

Aitkin County Board of Commissioners  
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 6-18-14

Via: Roxy Traxler, Interim County Administrator

From: Roxy Traxler, Interim County Administrator

Title of Item:

Request to Gather near Courthouse Steps on July 4th

Requested Meeting Date: 6-24-14 Estimated Presentation Time: \_\_\_\_\_

Presenter: Roxy Traxler, Interim County Administrator

**Type of Action Requested** (check all that apply)

- For info only, no action requested
- For discussion with possible action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute \_\_\_\_\_
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) \_\_\_\_\_

**Fiscal Impact** (check all that apply)

- Is this item in the current approved budget? Yes \_\_\_\_\_ No \_\_\_\_\_ (attach explanation)
- What type of expenditure is this?  Operating  Capital  Other (attach explanation)
- Revenue line account # that funds this item is: \_\_\_\_\_
- Expenditure line account # for this item is: \_\_\_\_\_

**Staffing Impact** (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected.  Yes  No
- Applicable job description(s) may require revision.  Yes  No
- Item may impact a bargaining unit agreement or county work policy.  Yes  No
- Item may change the department's authorized staffing level.  Yes  No



**Supporting Attachment(s)**

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) \_\_\_\_\_

**Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.**

Aitkin County Administrator's Office

Attn: Administrator

217 2<sup>nd</sup> Street NW –Room 134

Aitkin, MN 56431

JUN 18 2014

June 17<sup>th</sup>, 2014

❖ **Request to gather for the reading of the Declaration of Independence on Independence Day 2014.**

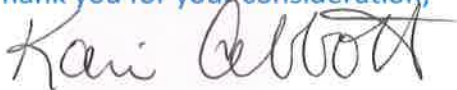
Dear Sirs:

The Aitkin County Republican Party is requesting your permission to meet outside the Courthouse near the steps at 2:00pm on July 4<sup>th</sup>, 2014. We plan to have one person reading the Declaration of Independence to those who gather. Our intent is education, historical remembrance, and to honor the day as John Adams noted should occur without exception with the quote below.

**“I am apt to believe that it will be celebrated by succeeding generations as the great anniversary festival. It ought to be commemorated as the day of deliverance by solemn acts of devotion to God Almighty; it ought to be solemnized with pomp and parade, with shows, games, sports, guns, bells, bonfires and illuminations from one end of this continent to the other, from this time forward forever more.”**

We will not be doing any of the above but do want to commemorate the anniversary of the Declaration by reading it.

Thank you for your consideration,



Kari Abbott

Chair

Aitkin County Republicans

11717 422<sup>nd</sup> Street

Tamarack, MN 55787

218-768-3011 home

218-821-8467 cell

## Sue Bingham

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**From:** Sue Bingham [sue.bingham@co.aitkin.mn.us]  
**Sent:** Monday, June 09, 2014 8:32 AM  
**To:** 'gkabbott@frontiernet.net'  
**Cc:** 'Roxy Traxler'; 'Bobbie Danielson'  
**Subject:** Agenda Request  
**Attachments:** Meeting Procedures 2014.pdf

Kari ~

Attached is the Aitkin County Board of Commissioners Meeting Procedures and Rules of Business. Please specifically see Pages 4 and 7. Feel free to call if you have any questions. Our next available meeting date is June 24<sup>th</sup>. Your written request needs to be in our office by June 17<sup>th</sup> (7 days prior to the meeting).

Thank you!

*Sue Bingham*  
*Administrative Assistant*  
*Aitkin County Administration*  
*217 - 2nd Street NW, Room 134*  
*Aitkin, MN 56431*  
*218-927-7276*

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**From:** Bobbie Danielson [mailto:bobbie.danielson@co.aitkin.mn.us]  
**Sent:** Friday, June 06, 2014 4:22 PM  
**To:** 'Sue Bingham'  
**Subject:** 2 messages


While you were out....

Kari Abbott, Chair, Aitkin County Republican Committee will contact you (or you can contact her) on Monday. She inquired about reading the Declaration of Independence in front of the courthouse on July 4<sup>th</sup>, around 1:00 p.m. She wasn't sure if that required board approval or not. I gave her the dates of the June 10<sup>th</sup> and June 24<sup>th</sup> agenda, noting the next opportunity to be placed on an agenda is for the 24<sup>th</sup>. I gave her the 12:00 noon deadline on June 18<sup>th</sup> to submit her request to you, and told her she would need to speak to you about it.

Kari's contact info is:

218-768-3011 home  
218-821-8467 cell  
11717 422<sup>nd</sup> Street, Tamarack, MN 55787

**Bobbie Danielson**  
Human Resources Director  
Aitkin County Courthouse  
217 2nd Street NW, Room 134  
Aitkin, MN 56431  
Phone (218) 927-7306  
Fax (218) 927-7374  
[www.co.aitkin.mn.us](http://www.co.aitkin.mn.us)

We are pleased to announce that Aitkin County's residential environmental learning center, Long Lake Conservation Center, is now on Facebook. Like Us On Facebook! 

**NOTICE:** Unless restricted by law, email correspondence to and from Aitkin County government offices may be public data subject to the Minnesota Data Practices Act and/or may be disclosed to third parties.

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