

The Aitkin County Board of Commissioners met this 13th day of May, 2014 at 9:01 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Anne Marcotte, Brian Napstad, Interim County Administrator Roxy Traxler, and Administrative Assistant Sue Bingham.

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting yes to approve the May 27, 2014 agenda.

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
May 27, 2014**

I. Attendance

The Aitkin County Board of Commissioners met this 27th day of May, 2014, at 9:02 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: Interim County Administrator Roxy Traxler; H&HS Director Tom Burke; H&HS Staff Members Eileen Foss, Income Maintenance Supervisor; Kathy Ryan, Fiscal Supervisor; Erin Melz, Public Health Supervisor; Sue Tange, Social Service Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Jessica Seibert, H&HS Advisory Committee Member; and Nancy Sauerbrei, Aitkin Independent Age; Paul Bruggman & Joe Dwyer, MN State Patrol; Roberta Elvecrog and Bob Harwarth, citizens.

II. Approval of Health & Human Services Board Agenda

Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried; the vote was to approve the Agenda as mailed/posted.

III. Review April 22, 2014 Health & Human Service Board Minutes

Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried, the vote was to approve the April 22, 2014, Health & Human Services Board Meeting Minutes.

IV. Review Bills

Motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried, the vote was to approve the Bills as presented this date.

V. General/Miscellaneous Information

A. Proposal for Improved Interview System – Tom Burke/Sue Tange - Motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried, the vote was to approve the purchase of the Interview System from Accurate Controls, Inc. in the amount of \$4,989.00.

B. Safeguarding Federal Tax & Social Security Information – Tom Burke discussed the changes and security measures being put into place in the H&HS Building to comply with the new Federal mandates.

C. Human Service Performance Management System – Tom Burke reviewed this information noting the Board members will be discussing this

CALL TO ORDER

**APPROVED
AGENDA**

**HEALTH &
HUMAN
SERVICES
BOARD**

further at the upcoming AMC District 1 meeting in Grand Marais.

VI. Joint Powers Board Reports:

- A. Tri-County Community Health Services Board (CHS) –**
Commissioner Westerlund / Tom Burke – April 10th, 2014 Meeting Minutes.
It was noted that there are many new members so they are looking at some restructuring for their Board.

VII. Administrative Reports:

- A. Financial & Transportation Reports –** Kathy Ryan reviewed and discussed these reports.

VIII. Committee Reports from Commissioners

- A. H&HS Advisory Committee –** Commissioners Westerlund and/or Marcotte Meeting updates from Committee Members: Jessica Seibert Draft minutes of the May 7, 2014 meeting. Jessica Seibert discussed the presentation by Erin Melz, Stacey Durgin, and Amy Wyant at that meeting as well as the fact there is a sub-committee working on the Goals & Objectives for the Committee.
- B. AEOA Committee Updates-** Commissioner Niemi – No meeting since the last update.
- C. NEMOJT Committee Updates –** Commissioner Napstad – No meeting since the last update.
- D. CJI (Children’s Justice Initiative) –** Commissioner Westerlund /Sue Tange noted they are good, educational meetings. The Judge shares information regarding cases that may impact cases in Aitkin County. It was also noted that these meetings will be held in the jury room in the future instead of the H&HS building due to the FTI requirements.
- E. Lakes & Pines Update –** Commissioner Niemi was unable to attend the most recent meeting.

Next Health & Human Services Board Meeting – June 24, 2014

Break: 9:38 a.m. to 9:53 a.m.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve the amended Consent Agenda as follows: A) Correspondence File: May 13, 2014 – May 26, 2014; B) Approve County Board Minutes: May 13, 2014; C) Approve Sale of Vehicles – Sheriff’s Dept.; D) Accept \$50 Donation to STS – Patricia Lee; E) Adopt Resolution – 2014 Federal Boating Safety Patrol Supplemental Grant; F) Approve Health and Human Services Duplicate of Lost Warrants: Warrant #90473 \$7667.25 – Department of Human Services-SWIFT, Warrant #100346 \$2404.66 – Department of Human Services-SWIFT, and Warrant #100319 \$5096.43 – Department of Human Services-SWIFT; G) Accept \$76.50 Donation to Veterans Van – American Legion Auxiliary, Unit 23, in McGregor; H) Adopt Resolution – Highlifter Quadna Mud Nationals; I) Approve Auditor Warrants – April Sales & Use Tax: General Fund \$501.58, Road & Bridge \$665.81, State \$5,448.50, Long Lake Conservation Center \$69.95, Parks \$25.47 for a total of \$6,711.31; a) Approve Commissioner Warrants: General Fund \$157,210.59, Road & Bridge \$116,362.60, Health & Human Services \$665.22, State \$285.00, Trust \$29,819.14, Forest Development \$1,379.80, Long Lake Conservation Center \$10,688.02, Parks \$44,377.87 for a total of \$360,788.24

**HHS BOARD
ADJOURNED**

BREAK

**REGULAR BOARD
RECONVENED**

**CONSENT
AGENDA**

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to authorize the sale of the following vehicles seized under forfeiture - 2000 Oldsmobile Intrigue GL 4-door, 1989 Chevrolet Corvette, 1993 Ford Van, 2000 GMC Sierra pickup, 1986 Red's Suzuki ATV, 2006 Kawasaki RS motorcycle, 1997 Ford Crown Victoria – Sheriff's Dept., and on behalf of Aitkin County - a 1995 Chevrolet Van (former Land Dept./R&B/LLCC vehicle).

AUTHORIZE SALE OF VEHICLES

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – 2014 Federal Boating Safety Patrol Supplemental Grant:

**RESOLUTION
052714-037
2014 FEDERAL
BOATING SAFETY
PATROL
SUPPLEMENTAL
GRANT**

BE IT RESOLVED, that the Aitkin County Board of Commissioners approve the 2014 Boat and Water Federal Boating Safety Patrol Supplemental Agreement on file in the Office of the County Auditor and authorize the Aitkin County Sheriff, County Board Chair and County Auditor to sign the agreement in the amount of \$6,375.00.00 for the term of May 9, 2014 through September 1, 2014.

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – High Lifter Quadna Mud Nationals:

BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following Application for Large Assembly:

**RESOLUTION
052714-038
HIGH LIFTER
QUADNA MUD
NATIONALS**

ATV/SxS Event – High Lifter Quadna Mud Nationals (High Lifter Products, Inc., d/b/a Mud National Events, LLC) – City of Hill City and Hill Lake Township.

This is scheduled to take place June 6th – 8th, 2014 from 8:00 a.m. to 10:00 p.m. daily.

Motion for a resolution by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution – Support Toward Zero Deaths Coalition:

**RESOLUTION
052714-039
SUPPORT
TOWARD ZERO
DEATHS
COALITION**

BE IT RESOLVED, that the Aitkin County Board supports the Toward Zero Deaths Coalition.

Motion for a resolution by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to adopt resolution – TZD Fiscal Agent Agreement:

BE IT RESOLVED, that Toward Zero Deaths enter into a grant agreement with the Minnesota Department of Public Safety, for traffic safety projects during the period from October 1, 2014 through September 30, 2015.

**RESOLUTION
052714-040
TZD FISCAL
AGENT
AGREEMENT**

BE IT ALSO RESOLVED, that Kirk Peysar, Aitkin County Auditor, is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of Toward Zero Deaths and to be the fiscal agent and administer the grant.

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried (4-1 Westerlund), to remand to the Personnel Committee an additional interview with Nathan Burkett, and upon satisfactory completion, negotiate a contract, review background check, and bring final recommendation to the Board.

Roxy Traxler, Interim County Administrator reviewed the Committee Reports Agenda Request form with the Board. Staff will begin using the form at the next Board meeting.

John Welle, County Engineer discussed the flooding issues on the VanderMey and Beasley properties with the property owners and the Board. Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to authorize John Welle, County Engineer to work with the VanderMeys and Beasleys to look for possible solutions to the problems.

Mark Jacobs, Land Commissioner reviewed the results of the May 19, 2014 Timber Auction with the Board.

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to authorize sending letter of concern from the County Board to Tom Melius, U.S. Fish and Wildlife, and copies to State and Federal representatives, about the proposed listing of the Northern Long-Eared Bat (NLEB) on the federal endangered species list.

The Board reported on the following:

Commissioner Brian Napstad

- **Wetlands w/DNR**
- **MHB**
- **JPNRB**

Commissioner Don Niemi

- **ARDC**

Commissioner Anne Marcotte

- **CMCC**
- **Arrowhead Counties**

Commissioner Laurie Westerlund

- **CMCC**
- **CMCC-JP**

Commissioner Mark Wedel

- **CMCC**
- **CMCC-JP**
- **Sobriety Court**
- **ACWPTF**

COUNTY ADMINISTRATOR SELECTION

COMMITTEE REPORTS AGENDA REQUEST FORM

VANDERMEY AND BEASLEY PROPERTIES

TIMBER AUCTION RESULTS

NORTHERN LONG-EARED BAT

BOARD DISCUSSION

- TZD

Commissioner Anne Marcotte left at 12:12 p.m.

The Aitkin County Board of Commissioners received a check from the now dissolved Onanegozie RC&D in the amount of \$1,819.27, representing Aitkin County's share of the Council's remaining funds. Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried (4-0 Marcotte absent), all members voting to give the money to Aitkin County Soil and Water District.

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried (4-0 Marcotte absent), all members voting yes to adjourn the meeting at 12:35 p.m. until Tuesday, June 10, 2014 at 9:00 a.m.

MARCOTTE LEFT

ONANEGOZIE FUNDS

ADJOURN

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Roxy Traxler, Interim County Administrator