

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: May 29, 2014

Via: Roxy Traxler, Interim County Administrator

From: County Attorney James Ratz

Title of Item:

Resolution Authorizing Execution of OJP (DPS) Grant Agreements and Amendments

Requested Meeting Date: June 10, 2014 Estimated Presentation Time: _____

Presenter: County Attorney James Ratz

Type of Action Requested (check all that apply)

- For info only, no action requested Approve under Consent Agenda
- For discussion with possible action Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: 255-5310
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

MEMORANDUM

To: Aitkin County Board
Roxy Traxler, Interim County Administrator

From: James Ratz, County Attorney

Date: May 29, 2014

Subject: **Resolution Authorizing Execution of OJP (DPS) Grant Agreements and Amendments**

The County Board has the authority to confer its grant-signing authority to others by resolution. Please find attached a draft County Board resolution that authorizes me as County Attorney to sign the Office of Justice Programs (Department of Public Safety) grant agreements and amendments. The OJP grant monies help fund the Aitkin County Crime Victim Services Program.

Thank you.

JPR:mjm

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 10, 2014

By Commissioner: xx

061014-0xx

OJP (DPS) Grant Agreements and Amendments

BE IT RESOLVED, that Aitkin County will enter into a cooperative agreement with the Office of Justice Programs in the Minnesota Department of Public Safety.

The Aitkin County Attorney is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of Aitkin County.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 10th day of June A.D., 2014, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 10th day of June A.D., 2014

KIRK PEYSAR, County Auditor

BY _____, Deputy