

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 6-16-14

Via: Roxy Traxler, Interim County Administrator

From: Roxy Traxler, Interim County Administrator

Title of Item:

Authorize McGregor Joint Airport Zoning Board to Assemble

Requested Meeting Date: 6-24-10 Estimated Presentation Time: n/a

Presenter: _____

Type of Action Requested (check all that apply)

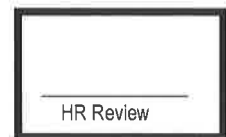
- For info only, no action requested Approve under Consent Agenda
- For discussion with possible action Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

**Clerk-Treasurer
P.O. Box 100
McGregor, MN 55760
City of McGregor**

June 13, 2014

JUN 16 2014

Aitkin County Board of Commissioners
209 – 2nd Street N.W.
Aitkin MN 56431

Dear Aitkin County Board of Commissioners:

Thank you for appointing John Welle and Terry Neff to the Joint Airport Zoning Board for the McGregor Airport.

Will you please authorize this Board to assemble? I will also be asking the McGregor City Council to do the same. After the Aitkin County Board and the McGregor City Council have authorized this Board to assemble, I will coordinate with the appointees, MN-DOT Office of Aeronautics personnel, City Attorney and City Engineer to get the first meeting under way.

If you have questions, please call me at 218-768-2717 or e-mail at mcg1@frontiernet.net.

Thank you.

Sincerely,



Judith M. Cirilli

**Telephone/FAX 218-768-2717
E-mail: mcg1@frontiernet.net
This institution is an Equal Opportunity
Provider and Employer.**

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED May 13, 2014

By Commissioner: Napstad

051314-036

McGregor Airport Joint Airport Zoning Board

WHEREAS, the City of McGregor, McGregor Isedor Iverson Airport Owner, hereinafter called the Municipality, owns and controls the McGregor Isedor Iverson Airport, and

WHEREAS, portions of the airport hazard area adjacent to the airport are located outside the territorial limits of said Municipality but within the territorial limits of this County, and

WHEREAS, the above Municipality has requested in writing that we join with them in the creation of a Joint Airport Zoning Board, and

WHEREAS, this County deems it necessary and expedient to create a Joint Airport Zoning Board in cooperation with the above Municipality pursuant to MN Statutes Section 360.063, Subdivision 3, and other applicable laws for the purpose of establishing, administering and enforcing zoning laws for the areas surrounding the airport and for the protection of the airport and the public, and

WHEREAS, the above statute provides that this County has the right to appoint two (2) persons to said Board (said persons should not be members of this Board), and

WHEREAS, Subdivision 3 of Section 32 of the Appropriations Bill passed by the Minnesota Legislature effective July 1, 1973, provides that no moneys shall be expended by the Commissioner of Transportation of the State of Minnesota to improve and maintain an airport unless the governmental unit owning the airport has or is establishing a zoning authority for the airport.

NOW, THEREFORE, BE IT RESOLVED by Aitkin County that there is hereby created in cooperation with the above Municipality a Joint Airport Zoning Board to be composed of representatives of the undersigned County and representatives of the above Municipality pursuant to MN Statutes Section 360.063, Subdivision 3.

BE IT FURTHER RESOLVED that Aitkin County hereby appoints Terry Neff and John Welle to be its representatives on said Board, and said terms will be indefinite until they resign or are replaced by Aitkin County.

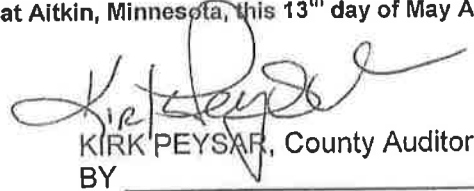
Commissioner Niemi moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 13th day of May A.D., 2014, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 13th day of May A.D., 2014


KIRK PEYSAR, County Auditor

BY _____, Deputy