

AITKIN COUNTY BOARD

June 10, 2014

The Aitkin County Board of Commissioners met this 10th day of June, 2014 at 9:01 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Interim County Administrator Roxy Traxler, and Administrative Assistant Sue Bingham.

Chairperson J. Mark Wedel closed the meeting at 9:01 a.m. under MN Statute 13D.03 Subd. 1(b) Labor Negotiations.

Commissioner Anne Marcotte arrived at 9:04 a.m.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting to reopen the meeting at 9:31 a.m.

Break: 9:31 a.m. to 9:39 a.m.

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve the June 10, 2014 amended agenda. Item 3F, Approve Sale of Used Squads – Sheriff's Dept., was amended to approve the sale of 2008 Chevy Impala only, as the 2009 Impala may be donated to the McGregor Airport Commission as a courtesy car. Item 4A2, Personnel Committee Recommendation for Shared Assessor Contract, was removed.

David Kohanek and Susan Hagberg-Miller voiced their concerns about the high water level on Clear Lake.

Mike Geis and Dennis Kohlgraf discussed and presented materials to the Board relating to shooting range ordinances.

Veteran Charlie Makidon commended Veteran Service Officer Penny Harms on her outstanding service to veterans, and discussed the Veterans Radio Show in Aitkin.

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: 27, 2014 – June 9, 2014; B) Approve County Board Minutes: May 27, 2014; C) Approve Auditor Warrants – School Advance: Agency \$1,759,711.34; D) Approve RecordEASE Torrence Management Training & Certificate Conversion; E) Adopt Resolution – OJP (DPS) Grant Agreements and Amendments; F) Approve Sale of Used Squad – Sheriff's Dept.; G) Approve Sale of Forfeited Vehicle – Sheriff's Dept.; H) Authorize County Auditor's Signature on Property Record Information System and Minnesota (PRISM) Grant Contract; I) Approve May Manual Warrants: General Fund \$14,157.06, Road & Bridge \$1,133.15, Health & Human Services \$1,860.51, State \$1,528,950.07, Trust \$196.40, Forest Development \$363.52, Taxes & Penalties \$1,452.00, Long Lake Conservation Center \$73.38, Parks \$217.32 for a total of \$1,548,403.41; J) Accept \$200 Donation to STS – Round Lake Cemetery Association; K) Ratify 2013 Teamsters Supervisory Unit Collective Bargaining Agreement and authorize signatures; L) Ratify 2014-2016 Teamsters Non-Licensed Essential Unit Bargaining Agreement and authorize signatures; a) Approve Commissioner Warrants: General Fund \$103,035.99, Road & Bridge \$30,533.15, Health & Human Services \$776.60, Debt Service \$8,375.00, Trust \$2,637.94,

CALL TO ORDER

CLOSED SESSION

**MARCOTTE
ARRIVED**

OPEN MEETING

BREAK

**APPROVED
AGENDA**

**CITIZENS PUBLIC
COMMENTS**

**CONSENT
AGENDA**

Forest Development \$3,865.86, Taxes & Penalties \$110,822.92, Long Lake Conservation Center \$9,811.49, Parks \$455.55 for a total of \$270,314.50; b) Approve Auditor Warrants – Tax Overpays: Taxes & Penalties \$8,739.73

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to approve using Recorder's Technology Fund for training on Torrens and Certificate Management processes at a cost of \$1,700.00 and data conversion at a cost of \$7,500.00.

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to adopt resolution – OJP (DPS) Grant Agreements and Amendments:

BE IT RESOLVED, that Aitkin County will enter into a cooperative agreement with the Office of Justice Programs in the Minnesota Department of Public Safety.

The Aitkin County Attorney is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of Aitkin County.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to authorize sale of the following used squad: 2008 Chevrolet Impala – Sheriff's Dept.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to authorize sale of the following vehicle seized under forfeiture: 1997 Chrysler Concorde – Sheriff's Dept.

Personnel Committee Recommendations:

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve recommendation to hire Nathan Burkett as County Administrator, with a start date of June 30, 2014, and to approve offer as negotiated.

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve recommendation to fill one full-time Maintenance Coordinator position at Long Lake Conservation Center.

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve recommendation to fill one full-time Child Support Officer position in Health and Human Services.

Roxy Traxler, Interim County Administrator held a public hearing to consider adopting a Countywide Fee Schedule. There were no comments from the public. Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to adopt the Countywide Fee Schedule, with added revisions. This will become Appendix C of the Aitkin County Guidelines and Procedures for Minnesota Government Data Practices Act.

**TORRENS AND
CERTIFICATE
MANAGEMENT**

**RESOLUTION
061014-041
OJFP (DPS)
GRANT
AGREEMENTS
AND
AMENDMENTS**

**SALE OF USED
SQUAD –
SHERIFF'S DEPT.**

**SALE OF SEIZED
VEHICLE –
SHERIFF'S DEPT.**

**PERSONNEL
COMMITTEE**

**COUNTY
ADMINISTRATOR**

**MAINTENANCE
COORDINATOR**

**CHILD SUPPORT
OFFICER**

**PUBLIC HEARING
TO ADOPT
COUNTYWIDE
FEE SCHEDULE**

Steve Hughes, District Manager Aitkin County Soil & Water discussed with the Board the proposed extension for completion of the Aitkin County Water Plan. Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution - Revision of Aitkin County Comprehensive Local Water Plan – Special Extension Request:

WHEREAS, Minnesota Session Law 2012 Chapter 103B.3367 gave the MN Board of Water and Soil Resources (BWSR) authority to extend the date of local water plans for a period not to exceed two (2) years; and

WHEREAS, Aitkin County has a current state approved and locally adopted Comprehensive Local Water Plan with an end date of August 27, 2014; and

WHEREAS, the public comment period has been conducted and results of the public survey have been prioritized for the extension of the 2014 water plan to August 27, 2016; and

WHEREAS, Aitkin County is an active participant in other major projects currently underway such as BWSR's One Watershed One Plan for the Snake River and Upper Mississippi (Brainerd) project which is scheduled to be completed in 2015 which could then be included in the Aitkin County LWP. Aitkin County is also participating in the Upper Mississippi River WRAP which is beginning its first year, and

WHEREAS, the Aitkin County Local Water Planner has created a model for Local Water Plans targeted at the minor watershed level and which coordinates with the Department of Natural Resources Fisheries Lake Protection and Restoration Strategy. Aitkin County would like to integrate both practices into the updated LWP to create a common methodology to prioritize, target and develop measurable outcomes for future projects.

NOW THEREFORE, BE IT RESOLVED, the Aitkin County Board of Commissioners request from MN Board of Water and Soil Resources (BWSR) a 24 month extension for a total extension of two (2) years (August 27, 2016) to include the work being completed on the BWSR's One Watershed One Plan for the Snake River and Upper Mississippi (Brainerd) project and the DNR Fisheries Lake Protection and Restoration model for minor watersheds to be added to the Aitkin County Comprehensive Water Plan.

BE IT FURTHER RESOLVED, that Aitkin County will ensure continued public participation in the form of a Water Plan Task Force and Public Information meetings.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to schedule a Public Hearing for Partial Ditch Abandonment of a Drainage System pursuant to Minnesota Statute 103E.806, Subdivision 3, on Tuesday, July 22, 2014 at 10:30 a.m. in the County Boardroom located in the Courthouse at 217 2nd Street NW, Aitkin, MN.

The Board reported on the following: NCLUCB, MAC, Public Health Summit at LLCC, Broadband, Sandpiper Pipeline, Personnel, Economic Development, Health & Human Services, Locally Laid Eggs, Quadna Mud Nationals, Historical Society, Aitkin Airport

**RESOLUTION
061014-042
REVISION OF
AITKIN COUNTY
COMPREHENSIVE
LOCAL WATER
PLAN – SPECIAL
EXTENSION
REQUEST**

**SCHEDULE
PUBLIC HEARING
FOR PARTIAL
DITCH
ABANDONMENT**

**BOARD
DISCUSSION**

Sheriff Scott Turner compared the high water levels of 2012 with the high water levels this year and noted the event in 2012 was declared a local state of emergency. This year's high water levels are not a public safety issue but rather a resource management issue. He also discussed the flood stage with the Board.

**HIGH WATER
LEVELS & FLOOD
STAGE**

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to adjourn the meeting at 11:58 a.m. until Tuesday, June 24, 2014 at 9:00 a.m.

ADJOURN

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Roxy Traxler, Interim County Administrator