

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS March 25, 2014 – BOARD AGENDA

- 9:00 1) J. Mark Wedel, County Board Chairperson
- A) Call to Order
 - B) Pledge of Allegiance
 - C) Board of Commissioners Meeting Procedure
 - D) Approval of Agenda
- 9:05 E) Health & Human Services (see separate HHS agenda)
- 10:00 Break
- 10:10 F) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) Correspondence File March 11, 2014 – March 24, 2014
 - B) Approve 3/11/14 County Board Minutes
 - C) Approve 2015 Fire Protection Contract with the City of Hill City
 - D) Approve Tobacco Licenses
 - E) Approve Affidavit of Lost Warrant – Health & Human Services
 - F) Approve Auditor Warrants – February Sales & Use Tax
 - G) Approve Commissioner Warrants
 - H) Approve Resolutions (2):
 - 1. Transfer of Tax-Forfeited Funds MN Statute 282.08
 - 2. Transfer of Tax-Forfeited Funds MN Statute 282.09
 - I) Approve Canceling Delinquent Contract-for-Deeds
 - J) Approve Facilities Committee Recommendation
 - K) Approve Resolution – Final Contract Payment - Contract 20123
 - L) Approve Hwy. Dept. Equipment Purchase – Pothole Patch Trailer
 - M) Accept \$250 STS Donation – Logan Township
- 3) Board Discussion
- Mark Wedel – CMCC, Historical Society, TZD, EDA, ACWPTF
 - Laurie Westerlund – MLLWMG, CMCC, Community Meal McGregor, H&HS Advisory, HRA, DAC, SCHAC
 - Don Niemi – ARDC
 - Brian Napstad – NEMOJET, MAC, Enbridge
 - Anne Marcotte – AMC, Economic Development

Note: Board will pause Board Discussion for 10:30 MnDot Presentation

**10:30 4) John Welle, County Engineer
A) MnDot Presentation**

11:00 Board Discussion resumes

11:45 Adjourn

AITKIN COUNTY BOARD

March 11, 2014

<p>The Aitkin County Board of Commissioners met this 11th day of March, 2014 at 9:01 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, and Brian Napstad. Commissioner Anne Marcotte was absent. Interim County Administrator Roxy Traxler, and Administrative Assistant Sue Bingham were also present.</p>	<p>CALL TO ORDER</p>
<p>Chairperson J. Mark Wedel closed the meeting at 9:01 a.m. under MN Statute 13D.03 Subd. 1(b) Labor Negotiations.</p>	<p>CLOSED SESSION</p>
<p>Chairperson J. Mark Wedel reopened the meeting at 10:06 a.m.</p>	<p>OPEN MEETING</p>
<p>Break: 10:06 a.m. to 10:16 a.m.</p>	<p>BREAK</p>
<p>Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried (4-0 Marcotte absent), all members voting yes to approve the amended March 11, 2014 agenda. (Item 6.5) Public Safety Request, was added.</p>	<p>APPROVED AGENDA</p>
<p>Jane VanderMey asked the Board for help resolving flooding issues on her property.</p>	<p>PUBLIC COMMENT</p>
<p>Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried (4-0), all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: February 25, 2014 – March 10, 2014; B) Approve County Board Minutes: February 25, 2014; C) Approve Commissioner Warrants: General Fund \$58,054.04, Road & Bridge \$95,374.75, Health & Human Services \$2,976.10, State \$180.00, Trust \$16,896.36, Forest Development \$899.24, Long Lake Conservation Center \$18,456.86, Parks \$55,482.40 for a total of \$248,319.75; D) Approve Auditor Warrants – Town Road Allotment Gas Tax: Road & Bridge \$340,030.80; E) Approve February Manual Warrants: General Fund \$41,765.81, Road & Bridge \$13,112.81, Health & Human Services \$9,184.92, State \$22,159.16, Trust \$-767.82, Forest Development \$262.48, Agency \$147,239.00, Taxes & Penalties \$4,916.79, Long Lake Conservation Center \$2,801.64, Parks \$28.78 for a total of \$240,703.57; F) Approve Fire Protection Contract with City of Palisade; G) Approve 2013 Audit Engagement Letter; H) Approve Affidavit of Lost Warrant – Health & Human Services: Lisa Wesaw, Warrant #90727 - \$350.00; I) Approve Vehicle Purchase – Sheriff’s Dept.; J) Approve Springsted Contract; K) Approve Certificate of Support – City of Aitkin</p>	<p>CONSENT AGENDA</p>
<p>Under the consent agenda, motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried (4-0), all members voting yes to approve Sheriff’s Department purchase of one (1) 2014 Ford Interceptor Police Package SUV from Aitkin Motors for \$27,729.00, and three (3) 2014 Chevrolet Impalas from Ranger GM for \$20,730.20 each, for a total combined cost of \$89,919.60.</p>	<p>PURCHASE FOUR (4) POLICE VEHICLES</p>
<p>Under the consent agenda, motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried (4-0), all members voting yes to approve Springsted contract for executive recruitment services, not to exceed \$14,000.00, as accepted at the January 28th County Board meeting.</p>	<p>SPRINGSTED CONTRACT</p>

Under the consent agenda, motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried (4-0), all members voting yes to authorize signature on Certificate of Support for City of Aitkin’s library expansion project and request for financial assistance with the USDA Rural Development. No financial support is required from Aitkin County.

CERTIFICATE OF SUPPORT – CITY OF AITKIN

Sheriff Scott Turner gave a Power Point presentation to the Board, giving an overview of all areas of service that fall within the Sheriff’s Office.

SHERIFF’S OFFICE OVERVIEW

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried (4-0), all members voting yes to approve quote of \$37,270.85 from Viking Acoustical Furniture for Dispatch Workstation, using dedicated 911 funds.

DISPATCH WORKSTATION

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried (4-0), all members voting yes to approve quote of \$23,495.00 from Granite Electronics for bi-directional amplifier in the McGregor School. This will be funded using dedicated ARMER funds.

MCGREGOR SCHOOL BDA

Motion for a resolution by Commissioner Niemi, seconded by Commissioner Napstad and carried (4-0), all members voting yes to approve resolution – Liquor License Glen Store & Grill:

BE IT RESOLVED, the Aitkin County Board of Commissioners agree to approve the following liquor license for a period ending December 31, 2014:

RESOLUTION 031114-018 LIQUOR LICENSE GLEN STORE & GRILL

“ON” and “SUNDAY” Sale:

Grill of Glen Inc., d/b/a **The Glen Store & Grill** – Malmo Township
This establishment has an address of 31993 280th Street, Aitkin, MN 5643

Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried (4-0), all members voting yes to approve resolution – JCNRB Resolution for \$300,000:

WHEREAS, Consolidated Conservation area lands provide diverse conservation, agricultural and infrastructure values for Minnesota and are critical assets for the economic stability of the state, and

RESOLUTION 031114-019 JCNRB RESOLUTION FOR \$300,000

WHEREAS, Counties, through their Ditch Authority, have responsibility to maintain ditch systems as well as assure financial viability of such ditch systems through assessments to all owners on the ditch system, and

WHEREAS, legislative annual appropriation of \$300,000, passed during the 2013 session is intended to pay for ditch assessments for DNR administered land in the Consolidated Conservation Area.

NOW THEREFORE, BE IT RESOLVED, Counties containing Consolidated Conservation

AITKIN COUNTY BOARD

March 11, 2014

area lands hereby agree to a formula that provides a share of the \$300,000 payment as defined here: individual county assessment divided by the aggregate assessment of all involved counties, times \$300,000.

BE IT FURTHER RESOLVED, each county agrees to submit DNR Ditch Assessments for lands in the Consolidated Conservation Area, and only in the Consolidated Conservation Area, to the Joint Powers Board for compilation and dissemination to the Department of Natural Resources on an annual basis, to be used for calculation and payment of each county's proportionate share.

BE IT FURTHER RESOLVED, Counties will settle the total payment received from the state to the ditches in the same proportion as the aggregate assessment of each ditch was to the DNR Con Con ditch assessment total. Counties will consider all current year State of Minnesota payments on said Con Con ditches completed upon receipt of the payment.

Roxy Traxler, Interim County Administrator updated the Board on the County Administrator search process. Dave Unmacht, Sr. Vice President Springsted will be on-site for the April 8th County Board meeting to present candidate resumes and to discuss the interview process.

Roxy Traxler, Interim County Administrator and the Board discussed special projects and tasks.

Commissioner Wedel presented a letter to the Board from Gene Pagels, Aitkin resident, asking for Board support to consider making the intersection of Highway 169 and 47 a four way stop. No action was taken.

The Board reported on the following:

Commissioner Brian Napstad

- **AMC**
- **MHB**

Commissioner Don Niemi

- **AMC**
- **Town Mtg. with Joe Radinovich**
- **ECRL**

Commissioner Laurie Westerlund

- **AMC**
- **Mille Lacs Fisheries Input Group**
- **Park Board**

Commissioner Mark Wedel

- **Airport**
- **Historical Society**

**COUNTY
ADMINISTRATOR
HIRING UPDATE**

**INTERIM COUNTY
ADMINISTRATOR
PROJECTS**

**PUBLIC SAFETY
REQUEST**

**BOARD
DISCUSSION**

- EDA

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried (4-0), all members voting yes to adjourn the meeting at 12:43 p.m. until Tuesday, March 25, 2014 at 9:00 a.m.

ADJOURN

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Roxy Traxler, Interim County Administrator

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: March 12, 2014

Via: Roxy Traxler, Interim County Administrator

From: Kirk Peysar, County Auditor

Title of Item:

Unorganized Town Fire Protection Contract with the City of Hill City

Requested Meeting Date: March 25 Estimated Presentation Time: n/a

Presenter: n/a

Type of Action Requested (check all that apply)

- For info only, no action requested
- Approve under Consent Agenda
- For discussion with possible action
- Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: 04-422.5001
- Expenditure line account # for this item is: 04-422-6801

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

Kirk Peysar
Aitkin County Auditor
209 Second Street Northwest Room 202
Aitkin, Minnesota 56431
218.927.7354

March 12, 2014

To: Board of Commissioners

From: Kirk Peysar, County Auditor

Re: 2015 Fire Protection contract with the City of Hill City

The City of Hill City has submitted a renewal contract to provide fire protection to the 3 neighboring unorganized townships. The allocation of fire protection costs are as follows: 52-25 \$1,858.03; 52-27 \$2,440.94, and 51-27 \$965.45.

Request to authorize signatures to the 2015 Fire Protection contract with the City of Hill City for the unorganized townships.

AGREEMENT FOR FIRE SERVICE

This Agreement, made and entered into this ____ day of _____, 20____, between the City of Hill City Fire Department, hereinafter called the City of Hill City and the township of 52-25 (Quadua), hereinafter called the "Town".

1. The City of Hill City agrees to furnish fire protection to all properties within the Town for this contract and under the conditions herein provided.
2. In providing said fire protection service, the City of Hill City agrees as follows:
 - A. To make reasonable efforts to respond to all fire calls in the Town.
 - B. To provide and keep in good operating condition fire fighting equipment adequate to provide such fire protection service.
 - C. It is contemplated that the City of Hill City will provide similar fire protection service in several towns in Aitkin and Itasca County. If two or more calls are received, the City will answer them in the order in which they are received.
 - D. Road and weather conditions must be such that the fire call can be made with reasonable safety to the firemen and equipment. The decision of the City, whether the fire run can be made with reasonable safety to the firemen and equipment, shall be final.
 - E. The City shall not be liable to the Town for the loss or damage of any kind whatever resulting from any failure to furnish or any delay in furnishing firemen or fire equipment, or from any failure to prevent, control, or extinguish fire whether such loss or damage is caused by the negligence of the employees of the City or otherwise.
3. For the services contracted, the Town shall pay into the City Fire Account its fair share annually. The City shall pay into the City Fire Account its fair share annually. The City shall annually determine the fair share cost of fire service, and notify the Township of that amount before its annual meeting. Your fair share cost of fire service for this service contract is \$ 1,858.03 Payments can be made at the discretion of the Town as long as the total fair share amount is paid each year.
4. The Town shall annually, during the term of this contract, make a tax levy which has been authorized by the town electors for the purpose of providing their fair share of the costs of operating this fire protection service. This levy shall be

reviewed each year and any changes made as certified by the City, who shall file a detailed budget account of the costs of providing such service.

5. This contract shall run from its date for a term on one (1) year, unless earlier terminated by written notice of either party given by mail three (3) months prior to any anniversary date of this contract.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this _____ day of _____.

CITY OF HILL CITY.

By: _____
Mayor

ATTEST:

City Clerk

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this ____ day of _____, 20____.

TOWN OF _____

By: _____
Chairman of Town Board

ATTEST:

Town Clerk

AGREEMENT FOR FIRE SERVICE

This Agreement, made and entered into this _____ day of _____, 20____, between the City of Hill City Fire Department, hereinafter called the City of Hill City and the township of 52-27 (SL), hereinafter called the "Town".

1. The City of Hill City agrees to furnish fire protection to all properties within the Town for this contract and under the conditions herein provided.
2. In providing said fire protection service, the City of Hill City agrees as follows:
 - A. To make reasonable efforts to respond to all fire calls in the Town.
 - B. To provide and keep in good operating condition fire fighting equipment adequate to provide such fire protection service.
 - C. It is contemplated that the City of Hill City will provide similar fire protection service in several towns in Aitkin and Itasca County. If two or more calls are received, the City will answer them in the order in which they are received.
 - D. Road and weather conditions must be such that the fire call can be made with reasonable safety to the firemen and equipment. The decision of the City, whether the fire run can be made with reasonable safety to the firemen and equipment, shall be final.
 - E. The City shall not be liable to the Town for the loss or damage of any kind whatever resulting from any failure to furnish or any delay in furnishing firemen or fire equipment, or from any failure to prevent, control, or extinguish fire whether such loss or damage is caused by the negligence of the employees of the City or otherwise.
3. For the services contracted, the Town shall pay into the City Fire Account its fair share annually. The City shall pay into the City Fire Account its fair share annually. The City shall annually determine the fair share cost of fire service, and notify the Township of that amount before its annual meeting. Your fair share cost of fire service for this service contract is \$ 2,440.94. Payments can be made at the discretion of the Town as long as the total fair share amount is paid each year.
4. The Town shall annually, during the term of this contract, make a tax levy which has been authorized by the town electors for the purpose of providing their fair share of the costs of operating this fire protection service. This levy shall be

reviewed each year and any changes made as certified by the City, who shall file a detailed budget account of the costs of providing such service.

5. This contract shall run from its date for a term on one (1) year, unless earlier terminated by written notice of either party given by mail three (3) months prior to any anniversary date of this contract.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this _____ day of _____.

CITY OF HILL CITY

By: _____
Mayor

ATTEST:

City Clerk

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this _____ day of _____, 20_____.

TOWN OF _____

By: _____
Chairman of Town Board

ATTEST:

Town Clerk

AGREEMENT FOR FIRE SERVICE

This Agreement, made and entered into this _____ day of _____, 20____, between the City of Hill City Fire Department, hereinafter called the City of Hill City and the township of 51-27 (DeMay), hereinafter called the "Town".

1. The City of Hill City agrees to furnish fire protection to all properties within the Town for this contract and under the conditions herein provided.
2. In providing said fire protection service, the City of Hill City agrees as follows:
 - A. To make reasonable efforts to respond to all fire calls in the Town.
 - B. To provide and keep in good operating condition fire fighting equipment adequate to provide such fire protection service.
 - C. It is contemplated that the City of Hill City will provide similar fire protection service in several towns in Aitkin and Itasca County. If two or more calls are received, the City will answer them in the order in which they are received.
 - D. Road and weather conditions must be such that the fire call can be made with reasonable safety to the firemen and equipment. The decision of the City, whether the fire run can be made with reasonable safety to the firemen and equipment, shall be final.
 - E. The City shall not be liable to the Town for the loss or damage of any kind whatever resulting from any failure to furnish or any delay in furnishing firemen or fire equipment, or from any failure to prevent, control, or extinguish fire whether such loss or damage is caused by the negligence of the employees of the City or otherwise.
3. For the services contracted, the Town shall pay into the City Fire Account its fair share annually. The City shall pay into the City Fire Account its fair share annually. The City shall annually determine the fair share cost of fire service, and notify the Township of that amount before its annual meeting. Your fair share cost of fire service for this service contract is \$ 965,45 . Payments can be made at the discretion of the Town as long as the total fair share amount is paid each year.
4. The Town shall annually, during the term of this contract, make a tax levy which has been authorized by the town electors for the purpose of providing their fair share of the costs of operating this fire protection service. This levy shall be

reviewed each year and any changes made as certified by the City, who shall file a detailed budget account of the costs of providing such service.

5. This contract shall run from its date for a term on one (1) year, unless earlier terminated by written notice of either party given by mail three (3) months prior to any anniversary date of this contract.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this _____ day of _____.

CITY OF HILL CITY

By: _____
Mayor

ATTEST:

City Clerk

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this _____ day of _____, 20_____.

TOWN OF _____

By: _____
Chairman of Town Board

ATTEST:

Town Clerk

	POPULATION	2011	2012	2013	3 YR AVE	TAX	TC %	POP+CALLS+TC/3
	POPULATION %	CALLS	CALLS	CALLS	CALLS %	CAPACITY		
HILL CITY	633	3	6	6	35.71%	\$290,559	15.56%	28.65%
HILL LAKE	430	4	1	3	19.05%	\$514,166	27.53%	23.38%
MACVILLE	206	0	5	5	23.81%	\$164,029	8.78%	14.62%
SPANG	264	0	2	0	4.76%	\$377,290	20.21%	13.14%
WILDWOOD	193	0	3	0	7.14%	\$316,110	16.93%	11.55%
52-25 (QUADNA)	50	0	1	0	2.38%	\$75,724	4.06%	3.06%
52-27 (SL)	25	0	2	1	7.14%	\$66,038	3.54%	4.02%
51-27 (LEMAY)	25	0	0	0	0%	\$63,256	3.39%	1.59%
TOTALS	1826	7	20	15	100%	\$1,867,172	100%	100%

\$60,720

AMOUNT OWED FOR 2014

HILL CITY	\$17,396.28
HILL LAKE	\$14,196.34
MACVILLE	\$8,877.26
SPANG	\$7,978.61
WILDWOOD	\$7,013.16
52-25 (QUADNA)	\$1,858.03
52-27 (SL)	\$2,440.94
51-27 (LEMAY)	\$965.45
TOTALS	\$60,726.07

Shovel Lake

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: February 13, 2014

Via: Roxy Traxler, Interim County Administrator

From: Sally M. Huhta

Title of Item:
Tobacco Licenses

Requested Meeting Date: March 25, 2014 Estimated Presentation Time: N/A

Presenter: _____

Type of Action Requested (check all that apply)

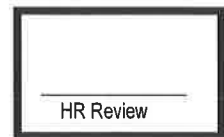
- For info only, no action requested Approve under Consent Agenda
- For discussion with possible action Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Proposed Motion

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

Motion by Commissioner x, seconded by Commissioner x and carried, all members voting yes to approve the following **Applications for License to Sell Tobacco Products** for the period **ending March 31, 2015**:

- # 01 Bann's Bar & Café, Inc., d/b/a **Banns Bar & Cafe** – Shamrock Township
- # 02 Barnacles Resort of MN Inc., d/b/a **Barnacles** – Wealthwood Township
- # 03 Cuddler Enterprises, Inc., d/b/a **Big Sand Bar** – Workman Township
- # 04 Zorbaz of Big Sandy Lake, Inc., d/b/a **Big Zandy Zorbaz** – Shamrock Township
- # 05 MacDonald Enterprises of Malmo, Inc., d/b/a **Castaway's Resort** – Lakeside Township
- # 07 ML Gas, Inc., d/b/a **East Lake Convenience Store** – Spalding Township
- # 08 DAM of Aitkin Lakes, Inc., d/b/a **Farm Island Store** – Farm Island Township
- # 09 N5 Corporation, d/b/a **Fisherman's Bay** – Workman Township
- # 10 Grill of Glen Inc., d/b/a **The Glen Store & Grill Inc.** – Malmo Township
- # 11 Harry Ray Hilton, d/b/a **Harry's Midtown Liquor** – City of Hill City
- # 12 K.L. Gulbraa, Inc., d/b/a **Hill City Liquor** – City of Hill City
- # 13 Rips HLI, Inc., d/b/a **Horseshoe Lake Inn** – Shamrock Township
- # 14 Almar Holdings, LLC, d/b/a **The Junction** – Hazelton Township
- # 15 MacDonald Ent. of Aitkin, Inc., d/b/a **The Landing** – Aitkin Township
- # 16 Lazy Timber Enterprises, LLC, d/b/a **Malmo Market** – Malmo Township
- # 17 James R. Miller, d/b/a **Mark's Bar** – City of McGregor
- # 18 Dickies on Mille Lacs Lake LLC, d/b/a **McGrath Bar & Cafe** – Williams Township
- # 19 K & J C-Stores, Inc., d/b/a **McGregor Holiday Station Store #3574** – City of McGregor
- # 20 Rasley Oil Co., d/b/a **McGregor Oil** – City of McGregor
- # 21 Big Sandy Golf, Inc., d/b/a **Minnesota National Golf Course** – Workman Township
- # 22 Lori Michelle Olson, d/b/a **Olson's Mississippi Landing** – Ball Bluff Township
- # 23 Bodway Properties, Inc., d/b/a **Prairie River Retreat** – Shamrock Township
- # 24 Kulifaj Resorts, d/b/a **Red Door Resort** – Wealthwood Township
- # 25 Klennert Stores, Inc., d/b/a **Roadside Market** – City of Hill City
- # 26 Sather's Gateway, Inc., d/b/a **Sather's Store** – Shamrock Township
- # 27 Klennert Stores, Inc., d/b/a **Sunny's** – City of Hill City
- # 28 TJ's Liquor, Inc., d/b/a **TJ's Liquor** – Malmo Township
- # 29 Mark Kenneth Ukura, d/b/a **Ukura's Big Dollar** – Jevne Township
- # 30 Westerlund Inc., d/b/a **Westerlund Cenex** – Malmo Township
- # 31 Jacque Saari, d/b/a **Whispering Pines** – Shamrock Township
- # 32 Minnewawa Partners, LLC, d/b/a **Willey's Sport Shop** – Shamrock Township

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 03/05/14

Via: Roxy Traxler, Interim County Administrator

From: Roxy Traxler, Interim County Administrator

Title of Item:

Affidavit of Lost Warrant

Requested Meeting Date: 03/25/14 Estimated Presentation Time: _____

Presenter: _____

Type of Action Requested (check all that apply)

- For info only, no action requested Approve under Consent Agenda
- For discussion only with possible future action Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale Other (please list) request for reissuance
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: 05-420-650-4400-6022

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Affidavit

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

STATE OF MINNESOTA,)

) ss.

County of Aitkin) Justin Insley

Being duly sworn, on oath says; that he is the owner of a certain Warrant

Dated the 28th day of February 2014, Numbered 100182

Issued by Aitkin County Health and Human Services to

Justin Insley in the sum of

\$ 429.90, has been LOST in the manner following, to-wit:

(“Lost” or “Destroyed”)

The check has been lost after picking the check up in person from the agency.

and that he makes this affidavit for the purpose of having a duplicate thereof issued to him according to law; and to that end herewith files his indemnifying bond, with sureties to be approved, in a sum equal to double the amount of said WARRANT

Client Signature* Justin Insley *

Subscribed and sworn to before me this 5th day of February, 2014.

Sara Math

Notary Public Aitkin County, Minnesota

My Commission Expires 1-31-2015



2F

DKB1
3/12/14 2:05PM

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

February Sales + Use Tax

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
3/12/14 2:05PM
1 General Fund

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
40	DEPT		Auditor		
	89991 Bremer Bank				
1	01-040-000-0000-5840		0.22 Receipt Nbr 1052 02/05/2014		Misc Receipts
2	01-040-021-0000-5840		2.22 Receipt Nbr 912 02/03/2014		Misc Receipts
3	01-040-021-0000-5840		1.90 Receipt Nbr 914 02/10/2014		Misc Receipts
4	01-040-021-0000-5840		2.54 Receipt Nbr 917 02/24/2014		Misc Receipts
34	01-040-000-0000-6405		1.00 Feb. sales tax adjustment		Office & Computer Supplies
	89991 Bremer Bank		7.88	5 Transactions	
40	DEPT Total:		7.88 Auditor	1 Vendors	5 Transactions
42	DEPT		Treasurer		
	89991 Bremer Bank				
5	01-042-000-0000-5840		0.13 Receipt Nbr 3273 02/10/2014		Misc Receipts
	89991 Bremer Bank		0.13	1 Transactions	
42	DEPT Total:		0.13 Treasurer	1 Vendors	1 Transactions
44	DEPT		Central Services		
	89991 Bremer Bank				
6	01-044-000-0000-5840		0.45 Receipt Nbr 735 02/03/2014		Misc Receipts
7	01-044-000-0000-5840		0.05 Receipt Nbr 735 02/03/2014		Misc Receipts
8	01-044-000-0000-5840		0.06 Receipt Nbr 735 02/03/2014		Misc Receipts
9	01-044-000-0000-5840		0.01 Receipt Nbr 735 02/03/2014		Misc Receipts
10	01-044-000-0000-5840		0.02 Receipt Nbr 735 02/03/2014		Misc Receipts
	89991 Bremer Bank		0.59	5 Transactions	
44	DEPT Total:		0.59 Central Services	1 Vendors	5 Transactions
49	DEPT		Information Technologies		
	89991 Bremer Bank				
11	01-049-000-0000-5525		11.55 Receipt Nbr 554 02/11/2014		Label & Listing Sales
	89991 Bremer Bank		11.55	1 Transactions	
49	DEPT Total:		11.55 Information Technologies	1 Vendors	1 Transactions
90	DEPT		Attorney		

DKB1
 3/12/14 2:05PM
 1 General Fund

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
		<u>Amount</u>			
	89991 Bremer Bank				
12	01-090-000-0000-5840	0.64	Receipt Nbr 1374 02/06/2014		Misc Receipts
13	01-090-000-0000-5840	0.02	Receipt Nbr 1376 02/10/2014		Misc Receipts
14	01-090-000-0000-5840	0.64	Receipt Nbr 1382 02/20/2014		Misc Receipts
15	01-090-000-0000-5840	1.93	Receipt Nbr 1383 02/21/2014		Misc Receipts
	89991 Bremer Bank	3.23		4 Transactions	
90	DEPT Total:	3.23	Attorney	1 Vendors	4 Transactions
100	DEPT		Recorder		
	89991 Bremer Bank				
30	01-100-000-0000-6311	114.80	Feb. sales tax on copies		Sales Tax
31	01-100-000-0000-6312	0.20	sales tax adjustment		Sales Tax Adjustment
	89991 Bremer Bank	115.00		2 Transactions	
100	DEPT Total:	115.00	Recorder	1 Vendors	2 Transactions
120	DEPT		Service Officer		
	89991 Bremer Bank				
16	01-120-000-0000-5840	0.06	Receipt Nbr 257 02/07/2014		Misc Receipts & Donations For Van Equip
	89991 Bremer Bank	0.06		1 Transactions	
120	DEPT Total:	0.06	Service Officer	1 Vendors	1 Transactions
122	DEPT		Planning & Zoning		
	89991 Bremer Bank				
17	01-122-000-0000-5840	1.61	Receipt Nbr 1288 02/14/2014		Misc Receipts
	89991 Bremer Bank	1.61		1 Transactions	
122	DEPT Total:	1.61	Planning & Zoning	1 Vendors	1 Transactions
252	DEPT		Corrections		
	89991 Bremer Bank				
18	01-252-252-0000-5872	169.45	Receipt Nbr 2369 02/28/2014		Phone Card Prisoner Welfare(Taxable)
19	01-252-252-0000-5885	17.26	Receipt Nbr 2351 02/11/2014		Commissary Sales Taxable
20	01-252-252-0000-5885	28.32	Receipt Nbr 2369 02/28/2014		Commissary Sales Taxable
	89991 Bremer Bank	215.03		3 Transactions	

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
3/12/14 2:05PM
1 General Fund

<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
252	DEPT Total:		215.03	Corrections	1 Vendors 3 Transactions
1	Fund Total:		355.08	General Fund	23 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
3/12/14 2:05PM
3 Road & Bridge

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT		Undesignated		
89991	Bremer Bank				
21	03-000-000-0000-5855		0.39	Receipt Nbr 750 02/03/2014	Charges- Individuals
22	03-000-000-0000-5855		1.05	Receipt Nbr 755 02/20/2014	Charges- Individuals
23	03-000-000-0000-5855		1.29	Receipt Nbr 755 02/20/2014	Charges- Individuals
24	03-000-000-0000-5855		1.93	Receipt Nbr 761 02/28/2014	Charges- Individuals
89991	Bremer Bank		4.66	4 Transactions	
0	DEPT Total:		4.66	Undesignated	1 Vendors 4 Transactions
303	DEPT		R&B Highway Maintenance		
8410	Bremer Bank				
35	03-303-000-0000-6513		1,649.30	February Diesel Tax	Motor Fuel & Lubricants
8410	Bremer Bank		1,649.30	1 Transactions	
303	DEPT Total:		1,649.30	R&B Highway Maintenance	1 Vendors 1 Transactions
3	Fund Total:		1,653.96	Road & Bridge	5 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
3/12/14 2:05PM
9 State

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT			Undesignated		
	4580 Mn Dept Of Finance					
37	09- 000- 000- 0000- 2022		88.00	February Birth		Birth/Death Surcharges
38	09- 000- 000- 0000- 2022		464.00	February Death		Birth/Death Surcharges
39	09- 000- 000- 0000- 2024		66.00	February Children's		St Share Of Birth Cert.- Children
40	09- 000- 000- 0000- 2031		13.50	February Torrens		Real Estate Assurance (Was 5874 And 627
41	09- 000- 000- 0000- 2036		3,549.00	February State General Fund		Recording Surcharges (Was 5871 & 6281)
42	09- 000- 000- 0000- 2036		220.00	Feb. State Gen Fund Surcharge		Recording Surcharges (Was 5871 & 6281)
	4580 Mn Dept Of Finance		4,400.50		6 Transactions	
	3375 Mn Dept Of Health					
36	09- 000- 000- 0000- 2027		425.00	February State Well		State Well Cert Fees (Was 5097 & 6203)
	3375 Mn Dept Of Health		425.00		1 Transactions	
0	DEPT Total:		4,825.50	Undesignated	2 Vendors	7 Transactions
9	Fund Total:		4,825.50	State		7 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
3/12/14 2:05PM
11 Forest Development

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
925	DEPT		Reforestation		
	89991 Bremer Bank				
32	11- 925- 000- 0000- 6312		sales tax adjustment		Sales Tax Adjustment
33	11- 925- 000- 0000- 6312		Feb. sales tax on maps		Sales Tax Adjustment
	89991 Bremer Bank			2 Transactions	
925	DEPT Total:		Reforestation	1 Vendors	2 Transactions
11	Fund Total:		Forest Development		2 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
3/12/14 2:05PM
19 Long Lake Conservation C

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
			<u>Amount</u>		
521	DEPT				
	89991 Bremer Bank				
25	19- 521- 000- 0000- 5885		63.87	Receipt Nbr 921 02/11/2014	Commissary Sales Taxable
26	19- 521- 000- 0000- 5885		37.31	Receipt Nbr 922 02/14/2014	Commissary Sales Taxable
27	19- 521- 000- 0000- 5885		10.69	Receipt Nbr 923 02/19/2014	Commissary Sales Taxable
	89991 Bremer Bank		111.87	3 Transactions	
521	DEPT Total:		111.87	LLCC Administration	1 Vendors 3 Transactions
19	Fund Total:		111.87	Long Lake Conservation Center	3 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
3/12/14 2:05PM
21 Parks

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
520 DEPT			Parks	
89991 Bremer Bank				
28 21- 520- 000- 0000- 5510		3.86	Receipt Nbr 1830 02/19/2014	Co. Parks Campground Fees
29 21- 520- 000- 0000- 6231		17.53	Warr Nbr 57841 02/14/2014	Services, Labor, Contracts
89991 Bremer Bank		21.39	2 Transactions	
520 DEPT Total:		21.39	Parks	1 Vendors 2 Transactions
21 Fund Total:		21.39	Parks	2 Transactions
Final Total:		6,968.80	16 Vendors	42 Transactions

DKB1
3/12/14

2:05PM

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	355.08	General Fund
	3	1,653.96	Road & Bridge
	9	4,825.50	State
	11	1.00	Forest Development
	19	111.87	Long Lake Conservation Center
	21	21.39	Parks
	All Funds	6,968.80	Total

Approved by,

.....

.....

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT			Undesignated		
13027	Baratto Brother Construction 01-000-000-0000-2317		46.00	refund of recording fee		Deferred Rev-P&Z Recording Fees
13027	Baratto Brother Construction		46.00	1 Transactions		
0	DEPT Total:		46.00	Undesignated	1 Vendors	1 Transactions
1	DEPT			Commissioners		
86222	Aitkin Independent Age 01-001-000-0000-6230		55.77	Synopsis 1/14	1479	Printing, Publishing & Adv
	01-001-000-0000-6230		148.01	Synopsis 1/28, 2/5	1479	Printing, Publishing & Adv
86222	Aitkin Independent Age		203.78	2 Transactions		
248	Association Of Mn Counties 01-001-000-0000-6241		225.00	AMC Conf. Reg./Westerlund 02/26/2014 02/26/2014	39135	Registration Fee
	01-001-000-0000-6241		225.00	AMC Conf. Reg./Niemi 02/26/2014 02/26/2014	39135	Registration Fee
	01-001-000-0000-6241		225.00	AMC Conf. Reg./Napstad 02/26/2014 02/26/2014	39135	Registration Fee
	01-001-000-0000-6241		225.00	AMC Conf. Reg./Marcotte 02/26/2014 02/26/2014	39135	Registration Fee
248	Association Of Mn Counties		900.00	4 Transactions		
3590	Niemi/Donald 01-001-000-0000-6340		15.07	Breakfast, AMC conf		Meals (Overnight)
3590	Niemi/Donald		15.07	1 Transactions		
6097	Verizon Wireless 01-001-000-0000-6250		31.03	Cell phone	28628780200001	Telephone
	01-001-000-0000-6250		26.02	Commissioner Monthly Mifi	78666388100002	Telephone
	01-001-000-0000-6250		26.02	Commissioner Monthly ipad	78666388100002	Telephone
6097	Verizon Wireless		83.07	3 Transactions		
10895	Westerlund/Laurie Ann 01-001-000-0000-6340		47.36	Meals/AMC Conference		Meals (Overnight)
	01-001-000-0000-6330		184.80	Mileage	330@.56	Transportation & Travel & Parking
10895	Westerlund/Laurie Ann		232.16	2 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1 DEPT Total:		1,434.08	Commissioners	5 Vendors	12 Transactions
12 DEPT			Court Administration		
10185 Centurylink Communications Inc					
01-012-000-0000-6250		37.88	LD PHONE-Q 1	320146217	Telephone
10185 Centurylink Communications Inc		37.88		1 Transactions	
10138 Frey Law Offices, Ltd					
01-012-000-0000-6232		292.50	Fees 01FA-08-478	1351	Attorney Services
01-012-000-0000-6232		33.60	Mileage 01FA-08-478	1351	Attorney Services
10138 Frey Law Offices, Ltd		326.10		2 Transactions	
11634 Gammello,Qualley & Pearson PLLC					
01-012-000-0000-6232		30.00	Attorney Fees 01JV091134	40964	Attorney Services
11634 Gammello,Qualley & Pearson PLLC		30.00		1 Transactions	
1976 Haberkorn Law Offices,Ltd					
01-012-000-0000-6232		37.50	Attorney Fees	01-FA-13-522	Attorney Services
01-012-000-0000-6232		1.06	Costs	01-FA-13-522	Attorney Services
01-012-000-0000-6232		52.50	Attorney Fees	01-JV-13-1061	Attorney Services
01-012-000-0000-6232		0.04	Costs	01-JV-13-1061	Attorney Services
01-012-000-0000-6232		187.50	Attorney Fees	01-JV-13-1117	Attorney Services
01-012-000-0000-6232		350.63	Attorney Fees	01-JV-14-139	Attorney Services
1976 Haberkorn Law Offices,Ltd		629.23		6 Transactions	
12781 Kragness Law Office/Conrad					
01-012-000-0000-6232		675.00	Fees	12	Attorney Services
01-012-000-0000-6232		218.40	390 miles	12	Attorney Services
01-012-000-0000-6232		262.50	Fees	15	Attorney Services
01-012-000-0000-6232		33.60	60 miles	15	Attorney Services
01-012-000-0000-6232		382.50	Fees	17	Attorney Services
01-012-000-0000-6232		50.40	90 miles	17	Attorney Services
01-012-000-0000-6232		427.50	Fees	18	Attorney Services
01-012-000-0000-6232		50.40	90 miles	18	Attorney Services
12781 Kragness Law Office/Conrad		2,100.30		8 Transactions	
2810 Larson/Shari S					
01-012-000-0000-6232		1,518.85	Fees 3/10-3/12/14		Attorney Services
01-012-000-0000-6232		62.72	Costs 3/10-3/12/14		Attorney Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
2810	Larson/Shari S				
		1,581.57	2 Transactions		
5176	Wetzel Law Firm				
	01-012-000-0000-6232	112.00	mileage charges- 01PX-99-99	200@.56	Attorney Services
	01-012-000-0000-6232	735.00	Fees 01PX-99-99	2014-0092	Attorney Services
	01-012-000-0000-6232	1.00	phone charges- 01PX-99-99	2014-0092	Attorney Services
5176	Wetzel Law Firm	848.00	3 Transactions		
12	DEPT Total:	5,553.08	Court Administration	7 Vendors	23 Transactions
40	DEPT		Auditor		
86222	Aitkin Independent Age				
	01-040-000-0000-6230	32.00	1 yr Age Subscription	1014	Printing, Publishing & Adv
	01-040-021-0000-6230	32.00	License Ctr/Serv Dir	1014	Printing, Publishing & Adv
	01-040-021-0000-6230	287.00	Resource Directory Ad	1496	Printing, Publishing & Adv
86222	Aitkin Independent Age	351.00	3 Transactions		
783	Canon Financial Services, Inc				
	01-040-000-0000-6231	220.24	Contract charge 026	13611312	Services, Labor, Contracts
783	Canon Financial Services, Inc	220.24	1 Transactions		
10185	Centurylink Communications Inc				
	01-040-000-0000-6250	5.83	JANUARY LONG DISTANCE	320146217	Telephone
10185	Centurylink Communications Inc	5.83	1 Transactions		
1457	CPS Technology Solutions, Inc				
	01-040-000-0000-6231	60.50	April Maint	365450	Services, Labor, Contracts
	01-040-000-0000-6231	26.40	April Maint	365450	Services, Labor, Contracts
1457	CPS Technology Solutions, Inc	86.90	2 Transactions		
88880	Datacomm Computers & Networks Inc				
	01-040-000-0000-6625	905.00	Computer system for Dee M	7233	Office Equipment
88880	Datacomm Computers & Networks Inc	905.00	1 Transactions		
2214	Holder/Maryann				
	01-040-021-0000-6301	750.00	APRIL RENT		Rentals
2214	Holder/Maryann	750.00	1 Transactions		
4233	S & T Office Products Inc				

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-040-000-0000-6405		Shredder bags & oil	01QG6736	Office & Computer Supplies
4233	S & T Office Products Inc				
		34.27			
		34.27	1 Transactions		
12287	Skattum/Brett				
	01-040-021-0000-6231		washing windows license ctr	575532	Services, Labor, Contracts
12287	Skattum/Brett				
		8.00			
		8.00	1 Transactions		
86235	The Office Shop Inc				
	01-040-021-0000-6405		Toner	956060-0	Office & Computer Supplies
86235	The Office Shop Inc				
		93.89			
		93.89	1 Transactions		
40	DEPT Total:	2,455.13	Auditor	9 Vendors	12 Transactions
42	DEPT		Treasurer		
10185	Centurylink Communications Inc				
	01-042-000-0000-6250		FEBRUARY LONG DISTANCE	320146217	Telephone
10185	Centurylink Communications Inc				
		5.83			
		5.83	1 Transactions		
6108	MACO				
	01-042-000-0000-6241		full conference registration	6803763	Registration Fee
	01-042-000-0000-6241		Vitals course	6803763	Registration Fee
6108	MACO				
		265.00			
		35.00			
		300.00	2 Transactions		
4233	S & T Office Products Inc				
	01-042-000-0000-6405		Post it notes	01QG6738	Office & Computer Supplies
4233	S & T Office Products Inc				
		14.89			
		14.89	1 Transactions		
42	DEPT Total:	320.72	Treasurer	3 Vendors	4 Transactions
43	DEPT		Assessor		
783	Canon Financial Services, Inc				
	01-043-000-0000-6231		Contract -021 4/10/14 due	13578054	Services, Labor, Contracts
	01-043-000-0000-6231		sales tax cr-021 2/10/14 due	13578054	Services, Labor, Contracts
	01-043-000-0000-6231		sales tax cr-021 3/10/14 due	13578054	Services, Labor, Contracts
	01-043-000-0000-6231		Contract -024	13578056	Services, Labor, Contracts
	01-043-000-0000-6231		Contract -024-Sales Tax	13578056	Services, Labor, Contracts
783	Canon Financial Services, Inc				
		171.11			
		11.76-			
		11.76-			
		12.83			
		0.83-			
		159.59	5 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
10185	Centurylink Communications Inc 01-043-000-0000-6250		16.09	FEBRUARY LONG DISTANCE	320146217	Telephone
10185	Centurylink Communications Inc		16.09	1 Transactions		
1457	CPS Technology Solutions, Inc 01-043-000-0000-6231		46.20	April Maint	365450	Services, Labor, Contracts
1457	CPS Technology Solutions, Inc		46.20	1 Transactions		
1570	Erickson Oil Products Inc 01-043-000-0000-6511		684.72	February gas	11347	Gas And Oil
1570	Erickson Oil Products Inc		684.72	1 Transactions		
86235	The Office Shop Inc 01-043-000-0000-6405 01-043-000-0000-6405		31.25 289.98	paper notes, binder toner	955416-0 955416-1	Office, Film & Computer Supplies Office, Film & Computer Supplies
86235	The Office Shop Inc		321.23	2 Transactions		
6128	Tire Barn 01-043-000-0000-6302		15.00	repair tire-Tom S. truck	13323	Car Maintenance
6128	Tire Barn		15.00	1 Transactions		
6097	Verizon Wireless 01-043-000-0000-6250		80.00	Monthly Cell Phone Bill	680690882	Telephone
6097	Verizon Wireless		80.00	1 Transactions		
43	DEPT Total:		1,322.83	Assessor	7 Vendors	12 Transactions
44	DEPT			Central Services		
783	Canon Financial Services, Inc 01-044-000-0000-6231		328.05	contract charges-019	13611309	Services, Labor, Contracts
783	Canon Financial Services, Inc		328.05	1 Transactions		
10185	Centurylink Communications Inc 01-044-000-0000-6250 01-044-000-0000-6250 01-044-000-0000-6250 01-044-000-0000-6250 01-044-000-0000-6250		3.11 0.56 0.10 0.03 0.05	JANUARY LONG DISTANCE toll free phone charges toll free phone charges toll free phone charges toll free phone charges	320146217 320295974 320295974 320295974 320295974	Telephone Telephone Telephone Telephone Telephone

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
10185	Centurylink Communications Inc		3.85		5 Transactions	
3336	Office Of Enterprise Technology 01-044-000-0000-6231		1,300.00	February 2014 usage	DV14020348	Services, Labor, Contracts
3336	Office Of Enterprise Technology		1,300.00		1 Transactions	
9671	Pitney Bowes 01-044-048-0000-6301		565.56	Rental charges	8410541-MR14	Postage Rentals
9671	Pitney Bowes		565.56		1 Transactions	
9261	RTVision, Inc. 01-044-000-0000-6231		1,695.00	eTime Support/Maintenance 05/01/2014 05/01/2015	11704	Services, Labor, Contracts
9261	RTVision, Inc.		1,695.00		1 Transactions	
44	DEPT Total:		3,892.46	Central Services	5 Vendors	9 Transactions
45	DEPT			Motor Pool		
10567	Lake Country Auto Center Of Aitkin 01-045-000-0000-6302		99.49	New Tire #41 Ford taurus	16830	Car Maintenance
10567	Lake Country Auto Center Of Aitkin		99.49		1 Transactions	
45	DEPT Total:		99.49	Motor Pool	1 Vendors	1 Transactions
49	DEPT			Information Technologies		
5398	CDW Government, Inc 01-049-000-0000-6405		63.84	Brady Labels	KG05010	Office Supplies (Non Computer)
5398	CDW Government, Inc		63.84		1 Transactions	
10185	Centurylink Communications Inc 01-049-000-0000-6250		5.79	FEBRUARY LONG DISTANCE	320146217	Telephone
10185	Centurylink Communications Inc		5.79		1 Transactions	
88880	Datacomm Computers & Networks Inc 01-049-000-0000-6402		50.00	Cat 5E Plugs	7217	Computer Supplies & Software
88880	Datacomm Computers & Networks Inc		50.00		1 Transactions	
4233	S & T Office Products Inc					

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
		01-049-000-0000-6405			93.14	Office supplies		01QG6737		Office Supplies (Non Computer)	
4233	S & T Office Products Inc				93.14		1 Transactions				
6097	Verizon Wireless										
		01-049-000-0000-6231			26.02	renewal		386695110		Programming, Services, Contracts	
6097	Verizon Wireless				26.02		1 Transactions				
49	DEPT Total:				238.79	Information Technologies		5 Vendors		5 Transactions	
52	DEPT					Administration/Personnel Dept					
10185	Centurylink Communications Inc										
		01-052-000-0000-6250			13.22	FEBRUARY LONG DISTANCE		320146217		Telephone	
10185	Centurylink Communications Inc				13.22		1 Transactions				
4641	Holiday Credit Office										
		01-052-000-0000-6511			27.98	February gas		1400000135194		Gas And Oil	
4641	Holiday Credit Office				27.98		1 Transactions				
2946	Madden Galanter Hansen,LLP										
		01-052-000-0000-6232			0.17	February Long Distance Phone				Attorney Services	
		01-052-000-0000-6232			2,796.00	February labor relations fees		23.3@120		Attorney Services	
						02/01/2014 02/28/2014					
		01-052-000-0000-6232			134.40	February mileage		240@.56		Attorney Services	
2946	Madden Galanter Hansen,LLP				2,930.57		3 Transactions				
86235	The Office Shop Inc										
		01-052-000-0000-6405			6.29	Cleaning wipes for copier		955919-0		Office & Computer Supplies	
86235	The Office Shop Inc				6.29		1 Transactions				
10930	Tidholm Productions										
		01-052-000-0000-6405			79.95	Business Cards - Traxler		6906 4649		Office & Computer Supplies	
10930	Tidholm Productions				79.95		1 Transactions				
6097	Verizon Wireless										
		01-052-000-0000-6250			17.13-	Credit Wussow phone		28628780200001		Telephone	
		01-052-000-0000-6250			26.02	Co Admin Monthly mifi		78666388100002		Telephone	
6097	Verizon Wireless				8.89		2 Transactions				

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
52 DEPT Total:		3,066.90	Administration/Personnel Dept	6 Vendors 9 Transactions
60 DEPT			Elections	
86222 Aitkin Independent Age				
01-060-000-0000-6230		49.50	Ad-Test Optical Scan Equipment	1014 Printing, Publishing & Adv
86222 Aitkin Independent Age		49.50	1 Transactions	
1601 Election Systems & Software Inc				
01-060-000-0000-6406		597.85	March AutoMark Coding	876015 Ballots & Programming
1601 Election Systems & Software Inc		597.85	1 Transactions	
60 DEPT Total:		647.35	Elections	2 Vendors 2 Transactions
90 DEPT			Attorney	
86222 Aitkin Independent Age				
01-090-000-0000-6406		64.00	(2) 1 Yr Age subscriptions	1624 Law Publ. & Subscriptions
86222 Aitkin Independent Age		64.00	1 Transactions	
783 Canon Financial Services, Inc				
01-090-000-0000-6405		355.45	Mar. contract charges-028	13611314 Office & Computer Supplies
01-090-000-0000-6405		355.45	Apr.contract charges-028	13611314 Office & Computer Supplies
783 Canon Financial Services, Inc		710.90	2 Transactions	
10185 Centurylink Communications Inc				
01-090-000-0000-6250		18.02	FEBRUARY LONG DISTANCE	320146217 Telephone
01-090-000-0000-6250		1.44	toll free phone charges	320295974 Telephone
10185 Centurylink Communications Inc		19.46	2 Transactions	
10855 Culligan				
01-090-000-0000-6213		149.80	monthly water supply	150X00681601 Drug & Forfeiture Ms387.213
10855 Culligan		149.80	1 Transactions	
1265 Dakota Co Sheriff				
01-090-000-0000-6234		210.00	Subpoena 01CR13407	160564 Co Sheriff Services
01-090-000-0000-6234		70.00	subpoena 01CR13535	160607 Co Sheriff Services
1265 Dakota Co Sheriff		280.00	2 Transactions	
9374 Minneapolis Finance Department				

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
9374	Minneapolis Finance Department		204.00	Annual Pawn System user fee	400413004657	Drug & Forfeiture Ms387.213
			204.00	1 Transactions		
8454	Ramsey County Sheriff					
	01-090-000-0000-6234		49.20	subpoena 01cr12800	2014001355	Co Sheriff Services
	01-090-000-0000-6234		30.00	Subpoena 01cr12800	2014001357	Co Sheriff Services
8454	Ramsey County Sheriff		79.20	2 Transactions		
9489	Redwood Toxicology Laboratory, Inc					
	01-090-000-0000-6213		18.00	UA Reimbursement	12289120142	Drug & Forfeiture Ms387.213
9489	Redwood Toxicology Laboratory, Inc		18.00	1 Transactions		
4412	Sherburne County Sheriff's Office					
	01-090-000-0000-6234		53.20	Subpoena 01CR12800	14-000249	Co Sheriff Services
4412	Sherburne County Sheriff's Office		53.20	1 Transactions		
4260	St Louis Co Sheriff's Office					
	01-090-000-0000-6234		50.00	Subpoena 01CR13675	1400980	Co Sheriff Services
4260	St Louis Co Sheriff's Office		50.00	1 Transactions		
5173	West Payment Center					
	01-090-000-0000-6406		1,055.92	Information charges	829103280	Law Publ. & Subscriptions
				02/01/2014 02/28/2014		
5173	West Payment Center		1,055.92	1 Transactions		
90	DEPT Total:		2,684.48	Attorney	11 Vendors	15 Transactions
100	DEPT			Recorder		
10185	Centurylink Communications Inc					
	01-100-000-0000-6250		9.13	FEBRUARY LONG DISTANCE	320146217	Telephone
10185	Centurylink Communications Inc		9.13	1 Transactions		
4233	S & T Office Products Inc					
	01-100-000-0000-6405		9.62	OFFICE SUPPLIES	01QG6739	Office & Computer Supplies
4233	S & T Office Products Inc		9.62	1 Transactions		
86235	The Office Shop Inc					
	01-100-000-0000-6405		54.60	OFFICE SUPPLIES	270906-0	Office & Computer Supplies

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
86235	The Office Shop Inc		54.60		1 Transactions	
100	DEPT Total:		73.35	Recorder	3 Vendors	3 Transactions
110	DEPT			Courthouse Maintenance		
8239	Ameripride Linen & Apparel Services 01-110-000-0000-6422		45.93	janitorial supplies	220629500	Janitorial Supplies
8239	Ameripride Linen & Apparel Services		45.93		1 Transactions	
10185	Centurylink Communications Inc 01-110-000-0000-6250		1.98	FEBRUARY LONG DISTANCE	320146217	Phone
10185	Centurylink Communications Inc		1.98		1 Transactions	
964	Chief Supply Corp 01-110-000-0000-6422		68.30	10 boxes of gloves	404294	Janitorial Supplies
	01-110-000-0000-6422		151.09	Gloves	407339	Janitorial Supplies
964	Chief Supply Corp		219.39		2 Transactions	
88628	Dalco 01-110-000-0000-6590		56.60	Roll Towel dispensers	2717928	Repair & Maintenance
	01-110-000-0000-6422		79.18	2Ply toilet tissue	2717992	Janitorial Supplies
	01-110-000-0000-6590		60.81	Roll Towel Dispenser	2723875	Repair & Maintenance
88628	Dalco		196.59		3 Transactions	
1570	Erickson Oil Products Inc 01-110-000-0000-6511		101.57	February gas	20559	Gas And Oil
1570	Erickson Oil Products Inc		101.57		1 Transactions	
1754	Garrison Disposal Company, Inc 01-110-000-0000-6255		527.05	Waste removal	8178362	Garbage
1754	Garrison Disposal Company, Inc		527.05		1 Transactions	
2186	Hillyard Inc - Kansas City 01-110-000-0000-6422		345.03	trash liners, towel rolls,clea	601056930	Janitorial Supplies
2186	Hillyard Inc - Kansas City		345.03		1 Transactions	
4641	Holiday Credit Office 01-110-000-0000-6511		133.97	February gas	1400000135194	Gas And Oil

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
4641 Holiday Credit Office		133.97	1 Transactions	
11889 Honeywell International Inc. 01-110-000-0000-6231		369.60	Repair damper unit 1	5228502434 Services, Labor, Contracts
11889 Honeywell International Inc.		369.60	1 Transactions	
89765 Minnesota Elevator, Inc 01-110-000-0000-6231		156.13	March Service	305253 Services, Labor, Contracts
89765 Minnesota Elevator, Inc		156.13	1 Transactions	
5774 Riverwood Healthcare Clinic 01-110-000-0000-6272		200.00	Pre-Emp physical Gillette	Physical Examinations
01-110-000-0000-6272		165.00	Pre-Emp physical Kunz	Physical Examinations
5774 Riverwood Healthcare Clinic		365.00	2 Transactions	
86235 The Office Shop Inc 01-110-000-0000-6405		11.28	Binder clips, misc.office supp	271003-3 Office Supplies
01-110-000-0000-6405		15.00	rolodex file	955620-0 Office Supplies
01-110-000-0000-6422		6.83	Gloves	955620-0 Janitorial Supplies
86235 The Office Shop Inc		33.11	3 Transactions	
6097 Verizon Wireless 01-110-000-0000-6250		31.03	Cell phone	28628780200001 Phone
6097 Verizon Wireless		31.03	1 Transactions	
110 DEPT Total:		2,526.38	Courthouse Maintenance	13 Vendors 19 Transactions
120 DEPT			Service Officer	
86222 Aitkin Independent Age 01-120-000-0000-6230		314.00	1/2 page Vets AD-Messinger	1783 Printing, Publishing & Adv
01-120-000-0000-6230		410.00	1/2 page Vets Ad-Age	1783 Printing, Publishing & Adv
86222 Aitkin Independent Age		724.00	2 Transactions	
10185 Centurylink Communications Inc 01-120-000-0000-6250		22.30	FEBRUARY LONG DISTANCE	320146217 Telephone
01-120-000-0000-6250		5.88	toll free phone charges	320295974 Telephone
10185 Centurylink Communications Inc		28.18	2 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
120	DEPT Total:		752.18	Service Officer	2 Vendors	4 Transactions
122	DEPT			Planning & Zoning		
13027	Baratto Brother Construction 01-122-000-0000-6820		419.00	partial variance app refund		Refunds & Reimbursements
13027	Baratto Brother Construction		419.00		1 Transactions	
783	Canon Financial Services, Inc 01-122-000-0000-6231		273.52	Copier contract 017	13611307	Services, Labor, Contracts, Programming
783	Canon Financial Services, Inc		273.52		1 Transactions	
10185	Centurylink Communications Inc 01-122-000-0000-6250		17.13	FEBRUARY LONG DISTANCE	320146217	Telephone
10185	Centurylink Communications Inc		17.13		1 Transactions	
9992	Gansen/Peter 01-122-000-0000-6511		47.97	Fuel St Cloud workshop	3/11/2014	Gas And Oil
9992	Gansen/Peter		47.97		1 Transactions	
11988	Harwarth/Robert 01-122-038-0000-6330		66.08	PC Mileage	118@.56	Boa/Pc Mileage
	01-122-000-0000-6350		35.00	PC Meeting	3/17/2014	Per Diem
	01-122-000-0000-6350		10.00	PC Onsite	40149I	Per Diem
	01-122-000-0000-6350		10.00	PC Onsite	40151C	Per Diem
11988	Harwarth/Robert		121.08		4 Transactions	
11990	Lange/David 01-122-000-0000-6350		35.00	PC Meeting	2/24/2014	Per Diem
	01-122-038-0000-6330		113.12	PC Mileage	202@.56	Boa/Pc Mileage
	01-122-000-0000-6350		10.00	PC Onsite	40149I	Per Diem
	01-122-000-0000-6350		10.00	PC Onsite	40151C	Per Diem
11990	Lange/David		168.12		4 Transactions	
8374	Lueck/Dale 01-122-038-0000-6330		62.72	PC Mileage	112@.56	Boa/Pc Mileage
	01-122-000-0000-6350		35.00	PC Meeting	3/17/2014	Per Diem
	01-122-000-0000-6350		10.00	PC Onsite	40149I	Per Diem
	01-122-000-0000-6350		10.00	PC Onsite	40151C	Per Diem

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
8374	Lueck/Dale		117.72		4 Transactions	
5516	Paquette/Jeremy M					
	01-122-038-0000-6330		87.36	PC Mileage	156@.56	Boa/Pc Mileage
	01-122-000-0000-6350		35.00	PC Meeting	3/17/2014	Per Diem
	01-122-000-0000-6350		10.00	PC Onsite	40149I	Per Diem
	01-122-000-0000-6350		10.00	PC Onsite	40151C	Per Diem
5516	Paquette/Jeremy M		142.36		4 Transactions	
86235	The Office Shop Inc					
	01-122-000-0000-6405		108.55	Office supplies	955535-0	Office, Computer, Film, & Field Supplies
	01-122-000-0000-6405		32.63	3-ring binder,scissors	955535-1	Office, Computer, Film, & Field Supplies
	01-122-000-0000-6405		20.00	Casio Calculator	955549-0	Office, Computer, Film, & Field Supplies
	01-122-000-0000-6405		28.56	File boxes, staples	955951-0	Office, Computer, Film, & Field Supplies
86235	The Office Shop Inc		189.74		4 Transactions	
6128	Tire Barn					
	01-122-000-0000-6302		508.68	Tires 2005 Chev Equinox	27046	Car Maintenance
6128	Tire Barn		508.68		1 Transactions	
10895	Westerlund/Laurie Ann					
	01-122-038-0000-6330		108.64	PC Mileage	194@.56	Boa/Pc Mileage
	01-122-000-0000-6350		10.00	PC Onsite	40149I	Per Diem
	01-122-000-0000-6350		10.00	PC Onsite	40151C	Per Diem
10895	Westerlund/Laurie Ann		128.64		3 Transactions	
122	DEPT Total:		2,133.96	Planning & Zoning	11 Vendors	28 Transactions
123	DEPT			Coroner		
2939	McGee P.A./M.B.					
	01-123-000-0000-6231		500.00	Examination	ME 13-2996	Coroner Fees
2939	McGee P.A./M.B.		500.00		1 Transactions	
3987	Ramsey County Medical Examiner					
	01-123-000-0000-6260		1,400.00	Forensic examination	ME 14-0260	Autopsies--Pathologist, Xrays, Etc
3987	Ramsey County Medical Examiner		1,400.00		1 Transactions	
4192	Regions Hospital					
	01-123-000-0000-6260		233.00	Forensic examination	ME 14-0260	Autopsies--Pathologist, Xrays, Etc

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
4192 Regions Hospital		233.00	1 Transactions	
123 DEPT Total:		2,133.00	Coroner	3 Vendors 3 Transactions
200 DEPT			Enforcement	
5322 A & M AUTO OF MCGREGOR 01-200-000-0000-6302		49.73	Oil Change #210	042062 Car Maintenance
5322 A & M AUTO OF MCGREGOR		49.73	1 Transactions	
86467 Auto Value Aitkin				
01-200-000-0000-6405		46.05-	return	40018222 Office Supplies
01-200-000-0000-6405		4.26	rearview mirror	40040097 Office Supplies
01-200-000-0000-6405		0.27-	sales tax credit	40040097 Office Supplies
01-200-000-0000-6405		27.77	wiper blades	40041622 Office Supplies
01-200-000-0000-6405		1.79-	sales tax credit	40041622 Office Supplies
01-200-000-0000-6405		42.71	wiper blades	40042402 Office Supplies
01-200-000-0000-6405		2.75-	sales tax credit	40042402 Office Supplies
86467 Auto Value Aitkin		23.88	7 Transactions	
5398 CDW Government, Inc				
01-200-000-0000-6610		84.75	Controller for squad video	JW82850 Equipment & Radios
01-200-000-0000-6610		2,680.70	Connectivity for dwnld control	JW92333 Equipment & Radios
01-200-000-0000-6610		24.00	Warranty for download system	JZ59772 Equipment & Radios
5398 CDW Government, Inc		2,789.45	3 Transactions	
10185 Centurylink Communications Inc				
01-200-000-0000-6250		45.69	FEBRUARY LONG DISTANCE	320146217 Telephone
01-200-000-0000-6250		59.52	FEBRUARY LONG DISTANCE	320146217 Telephone
01-200-000-0000-6250		12.03	toll free phone charges	320295974 Telephone
10185 Centurylink Communications Inc		117.24	3 Transactions	
1339 Dennis Auto Body & Auto Sales				
01-200-000-0000-6359		177.00	Tow Pontiac Sunfire - evidence	14-0833 Wrecker Service
1339 Dennis Auto Body & Auto Sales		177.00	1 Transactions	
2925 L & M Supply, Inc.				
01-200-019-0000-6409		202.34	Canine supplies	6372455 Supplies
2925 L & M Supply, Inc.		202.34	1 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
10567	Lake Country Auto Center Of Aitkin 01-200-000-0000-6302		69.29	Oil change, tire rotation 225	16733	Car Maintenance
	01-200-000-0000-6302		49.29	Oil change 212	16749	Car Maintenance
	01-200-000-0000-6302		49.29	Oil Change #209	16787	Car Maintenance
10567	Lake Country Auto Center Of Aitkin		167.87	3 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea 01-200-000-0000-6254		84.53	Fleming Tower	27-13-003-02	Utilities
	01-200-000-0000-6254		206.00	Shelter Tower	34-54-015-01	Utilities
	01-200-000-0000-6254		29.50	Seavey Tower	55-21-002-01	Utilities
3160	Mille Lacs Energy Coop-Albert Lea		320.03	3 Transactions		
10412	O'Reilly Auto Parts 01-200-000-0000-6302		3.14	Lamp bulb for 204	1878-263213	Car Maintenance
10412	O'Reilly Auto Parts		3.14	1 Transactions		
12110	Revelin, LLC 01-200-019-0000-6231		1,000.00	Install K9 heat alert	79	Services, Labor, Contracts
12110	Revelin, LLC		1,000.00	1 Transactions		
4233	S & T Office Products Inc 01-200-000-0000-6405		7.94	Folders & labels	01QG4250	Office Supplies
	01-200-000-0000-6405		5.19	Labels	01QG4447	Office Supplies
	01-200-000-0000-6405		20.66	Folders	01QG8071	Office Supplies
4233	S & T Office Products Inc		33.79	3 Transactions		
90805	Temco 01-200-000-0000-6302		751.60	Fabricate & install k-9 enclos	17003	Car Maintenance
90805	Temco		751.60	1 Transactions		
6097	Verizon Wireless 01-200-000-0000-6250		260.20	Squad connections	78666388100001	Telephone
6097	Verizon Wireless		260.20	1 Transactions		
5066	Visa 01-200-000-0000-6405		180.09	Pelican Case	Card #1	Office Supplies
	01-200-003-0000-6241		140.00	Registration PIP class-Drahota	Card #1	Registration Fee
	01-200-019-0000-6409		93.16	starter pistol	Card #1	Supplies
	01-200-000-0000-6405		109.99	Bullhorn	Card #2	Office Supplies

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
01-200-000-0000-6405		12.62	Verizon car charger	Card #2 Office Supplies
01-200-003-0000-6340		31.95	meals/civil process trng	Card #4 Meals
01-200-003-0000-6511		57.56	gas/civil process trng	Card #4 Gas And Oil
5066 Visa		625.37	7 Transactions	
200 DEPT Total:		6,521.64	Enforcement	14 Vendors 36 Transactions
206 DEPT			Forfeitures	
86359 Aitkin Co Attorney				
01-206-000-0000-5840		525.89	Mille Lacs Co Admin Forf	11-3011 Revenue/Forfeitures
01-206-000-0000-6409		86.00	20% of forfeiture funds	12-4280 Forfeiture Supplies
86359 Aitkin Co Attorney		611.89	2 Transactions	
9429 State Treasurer's Office General Acct.				
01-206-000-0000-6409		43.00	10% ADMIN FORFEITURE	12-4280 Forfeiture Supplies
9429 State Treasurer's Office General Acct.		43.00	1 Transactions	
206 DEPT Total:		654.89	Forfeitures	2 Vendors 3 Transactions
252 DEPT			Corrections	
87615 Aitkin Medical Supply				
01-252-000-0000-6262		7.50	med cups	399907 Medical Expenses & Supplies - Inmates
01-252-000-0000-6262		68.00	syringes	409355 Medical Expenses & Supplies - Inmates
87615 Aitkin Medical Supply		75.50	2 Transactions	
12106 Antoine Electric				
01-252-000-0000-6590		79.93	replace ballast in kitchen	13467 Repair & Maintenance Supplies
12106 Antoine Electric		79.93	1 Transactions	
456 Bob Barker Company, Inc.				
01-252-000-0000-6424		55.85	Inmate supplies	WEB000308341 Inmate Supplies
456 Bob Barker Company, Inc.		55.85	1 Transactions	
783 Canon Financial Services, Inc				
01-252-000-0000-6231		96.84	contract charges-016	13611306 Services & Labor (Incl Contracts)
783 Canon Financial Services, Inc		96.84	1 Transactions	
10185 Centurylink Communications Inc				

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
01-252-000-0000-6250		68.09	FEBRUARY LONG DISTANCE	320146217 Telephone
01-252-000-0000-6250		12.03	toll free phone charges	320295974 Telephone
10185 Centurylink Communications Inc		80.12	2 Transactions	
88628 Dalco				
01-252-000-0000-6422		406.54-	jail paper products	2712731 Janitorial Supplies
01-252-000-0000-6422		354.71	jail paper products	2717991 Janitorial Supplies
01-252-000-0000-6422		458.18	jail paper products	2718565 Janitorial Supplies
88628 Dalco		406.35	3 Transactions	
13029 Davis/Leanna J.				
01-252-000-0000-5541		410.00	reimb.overpay pay to stay	Pay To Stay Incounty Boarding Mn641.12
13029 Davis/Leanna J.		410.00	1 Transactions	
1491 Dutch's Electric, Inc				
01-252-000-0000-6590		117.08	Change ballasts room 220 221	21852 Repair & Maintenance Supplies
1491 Dutch's Electric, Inc		117.08	1 Transactions	
1570 Erickson Oil Products Inc				
01-252-000-0000-6330		22.72	February gas	9334 Prisoner Transportation & Travel
1570 Erickson Oil Products Inc		22.72	1 Transactions	
2186 Hillyard Inc - Kansas City				
01-252-000-0000-6422		916.62	janitorial	602156959 Janitorial Supplies
2186 Hillyard Inc - Kansas City		916.62	1 Transactions	
5503 Keefe Supply Company				
01-252-252-0000-6405		154.58	Commissary Supplies	376974 Prisoner Welfare
5503 Keefe Supply Company		154.58	1 Transactions	
5756 KEEPRS, Inc				
01-252-000-0000-6410		79.16	Uniform shirts K Moore	237987 Clothing Allowance
01-252-000-0000-6410		125.73	Shirts C Crowther	239543 Clothing Allowance
5756 KEEPRS, Inc		204.89	2 Transactions	
2644 Krause Lock & Key				
01-252-000-0000-6590		235.00	Service Door 105	79986 Repair & Maintenance Supplies
2644 Krause Lock & Key		235.00	1 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
91187 Lake Country Power 01-252-000-0000-6254		104.35	Quadna Tower	Utilities & Heating
91187 Lake Country Power		104.35	1 Transactions	
89765 Minnesota Elevator, Inc 01-252-000-0000-6231		156.13	March Service	Services & Labor (Incl Contracts)
89765 Minnesota Elevator, Inc		156.13	1 Transactions	
3789 Pan-O-Gold Baking Company 01-252-000-0000-6418		43.02	Groceries	Groceries
01-252-000-0000-6418		163.33	Groceries	Groceries
01-252-000-0000-6418		134.30	Groceries	Groceries
3789 Pan-O-Gold Baking Company		340.65	3 Transactions	
5830 R.R. Brink Locking Systems, Inc. 01-252-000-0000-6590		83.00	SAIA Switch, Cherry switch	Repair & Maintenance Supplies
5830 R.R. Brink Locking Systems, Inc.		83.00	1 Transactions	
9499 Reliance Telephone Systems, Inc 01-252-252-0000-6406		200.00	Phone cards	Phone Card Prisoner Welfare
01-252-252-0000-6406		1,500.00	Phone cards	Phone Card Prisoner Welfare
01-252-252-0000-6406		2,000.00	Phone cards	Phone Card Prisoner Welfare
9499 Reliance Telephone Systems, Inc		3,700.00	3 Transactions	
84172 Riverwood Healthcare Center 01-252-000-0000-6262		1,720.00	NURSE VISITS	Medical Expenses & Supplies - Inmates
01-252-000-0000-6262		224.40	Gebhard, T	Medical Expenses & Supplies - Inmates
84172 Riverwood Healthcare Center		1,944.40	2 Transactions	
4233 S & T Office Products Inc 01-252-000-0000-6405		7.93	Folders & labels	Office & Computer Supplies
01-252-000-0000-6405		5.19	Labels	Office & Computer Supplies
01-252-000-0000-6405		20.66	Folders	Office & Computer Supplies
4233 S & T Office Products Inc		33.78	3 Transactions	
4761 Sysco Minnesota Inc 01-252-000-0000-6420		67.75	Kitchen Supplies	Kitchen Supplies
01-252-000-0000-6420		49.40	Kitchen Supplies	Kitchen Supplies
01-252-000-0000-6418		2,679.54	Groceries	Groceries

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-252-000-0000-6418		Groceries	403131465	Groceries
	01-252-000-0000-6420		Kitchen Supplies	403140048	Kitchen Supplies
4761	Sysco Minnesota Inc				5 Transactions
86235	The Office Shop Inc				
	01-252-000-0000-6590	6.99	15-19 Cabel Maint	271089-0	Repair & Maintenance Supplies
86235	The Office Shop Inc				1 Transactions
11539	Traveler's Fare				
	01-252-000-0000-6330	834.00	airfare-pick up Moss in MO.	82096	Prisoner Transportation & Travel
	01-252-000-0000-6330	432.00	airfare-pick up Moss in MO.	82097	Prisoner Transportation & Travel
11539	Traveler's Fare				2 Transactions
6097	Verizon Wireless				
	01-252-000-0000-6250	26.02	STS Cell Phone	78666388100001	Telephone
6097	Verizon Wireless				1 Transactions
252	DEPT Total:	15,848.42	Corrections	24 Vendors	41 Transactions
253	DEPT		Aitkin Co Community Corrections		
88879	Central Mn Community Corrections-DT				
	01-253-000-0000-6823	10,724.08	April 2014 Appropriation		County Allocation
88879	Central Mn Community Corrections-DT				1 Transactions
10185	Centurylink Communications Inc				
	01-253-000-0000-6250	2.12	FEBRUARY LONG DISTANCE	320146217	Telephone
10185	Centurylink Communications Inc				1 Transactions
10567	Lake Country Auto Center Of Aitkin				
	01-253-000-0000-6302	272.46	Rim & wheel for 6x12 trailer	16762	Car Maintenance
10567	Lake Country Auto Center Of Aitkin				1 Transactions
12927	Midwest Machinery Co.				
	01-253-000-0000-6405	85.95	Chainsaw parts	806795	Operating Supplies
	01-253-000-0000-6405	22.84	Chainsaw service	807215	Operating Supplies
	01-253-000-0000-6405	22.84	Chainsaw service	807218	Operating Supplies
	01-253-000-0000-6405	108.38	Bar oil, chain	808890	Operating Supplies
12927	Midwest Machinery Co.				4 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
		<u>Amount</u>			
253	DEPT Total:	11,238.67	Aitkin Co Community Corrections	4 Vendors	7 Transactions
254	DEPT		Enhanced 911 System		
	5448 Callone, Inc				
	01-254-000-0000-6405	156.35	convertible headset	474067	Office & Computer Supplies
	5448 Callone, Inc	156.35		1 Transactions	
	1570 Erickson Oil Products Inc				
	01-254-000-0000-6330	15.37	February gas	9334	Transportation/Travel/Parking
	1570 Erickson Oil Products Inc	15.37		1 Transactions	
254	DEPT Total:	171.72	Enhanced 911 System	2 Vendors	2 Transactions
255	DEPT		General Crime Victim Grant		
	10185 Centurylink Communications Inc				
	01-255-000-0000-6250	2.07	FEBRUARY LONG DISTANCE	320146217	Telephone
	10185 Centurylink Communications Inc	2.07		1 Transactions	
	86235 The Office Shop Inc				
	01-255-000-0000-6409	184.00	svc renewal-Canon printer	270866-0	Program Supplies
	86235 The Office Shop Inc	184.00		1 Transactions	
255	DEPT Total:	186.07	General Crime Victim Grant	2 Vendors	2 Transactions
257	DEPT		Sobriety Court		
	4399 Sell Hardware Inc				
	01-257-022-0000-6406	11.19	key for Coordinator's Office	3000287	Sobriety Crt Expenses
	4399 Sell Hardware Inc	11.19		1 Transactions	
257	DEPT Total:	11.19	Sobriety Court	1 Vendors	1 Transactions
280	DEPT		Emergency Management		
	10185 Centurylink Communications Inc				
	01-280-000-0000-6250	2.09	toll free phone charges	320295974	Telephone
	10185 Centurylink Communications Inc	2.09		1 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
280	DEPT Total:		2.09	Emergency Management	1 Vendors	1 Transactions
390	DEPT			Environmental Health (FBL)		
10185	Centurylink Communications Inc 01-390-000-0000-6250		10.92	FEBRUARY LONG DISTANCE	320146217	Telephone
10185	Centurylink Communications Inc		10.92	1 Transactions		
390	DEPT Total:		10.92	Environmental Health (FBL)	1 Vendors	1 Transactions
391	DEPT			Solid Waste		
10185	Centurylink Communications Inc 01-391-000-0000-6250		3.34	FEBRUARY LONG DISTANCE	320146217	Telephone
10185	Centurylink Communications Inc		3.34	1 Transactions		
6097	Verizon Wireless 01-391-000-0000-6250		58.30	Monthly cell phone charges 02/03/2014 03/02/2014	286252299	Telephone
6097	Verizon Wireless		58.30	1 Transactions		
391	DEPT Total:		61.64	Solid Waste	2 Vendors	2 Transactions
392	DEPT			Water Wells		
405	A.W. Research Laboratories, Inc. 01-392-000-0000-6231		146.00	Water tests	10393	Services, Labor, Contracts
405	A.W. Research Laboratories, Inc.		146.00	1 Transactions		
392	DEPT Total:		146.00	Water Wells	1 Vendors	1 Transactions
601	DEPT			Extension		
10185	Centurylink Communications Inc 01-601-000-0000-6250		4.66	FEBRUARY LONG DISTANCE	320146217	Telephone
10185	Centurylink Communications Inc		4.66	1 Transactions		
10313	Lenovo (United States) Inc. 01-601-000-0000-6405		1,476.65	Thinkpad T440 & 3 yr Protectio	6222655417	Office Supplies
10313	Lenovo (United States) Inc.		1,476.65	1 Transactions		

DKB1
 3/21/14 10:03AM
 1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
601	DEPT Total:		1,481.31	Extension	2 Vendors	2 Transactions
711	DEPT			Economic Development		
	10185 Centurylink Communications Inc					
	01-711-000-0000-6250		7.06	FEBRUARY LONG DISTANCE	320146217	Telephone
	10185 Centurylink Communications Inc		7.06		1 Transactions	
	4489 Rainforest Alliance, Inc.					
	01-711-000-0000-6303		6,947.00	2014 FSC Recertification	134208	Mcnight/Blandin Grant Expenses
	4489 Rainforest Alliance, Inc.		6,947.00		1 Transactions	
711	DEPT Total:		6,954.06	Economic Development	2 Vendors	2 Transactions
1	Fund Total:		72,668.80	General Fund		263 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
301	DEPT			R&B Administration		
86222	Aitkin Independent Age 03-301-000-0000-6400		32.00	1 yr subscription-HWY 030714	300096843	Supplies And Materials
86222	Aitkin Independent Age		32.00	1 Transactions		
783	Canon Financial Services, Inc 03-301-000-0000-6300		212.26	CONTRACT CHARGE 031714	13611311	Service Contracts
783	Canon Financial Services, Inc		212.26	1 Transactions		
10185	Centurylink Communications Inc 03-301-000-0000-6250		22.68	FEBRUARY LONG DISTANCE	321146217	Telephone
10185	Centurylink Communications Inc		22.68	1 Transactions		
11411	Charter Business 03-301-000-0000-6250		149.87	PHONE OFFICE - HIGHWAY 031714		Telephone
11411	Charter Business		149.87	1 Transactions		
10855	Culligan 03-301-000-0000-6400		37.70	WATER 031814		Supplies And Materials
10855	Culligan		37.70	1 Transactions		
11406	Innovative Office Solutions 03-301-000-0000-6400		26.38	OFFICE SUPPLIES 031414	487278	Supplies And Materials
11406	Innovative Office Solutions		26.38	1 Transactions		
2565	Kahler Grand Hotel 03-301-000-0000-6296		335.99	ACCOUNTANT'S CONFERENCE 031714	DENISE LEE	Meeting Expense/Physicals
	03-301-000-0000-6296		335.99	ACCOUNTANT'S CONFERENCE 031714	SARAH OLSE	Meeting Expense/Physicals
2565	Kahler Grand Hotel		671.98	2 Transactions		
9671	Pitney Bowes 03-301-000-0000-6205		60.00	LEASING 031314	2351056-MR14	Postage
9671	Pitney Bowes		60.00	1 Transactions		
11605	Shred Right 03-301-000-0000-6400		30.00	DOCUMENT DESTRUCTION 031114	174130	Supplies And Materials
11605	Shred Right		30.00	1 Transactions		
9044	University Of Minnesota					

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	03-301-000-0000-6296		ACCOUNTANT'S CONFERENCE 031714	DENISE LEE	Meeting Expense/Physicals
	03-301-000-0000-6296		ACCOUNTANT'S CONFERENCE 031714	SARAH OLSE	Meeting Expense/Physicals
9044	University Of Minnesota		2 Transactions		
10431	Verizon Business				
	03-301-000-0000-6250	22.27	HWY PHONE 033114	42279481814	Telephone
10431	Verizon Business		1 Transactions		
6097	Verizon Wireless				
	03-301-000-0000-6250	264.96	CELLS 031114	97121058905	Telephone
6097	Verizon Wireless		1 Transactions		
301	DEPT Total:	1,950.10	R&B Administration	12 Vendors	14 Transactions
302	DEPT		R&B Engineering/Construction		
11985	Kazmerzak/Paul				
	03-302-000-0000-6296	70.80	CONCRETE PLANT - MILEAG 031414		Meeting Expense/Physicals
	03-302-000-0000-6296	112.32	CONCRETE PLANT - HOTEL 031414		Meeting Expense/Physicals
11985	Kazmerzak/Paul		2 Transactions		
302	DEPT Total:	183.12	R&B Engineering/Construction	1 Vendors	2 Transactions
303	DEPT		R&B Highway Maintenance		
8239	Ameripride Linen & Apparel Services				
	03-303-000-0000-6523	44.41	SHOP LAUNDRY 031814	2200488130	Misc Bldg & Shop Supplies
	03-303-000-0000-6523	44.41	SHOP LAUNDRY 031814	2200490530	Misc Bldg & Shop Supplies
8239	Ameripride Linen & Apparel Services		2 Transactions		
86467	Auto Value Aitkin				
	03-303-000-0000-6590	114.24	CREEPER 030514	40028028	Repair & Maintenance Supplies
	03-303-000-0000-6590	102.47	BLADES 030514	40037663	Repair & Maintenance Supplies
	03-303-000-0000-6590	94.68	FILTERS 030514	40040304	Repair & Maintenance Supplies
	03-303-000-0000-6590	162.27	FILTERS 030514	40042255	Repair & Maintenance Supplies
86467	Auto Value Aitkin		4 Transactions		
8265	Centurylink				
	03-303-000-0000-6250	47.57	PHONE - HILL CITY 031114	301226554	Telephone

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
8265	Centurylink		47.57		1 Transactions	
1200	Cummings Oil, Inc 03-303-000-0000-6513		2,442.05	PALISADE 021414	31777	Motor Fuel & Lubricants
1200	Cummings Oil, Inc		2,442.05		1 Transactions	
1570	Erickson Oil Products Inc 03-303-000-0000-6513		692.35	GASOLINE 033114	367454	Motor Fuel & Lubricants
	03-303-000-0000-6513		11.05-	DISCOUNT 033114	367454	Motor Fuel & Lubricants
	03-303-000-0000-6513		4.66-	DISCOUNT 033114	367454	Motor Fuel & Lubricants
1570	Erickson Oil Products Inc		676.64		3 Transactions	
9368	Firstlab 03-303-000-0000-6296		128.85	RANDOM TESTS 030514	748514	Meeting Expense/Physicals
9368	Firstlab		128.85		1 Transactions	
2340	Hyytinen Hardware Hank 03-303-000-0000-6523		9.18	TAPE 022814	1162082	Misc Bldg & Shop Supplies
	03-303-000-0000-6523		4.39	CAULKING 022814	1162319	Misc Bldg & Shop Supplies
	03-303-000-0000-6516		18.18	PAINT 022814	1162408	Signs & Posts
	03-303-000-0000-6516		3.38	BRUSH 022814	1162437	Signs & Posts
	03-303-000-0000-6516		41.06	BRUSH 022814	1163130	Signs & Posts
	03-303-000-0000-6516		35.88	BOLTS 022814	1163319	Signs & Posts
	03-303-000-0000-6516		35.99	PAINT 022814	1163458	Signs & Posts
	03-303-000-0000-6516		11.88	WASHERS 022814	1165089	Signs & Posts
	03-303-000-0000-6523		43.98	SCOOP 022814	1165281	Misc Bldg & Shop Supplies
	03-303-000-0000-6523		26.99	THERMOSTAT 022814	1165450	Misc Bldg & Shop Supplies
2340	Hyytinen Hardware Hank		230.91		10 Transactions	
91187	Lake Country Power 03-303-000-0000-6254		84.02	JACOBSON 031114	1400073000	Utilities
	03-303-000-0000-6254		765.92	SWATARA 031114	140946401	Utilities
91187	Lake Country Power		849.94		2 Transactions	
2831	Little Falls Machine Inc 03-303-000-0000-6590		160.15	HANGER 031014	53516	Repair & Maintenance Supplies
	03-303-000-0000-6590		152.88	BOLTS 031014	53516	Repair & Maintenance Supplies
	03-303-000-0000-6590		152.88	BOLTS 031014	53516	Repair & Maintenance Supplies
	03-303-000-0000-6590		929.22	HANGER 031014	53516	Repair & Maintenance Supplies

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
03-303-000-0000-6590	99.91	SCRAPER 031014	53516	Repair & Maintenance Supplies
03-303-000-0000-6590	171.94	BLOCK 031014	53623	Repair & Maintenance Supplies
2831 Little Falls Machine Inc	1,666.98			6 Transactions
12626 Lubrication Technologies, Inc.				
03-303-000-0000-6513	1,063.20	HYDRAULIC FLUID 030614	2345120	Motor Fuel & Lubricants
03-303-000-0000-6513	1,499.24	MOTOR OIL 030614	2345120	Motor Fuel & Lubricants
03-303-000-0000-6513	1,147.66	TRANSMISSION FLUID 030614	2345120	Motor Fuel & Lubricants
03-303-000-0000-6523	40.00-	DRUM RETURN 030614	526507	Misc Bldg & Shop Supplies
12626 Lubrication Technologies, Inc.	3,670.10			4 Transactions
2941 M R Sign Co Inc				
03-303-000-0000-6516	160.36	SIGNS 030614	180200	Signs & Posts
03-303-000-0000-6516	603.68	SIGNS 030614	180200	Signs & Posts
03-303-000-0000-6516	503.90	SIGNS 030614	180200	Signs & Posts
03-303-000-0000-6516	233.84	SIGNS 030614	180200	Signs & Posts
03-303-000-0000-6516	192.36	SIGNS 030614	180200	Signs & Posts
03-303-000-0000-6516	98.68	SIGNS 030614	180200	Signs & Posts
03-303-000-0000-6516	51.84	SIGNS 030614	180200	Signs & Posts
03-303-000-0000-6516	192.36	SIGNS 030614	180200	Signs & Posts
03-303-000-0000-6516	160.90	SIGNS 030614	180200	Signs & Posts
03-303-000-0000-6516	160.90	SIGNS 030614	180200	Signs & Posts
03-303-000-0000-6516	546.84	SIGNS 030614	180200	Signs & Posts
03-303-000-0000-6516	592.19	E 911 SIGNS 030614	180201	Signs & Posts
2941 M R Sign Co Inc	3,497.85			12 Transactions
10824 Maney International Inc				
03-303-000-0000-6590	44.50	BUMPER 030514	658750	Repair & Maintenance Supplies
10824 Maney International Inc	44.50			1 Transactions
3100 McGregor Oil				
03-303-000-0000-6513	82.61	GASOLINE 033114	49397	Motor Fuel & Lubricants
03-303-000-0000-6513	65.62	GASOLINE 033114	49398	Motor Fuel & Lubricants
03-303-000-0000-6513	44.55	GASOLINE 033114	49399	Motor Fuel & Lubricants
03-303-000-0000-6513	47.25	GASOLINE 033114	49400	Motor Fuel & Lubricants
03-303-000-0000-6513	43.44	GASOLINE 033114	50480	Motor Fuel & Lubricants
03-303-000-0000-6513	43.91	GASOLINE 033114	50554	Motor Fuel & Lubricants
03-303-000-0000-6513	66.76	GASOLINE 033114	50587	Motor Fuel & Lubricants
03-303-000-0000-6513	1,855.00	DIESEL 022514	50653	Motor Fuel & Lubricants

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
3100 McGregor Oil		1,484.00	DIESEL 022514 50654	Motor Fuel & Lubricants
		1,855.00	DIESEL 022514 50655	Motor Fuel & Lubricants
		30.60	GASOLINE 033114 50851	Motor Fuel & Lubricants
		5,618.74		11 Transactions
12927 Midwest Machinery Co.				
		1.60	WASHERS 022514 802455	Repair & Maintenance Supplies
		51.54	ELEMENT 022514 807834	Repair & Maintenance Supplies
		100.34	ELEMENT 022514 809363	Repair & Maintenance Supplies
12927 Midwest Machinery Co.		153.48		3 Transactions
3160 Mille Lacs Energy Coop-Albert Lea				
		1,023.13	POWER - PALISADE 031314 185202601	Utilities
		53.53	169 AND CSAH 3 031314 192301001	Utilities
		25.00	GUN LAKE 031314 275602903	Utilities
		333.33	POWER - MCGREGOR 031314 295300301	Utilities
		1,647.04	POWER - AITKIN 031314 335200702	Utilities
		57.83	169 AND CSAH 28 031314 396202201	Utilities
		58.17	47 AND CSAH 2 031314 545110401	Utilities
3160 Mille Lacs Energy Coop-Albert Lea		3,198.03		7 Transactions
9692 Minnesota Energy Resources Corporation				
		1,532.07	NATURAL GAS - AITKIN 031114 42552174	Shop Fuel
9692 Minnesota Energy Resources Corporation		1,532.07		1 Transactions
8691 Northland Hydraulic Service				
		675.00	LABOR 030314 7030	Repair & Maintenance Supplies
		1,478.00	PARTS 030314 7030	Repair & Maintenance Supplies
8691 Northland Hydraulic Service		2,153.00		2 Transactions
11900 Pump's Tire Service				
		4,600.00	TIRES 030514 530023684	Repair & Maintenance Supplies
11900 Pump's Tire Service		4,600.00		1 Transactions
4711 Sunnys Citgo				
		36.80	GASOLINE 033114 29571	Motor Fuel & Lubricants
		56.58	GASOLINE 033114 29572	Motor Fuel & Lubricants
		54.95	GASOLINE 033114 29573	Motor Fuel & Lubricants
		3.55	WIPER BLADES 033114 29574	Repair & Maintenance Supplies

DKB1
 3/21/14 10:03AM
 3 Road & Bridge

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
4711	Sunnys Citgo		151.88		4 Transactions	
8671	Village Laundromat & Car Wash, Inc 03-303-000-0000-6523		20.00	RAGS 033114	841468	Misc Bldg & Shop Supplies
8671	Village Laundromat & Car Wash, Inc		20.00		1 Transactions	
8279	Winzer Corporation 03-303-000-0000-6523		546.71	SHOP SUPPLIES 030614	4980355	Misc Bldg & Shop Supplies
8279	Winzer Corporation		546.71		1 Transactions	
5295	Ziegler Inc 03-303-000-0000-6590		842.39	CYLINDER 030714	190010458	Repair & Maintenance Supplies
	03-303-000-0000-6590		480.00	CYLINDER 030714	190010458	Repair & Maintenance Supplies
	03-303-000-0000-6590		162.91	BLADE 030714	190035543	Repair & Maintenance Supplies
	03-303-000-0000-6590		162.91	BLADE 030714	190035544	Repair & Maintenance Supplies
5295	Ziegler Inc		1,648.21		4 Transactions	
303	DEPT Total:		33,439.99	R&B Highway Maintenance	22 Vendors	82 Transactions
307	DEPT			R&B Capital Infrastructure		
12768	Helmin/James & Kathleen 03-307-000-0000-6362		232.00	LAND RIGHT OF WAY 031714	PARCEL 36	Right Of Way
	03-307-000-0000-6362		168.00	DAMAGES RIGHT OF WAY 031714	PARCEL 36	Right Of Way
12768	Helmin/James & Kathleen		400.00		2 Transactions	
307	DEPT Total:		400.00	R&B Capital Infrastructure	1 Vendors	2 Transactions
308	DEPT			R&B Equipment & Facilities		
9857	Diamond Industrial Cleaning Equipment 03-308-000-0000-6600		6,478.90	HYDROTEK STEAMER 030314	10672	Capital Outlay-Facilities
9857	Diamond Industrial Cleaning Equipment		6,478.90		1 Transactions	
308	DEPT Total:		6,478.90	R&B Equipment & Facilities	1 Vendors	1 Transactions
3	Fund Total:		42,452.11	Road & Bridge		101 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
422	DEPT			Unorganized Fire		
173	City Of Hill City					
	04-422-000-0000-6801		959.38	2014 Fire Protection	51-27	Appropriations
	04-422-000-0000-6801		2,295.22	2014 Fire Protection	52-25	Appropriations
	04-422-000-0000-6801		2,234.50	2014 Fire Protection	52-27	Appropriations
173	City Of Hill City		5,489.10		3 Transactions	
176	City Of Palisade					
	04-422-000-0000-6801		4,318.00	2014 Fire Protection	49-27	Appropriations
	04-422-000-0000-6801		1,463.00	2014 Fire Protection	50-25	Appropriations
	04-422-000-0000-6801		1,391.00	2014 Fire Protection	50-26	Appropriations
	04-422-000-0000-6801		275.00	2014 Fire Protection	50-27	Appropriations
	04-422-000-0000-6801		228.00	2014 Fire Protection	51-25	Appropriations
176	City Of Palisade		7,675.00		5 Transactions	
3109	McGregor Fire Department					
	04-422-000-0000-6801		1,194.92	2014 Fire Protection	47-24	Appropriations
3109	McGregor Fire Department		1,194.92		1 Transactions	
422	DEPT Total:		14,359.02	Unorganized Fire	3 Vendors	9 Transactions
4	Fund Total:		14,359.02	Special Revenue(Unorg R&B,Fir		9 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
400	DEPT		Public Health Department		
10185	Centurylink Communications Inc				
	05-400-440-0410-6250		0.67 FEB.LD-ACCOUNTING	320146217	Telephone
	05-400-440-0410-6250		3.90 FEB. LD-HHS	320146217	Telephone
	05-400-440-0410-6250		22.26 FEB. LD-PUBLIC HEALTH	320146217	Telephone
	05-400-440-0410-6250		7.74 toll free phone charges	320295974	Telephone
10185	Centurylink Communications Inc		34.57		4 Transactions
1457	CPS Technology Solutions, Inc				
	05-400-440-0410-6231		10.56 April Maint	365450	Services Or Contracts
1457	CPS Technology Solutions, Inc		10.56		1 Transactions
400	DEPT Total:		45.13		Public Health Department 2 Vendors 5 Transactions
420	DEPT		Income Maintenance		
10185	Centurylink Communications Inc				
	05-420-600-4800-6250		1.74 FEB.LD-ACCOUNTING	320146217	Telephone
	05-420-600-4800-6250		10.15 FEB. LD-HHS	320146217	Telephone
	05-420-600-4800-6250		96.51 FEB. LD-INCOME MAINTENANCE	320146217	Telephone
	05-420-640-4800-6250		43.38 FEB.LD-CHILD SUPPORT	320146217	Telephone
	05-420-600-4800-6250		20.10 toll free phone charges	320295974	Telephone
10185	Centurylink Communications Inc		171.88		5 Transactions
1457	CPS Technology Solutions, Inc				
	05-420-600-4800-6231		27.46 April Maint	365450	Services Or Contracts
	05-420-640-4800-6231		35.20 April Maint	365450	Services Or Contracts
1457	CPS Technology Solutions, Inc		62.66		2 Transactions
420	DEPT Total:		234.54		Income Maintenance 2 Vendors 7 Transactions
430	DEPT		Social Services		
10185	Centurylink Communications Inc				
	05-430-700-4800-6250		2.06 FEB.LD-ACCOUNTING	320146217	Telephone
	05-430-700-4800-6250		11.97 FEB. LD-HHS	320146217	Telephone
	05-430-700-4800-6250		214.10 FEB. LD-SOCIAL SERVICES	320146217	Telephone
	05-430-700-4800-6250		23.71 toll free phone charges	320295974	Telephone
10185	Centurylink Communications Inc		251.84		4 Transactions

DKB1
 3/21/14 10:03AM
 5 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
		Amount			
1457	CPS Technology Solutions, Inc 05-430-700-4800-6231	32.38	April Maint	365450	Services Or Contracts
1457	CPS Technology Solutions, Inc	32.38	1 Transactions		
5774	Riverwood Healthcare Clinic 05-430-700-4800-6231	165.00	Pre-Emp physical Nissen		Services Or Contracts
5774	Riverwood Healthcare Clinic	165.00	1 Transactions		
430	DEPT Total:	449.22	Social Services	3 Vendors	6 Transactions
5	Fund Total:	728.89	Health & Human Services		18 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
900	DEPT			Timber Permit Bonds		
47	Aho/John 10-900-000-0000-2300		1,110.00	bond refund R.1818	13434	Timber Permit Bonds
47	Aho/John		1,110.00	1 Transactions		
584	Blandin Paper Co 10-900-000-0000-2300		1,518.00	bond refund R. 1469	12886	Timber Permit Bonds
584	Blandin Paper Co		1,518.00	1 Transactions		
13028	Tveit Lumber 10-900-000-0000-2300		1,660.38	bond refund R.1493	13381	Timber Permit Bonds
13028	Tveit Lumber		1,660.38	1 Transactions		
900	DEPT Total:		4,288.38	Timber Permit Bonds	3 Vendors	3 Transactions
921	DEPT			Co. Development		
10185	Centurylink Communications Inc 10-921-000-0000-6250		0.19	FEBRUARY LD-GIS	320146217	Telephone
	10-921-000-0000-6250		3.67	FEBRUARY LD-SURVEYOR	320146217	Telephone
10185	Centurylink Communications Inc		3.86	2 Transactions		
3951	Pro West & Associates, Inc 10-921-000-0000-6405		50.00	technical support for GIS prob 02/01/2014 02/28/2014	14031201	Office Supplies
3951	Pro West & Associates, Inc		50.00	1 Transactions		
921	DEPT Total:		53.86	Co. Development	2 Vendors	3 Transactions
923	DEPT			Forfeited Tax Sales		
10452	AT&T Mobility 10-923-000-0000-6254		58.08	cell phone charges	287257204209	Utilities
10452	AT&T Mobility		58.08	1 Transactions		
783	Canon Financial Services, Inc 10-923-000-0000-6231		390.94	contract charges-022	13578055	Services, Labor, Contracts
	10-923-000-0000-6231		53.76-	Credit Jan & Feb sales tax pd	13578055	Services, Labor, Contracts
783	Canon Financial Services, Inc		337.18	2 Transactions		

DKB1
 3/21/14 10:03AM
 10 Trust

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
10185	Centurylink Communications Inc 10-923-000-0000-6250		3.43	FEBRUARY LONG DISTANCE	320146217	Telephone
10185	Centurylink Communications Inc		3.43	1 Transactions		
91022	Courtemanche/Richard 10-923-000-0000-6330		116.84	mileage-FSC training-2 days 03/17/2014 03/18/2014	254@.46	Transportation & Travel
91022	Courtemanche/Richard		116.84	1 Transactions		
2410	Jacobs/Mark H 10-923-000-0000-6330		75.44	mileage-FSC training-2 days 03/17/2014 03/18/2014	164@.46	Transportation & Travel
2410	Jacobs/Mark H		75.44	1 Transactions		
923	DEPT Total:		590.97	Forfeited Tax Sales	5 Vendors	6 Transactions
926	DEPT			Law Library		
5173	West Payment Center 10-926-000-0000-6408		1,055.92	Information charges 02/01/2014 02/28/2014	829103282	Law Books
5173	West Payment Center		1,055.92	1 Transactions		
926	DEPT Total:		1,055.92	Law Library	1 Vendors	1 Transactions
10	Fund Total:		5,989.13	Trust		13 Transactions

DKB1
 3/21/14 10:03AM
 11 Forest Development

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
924	DEPT		Forest Resource		
10452	AT&T Mobility				
	11-924-000-0000-6250		cell phone charges	287257204209	Telephone
10452	AT&T Mobility				
		108.91			
		108.91	1 Transactions		
924	DEPT Total:		Forest Resource	1 Vendors	1 Transactions
		108.91			
925	DEPT		Reforestation		
551	Paulson Brothers Repair				
	11-925-000-0000-6590		repair piston bully	138	Repair & Maintenance Supplies
551	Paulson Brothers Repair				
		192.50			
		192.50	1 Transactions		
925	DEPT Total:		Reforestation	1 Vendors	1 Transactions
		192.50			
11	Fund Total:		Forest Development		2 Transactions
		301.41			

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
521	DEPT			LLCC Administration		
12710	Adventure Publications 19-521-000-0000-6400		282.70	48 Journals, 24 Playing Cards	378185	Commissary Items
12710	Adventure Publications		282.70	1 Transactions		
783	Canon Financial Services, Inc 19-521-000-0000-6231		135.16	Contract charges-020	13578057	Services, Labor, Contracts
783	Canon Financial Services, Inc		135.16	1 Transactions		
2763	J & H Transfer Station-Lakes Sanitary 19-521-000-0000-6255		92.38	garbage service	75885	Garbage
2763	J & H Transfer Station-Lakes Sanitary		92.38	1 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea 19-521-000-0000-6254		69.02	Electricity	27-13-004-01	Utilities
	19-521-000-0000-6254		1,258.70	Electricity	27-13-005-02	Utilities
	19-521-000-0000-6254		828.27	Electricity	27-13-006-01	Utilities
	19-521-000-0000-6254		548.32	Electricity	27-13-007-03	Utilities
	19-521-000-0000-6254		98.81	Electricity	27-13-008-01	Utilities
	19-521-000-0000-6254		112.60	Electricity	27-13-009-01	Utilities
3160	Mille Lacs Energy Coop-Albert Lea		2,915.72	6 Transactions		
521	DEPT Total:		3,425.96	LLCC Administration	4 Vendors	9 Transactions
522	DEPT			LLCC Education		
86222	Aitkin Independent Age 19-522-000-0000-6230		435.94	LLCC Seasonal Ad	1483	Printing, Publ & Adv Promotion
86222	Aitkin Independent Age		435.94	1 Transactions		
2340	Hyytinen Hardware Hank 19-522-000-0000-6416		4.99	duct tape	1162069	Education Supplies
	19-522-000-0000-6416		18.98	clamp lights	1163826	Education Supplies
2340	Hyytinen Hardware Hank		23.97	2 Transactions		
522	DEPT Total:		459.91	LLCC Education	2 Vendors	3 Transactions
523	DEPT			LLCC Food		
5998	Appert's Foodservice					

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	19-523-000-0000-6418		Groceries	2080586	Groceries-Students
	19-523-000-0000-6420		Groceries	2080586	Food Service Supplies
5998	Appert's Foodservice			2 Transactions	
5814	Hagen/Christine				
	19-523-000-0000-6418	9.14	gluten free foods reimb.		Groceries-Students
5814	Hagen/Christine			1 Transactions	
5662	McGregor Dairy,Inc				
	19-523-000-0000-6418	129.40	Groceries	21965	Groceries-Students
	19-523-000-0000-6418	161.75	Groceries	21966	Groceries-Students
5662	McGregor Dairy,Inc			2 Transactions	
4968	Upper Lakes Foods, Inc				
	19-523-000-0000-6418	688.90	Groceries	296827	Groceries-Students
	19-523-000-0000-6418	780.82	Groceries	300610	Groceries-Students
	19-523-000-0000-6418	712.96	Groceries	302745	Groceries-Students
4968	Upper Lakes Foods, Inc			3 Transactions	
523	DEPT Total:	3,243.57	LLCC Food	4 Vendors	8 Transactions
524	DEPT		LLCC Maintenance		
3760	Palisade Cooperative Oil Assoc				
	19-524-000-0000-6511	231.86	Fuel for vehicles	LONKLAK	Gas And Oil
3760	Palisade Cooperative Oil Assoc			1 Transactions	
4968	Upper Lakes Foods, Inc				
	19-524-000-0000-6422	61.34	supplies	300610	Janitorial Services/Supplies
4968	Upper Lakes Foods, Inc			1 Transactions	
5005	Village Electric Motor Shop				
	19-524-000-0000-6590	115.48	pump repair	16319	Repair & Maintenance Supplies
5005	Village Electric Motor Shop			1 Transactions	
524	DEPT Total:	408.68	LLCC Maintenance	3 Vendors	3 Transactions
19	Fund Total:	7,538.12	Long Lake Conservation Center		23 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
520	DEPT			Parks		
10452	AT&T Mobility 21-520-000-0000-6250		36.30	cell phone charges	287257204209	Telephone
10452	AT&T Mobility		36.30	1 Transactions		
176	City Of Palisade 21-520-000-0000-6231		1,250.00	Berglund park maintenance	25wks@50.00	Services, Labor, Contracts
176	City Of Palisade		1,250.00	1 Transactions		
1570	Erickson Oil Products Inc 21-520-000-0000-6511		1,165.58	February gas purchases	9423	Gas & Oil
1570	Erickson Oil Products Inc		1,165.58	1 Transactions		
1805	Giese Sno-Cruisers Trail Assn. 21-520-000-0000-6802		3,908.70	2nd Benchmark GIA	R.1841	Trail Grants-State
1805	Giese Sno-Cruisers Trail Assn.		3,908.70	1 Transactions		
12927	Midwest Machinery Co. 21-520-000-0000-6590		16.99	cap fuel tank	808044	Repair & Maintenance Supplies
12927	Midwest Machinery Co.		16.99	1 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea 21-520-000-0000-6254		37.82	Electricity Berglund Park	18-51-106-02	Utilities
3160	Mille Lacs Energy Coop-Albert Lea		37.82	1 Transactions		
9692	Minnesota Energy Resources Corporation 21-520-000-0000-6254		794.25	february gas for shop	4162495	Utilities
9692	Minnesota Energy Resources Corporation		794.25	1 Transactions		
520	DEPT Total:		7,209.64	Parks	7 Vendors	7 Transactions
21	Fund Total:		7,209.64	Parks		7 Transactions
	Final Total:		151,247.12	232 Vendors	436 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	72,668.80	General Fund	
	3	42,452.11	Road & Bridge	
	4	14,359.02	Special Revenue(Unorg R&B,Fire	
	5	728.89	Health & Human Services	
	10	5,989.13	Trust	
	11	301.41	Forest Development	
	19	7,538.12	Long Lake Conservation Center	
	21	7,209.64	Parks	
	All Funds	151,247.12	Total	Approved by,
			
			

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 3/19/2014
Via: Patrick Wussow, County Administrator
From: Land Department

Title of Item: Annual transfer of tax-forfeited funds
Requested Meeting Date: 3/25/14 Estimated Presentation Time: n/a
Presenter: Mark Jacobs

Type of Action Requested (check all that apply)

- For info only, no action requested Approve under Consent Agenda
- For discussion only with possible future action Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list)

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 12:00 pm to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

**Mark Jacobs
Aitkin County
Land Commissioner**



**To: County Board
CC: County Administrator
Date: 3/19/2014
Re: Annual transfer of tax-forfeited funds**

Enclosed are the resolutions regarding the annual transfer of tax-forfeited funds to the...

Auditor 1-040
CH Maintenance 1-110
Gravel 11-936
Forest Development 11-925
Parks 21-520

...as approved in the 2014 budget.

Mark Jacobs
Aitkin County Land Commissioner

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED March 25, 2014

By Commissioner: xx

032514-0xx

Transfer of Tax-Forfeited Funds MN Statute 282.08

WHEREAS, pursuant to Minnesota Statute 282.08, County boards are authorized to set aside monies from the tax forfeited sale fund for timber and park development.

NOW, THEREFORE, BE IT RESOLVED, that in compliance with said law, that thirty (30) percent of the remaining receipts are to be used for forest development and twenty (20) percent of these receipts remaining are to be used for the maintenance and development of County Parks or recreational areas, as defined in Minnesota Statute Section 398.31 to 398.36 to be expended under the supervision of the County Board.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)**

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 25th day of March A.D., 2014, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 25th day of March A.D., 2014

KIRK PEYSAR, County Auditor

BY _____, Deputy

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED March 25, 2014

By Commissioner: xx

032514-0xx

Transfer of Tax-Forfeited Funds MN Statute 282.09

WHEREAS, according to M.S. 282.09, Subdivision 1, the County Board does hereby determine that the \$3.00 fee from each certificate of sale, contract for deed, and each lease executed by the Auditor and the compensation for clerical help on tax-forfeited land matters in the County Auditor's office during the 2013 calendar year was \$30,000.00, and

WHEREAS, the county revenue cost for office space and maintenance for the Aitkin County Land Dept in the Courthouse for the 2013 calendar year is \$20,000.00, and

WHEREAS, a gravel pit rehabilitation account has been established, and \$.15 per yard of gravel taken out of county pits will be placed in this account, the 2013 amount to be placed in this account is \$3,665.93.

NOW THEREFORE, BE IT RESOLVED, that the amount of \$30,000.00 be transferred from the Forfeited Tax Sales Account (10-923-6901) to the County Auditor account (01-040-5590) to cover the costs of this clerical hire, AND that the amount of \$20,000.00 be transferred from the Forfeited Tax Sales Account (10-923-6901) to the County General Revenue Account (01-110-5840) for office rent and maintenance, AND that the amount of \$3,665.93 shall be transferred from the Forfeited Tax Sales Account (10-923-6901) to the Gravel Pit Account (11-936-5840).

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)**

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 25th day of March A.D., 2014, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 25th day of March A.D., 2014

KIRK PEYSAR, County Auditor

BY _____, Deputy

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 3/14/2014

Via: Patrick Wussow, County Administrator

From: Land Department

Title of Item: Cancel delinquent Contract-for-Deeds

Requested Meeting Date: 3/25/14 Estimated Presentation Time: n/a

Presenter: Mark Jacobs

Type of Action Requested (check all that apply)

- For info only, no action requested Approve under Consent Agenda
- For discussion only with possible future action Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) list of delinquent CD's

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 12:00 pm to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

Mark Jacobs
Aitkin County
Land Commissioner



To: County Board
CC: County Administrator
Date: 3/14/2014
Re: Delinquent Contracts for Deed

Aitkin County Land Department staff is requesting the approval of the County Board to cancel all contracts for deed that are in default (attached list); under the provisions of M.S. 282.01, Subd. 5 and M.S. 282.40.

Once the approval is received from the County Board, each of the delinquent contract holders will be sent a notice of impending cancellation, as a courtesy. Then each of the impending cancellations will be published in the county newspaper for three successive weeks. Any of the parcels that have buildings will also be served by the Sheriff's office.

After these steps have been completed, a 90-day redemption period from the 1st publishing date is implemented. During this period, the contract for deed holder may pay all fees that are due and continue their contract for deed.

If the 90 day redemption period expires without payment and is canceled because of default, the title to the property will be once again return to the state in trust for the taxing districts.

Thank you.

Parcel ID	Name	Address	City	Zip	Legal Description	Purchase Year	Original Cost	Payments Made	Balance	Installment Payment	Current	Delinquent Amount	Delinquent ncy Year	Taxes due thru 12-31-13	Total amount delinquent
27-0-042903	Samantha Braun %Allan Schlumpberger	11345 360th St Mn.	McGregor, Mn.	55760	N 660 ft of E 330 ft of NE-NE N of Soo Line RR ROW 17-47-22	2011	\$12,400.00	\$2,248.90	\$10,151.10	\$1,015.11	no	\$ 3,110.44	2012	pd	\$ 3,110.44
57-1-064400	Dalen and Joleene Butler	131 Gill St PO Box 294	Hill City, Mn. McGregor, Mn.	55748	City of Hill City Plat of McLains addn Lots 7, 8, 9 all in Blk 6	2003	\$ 7,600.00	\$7,600.00	\$ -	\$ -	no	\$ 193.52	2011	\$ 532.21	\$ 725.73
29-1-270900	John Henry Clasen	48492 195th Place	Mn.	55760	Sheshebe Point 3rd Addn Lots 18 Block 32 SE-SW S of road and NE of Soo Line Sec 10 Twp 47 Rge 23	2007	\$ 5,200.00	\$ 660.40	\$ 4,539.60	\$ 453.96	no	\$ 5,107.05	2008	\$ 25.92	\$ 5,132.97
30-0-016405	Scott Michael Diederichs	8721 10th Ave So.	Bloomington, Mn	55420	Plat of River Park W 200' of S 100' of N 400' of Outlot C	2007	\$24,000.00	\$3,696.00	\$20,304.00	\$2,030.40	no	\$24,872.40	2008	pd	\$24,872.40
23-1-066801	Lewis C. England	14756 Lazar Lane	Merrifield, Mn.	56465	that part of SE-SE lying E of twp road Sec 1 Twp 47 Rge 23	2007	\$ 5,000.00	\$1,305.90	\$ 3,694.10	\$ 436.50	no	\$ 4,494.49	2008	\$ 122.44	\$ 4,616.93
13-1-061400	James and Bonnie Jolly	363 Geranium Ave E	St Paul, Mn.	55101		2007	\$10,000.00	\$ 820.00	\$ 9,180.00	\$ 918.00	no	\$ 9,245.50	2008	pd	\$ 9,245.50
29-1-271400	Dennis R. Kunz	901 Redwing Ave Lot 5 Southview Estates	Kenyon, Mn	55946	Sheshebe Point 3rd Addn Lot 5 Blk 33	2006	\$ 5,250.00	\$ 750.50	\$ 4,499.50	\$ 449.95	no	\$ 6,486.78	2006	\$ 163.48	\$ 6,650.26
29-1-271400	Kersten Voyes	1627 Shady Point Dr.	Rhinelanders, Wj	54501- 2135	Sheshebe Point 3rd Addn Lot 5 Blk 33	2006	\$ 5,250.00	\$ 750.50	\$ 4,499.50	\$ 449.95	no	\$ 6,486.78	2006	\$ 163.48	\$ 6,650.26
20-0-031605	James Lee	38944 610th St.	Swatara, Mn	55785	Part of NW-NW Sec 20 Twp 51 Rge 26	2001	\$ 1,441.00	\$1,289.33	\$ 151.67	\$ 100.00	no	\$ 273.03	2006	pd	\$ 273.03
55-1-042100	Kris and Lori Milbradt	44553 Osprey Ave	Aitkin, Mn.	56431	Plat of Shovel Lake Lots 1, 2, 3, 4, 5, 6 and 7 all in Block 6	2003	\$ 5,600.00	\$4,227.97	\$ 1,372.03	\$ 463.68	no	\$ 1,802.64	2012	pd	\$ 1,802.64
29-1-180400	Bruce Miller	PO Box 548	McGregor, Mn.	55760	Sheshebe Point Lots 375 and 376	2007	\$ 5,800.00	\$ 945.40	\$ 4,854.60	\$ 485.46	no	\$ 5,946.89	2008	\$ 105.46	\$ 6,052.35

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED March 25, 2014

By Commissioner: xx

032514-0xx

Delinquent Contracts for Deeds

The Aitkin County Board hereby authorizes the Aitkin County Land Department and the Aitkin County Auditor to start cancelation proceedings on any contract for deed that is delinquent as of 12-31-2012.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 25th day of March A.D., 2014, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 25th day of March A.D., 2014

KIRK PEYSAR, County Auditor

BY _____, Deputy

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet

25
Agenda Item #

To: Chairperson, Aitkin County Board of Commissioners Date: 3-19-14

Via: Roxy Traxler, Interim County Administrator

From: Roxy Traxler, Interim County Administrator

Title of Item:

Facilities Committee Recommendation

Requested Meeting Date: 3-25-14 Estimated Presentation Time: n/a

Presenter: _____

Type of Action Requested (check all that apply)

- For info only, no action requested
- Approve under Consent Agenda
- For discussion with possible action
- Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No

HR Review

Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: Aitkin County Board of Commissioners
FROM: Roxy Traxler, Interim County Administrator
RE: Facilities Committee Recommendation
DATE: March 17, 2014

The Facilities Committee met on March 11, 2014 to review quotes and specifications for courthouse remodeling. They are recommending approval of the following:

Nardini	\$ 6,780.00
Aitkin Iron	\$ 7,800.00
Hometown Lumber	\$ 1,655.00
Weimer Construction	<u>\$ 275.00</u>
	\$16,510.00

Please feel free to contact me if you have any questions.

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 3-19-14

Via: Roxy Traxler, Interim County Administrator

From: John Welle

Title of Item:

Final Contract Payment – Contract 20123

Requested Meeting Date: 3-25-14 Estimated Presentation Time: (consent agenda)

Presenter: NA

Type of Action Requested (check all that apply)

- | | |
|--|--|
| <input type="checkbox"/> For info only, no action requested | <input type="checkbox"/> Approve under Consent Agenda |
| <input type="checkbox"/> For discussion with possible action | <input type="checkbox"/> Adopt Ordinance Revision |
| <input type="checkbox"/> Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison) | |
| <input type="checkbox"/> Approve/adopt proposal by motion | <input checked="" type="checkbox"/> Approve/adopt proposal by resolution (attach draft resolution) |
| <input type="checkbox"/> Authorize filling vacant staff position | |
| <input type="checkbox"/> Request to schedule public hearing or sale | <input type="checkbox"/> Other (please list) _____ |
| <input type="checkbox"/> Request by member of the public to be heard | |
| <input type="checkbox"/> Item should be addressed in closed session under MN Statute _____ | |

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: 5841, 5849, 5850
- Expenditure line account # for this item is: 6600

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items **WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.**

AITKIN COUNTY COMMISSIONER'S MEMO

TO: Aitkin County Commissioners
Roxy Traxler, Interim County Administrator

FROM: John Welle

DATE: February 19, 2014

Consent Agenda Item:

Final Contract Payment – Contract 20123

Summary:

Authorization by the enclosed resolution is requested to make final payment to Ulland Brothers in the amount of \$80,451.92 for bituminous paving and urban reconstruction in the City of Palisade on County State Aid Highway 3 in 2012 under contract No. 20123. The final contract amount of \$1,980,102.79 is approximately 2.5% less than the bid amount of \$2,030,345.39.

Draft Resolution:

WHEREAS, Contract No. 20123 – Project No. SP 001-603-012– Milling, Reclaim, and Bituminous Base and Wear on CSAH No. 3 has in all been completed, and the County Board being fully advised in the premises.

NOW THEN BE IT RESOLVED, That we do hereby accept said completed project for and on behalf of the County of Aitkin and authorize final payment to Ulland brothers in the amount of \$80,451.92 as specified herein.

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet

2L
Agenda Item #

To: Chairperson, Aitkin County Board of Commissioners Date: 3-19-14

Via: Roxy Traxler, Interim County Administrator

From: John Welle

Title of Item:

Equipment Purchase - Pothole Patch Trailer

Requested Meeting Date: 3-25-14 Estimated Presentation Time: (consent agenda)

Presenter: NA

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion with possible action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: 5001
- Expenditure line account # for this item is: 6600

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No

HR Review

Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

AITKIN COUNTY COMMISSIONER'S MEMO

TO: Aitkin County Commissioners
Roxy Traxler, Interim County Administrator

FROM: John Welle

DATE: February 19, 2014

Consent Agenda Item:

Equipment Purchase – Pothole Patch Trailer

Summary:

\$10,000 is budgeted in the 2014 Capital Equipment and Facilities Budget to replace our existing pothole patch trailer, Unit #39. This trailer has been used extensively for the past 15 years and is in need of costly repairs to keep it serviceable for another year. Originally scheduled to be replaced in 2013, the purchase was delayed to 2014 due to budget constraints.

Quotes were solicited for a replacement trailer with 2-ton capacity and a minimum 200,000 BTU propane burner. Quotes are summarized as follows:

Stepp Manufacturing Co. Inc., North Branch, MN – Stepp SPH 1.5 - \$15,572 (state bid contract 67054)

MacQueen Equipment, Inc, St. Paul, MN – Falcon MI10257 - \$16,492 (NJPA Contract)

Authorization is requested to purchase the Stepp SPH 1.5 model from Stepp Manufacturing for the stated price. If authorized, the additional cost over the budgeted amount will be paid from funds budgeted in the capital equipment budget for other future purchase, with a subsequent adjustment made in the 2015 Capital Equipment and Facilities Budget.

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 03/17/14

Via: Roxy Traxler, Interim County Administrator

From: Sheriff Scott Turner

Title of Item:
STS Donation

Requested Meeting Date: 03/25/2014 Estimated Presentation Time: _____

Presenter: Sheriff Scott Turner

Type of Action Requested (check all that apply)

- For info only, no action requested
- Approve under Consent Agenda
- For discussion with possible action
- Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

SCOTT A. TURNER
SHERIFF OF AITKIN COUNTY

217 Second Street NW, Room 185
Aitkin, MN 56431

218-927-7435 Emergency 911
Sheriff Fax 218-927-7359 / Dispatch Fax 218-927-6887
TOLL FREE 1-888-900-2138

MEMO

TO: Board of Commissioners DATE: March 17, 2014
FROM: Sheriff Scott Turner RE: STS Donation

Logan Township has made a generous donation of \$250 to the Aitkin County STS program.

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet

4A
Agenda Item #

To: Chairperson, Aitkin County Board of Commissioners Date: 3-19-14

Via: Roxy Traxler, Interim County Administrator

From: John Welle

Title of Item:

MnDOT Presentation

Requested Meeting Date: 3-25-14 Estimated Presentation Time: 30 min (pre-arranged time 10:30 to 11:00)

Presenter: John Welle

Type of Action Requested (check all that apply)

- | | |
|--|---|
| <input checked="" type="checkbox"/> For info only, no action requested | <input type="checkbox"/> Approve under Consent Agenda |
| <input type="checkbox"/> For discussion with possible action | <input type="checkbox"/> Adopt Ordinance Revision |
| <input type="checkbox"/> Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison) | <input type="checkbox"/> Approve/adopt proposal by resolution (attach draft resolution) |
| <input type="checkbox"/> Approve/adopt proposal by motion | <input type="checkbox"/> Authorize filling vacant staff position |
| <input type="checkbox"/> Request to schedule public hearing or sale | <input type="checkbox"/> Other (please list) _____ |
| <input type="checkbox"/> Request by member of the public to be heard | |
| <input type="checkbox"/> Item should be addressed in closed session under MN Statute _____ | |

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No

HR Review

Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

AITKIN COUNTY COMMISSIONER'S MEMO

TO: Aitkin County Commissioners
Roxy Traxler, Interim County Administrator

FROM: John Welle

DATE: February 19, 2014

Regular Agenda Item:

MnDOT Presentation

Summary:

Representatives of MnDOT District 1 in Duluth will be available to discuss the proposed 2013-2017 Area Transportation Improvement Program developed by the Northeast Minnesota Area Transportation Partnership.