

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS May 13, 2014 – BOARD AGENDA

- 9:00 1) J. Mark Wedel, County Board Chairperson
- A) Call to Order
 - B) Pledge of Allegiance
 - C) Board of Commissioners Meeting Procedure
 - D) Approval of Agenda
 - E) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) Correspondence File April 22, 2014 – May 13, 2014
 - B) Approve 4/22/14 County Board Minutes
 - C) Approve Annual Brat Sale – Persian Gulf Support Group
 - D) Information Only – Bike to Work Day
 - E) Approve April Manual Warrants
 - F) Approve 3.2 Malt Liquor License – Sherwood Forest
 - G) Approve Temporary On Sale Wine License – Sherwood Forest
 - H) Approve Temporary Consumption & Display Permit – Sherwood Forest
 - I) Set Date for Public Meeting – Classification of County Tax-Forfeited Lands
 - J) Adopt Updated Aitkin County Guidelines and Procedures for Minnesota Government Data Practices Act
 - K) Set Date for Public Hearing - Adopt Countywide Fee Schedule
 - L) Adopt Resolution – Form LG220 Evergreen PAC A.T.V Club
 - M) Adopt Resolution – Snowmobile/Ski Trail Funding
- 9:05 3) Roxy Traxler, Interim County Administrator
- A) High Water Plan - Gordon Prickett, Aitkin County Rivers and Lakes Association
- 9:20 4) John Welle, County Engineer
- A) County Ditch 4/38 Partial Abandonment Petition
- 9:45 5) Roxy Traxler, Interim County Administrator
- A) Approve Personnel Committee Recommendation
 - 1. Adopt Updated Job Descriptions and Classification List
 - B) Approve Personnel Committee Recommendations
 - 1. Amend County Administrator Job Description
 - 2. Create 2 Case Aide Positions and Eliminate 2 Corresponding Office Support Specialist Positions
 - 3. Amend Non-Union Part-time Employee Benefit Accrual
 - C) Adopt Resolution – McGregor Airport Joint Airport Zoning Board

- D) Approve Motor Pool Vehicle Purchase
- E) Discussion – Shared Assessor Concept Update
- F) Discussion - Board Agenda Policy

11:15 6) Board Discussion
 Mark Wedel – Historical Society, Aitkin Airport, Personnel, Facilities
 Laurie Westerlund – HRA-Aitkin, Park Board, H&HS, CJI
 Don Niemi – Economic Development
 Brian Napstad – JCNRB, Facilities
 Anne Marcotte – Economic Development, Personnel, H&HS

12:00 Lunch

1:00 7) Dave Unmacht, Springsted Inc.
 A) County Administrator Selection Process – Interviews

| Tuesday, May 13, 2014 | | | |
|------------------------------|-------------------------|--|--|
| Candidate | County Board | Department Heads | |
| Briefing | 1:00 – 1:30 p.m. | County Board and Department Heads | |
| Nathan Burkett | 1:30 – 2:30 p.m. | 2:30 – 3:30 p.m. | |
| Jeff Cadwell | 2:30 – 3:30 p.m. | 3:30 – 4:30 p.m. | |
| Greg Pruszinske | 3:30 – 4:30 p.m. | 1:30 – 2:30 p.m. | |
| Discussion | 4:30 – 5:30 p.m. | County Board and Department Heads | |

5:30 Adjourn