,519.08	21,519.08	21,519.08	21,519.08	21,519.08	21,519.08
CO INSURANCE TRUST	10 929	857,227.48	857,227.48	857,227.48	857,227.48	857,227.48	857,227.48	857,227.48	853,817.48
Fund 10 Subtotal		2,105,737.68	2,227,820.13	1,670,042.49	1,697,544.21	1,712,162.21	1,666,482.24	1,854,491.75	1,439,100.80
FOREST RESOURCE	11 924	263,468.43	251,839.91	241,312.85	232,140.86	220,287.02	206,249.98	198,351.44	194,656.55
REFORESTATION	11 925	508,506.72	488,983.56	631,187.57	616,535.52	599,887.42	575,898.82	556,562.92	596,446.40
MEMORIAL FOREST	11 934	133,798.54	120,255.59	205,479.31	200,871.71	195,862.03	189,301.37	181,804.59	206,454.64
FOREST ROAD	11 935	53,389.14	50,556.63	50,620.64	70,399.09	70,399.09	67,712.14	55,183.19	75,410.90
GRAVEL PIT	11 936	64,197.60	64,197.60	64,197.60	67,863.53	67,863.53	67,863.53	67,863.53	65,559.95
Fund 11 Subtotal		1,023,360.43	975,833.29	1,192,797.97	1,187,810.71	1,154,299.09	1,107,025.84	1,059,765.67	1,138,528.44
PREPAID TAXES	12 000	12,077.96	17,843.06	24,884.26	218.00	218.00	388.00	142.00	825.13
ARROWHEAD REG COMM	12 930	22,523.76	0.00	0.00	0.00	0.00	0.00	26,107.48	25,638.23
TOWNS	12 931	334,291.03	(3,638.74)	37,470.73	37,470.73	37,590.73	37,610.73	783.54	(2,895.43)
SCHOOLS	12 932	182,613.60	0.00	170,340.42	170,340.42	170,340.42	(1,589,370.92)	62,694.00	0.00
Fund 12 Subtotal		551,506.35	14,204.32	232,695.41	208,029.15	208,149.15	(1,551,372.19)	89,727.02	23,567.93
TAXES & PENALTIES	13 943	0.00	123,426.76	250,778.35	435,475.42	3,681,607.75	13,008,217.85	710,480.82	697,940.87
COLLABORATIVE AGENCY	15 000	93,646.02	69,148.11	69,148.11	69,148.11	44,148.11	44,148.11	19,148.11	44,180.88
ENVIRONMENTAL TRUST	18 937	487,267.20	487,267.20	472,635.63	479,949.09	479,950.21	479,950.81	479,951.40	472,638.44
LLCC GENERAL OPERATIONS	19 000	(457,178.80)	(504,517.43)	(519,672.44)	(511,300.72)	(504,723.83)	(504,996.06)	(500,331.54)	(384,881.42)
LLCC CAPITAL IMPROV. C/O	19 525	23,394.39	23,394.39	23,394.39	23,394.39	23,394.39	23,394.39	23,394.39	24,069.84
Fund 19 Subtotal		(433,784.41)	(481,123.04)	(496,278.05)	(487,906.33)	(481,329.44)	(481,601.67)	(476,937.15)	(360,811.58)
PARKS	21 520	87,050.87	73,508.01	206,895.28	167,461.21	285,605.91	155,199.45	170,519.32	147,337.44
TOTAL CASH & INVEST.		28,332,441.56	25,412,093.97	25,861,121.83	25,304,649.70	27,598,300.21	31,918,369.73	27,734,491.87	30,534,488.26

RESERVES:

13,072.06	Assessor-Computers
0.00	Assessor-Vehicle
12,998.59	IT-Network Equipment
5,500.00	IT-Staff Training
3,464.50	Elections-Voting Equipment
10,000.00	Attorney-Murder Trial
122,989.90	Building-Construction
10,800.00	Sheriff-Posse
43,815.39	Sheriff-Technology
27,300.00	Sheriff-Vehicle
25,165.86	Sheriff-Forfeiture
7,500.00	Environmental Services-Vehicle

282,606.30

0.00

525,297.61 **From Economic Development**

807,903.91

TOTAL

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT

Budget Name for Report: ADOPTED 2014 BUDGET Orig
Include on the Report: 1 1 - All G/L Accounts
2 - Only G/L Accounts with Budget Amounts
3 - Only G/L Accounts without Budget Amounts

Page Break Option: 2 1 - Page Break by FUND
2 - Page Break by DEPT
Report Basis: 1 1 - Cash
2 - Modified Accrual
3 - Full Accrual

Report Thru: 06/2014

Save Report: N

Comment:

FUND Range From 1 Thru 21
X Include/eXclude 4, 6, 7, 9, 12, 13

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
1 DEPT Commissioners					
----- EXPENDITURES -----					
01-001-000-0000-6101	Salaries	38,558.80	71,609.20	143,220.00	50
01-001-000-0000-6108	Meals (Not Overnight)	0.00	0.00	20.00	0
01-001-000-0000-6124	Medicare- Employer 1.45%	499.37	918.89	1,900.00	48
01-001-000-0000-6149	Employer Deduct Contribution- Veba	0.00	8,256.00	8,256.00	100
01-001-000-0000-6150	Health Insurance- Employer	11,250.00	22,500.00	45,000.00	50
01-001-000-0000-6152	Life Insurance- Employer	78.00	156.00	370.00	42
01-001-000-0000-6162	Pera- Dcp 5%	1,927.80	3,580.20	7,160.00	50
01-001-000-0000-6205	Postage	4.80	16.30	300.00	5
01-001-000-0000-6230	Printing, Publishing & Adv	513.49	1,208.23	2,500.00	48
01-001-000-0000-6241	Registration Fee	0.00	2,410.00	3,800.00	63
01-001-000-0000-6250	Telephone	185.72	1,012.57	2,400.00	42
01-001-000-0000-6330	Transportation & Travel & Parking	1,659.81	7,052.13	15,000.00	47
01-001-000-0000-6332	Hotel / Motel Lodging	133.65	2,185.44	3,000.00	73
01-001-000-0000-6340	Meals (Overnight)	14.53	182.52	200.00	91
01-001-000-0000-6352	Insurance	0.00	1,476.00	1,476.00	100
01-001-000-0000-6353	Workers Compensation Insurance	0.00	936.00	936.00	100
01-001-000-0000-6405	Office & Computer Supplies	26.45	354.66	750.00	47
01-001-000-0000-6511	Gas And Oil	0.00	56.91	100.00	57
01-001-000-0000-6625	Office Equipment	0.00	86.71	2,000.00	4
1 DEPT	Totals Commissioners				
	Revenue				
	Expend.	54,852.42	123,997.76	238,388.00	52
	Net	54,852.42	123,997.76	238,388.00	52

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
12 DEPT Court Administration					
----- REVENUES -----					
01-012-000-0000-5512 Costs Of Prosecution		534.00	400.00-	0.00	0
01-012-000-0000-5603 Child Support Motion Fee		0.00	20.00-	0.00	0
01-012-000-0000-5840 Misc Receipts		215.18-	689.41-	100.00-	689
----- EXPENDITURES -----					
01-012-000-0000-6205 Postage		229.35	147.11	100.00	147
01-012-000-0000-6232 Attorney Services		8,927.80	23,522.91	100,000.00	24
01-012-000-0000-6250 Telephone		107.37-	98.55	0.00	0
01-012-000-0000-6252 Witnesses		4,455.40	4,515.40	5,000.00	90
12 DEPT Totals Court Administration					
	Revenue	318.82	1,109.41-	100.00-	109
	Expend.	13,505.18	28,283.97	105,100.00	27
	Net	13,824.00	27,174.56	105,000.00	26

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
40 DEPT Auditor					
----- REVENUES -----					
01-040-000-0000-5076	Judgement Costs	8,208.57-	8,208.57-	13,000.00-	63
01-040-000-0000-5081	Mortgage Registry- 3%	1,684.74-	2,732.70-	9,000.00-	30
01-040-000-0000-5115	Auctioneers Licenses	0.00	40.00-	120.00-	33
01-040-000-0000-5116	1/2 Beer License	160.00-	160.00-	250.00-	64
01-040-000-0000-5119	Liquor Licenses	15,040.00-	17,090.00-	52,000.00-	33
01-040-000-0000-5124	Fireworks Permit	8.00-	8.00-	10.00-	80
01-040-000-0000-5125	Precious Metal Licenses	0.00	0.00	50.00-	0
01-040-000-0000-5132	Cigarette License Fees	0.00	1,550.00-	1,700.00-	91
01-040-000-0000-5517	Fees For Services	1,611.91-	2,381.34-	2,500.00-	95
01-040-000-0000-5518	Tax Search Ms 297.14	0.00	55.00-	250.00-	22
01-040-000-0000-5519	Lien Release Ditch & Hwy	30.00-	75.00-	250.00-	30
01-040-000-0000-5590	Auditor Fee- Clerical FTS Sales & Fees	0.00	30,000.00-	30,000.00-	100
01-040-000-0000-5840	Misc Receipts	199.75-	210.71-	2,500.00-	8
01-040-000-0000-5868	Tint Rmb From Schools/City/Town	0.00	144.84-	6,500.00-	2
----- EXPENDITURES -----					
01-040-000-0000-6101	Salaries- Full Time	71,797.20	132,984.38	256,058.00	52
01-040-000-0000-6108	Meals (Not Overnight)	0.00	7.18	200.00	4
01-040-000-0000-6109	Overtime- Salaries	547.32	628.99	1,000.00	63
01-040-000-0000-6124	Medicare- Employer 1.45%	1,029.23	1,898.71	3,730.00	51
01-040-000-0000-6149	Employer Deduct Contribution- Veba	500.00	4,166.60	5,033.00	83
01-040-000-0000-6150	Health Insurance- Employer	10,462.38	20,924.76	40,770.00	51
01-040-000-0000-6152	Life Insurance- Employer	61.98	123.96	240.00	52
01-040-000-0000-6154	Long Term Disability- Employer	57.96	116.67	243.00	48
01-040-000-0000-6159	Pera 7.25%	5,245.03	9,687.07	18,637.00	52
01-040-000-0000-6165	Fica- Employer 6.20%	4,400.85	8,118.62	15,950.00	51
01-040-000-0000-6205	Postage	1,621.64	6,335.50	17,000.00	37
01-040-000-0000-6230	Printing, Publishing & Adv	18,601.45	20,510.33	25,000.00	82
01-040-000-0000-6231	Services, Labor, Contracts	6,982.70	16,969.45	23,000.00	74
01-040-000-0000-6240	Dues	0.00	360.00	370.00	97
01-040-000-0000-6241	Registration Fee	25.00	25.00	750.00	3
01-040-000-0000-6250	Telephone	150.16	342.96	800.00	43
01-040-000-0000-6330	Transportation & Travel	33.60	241.52	1,000.00	24
01-040-000-0000-6332	Hotels / Motels	0.00	226.26	1,500.00	15
01-040-000-0000-6340	Meals (Overnight)	0.00	0.00	100.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>		<u>Status</u>			Percent of Year	
			<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	<u>% of BDG</u>
01-040-000-0000-6352	Insurance		0.00	1,507.51	1,476.00	102
01-040-000-0000-6353	Workers Compensation Insurance		0.00	622.00	622.00	100
01-040-000-0000-6405	Office & Computer Supplies		556.01	1,499.03	4,000.00	37
01-040-000-0000-6511	Gas And Oil		11.39	11.39	100.00	11
01-040-000-0000-6625	Office Equipment		2,715.00	3,620.00	3,000.00	121
----- REVENUES -----						
01-040-021-0000-5504	G & F License Fee		345.50-	488.00-	1,000.00-	49
01-040-021-0000-5520	Drivers License Fees		8,240.00-	15,229.00-	20,000.00-	76
01-040-021-0000-5522	Motor Vehicle License/Tab Fees		34,132.00-	61,310.00-	120,000.00-	51
01-040-021-0000-5523	DNR/License Tab Fees		6,041.00-	8,877.50-	22,000.00-	40
01-040-021-0000-5840	Misc Receipts		283.99-	536.07-	500.00-	107
----- EXPENDITURES -----						
01-040-021-0000-6101	Salaries- Full Time		22,764.01	42,189.64	98,162.00	43
01-040-021-0000-6102	Wages- Part Time		1,179.91	1,350.87	2,000.00	68
01-040-021-0000-6108	Meals (Not Overnight)		0.00	0.00	50.00	0
01-040-021-0000-6109	Overtime		1,847.92	3,011.97	4,000.00	75
01-040-021-0000-6124	Medicare- Employer 1.45%		327.01	581.07	1,511.00	38
01-040-021-0000-6149	Employer Deduct Contribution- Veba		858.00	1,716.00	3,000.00	57
01-040-021-0000-6150	Health Insurance- Employer		5,491.50	10,983.00	23,100.00	48
01-040-021-0000-6152	Life Insurance- Employer		31.20	62.40	125.00	50
01-040-021-0000-6159	Pera Co- Or 7.25%		1,784.37	3,277.14	7,555.00	43
01-040-021-0000-6165	Fica- Employer 6.20%		1,398.24	2,484.55	6,461.00	38
01-040-021-0000-6205	Postage		400.00	600.00	1,000.00	60
01-040-021-0000-6230	Printing, Publishing & Adv		623.00	1,014.00	500.00	203
01-040-021-0000-6231	Services, Labor, Contracts		129.00	404.88	500.00	81
01-040-021-0000-6240	Dues		0.00	253.00	300.00	84
01-040-021-0000-6241	Registration Fee		0.00	0.00	150.00	0
01-040-021-0000-6250	License Center- Phone		819.87	1,748.73	3,250.00	54
01-040-021-0000-6301	Rentals		2,250.00	4,500.00	9,000.00	50
01-040-021-0000-6330	Transportation/Travel/Parking (Own Auto)		0.00	0.00	100.00	0
01-040-021-0000-6340	Meals (Overnight)		0.00	0.00	50.00	0
01-040-021-0000-6352	Insurance		0.00	590.40	591.00	100
01-040-021-0000-6353	Workers Compensation Insurance		0.00	214.00	214.00	100
01-040-021-0000-6405	Office & Computer Supplies		350.71	602.89	1,200.00	50
01-040-021-0000-6511	Gas And Oil		0.00	0.00	50.00	0
01-040-021-0000-6625	Office Equipment & Other Equipment		0.00	0.00	1,200.00	0

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>		<u>Status</u>	<u>Quarter</u> <u>To Date</u>	<u>Year</u> <u>To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of</u> <u>BDG</u>
40 DEPT	Totals Auditor	Revenue	75,985.46-	149,096.73-	281,630.00-	53
		Expend.	165,053.64	306,512.43	584,648.00	52
		Net	89,068.18	157,415.70	303,018.00	52

Aitkin County



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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
41 DEPT Internal Audit					
----- EXPENDITURES -----					
01-041-000-0000-6231 Services, Labor, Etc		1,971.50	22,127.88	65,000.00	34
41 DEPT Totals Internal Audit					
	Revenue				
	Expend.	1,971.50	22,127.88	65,000.00	34
	Net	1,971.50	22,127.88	65,000.00	34

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>% of BDG</u>
42 DEPT	Treasurer				
----- REVENUES -----					
01-042-000-0000-5079	3% State Deed Tax	1,784.10-	2,781.11-	5,000.00-	56
01-042-000-0000-5518	Tax Search Ms 297.14	1.00-	56.00-	100.00-	56
01-042-000-0000-5524	Handling Fee (Nfs Check)	290.00-	375.00-	400.00-	94
01-042-000-0000-5840	Misc Receipts	6,308.72-	11,299.35-	25,000.00-	45
01-042-000-0000-5868	Tint Rmb From Schools/City/Town	0.00	51.17-	2,000.00-	3
----- EXPENDITURES -----					
01-042-000-0000-6101	Salaries- Full Time	38,827.08	71,815.68	142,302.00	50
01-042-000-0000-6108	Meals (Not Overnight)	17.18	24.58	40.00	61
01-042-000-0000-6109	Overtime- Salaries	54.29	54.29	500.00	11
01-042-000-0000-6124	Medicare- Employer 1.45%	512.66	939.74	2,137.00	44
01-042-000-0000-6148	Employer Deduct Contribution- HSA	782.00	1,564.00	3,128.00	50
01-042-000-0000-6149	Employer Deduct Contribution- Veba	250.00	2,500.00	3,000.00	83
01-042-000-0000-6150	Health Insurance- Employer	9,225.00	18,450.00	36,900.00	50
01-042-000-0000-6152	Life Insurance- Employer	37.50	75.00	150.00	50
01-042-000-0000-6159	Pera 7.25%	2,818.85	5,210.49	10,679.00	49
01-042-000-0000-6165	Fica- Employer 6.20%	2,192.06	4,018.17	9,136.00	44
01-042-000-0000-6205	Postage	2,342.59	3,735.29	6,000.00	62
01-042-000-0000-6231	Services, Labor, Contracts	7,251.35	9,695.35	3,000.00	323
01-042-000-0000-6240	Dues	0.00	360.00	400.00	90
01-042-000-0000-6241	Registration Fee	50.00	350.00	400.00	88
01-042-000-0000-6250	Telephone	86.05	198.67	500.00	40
01-042-000-0000-6330	Transportation & Travel	68.68	244.12	300.00	81
01-042-000-0000-6332	Hotel / Motel Lodging	0.00	452.52	900.00	50
01-042-000-0000-6340	Meals (Overnight)	0.00	48.39	100.00	48
01-042-000-0000-6352	Insurance	0.00	885.60	886.00	100
01-042-000-0000-6353	Workers Compensation Insurance	0.00	320.00	320.00	100
01-042-000-0000-6405	Office & Computer Supplies	1,278.56	848.86	10,000.00	8
01-042-000-0000-6511	Gas And Oil	0.00	0.00	50.00	0
01-042-000-0000-6625	Office Equipment	0.00	2,715.00	0.00	0
42 DEPT	Totals Treasurer				
	Revenue	8,383.82-	14,562.63-	32,500.00-	45
	Expend.	65,793.85	124,505.75	230,828.00	54
	Net	57,410.03	109,943.12	198,328.00	55

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>% of BDG</u>
43 DEPT Assessor					
----- REVENUES -----					
01-043-000-0000-5526 Assessor Township Assessment		6,760.00-	153,991.00-	158,058.00-	97
01-043-000-0000-5840 Misc Receipts		2,662.03-	2,697.19-	4,100.00-	66
01-043-000-0000-5860 Technology Funds		0.00	0.00	20,823.00-	0
----- EXPENDITURES -----					
01-043-000-0000-6101 Salaries- Full Time		137,180.52	258,669.62	510,890.00	51
01-043-000-0000-6108 Meals (Not Overnight)		45.57	91.37	200.00	46
01-043-000-0000-6109 Overtime- Salaries		0.00	0.00	100.00	0
01-043-000-0000-6124 Medicare- Employer 1.45%		1,835.00	3,442.46	7,412.00	46
01-043-000-0000-6148 Employer Deduct Contribution- HSA		1,564.00	6,256.00	6,256.00	100
01-043-000-0000-6149 Employer Deduct Contribution- Veba		3,096.00	7,358.70	16,545.00	44
01-043-000-0000-6150 Health Insurance- Employer		29,587.59	59,175.18	117,271.00	50
01-043-000-0000-6152 Life Insurance- Employer		149.28	298.56	600.00	50
01-043-000-0000-6154 Long Term Disability- Employer		83.21	166.94	345.00	48
01-043-000-0000-6159 Pera Co- Or 7.25%		9,945.63	18,555.16	37,047.00	50
01-043-000-0000-6165 Fica- Employer 6.20%		7,846.27	14,719.55	31,691.00	46
01-043-000-0000-6205 Postage		977.15	5,307.14	9,000.00	59
01-043-000-0000-6208 Training/Education		2,100.00-	1,077.34	3,000.00	36
01-043-000-0000-6230 Printing, Publishing & Adv		5,455.28	5,681.00	7,000.00	81
01-043-000-0000-6231 Services, Labor, Contracts		471.45	1,207.24	3,000.00	40
01-043-000-0000-6232 Attorney Services		0.00	3,735.27	5,000.00	75
01-043-000-0000-6240 Dues & License Renewal		595.00	1,540.00	1,600.00	96
01-043-000-0000-6250 Telephone		1,097.02	2,299.09	4,800.00	48
01-043-000-0000-6272 Physical Examinations		0.00	0.00	400.00	0
01-043-000-0000-6302 Car Maintenance		417.55	1,230.53	1,800.00	68
01-043-000-0000-6330 Transportation & Travel & Parking		96.60	207.68	500.00	42
01-043-000-0000-6332 Hotel / Motel Lodging		204.41	204.41	1,800.00	11
01-043-000-0000-6340 Meals (Overnight)		6.30	6.30	500.00	1
01-043-000-0000-6352 Insurance		0.00	5,534.00	5,534.00	100
01-043-000-0000-6353 Workers Compensation Insurance		0.00	4,430.00	4,430.00	100
01-043-000-0000-6359 Wrecker Service		0.00	75.00	200.00	38
01-043-000-0000-6360 GIS Mapping		0.00	0.00	1,000.00	0
01-043-000-0000-6374 Auto & Trailer License		0.00	80.00	100.00	80
01-043-000-0000-6405 Office, Film & Computer Supplies		1,037.29	2,260.09	5,500.00	41
01-043-000-0000-6511 Gas And Oil		684.52	2,255.59	6,500.00	35

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>	
01-043-000-0000-6590	Repair & Maintenance Supplies	0.00	0.00	100.00	0	
01-043-000-0000-6620	Auto, Trailers, Snowmobiles	0.00	18,124.25	10,000.00	181	
01-043-000-0000-6625	Office Equipment	1,153.29	1,153.29	6,300.00	18	
43 DEPT	Totals Assessor	Revenue	9,422.03-	156,688.19-	182,981.00-	86
		Expend.	201,428.93	425,141.76	806,421.00	53
		Net	192,006.90	268,453.57	623,440.00	43

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
44 DEPT Central Services					
----- REVENUES -----					
01-044-000-0000-5403 Cost Allocation Reimbursement		41,838.00-	64,837.00-	135,000.00-	48
01-044-000-0000-5791 Interest Income		51,146.89-	170,129.59-	330,000.00-	52
01-044-000-0000-5840 Misc Receipts		1,838.95-	2,021.08-	25,000.00-	8
01-044-000-0000-5947 Transfer In From Other Funds		0.00	14,632.64-	0.00	0
----- EXPENDITURES -----					
01-044-000-0000-6101 Salaries- Full Time		2,018.59	4,474.54	13,744.00	33
01-044-000-0000-6102 Wages- Part Time		2,044.44	3,264.12	7,000.00	47
01-044-000-0000-6109 Salaries- Overtime		5.41	5.41	0.00	0
01-044-000-0000-6124 Medicare- Employer 1.45%		59.06	111.49	200.00	56
01-044-000-0000-6149 Employer Deduct Contribution- Veba		0.00	350.00	670.00	52
01-044-000-0000-6150 Health Insurance- Employer		405.00	911.25	3,690.00	25
01-044-000-0000-6152 Life Insurance- Employer		3.12	7.02	22.00	32
01-044-000-0000-6154 Long Term Disability- Employer		4.68	10.43	34.00	31
01-044-000-0000-6159 Pera Co- Or 7.25%		294.97	541.40	1,000.00	54
01-044-000-0000-6165 Fica- Employer 6.20%		252.54	476.59	855.00	56
01-044-000-0000-6208 In Service Training/Education		1,125.00	1,520.00	7,500.00	20
01-044-000-0000-6230 Printing, Publishing & Adv		0.00	0.00	500.00	0
01-044-000-0000-6231 Services, Labor, Contracts		1,633.26	41,760.88	85,000.00	49
01-044-000-0000-6240 Central Svcs Dues		0.00	11,472.00	14,000.00	82
01-044-000-0000-6250 Telephone		4.30	16.60	200.00	8
01-044-000-0000-6299 Employee Training		120.00	220.00	4,500.00	5
01-044-000-0000-6330 Central Svcs Transport & Travel (CAC)		0.00	0.00	400.00	0
01-044-000-0000-6350 Central Svcs Per Diem (Cac)		0.00	0.00	100.00	0
01-044-000-0000-6352 Insurance		0.00	15,470.00	15,470.00	100
01-044-000-0000-6353 Workers Compensation Insurance		0.00	27.00	31.00	87
01-044-000-0000-6404 Misc. Supplies		0.00	0.00	1,000.00	0
01-044-000-0000-6405 Office & Computer Supplies		659.08	127.43-	5,000.00	-3-
01-044-000-0000-6600 Capital Outlay		30,339.16	306,246.00	0.00	0
01-044-000-0000-6625 Office Equipment & Other Equipment		905.00	905.00	2,500.00	36
01-044-000-0000-6829 Right of Way Purchase/RE Taxes		1,008.00	56,008.00	0.00	0
01-044-000-0000-6844 MN Rural Counties Caucus		0.00	0.00	2,100.00	0
01-044-000-0000-6845 Assoc of MN Counties		0.00	0.00	9,372.00	0
01-044-000-0000-6846 Arrowhead Counties approp		0.00	0.00	2,750.00	0
01-044-046-0000-6625 Telephone System Equipment		270.00	552.00	4,000.00	14

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>		<u>Status</u>			Percent of Year		50%
			<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	<u>% of BDG</u>	
01-044-048-0000-6205	Postage		3,112.12-	1,048.61	2,000.00	52	
01-044-048-0000-6301	Postage Rentals		0.00	1,131.12	2,260.00	50	
----- REVENUES -----							
01-044-049-0000-5840	Wellness Grant Receipts		0.00	1,900.00-	0.00	0	
01-044-100-0000-5001	Property Taxes - Current		3,704,541.35-	3,704,541.35-	5,527,305.00-	67	
01-044-100-0000-5004	Property Taxes - Delinquent		85,646.59-	85,646.59-	0.00	0	
01-044-100-0000-5060	Mobile Home - Current		0.00	0.00	10,000.00-	0	
01-044-100-0000-5064	Mobile Home - Delinquent		687.22-	687.22-	0.00	0	
01-044-100-0000-5065	Severed Mineral - Current		5,372.82-	5,372.82-	2,500.00-	215	
01-044-100-0000-5066	Severed Mineral - Delinquent		162.54-	162.54-	0.00	0	
01-044-100-0000-5067	Industrial Minerals- Current		430.10-	430.10-	400.00-	108	
01-044-100-0000-5070	Penalty - Current		0.00	0.00	25,000.00-	0	
01-044-100-0000-5071	Penalty & Interest - Delinquent		27,211.75-	27,211.75-	45,000.00-	60	
01-044-100-0000-5216	Taconite Credit- Current		152.64-	152.64-	0.00	0	
01-044-100-0000-5250	1/2 Light & Power- Intergovernmental		0.00	0.00	7,000.00-	0	
01-044-100-0000-5251	In Lieu Apportionments & Receipts		3,000.00-	3,000.00-	906,112.00-	0	
01-044-100-0000-5252	Forf Tax Sales Apportionment		0.00	107,646.42-	150,000.00-	72	
----- EXPENDITURES -----							
01-044-100-0000-6800	Tax Abatements		0.00	0.00	61,650.00	0	
01-044-195-0000-6625	Unallocated Tech. Expense 357.182 Subd 7		2,185.00	2,185.00	0.00	0	
01-044-196-0000-6625	Recorders Equip Fund Exp. 357.18 Subd 4		6,685.22	17,338.21	0.00	0	
01-044-904-0000-6231	Flex Services, Labor, Etc		1,157.94	2,187.34	5,000.00	44	
01-044-904-0000-6360	Flex Plan Withdrawals		5,884.57-	24,832.38	0.00	0	
44 DEPT	Totals Central Services						
		Revenue	3,922,028.85-	4,188,371.74-	7,163,317.00-	58	
		Expend.	42,183.08	492,944.96	252,548.00	195	
		Net	3,879,845.77-	3,695,426.78-	6,910,769.00-	53	

Aitkin County



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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

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1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
45 DEPT Motor Pool					
----- REVENUES -----					
01-045-000-0000-5840 Misc Receipts		0.00	0.00	30,000.00-	0
----- EXPENDITURES -----					
01-045-000-0000-6101 Salaries- Full Time		2,521.62	6,002.89	14,544.00	41
01-045-000-0000-6109 Salaries- Overtime		5.35	13.17	50.00	26
01-045-000-0000-6124 Medicare- Employer 1.45%		29.50	74.10	212.00	35
01-045-000-0000-6149 Employer Deduct Contribution- Veba		12.50	187.50	300.00	63
01-045-000-0000-6150 Health Insurance- Employer		405.00	843.75	2,430.00	35
01-045-000-0000-6152 Life Insurance- Employer		2.67	5.60	15.00	37
01-045-000-0000-6154 Long Term Disability- Employer		3.86	7.58	16.00	47
01-045-000-0000-6159 Pera Co- Or 7.25%		147.20	329.36	1,058.00	31
01-045-000-0000-6165 Fica- Employer 6.20%		126.13	316.84	905.00	35
01-045-000-0000-6250 Telephone		0.00	0.00	170.00	0
01-045-000-0000-6302 Car Maintenance		265.65-	1,457.09	8,500.00	17
01-045-000-0000-6352 Insurance		0.00	4,882.00	4,882.00	100
01-045-000-0000-6353 Workers Comp Insurance		0.00	379.00	379.00	100
01-045-000-0000-6358 Car Wash		0.00	0.00	100.00	0
01-045-000-0000-6374 Auto & Trailer License, Taxes, Plates		0.00	192.00	200.00	96
01-045-000-0000-6405 Office & Computer Supplies		0.00	0.00	200.00	0
01-045-000-0000-6512 Car Equipment		0.00	97.99	300.00	33
01-045-000-0000-6621 Auto Replacement		21,375.28	21,375.28	19,000.00	113
45 DEPT Totals Motor Pool	Revenue	0.00	0.00	30,000.00-	0
	Expend.	24,363.46	36,164.15	53,261.00	68
	Net	24,363.46	36,164.15	23,261.00	155

Aitkin County



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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

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1 FUND General Fund

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
49 DEPT Information Technologies					
----- REVENUES -----					
01-049-000-0000-5525 Label & Listing Sales		706.22-	1,032.78-	600.00-	172
01-049-000-0000-5868 Tint Rmb From Schools/City/Town		0.00	1.65-	100.00-	2
----- EXPENDITURES -----					
01-049-000-0000-6101 Salaries- Full Time		73,662.56	125,623.03	277,364.00	45
01-049-000-0000-6108 Meals (Not Overnight)		6.58	6.58	100.00	7
01-049-000-0000-6124 Medicare- Employer 1.45%		1,049.92	1,786.20	4,023.00	44
01-049-000-0000-6149 Employer Deduct Contribution- Veba		0.00	5,000.00	5,000.00	100
01-049-000-0000-6150 Health Insurance- Employer		10,800.00	18,900.00	40,500.00	47
01-049-000-0000-6152 Life Insurance- Employer		61.50	114.60	275.00	42
01-049-000-0000-6154 Long Term Disability- Employer		53.07	186.81	694.00	27
01-049-000-0000-6159 Pera Co- Or 7.25%		5,185.83	8,952.88	20,109.00	45
01-049-000-0000-6165 Fica- Employer 6.20%		4,489.18	7,637.48	17,203.00	44
01-049-000-0000-6205 Postage		0.00	5.32	150.00	4
01-049-000-0000-6208 Training/Education		0.00	783.37	6,500.00	12
01-049-000-0000-6230 Printing & Advertising		0.00	295.00	100.00	295
01-049-000-0000-6231 Programming, Services, Contracts		17,202.07	34,908.13	132,181.00	26
01-049-000-0000-6250 Telephone		103.14	236.48	600.00	39
01-049-000-0000-6272 Physical Examinations		200.00	200.00	0.00	0
01-049-000-0000-6330 Transportation & Travel & Parking		131.36	213.24	1,200.00	18
01-049-000-0000-6332 Hotels / Motels		0.00	0.00	1,430.00	0
01-049-000-0000-6340 Meals (Overnight)		0.00	0.00	300.00	0
01-049-000-0000-6352 Insurance		0.00	1,476.00	1,476.00	100
01-049-000-0000-6353 Workers Compensation Insurance		0.00	593.00	593.00	100
01-049-000-0000-6402 Computer Supplies & Software		571.86	891.50	6,500.00	14
01-049-000-0000-6405 Office Supplies (Non Computer)		403.51	650.90	1,500.00	43
01-049-000-0000-6625 As/400, Computer & Office Equip.		0.00	0.00	14,000.00	0
49 DEPT Totals Information Technologies	Revenue	706.22-	1,034.43-	700.00-	148
	Expend.	113,920.58	208,460.52	531,798.00	39
	Net	113,214.36	207,426.09	531,098.00	39

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	50% % of BDG
52 DEPT Administration/Personnel Dept					
----- EXPENDITURES -----					
01-052-000-0000-6101 Salaries- Full Time		32,832.73	84,029.22	213,608.00	39
01-052-000-0000-6108 Meals (Not Overnight)		0.00	0.00	100.00	0
01-052-000-0000-6109 Overtime		14.87	14.87	100.00	15
01-052-000-0000-6124 Medicare- Employer 1.45%		423.93	1,145.16	3,101.00	37
01-052-000-0000-6149 Employer Deduct Contribution- Veba		675.00	3,212.50	6,974.00	46
01-052-000-0000-6150 Health Insurance- Employer		6,513.75	12,015.00	36,300.00	33
01-052-000-0000-6152 Life Insurance- Employer		38.22	80.60	205.00	39
01-052-000-0000-6154 Long Term Disability- Employer		76.23	148.53	289.00	51
01-052-000-0000-6159 Pera Co- Or 7.25%		2,381.36	5,457.77	15,487.00	35
01-052-000-0000-6165 Fica- Employer 6.20%		1,812.57	4,896.39	13,259.00	37
01-052-000-0000-6205 Postage		109.56	199.63	500.00	40
01-052-000-0000-6208 Training/Education		0.00	497.96	4,500.00	11
01-052-000-0000-6230 Printing, Publishing & Adv		0.00	0.00	1,500.00	0
01-052-000-0000-6231 Services, Labor, Contracts		17,399.55	17,882.55	2,500.00	715
01-052-000-0000-6232 Attorney Services		5,135.85	12,576.16	24,000.00	52
01-052-000-0000-6234 Background Check Fee		405.39	1,092.14	1,500.00	73
01-052-000-0000-6240 Dues & Subscriptions		0.00	150.00	1,000.00	15
01-052-000-0000-6241 Registration Fee		485.00	1,468.00	2,000.00	73
01-052-000-0000-6250 Telephone		211.44	612.70	1,600.00	38
01-052-000-0000-6330 Transportation & Travel & Parking		114.96	400.73	750.00	53
01-052-000-0000-6332 Hotels / Motels		0.00	99.33	1,800.00	6
01-052-000-0000-6340 Meals(Overnight)		0.00	0.00	250.00	0
01-052-000-0000-6352 Insurance		0.00	1,180.80	1,181.00	100
01-052-000-0000-6353 Workers Compensation Insurance		0.00	490.00	490.00	100
01-052-000-0000-6405 Office & Computer Supplies		423.66	724.47	2,500.00	29
01-052-000-0000-6511 Gas And Oil		0.00	53.28	700.00	8
01-052-000-0000-6625 Office Equipment		0.00	3,639.34	3,000.00	121
52 DEPT Totals Administration/Personnel Dept					
	Revenue				
	Expend.	69,054.07	152,067.13	339,194.00	45
	Net	69,054.07	152,067.13	339,194.00	45

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Percent of Year</u>	<u>50% % of BDG</u>
60 DEPT Elections						
----- REVENUES -----						
01-060-000-0000-5521 Election Filing Fees		1,040.00-	1,040.00-	800.00-		130
01-060-000-0000-5840 Misc Receipts		0.00	0.00	500.00-		0
----- EXPENDITURES -----						
01-060-000-0000-6101 Salaries- Full Time		0.00	0.00	23,504.00		0
01-060-000-0000-6102 Salaries- - Part Time		192.10	192.10	0.00		0
01-060-000-0000-6108 Meals(Not Overnight)		0.00	0.00	50.00		0
01-060-000-0000-6109 Overtime		0.00	0.00	9,000.00		0
01-060-000-0000-6124 Medicare- Employer 1.45%		2.79	2.79	472.00		1
01-060-000-0000-6159 Pera Co- Or 7.25%		0.00	0.00	2,357.00		0
01-060-000-0000-6165 Fica- Employer 6.20%		11.91	11.91	2,018.00		1
01-060-000-0000-6205 Postage		133.35	133.83	2,500.00		5
01-060-000-0000-6230 Printing, Publishing & Adv		485.93	535.43	7,000.00		8
01-060-000-0000-6231 Services, Labor, Contracts		17,080.44	17,080.44	18,760.00		91
01-060-000-0000-6267 Unemployment Compensation		79.99	79.99	0.00		0
01-060-000-0000-6301 Rentals		0.00	0.00	150.00		0
01-060-000-0000-6330 Transportation & Travel		0.00	0.00	200.00		0
01-060-000-0000-6340 Meals		0.00	137.50	150.00		92
01-060-000-0000-6353 Workers Compensation Insurance		0.00	45.00	45.00		100
01-060-000-0000-6405 Office & Computer Supplies		999.69	1,481.16	2,500.00		59
01-060-000-0000-6406 Ballots & Programming		0.00	597.85	58,000.00		1
01-060-000-0000-6630 Miscellaneous- Capital Outlay		0.00	0.00	2,000.00		0
60 DEPT Totals Elections						
	Revenue	1,040.00-	1,040.00-	1,300.00-		80
	Expend.	18,986.20	20,298.00	128,706.00		16
	Net	17,946.20	19,258.00	127,406.00		15

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>		<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
90 DEPT	Attorney					
----- REVENUES -----						
01-090-000-0000-5512	Costs Of Prosecution		2,084.37-	3,304.37-	18,017.00-	18
01-090-000-0000-5527	Asst Co Atty & Sec Fees		4,951.25-	10,370.00-	27,488.00-	38
01-090-000-0000-5612	Drug & Forfeiture Ms387.213		1,783.57-	2,864.52-	7,037.00-	41
01-090-000-0000-5840	Misc Receipts		177.78-	482.21-	1,672.00-	29
----- EXPENDITURES -----						
01-090-000-0000-6101	Salaries- Full Time		170,337.95	314,713.12	627,499.00	50
01-090-000-0000-6108	Meals Reimbursed (Taxable)		0.00	0.00	100.00	0
01-090-000-0000-6124	Medicare- Employer 1.45%		2,362.00	4,350.36	9,115.00	48
01-090-000-0000-6149	Employer Deduct Contribution-Veba		1,000.00	12,256.00	14,256.00	86
01-090-000-0000-6150	Health Insurance- Employer		23,250.00	46,500.00	93,000.00	50
01-090-000-0000-6152	Life Insurance- Employer		128.10	256.20	475.00	54
01-090-000-0000-6154	Long Term Disability- Employer		146.25	286.95	898.00	32
01-090-000-0000-6159	Pera Co- Or 7.25%		12,271.56	22,738.74	45,566.00	50
01-090-000-0000-6165	Fica- Employer 6.20%		10,099.67	18,601.68	38,973.00	48
01-090-000-0000-6205	Postage		475.31	947.44	1,073.00	88
01-090-000-0000-6208	Training/Education		286.51	286.51	2,149.00	13
01-090-000-0000-6213	Drug & Forfeiture Ms387.213		229.50	5,108.37	2,037.00	251
01-090-000-0000-6230	Printing, Publishing & Adv		491.28	759.48	691.00	110
01-090-000-0000-6231	Services, Labor, Contracts		0.00	0.00	1,000.00	0
01-090-000-0000-6232	Attorney Services		0.00	0.00	1,000.00	0
01-090-000-0000-6233	Court Reporter Services		0.00	0.00	347.00	0
01-090-000-0000-6234	Co Sheriff Services		901.40	3,581.85	5,396.00	66
01-090-000-0000-6240	Dues & Registration Fee		0.00	40.56	5,851.00	1
01-090-000-0000-6250	Telephone		281.92	669.31	1,532.00	44
01-090-000-0000-6252	Witness/Expert Witness & Travel Expense		0.00	0.00	1,000.00	0
01-090-000-0000-6260	Professional Consulting		0.00	0.00	500.00	0
01-090-000-0000-6330	Transportation & Travel & Parking		71.68	71.68	222.00	32
01-090-000-0000-6332	Hotels / Motels		327.06	327.06	310.00	106
01-090-000-0000-6333	Crt.Related Travel Expenses		60.48	289.50	502.00	58
01-090-000-0000-6340	Meals		0.00	0.00	20.00	0
01-090-000-0000-6352	Insurance		0.00	2,952.00	2,952.00	100
01-090-000-0000-6353	Workers Compensation Insurance		0.00	1,368.00	1,368.00	100
01-090-000-0000-6405	Office & Computer Supplies		1,166.50	9,713.44	9,496.00	102
01-090-000-0000-6406	Law Publ. & Subscriptions		3,864.97	9,535.47	12,735.00	75

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter</u> <u>To Date</u>	<u>Year</u> <u>To Date</u>	Percent of Year	
				<u>Budget</u>	<u>% of</u> <u>BDG</u>
01-090-000-0000-6625 Office Equipment		927.40	2,628.98	4,364.00	60
90 DEPT Totals Attorney	Revenue	8,996.97-	17,021.10-	54,214.00-	31
	Expend.	228,679.54	457,982.70	884,427.00	52
	Net	219,682.57	440,961.60	830,213.00	53

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

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1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Percent of Year % of</u>	<u>50% BDG</u>
100 DEPT Recorder						
----- REVENUES -----						
01-100-000-0000-5186 Equip. Fund (Ms 357.18 Sd.4)		0.00	0.00	135,000.00-	0	
01-100-000-0000-5529 County Recorder Fees		48,282.50-	89,753.50-	99,231.00-	90	
01-100-000-0000-5840 Misc Receipts		4,106.78-	8,179.13-	5,000.00-	164	
01-100-000-0000-5860 Technology Funds In		0.00	0.00	41,733.00-	0	
----- EXPENDITURES -----						
01-100-000-0000-6101 Salaries- Full Time		52,844.34	97,776.19	182,500.00	54	
01-100-000-0000-6109 Overtime- Salaries		52.60	52.60	450.00	12	
01-100-000-0000-6124 Medicare- Employer 1.45%		765.72	1,415.99	2,750.00	51	
01-100-000-0000-6149 Employer Deduct Contribution- Veba		500.00	2,166.70	4,185.00	52	
01-100-000-0000-6150 Health Insurance- Employer		6,412.59	12,825.18	38,670.00	33	
01-100-000-0000-6152 Life Insurance- Employer		46.38	92.76	225.00	41	
01-100-000-0000-6154 Long Term Disability- Employer		1.47-	0.00	15.00	0	
01-100-000-0000-6159 Pera Co- Or 7.25%		3,835.05	7,092.63	13,944.00	51	
01-100-000-0000-6165 Fica- Employer 6.20%		3,274.06	6,054.45	11,957.00	51	
01-100-000-0000-6205 Postage		465.88	840.54	1,900.00	44	
01-100-000-0000-6208 Training/Education		0.00	0.00	500.00	0	
01-100-000-0000-6230 Printing, Publishing & Adv		132.00	164.00	400.00	41	
01-100-000-0000-6231 Services, Labor, Contracts		0.00	495.00	2,000.00	25	
01-100-000-0000-6240 Dues		0.00	360.00	500.00	72	
01-100-000-0000-6241 Registration Fee		0.00	0.00	200.00	0	
01-100-000-0000-6250 Telephone		81.30	194.91	1,000.00	19	
01-100-000-0000-6272 Physical Examinations		0.00	0.00	200.00	0	
01-100-000-0000-6301 Rentals		0.00	235.00	300.00	78	
01-100-000-0000-6311 Sales Tax		265.38	540.54	1,100.00	49	
01-100-000-0000-6312 Sales Tax Adjustment		0.38-	0.46	0.00	0	
01-100-000-0000-6330 Transportation & Travel		0.00	0.00	100.00	0	
01-100-000-0000-6332 Hotels / Motels		0.00	0.00	100.00	0	
01-100-000-0000-6340 Meals		0.00	0.00	100.00	0	
01-100-000-0000-6352 Insurance		0.00	1,180.80	1,181.00	100	
01-100-000-0000-6353 Workers Compensation Insurance		0.00	437.00	437.00	100	
01-100-000-0000-6405 Office & Computer Supplies		334.83	549.76	2,000.00	27	
01-100-000-0000-6511 Gas And Oil		0.00	0.00	100.00	0	
01-100-000-0000-6625 Office Equipment		0.00	0.00	300.00	0	

Aitkin County



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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year		
				<u>Budget</u>	<u>% of BDG</u>	
100 DEPT	Totals Recorder	Revenue	52,389.28	97,932.63	280,964.00	35
		Expend.	69,008.28	132,474.51	267,114.00	50
		Net	16,619.00	34,541.88	13,850.00	249

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	50% % of BDG
110 DEPT Courthouse Maintenance					
----- REVENUES -----					
01-110-000-0000-5840 Misc Receipts		0.00	20,000.00-	20,000.00-	100
----- EXPENDITURES -----					
01-110-000-0000-6101 Salaries- Full Time		31,160.02	56,548.28	107,024.00	53
01-110-000-0000-6102 Salaries- - Part Time		14,456.07	27,676.98	54,870.00	50
01-110-000-0000-6109 Overtime- Salaries		50.27	198.93	800.00	25
01-110-000-0000-6124 Medicare- Employer 1.45%		669.79	1,238.25	2,359.00	52
01-110-000-0000-6149 Employer Deduct Contribution- Veba		487.50	1,925.00	2,850.00	68
01-110-000-0000-6150 Health Insurance- Employer		5,872.50	11,745.00	23,085.00	51
01-110-000-0000-6152 Life Insurance- Employer		36.39	72.78	107.00	68
01-110-000-0000-6154 Long Term Disability- Employer		28.99	57.16	117.00	49
01-110-000-0000-6159 Pera Co- Or 7.25%		3,095.12	5,674.76	7,817.00	73
01-110-000-0000-6165 Fica- Employer 6.20%		2,863.82	5,294.34	10,087.00	52
01-110-000-0000-6208 Training/Education		0.00	0.00	200.00	0
01-110-000-0000-6230 Printing, Publishing & Adv		0.00	291.30	200.00	146
01-110-000-0000-6231 Services, Labor, Contracts		3,631.26	10,655.86	19,000.00	56
01-110-000-0000-6250 Phone		106.90	285.99	700.00	41
01-110-000-0000-6254 Utilities & Heating		12,339.09	28,367.84	52,000.00	55
01-110-000-0000-6255 Garbage		1,054.10	2,718.14	6,500.00	42
01-110-000-0000-6271 Inspection Fees		110.00	110.00	500.00	22
01-110-000-0000-6272 Physical Examinations		0.00	365.00	700.00	52
01-110-000-0000-6352 Insurance		0.00	2,508.47	2,494.00	101
01-110-000-0000-6353 Workers Compensation Insurance		0.00	9,385.00	9,385.00	100
01-110-000-0000-6374 Auto & Trailer		0.00	27.00	20.00	135
01-110-000-0000-6405 Office Supplies		2.71-	93.55	150.00	62
01-110-000-0000-6422 Janitorial Supplies		2,489.04	6,482.20	17,000.00	38
01-110-000-0000-6511 Gas And Oil		264.69	1,084.44	800.00	136
01-110-000-0000-6590 Repair & Maintenance		2,903.18	5,298.69	9,000.00	59
01-110-000-0000-6610 Equipment		0.00	0.00	100.00	0
110 DEPT Totals Courthouse Maintenance					
	Revenue	0.00	20,000.00-	20,000.00-	100
	Expend.	81,616.02	178,104.96	327,865.00	54
	Net	81,616.02	158,104.96	307,865.00	51

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
111 DEPT Buildings					
----- EXPENDITURES -----					
01-111-000-0000-6605 Building & Structures		30,760.18	34,912.02	72,000.00	48
111 DEPT Totals Buildings	Revenue				
	Expend.	30,760.18	34,912.02	72,000.00	48
	Net	30,760.18	34,912.02	72,000.00	48

Aitkin County



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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

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1 FUND General Fund

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	50% % of BDG
120 DEPT Service Officer					
----- REVENUES -----					
01-120-000-0000-5301 Co. Veteran Service Grant		0.00	0.00	10,000.00-	0
01-120-000-0000-5840 Misc Receipts & Donations For Van Equip		76.50-	77.44-	200.00-	39
01-120-000-0000-5862 Co Service Officer Van Reimbursement		1,771.90-	3,544.42-	12,000.00-	30
----- EXPENDITURES -----					
01-120-000-0000-6101 Salaries- Full Time		13,951.28	25,830.99	51,819.00	50
01-120-000-0000-6108 Meals Reimbursed (Taxable)		10.00	10.00	100.00	10
01-120-000-0000-6124 Medicare- Employer 1.45%		190.42	350.65	754.00	47
01-120-000-0000-6149 Employer Deduct Contribution- Veba		0.00	1,000.00	1,000.00	100
01-120-000-0000-6150 Health Insurance- Employer		2,025.00	4,050.00	8,100.00	50
01-120-000-0000-6152 Life Insurance- Employer		15.60	31.20	62.00	50
01-120-000-0000-6154 Long Term Disability- Employer		32.40	63.72	130.00	49
01-120-000-0000-6159 Pera Co- Or 7.25%		1,011.50	1,872.77	3,761.00	50
01-120-000-0000-6165 Fica- Employer 6.20%		814.21	1,499.29	3,222.00	47
01-120-000-0000-6205 Postage		70.24	161.89	400.00	40
01-120-000-0000-6230 Printing, Publishing & Adv		1,320.95	2,206.95	50.00	414
01-120-000-0000-6240 Dues		0.00	100.00	200.00	50
01-120-000-0000-6241 Registration Fee		0.00	50.00	150.00	33
01-120-000-0000-6250 Telephone		104.72	265.70	800.00	33
01-120-000-0000-6300 Maintenance- Service Contracts		0.00	0.00	450.00	0
01-120-000-0000-6302 Car Maintenance		70.64	530.95	1,500.00	35
01-120-000-0000-6330 Transportation & Travel		223.56	435.56	800.00	54
01-120-000-0000-6332 Hotel / Motel Lodging		207.22	207.22	600.00	35
01-120-000-0000-6340 Meals		60.00	60.00	90.00	67
01-120-000-0000-6350 Per Diem		1,750.00	3,550.00	9,500.00	37
01-120-000-0000-6352 Insurance		0.00	673.20	673.00	100
01-120-000-0000-6353 Workers Compensation Insurance		0.00	108.00	108.00	100
01-120-000-0000-6374 Auto & Trailer License		0.00	16.00	0.00	0
01-120-000-0000-6405 Office & Computer Supplies		103.64	2,067.69	600.00	345
01-120-000-0000-6511 Gas And Oil		1,262.47	2,523.70	6,800.00	37
01-120-000-0000-6625 Office Equipment		396.86	764.76	0.00	0
120 DEPT Totals Service Officer	Revenue	1,848.40-	3,621.86-	22,200.00-	16
	Expend.	23,620.71	48,430.24	91,669.00	53
	Net	21,772.31	44,808.38	69,469.00	65

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	Percent of Year <u>50%</u> <u>% of</u> <u>BDG</u>
121 DEPT Housing & Redevelopment					
----- EXPENDITURES -----					
01-121-000-0000-6350 Per Diem		0.00	525.00	1,600.00	33
121 DEPT Totals Housing & Redevelopment	Revenue				
	Expend.	0.00	525.00	1,600.00	33
	Net	0.00	525.00	1,600.00	33

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
122 DEPT Planning & Zoning					
----- REVENUES -----					
01-122-000-0000-5135 Planning & Zoning Permits		74,410.00-	90,115.00-	197,500.00-	46
01-122-000-0000-5302 Shoreland State Grant		0.00	10,786.00-	10,786.00-	100
01-122-000-0000-5304 P&Z Wetland Conserv. State Grant		0.00	16,620.00-	16,621.00-	100
01-122-000-0000-5840 Misc Receipts		0.00	23.39-	0.00	0
01-122-000-0000-5842 Co Development Funds		0.00	0.00	25,000.00-	0
----- EXPENDITURES -----					
01-122-000-0000-6101 Salaries- Full Time		57,660.98	106,305.83	213,952.00	50
01-122-000-0000-6102 Salaries- - Part Time		1,175.20	1,175.20	10,000.00	12
01-122-000-0000-6108 Meals Reimbursed (Taxable)		20.00	40.00	100.00	40
01-122-000-0000-6109 Overtime- Salaries		0.00	0.00	500.00	0
01-122-000-0000-6124 Medicare- Employer 1.45%		822.37	1,497.16	3,147.00	48
01-122-000-0000-6148 Employer Deduct Contribution- HSA		782.00	1,564.00	0.00	0
01-122-000-0000-6149 Employer Deduct Contribution- Veba		500.00	2,650.00	6,778.00	39
01-122-000-0000-6150 Health Insurance- Employer		10,841.25	21,682.50	43,365.00	50
01-122-000-0000-6152 Life Insurance- Employer		58.59	117.18	234.00	50
01-122-000-0000-6154 Long Term Disability- Employer		47.25	106.08	243.00	44
01-122-000-0000-6159 Pera Co- Or 7.25%		4,180.40	7,707.19	15,729.00	49
01-122-000-0000-6165 Fica- Employer 6.20%		3,516.22	6,401.35	13,457.00	48
01-122-000-0000-6205 Postage		908.84	1,618.44	3,000.00	54
01-122-000-0000-6208 Training/Education		480.00	1,174.00	2,000.00	59
01-122-000-0000-6230 Printing, Publishing & Adv		1,226.22	1,597.74	2,500.00	64
01-122-000-0000-6231 Services, Labor, Contracts, Programming		8,392.48	14,833.84	51,700.00	29
01-122-000-0000-6240 Dues		50.00	50.00	100.00	50
01-122-000-0000-6241 Registration Fee		25.00	25.00	150.00	17
01-122-000-0000-6250 Telephone		287.43	649.19	1,700.00	38
01-122-000-0000-6302 Car Maintenance		0.00	508.68	1,200.00	42
01-122-000-0000-6330 Transportation & Travel		96.60	96.60	400.00	24
01-122-000-0000-6332 Hotel / Motel Lodging		0.00	221.59	500.00	44
01-122-000-0000-6340 Meals		59.77	59.77	100.00	60
01-122-000-0000-6350 Per Diem		1,250.00	2,620.00	5,500.00	48
01-122-000-0000-6352 Insurance		324.00-	1,304.80	1,629.00	80
01-122-000-0000-6353 Workers Compensation Insurance		0.00	1,149.00	1,149.00	100
01-122-000-0000-6356 License Fees		0.00	0.00	70.00	0
01-122-000-0000-6374 Auto & Trailer License, Taxes, Plates		0.00	32.00	50.00	64

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
01-122-000-0000-6405	Office, Computer, Film, & Field Supplies	427.72	1,661.31	3,000.00	55
01-122-000-0000-6511	Gas And Oil	296.73	528.97	1,500.00	35
01-122-000-0000-6625	Office Equipment	1,810.00	1,810.00	2,500.00	72
01-122-000-0000-6800	Misc. Promotional	0.00	0.00	250.00	0
01-122-000-0000-6820	Refunds & Reimbursements	950.00	1,469.00	0.00	0
----- REVENUES -----					
01-122-029-0000-5397	MPCA SSTS Upgrade Grant	0.00	37,900.00-	0.00	0
01-122-029-0000-5840	MPCA SSTS Base Grant	0.00	20,000.00-	20,000.00-	100
----- EXPENDITURES -----					
01-122-038-0000-6330	Boa/Pc Mileage	1,307.74	3,362.35	6,200.00	54
122 DEPT	Totals Planning & Zoning				
	Revenue	74,410.00-	175,444.39-	269,907.00-	65
	Expend.	96,848.79	184,018.77	392,703.00	47
	Net	22,438.79	8,574.38	122,796.00	7

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>50% % of BDG</u>
123 DEPT Coroner					
----- EXPENDITURES -----					
01-123-000-0000-6231 Coroner Fees		1,500.00	7,500.00	15,000.00	50
01-123-000-0000-6260 Autopsies- - Pathologist, Xrays, Etc		4,822.00	11,271.00	35,000.00	32
01-123-000-0000-6330 Transportation For Autoposy		0.00	3,500.00	8,000.00	44
123 DEPT Totals Coroner					
	Revenue				
	Expend.	6,322.00	22,271.00	58,000.00	38
	Net	6,322.00	22,271.00	58,000.00	38

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Percent of Year % of</u> <u>50%</u>
200 DEPT Enforcement					
----- REVENUES -----					
01-200-000-0000-5307	Police State Aid- State Shared Revenue	0.00	0.00	120,000.00-	0
01-200-000-0000-5308	Police Officer Training	0.00	0.00	6,000.00-	0
01-200-000-0000-5530	County Sheriff Fees	3,283.37-	10,220.23-	22,000.00-	46
01-200-000-0000-5531	County Sheriff From Welfare	45.00-	120.00-	1,000.00-	12
01-200-000-0000-5532	County Sheriff Mileage	2,216.00-	5,392.50-	15,000.00-	36
01-200-000-0000-5533	Alarm System	160.00-	2,290.00-	3,000.00-	76
01-200-000-0000-5613	Cost Of Restitution	845.96-	2,743.46-	6,000.00-	46
01-200-000-0000-5840	Misc Receipts	212.08-	1,723.81-	13,000.00-	13
01-200-000-0000-5861	Insurance Proceeds/Reimbursements	4,890.32-	5,308.95-	4,000.00-	133
----- EXPENDITURES -----					
01-200-000-0000-6101	Salaries- Full Time	291,105.73	530,884.76	1,067,025.00	50
01-200-000-0000-6102	Salaries- - Part Time	0.00	0.00	3,000.00	0
01-200-000-0000-6108	Meals Reimbursed (Taxable)	31.97	31.97	500.00	6
01-200-000-0000-6109	Overtime- Salaries	8,374.74	16,090.36	45,000.00	36
01-200-000-0000-6110	Holiday Pay	8,262.00	25,093.80	56,000.00	45
01-200-000-0000-6124	Medicare- Employer 1.45%	4,417.43	8,114.96	15,850.00	51
01-200-000-0000-6149	Employer Deduct Contribution- Veba	0.00	2,000.00	2,000.00	100
01-200-000-0000-6150	Health Insurance- Employer	50,557.50	96,930.00	194,490.00	50
01-200-000-0000-6152	Life Insurance- Employer	251.40	502.80	1,300.00	39
01-200-000-0000-6154	Long Term Disability- Employer	46.29	92.58	500.00	19
01-200-000-0000-6159	Pera 14.4%	44,899.58	83,462.24	162,250.00	51
01-200-000-0000-6165	Fica- Employer 6.20%	1,663.50	3,091.55	6,500.00	48
01-200-000-0000-6205	Postage	517.99	1,043.93	2,200.00	47
01-200-000-0000-6230	Printing, Publishing & Adv	130.00	866.90	1,500.00	58
01-200-000-0000-6231	Services & Labor (Incl Contracts)	256.75	5,144.95	17,000.00	30
01-200-000-0000-6240	Dues	0.00	5,044.00	6,500.00	78
01-200-000-0000-6241	Registration Fee	0.00	0.00	600.00	0
01-200-000-0000-6250	Telephone	3,303.96	7,493.67	18,000.00	42
01-200-000-0000-6254	Utilities	602.48	1,764.88	2,400.00	74
01-200-000-0000-6260	Professional Consulting	0.00	0.00	1,000.00	0
01-200-000-0000-6272	Physical Examinations	0.00	0.00	1,200.00	0
01-200-000-0000-6302	Car Maintenance	11,466.92	16,303.34	36,000.00	45
01-200-000-0000-6314	Radio Maint	629.00	1,524.00	10,000.00	15
01-200-000-0000-6330	Transportation & Travel & Parking	0.00	0.00	200.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>50% % of BDG</u>
01-200-000-0000-6332	Hotels / Motels	0.00	0.00	1,000.00	0
01-200-000-0000-6340	Meals	0.00	0.00	300.00	0
01-200-000-0000-6352	Insurance	338.00-	51,349.00	49,632.00	103
01-200-000-0000-6353	Workers Compensation Insurance	0.00	32,182.00	32,604.00	99
01-200-000-0000-6359	Wrecker Service	651.14-	313.89	4,500.00	7
01-200-000-0000-6374	Auto & Trailer License	16.00	31.00	1,500.00	2
01-200-000-0000-6405	Office Supplies	1,425.66	6,353.84	7,500.00	85
01-200-000-0000-6409	Deputy Supplies	1,330.95	5,175.71	10,000.00	52
01-200-000-0000-6410	Clothing Allowance	835.79	1,476.79	6,000.00	25
01-200-000-0000-6511	Gas And Oil	20,178.67	39,237.09	98,000.00	40
01-200-000-0000-6610	Equipment & Radios	673.27	5,453.46	20,000.00	27
01-200-000-0000-6620	Auto, Trailers, Snowmobiles	0.00	0.00	110,000.00	0
01-200-000-0000-6625	Office Equipment	2,624.06	2,624.06	5,000.00	52
01-200-000-0000-6630	Miscellaneous- Capital Outlay	0.00	0.00	40,000.00	0
01-200-003-0000-6200	Arlt- Sheriff Training	0.00	0.00	4,000.00	0
01-200-003-0000-6241	Registration Fee	1,015.00	5,525.00	7,000.00	79
01-200-003-0000-6330	Transportation & Travel & Parking	0.00	268.94	800.00	34
01-200-003-0000-6332	Hotels / Motels	179.84	1,159.20	3,000.00	39
01-200-003-0000-6340	Meals	144.72	294.81	0.00	0
01-200-003-0000-6511	Gas And Oil	47.84	105.40	200.00	53
----- REVENUES -----					
01-200-019-0000-5840	Misc Receipts	1,000.00-	1,000.00-	0.00	0
----- EXPENDITURES -----					
01-200-019-0000-6231	Services, Labor, Contracts	598.72	1,698.72	0.00	0
01-200-019-0000-6340	Meals Reimbursed Non-Taxable	0.00	0.00	500.00	0
01-200-019-0000-6352	Insurance- Vehicles/Equipment/Liability	305.00	305.00	0.00	0
01-200-019-0000-6409	Supplies	484.33	2,482.31	0.00	0
01-200-019-0000-6610	Equipment	0.00	15.99	0.00	0
----- REVENUES -----					
01-200-020-0000-5840	Misc. Posse Receipts	400.00-	500.00-	0.00	0
----- EXPENDITURES -----					
01-200-020-0000-6409	Posse Supplies/Training	0.00	0.00	2,000.00	0
----- REVENUES -----					
01-200-039-0000-5517	Fees For Gun Permits	6,070.00-	11,340.00-	0.00	0
----- EXPENDITURES -----					
01-200-039-0000-6425	Gun Permit Expenses	550.00	1,240.00	0.00	0

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>		<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% of BDG</u>
200 DEPT	Totals Enforcement	Revenue	19,122.73-	40,638.95-	190,000.00-	21
		Expend.	455,937.95	962,772.90	2,054,551.00	47
		Net	436,815.22	922,133.95	1,864,551.00	49

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>		<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
201 DEPT	Sheriff Contingency For D & A					
----- REVENUES -----						
01-201-000-0000-5612	Drug & Forfeiture Ms387.213		232.48-	527.48-	0.00	0
201 DEPT	Totals Sheriff Contingency For D & A	Revenue	232.48-	527.48-	0.00	0
		Expend.				
		Net	232.48-	527.48-	0.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
202 DEPT Boat & Water					
----- REVENUES -----					
01-202-000-0000-5310 State Grants- B & W Ppl (Ot)		0.00	0.00	6,375.00-	0
01-202-000-0000-5315 Boat & Water State Grant		0.00	18,628.00-	18,628.00-	100
01-202-000-0000-5840 Misc Receipts		50.00-	60.00-	500.00-	12
----- EXPENDITURES -----					
01-202-000-0000-6101 Salaries- Full Time		9,810.44	9,810.44	28,664.00	34
01-202-000-0000-6102 Salaries- - Part Time		2,680.43	2,680.43	11,000.00	24
01-202-000-0000-6109 Salaries- Overtime		632.24	632.24	6,575.00	10
01-202-000-0000-6110 Holiday Pay		465.80	465.80	1,035.00	45
01-202-000-0000-6124 Medicare- Employer 1.45%		195.54	195.54	685.00	29
01-202-000-0000-6150 Health Insurance- Employer		1,938.70	1,938.70	5,175.00	37
01-202-000-0000-6152 Life Insurance- Employer		10.40	10.40	0.00	0
01-202-000-0000-6159 Pera		1,668.99	1,668.99	5,550.00	30
01-202-000-0000-6165 Fica- Employer 6.20%		166.18	166.18	682.00	24
01-202-000-0000-6230 Printing, Publishing & Adv		516.60	516.60	200.00	258
01-202-000-0000-6231 Services & Labor (Incl Contracts)		450.00	450.00	2,500.00	18
01-202-000-0000-6250 Telephone		44.39	44.39	400.00	11
01-202-000-0000-6254 Utilities		53.02	100.25	250.00	40
01-202-000-0000-6272 Physical Examinations		0.00	0.00	400.00	0
01-202-000-0000-6302 B&W Maintenance		323.04	323.04	3,000.00	11
01-202-000-0000-6314 Radio Maint		0.00	0.00	500.00	0
01-202-000-0000-6352 Insurance		32.00	2,469.20	2,437.00	101
01-202-000-0000-6353 Workers Compensation Insurance		0.00	1,380.00	1,380.00	100
01-202-000-0000-6374 Auto & Trailer License		0.00	16.00	200.00	8
01-202-000-0000-6405 Office Supplies		17.14	17.14	0.00	0
01-202-000-0000-6409 Field Supplies		0.00	0.00	1,200.00	0
01-202-000-0000-6410 Clothing Allowance		137.95	137.95	500.00	28
01-202-000-0000-6511 Gas And Oil		663.31	663.31	4,000.00	17
01-202-000-0000-6610 Equipment		0.00	0.00	3,000.00	0
01-202-000-0000-6617 Radio Equipment		0.00	0.00	500.00	0
202 DEPT Totals Boat & Water		50.00-	18,688.00-	25,503.00-	73
	Revenue				
	Expend.	19,806.17	23,686.60	79,833.00	30
	Net	19,756.17	4,998.60	54,330.00	9

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	<u>50% % of BDG</u>
203 DEPT Snowmobile					
----- REVENUES -----					
01-203-000-0000-5315 Snowmobile State Grant		0.00	0.00	6,392.00-	0
01-203-000-0000-5840 Misc Receipts		16.00-	34.00-	30.00-	113
----- EXPENDITURES -----					
01-203-000-0000-6101 Salaries- Full Time		3,736.32	17,348.22	19,921.00	87
01-203-000-0000-6109 Salaries- Overtime		169.86	1,627.83	0.00	0
01-203-000-0000-6110 Holiday Pay		0.00	1,358.88	1,726.00	79
01-203-000-0000-6124 Medicare- Employer 1.45%		54.73	285.96	314.00	91
01-203-000-0000-6150 Health Insurance- Employer		549.77	3,114.77	3,600.00	87
01-203-000-0000-6152 Life Insurance- Employer		3.34	18.94	21.00	90
01-203-000-0000-6159 Pera Co- Or 14.4%		597.64	3,111.24	3,312.00	94
01-203-000-0000-6231 Services, Labor, Contracts		0.00	743.91	500.00	149
01-203-000-0000-6250 Telephone		100.86	254.40	250.00	102
01-203-000-0000-6302 Car Maintenance		13.98	84.40	800.00	11
01-203-000-0000-6314 Radio Maint		0.00	0.00	150.00	0
01-203-000-0000-6353 Workers Comp Insurance		0.00	697.00	697.00	100
01-203-000-0000-6374 Auto & Trailer License		0.00	16.00	30.00	53
01-203-000-0000-6409 Field Supplies		0.00	0.00	300.00	0
01-203-000-0000-6410 Clothing Allowance		0.00	0.00	200.00	0
01-203-000-0000-6511 Gas And Oil		1,461.91	3,399.02	1,500.00	227
203 DEPT Totals Snowmobile	Revenue	16.00-	34.00-	6,422.00-	1
	Expend.	6,688.41	32,060.57	33,321.00	96
	Net	6,672.41	32,026.57	26,899.00	119

Aitkin County



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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

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1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year		
				<u>Budget</u>	<u>50% % of BDG</u>	
204 DEPT	ATV					
----- REVENUES -----						
01-204-000-0000-5315	ATV State Grant	0.00	0.00	10,000.00-	0	
----- EXPENDITURES -----						
01-204-000-0000-6101	Salaries- Full Time	2,273.60	2,273.60	11,216.00	20	
01-204-000-0000-6109	Salaries- Overtime	27.31	27.31	0.00	0	
01-204-000-0000-6110	Holiday Pay	218.44	218.44	1,035.00	21	
01-204-000-0000-6124	Medicare- Employer 1.45%	36.71	36.71	178.00	21	
01-204-000-0000-6150	Health Insurance Employer	346.53	346.53	2,025.00	17	
01-204-000-0000-6152	Life Insurance- Employer	1.86	1.86	0.00	0	
01-204-000-0000-6159	Pera	385.47	385.47	1,874.00	21	
01-204-000-0000-6231	Services, Labor, Contracts	0.00	623.41	500.00	125	
01-204-000-0000-6250	Telephone	6.05	6.05	125.00	5	
01-204-000-0000-6302	Car Maintenance	0.00	0.00	1,500.00	0	
01-204-000-0000-6353	Workers Compensation Insurance	0.00	366.00	366.00	100	
01-204-000-0000-6374	Auto & Trailer License	0.00	0.00	75.00	0	
01-204-000-0000-6409	Field Supplies	0.00	0.00	1,200.00	0	
01-204-000-0000-6511	Gas And Oil	0.00	0.00	2,200.00	0	
01-204-000-0000-6610	Equipment	3,236.55	3,236.55	0.00	0	
204 DEPT	Totals ATV	Revenue	0.00	0.00	10,000.00-	0
		Expend.	6,532.52	7,521.93	22,294.00	34
		Net	6,532.52	7,521.93	12,294.00	61

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year Budget	50% % of BDG
206 DEPT Forfeitures					
----- REVENUES -----					
01-206-000-0000-5840 Revenue/Forfeitures		1,032.41-	12,567.47-	0.00	0
----- EXPENDITURES -----					
01-206-000-0000-6409 Forfeiture Supplies		3,398.48	5,704.47	0.00	0
206 DEPT Totals Forfeitures	Revenue	1,032.41-	12,567.47-	0.00	0
	Expend.	3,398.48	5,704.47	0.00	0
	Net	2,366.07	6,863.00-	0.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Percent of Year % of</u> <u>50% BDG</u>
252 DEPT	Corrections				
----- REVENUES -----					
01-252-000-0000-5001	Property Taxes - Current	0.00	0.00	1,996,480.00-	0
01-252-000-0000-5530	Corrections Fees	854.15-	3,177.23-	7,500.00-	42
01-252-000-0000-5532	Transport Inmates	1,502.62-	2,758.05-	2,500.00-	110
01-252-000-0000-5535	Board Of Prisoners	72,455.00-	130,005.00-	299,625.00-	43
01-252-000-0000-5536	Inmate Medical (Boarding)	2,263.88-	4,475.04-	2,500.00-	179
01-252-000-0000-5541	Pay To Stay Incountry Boarding Mn641.12 3	6,637.43-	19,869.65-	12,000.00-	166
01-252-000-0000-5542	Pay To Stay Incountry Medical Mn641.12 3	26.99-	80.96-	0.00	0
01-252-000-0000-5840	Misc Receipts	2,118.00-	3,733.00-	3,000.00-	124
01-252-000-0000-5861	Medical Co Pay From Inmates	350.90-	750.50-	1,000.00-	75
----- EXPENDITURES -----					
01-252-000-0000-6101	Salaries- Full Time	326,039.27	611,198.12	1,220,895.00	50
01-252-000-0000-6102	Salaries-- Part Time	7,992.21	8,586.50	48,000.00	18
01-252-000-0000-6109	Overtime- Salaries	11,336.68	23,116.31	38,000.00	61
01-252-000-0000-6110	Holiday Pay	9,374.52	27,647.88	56,000.00	49
01-252-000-0000-6124	Medicare- Employer 1.45%	5,051.04	9,489.30	19,760.00	48
01-252-000-0000-6149	Employer Deduct Contribution- Veba	1,000.00	2,000.00	4,000.00	50
01-252-000-0000-6150	Health Insurance- Employer	68,512.50	138,600.00	281,880.00	49
01-252-000-0000-6151	Sick Leave Accrual	0.00	0.00	100.00	0
01-252-000-0000-6152	Life Insurance- Employer	390.70	782.14	1,900.00	41
01-252-000-0000-6154	Long Term Disability- Employer	90.52	205.84	800.00	26
01-252-000-0000-6159	Pera 8.75%	30,739.23	57,940.13	9,945.00	583
01-252-000-0000-6164	Police & Fire (12)	0.00	0.00	119,425.00	0
01-252-000-0000-6165	Fica- Employer 6.20%	20,901.59	39,296.41	83,200.00	47
01-252-000-0000-6205	Postage	29.95	34.15	100.00	34
01-252-000-0000-6230	Printing, Publishing & Adv	482.04	482.04	600.00	80
01-252-000-0000-6231	Services & Labor (Incl Contracts)	2,637.92	7,008.74	35,000.00	20
01-252-000-0000-6234	Huber- Electronic Monitor	0.00	0.00	1,000.00	0
01-252-000-0000-6241	Registration Fee	0.00	0.00	100.00	0
01-252-000-0000-6250	Telephone	700.65	1,695.13	4,000.00	42
01-252-000-0000-6254	Utilities & Heating	28,078.67	58,831.36	104,000.00	57
01-252-000-0000-6260	Prof Counseling - Inmates	0.00	0.00	1,000.00	0
01-252-000-0000-6262	Medical Expenses & Supplies - Inmates	3,251.10	18,142.23	50,000.00	36
01-252-000-0000-6267	Unemployment Compensation	0.00	0.00	1,000.00	0
01-252-000-0000-6271	Inspection Fees	0.00	0.00	500.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>% of BDG</u>
01-252-000-0000-6272	Physical Examinations	165.00	365.00	500.00	73
01-252-000-0000-6302	Car Maintenance	2,084.64	2,653.38	2,000.00	133
01-252-000-0000-6330	Prisoner Transportation & Travel	1,724.32	7,473.77	0.00	0
01-252-000-0000-6332	Hotel / Motel Lodging	0.00	112.95	0.00	0
01-252-000-0000-6340	Meals	0.00	43.33	0.00	0
01-252-000-0000-6351	Board Of Prisoners	0.00	0.00	500.00	0
01-252-000-0000-6352	Insurance	0.00	3,385.60	886.00	382
01-252-000-0000-6353	Workers Compensation Insurance	0.00	32,185.00	32,595.00	99
01-252-000-0000-6374	Auto & Trailer License	16.00	16.00	50.00	32
01-252-000-0000-6405	Office & Computer Supplies	1,927.03	4,620.87	11,000.00	42
01-252-000-0000-6409	Jail Supplies	122.11	122.11	3,000.00	4
01-252-000-0000-6410	Clothing Allowance	1,469.42	1,946.20	5,000.00	39
01-252-000-0000-6418	Groceries	31,107.99	67,515.22	128,000.00	53
01-252-000-0000-6420	Kitchen Supplies	528.15	943.59	3,300.00	29
01-252-000-0000-6421	Laundry Supplies	19.90	19.90	0.00	0
01-252-000-0000-6422	Janitorial Supplies	5,286.18	11,027.85	22,000.00	50
01-252-000-0000-6424	Inmate Supplies	970.74	1,116.94	4,000.00	28
01-252-000-0000-6511	Gas And Oil	0.00	116.63	500.00	23
01-252-000-0000-6513	Fuel Oil	0.00	0.00	750.00	0
01-252-000-0000-6590	Repair & Maintenance Supplies	5,202.12	9,840.07	20,000.00	49
01-252-000-0000-6605	Building & Structures	0.00	0.00	2,000.00	0
01-252-000-0000-6610	Equipment	199.99	2,994.76	0.00	0
01-252-000-0000-6625	Office Equipment	0.00	0.00	3,000.00	0
01-252-003-0000-6241	School Registration Fee	900.00	1,435.00	4,000.00	36
01-252-003-0000-6330	School Tran & Travel & Parking	10.00	32.33	500.00	6
01-252-003-0000-6332	School Hotels / Motels	0.00	0.00	2,500.00	0
01-252-003-0000-6340	Schooling Meals	35.08	35.08	500.00	7
01-252-003-0000-6511	Gas And Oil	0.00	0.00	300.00	0
----- REVENUES -----					
01-252-252-0000-5870	Prisoner Welfare Account(Non Tax)	901.48-	1,403.23-	0.00	0
01-252-252-0000-5871	Tw Vending Prisoner Welfare(Non Tax)	1,270.58-	2,233.23-	0.00	0
01-252-252-0000-5872	Phone Card Prisoner Welfare(Taxable)	10,049.13-	22,504.28-	0.00	0
01-252-252-0000-5885	Commissary Sales Taxable	1,087.52-	3,262.91-	0.00	0
----- EXPENDITURES -----					
01-252-252-0000-6405	Prisoner Welfare	2,184.01	4,773.29	0.00	0
01-252-252-0000-6406	Phone Card Prisoner Welfare	15,340.00	24,039.18	0.00	0

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>% of BDG</u>
01-252-252-0000-6408	Commissary Supplies	1,043.80	2,130.58	0.00	0
252 DEPT	Totals Corrections	Revenue 99,517.68-	194,253.08-	2,324,605.00-	8
		Expend. 586,945.07	1,184,000.91	2,328,086.00	51
		Net 487,427.39	989,747.83	3,481.00	433

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>% of BDG</u>
253 DEPT Aitkin Co Community Corrections					
----- REVENUES -----					
01-253-000-0000-5315 State Grant Funding		9,556.54-	18,479.74-	30,443.00-	61
01-253-000-0000-5872 Donations		2,250.00-	2,600.00-	3,000.00-	87
----- EXPENDITURES -----					
01-253-000-0000-6101 Salaries- Full Time		23,119.41	42,352.55	86,382.00	49
01-253-000-0000-6109 Salaries- Overtime		0.00	471.24	0.00	0
01-253-000-0000-6110 Holiday Pay		0.00	0.00	5,422.00	0
01-253-000-0000-6124 Medicare Employer		316.84	584.03	1,331.00	44
01-253-000-0000-6150 Health Insurance Employer		5,130.00	10,260.00	21,600.00	48
01-253-000-0000-6152 Life Insurance- Employer		31.20	62.40	125.00	50
01-253-000-0000-6154 Long Term Disability- Employer		28.02	56.04	0.00	0
01-253-000-0000-6159 Pera Co- Or		2,022.95	3,747.09	8,032.00	47
01-253-000-0000-6165 Fica- Employer		1,354.79	2,497.28	5,691.00	44
01-253-000-0000-6204 Juvenile Detention		9,585.00	34,585.98	0.00	0
01-253-000-0000-6231 Services, Labor, Contracts		143.84	1,038.52	250.00	415
01-253-000-0000-6250 Telephone		24.16	54.05	250.00	22
01-253-000-0000-6302 Car Maintenance		71.47	1,358.05	3,000.00	45
01-253-000-0000-6352 Insurance		0.00	1,686.00	1,686.00	100
01-253-000-0000-6353 Workers Comp Insurance		0.00	2,731.00	2,731.00	100
01-253-000-0000-6374 Auto & Trailer License		16.00	82.00	75.00	109
01-253-000-0000-6405 Operating Supplies		1,226.52	3,455.82	4,000.00	86
01-253-000-0000-6409 STS Project Supplies		0.00	0.00	1,000.00	0
01-253-000-0000-6410 Clothing Allowance		0.00	0.00	300.00	0
01-253-000-0000-6511 Gas And Oil		1,023.83	2,585.24	7,000.00	37
01-253-000-0000-6590 Repair & Maintenance Supplies		0.00	0.00	1,500.00	0
01-253-000-0000-6610 Equipment		0.00	0.00	1,500.00	0
01-253-000-0000-6625 Office Equipment		0.00	0.00	200.00	0
01-253-000-0000-6823 County Allocation		32,172.24	64,344.48	128,689.00	50
01-253-003-0000-6241 Registration Fee		0.00	0.00	500.00	0
01-253-003-0000-6330 Transportation/Travel/Parking		0.00	0.00	100.00	0
01-253-003-0000-6332 Hotel/Motel Lodging		0.00	0.00	250.00	0
01-253-003-0000-6340 Meals (Overnight)		0.00	0.00	50.00	0
01-253-003-0000-6511 Gas & Oil		0.00	0.00	200.00	0
253 DEPT Totals Aitkin Co Community Corrections		11,806.54-	21,079.74-	33,443.00-	63
	Revenue	76,266.27	171,951.77	281,864.00	61
	Expend.	64,459.73	150,872.03	248,421.00	61
	Net				

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Percent of Year</u>	<u>50% % of BDG</u>
254 DEPT	Enhanced 911 System					
----- REVENUES -----						
01-254-000-0000-5310	State 'Shared Revenue'- Enhanced 911	22,297.47-	44,594.94-	89,150.00-		50
----- EXPENDITURES -----						
01-254-000-0000-6231	Services, Labor, Contracts	49,077.32	59,506.84	42,000.00		142
01-254-000-0000-6250	Telephone	0.00	0.00	500.00		0
01-254-000-0000-6330	Transportation/Travel/Parking	0.00	15.37	0.00		0
01-254-000-0000-6405	Office & Computer Supplies	262.97	419.32	1,500.00		28
01-254-000-0000-6511	Gas And Oil	0.00	0.00	200.00		0
01-254-000-0000-6610	Equipment	2,342.64	2,342.64	5,000.00		47
01-254-000-0000-6625	E- 911 Equipment	37,270.85	37,270.85	0.00		0
01-254-003-0000-6332	Hotel	246.90	246.90	0.00		0
01-254-003-0000-6511	Gas & Oil	44.72	44.72	0.00		0
254 DEPT	Totals Enhanced 911 System	Revenue	22,297.47-	44,594.94-	89,150.00-	50
		Expend.	89,245.40	99,846.64	49,200.00	203
		Net	66,947.93	55,251.70	39,950.00-	138-

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

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1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
255 DEPT	General Crime Victim Grant				
----- REVENUES -----					
01-255-000-0000-5310	Crime Victims State Grant	10,675.58-	34,120.54-	42,000.00-	81
01-255-000-0000-5840	Misc Receipts	266.53-	471.31-	874.00-	54
----- EXPENDITURES -----					
01-255-000-0000-6101	Salaries- Full Time	12,542.32	23,217.90	46,586.00	50
01-255-000-0000-6124	Medicare- Employer 1.45%	178.57	330.07	675.00	49
01-255-000-0000-6149	Employer Deduct Contribution- Veba	0.00	1,000.00	1,000.00	100
01-255-000-0000-6150	Health Insurance- Employer	2,025.00	4,050.00	8,100.00	50
01-255-000-0000-6152	Life Insurance- Employer	15.60	31.20	62.00	50
01-255-000-0000-6154	Long Term Disability- Employer	29.13	57.24	117.00	49
01-255-000-0000-6159	Pera Co- Or 7.25%	909.30	1,683.27	3,377.00	50
01-255-000-0000-6165	Fica- Employer 6.20%	763.60	1,411.41	2,888.00	49
01-255-000-0000-6250	Telephone	25.72	62.28	120.00	52
01-255-000-0000-6353	Workers Compensation Insurance	0.00	288.00	288.00	100
01-255-000-0000-6405	Office & Computer Supplies	0.00	26.45	189.00	14
01-255-000-0000-6409	Program Supplies	287.50	471.50	200.00	236
01-255-003-0000-6241	Registration Fee/Training	0.00	0.00	59.00	0
----- REVENUES -----					
01-255-031-0000-5840	Emergency Fund Money	0.00	300.00	0.00	0
255 DEPT	Totals General Crime Victim Grant				
	Revenue	10,942.11-	34,291.85-	42,874.00-	80
	Expend.	16,776.74	32,629.32	63,661.00	51
	Net	5,834.63	1,662.53-	20,787.00	8-

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
257 DEPT Sobriety Court					
----- REVENUES -----					
01-257-000-0000-5135 Fees		1,615.00-	1,615.00-	0.00	0
----- EXPENDITURES -----					
01-257-000-0000-6250 Telephone		19.50	26.92	0.00	0
01-257-000-0000-6330 Transportation/Travel/Parking		395.68	1,323.98	0.00	0
----- REVENUES -----					
01-257-022-0000-5135 Fees		1,795.00-	4,982.00-	0.00	0
----- EXPENDITURES -----					
01-257-022-0000-6406 Sobriety Crt Expenses		482.57	1,518.87	27,000.00	6
257 DEPT Totals Sobriety Court	Revenue	3,410.00-	6,597.00-	0.00	0
	Expend.	897.75	2,869.77	27,000.00	11
	Net	2,512.25-	3,727.23-	27,000.00	14-

Aitkin County



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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

Report Basis: Cash

1 FUND General Fund

Account Number	Status	Quarter To Date	Year To Date	Percent of Year		
				Budget	50% % of BDG	
280 DEPT	Emergency Management					
----- REVENUES -----						
01-280-000-0000-5390	Emergency Service State Grant	4,765.86-	29,503.44-	19,000.00-	155	
----- EXPENDITURES -----						
01-280-000-0000-6101	Salaries- Full Time	9,158.99	15,648.59	28,590.00	55	
01-280-000-0000-6124	Medicare- Employer 1.45%	0.00	0.00	415.00	0	
01-280-000-0000-6150	Health Insurance- Employer	0.00	0.00	5,400.00	0	
01-280-000-0000-6152	Life Insurance- Employer	0.00	0.00	31.00	0	
01-280-000-0000-6159	Pera Co- Or 14.4%	0.00	0.00	2,502.00	0	
01-280-000-0000-6165	Fica- Employer 6.20%	0.00	0.00	1,773.00	0	
01-280-000-0000-6230	Printing, Publishing & Adv	0.00	0.00	100.00	0	
01-280-000-0000-6231	Services, Labor, Etc	5,975.25	11,075.25	100.00	075	
01-280-000-0000-6240	Dues	0.00	200.00	350.00	57	
01-280-000-0000-6241	Registration Fee	0.00	0.00	800.00	0	
01-280-000-0000-6250	Telephone	42.46	94.78	700.00	14	
01-280-000-0000-6330	Transportation & Travel & Parking	0.00	69.92	200.00	35	
01-280-000-0000-6352	Insurance	0.00	327.20	327.00	100	
01-280-000-0000-6353	Workers Compensation Insurance	0.00	1,163.00	1,163.00	100	
01-280-000-0000-6405	Office Supplies	0.00	0.00	500.00	0	
01-280-000-0000-6409	Deputy Supplie	0.00	0.00	1,000.00	0	
01-280-000-0000-6511	Gas And Oil	19.21	19.21	100.00	19	
01-280-000-0000-6610	Equipment	0.00	0.00	2,000.00	0	
01-280-003-0000-6241	Registration Fee	75.00	400.00	300.00	133	
01-280-003-0000-6330	Transporation	0.00	123.28	200.00	62	
01-280-003-0000-6332	Hotel / Motel Lodging	0.00	212.96	700.00	30	
01-280-003-0000-6340	Meals- Schooling	12.91	43.78	200.00	22	
01-280-003-0000-6511	Gas & Oil	25.18	25.18	0.00	0	
280 DEPT	Totals Emergency Management	Revenue	4,765.86-	29,503.44-	19,000.00-	155
		Expend.	15,309.00	29,403.15	47,451.00	62
		Net	10,543.14	100.29-	28,451.00	0-

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
390 DEPT Environmental Health (FBL)					
----- REVENUES -----					
01-390-000-0000-5136 Fbl Licenses		30,034.50-	71,024.75-	72,000.00-	99
----- EXPENDITURES -----					
01-390-000-0000-6101 Salaries- Full Time		12,552.96	23,237.66	46,625.00	50
01-390-000-0000-6102 Salaries- - Part Time		1,717.60	1,717.60	4,000.00	43
01-390-000-0000-6108 Meals Reimbursed (Taxable)		0.00	10.00	100.00	10
01-390-000-0000-6124 Medicare- Employer 1.45%		204.45	357.03	678.00	53
01-390-000-0000-6152 Life Insurance- Employer		15.60	31.20	62.00	50
01-390-000-0000-6154 Long Term Disability- Employer		29.13	57.27	117.00	49
01-390-000-0000-6159 Pera Co- Or 7.25%		910.07	1,684.69	3,380.00	50
01-390-000-0000-6165 Fica- Employer 6.20%		874.19	1,526.59	2,897.00	53
01-390-000-0000-6205 Postage		66.61	201.19	325.00	62
01-390-000-0000-6208 Training/Education		106.50	106.50	700.00	15
01-390-000-0000-6230 Printing, Publishing & Adv		0.00	0.00	500.00	0
01-390-000-0000-6231 Services, Labor, Contracts		0.00	326.40	50.00	653
01-390-000-0000-6240 Dues		0.00	0.00	70.00	0
01-390-000-0000-6250 Telephone		30.48	117.53	400.00	29
01-390-000-0000-6302 Car Maintenance		69.29	69.29	250.00	28
01-390-000-0000-6330 Transportation & Travel & Parking		0.00	12.00	100.00	12
01-390-000-0000-6332 Hotel / Motel Lodging		122.54	213.51	400.00	53
01-390-000-0000-6340 Meals		0.00	36.82	100.00	37
01-390-000-0000-6352 Insurance		355.00	1,406.20	1,051.00	134
01-390-000-0000-6353 Workers Compensation Insurance		0.00	471.00	471.00	100
01-390-000-0000-6374 Auto & Trailer License		0.00	16.00	0.00	0
01-390-000-0000-6405 Office, Film, And Field Supplies		40.09	258.97	500.00	52
01-390-000-0000-6511 Gas And Oil		348.79	580.28	900.00	64
01-390-000-0000-6620 Auto, Trailers, Snowmobiles		0.00	0.00	5,000.00	0
01-390-000-0000-6625 Office Equipment & Other Equipment		309.98	1,465.13	4,750.00	31
390 DEPT Totals Environmental Health (FBL)	Revenue	30,034.50-	71,024.75-	72,000.00-	99
	Expend.	17,753.28	33,902.86	73,426.00	46
	Net	12,281.22-	37,121.89-	1,426.00	603-

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
----- REVENUES -----					
01-391-000-0000-5001	Taxes	96,425.78-	96,425.78-	191,087.00-	50
01-391-000-0000-5137	Solid Waste License	0.00	300.00-	1,000.00-	30
01-391-000-0000-5216	Taconite Credit- Current	4.18-	4.18-	0.00	0
01-391-000-0000-5545	Household Hazardous Waste	0.00	0.00	2,500.00-	0
01-391-000-0000-5840	Misc Receipts	397.00-	397.00-	0.00	0
----- EXPENDITURES -----					
01-391-000-0000-6101	Salaries- Full Time	32,197.09	58,454.67	114,059.00	51
01-391-000-0000-6102	Salaries- - Part Time	0.00	0.00	2,000.00	0
01-391-000-0000-6108	Meals Reimbursed (Taxable)	31.95	55.29	150.00	37
01-391-000-0000-6109	Overtime- Salaries	278.40	278.40	1,000.00	28
01-391-000-0000-6124	Medicare- Employer 1.45%	446.36	826.02	1,710.00	48
01-391-000-0000-6149	Employer Deduct Contribution- Veba	1,596.00	3,096.00	1,500.00	206
01-391-000-0000-6150	Health Insurance- Employer	4,612.50	7,650.00	12,150.00	63
01-391-000-0000-6152	Life Insurance- Employer	18.75	37.50	90.00	42
01-391-000-0000-6154	Long Term Disability- Employer	71.55	140.91	470.00	30
01-391-000-0000-6159	Pera Co- Or 7.25%	2,264.50	4,168.16	8,545.00	49
01-391-000-0000-6165	Fica- Employer 6.20%	1,908.64	3,532.07	7,313.00	48
01-391-000-0000-6205	Postage	0.00	10.54	750.00	1
01-391-000-0000-6208	Training/Education	80.00	80.00	1,000.00	8
01-391-000-0000-6230	Printing, Publishing & Adv	548.50	548.50	1,400.00	39
01-391-000-0000-6231	Services, Labor, & Minor Contracts	3,894.74	4,233.66	17,500.00	24
01-391-000-0000-6240	Dues	125.00	210.00	300.00	70
01-391-000-0000-6241	Registration Fee	25.00	55.00	500.00	11
01-391-000-0000-6250	Telephone	173.95	369.29	900.00	41
01-391-000-0000-6260	Professional Consulting	0.00	0.00	500.00	0
01-391-000-0000-6302	Car Maintenance	50.75	50.75	500.00	10
01-391-000-0000-6330	Transportation & Travel & Parking	156.84	156.84	300.00	52
01-391-000-0000-6332	Hotel / Motel Lodging	392.95	804.58	1,200.00	67
01-391-000-0000-6340	Meals	0.00	0.00	100.00	0
01-391-000-0000-6352	Insurance	0.00	1,583.00	1,583.00	100
01-391-000-0000-6353	Workers Compensation Insurance	0.00	1,198.00	1,198.00	100
01-391-000-0000-6374	Auto & Trailer License	0.00	16.00	0.00	0
01-391-000-0000-6405	Office & Film Supplies	384.61	588.03	1,000.00	59
01-391-000-0000-6511	Gas And Oil	88.02	233.63	800.00	29

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>% of BDG</u>
01-391-000-0000-6625 Office Equipment		1,128.19	1,128.19	1,500.00	75
01-391-000-0000-6800 Miscellaneous(Promotional)		464.41	464.41	1,000.00	46
----- REVENUES -----					
01-391-060-0000-5392 Score State Grant		27,975.00-	27,975.00-	55,950.00-	50
----- EXPENDITURES -----					
01-391-060-0000-6360 Recycling Contract		14,631.95	26,915.31	70,000.00	38
391 DEPT Totals Solid Waste	Revenue	124,801.96-	125,101.96-	250,537.00-	50
	Expend.	65,570.65	116,884.75	251,018.00	47
	Net	59,231.31-	8,217.21-	481.00	708-

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>50% % of BDG</u>
392 DEPT Water Wells					
----- REVENUES -----					
01-392-000-0000-5546 Drinking Water Test Fees		2,966.00-	4,408.00-	6,150.00-	72
----- EXPENDITURES -----					
01-392-000-0000-6231 Services, Labor, Contracts		319.00	797.00	500.00	159
01-392-000-0000-6240 Dues		0.00	0.00	2,650.00	0
01-392-000-0000-6405 Office & Film Supplies		503.90	510.28	3,000.00	17
392 DEPT Totals Water Wells	Revenue	2,966.00-	4,408.00-	6,150.00-	72
	Expend.	822.90	1,307.28	6,150.00	21
	Net	2,143.10-	3,100.72-	0.00	0

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>% of BDG</u>
500 DEPT Library And Historical Society					
----- EXPENDITURES -----					
01- 500- 500- 0000- 6350 Library Per Diem		245.00	455.00	1,500.00	30
01- 500- 500- 0000- 6801 Library Appropriations		0.00	116,068.50	232,137.00	50
01- 500- 501- 0000- 6352 Historical Society Insurance		0.00	2,828.00	3,000.00	94
01- 500- 501- 0000- 6353 Historical Society Workers Compensation		0.00	50.00	50.00	100
01- 500- 501- 0000- 6801 Historical Society Appropriations		7,500.00	7,500.00	15,000.00	50
01- 500- 502- 0000- 6848 CARE Approp		0.00	37,900.00	37,900.00	100
01- 500- 502- 0000- 6849 Kinship approp		0.00	0.00	7,000.00	0
500 DEPT Totals Library And Historical Society					
	Revenue				
	Expend.	7,745.00	164,801.50	296,587.00	56
	Net	7,745.00	164,801.50	296,587.00	56

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

1 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>% of BDG</u>
600 DEPT	Ag Society, Soil & Water, Ag Inspect				50%
----- EXPENDITURES -----					
01-600-550-0000-6352	Ag Society Insurance	0.00	3,987.00	1,681.00	237
01-600-550-0000-6353	Ag Societyworkers Compensation Insurance	0.00	50.00	75.00	67
01-600-550-0000-6801	Ag Society Appropriations	10,000.00	10,000.00	10,000.00	100
01-600-550-0000-6843	Ag Society Capital Improvements	0.00	0.00	10,000.00	0
01-600-552-0000-6350	SRW Per Diem	105.00	105.00	0.00	0
01-600-552-0000-6801	Soil & Water Appropriations	50,836.27	99,853.27	98,034.00	102
01-600-552-0000-6836	Soil & Water Snake River Watershed	0.00	10,079.00	10,079.00	100
01-600-552-0000-6847	Mississippi Headwaters Board	0.00	1,500.00	1,500.00	100
01-600-553-0000-6231	Ag Inspector Contracts & Services	0.00	2,400.00	4,800.00	50
600 DEPT	Totals Ag Society, Soil & Water, Ag Inspect				
	Revenue				
	Expend.	60,941.27	127,974.27	136,169.00	94
	Net	60,941.27	127,974.27	136,169.00	94

Aitkin County



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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

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Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	Percent of Year <u>% of</u> <u>BDG</u>
601 DEPT Extension					50%
----- REVENUES -----					
01-601-000-0000-5840 4- H Program Reimbursements		0.00	0.00	250.00-	0
----- EXPENDITURES -----					
01-601-000-0000-6101 Salaries- Full Time		2,640.54	5,093.09	9,787.00	52
01-601-000-0000-6108 Meals Reimbursed (Taxable)		0.00	0.00	50.00	0
01-601-000-0000-6109 Overtime- Salaries		4.06	4.06	0.00	0
01-601-000-0000-6124 Medicare- Employer 1.45%		33.12	66.77	143.00	47
01-601-000-0000-6149 Veba Contribution		75.00	325.00	350.00	93
01-601-000-0000-6150 Health Insurance- Employer		678.75	1,185.00	2,715.00	44
01-601-000-0000-6152 Life Insurance- Employer		3.90	7.80	16.00	49
01-601-000-0000-6154 Long Term Disability- Employer		6.12	11.98	24.00	50
01-601-000-0000-6159 Pera Co- Or 7.25%		191.74	354.46	710.00	50
01-601-000-0000-6165 Fica- Employer 6.20%		141.54	285.54	610.00	47
01-601-000-0000-6205 Postage		217.42	245.68	600.00	41
01-601-000-0000-6230 Printing, Publishing & Adv		0.00	0.00	100.00	0
01-601-000-0000-6231 Services & Charges		0.00	0.00	450.00	0
01-601-000-0000-6250 Telephone		23.51	85.58	300.00	29
01-601-000-0000-6262 Univ Of Minn Contracts		12,474.39	24,765.03	49,898.00	50
01-601-000-0000-6350 Per Diem		175.00	350.00	800.00	44
01-601-000-0000-6352 Insurance		0.00	161.60	162.00	100
01-601-000-0000-6353 Workers Compensation Insurance		0.00	21.00	21.00	100
01-601-000-0000-6360 Extension Comm Expenses (Not Per Diem)		32.48	64.96	150.00	43
01-601-000-0000-6405 Office Supplies		334.10	2,126.13	2,000.00	106
----- REVENUES -----					
01-601-551-0000-5840 4- H Plat Book Sales		360.00	920.00	0.00	0
601 DEPT Totals Extension	Revenue	360.00	920.00	250.00-	368-
	Expend.	17,031.67	35,153.68	68,886.00	51
	Net	17,391.67	36,073.68	68,636.00	53

Aitkin County



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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	Percent of Year <u>% of</u> <u>BDG</u>
700 DEPT	Promotion,AEOA Tran,Airport,RC&D,Tourism				50%
----- EXPENDITURES -----					
01-700-554-0000-6330	Rc & D Transportation & Travel	0.00	0.00	400.00	0
01-700-554-0000-6340	Meals Reimbursed Non- Taxable	0.00	0.00	65.00	0
01-700-554-0000-6350	Rc & D Per Diem	0.00	0.00	350.00	0
01-700-903-0000-6800	Aitkin Airport Appropriation	7,053.50	7,053.50	14,107.00	50
01-700-903-0000-6801	Mcgregor Airport Appropriation	6,950.00	6,950.00	13,900.00	50
01-700-909-0000-6330	Tourism Transportation & Travel	0.00	0.00	500.00	0
01-700-909-0000-6350	Per Diem	0.00	0.00	500.00	0
01-700-909-0000-6800	Tourism Miscellaneous	1,073.85	1,073.85	0.00	0
01-700-909-0000-6801	Appropriations- Grant	629.00	2,178.50	12,800.00	17
700 DEPT	Totals Promotion,AEOA Tran,Airport,RC&D,Tourism				
	Revenue				
	Expend.	15,706.35	17,255.85	42,622.00	40
	Net	15,706.35	17,255.85	42,622.00	40

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

Report Basis: Cash

1 FUND General Fund

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
711 DEPT Economic Development					
----- REVENUES -----					
01-711-000-0000-5840 Misc Receipts		1,950.00-	2,200.00-	1,000.00-	220
----- EXPENDITURES -----					
01-711-000-0000-6101 Salaries- Full Time		7,321.86	13,568.09	27,331.00	50
01-711-000-0000-6108 Meals Reimbursed (Taxable)		9.93	13.89	50.00	28
01-711-000-0000-6124 Medicare- Employer 1.45%		105.95	196.23	397.00	49
01-711-000-0000-6149 Employer Deduct Contribution- Veba		0.00	400.00	400.00	100
01-711-000-0000-6150 Health Insurance- Employer		810.00	1,620.00	3,240.00	50
01-711-000-0000-6152 Life Insurance- Employer		6.24	12.48	25.00	50
01-711-000-0000-6154 Long Term Disability- Employer		16.99	33.58	68.00	49
01-711-000-0000-6159 Pera Co- Or 7.25%		530.81	983.66	1,981.00	50
01-711-000-0000-6165 Fica- Employer 6.20%		452.98	839.04	1,698.00	49
01-711-000-0000-6205 Postage		22.57	22.57	150.00	15
01-711-000-0000-6208 Mandated Training/Education		0.00	0.00	100.00	0
01-711-000-0000-6230 Printing, Publishing & Adv		0.00	0.00	200.00	0
01-711-000-0000-6240 Dues/Assoc Fees		290.00	490.00	200.00	245
01-711-000-0000-6241 Registration Fee		0.00	0.00	250.00	0
01-711-000-0000-6250 Telephone		24.25	58.88	400.00	15
01-711-000-0000-6303 Mcnight/Blandin Grant Expenses		0.00	6,947.00	0.00	0
01-711-000-0000-6330 Transportation/Travel/Parking (Own Auto)		0.00	0.00	50.00	0
01-711-000-0000-6332 Hotel / Motel Lodging		0.00	0.00	250.00	0
01-711-000-0000-6340 Meals Reimbursed Non- Taxable		0.00	0.00	100.00	0
01-711-000-0000-6352 Insurance		0.00	295.20	295.00	100
01-711-000-0000-6353 Workers Compensation Insurance		0.00	173.00	173.00	100
01-711-000-0000-6405 Office & Computer Supplies		27.50	27.50	25.00	110
01-711-000-0000-6511 Gas And Oil		260.58	348.25	600.00	58
711 DEPT Totals Economic Development	Revenue	1,950.00-	2,200.00-	1,000.00-	220
	Expend.	9,879.66	26,029.37	37,983.00	69
	Net	7,929.66	23,829.37	36,983.00	64
1 FUND Totals General Fund	Revenue	4,487,477.95-	5,430,513.77-	11,410,747.00-	48
	Expend.	2,781,222.97	6,074,981.10	11,331,372.00	54
	Net	1,706,254.98-	644,467.33	79,375.00-	812-

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

3 FUND Road & Bridge

Report Basis: Cash

<u>Account Number</u>		<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
0 DEPT	Undesignated					
----- REVENUES -----						
03-000-000-0000-5001	Taxes		198,416.21-	198,416.21-	1,455,700.00-	14
03-000-000-0000-5216	Taconite Credit		55.28-	55.28-	0.00	0
03-000-000-0000-5227	Twp Road Allotment Gas Tax		0.00	340,030.80-	360,000.00-	94
03-000-000-0000-5840	Misc Receipts		946.00-	3,717.65-	30,000.00-	12
03-000-000-0000-5850	St Aid- Reg Construction		26,087.15-	110,397.28-	150,000.00-	74
03-000-000-0000-5852	State Aid Reg Maint		0.00	861,628.00-	1,693,848.00-	51
03-000-000-0000-5853	State Aid Municipal Maint		0.00	31,436.00-	55,000.00-	57
03-000-000-0000-5854	Charges- Townships		13,103.87-	40,698.17-	281,700.00-	14
03-000-000-0000-5855	Charges- Individuals		6,393.40-	6,623.79-	15,500.00-	43
03-000-000-0000-5857	Culverts		1,676.75-	1,676.75-	5,000.00-	34
03-000-000-0000-5866	Co Auction Proceeds		2,880.00-	13,321.89-	2,000.00-	666
03-000-000-0000-5881	Wetland Bank Credits		0.00	10,661.53-	0.00	0
0 DEPT	Totals Undesignated	Revenue	249,558.66-	1,618,663.35-	4,048,748.00-	40
		Expend.				
		Net	249,558.66-	1,618,663.35-	4,048,748.00-	40

Aitkin County



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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

3 FUND Road & Bridge

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
301 DEPT R&B Administration					
----- EXPENDITURES -----					
03-301-000-0000-6101 Salaries- Full Time		85,895.41	159,559.92	331,792.00	48
03-301-000-0000-6102 Wages- Part Time		260.82	329.65	0.00	0
03-301-000-0000-6108 Meals Reimbursed (Taxable)		19.31	29.31	200.00	15
03-301-000-0000-6124 Medicare- Employer 1.45%		1,217.90	2,255.70	4,811.00	47
03-301-000-0000-6148 Employer Deduct Contribution- HSA		0.00	3,128.00	0.00	0
03-301-000-0000-6149 Employer Deduct Contribution- Veba		0.00	3,150.00	6,428.00	49
03-301-000-0000-6150 Health Insurance- Employer		9,828.75	19,657.50	40,530.00	49
03-301-000-0000-6152 Life Insurance- Employer		55.44	110.88	194.00	57
03-301-000-0000-6154 Long Term Disability- Employer		170.85	351.63	1,294.00	27
03-301-000-0000-6159 Pera Employer 7.25%		6,003.83	11,120.94	24,055.00	46
03-301-000-0000-6165 Fica- Employer 6.20%		5,207.55	9,644.94	20,571.00	47
03-301-000-0000-6205 Postage		546.74	670.87	1,400.00	48
03-301-000-0000-6208 Staff Development/Training		0.00	0.00	1,000.00	0
03-301-000-0000-6240 Dues		0.00	2,790.00	2,725.00	102
03-301-000-0000-6241 Fees/Prof/Misc		1,634.72	1,634.72	1,500.00	109
03-301-000-0000-6250 Telephone		1,268.91	2,951.10	5,700.00	52
03-301-000-0000-6296 Meeting Expense/Physicals		1,899.67	3,944.12	3,000.00	131
03-301-000-0000-6300 Service Contracts		5,637.43	8,965.74	12,000.00	75
03-301-000-0000-6352 Insurance		0.00	15,333.00	15,263.00	100
03-301-000-0000-6353 Workers Compensation Insurance		0.00	3,106.00	2,616.00	119
03-301-000-0000-6400 Supplies And Materials		1,239.89	2,647.01	6,000.00	44
301 DEPT Totals R&B Administration					
	Revenue				
	Expend.	120,887.22	251,381.03	481,079.00	52
	Net	120,887.22	251,381.03	481,079.00	52

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

3 FUND Road & Bridge

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDC</u>
302 DEPT R&B Engineering/Construction					
----- EXPENDITURES -----					
03-302-000-0000-6101 Salaries- Full Time		82,725.51	152,456.03	308,749.00	49
03-302-000-0000-6102 Salaries- - Part Time		1,666.62	1,666.62	17,021.00	10
03-302-000-0000-6108 Meals Reimbursed (Taxable)		0.00	41.12	100.00	41
03-302-000-0000-6109 Overtime- Salaries		2,257.36	2,839.85	33,336.00	9
03-302-000-0000-6124 Medicare- Employer 1.45%		1,220.15	2,204.06	5,207.00	42
03-302-000-0000-6149 Employer Deduct Contribution- Veba		0.00	1,000.00	1,000.00	100
03-302-000-0000-6150 Health Insurance- Employer		15,525.00	31,050.00	62,100.00	50
03-302-000-0000-6152 Life Insurance- Employer		65.70	131.40	263.00	50
03-302-000-0000-6154 Long Term Disability- Employer		37.89	74.64	237.00	31
03-302-000-0000-6159 Pera Employer 7.25%		6,153.58	11,251.30	24,801.00	45
03-302-000-0000-6165 Fica- Employer 6.20%		5,217.35	9,424.36	22,264.00	42
03-302-000-0000-6296 Meeting Expense/Physicals		510.50	1,508.29	5,000.00	30
03-302-000-0000-6353 Workers Compensation Insurance		0.00	3,736.00	4,384.00	85
03-302-000-0000-6449 Rd/Br Engr. Supplies		334.50	652.64	7,500.00	9
302 DEPT Totals R&B Engineering/Construction					
	Revenue				
	Expend.	115,714.16	218,036.31	491,962.00	44
	Net	115,714.16	218,036.31	491,962.00	44

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

3 FUND Road & Bridge

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
303 DEPT R&B Highway Maintenance					
----- EXPENDITURES -----					
03-303-000-0000-6101 Salaries- Full Time		230,775.93	426,283.95	883,193.00	48
03-303-000-0000-6102 Salaries-- Part Time		1,103.56	1,103.56	29,786.00	4
03-303-000-0000-6108 Meals Reimbursed (Taxable)		0.00	0.00	50.00	0
03-303-000-0000-6109 Overtime- Salaries		8,712.05	35,953.81	39,399.00	91
03-303-000-0000-6124 Medicare- Employer 1.45%		3,395.63	6,534.02	13,810.00	47
03-303-000-0000-6149 Employer Deduct Contribution- Veba		0.00	2,000.00	2,000.00	100
03-303-000-0000-6150 Health Insurance- Employer		49,950.00	99,900.00	199,800.00	50
03-303-000-0000-6152 Life Insurance- Employer		268.50	540.10	1,037.00	52
03-303-000-0000-6154 Long Term Disability- Employer		9.78	68.13	503.00	14
03-303-000-0000-6159 Pera Employer 7.25%		17,363.56	33,514.31	66,888.00	50
03-303-000-0000-6165 Fica- Employer 6.20%		14,519.31	27,938.55	59,052.00	47
03-303-000-0000-6231 Services, Equip. Rental Etc.		0.00	0.00	12,500.00	0
03-303-000-0000-6250 Telephone		718.93	1,499.44	3,400.00	44
03-303-000-0000-6254 Utilities		9,574.07	30,607.49	34,000.00	90
03-303-000-0000-6262 Contracts		51,990.99	0.00	0.00	0
03-303-000-0000-6296 Meeting Expense/Physicals		1,548.90	1,712.75	2,000.00	86
03-303-000-0000-6297 Shop Fuel		6,940.20	23,804.69	17,000.00	140
03-303-000-0000-6298 Shop Maintenance		3,198.38	5,404.95	14,000.00	39
03-303-000-0000-6352 Insurance		0.00	5,047.00	5,047.00	100
03-303-000-0000-6353 Workers Compensation Insurance		0.00	87,588.00	88,742.00	99
03-303-000-0000-6513 Motor Fuel & Lubricants		25,139.23	120,189.67	321,500.00	37
03-303-000-0000-6514 Pavement Striping		0.00	0.00	60,000.00	0
03-303-000-0000-6515 Culverts		6,748.80	6,748.80	50,000.00	13
03-303-000-0000-6516 Signs & Posts		7,961.95	13,192.13	14,500.00	91
03-303-000-0000-6517 Asphalt, Crackfiller, Tack Oil, Etc		15,866.68	15,866.68	23,500.00	68
03-303-000-0000-6518 De- Icing Salt		18,491.72	106,244.97	130,000.00	82
03-303-000-0000-6519 Gravel & Royalties		75,770.48	79,520.48	170,000.00	47
03-303-000-0000-6520 Calcium Chloride Dust Control		0.00	0.00	265,500.00	0
03-303-000-0000-6521 Maintenance Supplies		102.56	992.41	2,000.00	50
03-303-000-0000-6522 Small Tools		0.00	0.00	1,000.00	0
03-303-000-0000-6523 Misc Bldg & Shop Supplies		6,524.61	16,521.45	23,500.00	70
03-303-000-0000-6524 Winter Sand		0.00	0.00	19,000.00	0
03-303-000-0000-6590 Repair & Maintenance Supplies		40,775.04	134,625.35	235,000.00	57
03-303-000-0000-6820 Approach & Misc Refunds		0.00	0.00	3,000.00	0

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

3 FUND Road & Bridge

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>% of BDG</u>
03- 303- 000- 0000- 6825	Maintenance Agreements	7,966.97	11,746.97	25,000.00	47
03- 303- 000- 0000- 6830	Twp Road Allotment Gas Tax	0.00	340,030.80	360,000.00	94
303 DEPT	Totals R&B Highway Maintenance				
	Revenue				
	Expend.	501,416.29	1,635,180.46	3,175,707.00	51
	Net	501,416.29	1,635,180.46	3,175,707.00	51

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

3 FUND Road & Bridge

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Percent of Year</u> <u>50%</u> <u>% of</u> <u>BDG</u>
307 DEPT R&B Capital Infrastructure					
----- REVENUES -----					
03-307-000-0000-5001 Taxes, Aids, Etc.		607,000.00-	607,000.00-	607,000.00-	100
03-307-000-0000-5841 Federal Transportation Funds		0.00	18,653.30-	1,568,000.00-	1
03-307-000-0000-5842 State Park Fund		0.00	0.00	286,000.00-	0
03-307-000-0000-5844 State- Aid Disaster Funds		0.00	0.00	152,000.00-	0
03-307-000-0000-5848 Bridge Bonding Funds		180,514.61-	180,514.61-	0.00	0
03-307-000-0000-5850 St Aid- Reg Construction Funds		35,641.51-	268,572.97-	1,440,000.00-	19
03-307-000-0000-5854 Township/City/Private Funds		0.00	0.00	18,000.00-	0
----- EXPENDITURES -----					
03-307-000-0000-6260 Professional Services		10,584.00	23,774.25	61,000.00	39
03-307-000-0000-6262 Contract Payments		512,643.72	605,296.32	5,751,000.00	11
03-307-000-0000-6295 Utility Moves		10,557.58	18,562.58	0.00	0
03-307-000-0000-6362 Right Of Way		386.00	21,375.10	42,000.00	51
307 DEPT Totals R&B Capital Infrastructure	Revenue	823,156.12-	1,074,740.88-	4,071,000.00-	26
	Expend.	534,171.30	669,008.25	5,854,000.00	11
	Net	288,984.82-	405,732.63-	1,783,000.00	23-

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

3 FUND Road & Bridge

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
308 DEPT R&B Equipment & Facilities					
----- REVENUES -----					
03-308-000-0000-5001 Taxes, Aids, Etc.		474,400.00-	474,400.00-	474,400.00-	100
----- EXPENDITURES -----					
03-308-000-0000-6600 Capital Outlay- Facilities		65,697.58	81,260.86	474,400.00	17
308 DEPT Totals R&B Equipment & Facilities	Revenue	474,400.00-	474,400.00-	474,400.00-	100
	Expend.	65,697.58	81,260.86	474,400.00	17
	Net	408,702.42-	393,139.14-	0.00	0
3 FUND Totals Road & Bridge	Revenue	1,547,114.78-	3,167,804.23-	8,594,148.00-	37
	Expend.	1,337,886.55	2,854,866.91	10,477,148.00	27
	Net	209,228.23-	312,937.32-	1,883,000.00	17-

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

5 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
0 DEPT Undesignated					
----- REVENUES -----					
05-000-000-0000-5423 Safe Haven Grant - 2011CWAXK024		15,806.79-	37,876.05-	75,000.00-	51
----- EXPENDITURES -----					
05-000-000-0000-6800 Safe Haven Grant - 2011CWAXK024		15,806.79	37,876.05	75,000.00	51

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

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5 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Percent of Year % of</u> <u>BDG</u>
400 DEPT Public Health Department					
----- REVENUES -----					
05-400-000-0000-5001 All Current/Delinquent Taxes		151,047.02-	151,047.02-	294,619.00-	51
05-400-000-0000-5216 Taconite Credit- Current		8.98-	8.98-	0.00	0
05-400-400-0402-5422 Public Health Emergency Prepare- Federal		12,828.00-	19,293.40-	20,000.00-	96
05-400-400-0402-5801 Ph Immunizations		194.68-	249.68-	400.00-	62
05-400-400-0402-5802 Flu Shots/Pneumvax Fees		565.76-	20,804.89-	41,000.00-	51
05-400-400-0402-5803 Hepatitis B Fees		1,509.87-	2,411.33-	1,000.00-	241
05-400-400-0402-5832 Misc Immun/Dp&C/Ep/Pan Flu		18.00-	882.00	0.00	0
----- EXPENDITURES -----					
05-400-400-0402-6205 Postage		4.28	8.81	1,000.00	1
05-400-400-0402-6208 Staff Development/Training		0.00	75.00	250.00	30
05-400-400-0402-6231 Services Or Contracts		0.00	430.32	1,500.00	29
05-400-400-0402-6330 Transportation/Travel/Parking		957.56	1,029.86	1,000.00	103
05-400-400-0402-6401 Vaccine Cost		101.38	1,916.88	6,000.00	32
05-400-400-0402-6405 Supplies- Computer/Office/Meeting		443.24	443.24	1,000.00	44
05-400-401-0000-6809 No. Memorial Ambulance- Aitkin		5,535.00	8,370.00	20,000.00	42
05-400-401-0000-6812 Mcgregor Area Ambulance		5,450.00	8,655.00	13,000.00	67
05-400-401-0000-6813 Meds- 1 Hill City Ambulance		0.00	0.00	2,000.00	0
05-400-401-0000-6814 Isle Ambulance/Mille Lacs Health System		250.00	610.00	2,000.00	31
----- REVENUES -----					
05-400-410-0413-5422 Wic Federal Grant		32,362.00-	37,929.00-	55,080.00-	69
----- EXPENDITURES -----					
05-400-410-0413-6205 Postage		23.70	47.53	200.00	24
05-400-410-0413-6208 Staff Development/Training		0.00	0.00	100.00	0
05-400-410-0413-6301 Wic Space Rentals		45.00	90.00	200.00	45
05-400-410-0413-6330 Transportation/Travel/Parking		86.03	152.30	650.00	23
05-400-410-0413-6405 Supplies- Computer/Office/Meeting		99.98	534.06	1,000.00	53
----- REVENUES -----					
05-400-430-0403-5328 C & Tc State Share		5,498.00-	10,325.00-	22,658.00-	46
05-400-430-0403-5422 C & Tc Federal Share		5,498.00-	10,325.00-	22,657.00-	46
----- EXPENDITURES -----					
05-400-430-0403-6205 Postage		188.17	304.33	700.00	43
05-400-430-0403-6208 Staff Development/Training		0.00	0.00	80.00	0
05-400-430-0403-6231 Services Or Contracts		0.00	0.00	1,400.00	0
05-400-430-0403-6330 Transportation/Travel/Parking		27.08	27.08	60.00	45
05-400-430-0403-6405 Supplies- Computer/Office/Meeting		14.80	43.87	3,274.00	1

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

Report Basis: Cash

5 FUND Health & Human Services

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>% of BDG</u>
05-400-430-0407-6262	Family Planning Approp	699.37	1,057.63	6,000.00	18
----- REVENUES -----					
05-400-430-0408-5313	LPH Grant	16,532.00-	16,532.00-	24,699.00-	67
05-400-430-0408-5422	Federal Grants- Family Health- MCH	25,335.00-	25,335.00-	56,998.00-	44
05-400-430-0408-5894	Healthy Starts/Follow A Long	1,200.00-	1,200.00-	1,000.00-	120
----- EXPENDITURES -----					
05-400-430-0408-6205	Postage	267.02	494.90	1,100.00	45
05-400-430-0408-6208	Staff Development/Training	0.00	0.00	200.00	0
05-400-430-0408-6330	Transportation/Travel/Parking	290.73	357.08	1,000.00	36
05-400-430-0408-6405	Supplies- Computer/Office/Meeting	0.00	2,021.15	1,000.00	202
----- REVENUES -----					
05-400-440-0410-5325	MA*STLTSS*LCTS	20,261.00-	20,261.00-	1,500.00-	351
05-400-440-0410-5425	MA*FELTSS*LCTS	0.00	0.00	1,500.00-	0
05-400-440-0410-5500	Pca Assessment- Third Party	1,815.77-	2,332.35-	1,200.00-	194
05-400-440-0410-5805	Misc Revenue (Lcts)	377.50-	497.84-	20,500.00-	2
----- EXPENDITURES -----					
05-400-440-0410-6101	Gross Salary- Admin	32,327.41	47,774.12	123,042.00	39
05-400-440-0410-6108	Meals Reimbursed Taxable	2.37	2.37	60.00	4
05-400-440-0410-6109	Salaries Overtime	0.00	24.20	0.00	0
05-400-440-0410-6124	Medicare Employer 1.45%	410.31	613.97	1,784.00	34
05-400-440-0410-6148	Employer Deduct Contribution- HSA	0.00	214.80	0.00	0
05-400-440-0410-6149	Employer Deduct Contribution- Veba	297.50	1,459.20	3,757.00	39
05-400-440-0410-6150	Health Insurance Employer	6,330.15	9,598.05	18,780.00	51
05-400-440-0410-6152	Life Insurance- Employer	34.80	54.97	131.00	42
05-400-440-0410-6154	Long Term Disability	16.61	22.40	125.00	18
05-400-440-0410-6159	Pera Employer- Admin	2,287.79	3,348.38	8,921.00	38
05-400-440-0410-6165	Fica Employer 6.2%	1,754.55	2,625.59	7,629.00	34
05-400-440-0410-6205	Postage	266.27	392.86	800.00	49
05-400-440-0410-6208	Staff Development/Training	133.75	1,207.50	1,600.00	75
05-400-440-0410-6231	Services Or Contracts	7,893.17	15,645.71	34,000.00	46
05-400-440-0410-6250	Telephone	378.70	826.29	1,900.00	43
05-400-440-0410-6333	Travel Expense	786.44	1,136.40	8,500.00	13
05-400-440-0410-6352	Insurance- Vehicles/Equipment/Liability	0.00	2,577.00	3,237.00	80
05-400-440-0410-6353	Workers Comp Insurance	0.00	10,589.00	10,589.00	100
05-400-440-0410-6405	Supplies- Computer/Office/Meeting	7,472.30	10,048.87	5,000.00	201
05-400-440-0410-6625	Furniture, Fixtures, Etc.	1,956.03	3,698.52	6,000.00	62
05-400-440-0410-6630	Miscellaneous- Capital Expense	616.55	1,352.20	0.00	0

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

5 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>		<u>Status</u>			Percent of Year		50%
			<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	<u>% of BDG</u>	
05-400-440-0411-6101	Ph Staff Salaries		81,482.21	154,199.67	286,116.00	54	
05-400-440-0411-6108	Meals Reimbursed Taxable		0.00	0.00	75.00	0	
05-400-440-0411-6109	Salaries- Overtime		0.00	164.11	1,400.00	12	
05-400-440-0411-6124	Medicare Employer - Ph Nurse		1,124.04	2,074.40	4,169.00	50	
05-400-440-0411-6149	Employer Deduct Contribution-Veba		1,000.00	12,634.00	12,248.00	103	
05-400-440-0411-6150	Health Insurance Employer - Ph Nurse		15,150.00	31,200.00	58,200.00	54	
05-400-440-0411-6152	Life Insurance- Employer - Ph Nurse		88.40	176.80	312.00	57	
05-400-440-0411-6154	Long Term Disability		130.35	273.96	240.00	114	
05-400-440-0411-6159	Pera Employer- Ph Staff		5,907.52	11,140.43	20,845.00	53	
05-400-440-0411-6165	Fica Employer - Nurse		4,806.21	8,869.88	17,826.00	50	
----- REVENUES -----							
05-400-450-0451-5313	Lph Grant		16,532.00-	16,532.00-	24,699.00-	67	
05-400-450-0451-5319	Health Ed State Grants		28,148.04-	28,148.04-	30,000.00-	94	
05-400-450-0451-5832	Misc Health Ed Grants		110.00-	110.00-	100.00-	110	
----- EXPENDITURES -----							
05-400-450-0451-6205	Postage		114.47	165.83	300.00	55	
05-400-450-0451-6208	Staff Development/Training		20.00	20.00	350.00	6	
05-400-450-0451-6231	Services Or Contracts		244.25	244.25	1,000.00	24	
05-400-450-0451-6330	Transportation/Travel/Parking		144.64	322.21	250.00	129	
05-400-450-0451-6405	Supplies- Computer/Office/Meeting		1,780.90	2,030.79	1,000.00	203	
400 DEPT	Totals Public Health Department						
		Revenue	319,841.62-	362,460.53-	619,610.00-	58	
		Expend.	189,441.03	363,397.77	704,900.00	52	
		Net	130,400.59-	937.24	85,290.00	1	

Aitkin County



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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

5 FUND Health & Human Services

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
420 DEPT	Income Maintenance				
----- REVENUES -----					
05-420-000-0000-5001	All Current/Delinquent Taxes	237,359.57-	237,359.57-	466,881.00-	51
05-420-000-0000-5216	Taconite Credit- Current	14.12-	14.12-	0.00	0
05-420-600-0000-5321	State Grants- Admin	111.35-	169.50-	1,000.00-	17
05-420-600-0000-5421	TANF Income Maintenance Admin	8,493.00-	17,240.00-	35,000.00-	49
05-420-600-0000-5422	Title IV- E Income Maintenance Admin Aid	313.00-	690.00-	1,000.00-	69
05-420-600-0000-5832	Misc Recoveries	26.74-	26.74-	30.00-	89
----- EXPENDITURES -----					
05-420-600-4800-6101	Im O/Head Admin Salaries	69,137.91	134,304.07	255,841.00	52
05-420-600-4800-6108	H & Hs Meals	6.16	6.16	21.00	29
05-420-600-4800-6109	Salaries- Overtime	0.00	62.93	0.00	0
05-420-600-4800-6124	Medicare Employer	928.76	1,802.08	3,710.00	49
05-420-600-4800-6148	Employer Deduct Contribution- HSA	0.00	558.48	0.00	0
05-420-600-4800-6149	Employer Deduct Contribution- Veba	1,324.50	6,191.42	10,647.00	58
05-420-600-4800-6150	Im O/Head Admin Health Ins	13,135.89	27,507.03	51,516.00	53
05-420-600-4800-6152	Im O/Head Admin Life Ins	77.25	154.71	306.00	51
05-420-600-4800-6154	Long Term Disability	15.49	30.52	630.00	5
05-420-600-4800-6159	Pera Employer	4,866.74	9,238.22	18,548.00	50
05-420-600-4800-6165	Im O/Head Admin Fica	3,971.66	7,705.76	15,862.00	49
05-420-600-4800-6205	Postage	1,315.98	3,070.69	6,200.00	50
05-420-600-4800-6208	Staff Development/Training	87.75	359.70	1,200.00	30
05-420-600-4800-6231	Services Or Contracts	14,345.09	45,334.26	40,000.00	113
05-420-600-4800-6250	Telephone	747.03	1,812.04	4,300.00	42
05-420-600-4800-6263	Contract Legal Services- Fraud	0.00	0.00	1,000.00	0
05-420-600-4800-6265	Sheriff - Fraud Investigation	45.00	120.00	1,000.00	12
05-420-600-4800-6330	Transportation/Travel/Parking	158.81	893.70	2,000.00	45
05-420-600-4800-6333	Travel Expense Im	1,157.42	2,063.76	3,000.00	69
05-420-600-4800-6352	Insurance- Vehicles/Equipment/Liability	0.00	0.00	1,672.00	0
05-420-600-4800-6353	Workers Comp Insurance	0.00	1,947.00	1,947.00	100
05-420-600-4800-6405	Supplies- Computer/Office/Meeting	5,489.15	8,521.36	8,000.00	107
05-420-600-4800-6625	Office & Other Equipment	0.00	886.42	15,000.00	6
05-420-600-4800-6630	Miscellaneous- Capital Expense	1,603.04	3,515.71	0.00	0
05-420-600-4800-6800	Other Expenses - Direct Charge	1,062.08	0.00	0.00	0
05-420-600-4820-6101	Im Rms Salaries	97,453.08	177,701.50	383,844.00	46
05-420-600-4820-6108	Meals Reimbursed Taxable	31.56	49.80	30.00	166

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

5 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>		<u>Status</u>			Percent of Year		50%
			<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	<u>% of BDC</u>	
05-420-600-4820-6124	Medicare Employer		1,331.45	2,413.25	5,566.00	43	
05-420-600-4820-6148	Employer Deduct Contribution- HSA		1,564.00	3,128.00	0.00	0	
05-420-600-4820-6149	Employer Deduct Contribution- Veba		2,644.16	5,176.16	19,408.00	27	
05-420-600-4820-6150	Im Rms Health Insurance Employer		25,269.70	50,319.70	95,700.00	53	
05-420-600-4820-6152	Im Rms Life Insurance- Employer		136.98	270.18	587.00	46	
05-420-600-4820-6159	Pera Employer - Rms		7,065.26	12,883.22	27,829.00	46	
05-420-600-4820-6165	Im Rms Employer Fica		5,693.07	10,318.65	23,798.00	43	
----- REVENUES -----							
05-420-610-0000-5832	Afdc/Mfip Recoveries- Non Maxis		0.00	353.72-	0.00	0	
05-420-610-0000-5836	Afdc/Mfip Recoveries- Maxis		2,028.60-	4,818.84-	9,000.00-	54	
----- EXPENDITURES -----							
05-420-610-4100-6011	County Share- Afdc/Mfip		3,879.43	3,916.93	6,500.00	60	
05-420-610-4800-6800	Program Expenses- Direct Charge		0.00	0.00	100.00	0	
----- REVENUES -----							
05-420-620-0000-5322	State Grants- Programs Ga		0.00	0.00	1,293.00-	0	
05-420-620-0000-5836	Ga Recoveries - Maxis		175.00-	476.00-	900.00-	53	
----- EXPENDITURES -----							
05-420-620-4100-6011	County Share - Ga		258.00	288.00	600.00	48	
----- REVENUES -----							
05-420-630-0000-5421	Food Support Direct Admin Aid		34,364.00-	62,188.50-	102,500.00-	61	
05-420-630-0000-5836	Food Support Recoveries- Maxis		1,041.00-	1,940.55-	2,000.00-	97	
----- EXPENDITURES -----							
05-420-630-4100-6011	County Share- Food Support		441.06	490.45	1,500.00	33	
05-420-630-4800-6801	Bonus Bucks Expenditures		217.99	417.99	2,000.00	21	
----- REVENUES -----							
05-420-640-0000-5328	Child Support Incentives - State		945.00-	2,660.65-	4,000.00-	67	
05-420-640-0000-5421	Title IV- D Child Support Admin		79,055.00-	172,149.68-	385,000.00-	45	
05-420-640-0000-5423	Titile IV- D Child Support Incentives		7,427.00-	16,127.00-	35,000.00-	46	
05-420-640-0000-5832	Recoveries Child Support		455.00-	745.00-	1,400.00-	53	
----- EXPENDITURES -----							
05-420-640-4800-6205	Postage		866.76	1,573.56	3,250.00	48	
05-420-640-4800-6208	Staff Development/Training		0.00	0.00	900.00	0	
05-420-640-4800-6231	Services Or Contracts		1,937.28	3,164.62	6,000.00	53	
05-420-640-4800-6250	Telephone		224.41	570.97	1,500.00	38	
05-420-640-4800-6263	Contract Legal Services Iv- D		5,101.25	10,520.00	28,000.00	38	
05-420-640-4800-6270	Aitkin Co Sheriff Fees Iv- D		100.00	350.00	1,900.00	18	
05-420-640-4800-6330	Transportation/Travel/Parking		107.97	115.78	1,500.00	8	

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<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>% of BDG</u>
05-420-640-4800-6379	Other Iv- D Charges	1,127.84	1,525.13	3,400.00	45
05-420-640-4800-6397	Genetic Tests Iv- D	392.00	616.00	1,500.00	41
05-420-640-4800-6405	Supplies- Computer/Office/Meeting	259.82	365.62	1,500.00	24
05-420-640-4800-6625	Office & Other Equipment	0.00	0.00	3,600.00	0
05-420-640-4820-6101	Gross Salary	64,328.17	118,243.57	236,156.00	50
05-420-640-4820-6108	Taxable Meals Iv- D	50.87	60.58	150.00	40
05-420-640-4820-6124	Medicare Employer	915.36	1,678.09	3,424.00	49
05-420-640-4820-6148	Employer Deduct Contribution- HSA	0.00	1,432.00	0.00	0
05-420-640-4820-6149	Employer Deduct Contribution- Veba	957.69	1,957.69	7,160.00	27
05-420-640-4820-6150	Health Insurance Employer	8,901.00	18,477.00	37,500.00	49
05-420-640-4820-6152	Life Insurance- Employer	63.50	132.20	275.00	48
05-420-640-4820-6154	Long Term Disability	0.00	0.00	320.00	0
05-420-640-4820-6159	Pera Employer	4,606.98	8,515.89	17,121.00	50
05-420-640-4820-6165	Fica Employer	3,913.94	7,175.21	23,798.00	30
----- REVENUES -----					
05-420-650-0000-5322	MA Medical Support State Incentive	28,371.23-	56,105.31-	82,000.00-	68
05-420-650-0000-5421	Medical Assistance Admin Aid	67,512.25-	128,836.75-	200,000.00-	64
05-420-650-0000-5422	MA Medical Support Fed Incentive	23,499.52-	45,034.83-	65,000.00-	69
05-420-650-0000-5500	PMAP Mileage Reimbursement	4,966.80-	7,414.85-	20,000.00-	37
05-420-650-0000-5828	County Burial Recoveries	255.00-	295.55-	10,000.00-	3
05-420-650-0000-5832	MA Recoveries	4,799.98-	10,801.39-	1,500.00-	720
05-420-650-0000-5836	MA Estate Recoveries	13,550.14-	19,457.79-	75,000.00-	26
05-420-650-0000-5838	MN Care Recoveries	440.30-	440.30-	0.00	0
----- EXPENDITURES -----					
05-420-650-4400-6020	Medicare Premium Reimbursement	3,902.40	7,909.70	10,346.00	76
05-420-650-4400-6022	MA CEHI Reimbursement	36,806.57	67,777.26	62,000.00	109
05-420-650-4400-6025	State/Fed Share - MA	13,781.88	33,624.96	75,000.00	45
05-420-650-4400-6212	MA PMAP Access	7,063.76	10,305.71	25,000.00	41
05-420-650-4401-6210	MA Access- Individual(Vested Interest)	3,990.00	9,130.60	24,000.00	38
05-420-650-4402-6210	MA Access- Licensed Foster Parent	930.16	1,157.51	3,000.00	39
05-420-650-4403-6210	MA Access- Volunteer	3,360.20	6,801.33	21,000.00	32
05-420-650-4404-6210	MA Access- Taxi	1,739.00	5,139.00	0.00	0
05-420-650-4405-6210	MA Access- Meals	226.17	433.98	1,600.00	27
05-420-650-4406-6210	MA Access- Lodging	210.00	413.86	1,800.00	23
05-420-650-4407-6210	MA Access- Parking	30.50	41.50	300.00	14
05-420-650-4800-6800	Program Expenses Direct Charge Ffp	0.00	0.00	1,500.00	0

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05- 420- 650- 4800- 6810 County Burials		6,650.00	13,185.00	20,000.00	66
----- REVENUES -----					
05- 420- 680- 0000- 5421 Refugee Assistance Admin Aid		106.00-	106.00-	0.00	0
420 DEPT Totals Income Maintenance	Revenue	515,309.60-	785,452.64-	1,498,504.00-	52
	Expend.	438,006.93	855,854.17	1,634,362.00	52
	Net	77,302.67-	70,401.53	135,858.00	52

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----- REVENUES -----					
05-430-000-0000-5001	All Current/Delinquent Taxes	690,500.58-	690,500.58-	1,356,091.00-	51
05-430-000-0000-5216	Taconite Credit- Current	41.08-	41.08-	0.00	0
05-430-700-0000-5322	LTSS * SSTS*ST57	32,904.00-	32,904.00-	0.00	0
05-430-700-0000-5325	VCAA Block Grant - 53	0.00	0.00	188,732.00-	0
05-430-700-0000-5421	MA SSTS Admin*54	40,966.00-	40,966.00-	165,000.00-	25
05-430-700-0000-5422	MA*LTSS*SSTS67	32,904.00-	32,904.00-	0.00	0
05-430-700-0000-5426	TXS SS Block Grant*56	27,264.00-	54,528.00-	109,056.00-	50
05-430-700-0000-5828	Mh Initiative	0.00	0.00	21,000.00-	0
05-430-700-0000-5832	Ss Administrative Recoveries	613.09-	965.13-	5,000.00-	19
05-430-700-0000-5833	Mh Init- Housing	0.00	0.00	6,500.00-	0
05-430-700-0000-5836	Mh Init- Employ Capacity	0.00	0.00	20,000.00-	0
----- EXPENDITURES -----					
05-430-700-4800-6101	Allocated Admin Salary	38,977.56	70,923.25	147,682.00	48
05-430-700-4800-6108	Meals Reimbursed Taxable	7.27	7.27	45.00	16
05-430-700-4800-6109	Salaries- Overtime	0.00	74.23	0.00	0
05-430-700-4800-6124	Medicare Employer	500.59	901.58	2,141.00	42
05-430-700-4800-6148	Employer Deduct Contribution- HSA	0.00	658.72	0.00	0
05-430-700-4800-6149	Employer Deduct Contribution- Veba	345.00	3,393.88	5,757.00	59
05-430-700-4800-6150	Allocated Admin Health Ins	6,647.46	12,363.42	27,354.00	45
05-430-700-4800-6152	Allocated Admin Life Ins	35.85	64.53	147.00	44
05-430-700-4800-6154	Long Term Disability	18.27	36.00	440.00	8
05-430-700-4800-6159	Pera Employer	2,653.71	4,787.87	10,707.00	45
05-430-700-4800-6165	Allocated Admin Fica	2,140.35	3,855.11	9,156.00	42
05-430-700-4800-6205	Postage	1,282.92	2,622.92	6,500.00	40
05-430-700-4800-6208	Staff Development/Training	1,318.04	2,725.34	6,000.00	45
05-430-700-4800-6231	Services Or Contracts	10,728.00	27,938.83	52,000.00	54
05-430-700-4800-6250	Telephone	1,347.70	3,133.61	7,300.00	43
05-430-700-4800-6330	Transportation/Travel/Parking	7,961.49	14,913.83	60,000.00	25
05-430-700-4800-6333	Travel Expense	1,365.18	2,434.18	4,000.00	61
05-430-700-4800-6352	Insurance- Vehicles/Equipment/Liability	0.00	16,985.00	14,653.00	116
05-430-700-4800-6353	Workers Comp Insurance	0.00	10,257.00	10,257.00	100
05-430-700-4800-6405	Supplies- Computer/Office/Meeting	7,360.15	13,565.25	14,000.00	97
05-430-700-4800-6625	Office & Other Equipment	1,899.82	13,459.17	19,600.00	69
05-430-700-4800-6630	Miscellaneous- Capital Expense	1,890.78	4,146.75	0.00	0

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				<u>Budget</u>	<u>% of BDG</u>
05-430-700-4800-6800	Direct Charge Expenses Non Ffp	5,386.94	5,466.29	5,300.00	103
05-430-700-4800-6802	Mh Init - Lac	100.00	100.00	1,300.00	8
05-430-700-4800-6803	Mh Int - Consumer Support	749.86	749.86	100.00	750
05-430-700-4800-6804	Mh Init - Housing Expense	200.00	1,400.00	4,000.00	35
05-430-700-4800-6809	Mh Init - Employability	1,440.75	2,688.00	5,000.00	54
05-430-700-4800-6810	Mh Init - Flex	149.00	946.75	2,500.00	38
05-430-700-4820-6101	Direct Social Service Salaries	310,955.09	551,966.12	1,123,478.00	49
05-430-700-4820-6108	Meals Reimbursed Taxable	75.13	197.30	725.00	27
05-430-700-4820-6109	Salaries- Overtime	1,974.98	4,012.08	6,500.00	62
05-430-700-4820-6124	Direct Soc Serv Medicare	4,359.58	7,740.53	16,385.00	47
05-430-700-4820-6148	Employer Deduct Contribution- HSA	0.00	1,564.00	0.00	0
05-430-700-4820-6149	Employer Deduct Contribution- Veba	5,173.00	14,474.00	33,728.00	43
05-430-700-4820-6150	Direct Soc Serv Health Ins	43,005.00	88,950.00	170,700.00	52
05-430-700-4820-6152	Direct Soc Serv Life Ins	275.90	546.60	1,187.00	46
05-430-700-4820-6154	Long Term Disability	0.00	0.00	230.00	0
05-430-700-4820-6159	Pera Employer	22,465.16	40,086.08	81,923.00	49
05-430-700-4820-6165	Direct Soc Serv Fica	18,640.66	33,096.65	70,059.00	47
05-430-700-4821-6101	Direct Ph Salaries	38,003.64	67,881.22	150,175.00	45
05-430-700-4821-6108	Meals Reimbursed Taxable	0.00	0.00	30.00	0
05-430-700-4821-6124	Direct Ph Medicare	523.38	942.06	2,178.00	43
05-430-700-4821-6149	Employer Deduct Contribution- Veba	315.00	1,647.50	3,810.00	43
05-430-700-4821-6150	Direct Ph Health Ins	5,512.50	10,183.50	19,950.00	51
05-430-700-4821-6152	Direct Ph Life Insurance	39.30	75.29	166.00	45
05-430-700-4821-6154	Long Term Disability- Employer	32.85	61.95	0.00	0
05-430-700-4821-6159	Pera Employer	2,755.20	4,913.01	10,888.00	45
05-430-700-4821-6165	Direct Ph Fica - Employer	2,237.89	4,028.05	9,311.00	43
----- REVENUES -----					
05-430-710-0000-5320	Misc State Receipts	0.00	580.00-	0.00	0
05-430-710-0000-5321	Relative Custody Asst S02	4,578.00-	8,149.00-	16,000.00-	51
05-430-710-0000-5323	Family Response State Grant	519.00-	584.00-	2,090.00-	28
05-430-710-0000-5324	State Share- CADI/CAC/BI/LTCC S01	1,337.09-	1,968.83-	2,500.00-	79
05-430-710-0000-5330	PSOP Grant Expansion	2,017.00-	7,517.00-	0.00	0
05-430-710-0000-5420	Fed- Cadi/Tbi/Ltcc F06	1,337.25-	1,969.18-	2,500.00-	79
05-430-710-0000-5423	Title IV- B2 Family Response*65	846.00-	846.00-	3,385.00-	25
05-430-710-0000-5425	Title IV- B1 Family Response*65	558.00-	3,520.00-	1,617.00-	218
05-430-710-0000-5429	IV- E Self Grant*04	220.00-	1,271.00-	1,930.00-	66

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				<u>Budget</u>	<u>% of BDG</u>
05-430-710-0000-5441	IV- E Foster Care*01	15,702.00-	46,473.00-	60,000.00-	77
05-430-710-0000-5442	IV- E SSTS Admin*02	26,471.00-	26,471.00-	35,000.00-	76
05-430-710-0000-5453	CW TCM Revenue	42,272.50-	70,378.00-	110,000.00-	64
05-430-710-0000-5482	IV- E Admin LCTS*07	7,457.00-	7,457.00-	21,000.00-	36
05-430-710-0000-5483	MA Admin LCTS*07	7,515.00-	7,515.00-	44,000.00-	17
05-430-710-0000-5832	Admin Foster Care Recoveries	16,810.72-	28,843.48-	100,000.00-	29
05-430-710-0000-5833	IV- E Foster Care Recoveries	1,598.70-	3,557.23-	7,500.00-	47
----- EXPENDITURES -----					
05-430-710-3040-6020	Child Protect Assess/Investigation	0.00	50.84	0.00	0
05-430-710-3160-6020	Transportation Child Serv	1,641.07	2,905.00	0.00	0
05-430-710-3160-6057	Foster Care- Transportation	1,439.38	4,320.64	15,000.00	29
05-430-710-3180-6020	Health- Related Services	476.66	1,247.98	1,000.00	125
05-430-710-3180-6057	Health Related Services- Foster Care	2,386.95	2,538.51	350.00	725
05-430-710-3181-6020	Drug Testing - CMCC Juveniles	13.50	185.25	1,500.00	12
05-430-710-3190-6020	Court Related Services & Activities	2,586.00	2,725.77	8,500.00	32
05-430-710-3390-6050	Educational Assistance/Child Txx	45.00	45.00	0.00	0
05-430-710-3410-6057	Electronic Monitor/Specialize Supply- OHP	0.00	0.00	1,000.00	0
05-430-710-3440-6050	Housing Services- Child	0.00	600.00	2,500.00	24
05-430-710-3460-6065	Self Funds - Adolescent Life Skills	26.00	246.00	2,350.00	10
05-430-710-3470-6020	Independent Living Skills	0.00	0.00	500.00	0
05-430-710-3630-6020	Family- Based Life Mgmt Skills Services	0.00	0.00	2,500.00	0
05-430-710-3640-6020	Family Assessment Response Services	3,574.09	4,641.59	4,500.00	103
05-430-710-3650-6027	Serv For Concurrent Perm Plan	0.00	59.91	1,500.00	4
05-430-710-3660-6020	Family Group Decision Making	0.00	887.04	1,500.00	59
05-430-710-3661-6020	Triple P Activity	858.00	2,251.43	2,500.00	90
05-430-710-3670-6020	PSOP - Parent Support Outreach Services	1,159.56	2,070.67	11,000.00	19
05-430-710-3710-6050	Shelter- Truancy Program	0.00	656.00	0.00	0
05-430-710-3710-6053	Shelter- Corrective	1,148.00	1,148.00	5,000.00	23
05-430-710-3710-6057	Child Shelter	164.00	164.00	5,000.00	3
05-430-710-3800-6057	Treatment Foster Care	6,594.32	16,166.72	0.00	0
05-430-710-3810-6057	Family Foster Care	54,523.07	95,158.04	450,000.00	21
05-430-710-3812-6057	Family Foster Care- Icwa	2,234.07	2,234.07	0.00	0
05-430-710-3820-6040	Relative Custody Assistance	4,099.00	8,677.38	18,000.00	48
05-430-710-3830-6057	Children's Group Residential Care	0.00	99.57	50,000.00	0
05-430-710-3850-6057	Correctional Facilities	113,165.96	145,727.22	260,000.00	56
05-430-710-3852-6057	Correctional Facilities- Icwa	29,626.41	29,626.41	0.00	0

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				<u>Budget</u>	<u>% of BDG</u>
05-430-710-3890-6020	Respite Care - Non Foster Care	0.00	0.00	150.00	0
05-430-710-3890-6057	Respite Care- Foster Care	0.00	0.00	3,000.00	0
05-430-710-3930-6020	General Case Management	116.25	164.24	400.00	41
05-430-710-3960-6050	Adoptions	0.00	0.00	5,000.00	0
05-430-710-3970-6064	Collaborative Grant	14,972.00	14,972.00	65,000.00	23
05-430-710-3980-6020	License & Resource Development	897.69	897.69	300.00	299
----- REVENUES -----					
05-430-720-0000-5322	MFIP Consolidated Fund - State	5,854.00-	11,897.00-	17,003.00-	70
05-430-720-0000-5326	Child Care MFIP Admin- State 66	513.00-	761.00-	2,000.00-	38
05-430-720-0000-5370	BSF Child Care Admin - State 08	1,020.00-	1,642.00-	5,381.00-	31
05-430-720-0000-5426	Child Care MFIP Admin- Fed 13	533.00-	1,010.00-	4,250.00-	24
05-430-720-0000-5432	Employment & Train Serv - F14	36,716.00-	71,921.00-	171,923.00-	42
05-430-720-0000-5470	BSF Child Care Admin*15	1,469.00-	2,338.00-	7,743.00-	30
05-430-720-0000-5832	Misc Child Care Recoveries/Fees	730.00-	1,784.13-	6,000.00-	30
----- EXPENDITURES -----					
05-430-720-3020-6069	Community Ed & Prevent/Advertising	198.00	390.00	750.00	52
05-430-720-3110-6069	Bsf Child Care	1,084.26	2,168.48	4,337.00	50
05-430-720-3140-6020	Other Child Care	121.00	589.10	4,100.00	14
05-430-720-3140-6057	Day Care- Foster Care	0.00	44.00	1,000.00	4
05-430-720-3370-6038	Mfip- Employment Services	39,081.26	78,162.52	156,325.00	50
05-430-720-3980-6020	License And Resource Development	105.25	195.25	800.00	24
----- REVENUES -----					
05-430-730-0000-5321	CDTF Fund Admin S17	951.79-	3,425.77-	6,100.00-	56
05-430-730-0000-5421	MA Rule 25 Admin SSTS*22	14,776.00-	14,776.00-	30,000.00-	49
05-430-730-0000-5832	Detox Recoveries	1,556.60-	6,320.97-	20,000.00-	32
----- EXPENDITURES -----					
05-430-730-3090-6050	Pre- Petition Screening/Hearing	112.50	112.50	0.00	0
05-430-730-3170-6050	Detox Transportation	1,399.76	1,923.96	1,500.00	128
05-430-730-3590-6072	Ccdtf County % State Billings	8,597.69	16,875.86	60,000.00	28
05-430-730-3700-6080	Commitment Costs - Alcoholism	0.00	0.00	13,000.00	0
05-430-730-3710-6020	Detoxification - Grand Rapids	3,900.00	7,800.00	35,000.00	22
05-430-730-3710-6080	Detoxification - Other	4,410.00	10,170.00	13,000.00	78
05-430-730-3930-6050	General Case Management	0.00	71.50	0.00	0
05-430-730-4800-6800	Other Cd/Detox Fees	0.00	0.00	300.00	0
----- REVENUES -----					
05-430-740-0000-5351	Child MH Combined S63	7,034.00-	11,629.00-	18,380.00-	63
05-430-740-0000-5437	IV- E MH Foster Care*28	0.00	0.00	12,000.00-	0

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

Report Basis: Cash

5 FUND Health & Human Services

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>% of BDG</u>
05-430-740-0000-5444	MA Rule 5 Foster Care*66	2,573.82-	7,008.78-	30,000.00-	23
05-430-740-0000-5450	MA CMH TCM*64	8,736.00-	15,652.00-	40,000.00-	39
05-430-740-0000-5500	Insurance Company Revenue	6,724.00-	14,904.00-	50,000.00-	30
05-430-740-0000-5832	Misc Child MH Recoveries	0.00	2,194.36-	10,000.00-	22
----- EXPENDITURES -----					
05-430-740-3050-6020	Child Outpat Assess/Psyc. Testing	4,099.57	9,451.31	14,000.00	68
05-430-740-3160-6057	Mh Foster Care Transportation	100.00	175.00	0.00	0
05-430-740-3300-6020	Other Family Community Support Services	0.00	172.42	200.00	86
05-430-740-3530-6020	Child Outpatient Psychotherapy	220.82	386.13	0.00	0
05-430-740-3830-6057	Rule 5- Children's Residential Trmt	22,517.41	37,520.52	100,000.00	38
05-430-740-3890-6020	Child Mh Respite	410.88	919.02	1,500.00	61
05-430-740-3890-6057	Mh Respite - Foster Care	0.00	0.00	6,100.00	0
05-430-740-3900-6020	Child Rule 79 Case Mgmt	1,080.00	1,620.00	2,160.00	75
----- REVENUES -----					
05-430-745-0000-5343	Adult MH Rule 78 CSP S25	2,058.00-	9,280.00-	55,418.00-	17
05-430-745-0000-5421	MA Adult MH TCM*31	11,874.00-	23,210.34-	74,500.00-	31
05-430-745-0000-5500	Insurance Company Revenue	0.00	0.00	14,000.00-	0
05-430-745-0000-5832	Adult MH - Misc Recoveries	0.00	0.00	100.00-	0
----- EXPENDITURES -----					
05-430-745-3030-6071	Client Outreach - Csp	1,537.40	2,798.45	0.00	0
05-430-745-3085-6020	Adult Outpat Diagnostic Assess/Psyc	3,236.39	6,904.77	28,000.00	25
05-430-745-3090-6050	Pre- Petition Screening/Hearing	0.00	0.00	4,000.00	0
05-430-745-3160-6050	Adult Transportation	715.15	990.65	1,800.00	55
05-430-745-3340-6071	Pyschosocial Rehab/Ind Living Skills Csp	0.00	540.00	27,790.00	2
05-430-745-3720-6081	State- Operated Inpatient - Rtc Or Cbhh	0.00	8,491.50	35,000.00	24
05-430-745-3721-6081	Commitment Costs - Poor Relief	18,885.60	84,731.40	95,000.00	89
05-430-745-3910-6020	Adult Rule 79 Case Mgmt	1,080.00	2,160.00	4,320.00	50
----- REVENUES -----					
05-430-750-0000-5321	State Share- DD Screening S37	0.00	0.00	600.00-	0
05-430-750-0000-5323	State Share- DD Services S38	15,828.70-	31,143.14-	60,000.00-	52
05-430-750-0000-5341	DD Family Support Grant*35	0.00	0.00	3,000.00-	0
05-430-750-0000-5373	DD SILS Program S34	2,283.00-	7,307.00-	10,800.00-	68
05-430-750-0000-5420	Fed Share- DD Services F38	15,833.49-	31,153.05-	60,000.00-	52
05-430-750-0000-5421	Federal Share- DD Screening F40	0.00	0.00	600.00-	0
05-430-750-0000-5445	MA VA/DD TCM*42	3,617.68-	5,787.63-	13,500.00-	43
----- EXPENDITURES -----					
05-430-750-3160-6050	Transportation/Txx	0.00	0.00	360.00	0

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

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Report Basis: Cash

5 FUND Health & Human Services

Account Number	Status	Quarter To Date	Year To Date	Percent of Year		
				Budget	% of BDG	
05-430-750-3160-6094	Transportation - Waiver	100.00	100.00	0.00	0	
05-430-750-3340-6073	Semi-Independent Living Serv (Sils)	3,202.09	6,291.11	20,000.00	31	
05-430-750-3350-6020	Family Support Program	360.45	360.45	4,000.00	9	
05-430-750-3380-6050	Extended Supported Emplment	2,278.50	4,533.75	12,500.00	36	
05-430-750-3950-6020	Public Guardianship Dd	1,213.83	3,040.16	9,500.00	32	
----- REVENUES -----						
05-430-760-0000-5320	State Share - LTCC	0.00	0.00	5,300.00-	0	
05-430-760-0000-5322	State Share - CADI/CAC S44	17,896.15-	32,230.50-	50,000.00-	64	
05-430-760-0000-5323	State Share - EW S44	2,902.73-	7,018.62-	11,250.00-	62	
05-430-760-0000-5324	State Share - AC S45	297.14-	2,207.75-	20,000.00-	11	
05-430-760-0000-5325	State Share - TBI S44	958.72-	2,055.45-	5,000.00-	41	
05-430-760-0000-5331	State Share - RSC	450.33-	621.13-	3,000.00-	21	
05-430-760-0000-5420	Fed Share - AC F48	2,160.54-	2,160.54-	0.00	0	
05-430-760-0000-5422	Fed Share - CADI/CAC F47	17,898.26-	32,234.98-	50,000.00-	64	
05-430-760-0000-5423	Fed Share - EW F47	2,903.27-	7,019.76-	11,250.00-	62	
05-430-760-0000-5425	Fed Share - TBI F47	958.82-	2,055.69-	5,000.00-	41	
05-430-760-0000-5432	Federal Share - RSC	450.41-	621.27-	3,000.00-	21	
05-430-760-0000-5434	Federal Share - LTCC	0.00	0.00	5,300.00-	0	
05-430-760-0000-5500	Insurance Company Revenue	43,062.92-	70,898.17-	125,000.00-	57	
05-430-760-0000-5810	Co Share - Waivered Services	0.00	226.00-	400.00-	57	
05-430-760-0000-5832	Misc Adult Service Recoveries	0.00	250.00-	500.00-	50	
05-430-760-0000-5845	LTCC Screening- Nursing Facility	0.00	0.00	31,643.00-	0	
----- EXPENDITURES -----						
05-430-760-3160-6050	Transportation - Txx	0.00	0.00	1,200.00	0	
05-430-760-3160-6075	Waiver & Ac Transportation	60.00	105.00	600.00	18	
05-430-760-3180-6020	Health Related Services	40.00	542.50	0.00	0	
05-430-760-3370-6050	Employability - Txx	510.00	1,200.00	3,090.00	39	
05-430-760-3410-6075	Environment Access,Adapt,Special Supply	0.00	160.00-	3,000.00	-5-	
05-430-760-3950-6020	Guardianship/Conservatorship	1,323.97	2,746.40	8,000.00	34	
05-430-760-3980-6020	Licensing & Resource Development	0.00	0.00	80.00	0	
430 DEPT	Totals Social Services	Revenue	1,185,053.38-	1,504,653.54-	3,328,842.00-	45
		Expend.	914,579.71	1,687,555.26	3,707,724.00	46
		Net	270,473.67-	182,901.72	378,882.00	48

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

5 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>	
5 FUND	Totals Health & Human Services	Revenue	2,036,011.39-	2,690,442.76-	5,521,956.00-	49
		Expend.	1,557,834.46	2,944,683.25	6,121,986.00	48
		Net	478,176.93-	254,240.49	600,030.00	42

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

10 FUND Trust

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>% of BDG</u>
921 DEPT	Co. Development				50%
----- REVENUES -----					
10-921-000-0000-5220	Concon Apport Ms 84 A 51 Intergovernment	0.00	0.00	160,000.00-	0
10-921-000-0000-5251	In Lieu Apportionments & Receipts	0.00	0.00	45,000.00-	0
10-921-000-0000-5840	Misc Receipts	395.00-	604.47-	0.00	0
----- EXPENDITURES -----					
10-921-000-0000-6101	Salaries- Full Time	35,030.66	64,854.34	130,352.00	50
10-921-000-0000-6108	Meals (Not Overnight)	0.04	4.00	0.00	0
10-921-000-0000-6124	Medicare- Employer	422.55	783.26	1,890.00	41
10-921-000-0000-6149	Employer Deduct Contribution- Veba	125.00	1,450.00	2,200.00	66
10-921-000-0000-6150	Health Insurance- Employer	3,442.50	6,885.00	17,820.00	39
10-921-000-0000-6152	Life Insurance- Employer	26.52	53.04	119.00	45
10-921-000-0000-6154	Long Term Disability- Employer	0.69-	33.57	214.00	16
10-921-000-0000-6159	Pera Co	2,130.87	3,950.23	9,450.00	42
10-921-000-0000-6165	Fica- Employer	1,806.86	3,349.25	8,082.00	41
10-921-000-0000-6205	Postage	0.00	0.96	0.00	0
10-921-000-0000-6230	Printing, Publishing & Adv	0.00	0.00	500.00	0
10-921-000-0000-6231	Services, Labor, Contracts	0.00	760.00	50,000.00	2
10-921-000-0000-6240	Dues	50.00	50.00	2,500.00	2
10-921-000-0000-6250	Telephone	43.54	104.47	200.00	52
10-921-000-0000-6352	Insurance- Vehicles/Equipment/Liability	0.00	0.00	500.00	0
10-921-000-0000-6353	Workers Compensation Insurance	0.00	997.00	997.00	100
10-921-000-0000-6356	License Fees	134.50	134.50	0.00	0
10-921-000-0000-6405	Office Supplies	68.68	748.68	2,500.00	30
10-921-000-0000-6406	Field Supplies	0.00	0.00	3,000.00	0
10-921-000-0000-6515	Culverts	0.00	0.00	5,000.00	0
10-921-000-0000-6801	Appropriations	20,005.50	40,011.00	100,000.00	40
921 DEPT	Totals Co. Development				
	Revenue	395.00-	604.47-	205,000.00-	0
	Expend.	63,286.53	124,169.30	335,324.00	37
	Net	62,891.53	123,564.83	130,324.00	95

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

10 FUND Trust

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
922 DEPT Cons. Forfeited Tax Sales					
----- REVENUES -----					
10- 922- 000- 0000- 5253 Conservation Forfeited Tax Sales		0.00	500.00-	0.00	0
----- EXPENDITURES -----					
10- 922- 000- 0000- 6205 Postage		0.00	0.48	0.00	0
922 DEPT Totals Cons. Forfeited Tax Sales	Revenue	0.00	500.00-	0.00	0
	Expend.	0.00	0.48	0.00	0
	Net	0.00	499.52-	0.00	0

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

10 FUND Trust

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
923 DEPT Forfeited Tax Sales					
----- REVENUES -----					
10-923-000-0000-5254 Forfeited Tax Sales		354,386.10-	830,275.90-	1,200,000.00-	69
10-923-000-0000-5840 Misc Receipts		0.00	0.00	3,000.00-	0
10-923-000-0000-5866 Co Auction Proceeds		0.00	0.00	2,000.00-	0
----- EXPENDITURES -----					
10-923-000-0000-6101 Salaries- Full Time		88,593.24	163,964.00	329,516.00	50
10-923-000-0000-6102 Salaries- - Part Time		304.56	304.56	0.00	0
10-923-000-0000-6108 Meals (Not Overnight)		0.03	2.00	0.00	0
10-923-000-0000-6109 Overtime- Salaries		685.58	860.38	0.00	0
10-923-000-0000-6124 Medicare- Employer		1,242.29	2,281.19	4,778.00	48
10-923-000-0000-6148 Employer Deduct Contribution- HSA		391.00	782.00	0.00	0
10-923-000-0000-6149 Employer Deduct Contribution- Veba		625.00	8,106.00	10,920.00	74
10-923-000-0000-6150 Health Insurance- Employer		14,902.44	29,804.88	59,610.00	50
10-923-000-0000-6152 Life Insurance- Employer		87.42	174.84	349.00	50
10-923-000-0000-6154 Long Term Disability- Employer		85.32	185.43	449.00	41
10-923-000-0000-6159 Pera Co		6,494.84	11,971.83	23,890.00	50
10-923-000-0000-6165 Fica- Employer		5,311.73	9,753.86	20,430.00	48
10-923-000-0000-6205 Postage		646.13	1,200.14	2,000.00	60
10-923-000-0000-6208 Training/Education		545.00	545.00	1,000.00	55
10-923-000-0000-6230 Printing, Publishing & Adv		23.60	38.04	2,500.00	2
10-923-000-0000-6231 Services, Labor, Contracts		2,708.82	4,881.64	15,000.00	33
10-923-000-0000-6240 Dues		0.00	500.00	2,500.00	20
10-923-000-0000-6250 Telephone		163.36	361.01	1,000.00	36
10-923-000-0000-6254 Utilities		15.07	97.42	1,000.00	10
10-923-000-0000-6272 Physical Examinations		0.00	0.00	500.00	0
10-923-000-0000-6280 State Deed Forfeited Tax Sales		0.00	100.00	250.00	40
10-923-000-0000-6282 State Deed Repurchase		0.00	50.00	50.00	100
10-923-000-0000-6311 Sales Tax		8.04	13.42	500.00	3
10-923-000-0000-6330 Transportation & Travel		0.00	222.28	1,500.00	15
10-923-000-0000-6332 Hotel / Motel Lodging		0.00	302.24	500.00	60
10-923-000-0000-6352 Insurance		0.00	10,029.00	10,674.00	94
10-923-000-0000-6353 Workers Compensation Insurance		0.00	2,649.00	2,649.00	100
10-923-000-0000-6374 Auto & Trailer License		0.00	96.00	0.00	0
10-923-000-0000-6405 Office Supplies		772.15	1,591.22	10,258.00	16
10-923-000-0000-6590 Repair & Maintenance Supplies		2,967.61	5,271.37	15,000.00	35

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

10 FUND Trust

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>	
10-923-000-0000-6818	Apportionments	0.00	628,090.52	590,000.00	106	
10-923-000-0000-6820	Refunds & Reimbursements	9,114.97	24,485.39	50,000.00	49	
10-923-000-0000-6901	Incidental Transfers	0.00	53,665.93	50,000.00	107	
923 DEPT	Totals Forfeited Tax Sales	Revenue	354,386.10-	830,275.90-	1,205,000.00-	69
		Expend.	135,688.20	962,380.59	1,206,823.00	80
		Net	218,697.90-	132,104.69	1,823.00	247

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

10 FUND Trust

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
926 DEPT Law Library					
----- REVENUES -----					
10-926-000-0000-5548 Law Library Fees		5,441.01-	11,326.03-	30,000.00-	38
----- EXPENDITURES -----					
10-926-000-0000-6250 Telephone		19.50	41.88	0.00	0
10-926-000-0000-6408 Law Books		5,111.45	10,337.90	30,000.00	34
926 DEPT Totals Law Library	Revenue	5,441.01-	11,326.03-	30,000.00-	38
	Expend.	5,130.95	10,379.78	30,000.00	35
	Net	310.06-	946.25-	0.00	0

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

10 FUND Trust

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
929 DEPT Mn. Trust Insurance Fund					
----- REVENUES -----					
10- 929- 000- 0000- 5840 Dividends And Misc Reimbursements		0.00	0.00	150,000.00-	0
----- EXPENDITURES -----					
10- 929- 000- 0000- 6625 Office Equipment & Other Equipment		0.00	0.00	70,000.00	0
929 DEPT Totals Mn. Trust Insurance Fund	Revenue	0.00	0.00	150,000.00-	0
	Expend.	0.00	0.00	70,000.00	0
	Net	0.00	0.00	80,000.00-	0
10 FUND Totals Trust	Revenue	360,222.11-	842,706.40-	1,590,000.00-	53
	Expend.	204,105.68	1,096,930.15	1,642,147.00	67
	Net	156,116.43-	254,223.75	52,147.00	488

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

11 FUND Forest Development

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
924 DEPT Forest Resource					
----- REVENUES -----					
11-924-000-0000-5150 Sooline Rr Permits		0.00	100.00-	1,000.00-	10
11-924-000-0000-5222 Ms 477- A- Intergovernmental- PILT		0.00	0.00	142,000.00-	0
11-924-000-0000-5840 Misc Receipts		228.79-	1,107.75-	0.00	0
----- EXPENDITURES -----					
11-924-000-0000-6101 Salaries- Full Time		21,467.16	39,783.68	106,453.00	37
11-924-000-0000-6109 Overtime- Salaries		147.38	170.96	0.00	0
11-924-000-0000-6124 Medicare- Employer		394.18	727.16	1,544.00	47
11-924-000-0000-6149 Employer Deduct Contribution- Veba		673.96	1,298.96	3,000.00	43
11-924-000-0000-6150 Health Insurance- Employer		5,115.56	10,178.06	23,700.00	43
11-924-000-0000-6152 Life Insurance- Employer		19.76	44.81	119.00	38
11-924-000-0000-6159 Pera Co		1,975.94	3,648.50	7,718.00	47
11-924-000-0000-6165 Fica- Employer		1,685.31	3,109.01	6,600.00	47
11-924-000-0000-6208 Training/Education		0.00	82.50	500.00	17
11-924-000-0000-6230 Printing, Publishing & Adv		195.58	195.58	0.00	0
11-924-000-0000-6231 Services, Labor, Contracts		0.00	0.00	10,000.00	0
11-924-000-0000-6250 Telephone		28.25	466.29	500.00	93
11-924-000-0000-6272 Physical Examinations		82.50	82.50	0.00	0
11-924-000-0000-6330 Transportation & Travel		336.84	852.58	0.00	0
11-924-000-0000-6350 Per Diem		315.00	875.00	2,000.00	44
11-924-000-0000-6352 Insurance		333.00-	1,380.00	2,059.00	67
11-924-000-0000-6353 Workers Compensation Insurance		0.00	843.00	843.00	100
11-924-000-0000-6374 Auto & Trailer License		0.00	16.00	0.00	0
11-924-000-0000-6405 Office Supplies		105.61	105.61	2,000.00	5
11-924-000-0000-6406 Field Supplies		1,808.18	2,444.54	3,000.00	81
11-924-000-0000-6511 Gas And Oil		0.00	0.00	20,000.00	0
11-924-000-0000-6590 Repair & Maintenance Supplies		0.00	20.00	5,000.00	0
11-924-000-0000-6620 Auto, Trailers, Snowmobiles		0.00	0.00	25,000.00	0
11-924-000-0000-6820 Refunds & Reimbursements		0.00	0.00	1,000.00	0
924 DEPT Totals Forest Resource		Revenue 228.79-	1,207.75-	143,000.00-	1
		Expend. 34,018.21	66,324.74	221,036.00	30
		Net 33,789.42	65,116.99	78,036.00	83

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

11 FUND Forest Development

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
925 DEPT Reforestation					
----- REVENUES -----					
11-925-000-0000-5150 Sooline Rr Permits		250.00-	250.00-	2,000.00-	13
11-925-000-0000-5252 Forf Tax Sales Apportionment		0.00	161,469.64-	135,000.00-	120
----- EXPENDITURES -----					
11-925-000-0000-6101 Salaries- Full Time		35,091.13	64,823.27	104,990.00	62
11-925-000-0000-6102 Salaries- - Part Time		2,464.47	2,464.47	0.00	0
11-925-000-0000-6109 Overtime- Salaries		460.51	571.01	0.00	0
11-925-000-0000-6124 Medicare- Employer 1.45%		515.09	911.71	1,522.00	60
11-925-000-0000-6148 Employer Deduct Contribution- HSA		391.00	782.00	0.00	0
11-925-000-0000-6149 Employer Deduct Contribution- Veba		625.00	1,250.00	3,064.00	41
11-925-000-0000-6150 Health Insurance Employer		6,637.50	13,275.00	19,050.00	70
11-925-000-0000-6152 Life Insurance- Employer		39.00	78.00	125.00	62
11-925-000-0000-6159 Pera Co- Or 7.25%		2,577.54	4,741.14	7,612.00	62
11-925-000-0000-6165 Fica- Employer 6.20%		2,202.64	3,898.58	6,509.00	60
11-925-000-0000-6208 Training/Education		0.00	510.00	500.00	102
11-925-000-0000-6230 Printing, Publishing & Adv		30.65	60.65	0.00	0
11-925-000-0000-6231 Services, Labor, Contracts		2,932.25	4,442.25	20,000.00	22
11-925-000-0000-6267 Unemployment Compensation		174.71	2,470.64	0.00	0
11-925-000-0000-6273 Timber Improvement		0.00	0.00	15,000.00	0
11-925-000-0000-6312 Sales Tax Adjustment		0.04-	0.58	0.00	0
11-925-000-0000-6330 Transportation & Travel		48.76	461.98	0.00	0
11-925-000-0000-6352 Insurance		159.00-	159.00-	0.00	0
11-925-000-0000-6353 Workers Compensation Insurance		0.00	2,469.00	2,469.00	100
11-925-000-0000-6361 Road Construction Service		0.00	0.00	30,000.00	0
11-925-000-0000-6374 Auto & Trailer License		0.00	16.00	0.00	0
11-925-000-0000-6405 Office Supplies		355.45	3,100.29	0.00	0
11-925-000-0000-6406 Field Supplies		530.55	1,266.05	3,000.00	42
11-925-000-0000-6511 Gas And Oil		2,377.02	2,377.02	0.00	0
11-925-000-0000-6590 Repair & Maintenance Supplies		2,928.37	3,852.80	0.00	0
925 DEPT Totals Reforestation					
	Revenue	250.00-	161,719.64-	137,000.00-	118
	Expend.	60,222.60	113,663.44	213,841.00	53
	Net	59,972.60	48,056.20-	76,841.00	63-

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

11 FUND Forest Development

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Percent of Year</u>	<u>50% % of BDG</u>
934 DEPT Memorial Forest						
----- REVENUES -----						
11-934-000-0000-5252 Forf Tax Sales Apportionment		0.00	89,858.41-	85,000.00-	106	
----- EXPENDITURES -----						
11-934-000-0000-6101 Salaries- Full Time		11,242.38	20,796.77	42,644.00	49	
11-934-000-0000-6109 Overtime- Salaries		123.79	147.37	0.00	0	
11-934-000-0000-6124 Medicare- Employer		145.22	264.50	618.00	43	
11-934-000-0000-6149 Employer Deduct Contribution- Veba		375.00	750.00	1,500.00	50	
11-934-000-0000-6150 Health Insurance- Employer		2,887.50	5,775.00	11,550.00	50	
11-934-000-0000-6152 Life Insurance- Employer		10.95	21.90	44.00	50	
11-934-000-0000-6159 Pera Co		824.04	1,518.43	3,092.00	49	
11-934-000-0000-6165 Fica- Employer		620.99	1,131.14	2,644.00	43	
11-934-000-0000-6208 Staff Development/Training		0.00	0.00	1,500.00	0	
11-934-000-0000-6231 Services, Labor, Contracts		2,837.25	11,447.25	10,000.00	114	
11-934-000-0000-6273 Timber Improvement		0.00	0.00	30,000.00	0	
11-934-000-0000-6353 Workers Compensation Insurance		0.00	0.00	2,000.00	0	
11-934-000-0000-6406 Supplies		0.00	0.00	3,000.00	0	
11-934-000-0000-6515 Culverts		0.00	0.00	5,000.00	0	
11-934-000-0000-6590 Repair & Maintenance Supplies		0.00	0.00	5,000.00	0	
11-934-000-0000-6620 Auto, Trailers, Snowmobiles		0.00	0.00	10,000.00	0	
934 DEPT Totals Memorial Forest						
	Revenue	0.00	89,858.41-	85,000.00-	106	
	Expend.	19,067.12	41,852.36	128,592.00	33	
	Net	19,067.12	48,006.05-	43,592.00	110-	

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11 FUND Forest Development

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
935 DEPT Forest Road					
----- REVENUES -----					
11-935-000-0000-5301 Forest Road Grt Lw 1988Ch686		0.00	19,778.45-	37,000.00-	53
----- EXPENDITURES -----					
11-935-000-0000-6102 Salaries- - Part Time		7,274.24	7,274.24	30,000.00	24
11-935-000-0000-6124 Medicare- Employer		105.50	105.50	0.00	0
11-935-000-0000-6165 Fica- Employer		451.00	451.00	0.00	0
11-935-000-0000-6250 Telephone		0.00	45.50	1,000.00	5
11-935-000-0000-6353 Workers Compensation Insurance		0.00	2,691.00	2,691.00	100
11-935-000-0000-6374 Auto & Trailer License		0.00	32.00	0.00	0
11-935-000-0000-6511 Gas And Oil		2,593.94	2,593.94	5,000.00	52
11-935-000-0000-6590 Repair & Maintenance Supplies		4,791.22	4,791.22	10,000.00	48
935 DEPT Totals Forest Road	Revenue	0.00	19,778.45-	37,000.00-	53
	Expend.	15,215.90	17,984.40	48,691.00	37
	Net	15,215.90	1,794.05-	11,691.00	15-

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

Report Basis: Cash

11 FUND Forest Development

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	Percent of Year 50%	<u>% of BDG</u>
936 DEPT Gravel Pit						
----- REVENUES -----						
11-936-000-0000-5252 Forf Tax Sales Apportionment		0.00	0.00	1,500.00-		0
11-936-000-0000-5840 Misc Receipts		0.00	3,665.93-	0.00		0
936 DEPT Totals Gravel Pit	Revenue	0.00	3,665.93-	1,500.00-		244
	Expend.					
	Net	0.00	3,665.93-	1,500.00-		244
11 FUND Totals Forest Development	Revenue	478.79-	276,230.18-	403,500.00-		68
	Expend.	128,523.83	239,824.94	612,160.00		39
	Net	128,045.04	36,405.24-	208,660.00		17-

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

15 FUND Aitkin County Collaborative

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Percent of Year</u>	<u>50% % of BDG</u>
0 DEPT Undesignated						
----- REVENUES -----						
15-000-000-0000-5791 Interest Income		0.00	0.00	800.00-		0
15-000-000-0000-5805 Misc Lcts Revenue		0.00	0.00	70,000.00-		0
15-000-000-0000-5832 Lcts Revenue Earned		14,972.00-	14,972.00-	0.00		0
0 DEPT Totals Undesignated	Revenue	14,972.00-	14,972.00-	70,800.00-		21
	Expend.					
	Net	14,972.00-	14,972.00-	70,800.00-		21

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

15 FUND Aitkin County Collaborative

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
450 DEPT Collaborative- Aitkin School					
----- EXPENDITURES -----					
15- 450- 000- 0000- 6231 Aitkin School Services		0.00	24,497.91	32,850.00	75
450 DEPT Totals Collaborative- Aitkin School	Revenue				
	Expend.	0.00	24,497.91	32,850.00	75
	Net	0.00	24,497.91	32,850.00	75

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

15 FUND Aitkin County Collaborative

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
451 DEPT Collaborative- Hill City School					
----- EXPENDITURES -----					
15- 451- 000- 0000- 6231 Hill City School Services		25,000.00	25,000.00	25,000.00	100
451 DEPT Totals Collaborative- Hill City School	Revenue				
	Expend.	25,000.00	25,000.00	25,000.00	100
	Net	25,000.00	25,000.00	25,000.00	100

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

15 FUND Aitkin County Collaborative

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% of BDG</u>
452 DEPT Collaborative- Mcgregor School					
----- EXPENDITURES -----					
15- 452- 000- 0000- 6231 Mcgregor School Services		25,000.00	25,000.00	25,000.00	100
452 DEPT Totals Collaborative- Mcgregor School	Revenue Expend.	25,000.00	25,000.00	25,000.00	100
	Net	25,000.00	25,000.00	25,000.00	100

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

15 FUND Aitkin County Collaborative

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
453 DEPT Collaborative- Aitkin Co Hlth & Hmn Svs					
----- EXPENDITURES -----					
15- 453- 000- 0000- 6231 Ach&Hs Services		0.00	0.00	5,000.00	0
453 DEPT Totals Collaborative- Aitkin Co Hlth & Hmn Svs	Revenue				
	Expend.	0.00	0.00	5,000.00	0
	Net	0.00	0.00	5,000.00	0
15 FUND Totals Aitkin County Collaborative	Revenue	14,972.00-	14,972.00-	70,800.00-	21
	Expend.	50,000.00	74,497.91	87,850.00	85
	Net	35,028.00	59,525.91	17,050.00	349

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18 FUND Environmental Trust Fund

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
937 DEPT Environmental Trust Fund					
----- REVENUES -----					
18-937-000-0000-5791 Interest Income		2.31-	7,316.84-	10,000.00-	73
----- EXPENDITURES -----					
18-937-000-0000-6900 Transfers to Other Funds		0.00	14,632.64	10,000.00	146
937 DEPT Totals Environmental Trust Fund	Revenue	2.31-	7,316.84-	10,000.00-	73
	Expend.	0.00	14,632.64	10,000.00	146
	Net	2.31-	7,315.80	0.00	0
18 FUND Totals Environmental Trust Fund	Revenue	2.31-	7,316.84-	10,000.00-	73
	Expend.	0.00	14,632.64	10,000.00	146
	Net	2.31-	7,315.80	0.00	0

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

19 FUND Long Lake Conservation Center

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>% of BDG</u>
521 DEPT	LLCC Administration				
----- REVENUES -----					
19-521-000-0000-5751	Contributions- Unrestricted	200.00-	2,270.00-	3,500.00-	65
19-521-000-0000-5840	Misc Receipts	273.40-	316.90-	2,000.00-	16
19-521-000-0000-5884	Commissary Sales Non Taxable	5,967.91-	11,211.73-	20,000.00-	56
19-521-000-0000-5885	Commissary Sales Taxable	5,658.67-	10,925.74-	25,000.00-	44
19-521-000-0000-5896	Phone/Postage/Mileage Reimbursement	69.66-	74.66-	0.00	0
----- EXPENDITURES -----					
19-521-000-0000-6101	Salaries- Full Time	23,515.48	43,310.11	83,341.00	52
19-521-000-0000-6124	Medicare- Employer 1.45%	341.07	628.12	1,208.00	52
19-521-000-0000-6149	Employer Deduct Contribution- Veba	0.00	1,750.00	2,250.00	78
19-521-000-0000-6150	Health Insurance- Employer	4,050.00	8,100.00	16,875.00	48
19-521-000-0000-6152	Life Insurance- Employer	31.20	62.40	130.00	48
19-521-000-0000-6154	Long Term Disability- Employer	84.42	167.85	0.00	0
19-521-000-0000-6155	Long Term Disability- Employee	0.00	0.00	200.00	0
19-521-000-0000-6159	Pera Co- Or 7.00%	1,704.85	3,139.97	6,042.00	52
19-521-000-0000-6165	Fica- Employer 6.20%	1,458.46	2,685.83	5,167.00	52
19-521-000-0000-6205	Postage	224.31	822.14	1,500.00	55
19-521-000-0000-6230	Printing, Publ & Adv Promotion	1,630.25	1,822.25	1,950.00	93
19-521-000-0000-6231	Services, Labor, Contracts	1,880.10	3,900.52	11,500.00	34
19-521-000-0000-6234	Background Check Fee	0.00	0.00	100.00	0
19-521-000-0000-6240	Dues/Assoc Fees	45.00	45.00	180.00	25
19-521-000-0000-6250	Telephone	1,293.10	2,571.74	6,800.00	38
19-521-000-0000-6254	Utilities	8,265.18	34,328.72	37,500.00	92
19-521-000-0000-6255	Garbage	277.14	554.28	1,200.00	46
19-521-000-0000-6272	Physical Examinations	0.00	0.00	250.00	0
19-521-000-0000-6330	Transportation/Travel/Parking	483.12	500.37	125.00	400
19-521-000-0000-6332	Hotel / Motel Lodging	224.00	336.00	0.00	0
19-521-000-0000-6340	Meals Reimbursed Non- Taxable	43.56	43.56	0.00	0
19-521-000-0000-6352	Insurance	0.00	10,606.00	10,606.00	100
19-521-000-0000-6353	Workers Compensation Insurance	0.00	236.00	236.00	100
19-521-000-0000-6374	Auto & Trailer License	0.00	45.00	0.00	0
19-521-000-0000-6400	Commissary Items	5,361.46	12,260.69	19,000.00	65
19-521-000-0000-6405	Office & Computer Supplies	200.78	493.43	750.00	66
19-521-000-0000-6590	Repair & Maintenance Supplies	0.00	0.00	250.00	0

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

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19 FUND Long Lake Conservation Center

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	Percent of Year	50% <u>% of BDC</u>
521 DEPT	Totals LLCC Administration	Revenue	12,169.64-	24,799.03-	50,500.00-	49
		Expend.	51,113.48	128,409.98	207,160.00	62
		Net	38,943.84	103,610.95	156,660.00	66

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19 FUND Long Lake Conservation Center

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
522 DEPT	LLCC Education				
----- REVENUES -----					
19-522-000-0000-5553	Non School Groups	14,728.50-	39,207.00-	87,750.00-	45
19-522-000-0000-5557	Adventure Program Pkg Fees	33,775.00-	54,314.00-	81,850.00-	66
19-522-000-0000-5558	School Program Pkg Fees	129,050.51-	215,821.08-	448,760.00-	48
19-522-000-0000-5892	Overpayments	174.24-	174.24-	0.00	0
----- EXPENDITURES -----					
19-522-000-0000-6101	Salaries- Full Time	32,504.11	56,694.00	96,775.00	59
19-522-000-0000-6102	Wages- Part Time	11,244.59	19,066.28	72,818.00	26
19-522-000-0000-6124	Medicare- Employer 1.45%	611.44	1,052.62	2,459.00	43
19-522-000-0000-6149	Employer Deduct Contribution- Veba	0.00	3,128.00	2,000.00	156
19-522-000-0000-6150	Health Insurance- Employer	3,600.00	7,200.00	15,000.00	48
19-522-000-0000-6152	Life Insurance- Employer	15.60	31.20	62.00	50
19-522-000-0000-6154	Long Term Disability- Employer	37.44	69.24	0.00	0
19-522-000-0000-6155	Long Term Disability- Employee	0.00	0.00	240.00	0
19-522-000-0000-6159	Pera Co- Or 7.00%	3,036.99	5,357.90	12,144.00	44
19-522-000-0000-6165	Fica- Employer 6.20%	2,614.25	4,500.48	10,515.00	43
19-522-000-0000-6217	Credit Card Fees	529.82	713.86	1,500.00	48
19-522-000-0000-6224	Permits/License/Field Trips	0.00	0.00	2,250.00	0
19-522-000-0000-6230	Printing, Publ & Adv Promotion	0.00	435.94	0.00	0
19-522-000-0000-6231	Services, Labor, Contracts	0.00	15.60	0.00	0
19-522-000-0000-6240	Dues/Assoc Fees	725.00	745.00	725.00	103
19-522-000-0000-6267	Unemployment Compensation	0.00	787.31	5,000.00	16
19-522-000-0000-6353	Workers Compensation Insurance	0.00	1,778.00	1,778.00	100
19-522-000-0000-6374	Auto & Trailer License	0.00	0.00	100.00	0
19-522-000-0000-6405	Office & Computer Supplies	0.00	24.96	500.00	5
19-522-000-0000-6416	Education Supplies	841.35	1,784.42	7,500.00	24
19-522-000-0000-6422	Janitorial Services/Supplies	156.76	156.76	0.00	0
19-522-000-0000-6430	Medical Supplies	214.11	247.94	750.00	33
19-522-000-0000-6590	Repair & Maintenance Supplies	0.00	0.00	250.00	0
19-522-000-0000-6820	Refunds & Reimbursements	302.99	302.99	0.00	0
522 DEPT	Totals LLCC Education				
	Revenue	177,728.25-	309,516.32-	618,360.00-	50
	Expend.	56,434.45	104,092.50	232,366.00	45
	Net	121,293.80-	205,423.82-	385,994.00-	53

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

19 FUND Long Lake Conservation Center

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	Percent of Year	
			<u>Year To Date</u>	<u>50% of BDG</u>
523 DEPT LLCC Food				
----- REVENUES -----				
19-523-000-0000-5543 Special Milk Refunds		1,868.44-	2,519.87-	4,500.00- 56
----- EXPENDITURES -----				
19-523-000-0000-6101 Salaries- Full Time		11,735.67	22,276.62	43,638.00 51
19-523-000-0000-6102 Wages- Part Time		8,560.06	13,527.77	26,446.00 51
19-523-000-0000-6109 Salaries- Overtime		358.76	1,407.37	1,300.00 108
19-523-000-0000-6124 Medicare- Employer 1.45%		300.29	541.17	1,016.00 53
19-523-000-0000-6149 Employer Deduct Contribution- Veba		0.00	1,000.00	1,000.00 100
19-523-000-0000-6150 Health Insurance- Employer		2,025.00	4,050.00	8,100.00 50
19-523-000-0000-6152 Life Insurance- Employer		15.60	31.20	62.00 50
19-523-000-0000-6154 Long Term Disability- Employer		55.29	110.58	0.00 0
19-523-000-0000-6159 Pera Co- Or 7.00%		1,497.42	2,697.81	5,081.00 53
19-523-000-0000-6165 Fica- Employer 6.20%		1,284.00	2,313.99	3,214.00 72
19-523-000-0000-6230 Printing, Publishing & Adv		0.00	135.00	0.00 0
19-523-000-0000-6245 State Wide Hospitality Fee		35.00	35.00	35.00 100
19-523-000-0000-6267 Unemployment Compensation		678.00	1,131.00	3,500.00 32
19-523-000-0000-6353 Workers Compensation Insurance		0.00	1,785.00	1,785.00 100
19-523-000-0000-6418 Groceries- Students		16,007.07	31,786.52	57,500.00 55
19-523-000-0000-6420 Food Service Supplies		640.55	1,315.32	2,000.00 66
19-523-000-0000-6590 Repair & Maintenance Supplies		4,114.40	5,589.00	1,500.00 373
523 DEPT Totals LLCC Food	Revenue	1,868.44-	2,519.87-	4,500.00- 56
	Expend.	47,307.11	89,733.35	156,177.00 57
	Net	45,438.67	87,213.48	151,677.00 57

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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

19 FUND Long Lake Conservation Center

Report Basis: Cash

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
524 DEPT	LLCC Maintenance				
----- EXPENDITURES -----					
19- 524- 000- 0000- 6101	Salaries- Full Time	10,111.67	18,730.78	33,634.00	56
19- 524- 000- 0000- 6102	Wages- Part Time	4,188.91	7,099.02	8,527.00	83
19- 524- 000- 0000- 6109	Salaries- Overtime	33.59	167.96	500.00	34
19- 524- 000- 0000- 6124	Medicare- Employer 1.45%	208.27	377.37	611.00	62
19- 524- 000- 0000- 6149	Employer Deduct Contribution- Veba	500.00	500.00	1,000.00	50
19- 524- 000- 0000- 6150	Health Insurance- Employer	1,350.00	3,375.00	8,100.00	42
19- 524- 000- 0000- 6152	Life Insurance- Employer	10.40	26.00	62.00	42
19- 524- 000- 0000- 6154	Long Term Disability- Employer	29.80	29.80	0.00	0
19- 524- 000- 0000- 6159	Pera Co- Or 7.00%	981.12	1,826.73	3,057.00	60
19- 524- 000- 0000- 6165	Fica- Employer 6.20%	890.57	1,613.69	2,614.00	62
19- 524- 000- 0000- 6267	Unemployment Compensation	0.00	745.00	2,500.00	30
19- 524- 000- 0000- 6302	Vehicle Maintenance	2,342.85	5,112.23	1,000.00	511
19- 524- 000- 0000- 6353	Workers Compensation Insurance	0.00	2,867.00	2,867.00	100
19- 524- 000- 0000- 6374	Auto & Trailer License	8.50	8.50	50.00	17
19- 524- 000- 0000- 6404	Grounds/Landscaping Materials	0.00	0.00	200.00	0
19- 524- 000- 0000- 6422	Janitorial Services/Supplies	2,493.55	3,634.13	7,500.00	48
19- 524- 000- 0000- 6450	Maintenance Small Tools	98.98	98.98	250.00	40
19- 524- 000- 0000- 6511	Gas And Oil	562.72	1,146.43	1,500.00	76
19- 524- 000- 0000- 6590	Repair & Maintenance Supplies	3,131.18	6,877.31	5,000.00	138
19- 524- 000- 0000- 6600	Capital Outlay	0.00	1,800.00	0.00	0
524 DEPT	Totals LLCC Maintenance				
	Revenue				
	Expend.	25,942.11	56,035.93	78,972.00	71
	Net	25,942.11	56,035.93	78,972.00	71

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

19 FUND Long Lake Conservation Center

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year <u>Budget</u>	50% <u>% of BDG</u>
525 DEPT LLCC Capital Improvement					
----- EXPENDITURES -----					
19- 525- 000- 0000- 6601 Capital Outlay- Non Marcum House		0.00	1,716.20	0.00	0
525 DEPT Totals LLCC Capital Improvement	Revenue				
	Expend.	0.00	1,716.20	0.00	0
	Net	0.00	1,716.20	0.00	0
19 FUND Totals Long Lake Conservation Center	Revenue	191,766.33-	336,835.22-	673,360.00-	50
	Expend.	180,797.15	379,987.96	674,675.00	56
	Net	10,969.18-	43,152.74	1,315.00	282

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

21 FUND Parks

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	<u>50% % of BDG</u>
520 DEPT Parks					
----- REVENUES -----					
21-520-000-0000-5001 Taxes		7,586.31-	7,586.31-	15,000.00-	51
21-520-000-0000-5216 Taconite Credit-Current		0.35-	0.35-	0.00	0
21-520-000-0000-5252 Forf Tax Sales Apportionment		0.00	107,646.42-	110,000.00-	98
21-520-000-0000-5256 Intgov Rev Dnr- Public Access Maint		0.00	0.00	3,000.00-	0
21-520-000-0000-5396 Trail Grants- State		138,459.64-	301,332.63-	425,000.00-	71
21-520-000-0000-5398 Trail Grants- Federal		41,332.40-	42,332.83-	0.00	0
21-520-000-0000-5510 Co. Parks Campground Fees		4,459.55-	5,141.03-	11,000.00-	47
----- EXPENDITURES -----					
21-520-000-0000-6101 Salaries- Full Time		4,924.68	9,210.25	65,361.00	14
21-520-000-0000-6102 Salaries- Part Time		4,724.25	4,724.25	25,000.00	19
21-520-000-0000-6109 Overtime- Salaries		23.58	23.58	0.00	0
21-520-000-0000-6124 Medicare Employer		139.23	199.82	1,136.00	18
21-520-000-0000-6149 Employer Deduct Contribution- Veba		173.96	298.96	1,500.00	20
21-520-000-0000-6150 Health Insurance Employer		1,065.56	2,078.06	12,150.00	17
21-520-000-0000-6152 Life Insurance- Employer		2.51	10.31	94.00	11
21-520-000-0000-6159 Pera Co		358.74	669.42	4,739.00	14
21-520-000-0000-6165 Fica- Employer		595.27	854.38	4,858.00	18
21-520-000-0000-6205 Postage		0.00	33.96	0.00	0
21-520-000-0000-6230 Printing, Publishing & Adv		312.26	312.26	2,500.00	12
21-520-000-0000-6231 Services, Labor, Contracts		2,267.64	5,035.17	25,000.00	20
21-520-000-0000-6243 License Fee		0.00	999.50	1,000.00	100
21-520-000-0000-6250 Telephone		28.91	102.75	500.00	21
21-520-000-0000-6254 Utilities		2,286.05	6,159.23	10,000.00	62
21-520-000-0000-6272 Physical Examinations		82.50	82.50	0.00	0
21-520-000-0000-6330 Transportation & Travel		369.61	657.17	0.00	0
21-520-000-0000-6350 Per Diem		420.00	700.00	1,000.00	70
21-520-000-0000-6352 Insurance		0.00	2,817.00	2,817.00	100
21-520-000-0000-6353 Workers Compensation Insurance		0.00	3,164.00	3,164.00	100
21-520-000-0000-6374 Auto & Trailer License		0.00	224.00	200.00	112
21-520-000-0000-6405 Office Supplies		113.18	503.23	0.00	0
21-520-000-0000-6406 Field Supplies		1,008.71	1,266.12	0.00	0
21-520-000-0000-6450 Small Tools		507.67	536.45	1,500.00	36
21-520-000-0000-6511 Gas & Oil		3,927.77	9,930.25	25,000.00	40
21-520-000-0000-6590 Repair & Maintenance Supplies		819.36	2,476.81	5,000.00	50

Aitkin County



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REVENUES & EXPENDITURES BUDGET REPORT As of 06/2014

21 FUND Parks

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>	
21- 520- 000- 0000- 6802	Trail Grants- State	123,296.30	286,169.29	375,000.00	76	
21- 520- 000- 0000- 6805	Trail Grants- Federal	41,332.40	41,332.40	0.00	0	
520 DEPT	Totals Parks	Revenue	191,838.25-	464,039.57-	564,000.00-	82
		Expend.	188,780.14	380,571.12	567,519.00	67
		Net	3,058.11-	83,468.45-	3,519.00	372-
21 FUND	Totals Parks	Revenue	191,838.25-	464,039.57-	564,000.00-	82
		Expend.	188,780.14	380,571.12	567,519.00	67
		Net	3,058.11-	83,468.45-	3,519.00	372-
FINAL TOTALS	1,655 Accounts	Revenue	8,829,883.91-	13,230,860.97-	28,838,511.00-	46
		Expend.	6,429,150.78	14,060,975.98	31,524,857.00	45
		Net	2,400,733.13-	830,115.01	2,686,346.00	31



Board of County Commissioners Agenda Request

88
Agenda Item #

Requested Meeting Date: July 22, 2014

Title of Item: Set 2015 Commissioner Salaries

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Nathan Burkett	Department: Administration
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Presenter (Name and Title): Nathan Burkett, County Administrator	Estimated Time Needed: 10 minutes
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Summary of Issue:

Per Policy the salaries of Commissioners shall be set by resolution of the Board by July 31st of each year, prior to the year in which the salary is to be paid.

Current Aitkin County Commissioner salaries - \$28,644.00 with no per diems.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Adopt Resolution - 2015 Commissioners Salaries

The dollar amount in the draft resolution has been left blank for discussion.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED July 22, 2014

By Commissioner: xx

072214-0xx

2015 Commissioner Salaries

BE IT RESOLVED, the Aitkin County Board of Commissioners set the 2015 County Commissioner's salary at \$ _____, and clarifying that Commissioners do not receive per diems.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 22nd day of July A.D., 2014, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 22nd day of July A.D., 2014

KIRK PEYSAR, County Auditor

BY _____, Deputy



Board of County Commissioners Agenda Request



Requested Meeting Date: July 22, 2014

Title of Item: Long Range Financial Forecast

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): Nathan Burkett, County Administrator		Estimated Time Needed:
Summary of Issue: At Tuesday's meeting I will present a long range financial forecast.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: None required.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Aitkin County Board of Commissioners Agenda Request Form

9
 Agenda Item #

Requested Meeting Date: July 22, 2014
Title of Item: Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested by: County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Brian Napstad Commissioner Anne Marcotte HHS Director Tom Burke HHS Director Tom Burke Commissioner Laurie Westerlund Commissioner Don Niemi
Aitkin Airport Commission	Monthly	1 st Thursday	Wedel
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	As needed		Wedel
Arrowhead Counties Association	8 or 9x yearly	1x a month	Niemi and Marcotte
Arrowhead Economic Opportunity Agency	Quarterly		Niemi
Arrowhead Regional Development Council	Monthly	3 rd Thursday	Niemi
ATV Committee	As needed		Napstad and Marcotte
Big Sandy Lake Management Plan	Monthly	2 nd Thursday	Napstad, Alt. Marcotte
Central MN Corrections	Monthly	3 rd Wednesday	Wedel, Westerlund
Development Achievement Center	Monthly	3 rd Thursday	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 nd Monday	Niemi
Economic Development	Monthly	1 st Wednesday	Marcotte and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Napstad
Extension	4x year	Monday	Wedel and Westerlund
Facilities	As needed		Wedel and Napstad
Forest Advisory	Every other month	3 rd Tues of even numbered mths	Marcotte and Napstad
H&HS Advisory (Liaison)	Monthly except July	1 st Wednesday	Westerlund and Marcotte
Historical Society (Liaison)	Monthly	4 th Wednesday	Wedel
HRA	Monthly	4 th Monday	Westerlund
Insurance	As needed		Wedel and Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Monthly	Last Monday	Napstad and Land Cmr Jacobs
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 rd Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	1 st Wednesday	Napstad
Mille Lacs Watershed	Monthly	3 rd Monday	Niemi, Westerlund
Mississippi Headwaters Board	Monthly	3 rd Friday	Napstad
MN Rural Counties Caucus	8x year	Varies	Marcotte, Alt. Niemi
NE MN Office Job Training	As called		Napstad
Northeast MN ATP	2x year		Niemi and Engineer Welle
Northeast Waste Advisory Committee	Quarterly	2 nd Monday	Napstad, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 st Thursday	Napstad, Alt. Marcotte
Ordinance	As needed		Napstad and Marcotte
Park Commission	Monthly	2 nd Monday	Westerlund
Personnel	As needed		Marcotte and Wedel
Planning Commission	Monthly	3 rd Monday	Westerlund
Purchasing/Building	As needed		All Commissioners
Snake River Watershed	Monthly	4 th Monday	Niemi
Sobriety Court	Monthly	3 rd Tuesday	Wedel
Solid Waste Advisory	As needed		Napstad and Westerlund
Toward Zero Deaths	Monthly	2 nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 nd Thursday	Westerlund