

AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
February 25, 2014

I. Attendance

The Aitkin County Board of Commissioners met this 25th day of February, 2014, at 9:02 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: Interim County Administrator Roxy Traxler; H&HS Director Tom Burke; H&HS Staff Members Eileen Foss, Income Maintenance Supervisor; Sue Tange, Social Service Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Roberta Elvecrog, and Jim Carlson, H&HS Advisory Committee Members; Bob Harwarth, Citizen; Brenda Butterfield, H&HS Staff member/AFSCME President; and Nanci Sauerbrei, Aitkin Independent Age.

II. Approval of Health & Human Services Board Agenda

Motion by Commissioner Napstad, seconded by Commissioner Niemi, and carried; the vote was to approve the Agenda as mailed/posted.

III. Review January 28, 2014 Health & Human Service Board Minutes

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte, and carried, the vote was to approve the January 28, 2014, Health & Human Services Board Meeting Minutes.

IV. Review Bills

Motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried, the vote was to approve the Bills as presented this date.

V. General/Miscellaneous Information

A. Nothing added at this meeting

VI. FYI:

A. Northeast Healthcare Preparedness Coalition (NHPC) Participation Agreement

B. Vulnerable Adult Maltreatment Reports Letter/E-Mail – Reviewed this item & questions were answered. Additional information requested includes a report as to how many VA cases are handled per year, along with a definition of VA explaining the various types of VA situations.

C. Local Recertification Process/Application – Nystroms/Family Support Services, Inc. (FSSI is the sister company to Nystroms.)

VII. Contracts:

A. HCBS Waiver/AC Service Purchase Agreements between Aitkin County Health & Human Services and:

- 1. Activstyle Medical Supply, Minneapolis – 1/1/14 – 12/31/16**
- 2. APA Medical Equipment Co., Minneapolis – 1/1/14 – 12/31/16**
- 3. Aitkin Medical Supply, Aitkin – 1/1/14 – 12/31/17**
- 4. Brainerd Medical Supply, Brainerd – 1/1/14 – 12/31/17**
- 5. Essentia Health Medical Equipment, Duluth – 1/1/14 – 12/31/16**
- 6. Globe Drug & Medical Equipment, Grand Rapids – 1/1/14 - 12/31/16**
- 7. Home Medical Products & Services, Hurley, WI – 1/1/14 – 12/31/16**
- 8. Lake Superior Medical Equipment, Duluth – 1/1/14 – 12/31/16**
- 9. United Seating & Mobility (dba Numotion), Grand Rapids – 1/1/14-12/31/17**
- 10. PAL Medical System, Grand Rapids – 1/1/14 – 12/31/17**
- 11. Lifeline System (Phillips Lifeline), Framingham, MA– 1/1/14–12/31/15**

Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried, the vote was to approve the HCBS Waiver/AC Service Purchase Agreements between Aitkin County Health & Human Services and:

1. *Activstyle Medical Supply, Minneapolis – 1/1/14 – 12/31/16*
2. *APA Medical Equipment Co., Minneapolis – 1/1/14 – 12/31/16*
3. *Aitkin Medical Supply, Aitkin – 1/1/14 – 12/31/17*
4. *Brainerd Medical Supply, Brainerd – 1/1/14 – 12/31/17*
5. *Essentia Health Medical Equipment, Duluth – 1/1/14 – 12/31/16*
6. *Globe Drug & Medical Equipment, Grand Rapids – 1/1/14 - 12/31/16*
7. *Home Medical Products & Services, Hurley, WI – 1/1/14 – 12/31/16*
8. *Lake Superior Medical Equipment, Duluth – 1/1/14 – 12/31/16*
9. *United Seating & Mobility (dba Numotion), Grand Rapids – 1/1/14-12/31/17*
10. *PAL Medical System, Grand Rapids – 1/1/14 – 12/31/17*
11. *Lifeline System (Phillips Lifeline), Framingham, MA– 1/1/14–12/31/15*

VIII. Administrative Reports:

- A. Financial & Transportation Reports** were reviewed and Tom Burke noted all is going well.

IX. Committee Reports from Commissioners

- A.** H&HS Advisory Committee – Commissioners Westerlund and/or Marcotte Meeting updates from Committee Members: Jim Carlson & Katie Nelson Draft minutes of the February 5, 2014 meeting. Jim Carlson reviewed a handout of the Operation Christmas program for 2013. He also noted the Advisory Committee will be setting goals and the Committee will serve the McGregor Community Meal on March 19th.
- B.** AEOA Committee Updates- Commissioner Niemi gave an overview of his first meeting on the committee noting there are 340 full & part-time staff in Virginia and they serve seven counties which is approximately 18,000 square miles. AEOA originated in 1965 as a non-profit to provide basic services to low-income families with a focus on housing rehabilitation/weatherization.
- C.** NEMOJT Committee Updates – Commissioner Napstad noted there has not been a meeting since his last report to the Board.
- D.** CJI (Children’s Justice Initiative) – Commissioner Westerlund was unable to attend. Sue Tange noted the judge makes the agenda and they discussed various topics.
- E.** Health Report – Commissioner Marcotte referred to the Health Report that came out for the State of Minnesota and asked for an updated report from H&HS for Aitkin County.

X. Break at 10:02 a.m. for 15 minutes

Next Meeting – March 25, 2014