

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 5-19-14

Via: Roxy Traxler, Interim County Administrator

From: Roxy Traxler, Interim County Administrator

Title of Item:

Toward Zero Deaths

Requested Meeting Date: 5-27-14 Estimated Presentation Time: 10 minutes

Presenter: Roxy Traxler, Interim County Administrator and Kirk Peysar, County Auditor

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion with possible action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

From: J. Mark Wedel [<mailto:jmarkwedel@yahoo.com>]
Sent: Wednesday, May 14, 2014 2:13 PM
To: roxy.traxler@co.aitkin.mn.us; Sue Bingham
Cc: Dwyer, Joseph (DPS)
Subject: May 27 agenda item

Would you place TZD Resolution (Lt. Joe Dwyer, Minnesota State Patrol) on the agenda -- preferably right after Consent Agenda -- this is a resolution supporting the Aitkin County Towards Zero Death Coalition -- I'll get you more information and a sample resolution closer to the date - Thanks !! Mark

Sue Bingham

From: Kirk Peysar [kpeysar@co.aitkin.mn.us]
Sent: Monday, May 19, 2014 12:58 PM
To: 'J. Mark Wedel'
Cc: roxy.traxler@co.aitkin.mn.us; 'Sue Bingham'
Subject: RE: TZD COALITION

Mark,

We can take care of the fiscal agent piece for TZD. Heidi indicated a resolution of support was upcoming, so it makes sense to also add accepting the fiscal agent piece there so its acknowledged by the County Board. Yes, I could speak to the fiscal agent piece when it comes up.

Thanks, Kirk

From: J. Mark Wedel [<mailto:jmarkwedel@yahoo.com>]
Sent: Monday, May 19, 2014 11:30 AM
To: Kirk Peysar
Cc: roxy.traxler@co.aitkin.mn.us; Sue Bingham
Subject: TZD COALITION

Hi Kirk -- Heidi Lenk mention she talked with you regarding Aitkin County acting as the TZD Coalition fiscal agent -- sounded like you were OK with it ?????

We have another agenda item pertaining to TZD (a resolution of support) -- perhaps we can bunch the 2 items together -- would you want to speak to the fiscal agent item ??? Thanks !! Mark

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED May 27, 2014

By Commissioner: xx

052714-0xx

Support Toward Zero Deaths Coalition

BE IT RESOLVED, that the Aitkin County Board supports the Toward Zero Deaths Coalition.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)**

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 27th day of May A.D., 2014, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 27th day of May A.D., 2014

KIRK PEYSAR, County Auditor

BY _____, Deputy

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED May 27, 2014

By Commissioner: xx

052714-0xx

TZD Fiscal Agent Agreement

BE IT RESOLVED, that Toward Zero Deaths enter into a grant agreement with the Minnesota Department of Public Safety, for traffic safety projects during the period from October 1, 2014 through September 30, 2015.

BE IT ALSO RESOLVED, that Kirk Peysar, Aitkin County Auditor, is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of Toward Zero Deaths and to be the fiscal agent and administer the grant.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 27th day of May A.D., 2014, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 27th day of May A.D., 2014

KIRK PEYSAR, County Auditor

BY _____, Deputy