

Aitkin County Board of Commissioners  
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: June 18, 2014

Via: County Administrator

From: Sally M. Huhta

Title of Item:  
Application for Large Assembly – Howie’s Mud Bog

Requested Meeting Date: June 24, 2014 Estimated Presentation Time: \_\_\_\_\_

Presenter: Kirk Peysar, County Auditor

**Type of Action Requested** (check all that apply)

- For info only, no action requested
- For discussion with possible action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute \_\_\_\_\_
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) Approve/deny request

**Fiscal Impact** (check all that apply)

- Is this item in the current approved budget? Yes \_\_\_\_\_ No \_\_\_\_\_ (attach explanation)
- What type of expenditure is this?  Operating  Capital  Other (attach explanation)
- Revenue line account # that funds this item is: \_\_\_\_\_
- Expenditure line account # for this item is: \_\_\_\_\_

**Staffing Impact** (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected.  Yes  No
- Applicable job description(s) may require revision.  Yes  No
- Item may impact a bargaining unit agreement or county work policy.  Yes  No
- Item may change the department’s authorized staffing level.  Yes  No



**Supporting Attachment(s)**

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Letter to County Board

**Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board’s agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.**

# AITKIN COUNTY ADMINISTRATION

**Aitkin County Courthouse**  
217 Second Street N.W. Room 130  
Aitkin, MN 56431  
218-927-7276  
Fax: 218-927-7374

**TO: Aitkin County Board of Commissioners**

**FROM: Roxy Traxler, Interim County Administrator**

**RE: Howie's Mud Bog**

**DATE: June 18, 2014**

At Tuesday's Board meeting County Auditor Kirk Peysar will review the Application for Large Assembly from Howie's Mud Bog, along with their request for reimbursement of the \$250 fee they submitted.

ATTENTION Aitkin County Board

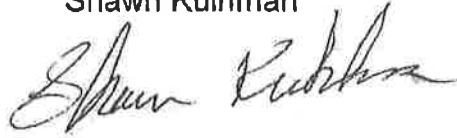
I would like the County Board to please consider waiving or refunding the \$250.00 application fee.

My reasoning for this request is because the county has my land classified as RV NHSTD Resort which in Section 6.6.01 "Exceptions", states Resorts are exempt. And any permantly established place of assembly are exempt. Which personally I feel after 21 years "Howie's Mud Bog" is a permantly established place of assembly.

In summary, we are just trying to waive the application fee. Let it be understood that "Howie's Mud Bog" has, and will always, comply with any and all rules or ordinances to protect the health, safety and welfare of all persons at or around any of our events.

Thank You Very Much For Your Time,

Shawn Kulhman



4-27-14

Note - new fee is 500.00  


**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED June 24, 2014

By Commissioner: xx

**062414-0xx**

**Application for Large Assembly – Howie’s Mud Bog**

**BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve the following Application for Large Assembly:

Shawn Kuhlman, d/b/a Howie’s Mud Bog – Wagner Township  
This is scheduled to take place July 4th & 5th, 2014 from 8:00 A.M. to 1:00 A.M. daily.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)  
County of Aitkin ) ss.  
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 24<sup>th</sup> day of June A.D., 2014, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 24<sup>th</sup> day of June A.D., 2014

KIRK PEYSAR, County Auditor

BY \_\_\_\_\_, Deputy