

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING AGENDA
June 24, 2014**

- 9:05 A.M.**
- I. Attendance**
 - II. Approval of Health & Human Services Board Agenda**
 - III. Review May 27, 2014 Health & Human Service Board Minutes**
 - IV. Review Bills**
 - V. Contracts:**
 - A. Administrative Agreement for Purchase of Supplies and Equipment between ACH&HS and Minnesota Mobility Systems, Inc., Aitkin for the period June 1, 2014 to June 30, 2016.**
 - B. Purchase of Service Agreement between ACH&HS and Nystrom & Associates, Baxter, for the period January 1, 2014 to December 31, 2014.**
 - C. Facilities Use Agreement – Off-Campus Facilities Only between Pine Technical College and ACHHS for the period July 1, 2014 to June 30, 2015.**
 - VI. Administrative Reports:**
 - A. Financial & Transportation Reports – Kathy Ryan**
 - VII. Committee Reports from Commissioners**
 - A. H&HS Advisory Committee – Commissioners Westerlund and/or Marcotte Meeting updates from Committee Members: Dave Leaf & Gayle Janzen Draft minutes of the June 4, 2014 meeting.**
 - B. AEOA Committee Updates- Commissioner Niemi**
 - C. NEMOJT Committee Updates – Commissioner Napstad**
 - D. CJI (Children’s Justice Initiative) – Commissioner Westerlund**
 - E. Lakes & Pines Update – Commissioner Niemi**
 - VIII. Break at 9:___ a.m. for _____ minutes Next Meeting – July 22, 2014**

AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
May 27, 2014

I. Attendance

The Aitkin County Board of Commissioners met this 27th day of May, 2014, at 9:02 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: Interim County Administrator Roxy Traxler; H&HS Director Tom Burke; H&HS Staff Members Eileen Foss, Income Maintenance Supervisor; Kathy Ryan, Fiscal Supervisor; Erin Melz, Public Health Supervisor; Sue Tange, Social Service Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Jessica Seibert, H&HS Advisory Committee Member; and Nancy Sauerbrei, Aitkin Independent Age; Paul Bruggman & Joe Dwyer, MN State Patrol; Roberta Elvecrog and Bob Harwarth, citizens.

II. Approval of Health & Human Services Board Agenda

Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried; the vote was to approve the Agenda as mailed/posted.

III. Review April 22, 2014 Health & Human Service Board Minutes

Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried, the vote was to approve the April 22, 2014, Health & Human Services Board Meeting Minutes.

IV. Review Bills

Motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried, the vote was to approve the Bills as presented this date.

V. General/Miscellaneous Information

- A. Proposal for Improved Interview System – Tom Burke/Sue Tange - Motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried, the vote was to approve the purchase of the Interview System from Accurate Controls, Inc. in the amount of \$4,989.00.**
- B. Safeguarding Federal Tax & Social Security Information – Tom Burke discussed the changes and security measures being put into place in the H&HS Building to comply with the new Federal mandates.**
- C. Human Service Performance Management System – Tom Burke reviewed this information noting the Board members will be discussing this further at the upcoming AMC District 1 meeting in Grand Marais.**

VI. Joint Powers Board Reports:

- A. Tri-County Community Health Services Board (CHS) – Commissioner Westerlund / Tom Burke – April 10th, 2014 Meeting Minutes. It was noted that there are many new members so they are looking at some restructuring for their Board.**

VII. Administrative Reports:

- A. Financial & Transportation Reports – Kathy Ryan reviewed and discussed these reports.**

VIII. Committee Reports from Commissioners

- A. H&HS Advisory Committee – Commissioners Westerlund and/or Marcotte
Meeting updates from Committee Members: Jessica Seibert
Draft minutes of the May 7, 2014 meeting. Jessica Seibert discussed the presentation by Erin Melz, Stacey Durgin, and Amy Wyant at that meeting as well as the fact there is a sub-committee working on the Goals & Objectives for the Committee.
- B. AEOA Committee Updates- Commissioner Niemi – No meeting since the last update.
- C. NEMOJT Committee Updates – Commissioner Napstad – No meeting since the last update.
- D. CJI (Children’s Justice Initiative) – Commissioner Westerlund /Sue Tange noted they are good, educational meetings. The Judge shares information regarding cases that may impact cases in Aitkin County. It was also noted that these meetings will be held in the jury room in the future instead of the H&HS building due to the FTI requirements.
- E. Lakes & Pines Update – Commissioner Niemi was unable to attend the most recent meeting.

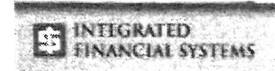
IX. Break at 9:37 a.m. for 15 minutes

Next Meeting – June 24, 2014

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6/20/14 1:03PM
Health & Human Services

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
61 6094 AADA 05- 430- 710- 3190- 6020		900.00	Supervised Visitation - Court- 05/03/2014 05/31/2014	Court Related Services & Activities
33 05- 430- 710- 3640- 6020		67.50	Supervised visit at AADA - Fam 05/27/2014 05/27/2014	Family Assessment Response Services
49 05- 430- 710- 3640- 6020		270.00	Supervised visits - Family ass 05/23/2014 05/24/2014	Family Assessment Response Services
6094 AADA		1,237.50	3 Transactions	
35 88284 AITKIN CO RECORDER 05- 430- 710- 3460- 6065		26.00	Adolescent life skills trainin 06/10/2014 06/10/2014	Self Funds - Adolescent Life Skills
88284 AITKIN CO RECORDER		26.00	1 Transactions	
72 86222 AITKIN INDEPENDENT AGE 05- 430- 710- 3980- 6020		594.00	Foster Care Advertising - Lice 05/14/2014 05/28/2014	License & Resource Development
73 05- 430- 710- 3980- 6020		253.69	Foster Care Advertising - Lice 05/07/2014 05/07/2014	License & Resource Development
71 05- 430- 720- 3020- 6069		66.00	Child Care Advertising - Commu 05/17/2014 05/21/2014	Community Ed & Prevent/Advertising
86222 AITKIN INDEPENDENT AGE		913.69	3 Transactions	
34 9791 BIEGANEK/JOAN M 05- 430- 760- 3950- 6020		105.00	Guardianship/Conservator Activ 05/01/2014 05/31/2014	Guardianship/Conservatorship
9791 BIEGANEK/JOAN M		105.00	1 Transactions	
44 11062 BLAND/KENNETH D 05- 430- 710- 3820- 6040		276.00	Relative Custody Assistance 06/01/2014 06/30/2014	Relative Custody Assistance
11062 BLAND/KENNETH D		276.00	1 Transactions	
3 12734 CARITAS MENTAL HEALTH CLINIC 05- 430- 745- 3085- 6020		90.07	Adult outpatient diagnostic as 05/15/2014 05/15/2014	Adult Outpat Diagnostic Assess/Psyc
4 05- 430- 745- 3085- 6020		525.00	Adult outpatient diagnostic as 05/15/2014 05/15/2014	Adult Outpat Diagnostic Assess/Psyc

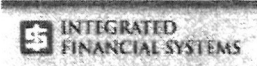
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9 05-430-745-3085-6020		150.00	Adult outpatient diagnostic as 05/16/2014 05/16/2014	Adult Outpat Diagnostic Assess/Psyc
52 05-430-745-3085-6020		90.07	Adult outpatient diagnostic as 05/15/2014 05/15/2014	Adult Outpat Diagnostic Assess/Psyc
53 05-430-745-3085-6020		600.00	Adult outpatient diagnostic as 05/15/2014 05/15/2014	Adult Outpat Diagnostic Assess/Psyc
12734 CARITAS MENTAL HEALTH CLINIC		1,455.14	5 Transactions	
58 9020 CENTRAL LAKES DRUG TESTING 05-430-710-3190-6020		98.00	Drug testing - Court-related s 05/21/2014 05/21/2014	Court Related Services & Activities
9020 CENTRAL LAKES DRUG TESTING		98.00	1 Transactions	
70 87882 Central MN Mental Health Ctr 05-430-730-3710-6080		1,260.00	Detoxification (Category I) 05/06/2014 05/08/2014	Detoxification - Other
87882 Central MN Mental Health Ctr		1,260.00	1 Transactions	
55 12191 COOPER/SHIRLIE 05-430-710-3820-6040		87.00	Relative custody assistance 06/01/2014 06/30/2014	Relative Custody Assistance
12191 COOPER/SHIRLIE		87.00	1 Transactions	
66 11051 Department of Human Services 05-430-720-3110-6069		361.42	BSFE County Match 05/01/2014 05/31/2014	Bsf Child Care
67 05-430-730-3590-6072		5,427.38	CCDTF Maintenance of Effort 05/01/2014 05/31/2014	Ccdtf County % State Billings
68 05-430-730-3590-6072		1,069.79	CCDTF Maintenance of Effort 04/01/2014 04/30/2014	Ccdtf County % State Billings
69 05-430-730-3590-6072		694.66	CCDTF Maintenance of Effort 03/01/2014 03/31/2014	Ccdtf County % State Billings
11051 Department of Human Services		7,553.25	4 Transactions	
16 91345 ELVECROG/ROBERTA C 05-430-750-3950-6020		70.00	Public guardianship 04/01/2014 05/31/2014	Public Guardianship Dd
17 05-430-750-3950-6020		210.00	Public guardianship	Public Guardianship Dd

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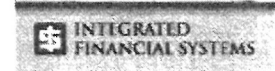


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91345 ELVECROG/ROBERTA C		280.00	04/01/2014 05/31/2014 2 Transactions	
12 6083 Grand Itasca Hospital 05- 430- 710- 3180- 6057		518.32	FC medical treatment - Health- 12/16/2013 12/23/2013 1 Transactions	Health Related Services- Foster Care
6083 Grand Itasca Hospital		518.32	1 Transactions	
2 11072 Lutheran Social Service Of Mn- St Paul 05- 430- 750- 3950- 6020		49.62	Public guardianship 05/12/2014 05/27/2014	Public Guardianship Dd
21 05- 430- 760- 3950- 6020		325.94	Guardianship/Conservatorship 05/07/2014 05/30/2014	Guardianship/Conservatorship
11072 Lutheran Social Service Of Mn- St Paul		375.56	2 Transactions	
32 12793 MASTRO/TINA 05- 430- 710- 3820- 6040		237.00	Relative Custody Assistance 06/01/2014 06/30/2014	Relative Custody Assistance
12793 MASTRO/TINA		237.00	1 Transactions	
20 91221 McCormick/John 05- 430- 710- 3820- 6040		268.00	Relative custody assistance 06/01/2014 06/30/2014	Relative Custody Assistance
91221 McCormick/John		268.00	1 Transactions	
15 12033 MCF- TOGO THISTLEDEW PROGRAMS 05- 430- 710- 3850- 6057		6,480.00	Correctional facilities 05/02/2014 05/31/2014	Correctional Facilities
12033 MCF- TOGO THISTLEDEW PROGRAMS		6,480.00	1 Transactions	
60 10870 MEDIATION- CONSULTING 05- 430- 710- 3661- 6020		575.00	Family group decision making 05/21/2014 05/21/2014	Triple P Activity
10870 MEDIATION- CONSULTING		575.00	1 Transactions	
22 5910 Mille Lacs Band Family Services 05- 430- 710- 3812- 6057		347.04	Child family foster care	Family Foster Care- Icw

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5910 Mille Lacs Band Family Services		347.04	05/14/2014 05/31/2014 1 Transactions	
87101 North Homes- Standard				
11 05- 430- 710- 3850- 6057		6,657.25	05/01/2014 05/31/2014 Correctional facilities	90220 Correctional Facilities
14 05- 430- 710- 3850- 6057		214.75	05/01/2014 05/01/2014 Correctional facilities	90220 Correctional Facilities
31 05- 430- 710- 3850- 6057		1,188.70	05/27/2014 05/31/2014 Child shelter	86026 Correctional Facilities
36 05- 430- 710- 3850- 6057		1,426.44	05/01/2014 05/06/2014 Correctional facilities	86026 Correctional Facilities
38 05- 430- 710- 3850- 6057		1,188.70	05/27/2014 05/31/2014 Correctional facilities- 90 Day	86026 Correctional Facilities
48 05- 430- 710- 3850- 6057		2,852.88	05/01/2014 05/12/2014 Correctional facilities - Shor	86026 Correctional Facilities
5 05- 430- 710- 3852- 6057		1,073.75	05/01/2014 05/05/2014 Correctional facilities	90220 Correctional Facilities- Icwa
23 05- 430- 710- 3852- 6057		237.74	05/01/2014 05/01/2014 Correctional facilities	86026 Correctional Facilities- Icwa
41 05- 430- 710- 3852- 6057		2,743.00	05/19/2014 05/31/2014 Correctional facilities	89721 Correctional Facilities- Icwa
42 05- 430- 710- 3852- 6057		211.00	05/01/2014 05/01/2014 Correctional facilities	89721 Correctional Facilities- Icwa
30 05- 430- 740- 3830- 6057		5,346.12	05/01/2014 05/26/2014 Children's residential treatme	90313 Rule 5- Children's Residential Trmt
87101 North Homes- Standard		23,140.33	11 Transactions	
11637 Northern Drug Screening Inc				
7 05- 430- 710- 3190- 6020		62.00	05/07/2014 05/28/2014 Drug testing - Court- related s	Court Related Services & Activities
11637 Northern Drug Screening Inc		62.00	1 Transactions	
10977 NORTHERN PSYCHIATRIC ASSOCIATES				
6 05- 430- 710- 3190- 6020		780.00	05/14/2014 05/14/2014 Court Testimony - Court- relate	Court Related Services & Activities
40 05- 430- 730- 3090- 6050		112.50	05/02/2014 05/02/2014 Pre- petition screening/hearing	Pre- Petition Screening/Hearing

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29 05- 430- 740- 3050- 6020		280.86	Child outpatient diagnostic as 05/09/2014 05/09/2014	Child Outpat Assess/Psyc. Testing
54 05- 430- 740- 3050- 6020		280.86	Child outpatient diagnostic as 05/09/2014 05/09/2014	Child Outpat Assess/Psyc. Testing
59 05- 430- 740- 3050- 6020		280.86	Child outpatient diagnostic as 05/09/2014 05/09/2014	Child Outpat Assess/Psyc. Testing
62 05- 430- 740- 3050- 6020		280.86	Child outpatient diagnostic as 05/09/2014 05/09/2014	Child Outpat Assess/Psyc. Testing
65 05- 430- 740- 3900- 6020		360.00	Clinical supervision- Child Rul 05/02/2014 05/02/2014	Child Rule 79 Case Mgmt
64 05- 430- 745- 3910- 6020		360.00	Clinical supervision- Adult Rul 05/02/2014 05/02/2014	Adult Rule 79 Case Mgmt
10977 NORTHERN PSYCHIATRIC ASSOCIATES		2,735.94	8 Transactions	
47 13123 NORTHLAND RECOVERY ADOLESCENT 05- 430- 710- 3180- 6020		3.19	Prescription reimbursement - H 06/11/2014 06/11/2014	Health- Related Services
13123 NORTHLAND RECOVERY ADOLESCENT		3.19	1 Transactions	
13 90748 Oakridge Homes Sils 05- 430- 750- 3340- 6073		776.97	Semi- Independent Living Servic 05/01/2014 05/31/2014	Semi- Independent Living Serv (Sils)
37 05- 430- 750- 3340- 6073		360.45	Semi- Independent Living Servic 05/01/2014 05/31/2014	Semi- Independent Living Serv (Sils)
19 05- 430- 750- 3350- 6020		360.45	Family support program 05/01/2014 05/31/2014	Family Support Program
39 89879 OCCUPATIONAL DEVELOPMENT CENTER 05- 430- 745- 3160- 6050		108.75	Transportation for employment 05/01/2014 05/31/2014	Adult Transportation
89879 OCCUPATIONAL DEVELOPMENT CENTER		108.75	1 Transactions	
18 12676 OESTREICH/LINDA J 05- 430- 710- 3820- 6040		35.00	Relative custody assistance 06/01/2014 06/30/2014	Relative Custody Assistance
12676 OESTREICH/LINDA J		35.00	1 Transactions	

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<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
56 12669 PETERS/RENEE D. 05- 430- 710- 3820- 6040		57.00	Relative custody assistance 06/01/2014 06/30/2014	Relative Custody Assistance
12669 PETERS/RENEE D.		57.00	1 Transactions	
25 87300 Port Boy's Group Homes 05- 430- 710- 3710- 6057		164.00	Child shelter 05/31/2014 05/31/2014	Child Shelter
87300 Port Boy's Group Homes		164.00	1 Transactions	
50 13034 PRINGLE/KACEY L 05- 430- 710- 3810- 6057		403.90	Child family foster care- Relat 06/01/2014 06/10/2014	Family Foster Care
51 05- 430- 710- 3810- 6057		313.70	Child family foster care- Relat 06/01/2014 06/10/2014	Family Foster Care
13034 PRINGLE/KACEY L		717.60	2 Transactions	
1 88878 PRODUCTIVE ALTERNATIVES INC 05- 430- 750- 3380- 6050		209.25	Extended and supported employm 05/01/2014 05/31/2014	Extended Supported Employment
10 05- 430- 750- 3380- 6050		372.00	Extended and supported employm 05/01/2014 05/31/2014	Extended Supported Employment
28 05- 430- 750- 3380- 6050		232.50	Extended and supported employm 05/01/2014 05/31/2014	Extended Supported Employment
88878 PRODUCTIVE ALTERNATIVES INC		813.75	3 Transactions	
43 9489 Redwood Toxicology Laboratory, Inc 05- 430- 710- 3190- 6020		6.75	Drug testing - Court- related s 05/06/2014 05/06/2014	Court Related Services & Activities
46 05- 430- 710- 3190- 6020		24.50	Drug testing - Court- related s 05/10/2014 05/10/2014	Court Related Services & Activities
9489 Redwood Toxicology Laboratory, Inc		31.25	2 Transactions	
27 4242 Ryan & Brucker Ltd 05- 430- 750- 3950- 6020		52.50	Public guardianship 05/01/2014 05/31/2014	Public Guardianship Dd
4242 Ryan & Brucker Ltd		52.50	1 Transactions	

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<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
45 12573 SCHLEIFER/DANI 05- 430- 710- 3820- 6040		342.00	Relative custody assistance 06/01/2014 06/30/2014	Relative Custody Assistance
57 05- 430- 710- 3820- 6040		48.00	Relative custody assistance 06/01/2014 06/30/2014	Relative Custody Assistance
12573 SCHLEIFER/DANI		390.00	2 Transactions	
24 9140 SIMAR/CANDACE 05- 430- 750- 3950- 6020		70.00	Public guardianship 05/01/2014 05/31/2014	Public Guardianship Dd
8 05- 430- 760- 3950- 6020		70.00	Guardianship/conservatorship 05/01/2014 05/31/2014	Guardianship/Conservatorship
9140 SIMAR/CANDACE		140.00	2 Transactions	
63 86235 The Office Shop Inc 05- 430- 710- 3661- 6020		9.00	Purchase of poster for Triple 05/02/2014 05/02/2014	Triple P Activity
86235 The Office Shop Inc		9.00	1 Transactions	
26 8671 Village Laundromat & Car Wash, Inc 05- 430- 710- 3640- 6020		36.00	Laundry expenses - Family asse 04/10/2014 04/10/2014	Family Assessment Response Services
8671 Village Laundromat & Car Wash, Inc		36.00	1 Transactions	
Final Total		52,086.68	35 Vendors	73 Transactions

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Recap by Fund

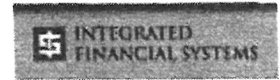
<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
5	52,086.68	Health & Human Services
All Funds	52,086.68	Total

Approved by,

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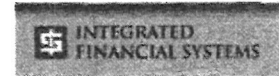
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<u>No.</u>	<u>Account/Formula</u>						<u>Paid On Bnf #</u>	<u>On Behalf of Name</u>
1	85003 Aitkin County DAC 05-400-440-0410-6231			34.99	PAPER SHREDDING	05/05/2014 05/29/2014		Services Or Contracts
2	05-400-440-0410-6231			4.38	CLEANING	05/06/2014 05/27/2014		Services Or Contracts
1	05-420-600-4800-6231			90.99	PAPER SHREDDING	05/05/2014 05/29/2014		Services Or Contracts
2	05-420-600-4800-6231			11.38	CLEANING	05/06/2014 05/27/2014		Services Or Contracts
1	05-430-700-4800-6231			107.32	PAPER SHREDDING	05/05/2014 05/29/2014		Services Or Contracts
2	05-430-700-4800-6231			13.43	CLEANING	05/06/2014 05/27/2014		Services Or Contracts
	85003 Aitkin County DAC			262.49	6 Transactions			
3	12136 Aitkin Rental Center 05-400-440-0410-6231			342.00	PH SUMMIT TABLE RENTAL	06/09/2014 06/09/2014	38563	Services Or Contracts
	12136 Aitkin Rental Center			342.00	1 Transactions			
4	88023 American Payment Centers 05-400-440-0410-6231			12.00	BOX SERVICE	07/01/2014 09/30/2014	53966	Services Or Contracts
4	05-420-600-4800-6231			31.20	BOX SERVICE	07/01/2014 09/30/2014	53966	Services Or Contracts
4	05-430-700-4800-6231			36.80	BOX SERVICE	07/01/2014 09/30/2014	53966	Services Or Contracts
	88023 American Payment Centers			80.00	3 Transactions			
5	8239 Ameripride Linen & Apparel Services 05-400-440-0410-6405			4.75	CLEANING SUPPLIES	05/27/2014 05/27/2014	220666700	Supplies-Computer/Office/Meeting
5	05-420-600-4800-6405			12.35	CLEANING SUPPLIES	05/27/2014 05/27/2014	220666700	Supplies-Computer/Office/Meeting
5	05-430-700-4800-6405			14.57	CLEANING SUPPLIES	05/27/2014 05/27/2014	220666700	Supplies-Computer/Office/Meeting
	8239 Ameripride Linen & Apparel Services			31.67	3 Transactions			

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
6	12106 Antoine Electric 05-400-440-0410-6231		7.35 REPAIR CONDUIT FOR ROOF UNIT 05/23/2014 05/23/2014	13539	Services Or Contracts
6	05-420-600-4800-6231		19.11 REPAIR CONDUIT FOR ROOF UNIT 05/23/2014 05/23/2014	13539	Services Or Contracts
6	05-430-700-4800-6231		22.54 REPAIR CONDUIT FOR ROOF UNIT 05/23/2014 05/23/2014	13539	Services Or Contracts
	12106 Antoine Electric		49.00 3 Transactions		
7	5398 CDW Government, Inc 05-400-440-0410-6405		66.96 VIEWSONIC 24" MONITOR 2 SPARES 06/02/2014 06/02/2014	MF87621	Supplies-Computer/Office/Meeting
7	05-420-600-4800-6405		174.09 VIEWSONIC 24" MONITOR 2 SPARES 06/02/2014 06/02/2014	MF87621	Supplies-Computer/Office/Meeting
7	05-430-700-4800-6405		205.33 VIEWSONIC 24" MONITOR 2 SPARES 06/02/2014 06/02/2014	MF87621	Supplies-Computer/Office/Meeting
	5398 CDW Government, Inc		446.38 3 Transactions		
8	10855 Culligan 05-400-440-0410-6231		19.85 COOLER RENTAL SERVICE 06/01/2014 06/30/2014	150-10016285-1	Services Or Contracts
8	05-420-600-4800-6231		51.62 COOLER RENTAL SERVICE 06/01/2014 06/30/2014	150-10016285-1	Services Or Contracts
8	05-430-700-4800-6231		60.88 COOLER RENTAL SERVICE 06/01/2014 06/30/2014	150-10016285-1	Services Or Contracts
	10855 Culligan		132.35 3 Transactions		
9	88628 Dalco 05-400-440-0410-6405		18.13 TOWELS/TISSUE 05/28/2014 05/28/2014	2750789	Supplies-Computer/Office/Meeting
9	05-420-600-4800-6405		47.12 TOWELS/TISSUE 05/28/2014 05/28/2014	2750789	Supplies-Computer/Office/Meeting
9	05-430-700-4800-6405		55.58 TOWELS/TISSUE 05/28/2014 05/28/2014	2750789	Supplies-Computer/Office/Meeting
	88628 Dalco		120.83 3 Transactions		
10	11051 Department of Human Services 05-420-650-4400-6025		4,566.49 MA LTC UN 65	A300MM6Y01I	State/Fed Share - MA

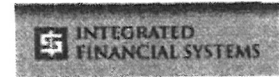
Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
11	05-420-650-4400-6025		250.00	MA ESTATE COLLECTIONS-FED 05/01/2014 05/31/2014	A300MM6Y011	State/Fed Share - MA
12	05-420-650-4400-6025		125.00	MA ESTATE COLLECTIONS-ST 05/01/2014 05/31/2014	A300MM6Y011	State/Fed Share - MA
13	05-420-650-4400-6025		50.00	MA AX RECIPIENT INEL-FED 05/01/2014 05/31/2014	A300MM6Y011	State/Fed Share - MA
14	05-420-620-4100-6011		50.00	MAXIS GA RECOVERIES 05/01/2014 05/31/2014	A300MX01135I	County Share - Ga
11051	Department of Human Services		5,041.49	5 Transactions		
88401	Hill City Public Schools					
15	15-451-000-0000-6231		25,000.00	13 - '14 LCTS ALLOCATION		Hill City School Services
88401	Hill City Public Schools		25,000.00	1 Transactions		
2186	Hillyard Inc - Kansas City					
16	05-400-440-0410-6405		53.58	CLEANING/BATHROOM SUPPLIES 06/10/2014 06/10/2014	601179657	Supplies-Computer/Office/Meeting
16	05-420-600-4800-6405		139.30	CLEANING/BATHROOM SUPPLIES 06/10/2014 06/10/2014	601179657	Supplies-Computer/Office/Meeting
16	05-430-700-4800-6405		164.31	CLEANING/BATHROOM SUPPLIES 06/10/2014 06/10/2014	601179657	Supplies-Computer/Office/Meeting
2186	Hillyard Inc - Kansas City		357.19	3 Transactions		
2386	Information Systems Corp					
18	05-400-440-0410-6231		375.00	APP EXT LICENSES 06/10/2014 06/10/2014	23536	Services Or Contracts
19	05-400-440-0410-6231		75.00	APP EXT ANNUAL MAINT HHS 06/10/2014 06/10/2014	23536	Services Or Contracts
17	05-400-440-0410-6231		93.75	DR5010C-SCANNER MAINT AGRMNT 05/31/2014 05/31/2014	6335	Services Or Contracts
18	05-420-600-4800-6231		975.00	APP EXT LICENSES 06/10/2014 06/10/2014	23536	Services Or Contracts
19	05-420-600-4800-6231		195.00	APP EXT ANNUAL MAINT HHS 06/10/2014 06/10/2014	23536	Services Or Contracts
17	05-420-600-4800-6231		243.75	DR5010C-SCANNER MAINT AGRMNT 05/31/2014 05/31/2014	6335	Services Or Contracts
18	05-430-700-4800-6231		1,150.00	APP EXT LICENSES	23536	Services Or Contracts

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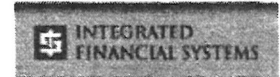
Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
19	05-430-700-4800-6231		230.00	06/10/2014 06/10/2014 APP EXT ANNUAL MAINT HHS	23536	Services Or Contracts
17	05-430-700-4800-6231		287.50	06/10/2014 06/10/2014 DR5010C-SCANNER MAINT AGRMNT	6335	Services Or Contracts
2386	Information Systems Corp		3,625.00	05/31/2014 05/31/2014 9 Transactions		
20	90182 Laboratory Corp Of America Holdings 05-420-640-4800-6397		84.00	IVD GENETIC TEST 0015384332-01 06/11/2014 06/11/2014	44867064	Genetic Tests Iv-D
90182	Laboratory Corp Of America Holdings		84.00	1 Transactions		
22	12492 LexisNexis Risk Data Management Inc. 05-430-700-4800-6231		116.00	APRIL 2014 - SERVICES 04/01/2014 04/30/2014	1598721-201404	Services Or Contracts
21	05-430-700-4800-6231		116.00	MAY 2014 - SERVICES 05/01/2014 05/31/2014	1598721-201405	Services Or Contracts
12492	LexisNexis Risk Data Management Inc.		232.00	2 Transactions		
23	2880 Long Lake Conservation Ctr 05-400-440-0410-6231		1,168.50	PH SUMMIT FACILITY & MEALS 06/09/2014 06/09/2014		Services Or Contracts
2880	Long Lake Conservation Ctr		1,168.50	1 Transactions		
24	89079 McGregor Area Ambulance Service 05-400-401-0000-6812		1,960.00	AMBULANCE RUNS - MAY '14 05/01/2014 05/31/2014		Mcgregor Area Ambulance
89079	McGregor Area Ambulance Service		1,960.00	1 Transactions		
26	5892 McGregor Printing & Graphics, Inc 05-400-440-0410-6405		456.00	PH SUMMIT TOTE BAGS 06/05/2014 06/05/2014		Supplies-Computer/Office/Meeting
25	05-400-450-0451-6405		1,032.00	BIKE TO WORK T-SHIRTS 05/15/2014 05/27/2014		Supplies-Computer/Office/Meeting
5892	McGregor Printing & Graphics, Inc		1,488.00	2 Transactions		
27	89078 Mille Lacs Health System 05-400-401-0000-6814		135.00	AMBULANCE RUNS - MAY '14		Isle Ambulance/Mille Lacs Health System

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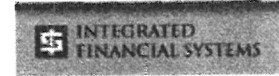
Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
89078 Mille Lacs Health System	135.00	05/01/2014 05/31/2014	1 Transactions		
28 89765 Minnesota Elevator, Inc 05-400-440-0410-6231	23.42	06/01/2014 06/30/2014	ELEVATOR SERVICE - JUNE '14	314163	Services Or Contracts
28 05-420-600-4800-6231	60.89	06/01/2014 06/30/2014	ELEVATOR SERVICE - JUNE '14	314163	Services Or Contracts
28 05-430-700-4800-6231	71.82	06/01/2014 06/30/2014	ELEVATOR SERVICE - JUNE '14	314163	Services Or Contracts
89765 Minnesota Elevator, Inc	156.13		3 Transactions		
29 8287 Mn Dept Of Labor & Industry 05-400-440-0410-6231	1.50	06/01/2014 06/01/2014	BOILER INSPECTION - 2014	ABR0096736I	Services Or Contracts
29 05-420-600-4800-6231	3.90	06/01/2014 06/01/2014	BOILER INSPECTION - 2014	ABR0096736I	Services Or Contracts
29 05-430-700-4800-6231	4.60	06/01/2014 06/01/2014	BOILER INSPECTION - 2014	ABR0096736I	Services Or Contracts
8287 Mn Dept Of Labor & Industry	10.00		3 Transactions		
30 89081 North Ambulance Brainerd 05-400-401-0000-6809	1,890.00	05/01/2014 05/31/2014	AMBULANCE RUNS - MAY '14		No. Memorial Ambulance-Aitkin
89081 North Ambulance Brainerd	1,890.00		1 Transactions		
32 3810 Paulbeck's County Market 05-400-410-0413-6405	15.75	05/22/2014 05/22/2014	WIC SUPPLIES	000009273744	Supplies-Computer/Office/Meeting
31 05-400-440-0410-6405	4.27	05/06/2014 05/06/2014	AGENCY SUPPLIES	000009273744	Supplies-Computer/Office/Meeting
31 05-420-600-4800-6405	11.08	05/06/2014 05/06/2014	AGENCY SUPPLIES	000009273744	Supplies-Computer/Office/Meeting
31 05-430-700-4800-6405	13.07	05/06/2014 05/06/2014	AGENCY SUPPLIES	000009273744	Supplies-Computer/Office/Meeting
3810 Paulbeck's County Market	44.17		4 Transactions		
4233 S & T Office Products Inc					

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
33 05-400-440-0410-6405	3.35	AGENCY SUPPLIES 05/21/2014 05/21/2014	01QJ7851	Supplies-Computer/Office/Meeting
34 05-400-450-0451-6405	15.43	CTG-GFC POST ITS 05/22/2014 05/22/2014	01QJ7851	Supplies-Computer/Office/Meeting
37 05-400-440-0410-6405	2.40	AGENCY SUPPLIES 06/02/2014 06/02/2014	01QK2128	Supplies-Computer/Office/Meeting
38 05-400-440-0410-6405	2.02	AGENCY SUPPLIES 06/03/2014 06/03/2014	01QK2321	Supplies-Computer/Office/Meeting
35 05-400-440-0410-6405	6.07	AGENCY SUPPLIES 06/05/2014 06/05/2014	01QK3556	Supplies-Computer/Office/Meeting
36 05-400-440-0410-6405	8.09	AGENCY SUPPLIES 06/05/2014 06/05/2014	01QK3631	Supplies-Computer/Office/Meeting
40 05-400-440-0410-6405	6.67	AGENCY SUPPLIES 06/11/2014 06/11/2014	01QK6008	Supplies-Computer/Office/Meeting
41 05-400-440-0410-6405	7.98	ACCOUNTING - AD 06/11/2014 06/11/2014	01QK6008	Supplies-Computer/Office/Meeting
33 05-420-600-4800-6405	8.72	AGENCY SUPPLIES 05/21/2014 05/21/2014	01QJ7851	Supplies-Computer/Office/Meeting
37 05-420-600-4800-6405	6.25	AGENCY SUPPLIES 06/02/2014 06/02/2014	01QK2128	Supplies-Computer/Office/Meeting
38 05-420-600-4800-6405	5.26	AGENCY SUPPLIES 06/03/2014 06/03/2014	01QK2321	Supplies-Computer/Office/Meeting
35 05-420-600-4800-6405	15.78	AGENCY SUPPLIES 06/05/2014 06/05/2014	01QK3556	Supplies-Computer/Office/Meeting
36 05-420-600-4800-6405	21.06	AGENCY SUPPLIES 06/05/2014 06/05/2014	01QK3631	Supplies-Computer/Office/Meeting
40 05-420-600-4800-6405	17.34	AGENCY SUPPLIES 06/11/2014 06/11/2014	01QK6008	Supplies-Computer/Office/Meeting
41 05-420-600-4800-6405	20.77	ACCOUNTING - AD 06/11/2014 06/11/2014	01QK6008	Supplies-Computer/Office/Meeting
33 05-430-700-4800-6405	10.29	AGENCY SUPPLIES 05/21/2014 05/21/2014	01QJ7851	Supplies-Computer/Office/Meeting
39 05-430-700-4800-6405	14.61	DAYCARE FOLDERS 05/23/2014 05/23/2014	01QJ9135	Supplies-Computer/Office/Meeting
37 05-430-700-4800-6405	7.37	AGENCY SUPPLIES 06/02/2014 06/02/2014	01QK2128	Supplies-Computer/Office/Meeting
38 05-430-700-4800-6405	6.21	AGENCY SUPPLIES 06/03/2014 06/03/2014	01QK2321	Supplies-Computer/Office/Meeting
35 05-430-700-4800-6405	18.62	AGENCY SUPPLIES	01QK3556	Supplies-Computer/Office/Meeting

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Accr	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
36 05-430-700-4800-6405	24.84	06/05/2014 06/05/2014	01QK3631	Supplies-Computer/Office/Meeting	
40 05-430-700-4800-6405	20.45	06/05/2014 06/05/2014	01QK6008	Supplies-Computer/Office/Meeting	
41 05-430-700-4800-6405	24.50	06/11/2014 06/11/2014	01QK6008	Supplies-Computer/Office/Meeting	
4233 S & T Office Products Inc	274.08	06/11/2014 06/11/2014			
86177 Sheriff Aitkin County					
42 05-420-640-4800-6270	50.00	06/16/2014 06/16/2014	2659	Aitkin Co Sheriff Fees Iv-D	
86177 Sheriff Aitkin County	50.00	1 Transactions			
86345 Sheriff Anoka County					
43 05-420-640-4800-6379	70.00	06/03/2014 06/03/2014	14002459	Other Iv-D Charges	
86345 Sheriff Anoka County	70.00	1 Transactions			
86944 Sheriff Crow Wing County					
44 05-420-640-4800-6379	75.00	05/30/2014 05/30/2014	575	Other Iv-D Charges	
86944 Sheriff Crow Wing County	75.00	1 Transactions			
4507 Sorenson Root Thompson Funeral Home					
45 05-420-650-4800-6810	1,000.00	06/12/2014 06/12/2014		County Burials	
46 05-420-650-4800-6810	1,000.00	06/07/2014 06/07/2014		County Burials	
4507 Sorenson Root Thompson Funeral Home	2,000.00	2 Transactions			
88859 Spee*Dee-St Cloud					
47 05-420-600-4800-6231	267.86	05/07/2014 05/31/2014	2614555	Services Or Contracts	
48 05-430-700-4800-6231	5.42	05/07/2014 05/31/2014	2614555	Services Or Contracts	
88859 Spee*Dee-St Cloud	273.28	2 Transactions			

Aitkin County



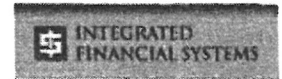
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Health & Human Services

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>						<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
49 86235 The Office Shop Inc 05-400-450-0451-6405			22.98	CTG ENVELOPES	05/09/2014 05/09/2014	272071-0	Supplies-Computer/Office/Meeting
50 05-400-440-0410-6405			4.09	"SCANNED" STAMP	05/15/2014 05/15/2014	959713-0	Supplies-Computer/Office/Meeting
51 05-400-440-0410-6405			13.47	WIRELESS POINTER	05/19/2014 05/19/2014	960286-0	Supplies-Computer/Office/Meeting
52 05-400-440-0410-6405			15.89	OSS FAX TONER	05/22/2014 05/22/2014	960386-1	Supplies-Computer/Office/Meeting
54 05-400-440-0410-6405			11.94	PRINTER TONER-KR	05/29/2014 05/29/2014	960889-0	Supplies-Computer/Office/Meeting
55 05-400-440-0410-6405			22.89	PRINTER TONER-JL	05/29/2014 05/29/2014	960889-0	Supplies-Computer/Office/Meeting
50 05-420-600-4800-6405			10.65	"SCANNED" STAMP	05/15/2014 05/15/2014	959713-0	Supplies-Computer/Office/Meeting
51 05-420-600-4800-6405			35.01	WIRELESS POINTER	05/19/2014 05/19/2014	960286-0	Supplies-Computer/Office/Meeting
52 05-420-600-4800-6405			41.34	OSS FAX TONER	05/22/2014 05/22/2014	960386-1	Supplies-Computer/Office/Meeting
53 05-420-600-4800-6405			90.99	PRINTER TONER-EF	05/29/2014 05/29/2014	960889-0	Supplies-Computer/Office/Meeting
54 05-420-600-4800-6405			31.04	PRINTER TONER-KR	05/29/2014 05/29/2014	960889-0	Supplies-Computer/Office/Meeting
55 05-420-600-4800-6405			59.49	PRINTER TONER-JL	05/29/2014 05/29/2014	960889-0	Supplies-Computer/Office/Meeting
50 05-430-700-4800-6405			12.56	"SCANNED" STAMP	05/15/2014 05/15/2014	959713-0	Supplies-Computer/Office/Meeting
51 05-430-700-4800-6405			41.30	WIRELESS POINTER	05/19/2014 05/19/2014	960286-0	Supplies-Computer/Office/Meeting
52 05-430-700-4800-6405			48.76	OSS FAX TONER	05/22/2014 05/22/2014	960386-1	Supplies-Computer/Office/Meeting
54 05-430-700-4800-6405			36.61	PRINTER TONER-KR	05/29/2014 05/29/2014	960889-0	Supplies-Computer/Office/Meeting
55 05-430-700-4800-6405			70.17	PRINTER TONER-JL	05/29/2014 05/29/2014	960889-0	Supplies-Computer/Office/Meeting
86235 The Office Shop Inc			569.18	17 Transactions			
56 10930 Tidholm Productions 05-400-440-0410-6405			69.65	BUSINESS CARDS (LS)		71074741	Supplies-Computer/Office/Meeting

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 Health & Human Services

Aitkin County

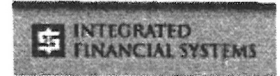


Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
10930 Tidholm Productions		69.65	06/06/2014 06/06/2014 1 Transactions	
57 5167 Trimin Systems Inc 05-400-440-0410-6231		247.98	QTR END 09/30/2014 07/01/2014 09/30/2014	045160 Services Or Contracts
57 05-420-600-4800-6231		644.75	QTR END 09/30/2014 07/01/2014 09/30/2014	045160 Services Or Contracts
57 05-430-700-4800-6231		760.47	QTR END 09/30/2014 07/01/2014 09/30/2014	045160 Services Or Contracts
5167 Trimin Systems Inc		1,653.20	3 Transactions	
Final Total		47,690.59	31 Vendors	113 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	5	22,690.59	Health & Human Services	
	15	25,000.00	Aitkin County Collaborative	
	All Funds	47,690.59	Total	Approved by,
			
			

ADMINISTRATION AGREEMENT

For Purchase of Supplies and Equipment

Aitkin County Health and Human Services Department enters into an agreement with Minnesota Mobility Systems, Inc., 503 Minnesota Avenue North, Box 104, Aitkin, MN 56431 for the purpose of purchasing supplies and equipment for Alternative Care and Waivered Service Clients of Aitkin County.

This Contract will run yearly from June 1, 2014 to June 30, 2016

Federal ID # 41-1770955

State ID # N/A

Provider # _____

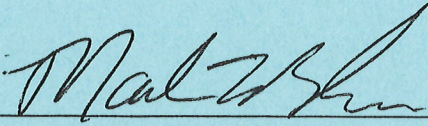
Minnesota Mobility Systems, Inc. agrees to comply with all federal and state regulations governing medical supplies.

Indemnity: Minnesota Mobility Systems, Inc. does hereby agree that it will at all times hereafter, during the existence of this agreement, indemnify and hold harmless the Agency from any and all liability, loss, damages, costs, or expenses which may be claimed against the Agency of Contractor, or which the Agency may incur in defense of said claims, including reasonable attorney's fees, 1) by reason of any service clients suffering personal injury, death, or property loss or damages either while participating in or receiving from the Contractor the equipment and services to be furnished by the Contractor under this agreement, or while on premises owned, leased, or operated by the Contractor; or 2) by reason of any service clients causing injury to or damage to the property or another person during any time when the Contractor or any officer, agent, or employee thereof has undertaken or is furnishing the equipment and service called for under this agreement.

Insurance: The Contractor does further agree that, in order to protect itself as well as the Agency under the indemnity agreement provision hereinabove set forth, it will, at all times during the term of this contract, have and keep in force a commercial general liability policy in the amount of at least \$500,000 bodily injury or property damage per claimant, and in the amount of at least \$1,500,000 for bodily injury or property damage per occurrence and agree to provide a certificate of insurance or other document demonstrating that such insurance has been procured to the Agency.

Under the terms of this agreement, Minnesota Mobility Systems, Inc. agrees to deliver supplies in a timely manner and bill the State of Minnesota MMIS II.

This Contract may be canceled by either of the signatories hereto giving thirty (30) days prior notice in writing to the other party.



Minnesota Mobility Systems, Inc. Director

6-2-14

Date

Aitkin County Health and Human Services, Director

Date

Chairperson, Aitkin County Board of Commissioners

Date

APPROVED AS TO FORM AND EXECUTION:

By: _____
Aitkin County Attorney

Date

PURCHASE OF SERVICE AGREEMENT

The **Aitkin County Health & Human Services**, 204 – 1st Street NW, Aitkin, Minnesota 56431, hereafter referred to as the Department and **Nystrom & Associates**, 13021 Evergreen Drive, Baxter, MN 56425, hereafter referred to as Contractor, enter into this agreement for the period from **January 1, 2014, to December 31, 2014.**

WHEREAS, Minnesota Statutes, section 245.461 to 245.486 and 245.487 to 245.4888 establishes the Comprehensive Adult Mental Health Act and the Comprehensive Children's Mental Health Act; and

WHEREAS, the Department is required to provide Mental Health services in accordance with the Comprehensive Mental Health Act and the Comprehensive Children's Mental Health Act; and

WHEREAS, the Department pursuant to Minnesota statutes, section 373.01, 373.02, 245.465(4), and 256E.08 wishes to purchase mental health services from multi-disciplinary service Contractor; and

WHEREAS, the Contractor is an autonomous mental health provider in private practice, and in multiple disciplines and is qualified and willing to perform such services;

NOW THEREFORE, in consideration of the mutual understandings and agreements set forth, the Department and Contractor agree as follows:

I SERVICES TO BE PROVIDED OR PURCHASED

The Department agrees to purchase and the Contractor agrees to furnish services as listed in Attachment A.

Psychological evaluations and tests ordered by the court system will be subject to review by the Department to determine whether said evaluations and tests appropriately fall under the terms of this agreement. If Department determines that said evaluations and tests fall outside the scope of this agreement, Contractor will be notified upon referral by Department.

II COST AND DELIVERY OF PURCHASED SERVICES

Statements will be submitted by the 10th of each month in the approved format detailing services provided in the prior month. Payment by the Department to Contractor will be by the end of the month and will be based on actual billing.

III DELIVERY OF CARE AND SERVICES:

Except as otherwise provided herein, Contractor shall maintain in all respects its present control over and autonomy with respect to:

1. The application of its intake procedures and requirements to clients.
2. The methods, times, means and personnel for furnishing Purchased Services to eligible clients.
3. The determination of when to terminate the furnishing of Purchased Services to eligible clients.

Nothing in this agreement shall be construed as requiring Contractor to provide or continue Purchased Services to or for any eligible clients.

IV AUDIT AND RECORD DISCLOSURE

1. Allow personnel of the Department, the Minnesota Department of Human Services, and the Department of Health and Human Services, access to the Contractor's records, in accordance with state and federal laws and regulations, at reasonable hours in order to exercise their responsibility to monitor the services.
2. Maintain records at **Nystrom & Associates** for audit purposes.
3. Comply with Minnesota Code for Agency Rule - Minnesota Department of Public Welfare and the Minnesota Government Practice Act, M.S. 15.1611 - 16.1698. (Suppl. 1979)

V SAFEGUARD OF CLIENT INFORMATION:

1. The use or disclosure by any party of information concerning an eligible client in violation of any rule of confidentiality of for any purpose not directly connected with the administration of the Department's or Contractor's responsibility with respect to the Purchased Services hereunder is prohibited except on written consent of such eligible client or his/her responsible parent or guardian.
2. The individual employed by the Contractor who is designated to assure compliance with Minnesota Government Data Practices Act, in accordance with Minnesota Statutes, section 13.46, subdivision 10, paragraph (d), shall be Frank Weber. Contractor reserves the right to designate an alternate individual to assure such compliance by written notice to Department.

VI EQUAL EMPLOYMENT OPPORTUNITY AND CIVIL RIGHTS CLAUSE:

The Contractor agrees to comply with the Civil Rights Act of 1964, Title VII (43 USC 2000e), including Executive Order No. 11246, and Title VI (42 USC 2000d).

VII FAIR HEARING AND GRIEVANCE PROCEDURES:

The Contractor agrees that a fair hearing and grievance procedure will be established.

VIII BONDING, INDEMNITY, AND INSURANCE CLAUSE:

1. The Contractor shall save and hold the County of Aitkin and the Department harmless from all liability for damages to persons or property arising out of the services performed under the terms of the contract. The Contractor shall indemnify the County of Aitkin and the Department for any liability assessed to the county and the Department on account of the services performed under the terms of the contract. The Contractor agrees to purchase liability insurance naming Aitkin County Department of Health & Human Services as an additional insured in an amount at least equal to the maximum liability limits set forth in Minnesota Statutes, 466.04, Subd. 1, of **\$500,000** per person and **\$1,500,000** per occurrence and agrees to provide the County of Aitkin and the Department a certificate of insurance or other document demonstrating that such insurance has been procured. Contractor shall provide proof of insurance prior to commencement of Contractor's performance under this agreement.
2. Insurance: The Contractor does further agree that, in order to protect itself as well as the Department under the indemnity agreement provision hereinabove set forth, it will, at all times during the term of this contract, have and keep in force a liability insurance policy in the amount of \$1,000,000.

IX CONDITIONS OF THE PARTIES' OBLIGATIONS:

1. Before the termination date specified in the Introduction of this agreement, the Department may evaluate the performance of the Contractor in regard to the terms of this agreement to determine whether such performance merits renewal of this agreement.
2. Any alterations, variations, modifications or waivers of provisions of this agreement shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this agreement.
3. No claim for services furnished by the Contractor, not specifically provided in the agreement, will be allowed by the Department, nor shall the Contractor do any work or furnish any material not covered by the agreement unless this is approved in writing by the Department. Such approval shall be considered to be a modification of the agreement.
4. If the Department determines that funds are not being administered in accordance with the approved plan and budget, they may be withdrawn after reasonable notice to the Contractor. It is understood and agreed that the parties do not anticipate that Contractor will administer funds as a result of this agreement.
5. In the event that there is a revision of Federal regulations which might make this agreement ineligible for Federal financial participation, all parties will review the agreement and renegotiate those items necessary to bring the agreement into

compliance with the new Federal regulations.

6. In accordance with Minnesota Statutes, Section 245.466, Subd.3 (1), the Commissioner of Minnesota Department of Human Services is a third party beneficiary to this contract.

X SUBCONTRACTING

The Contractor shall not enter into subcontracts for any of the work contemplated under this agreement without written approval of the Department. All subcontracts shall be subject to the requirements of this contract. The Contractor shall be responsible for the performance of any subcontractor.

XI COMPLIANCE WITH THE CLEAN AIR ACT:

The Contractor certifies that it meets lawful conditions of the Clean Air Act, as required by 45 CFR 228.70 and 74.159 (4).

XII MISCELLANEOUS

1. Entire Agreement: It is understood and agreed that the entire agreement of the parties contained herein and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous agreements presently in effect between the Contractor and Aitkin County Health and Human Services Department relating to the subject matter hereof.
2. This contract may be terminated or renegotiated upon 30 days written notification by either party.
3. **Nystrom & Associates** agrees to provide Aitkin County Health & Human Services, (attached to the contract):
 - A. Description of staffing, including job descriptions and professional qualifications of all personnel under this agreement (Attachment B).
4. Program and fiscal records shall be retained in the Contractor facility for a minimum of five years.
5. This contract may be extended for a period of six months at the option of the County of Aitkin. If the county desires to extend the term of the contract, it shall notify the Contractor in writing at least sixty days before the expiration of the contract. All terms of this contract will remain in effect pending execution of a contract amendment, execution of new contract or notice of termination.

IN WITNESS WHEREOF the Department (Aitkin County Health & Human Services) and the Contractor (Nystrom & Associates, Ltd.) have executed this agreement as of the day and year first above written:

BY: _____
Aitkin County Health & Human Services Director

DATE: _____

BY: _____
Aitkin County Health & Human Services Board Chairperson

DATE: _____

BY: _____
Nystrom & Associates, President

DATE: _____

APPROVED AS TO FORM AND EXECUTION

BY: _____
Aitkin County Attorney

DATE: _____

COST & DELIVERY OF PURCHASED SERVICES

A. Case Consultation \$90.00/hour

Between a member of Nystrom & Associates staff and an outside professional (listed below) regarding a client who is active in our agency. This includes phone and/or in-person contact. Outside professional is defined as:

- 1) Social Workers at Aitkin County Health & Human Services
- 2) Probation Officer
- 3) Aitkin County Sheriff's Dept.
- 4) Aitkin County Attorney
- 5) Guardian Ad Litem

B. Pre-Petition Screens \$100.00/hour

C.	Psychological Assessment	Flat Rate	\$600.00
	Additional Charges for:		
	WAIS		\$200.00
	WISC		\$200.00
	WRAT		\$ 80.00

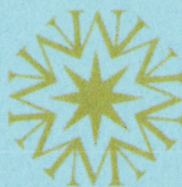
D. Outpatient Psychiatric Evaluation Flat Rate \$440.00

E. Outpatient Psychiatric Med Check Flat Rate \$205.00

F. Outpatient Therapy Flat Rate \$136.00

G. Travel \$.45/minute

F.Y.	Cost Center	Obj. Code	Amount	Vendor#	P.O #



Minnesota
STATE COLLEGES
& UNIVERSITIES

FACILITIES USE AGREEMENT OFF-CAMPUS FACILITIES ONLY

THIS FACILITIES USE AGREEMENT is between Aitkin County Health & Human Services ("Licensor"), *204 1st Street NW, Aitkin, MN 56431* and the State of Minnesota, by and through the Board of Trustees of the Minnesota State Colleges and Universities, on behalf of *Pine Technical College, 900 4th Street SE, Pine City, MN 55063* ("MnSCU").

1. **PERMITTED USE.** Licensor agrees to allow MnSCU use of the following (hereinafter defined as the "Space"):

Location: *Aitkin County Health & Human Services
204 1st Street NW
Aitkin, MN 56431
See Exhibit A for sketch/map identifying location*

Date and Time: *July 1, 2014 – June 30, 2015*

Description of Activity or Event:
Early Childhood classes/trainings for Child Care Aware of Minnesota Northeast.

2. **FEE.** For its use of the Space, MnSCU agrees to pay to Licensor a fee of Zero Dollars (\$0.00) which shall be payable in arrears within thirty (30) days of MnSCU's receipt of Licensor's invoice, in the amount of \$0.00, per class day paid monthly. *Prepayment by MnSCU is prohibited by Minnesota Statute.*
3. **TERM OF AGREEMENT; CANCELLATION.** This agreement shall be effective as of *July 1, 2014* or the date when the final required signature is obtained by MnSCU, and shall remain in effect until *June 30, 2015*. This agreement may be canceled by either party at any time, for any reason, upon 30 (*thirty*) days written notice to the other party. Licensor expressly understands and agrees that this agreement is not intended to and does not create a landlord-tenant relationship between the parties.

4. **AUTHORIZED REPRESENTATIVES.**

All notices, requests, and other communications between Licensor and MnSCU that are required or that Licensor or MnSCU elect to deliver shall be deemed sufficiently given or rendered if in writing and delivered to either party personally, by a recognized overnight courier service or by United States mail, first-class, certified or registered, postage prepaid, (return receipt required) addressed as follows:

MnSCU's authorized agent:
Name/Title: Wendy Walburg, District Coordinator
Address: 900 4th Street SE, Pine City, MN 55063
Telephone: 320-629-5164

With a copy to: Minnesota State Colleges and Universities
ATTN: Real Estate Services
30 E. 7th Street, Suite 350
St. Paul, MN 55101

Licensor's authorized agent:
Name: Thomas Burke
Address: 204 1st Street NW, Aitkin, MN 56431
Telephone: 218-927-7200

5. **MAINTENANCE OF SPACE.** MnSCU agrees to maintain the Space in a reasonably clean and sanitary condition. Licensor shall provide the following:

- a. all utilities reasonably required to use the Space, including heating, cooling, and electricity;
- b. parking
- c. building security customarily provided by Licensor; MnSCU may provide additional security at its own expense;
- d. janitorial services;
- e. any necessary keys or access codes;

Licensor shall allow MnSCU to place temporary signs directing students and other attendees to its event.

6. **BUILDING HOURS.** The building hours are 8:00 a.m. – 4:30 p.m. MnSCU may access the space during the specified hours of 6:00 p.m. – 9:45 p.m. on class nights.

7. **RULES AND REGULATIONS.** MnSCU agrees to comply with the building rules and regulations attached as *Exhibit B* during its use of the Space which are not inconsistent with this agreement, MnSCU board policies and applicable laws.

8. **LIABILITY.** Each party shall be responsible for its own acts and omissions and the

results thereof to the extent authorized by law and shall not be responsible for the other party's acts and omissions and the results thereof. The State's and MnSCU's liability under this Agreement is governed by the Minnesota Tort Claims Act, Minnesota Statutes §3.736 and other applicable laws.

9. **INSURANCE.** MnSCU maintains commercial general liability insurance in compliance with the Tort Claims limits set forth in Minn. Stat. §3.736, subd. 4, as amended. MnSCU shall name Licensor as an additional insured upon request. MnSCU shall maintain this coverage at its sole expense during its use of the Space. For purposes of this Agreement, Licensor shall maintain applicable insurance coverage consistent with the coverages outlined on **Exhibit B**, attached hereto and made a part of this Facilities Use Agreement. Licensor shall maintain coverages at its sole expense during the term of this Agreement. MnSCU and Licensor shall provide each other with certificates of insurance, upon request. Coverage afforded under these policies shall not be cancelled without at least thirty (30) days advance written notice to the certificate holder. Each party, at its sole expense, shall provide and maintain workers' compensation insurance as such party may be required to obtain by law. MnSCU is self-insured for workers' compensation purposes, and any such insurance extends only to employees of MnSCU, not to students.
10. **MINNESOTA DATA PRACTICES ACT.** MnSCU and Licensor agree to comply with the terms of the Minnesota Data Practices Act, Minnesota Statutes, Chapter 13, with regard to data related to this Agreement.
11. **AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE.** Licensor is responsible for complying with the Americans with Disabilities Act, 42 U.S.C. section 12101, et seq., and any regulations promulgated pursuant to the Act.
12. **AUDIT.** The books, records, documents, and accounting procedures and practices of the Licensor relevant to this contract shall be subject to examination by MnSCU and the Legislative Auditor for a minimum of six (6) years from the end of the agreement.
13. **ASSIGNMENT; AMENDMENTS.** Neither party shall assign nor transfer any rights or obligations under this agreement without the prior written consent of the other party. All amendments to this agreement shall be in writing and executed by a duly authorized representative of each party.
14. **BREACH.** In the event that Licensor breaches this Agreement, MnSCU shall have the right to immediately terminate this Agreement, as well as any other remedy available at law or equity.
15. **GOVERNING LAW; VENUE.** This Agreement, including all exhibits, amendments and supplements thereto, shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this contract, or breach thereof, shall be in the state or federal court with competent jurisdiction in Ramsey County, Minnesota.
16. **ENTIRE AGREEMENT.** This Agreement (including all exhibits, as shown below) is intended by the parties as the final and binding expression of their agreement and as the

complete and exclusive statement of its terms. This Agreement supersedes all prior negotiations, representations and agreements between the parties, whether oral or written, relating to the subject matter of this Agreement.

- Agreement
- **EXHIBIT A**, Facilities sketch/map identifying Location
- **EXHIBIT B**, General Insurance Requirements

17. **SPECIAL PROVISIONS.** [If none, write *NONE*]: NONE

SIGNATURE BLOCK IS ON NEXT PAGE

Signature Page for Facilities Use Agreement – Off-Campus Facilities Only

IN WITNESS WHEREOF, the parties have caused this agreement to be duly executed intending to be bound thereby.

APPROVED:

1. LICENSOR: Tom Burke

Licensor certifies that the appropriate person(s) have executed the Agreement on behalf of Licensor as required by applicable articles, bylaws, resolutions, or ordinances.

By (authorized signature)
Title
Date

2. MNSCU: STATE OF MINNESOTA BY AND THROUGH THE BOARD OF TRUSTEES OF MINNESOTA STATE COLLEGES AND UNIVERSITIES, ON BEHALF OF Pine Technical College

By (authorized signature)
Title
Date

3. AS TO ENCUMBRANCE:

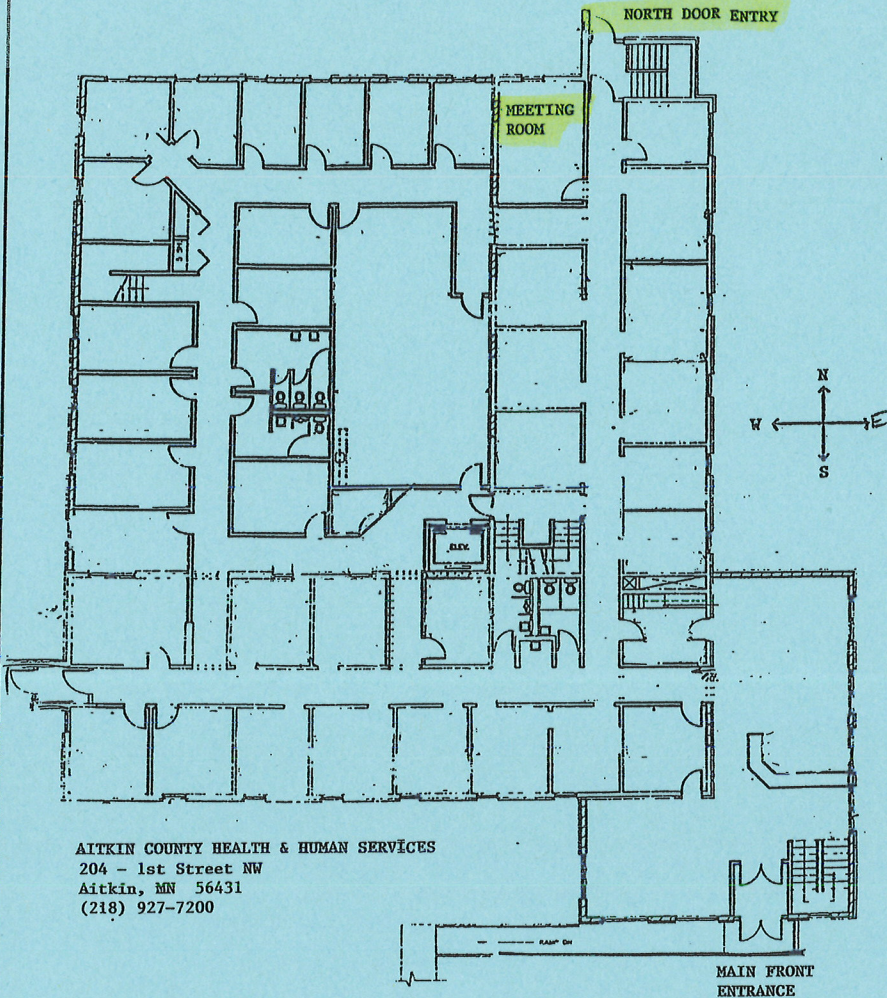
By (authorized signature)
Title
Date

4. AS TO FORM AND EXECUTION:

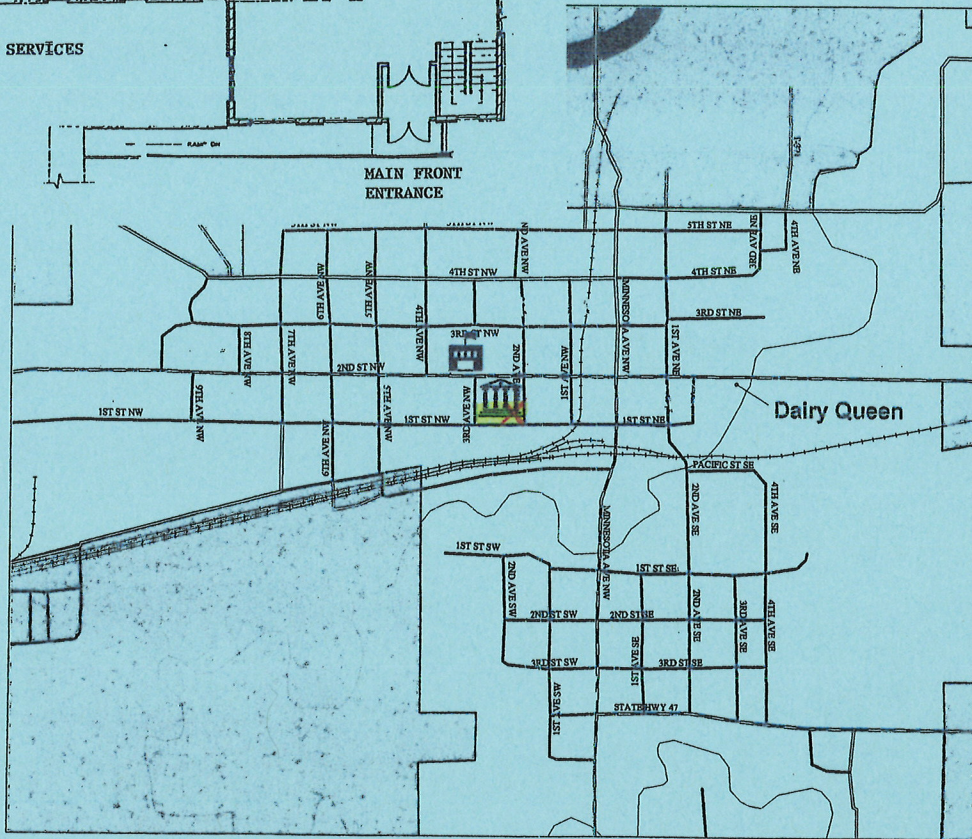
By (authorized signature)
Title
Date

EXHIBIT A

Facilities Sketch/Map Identifying Location (including suite or room numbers)



AITKIN COUNTY HEALTH & HUMAN SERVICES
204 - 1st Street NW
Aitkin, MN 56431
(218) 927-7200



City
of
Aitkin



EXHIBIT B
GENERAL INSURANCE REQUIREMENTS

1. Workers' Compensation Insurance

- A. Statutory Compensation Coverage
- B. Coverage B – Employers Liability with limits of not less than:
 - \$100,000 Bodily Injury by Disease per Employee
 - \$500,000 Bodily Injury by Disease Aggregate
 - \$100,000 Bodily Injury by Accident

2. General Liability Insurance

- A. Minimum Limits of Liability:
 - \$2,000,000 – Per Occurrence
 - \$2,000,000 – Annual Aggregate
 - \$2,000,000 – Annual Aggregate applying to Products/Completed Operations
- B. Coverages:
 - Premises and Operations Bodily Injury and Property Damage
 - Personal & Advertising Injury
 - Blanket Contractual
 - Products and Completed Operations
 - Other; if applicable, please list _____
 - State of Minnesota or Minnesota State Colleges and Universities named as Additional Insured

Additional Insurance Conditions

- Licensors' policy(ies) shall be primary insurance to any other valid and collectible insurance available to the State of Minnesota with respect to any claim arising out of the Licensors' performance under this Agreement.
- Licensors agree to notify the State of Minnesota within five (5) business days with a copy of the cancellation notice, unless Licensors' policy(ies) contain a provision that coverage afforded under the policy(ies) will not be cancelled without at least thirty (30) days advance written notice to the State of Minnesota
- Licensors is responsible for payment of Agreement related insurance premiums and deductibles.
- If Licensors is self-insured, a Certification of Self-Insurance must be attached.
- Licensors' policy(ies) shall include legal defense fees in addition to the liability policy limits.
- Licensors shall obtain insurance policy(ies) from insurance company(ies) having an "AM Best" rating of A- (minus), Financial Size Category of VII or better, and authorized to do business in the State of Minnesota.
- An Umbrella or Excess Liability insurance policy may be used to supplement the Licensors' policy limits to satisfy the full policy limits required by the Agreement.

Aitkin County Health & Human Services

Financial Statement

	Actual Jan-14	Actual Feb-14	Actual Mar-14	Actual Apr-14	Actual May-14	Actual Jun-14	Actual Jul-14
Income:							
Tax Levy							
CPA and In Lieu							
State Revenue	5,195.16	18,476.78	84,181.48	54,485.28	22,390.84		
Federal Revenue	69,159.35	85,703.28	292,903.20	197,327.79	107,051.57		
Revenue From Third Party	11,583.90	14,301.61	13,094.37	17,084.26	21,802.69		
Misc. Revenue	13,909.30	27,832.14	18,090.80	13,641.85	23,380.78	620.33	
Total:	99,847.71	146,313.81	408,269.85	282,539.18	174,625.88	620.33	-
Expenditures:							
Payments to Recipients	139,694.11	78,958.56	107,147.21	149,836.89	103,383.21	152,189.10	
Salaries and Fringes	304,640.28	265,391.93	274,153.29	289,221.93	404,370.86	123,527.98	
Services and Charges	28,962.91	37,406.81	24,041.12	20,480.44	26,258.04	14,898.51	
Travel and Insurance	46,000.96	3,018.98	4,404.18	6,215.78	4,819.40	2,460.91	
Office Supplies	5,113.72	5,975.17	5,380.48	11,417.09	6,934.06	3,756.60	
Capital Outlay	-	11,385.16	7,707.39	7,966.22	-	-	
Misc Expense & Pass Thru	24,117.13	7,351.13	5,998.27	28,403.87	7,593.08	8,599.26	
Total:	548,529.11	409,487.74	428,831.94	513,542.22	553,358.65	305,432.36	-
Final Totals:	(448,681.40)	(263,173.93)	(20,562.09)	(231,003.04)	(378,732.77)	(304,812.03)	-

Cash Balance as of 06/2013
4,951,763.55

Cash Balance as of 06/2014
3,767,442.82

	YTD 2014	ACTUAL 2013	ACTUAL 2012	ACTUAL 2011	ACTUAL 2010	ACTUAL 2009	ACTUAL 2008	ACTUAL 2007
Income:								
Tax Levy	-	2,470,279.73	2,445,757.88	2,345,969.16	2,333,865.63	2,340,935.73	2,409,856.71	2,303,196.53
CPA and In Lieu	-	314,823.94	131,275.60	236,240.57	235,223.92	321,690.72	303,462.53	389,866.09
State Revenue	184,729.54	686,350.95	723,462.02	736,864.33	611,120.93	632,506.88	936,661.64	790,366.43
Federal Revenue	752,145.19	2,136,553.41	2,161,389.09	2,120,681.67	2,225,918.50	2,266,036.42	2,031,189.00	2,013,560.50
Revenue From Third Party	77,866.83	216,749.43	204,217.36	163,265.77	126,077.60	-	-	-
Misc. Revenue	97,475.20	359,291.46	451,663.65	446,320.68	541,300.99	575,677.90	608,372.74	568,060.27
Total:	1,112,216.76	6,184,048.92	6,117,765.60	6,049,342.18	6,073,507.57	6,136,847.65	6,289,542.62	6,065,049.82
Expenditures:								
Payments to Recipients	731,209.08	1,417,258.22	1,604,608.63	1,729,427.71	1,862,889.86	1,818,277.01	1,729,049.89	1,827,333.49
Salaries and Fringes	1,661,306.27	3,425,848.90	3,516,455.12	3,602,677.75	3,585,784.86	3,658,299.47	3,300,291.25	3,091,358.49
Services and Charges	152,047.83	423,064.32	397,600.22	271,548.15	305,453.93	295,501.81	327,685.72	271,589.87
Travel and Insurance	66,920.21	89,679.42	87,885.39	96,969.42	107,221.46	125,924.90	125,736.88	91,625.96
Office Supplies	38,577.12	61,402.17	33,369.33	61,209.60	56,501.21	52,262.98	79,742.17	63,677.05
Capital Outlay	27,058.77	52,492.10	120,759.15	23,482.25	33,649.79	68,997.74	35,484.07	24,380.79
Misc Expense & Pass Thru	82,062.74	184,722.83	168,640.01	96,521.72	123,123.15	142,355.79	133,526.22	148,157.71
Total:	2,759,182.02	5,654,467.96	5,929,317.85	5,881,836.60	6,074,624.26	6,161,619.70	5,731,516.20	5,518,123.36
Final Totals:	(1,646,965.26)	529,580.96	188,447.75	167,505.58	(1,116.69)	(24,772.05)	558,026.42	546,926.46

AITKIN COUNTY FOSTER CARE

1998	\$470,228.76	61	2001	\$840,674.02	116	2004	\$1,054,034.05	76
1999	\$619,842.48	68	2002	\$927,493.49	94	2005	\$911,374.91	69
2000	\$663,637.48	85	2003	\$1,210,524.55	81	2006	\$847,823.25	73

	2007	2008	2009	2010	2011	2012	2013	2014
JAN	\$57,760.29	\$51,397.99	\$71,257.41	\$73,496.04	\$78,312.32	\$59,278.73	\$52,334.43	\$38,575.68
FEB	\$94,242.30	\$62,605.01	\$78,980.18	\$82,467.05	\$82,982.51	\$78,783.86	\$50,122.31	\$35,579.24
MARCH	\$67,724.29	\$62,918.27	\$75,728.59	\$75,000.60	\$61,384.45	\$89,386.88	\$44,070.76	\$24,095.99
APRIL	\$74,285.29	\$62,865.11	\$91,603.72	\$79,548.43	\$69,570.36	\$101,195.78	\$52,651.49	\$71,994.81
MAY	\$74,048.44	\$71,824.48	\$74,777.50	\$77,811.48	\$73,398.62	\$70,140.91	\$49,124.55	\$42,970.74
JUNE	\$85,395.63	\$79,633.26	\$78,255.63	\$99,039.56	\$92,735.90	\$79,654.30	\$51,198.58	\$68,481.80
JULY	\$59,397.74	\$76,076.59	\$84,874.52	\$74,466.67	\$63,530.39	\$68,929.00	\$59,525.43	
AUG	\$66,770.76	\$74,550.01	\$74,213.76	\$97,571.86	\$77,971.22	\$67,386.62	\$50,216.24	
SEPT	\$68,837.51	\$67,930.63	\$74,599.74	\$70,427.32	\$65,924.31	\$66,615.87	\$51,396.77	
OCT	\$52,226.54	\$66,331.65	\$73,431.32	\$89,100.75	\$83,971.03	\$45,407.15	\$47,334.14	
NOV	\$66,203.74	\$77,776.03	\$91,038.51	\$76,359.06	\$78,148.23	\$45,889.63	\$38,819.46	
DEC	\$51,560.49	\$80,602.70	\$81,512.33	\$75,599.03	\$58,313.77	\$43,359.27	\$44,200.11	
TOTAL CHILDREN	\$818,453.02	\$834,511.73	\$950,273.21	\$970,887.85	\$886,243.11	\$816,028.00	\$590,994.27	\$281,698.26
	75	63	64	57	56	49		
	\$818,453.02	\$16,058.71	\$115,761.48	\$20,614.64	(\$84,644.74)	(\$70,215.11)	(\$225,033.73)	(\$309,296.01)
	Decrease	Increase	Increase	Increase	Decrease	Decrease	Decrease	Decrease
	from 2006	from 2007	from 2008	from 2009	from 2010	from 2011	from 2012	from 2013

2012 Foster Care Breakdown

Child Shelter	\$8,847.10
Treatment Foster	\$96,215.62
Child Foster Care	\$276,532.46
Rule 8 FC	\$76,095.10
Corrections	\$245,552.59
Electronic Monitor	\$352.00
Rule 5	\$99,575.24
Respite	\$9,183.36
Child Care	
Health Services	\$382.00
Transportation	<u>\$7,187.58</u>

Total \$819,923.05

2013 Foster Care Breakdown

Child Shelter	\$4,194.22
Treatment Foster	\$79,138.00
Child Foster Care	\$ 252,908.55
Rule 8 FC	\$7,305.55
Corrections	\$ 188,405.85
Electronic Monitor	\$2,904.00
Rule 5	\$58,405.55
Respite	\$2,358.48
Child Care	\$718.00
Health Services	\$110.87
Transportation	<u>\$14,128.68</u>

Total \$610,577.75

2014 Foster Care Breakdown Year to Date

Child Shelter	\$1,312.00
Treatment Foster	\$16,166.72
Child Foster Care	\$ 97,392.11
Rule 8 FC	\$99.57
Corrections	\$ 175,353.63
Electronic Monitor	
Rule 5	\$37,520.52
Respite	
Child Care	\$44.00
Health Services	\$2,538.51
Transportation	<u>\$4,495.64</u>

Total \$334,922.70

2011 Foster Care Reimbursement

IV-E	\$75,838.00
Rule 5	\$103,505.70
Recoveries	\$127,343.92

Total \$306,687.62

2012 Foster Care Reimbursement

IV-E	\$73,551.00
Rule 5	\$59,512.99
Recoveries	\$112,766.58

Total \$245,830.57

2013 Foster Care Reimbursement

IV-E	\$105,518.00
Rule 5	\$8,501.46
Recoveries	\$126,112.23

Total \$240,131.69

Recoveries include IV-E recoveries from IV-D and Admin recoveries from SSI.

Recoveries may be collected long after child has left placement.

IV-E and Rule 5 equals what has been paid to the county for 2011 expenses.

Recoveries include IV-E recoveries from IV-D and Admin recoveries from SSI.

Recoveries may be collected long after child has left placement.

IV-E and Rule 5 equals what has been paid to the county for 2012 expenses.

Recoveries include IV-E recoveries from IV-D and Admin recoveries from SSI.

Recoveries may be collected long after child has left placement.

IV-E and Rule 5 equals what has been paid to the county for 2013 expenses.

2010 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$9,488.00	\$0.00	\$9,488.00	\$0.00
Treatment Foster	\$56,083.53	\$33,226.63	\$22,856.90	\$0.00
Child Foster Care	\$476,817.55	\$346,845.36	\$18,694.69	\$111,277.50
Rule 8 FC	\$76,179.08	\$14,709.60	\$13,372.90	\$48,096.58
Corrections	\$170,224.47	\$0.00	\$66,820.90	\$103,403.57
Home Monitoring/Spec. Equip	\$1,201.39	\$721.39	\$480.00	\$0.00
Rule 5	\$140,169.52	\$103,209.65	\$0.00	\$36,959.87
Respite	\$34,850.93	\$34,065.68	\$0.00	\$785.25
Child Care	\$1,579.00	\$1,579.00	\$0.00	\$0.00
Health Services	\$81.56	\$81.56	\$0.00	\$0.00
Transportation	\$9,584.21	\$9,584.21	\$0.00	\$0.00

Total \$976,259.24 \$544,023.08 \$131,713.39 \$300,522.77

Total \$976,259.24

2011 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$2,832.90	\$177.00	\$2,655.90	\$0.00
Treatment Foster	\$101,130.13	\$101,130.13	\$0.00	\$0.00
Child Foster Care	\$317,597.09	\$167,153.57	\$11,627.25	\$138,816.27
Rule 8 FC	\$79,291.48	\$45,321.48	\$17,569.80	\$16,400.20
Corrections	\$316,273.71	\$0.00	\$208,352.80	\$107,920.91
18-21	\$1,228.00	\$1,228.00	\$0.00	\$0.00
Rule 5	\$70,889.29	\$70,889.29	\$0.00	\$0.00
Respite	\$6,645.32	\$7,336.52	\$0.00	\$1,308.80
Child Care	\$1,166.65	\$1,166.65	\$0.00	\$0.00
Health Services	\$193.65	\$193.65	\$0.00	\$0.00
Transportation	\$10,267.87	\$10,267.87	\$0.00	\$0.00

Total \$909,516.09 \$404,864.16 \$240,205.75 \$264,446.18

Total \$909,516.09

2012 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$8,847.10	\$2,696.30	\$6,150.80	\$0.00
Treatment Foster	\$96,215.62	\$96,215.62	\$0.00	\$0.00
Child Foster Care	\$276,532.46	\$174,297.88	\$9,783.11	\$92,451.47
Rule 8 FC	\$76,095.10	\$7,061.90	\$43,317.20	\$25,716.00
Corrections	\$245,552.59	\$0.00	\$188,861.99	\$56,690.60
Electronic Monitoring	\$352.00	\$0.00	\$352.00	\$0.00
Rule 5	\$99,575.24	\$99,575.24	\$0.00	\$0.00
Respite	\$9,183.36	\$7,811.86	\$0.00	\$1,371.50
Child Care	\$0.00	\$0.00	\$0.00	\$0.00
Health Services	\$382.00	\$382.00	\$0.00	\$0.00
Transportation	\$7,187.58	\$7,187.58	\$0.00	\$0.00

Total \$819,923.05 \$395,228.38 \$248,465.10 \$176,229.57

Total \$819,923.05

2013 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$4,194.22	\$2,816.72	\$1,377.50	\$0.00
Treatment Foster	\$79,138.00	\$79,138.00	\$0.00	\$0.00
Child Foster Care	\$252,908.55	\$241,526.46	\$0.00	\$11,382.09
Rule 8 FC	\$7,305.55	\$0.00	\$0.00	\$7,305.55
Corrections	\$188,405.85	\$24,953.28	\$142,441.58	\$21,010.99
Electronic Monitoring	\$2,904.00	\$2,596.00	\$308.00	\$0.00
Rule 5	\$58,405.55	\$21,834.76	\$0.00	\$36,570.79
Respite	\$2,358.48	\$2,258.48	\$0.00	\$100.00
Child Care	\$718.00	\$718.00	\$0.00	\$0.00
Health Services	\$110.87	\$110.87	\$0.00	\$0.00
Transportation	\$14,128.68	\$14,128.68	\$0.00	\$0.00

Total \$610,577.75 \$390,081.25 \$144,127.08 \$76,369.42

Total \$610,577.75

2014 Foster Care Breakdown Year to Date

	Total	Social Service	Corrections	ICWA
Child Shelter	\$1,312.00	\$164.00	\$1,148.00	\$0.00
Treatment Foster	\$16,166.72	\$16,166.72	\$0.00	\$0.00
Child Foster Care	\$97,392.11	\$95,158.04	\$0.00	\$2,234.07
Rule 8 FC	\$99.57	\$99.57	\$0.00	\$0.00
Corrections	\$175,353.63	\$0.00	\$145,727.22	\$29,626.41
Electronic Monitoring	\$0.00	\$0.00	\$0.00	\$0.00
Rule 5	\$37,520.52	\$37,520.52	\$0.00	\$0.00
Respite	\$0.00	\$0.00	\$0.00	\$0.00
Child Care	\$44.00	\$44.00	\$0.00	\$0.00
Health Services	\$2,538.51	\$2,538.51	\$0.00	\$0.00
Transportation	\$4,495.64	\$4,495.64	\$0.00	\$0.00

Total \$334,922.70 \$156,187.00 \$146,875.22 \$31,860.48

Total \$334,922.70

AITKIN COUNTY VOLUNTEER DRIVER TRANSPORTATION

MONTH	MEDICAL TRANSPORTS COMPLETED	OTHER TRANSPORTS COMPLETED*	TRANSPORTS CANCELED OR NO SHOWS	TOTAL TRANSPORTS ARRANGED	COUNTY EXPENSE FOR MEDICAL TRANSPORTS
JUNE	59	4	12	75	\$1,150.84
JULY	44	0	9	53	\$520.04
AUGUST	50	5	20	75	\$207.43
SEPT	45	3	8	56	\$276.54
OCT	74	2	10	86	\$476.00
NOV	60	0	7	67	\$877.18
DEC	36	0	16	52	\$674.36
JAN '14	70	4	11	85	\$644.64
FEB '14	46	0	13	59	\$780.40
MARCH	55	8	17	80	\$1296.64
APRIL	58	5	20	83	\$597.24
MAY	67	0	9	76	\$435.52
JUNE					\$422.00

***COURT, MEDICAL W/NO TRANSPORTATION (SUCH AS MN CARE), VISITATION, ETC.**

AITKIN COUNTY HEALTH & HUMAN SERVICE ADVISORY COMMITTEE MEETING MINUTES

Wednesday, June 4, 2014

Committee Members Present:

Jim Carlson
Mickey Gault
Darlene Hlidek
Joy Janzen
Kristine Layne, Riverwood HealthCare
David Leaf
Robert Lewis
Bob Marcum
Cheryl Meld, Kids Plus
Beverly Mensing, Red Cross
Katie Nelson, Riverwood HealthCare
Kari Paulsen, NEMOJT
Jessi Schultz, AFSCME Union Rep
Jessica Seibert, HRA
Commissioner Anne Marcotte

Others Present:

Tom Burke, Director
Erin Melz, PH Supervisor
Julie Lueck, Clerk to the H&HS Advisory Committee

Absent:

Commissioner Laurie Westerlund
Gayle Janzen
Kami Genz, CMCC

Guests:

Roberta Elvecrog
Dick McKanna, CMCC

I. Approval of Agenda

Motion by Bob Lewis, seconded by Jessi Schultz, and carried; the vote was to approve the Agenda as presented.

II. Approval of Minutes of the May 7, 2014 Meeting

Motion by Joy Janzen, seconded by Jessica Seibert, and carried; the vote was to approve the May 7, 2014, minutes.

III. Home Visiting – Public Health – Erin Melz reviewed the Family Home Visiting handout and answered questions. See the attached handout.

IV. Task Force Reports/Updates:

- A. Corrections - Cheryl Meld/Kami Genz – Dick McKanna replaced Kami at the meeting today and reviewed the CMCC handout and answered questions. See the attached handout.**
- B. Public Health – Bob Lewis / Bob Marcum / Kristine Layne – No Report**
- C. Children’s Social Services/Mental Health – Bev Mensing/Katie Nelson/Darlene Hlidek – No Report**

D. Adult Social Services/Mental Health – Jessica Seibert / Bob Marcum – No Report. Tom Burke noted that we will again be interviewing for the Social Services Supervisor in the area of Adult Services in the next couple weeks.

V. Budget Committee Report/Update – Jim Carlson / Jessica Seibert – No report.

VI. Goals & Objectives Update – Darlene Hlidek/Cheryl Meld – Discussed the purpose of the H&HS Advisory Committee which is to gather information and then disseminate the information out to the public. They want committee members to think about determining how specific the committee wants to be with a goal with respect to a specific issue or just in a generic way of helping the agency get the information out to the public. This will be discussed further at the October meeting.

VII. Discussion Topics/Schedule of Presentations for first six month of 2015 Committee Meetings – Review list of topics and choose presentation topics. Discussed the possible changes with MNCare and decided to postpone further discussion until later on in 2015. It was added as a tentative topic for presentation on August 5th of 2015.

VIII. Comments:

A. Comments from the Committee Members for the Commissioners relative to HHS – Nothing noted.

B. Feedback from the Board Meetings – May 27 – Jessica Seibert noted the FTI was discussed among other things. (See minutes from that meeting included in the agenda packet.)

C. Committee Members scheduled to attend upcoming Board Meetings in 2014:

<i>June 24</i>	Dave Leaf	Gayle Janzen	<i>July 22</i>	Jim Carlson	Bob Lewis
<i>August 26</i>	Mickey Gault	Bob Marcum	<i>September 23</i>	Joy Janzen	Bob Lewis
<i>October 28</i>	Jessica Seibert	Bob Lewis	<i>November 25</i>	Cheryl Meld	Bob Marcum
<i>December 23</i>	Cheryl Meld	Bob Lewis			

IX. Miscellaneous Discussion

A. Safeguarding Federal Tax & Social Security Information – Tom Burke noted the documents to be safeguarded are mainly in the Income Maintenance area and it is a relatively small amount of data coming into the agency. The main issue is the way our building is set up with all the main features behind the locked doors which requires that added security measures. Hopefully, in the future, with some remodeling in the basement and a key card system of entry, some meetings will be moved to the basement and entry will be accessed through the North door of our building which will eliminate the sign in process. There are ongoing discussions as to alternative meeting locations (ie: CJI will now be meeting in the Jury Room at the Courthouse).

X. Adjourn

Motion by Kristine Layne, seconded by Bob Lewis, and carried; the vote was to adjourn the meeting at 4:36 p.m.

Dave Leaf, Chairperson

The following documents were included in the packet of information sent to members for review prior to the meeting or distributed at the meeting:

- Draft copy of the Minutes of the May 7, 2014, Advisory Committee Meeting
- Draft copy of May 27, 2014, Health & Human Services Board Meeting Minutes
- Ideas for H&HS Topics for Discussion/Presentations in 2015
- Safeguarding Federal Tax and Social Security Information - Tom Burke
- Family Home Visiting Handout from Erin Melz
- Central Minnesota Community Corrections Handout from Cheryl Meld/Dick McKanna
- 5 Health Dangers of High Fructose Corn Syrup (HRCS) from Darlene Hlidek