

**AITKIN COUNTY HEALTH & HUMAN SERVICE  
ADVISORY COMMITTEE MEETING MINUTES  
Wednesday, May 7, 2014**

**Committee Members Present:** Mickey Gault  
Kami Genz, CMCC  
Darlene Hlidek  
Gayle Janzen  
Joy Janzen  
Kristine Layne, Riverwood HealthCare  
David Leaf  
Robert Lewis  
Bob Marcum  
Cheryl Meld, Kids Plus  
Kari Paulsen, NEMOJT  
Jessi Schultz, AFSCME Union Rep  
Jessica Seibert, HRA  
Commissioner Anne Marcotte

**Others Present:** Kathy Ryan, Fiscal Supervisor  
Tom Burke, Director  
Sue Tange, SS Supervisor  
Julie Lueck, Clerk to the H&HS Advisory Committee

**Absent:** Jim Carlson  
Beverly Mensing, Red Cross  
Katie Nelson, Riverwood HealthCare  
Commissioner Laurie Westerlund

**Guests:** Roberta Elvecrog  
Joel Hoppe

**Introductions of Erin Melz, PH Supervisor; Amy Wyant, PH Educator & Ship Coordinator; Stacey Durgin, PH Educator & Emergency Preparedness Coordinator, to the committee and the committee members introduced themselves to Erin, Amy & Stacey.**

**I. Approval of Agenda**

*Motion by Bob Lewis, seconded by Jessica Seibert, and carried; the vote was to approve the Agenda with the addition under VIII. A. Goals & Objectives.*

**II. Approval of Minutes of the April 2, 2014 Meeting**

*Motion by Bob Lewis, seconded by Cheryl Meld, and carried; the vote was to approve the April 2, 2014, minutes.*

**III. Local Public Health Assessment Overview-** Erin Melz, PH Supervisor reviewed the PowerPoint presentation with the committee giving an overview/update of the Local Public Health Assessment and Planning Process (LPHAPP).

**Community Health Summit Information** - Amy Wyant, PH Educator reviewed the agenda for the

Aitkin County Community Health Summit to be held at Long Lake Conservation Center on June 9, 2014 beginning with registration at 8:15 a.m. and concluding with networking time at 2:00 p.m. They are hoping for representation from all Aitkin County Townships along with county commissioners, public dignitaries, and residents.

**SHIP Overview (State Health Improvement Project) Stacey Durgin/Amy Wyant-PH Educators**  
 Amy Wyant reviewed the Active Living Action Plan portion of SHIP (State Health Improvement Plan) and the progress made over the last four years with the Bike Trails/Bicycle Safety, Healthy Snacks / Nutriman/Nutrition Break/School Garden at Rippleside Elementary School, and Fit City Aitkin/Walking Trails/Run to the Dump. Stacey Durgin reviewed the PowerPoint of the McGregor on the Move campaign noting the McGregor School Wellness Team activities including: assessment of the nutritional environment of the McGregor School, Walk to School Day, SRTS (Safe Routes to School) Parent Survey, provided bike racks at school, creating a walkable community, participation in the Wild Rice Days parade in 2012, purchased a fleet of bicycles, made modifications to the District Wellness Policy, salads and healthy options are now provided through the McGregor School Lunch program, Cold Day Plans and creation of Healthy Eating Mascots. Stacey also discussed the Aitkin County Good Foods Collaborative creating access to locally grown food through a Farmers Market.

**IV. Task Force Reports/Updates:**

- A. **Corrections** - Cheryl Meld/Kami Genz – Cheryl noted that they are working on a Summary of internal and external programming to help facilitate change in offenders based on the CMCC Comprehensive Plan. This summary will be presented at the June meeting.
- B. **Public Health** – Bob Lewis / Bob Marcum / Kristine Layne – No Report
- C. **Children’s Social Services/Mental Health** – Bev Mensing/Katie Nelson/Darlene Hlidek – No Report.
- D. **Adult Social Services/Mental Health** – Jessica Seibert / Bob Marcum – No Report.

**V. Budget Committee Report/Update** – Jim Carlson / Jessica Seibert – No Report.

**VI. Discussion Topics/Schedule of Presentations for first six month of 2015 Committee Meetings – Review list of topics and choose presentation topics.** Added the Emergency Preparedness presentation to the list for January 7, 2015 and tabled discussion for additional 2015 presentations.

**VII. Comments:**

- A. **Comments from the Committee Members for the Commissioners relative to HHS** – Nothing.
- B. **Feedback from the Board Meetings** – April 22 – Darlene Hlidek noted the Board approved the purchase of the ApplicationXtender Connector Software, approved the education leave of absence for Jessica Schultz, and heard some of the same Public Health presentation as was presented today.

**C. Committee Members scheduled to attend upcoming Board Meetings in 2014:**

<i>May 27</i>	Jessica Seibert	Bev Mensing	<i>June 24</i>	Dave Leaf	Gayle Janzen
<i>July 22</i>	Jim Carlson	Bob Lewis	<i>August 26</i>	Mickey Gault	Bob Marcum
<i>September 23</i>	Joy Janzen	Bob Lewis	<i>October 28</i>	Jessica Seibert	_____
<i>November 25</i>	Cheryl Meld	Bob Marcum	<i>December 23</i>	Cheryl Meld	_____

**VIII. Miscellaneous Discussion**

- A. **Goals and Objectives** – Darlene Hlidek and Cheryl Meld met and were working on two Goals and some Objectives for the committee for the remainder of 2014 and would like time on the June agenda to present the information.

**IX. Adjourn**

*Motion by Mickey Gault, seconded by Bob Marcum, and carried; the vote was to adjourn the meeting at 5:04p.m.*

---

Dave Leaf, Chairperson

---

Julie Lueck, Clerk to  
Aitkin County Health & Human Services Advisory Committee

**The following documents were included in the packet of information sent to members for review prior to the meeting or distributed at the meeting:**

- Draft copy of the Minutes of the April 2, 2014, Advisory Committee Meeting
- Draft copy of April 22, 2014, Health & Human Services Board Meeting Minutes
- Ideas for H&HS Topics for Discussion/Presentations in 2015
- The Five Parts of Local Public Health Assessment and Planning (PowerPoint)
- Packet of information from Amy Wyant with respect to Fit City Aitkin/Healthy Snacks/WIC population statistic on Overweight or Obese status 2006-2011(State/CHB/Aitkin)
- McGregor on the Move PowerPoint handout from Stacey Durgin
- Aitkin County Good Foods Collaborative PowerPoint handout from Stacey Durgin